

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD NOVEMBER 20, 2014
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, November 20, 2014 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnický, Kathryn Spindel, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Ruth Newell and Steven Prodehl

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Wendy Birkemeier, Sarah Dolley, Mark Kregg, Marianne Thompson, Kathy Welko and Shirley Williams.

PUBLIC PRESENT

The following public was present: Mary Tuleja, Nicholas Graal, Matt Welko, Samantha Welko, Josephine Welko and Alyssa Welko.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

MINUTES OF THE BOARD MEETING – October 16, 2014

The minutes of the board meeting held October 16, 2014 were presented. A motion to approve the minutes was made by Gilligan, seconded by Graske. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

EMPLOYEE RECOGNITION

President Danhof recognized Juanita Lennon for her five years of service and presented her with a pin and a certificate. Danhof also recognized Sarah Dolley for her 10 years of service and presented her with a pin, certificate and gift card. Lastly, Danhof recognized Kathy Welko for her five years of service also with a pin and certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

NEW BUSINESS

Approval of Ordinance 2014-6 – Tax Levy Ordinance

A motion to approve Ordinance 2014-6 – Tax Levy Ordinance was made by Graske, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of the Financial Report for Fiscal Year 2013/2014

Joe Martin from Brian Zabel & Associates, P.C. presented the Financial Report for Fiscal Year 2013/2014 to the Board.

A motion to approve the Financial Report for Fiscal Year 2013/2014 was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of 2015 Non-resident Fee

A motion to approve the 2015 Non-resident Fee of \$409 was made by Gilligan, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

A motion to approve Fountaindale Public Library District's continued participation in the non-resident reciprocal borrowing program and continue to issue non-resident library cards during the next twelve month period was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Certified List of Trustees and Staff for Filing with Will and DuPage Counties for Statements of Economic Interest

A motion to approve the certified list of trustees and staff for filing with Will and DuPage Counties was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Illinois Library Association Trustee Forum Workshop Attendance – February 14, 2015

A motion to approve trustee attendance to the Illinois Library Association Trustee Forum Workshop on February 14, 2015 in Oak Brook, Illinois was made by Gilligan, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

LIBRARY PROJECTS

Tria Report on Additional Sump Pit Installation Project and Hot Water Heating System Renovation Project

Nick Graal provided the Board with an update on the current projects. No motion was made.

Approval of Lyngsoe Systems Quote for Additional Staff Induction for Automated Materials Handling System

A motion to approve the Lyngsoe Systems quote for additional staff induction for the Automated Materials Handling System with the cost to be paid from the Building Fund was made by Graske, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Lyngsoe Systems Quote for Moving Monitor on Drive Thru for Automated Materials Handling System

A motion to approve the Lyngsoe Systems quote for the moving monitor on the Drive Thru for the Automated Materials Handling System with the cost be to paid from the Building Fund was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Order for Computers, Equipment and Software for 3rd Floor Small Computer Lab

A motion to approve the Apple quote for computers, equipment and software for the 3rd Floor Small Computer Lab with the cost to be paid from the Building Fund was made by Spindel, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

CORRESPONDENCE

Deputy Director Catherine Yanikoski received a congratulatory letter from Illinois State Library Director Anne Craig on the recent launch Passport to Success program.

My Suburban Life posted an online article written by Director Paul Mills. Mills describes all the programs and activities happening in November.

TREASURER'S REPORT

The Treasurer's Report for October, 2014 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2014

Bills paid for the month of October in the amount of \$843.83 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Bills Paid Report – November, 2014

Bills paid for the month of November in the amount of \$100,650.41 was presented for approval. Motion to approve was made by Spindel, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Bills Payable Report – November, 2014

Bills payable for the month of November in the amount of \$265,630.90 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

DIRECTOR'S REPORT – October, 2014

Director Mills reported that he is watching the veto session of the Illinois Legislature with interest as the legislature is considering a minimum wage bill and a FOIA bill as well.

UNFINISHED BUSINESS

None.

REPORTS

Building – Nick Graal provided the Board with a construction update.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

None.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Spindel, to enter Executive Session at 7:49 p.m. for Personnel 5 ILCS 120/2 (c) (1).

AYES: Graske, Kalnicky, Spindel, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

A motion was made by Spindel, seconded by Kalnicky, to return to Open Session at 8:00 p.m.

OPEN SESSION

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:01 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS