

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD DECEMBER 17, 2015  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 17, 2015 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Kathryn Spindel, Ruth Newell, Dennis Raga, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Trustee Kalnicky

Trustee Kalnicky was unable to attend the meeting due to his brother passing away earlier this week.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Gonsowski, Mary Buchanan and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Jody Hargett and Georgia Gilligan.

## AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Raga.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## MINUTES OF THE PUBLIC HEARING – November 19, 2015

The minutes of the Public Hearing held November 19, 2015 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## MINUTES OF THE BOARD MEETING – November 19, 2015

The minutes of the board meeting held November 19, 2015 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## EMPLOYEE RECOGNITION

President Danhof recognized Catherine Gonsowski for her 30 years of service and presented her with a pin, certificate and award.

## COMMENTS FROM THE PUBLIC

None.

## FRIENDS OF THE LIBRARY

The Friends have begun reorganizing the Book Cellar and are almost done. There were two pop up sales for large library events including International Games Day and Star Wars Day. Sales have been slow this month but the new frequent shoppers card has been well received.

## NEW BUSINESS

### Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Spindel, seconded by Gilligan.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Illinois Library Association Trustee Forum Workshop Attendance – February 13, 2016

A motion to approve the Illinois Library Association Trustee Forum Workshop attendance on February 13, 2016 was made by Newell, seconded by Gilligan.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## LIBRARY PROJECTS

None.

## CORRESPONDENCE

The Board received an invitation for the State of the Village will take place on Thursday, January 14 at the Bolingbrook Golf Club.

Executive Director Paul Mills received a thank you letter from Literacy DuPage. The organization extended thanks to the library for supporting the training of new tutors.

The Board received several Christmas cards from vendors.

Trustee Prodehl discussed correspondence from a patron regarding Studio 300 access.

## TREASURER'S REPORT

The Treasurer's Report for November, 2015 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Payable Report – December, 2015

Bills payable for the month of December in the amount of \$160,115.69 was presented for approval. Motion to approve was made by Gilligan, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Bills Paid Report – December, 2015

Bills paid for the month of December in the amount of \$69,156.56 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

DIRECTOR'S REPORT – November, 2015

Executive Director Mills noted that the Request for Proposals for the Multi-Function Duplicating Devices and Services for the library has been posted. A total of five vendors appeared at the mandatory meeting last week. Mills hopes to have a recommendation for the Board at the January meeting though it may not be until the February meeting depending on how the review process goes.

Trustee Prodehl commented that he and his family enjoyed the Star Wars Day on December 5.

UNFINISHED BUSINESS

Final Approval for Request to Travel for Trustees to 2016 American Library Association Midwinter Meeting - Action Item

A motion for final approval for the request to travel for Trustees to the 2016 American Library Association Midwinter Meeting for five nights was made by Gilligan, seconded by Raga.

AYES: Prodehl, Spindel, Newell, Raga, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

President Danhof provided information for the visitation and funeral for Trustee Kalnicky's brother.

The Staff Appreciation Party will be held on Saturday, January 23 at The Levy.

The State of the Village will be on Thursday, January 14 at the Bolingbrook Golf Club.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 7:36 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS