

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD DECEMBER 15, 2016
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 15, 2016 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

President Danhof declared that as of December 13, 2016 Dennis Raga resigned from his position as Fountaindale Public Library District Trustee. On December 13, Mr. Raga was appointed to the position of DuPage Township Trustee. The Illinois Attorney General's Office has issued an opinion that one person cannot hold these two offices simultaneously. Mr. Raga thanked the Board for the opportunity of serving on the Board for almost two years. The Board wished him well with his new position.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Kathryn Spindel, Ruth Newell, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Robert Kalnicky was ill and could not attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Dennis Raga.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE PUBLIC HEARING – November 17, 2016

The minutes of the Public Hearing held November 17, 2016 were presented. A motion to approve the minutes was made by Spindel, seconded by Gilligan. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING – November 17, 2016

The minutes of the board meeting held November 17, 2016 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

EMPLOYEE RECOGNITION

Daniel Mekeel was ill and could not attend the meeting. The Board will recognize him at the January meeting.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

No report from the Friends of the Library.

NEW BUSINESS

Approval of Resolution 2016-9 – Resolution Adopting The Fountaindale Public Library District Travel and Event and Membership Policy

A motion to approve Resolution 2016-9 – Resolution Adopting The Fountaindale Public Library District Travel and Event and Membership Policy was made by Gilligan, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

Approval of Serving as Early Voting Site in Village of Bolingbrook for the April 4, 2017 Consolidated General Election from March 17 to April 3, 2017

A motion to approve Fountaindale Public Library to serve as an early voting site in Village of Bolingbrook for the April 4, 2017 Consolidated General Election from March 17 to April 3, 2017 was made by Gilligan, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

Approval of Illinois Library Association Trustee Forum Workshop Attendance – February 18, 2017

A motion to approve Trustee attendance to the Illinois Library Association Trustee Forum Workshop on February 18, 2017 was made by Spindel, seconded by Gilligan.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

Approval of 2017 Staff Appreciation Party

A motion to approve the expenditure not to exceed \$4,500 for the 2017 Staff Appreciation Party in June 2017 was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

LIBRARY PROJECTS

None.

CORRESPONDENCE

Catherine Yanikoski, Deputy Director received a thank you card from the Southwest Suburban Immigrant Project for Fountaindale Public Library's participation in the 6th Annual Day of the Immigrant.

Deputy Director Yanikoski also received a thank you card from Natalie Jonathas from the World Languages Networking Group for hosting their October meeting at Fountaindale.

The Bolingbrook Area Chamber of Commerce sent invitations to the Board to the 2017 State of the Village Luncheon on Thursday, January 12, 2017.

TREASURER'S REPORT

The Treasurer's Report for November, 2016 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2016

Bills paid for the month of December in the amount of \$81,755.04 was presented for approval. Motion to approve was made by Newell, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

Bills Payable Report – December, 2016

Bills payable for the month of December in the amount of \$111,025.67 was presented for approval. Motion to approve was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT – November, 2016

Executive Director Mills updated the Board on the Outreach Vehicle Bid. Bids were due on Monday, December 12 and we received two bids. Our consultant, Michael Swendrowski, and our staff will be reviewing the bid responses and Mills will have a recommendation to the Board in January.

Trustee Prodehl asked about the snags discussed in the Director's report. Mills responded that snags were library materials that were returned with missing pieces. Circulation staff handles recovering the missing pieces and resolves any issues.

UNFINISHED BUSINESS

Final Approval for Trustee Travel to 2017 American Library Association Midwinter Meeting

A motion for final approval for Trustee travel to the 2017 American Library Association Midwinter Meeting was made by Gilligan, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof reminded the Board that the January 2017 will be on Wednesday, January 18, 2017 at 7:00 p.m.

Trustee Newell invited the Board to the This is Christmas Concert on both Saturday, December 17 and Sunday, December 18 at Living Water Church.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:39 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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