

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD SEPTEMBER 21, 2017
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 21, 2017 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Kate Thurston, Aldo Roman, Theresa Hildebrand and Ann Burkiewicz.

PUBLIC PRESENT

The following public was present: Sean Hickey, Jody Hargett, Matthew Scott, Celeste Bermejo and Sinatra Strong.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – August 17, 2017

The minutes of the board meeting held August 17, 2017 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – August 17, 2017

The minutes of the Executive Session held August 17, 2017 were presented. A motion to approve the minutes was made by Prodehl, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE SPECIAL MEETING – August 31, 2017

The minutes of the Special Meeting held August 31, 2017 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Spindel. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – August 31, 2017

The minutes of the Executive Session held August 31, 2017 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Aldo Roman for his five years of service and presented him with a certificate and keychain. Danhof also recognized Kate Thurston for her five years of service and presented her with a certificate and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update for the Board. The Friends participated in the Library Discovery Day on Saturday, September 16. They had a membership table setup and the Book Cellar was also open. The Fall Book Sale will take place on October 7-8, 2017. In the past, the Friends stopped taking donations prior to the Book Sale. This year, they were in need of more books so they did not stop taking donations and they have quite a lot.

NEW BUSINESS

Approval of Ordinance 2017-2 – Budget & Appropriation Ordinance Fiscal Year 2017/2018

A motion to approve Ordinance 2017-2 – Budget & Appropriation Ordinance Fiscal Year 2017/2018 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

Approval of Chief Fiscal Officer’s Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer’s Certificate of Revenues by Source was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

Approval of the Financial Report for Fiscal Year 2016/2017

Sean Hickey from Lauterbach & Amen, LLP presented the Board with an overview of the Financial Report for Fiscal Year 2016/2017.

A motion to approve the Financial Report for Fiscal Year 2016/2017 was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Trustees to 2018 American Library Association Midwinter Meeting in Denver, CO – February 9-13, 2018

A motion to approve the request to travel for trustees to the 2018 American Library Association Midwinter in Denver, Co for February 9-13, 2018 was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director to 2018 American Library Association Midwinter Meeting in Denver, CO – February 9-13, 2018

A motion to approve the request to travel for the Executive Director to the 2018 American Library Association was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

None.

CORRESPONDENCE

The Herald-News published an article regarding the recent Career Online High School graduation on August 6, 2017.

State Senator Pat McGuire sent a thank you letter to Executive Director Paul Mills for hosting the recent Town Hall Meeting at the library.

TREASURER'S REPORT

The Treasurer's Report for August, 2017 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2017

Bills paid for the month of September in the amount of \$137,184.58 was presented for approval. Motion to approve was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – September, 2017

Bills payable for the month of September in the amount of \$180,832.72 was presented for approval. Motion to approve was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – August, 2017

Executive Director Mills noted that the new Outreach Vehicle has arrived. An official ribbon cutting event has been set for Saturday, October 21.

Trustee Prodehl asked about the condition of the Bookmobile. Mills discussed past and current maintenance issues with the vehicle.

UNFINISHED BUSINESS

Final Approval of Request to Travel for Trustees to 2017 Illinois Library Association Annual Conference in Tinley Park, IL – October 10-12, 2017

A motion to approve the final request to travel for Trustees to the 2017 Illinois Library Association Annual Conference in Tinley Park, Illinois on October 10-12, 2017 was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

REPORTS

Building – None.

Finance – None.

Strategic Plan – The Liaisons met two weeks ago. The Strategic Plan is nearly completed except for staff technology training and a new staff evaluation system. The Liaisons will meet again soon to decide what the next steps are and will bring recommendations to the Board sometime next year.

Personnel – None.

RECESS

A motion for a twenty minute recess at 7:41 p.m. was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

RETURN FROM RECESS

A motion to return from recess at 7:58 p.m. was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

EXECUTIVE SESSION

A motion was made by Newell, seconded by Valencia, to enter Executive Session at 7:58 p.m. for or Personnel 5 ILCS 120/2 (c) (3).

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: None

A motion was made by Kalnicky, seconded by Valencia, to return to Open Session at 9:52 p.m.

OPEN SESSION

ANNOUNCEMENTS

None.

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:52 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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