

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD DECEMBER 21, 2017
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 21, 2017 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Trustee Kathryn Spindel, Ruth Newell and Trustee Marcelo Valencia

Trustee Spindel entered at 7:02 p.m.

Trustee Valencia entered at 7:13 p.m.

Trustee Newell entered at 7:17 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Jody Hargett and Mary Alexander-Basta and Sheldon Watts (entered at 7:25 p.m.)

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Bermejo, Danhof
NAYES: None
ABSENT: Spindel, Newell, Valencia

MINUTES OF THE PUBLIC HEARING – November 16, 2017

The minutes of the Public Hearing held November 16, 2017 were presented. A motion to approve the minutes was made by Prodehl, seconded by Kalnicky. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Bermejo, Danhof
NAYES: None
ABSENT: Spindel, Newell, Valencia

MINUTES OF THE BOARD MEETING – November 16, 2017

The minutes of the board meeting held November 16, 2017 were presented. A motion to approve the minutes was made by Prodehl, seconded by Bermejo. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Bermejo, Danhof
NAYES: None
ABSENT: Spindel, Newell, Valencia

Trustee Spindel entered at 7:02 p.m.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends received matching checks from LuLaRoe Corporate which totaled almost \$500. LuLaRoe matched what the sellers sold at the recent fundraiser in November.

NEW BUSINESS

Mary Alexander-Basta, co-chair of the Bolingbrook STEM Association received the Bolingbrook STEM Association Proclamation and thanked the Board and the library for their participation and support.

Approval of Bolingbrook STEM (Science, Technology, Engineering and Mathematics) Association Proclamation

A motion to approve the Bolingbrook STEM (Science, Technology, Engineering and Mathematics) Association Proclamation was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Bermejo, Danhof
NAYES: None
ABSENT: Newell, Valencia

Approval of Special Reserve Fund Plan

A motion to approve the Special Reserve Fund Plan was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Bermejo, Danhof
NAYES: None
ABSENT: Newell, Valencia

Approval of Ordinance 2017-5 – Ordinance Transferring Funds to the Special Reserve Fund

A motion to approve Ordinance 2017-5 – Ordinance Transferring Funds to the Special Reserve Fund was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Bermejo, Danhof
NAYES: None
ABSENT: Newell, Valencia

Trustee Valencia entered at 7:13 p.m.

Approval of Resolution 2017-8 – Resolution Adopting a Revised Anti-Harassment and Anti-Discrimination Policy

A motion to approve Resolution 2017-8 – Resolution Adopting a Revised Anti-Harassment and Anti-Discrimination Policy was made by Spindel, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Spindel, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: Newell

Trustee Newell entered at 7:17 p.m.

Approval of Revised Equal Employment Opportunity Section for the Employee Handbook

A motion to repeal the existing Equal Employment Opportunity section in the Employee Handbook and to approve the revised Equal Employment Opportunity section for the Employee Handbook was made by Prodehl, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Revised Whistleblower Protection Section for the Employee Handbook

A motion to repeal the existing Whistleblower Protection Section in the Employee Handbook and to approve the revised Whistleblower section for the Employee Handbook was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Revised Rules for Public Comments

A motion to repeal the existing Rules for Public Comments and approve the revised Rules for Public Comments was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Illinois Library Association Trustee Forum Workshop Attendance – February 17, 2018

A motion to approve the Illinois Library Association Trustee Forum Workshop attendance on February 17, 2018 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of 2018 Staff Appreciation Party

A motion to authorize the expenditure not to exceed \$4,500 for a Staff Appreciation Party for the library staff in September 2018 was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Village Trustee and chair of the Bolingbrook STEM Association Sheldon Watts also thanked the Board for the Proclamation and the library's participation with the program.

LIBRARY PROJECTS

Approval of Netrix Quote for New Firewall and Installation Services

A motion to approve of the the Netrix quote for new firewall and installation services was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

The State of the Village Luncheon will be held on Thursday, January 18 at the Bolingbrook Golf Club.

The Board received a public hearing notice from the Village of Romeoville regarding annexations.

TREASURER'S REPORT

The Treasurer's Report for November, 2017 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2017

Bills paid for the month of December in the amount of \$80,499.13 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – December, 2017

Bills payable for the month of December in the amount of \$361,984.83 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – November, 2017

Executive Director Mills reported that there will be a demonstration of the new audiovisual equipment in the Board Room at the January 2018 Board Meeting.

Mills discussed how the recently passed tax bill would mean that the District could not consider early refunding options for some of our building bonds.

Mills asked if the Board would be interested in attending an Anti-Harassment and Anti-Discrimination training.

Trustee Prodehl asked about the library's Spanish language programming.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The Liaisons met yesterday afternoon. At the next meeting, the Liaisons will meet with our PMA financial advisor. A folder with the current financial reports was distributed.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

Trustee Newell introduced her new grandson, Jaxson Noah Newell.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:06 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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