

Tentative  
 Budget and Appropriation Ordinance  
 of the  
 Fountaindale Public Library District  
 Will and Du Page Counties, Illinois  
 for  
 Fiscal Year July 1, 2018 to June 30, 2019

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 19, 2018 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 20, 2018, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2018 and ending June 30, 2019.

**Estimated Available Revenue**

Estimated Cash on Hand July 1, 2018	
Cash in the Working Cash Fund	\$642,644
Cash in the Special Reserve Fund	\$13,437,092
Cash in the General Corporate Fund	\$9,859,953
Cash in the Audit Fund	\$5,663
Cash in the Liability Insurance Fund	\$103,458
Cash in the FICA Fund	\$219,175
Cash in the Illinois Municipal Retirement Fund	\$588,945
Cash in the Building Maintenance Fund	\$191,987
<b>Total Estimated Cash on Hand</b>	<b>\$25,048,917</b>

Cash to be received from 2017 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

<b>Cash to be received from 2017 levy</b>	
Balance, Corporate Tax Levy	\$3,473,635
Balance, Audit Tax Levy	\$6,922
Balance, Liability Insurance Tax Levy	\$46,460
Balance, FICA Tax Levy	\$139,236
Balance, Illinois Municipal Retirement Tax Levy	\$304,647
Balance, Building Maintenance Tax Levy	\$145,334
<b>Total Cash to be received from 2017 Levy</b>	<b>\$4,116,235</b>

Cash to be received from the 2018 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

<b>Cash to be received from 2018 levy</b>	
General Corporate Tax Levy	\$7,360,925
Audit Tax Levy	\$14,663
Liability Insurance Tax Levy	\$98,454
FICA Tax Levy	\$293,308
Illinois Municipal Retirement Tax Levy	\$647,324
Building Maintenance Tax Levy	\$307,972
<b>Total 2018 Levy</b>	<b>\$8,722,647</b>

<b>Other Income:</b>	
Personal Property Replacement Tax	\$109,000
TIF Refund - Beaconridge	\$225,000
State Per Capita Grant	\$84,604
Interest	\$173,131
Fines	\$25,000
Copy Machines/Printing/Fax	\$27,000
Miscellaneous Income	\$8,300
Donations / Gifts / Grants	\$10,000
Back Taxes and Adjustments	\$70
<b>Total Other Income</b>	<b>\$662,105</b>

Cash on hand July 1, 2018 from the sale of Library Building Bonds on September 14, 2016, February 11, 2009, and December 15, 2009	<b>\$117,248</b>
---	------------------

Total Estimated Cash Available During the Year including Special Reserve Fund, Working Cash Fund and Bond Proceeds	<b>\$34,131,376</b>
--	---------------------

Note: In addition to the foregoing, there is presently \$1,139,409 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, February 11, 2009 issue of \$20,750,000 and the December 15, 2009 issue of \$8,750,000.

**Bond Notation**

Balance on hand July 1, 2018	\$1,139,409
Cash to be received from 2017 Tax Levy	\$1,321,904
Cash to be received from 2018 Tax Levy	\$1,338,424
Cash to be received from BAB Interest Rebate	\$164,872
<b>Total</b>	<b>\$3,964,610</b>

**Estimated Expenditures**

Salaries	4,976,400
<b>Total Salaries</b>	<b>\$4,976,400</b>

Prof. Dev. & Training	45,600
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	2,640
Mileage & Transportation	28,800
Room/Board/Meals	40,800
Hiring and Placement	960
Cafeteria Plan	469,680
EAP	2,400
<b>Total Personnel</b>	<b>\$606,480</b>

Building Security	2,400
Equipment Rental	7,200
Equipment Maintenance	174,000
Leased Equipment	66,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	30,000

Tentative Budget and Appropriation Ordinance

Legal Expense - Publication	3,000
Bank Service Fees	6,048
Payroll Service	21,600
Professional Services	162,000
Printing	51,600
Collection Services	7,200
Internet Services	49,200
Cable TV Services	1,800
Catalog Management	28,800
Computer Circulation Expense	120,000
<b>Total Contractual Services</b>	<b>\$756,048</b>

Telephone Service	9,600
Telephone Data	7,800
Electricity	228,000
Gas	60,000
Water & Sewer	36,000
Minor Library Equipment	18,000
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	36,000
Program Supplies	58,800
Computer Supplies	9,600
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	61,200
Postage	18,000
Shipping	14,400
Buildings	18,000
Grounds	60,000
<b>Total Supplies &amp; Utilities</b>	<b>\$658,800</b>

Books and AV	929,400
Programs - Adult	42,720
Programs - Children	19,200
Programs - Young Adult	18,000
Special Services/Events	8,400
Donations Expended	15,600
Computer Software	375,000
<b>Total Library Materials</b>	<b>\$1,408,320</b>

Library Equipment - Capital	30,000
Office Equipment - Capital	6,000

Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	24,794
Automated Systems	94,200
PC Computer Equipment	48,000
Buildings - Capital	350,000
Grounds - Capital	12,000
<b>Total Capital Expenditures</b>	<b>\$576,994</b>
Miscellaneous	24,000
Public Relations	51,600
<b>Total Miscellaneous</b>	<b>\$75,600</b>
Per Capita Grant	101,525
<b>Total Per Capita Grant</b>	<b>\$101,525</b>
Other Grants	600
<b>Total Other Grants</b>	<b>\$600</b>
<b>Total General Fund</b>	<b>\$9,160,767</b>
Audit Expense	12,000
<b>Total Audit Fund</b>	<b>\$12,000</b>
Unemployment Insurance	18,000
Workmen's Compensation	48,000
Liability Insurance	66,000
Umbrella Policy	18,000
Treasurer's Bond	9,000
<b>Total Liability Insurance Fund</b>	<b>\$159,000</b>
FICA	377,941
IMRF	741,060
<b>Total Social Security Fund</b>	<b>\$1,119,001</b>
Building Maintenance	342,000
Building Supplies	36,000
<b>Total Maintenance Fund</b>	<b>\$378,000</b>
<b>Total Operating Fund Expenditures</b>	<b>\$10,828,768</b>
Construction Project	39,505
<b>Total Construction Project</b>	<b>\$39,505</b>

**Total Estimated Expenditures**

**\$10,868,273**

Estimated Cash on Hand at Close of Fiscal Year including  
Working Cash Fund, Special Reserve Fund, and Bond Proceeds

**\$23,263,103**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2018 and ending June 30, 2019.

**Estimated Expenditures**

Salaries	4,976,400
<b>Total Salaries</b>	<b>\$4,976,400</b>

Prof. Dev. & Training	45,600
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	2,640
Mileage & Transportation	28,800
Room/Board/Meals	40,800
Hiring and Placement	960
Cafeteria Plan	469,680
EAP	2,400
<b>Total Personnel</b>	<b>\$606,480</b>

Building Security	2,400
Equipment Rental	7,200
Equipment Maintenance	174,000
Leased Equipment	66,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	30,000
Legal Expense - Publication	3,000
Bank Service Fees	6,048
Payroll Service	21,600
Professional Services	162,000
Printing	51,600
Collection Services	7,200
Internet Services	49,200
Cable TV Services	1,800

Catalog Management	28,800
Computer Circulation Expense	120,000
<b>Total Contractual Services</b>	<b>\$756,048</b>

Telephone Service	9,600
Telephone Data	7,800
Electricity	228,000
Gas	60,000
Water & Sewer	36,000
Minor Library Equipment	18,000
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	36,000
Program Supplies	58,800
Computer Supplies	9,600
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	61,200
Postage	18,000
Shipping	14,400
Buildings	18,000
Grounds	60,000
<b>Total Supplies &amp; Utilities</b>	<b>\$658,800</b>

Books and AV	929,400
Programs - Adult	42,720
Programs - Children	19,200
Programs - Young Adult	18,000
Special Services/Events	8,400
Donations Expended	15,600
Computer Software	375,000
<b>Total Library Materials</b>	<b>\$1,408,320</b>

Library Equipment - Capital	30,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	24,794
Automated Systems	94,200
PC Computer Equipment	48,000
Buildings - Capital	350,000
Grounds - Capital	12,000
<b>Total Capital Expenditures</b>	<b>\$576,994</b>

Miscellaneous	24,000
Public Relations	51,600
<b>Total Miscellaneous</b>	<b>\$75,600</b>
Per Capita Grant	101,525
<b>Total Per Capita Grant</b>	<b>\$101,525</b>
Other Grants	600
<b>Total Other Grants</b>	<b>\$600</b>
<b>Total General Fund</b>	<b>\$9,160,767</b>
Audit Expense	12,000
<b>Total Audit Fund</b>	<b>\$12,000</b>
Unemployment Insurance	18,000
Workmen's Compensation	48,000
Liability Insurance	66,000
Umbrella Policy	18,000
Treasurer's Bond	9,000
<b>Total Liability Insurance Fund</b>	<b>\$159,000</b>
FICA	377,941
IMRF	741,060
<b>Total Social Security Fund</b>	<b>\$1,119,001</b>
Building Maintenance	342,000
Building Supplies	36,000
<b>Total Maintenance Fund</b>	<b>\$378,000</b>
<b>Total Operating Fund Expenditures</b>	<b>\$10,828,768</b>
Construction Project	39,505
<b>Total Construction Project</b>	<b>\$39,505</b>
<b>Total Estimated Expenditures</b>	<b>\$10,868,273</b>



SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 20<sup>th</sup> day of September, 2018.

Approved this 20<sup>th</sup> day of September, 2018.



Margaret J. (Peggy) Danhof

President of the Board of Trustees of  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:



Steven J. Prodehl  
Secretary