

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD SEPTEMBER 20, 2018  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 20, 2018 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

Trustee Celeste Bermejo

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Castellanos and Daniel Bedoya.

PUBLIC PRESENT

The following public was present: Ryan Harter, Otis Gatlin, Debi Savage, Jennie Mills and Emily Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

MINUTES OF THE BOARD MEETING – August 16, 2018

The minutes of the board meeting held August, 16, 2018 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

EMPLOYEE RECOGNITION

President Danhof recognized Daniel Bedoya for this five years of service and presented him with a certificate and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

President Danhof reminded the Board that the Friends Fall Book Sale will take place on October 6-7 with a members only presale on Friday, October 5.

NEW BUSINESS

Approval of Ordinance 2018-2 – Budget and Appropriation Ordinance Fiscal Year 2018/2019

A motion to approve Ordinance 2018-2 – Budget and Appropriation Ordinance Fiscal Year 2018/2019 was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Chief Fiscal Officer's Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Revised Reference and Reader's Advisory Policy

A motion to approve the revised Reference and Reader's Advisory Policy was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Bloodborne Pathogens Policy Section for the Employee Handbook

A motion to approve the revised Bloodborne Pathogens Policy section for the Employee Handbook was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Drug and Alcohol Use Policy Section for the Employee Handbook

A motion to approve the revised Drug and Alcohol Use Policy section for the Employee Handbook was made by Valencia, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Smoking Policy Section for the Employee Handbook

A motion to approve the revised Smoking Policy section for the Employee Handbook was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Review of Requirements for Fiscal Year 2019 Illinois State Library Per Capita Grant

The Board had received and reviewed the requirements for the Illinois State Per Capita Grant.

Approval of Request to Travel for Trustees to 2019 American Library Association Midwinter Meeting – Seattle, WA – January 25-29, 2019

A motion to approve the request to travel for Trustees to the 2019 American Library Association Midwinter Meeting in Seattle, Washington from January 25-29, 2019 was made by Valencia, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Approval of Request to Travel for Executive Director to 2019 American Library Association Midwinter Meeting – Seattle, WA – January 25-29, 2019

A motion to approve the request to travel for the Executive Director to the 2019 American Library Association Midwinter Meeting in Seattle, Washington from January 25-29, 2019 was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

LIBRARY PROJECTS

Mills reported that staff has met with the architect and the audiovisual representative to discuss the first steps of converting the 2<sup>nd</sup> Floor Computer Lab.

CORRESPONDENCE

The Community Foundation of Will County sent an invitation to the Board to the 2018 Grant Awards Reception on Thursday, October 25 at 5:30 p.m. at the Mistwood Golf Club in Romeoville.

TREASURER'S REPORT

The Treasurer's Report for August, 2018 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2018

Bills paid for the month of September in the amount of \$107,375.11 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

Bills Payable Report – September, 2018

Bills payable for the month of September in the amount of \$188,366.71 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

DIRECTOR'S REPORT – August, 2018

Mills discussed a Studio 300 blog post which discussed how the Bolingbrook Garden Club's award winning float in the Pathways Parade had components created in Studio 300. Mills also reported that Ehlers is closing their Illinois office. Ehlers will continue to perform work for the District but will not be available for bond work. Mills also reported that a second quote for bookmobile repairs had been received and that Rendel's would be performing the work.

UNFINISHED BUSINESS

Final Approval of Request to Travel for Trustees to 2018 Illinois Library Association Annual Conference in Peoria, IL – October 9-12, 2018

A motion for final approval for the request to travel for Trustees to the 2018 Illinois Library Association Annual Conference in Peoria, IL from October 9-12, 2018 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

The Friends Fall Book Sale will be held October 6-7, 2018.

Community Service Council will hold their annual Take Back the Night event on Thursday, October 25 at 6 p.m.

Valencia Boxing will feature boxing matches at the 4<sup>th</sup> Annual Veteran's Appreciation Day on Saturday, September 29 from 2 to 10:30 p.m.

The Library will have a table at the Day of the Immigrant celebration on Saturday, September 22.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 7:44 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS