

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
December 20, 2018 | 7 p.m.  
300 West Briarcliff Road | Bolingbrook | Board Room (2<sup>nd</sup> Floor)

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
  - a. Public Hearing – November 15, 2018
  - b. Board Meeting – November 15, 2018
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
  - a. Approval of Ordinance 2018-7 – Ordinance Transferring Funds to the Special Reserve Fund
  - b. Approval of Accidents and Emergencies Section for the Employee Handbook
  - c. Approval of Appearance and Dress Code Policy Section for the Employee Handbook
  - d. Approval of Bulletin Boards Section for the Employee Handbook
  - e. Approval of Contest and Program Prizes Section for the Employee Handbook
  - f. Approval of Education Assistance Section for the Employee Handbook
  - g. Approval of Emergency Closings Policy Section for the Employee Handbook
  - h. Approval of Visitors at the Workplace Section for the Employee Handbook
  - i. Approval of Workplace Violence Policy Section for the Employee Handbook
  - j. Approval of Request to Travel for Trustees to 2019 Illinois Library Association Trustee Forum Workshop – March 16, 2019
  - k. Approval of Permanent Polling Place Agreement with Will County
8. Library Projects
9. Correspondence
10. Treasurer’s Report
11. Bills for Approval
  - a. Bills Paid Report – December, 2018
  - b. Bills Payable Report – December, 2018
12. Director’s Report – November, 2018
13. Unfinished Business
  - a. Final Approval of Request to Travel for Trustees to 2019 American Library Association Midwinter Meeting in Seattle, WA – January 25-29, 2019
14. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Personnel
15. Announcements
16. Executive Session
  - a. 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”
  - b. Litigation 5 ILCS 120/2 (c) (11) “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
17. Approval of Report on Review of Closed Meeting Minutes
18. Adjournment