

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD FEBRUARY 21, 2019
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, February 21, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Celeste Bermejo.

ABSENT

President Margaret (Peggy) Danhof.

Danhof was out of state this month.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Castellanos and Lea Pottle.

PUBLIC PRESENT

The following public was present: Jody Hargett, Otis Gatlin and Ryan Harter.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

MINUTES OF THE BOARD MEETING – January 17, 2019

The minutes of the board meeting held January 17, 2019 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends are receiving many donations. The Book Cellar had to close a few days due to the inclement weather. The re-organization of the store has been postponed and will be completed after the Spring Book Sale. The Spring Book Sale will take place on April 5-7. The Annual Friends Meeting and Dinner will be held on Wednesday, April 24.

NEW BUSINESS

Approval of Letter of Support for Extension of Romeoville Downtown TIF Term

A motion to approve the letter of support for extension of the Romeoville Downtown TIF Term was made by Valencia, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Revised Permanent Polling Place Agreement

A motion to approve the revised Permanent Polling Place Agreement with the Will County Clerk's Office was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Employer Information and Property Section for the Employee Handbook

A motion to repeal the existing Employer Information and Property section in the Employee Handbook and to approve the revised Employer Information and Property section for the Employee Handbook was made by Spindel, seconded by Bermejo.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Telecommuting Policy Section for the Employee Handbook

A motion to repeal the existing Telecommuting Policy section in the Employee Handbook and to approve the revised Telecommuting Policy section for the Employee Handbook was made by Valencia, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Use of Integrated Library System Section for the Employee Handbook

A motion to repeal the existing Use of Integrated Library System section in the Employee Handbook and to approve the revised Use of Integrated Library System section for the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Use of Staff Library Accounts Section for the Employee Handbook

A motion to repeal the existing Use of Staff Library Accounts section in the Employee Handbook and to approve the revised Use of Staff Library Accounts section for the Employee Handbook was made by Valencia, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

LIBRARY PROJECTS

The architects from Sheehan Nagle Hartray and Owners Services representative Graham Harwood will be present at the March board meeting to discuss the 2nd Floor Computer Lab remodel.

The mill work in Studio 300 is still pending.

CORRESPONDENCE

The Board received an invitation to the Best of Bolingbrook Business Awards & Gala which will be held on March 7 at the Bolingbrook Golf Club.

The Board also received an invitation to the Valley View Educational Enrichment Foundation “Derby Days” Event on March 29 at 6 p.m. at the Bolingbrook Golf Club.

TREASURER'S REPORT

The Treasurer's Report for January, 2019 was presented by Treasurer Spindel and will be filed for audit. Mills noted that Morgan Stanley has informed the District that they are no longer servicing government accounts and the working cash funds that Morgan Stanley currently holds will be transferred to BMO Harris.

BILLS FOR APPROVAL

Bills Paid Report – January, 2019

Bills paid for the month of January in the amount of \$418 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Bills Paid Report – February, 2019

Bills paid for the month of February in the amount of \$54,453.35 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

Bills Payable Report – February, 2019

Bills payable for the month of February in the amount of \$198,339.25 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

DIRECTOR'S REPORT – February, 2019

Mills reported that about the new Illinois minimum wage increase to \$15 by the year 2025. A proposal to begin to incorporate this change into next year's budget will be included as part of the budget process this year.

Trustee Prodehl asked about the decline of physical checkouts versus digital items.

Prodehl also asked about what happens to withdrawn items. Mills discussed that they go to the Friends and the Better World Books service. Mills also discussed a possible Pinnacle Library Cooperative initiative to partner with local prisons and Senator Pat McGuire.

Trustee Valencia asked about the SCORE program at the library. Deputy Director Castellanos replied that the SCORE Roundtable program is doing very well. The library is partnering with Fox Valley SCORE to host a series of roundtables.

UNFINISHED BUSINESS

Final Approval of Request to Travel for Trustees to 2019 Illinois Library Association Trustee Forum Workshop – March 16, 2019

A motion for final approval of the request to travel for trustees to the 2019 Illinois Library Association Trustee Forum Workshop was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Kalnicky
NAYES: None
ABSENT: Danhof

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

The Community Service Council is working with Operation Christmas to collect formal wear. Donation boxes can be found throughout Bolingbrook, including the library.

The Lions Club will be hosting their annual St. Patty's Day Dance on March 8 at the Levy Center.

The Rotary Club is hosting their 4th annual Mac & Cheese Cook-off on Saturday, March 9 at New Life Lutheran Church. Tickets are available.

Valencia Boxing will be participating in the Golden Glove Tournament which begins on March 6.

National Day of Prayer is on Thursday, May 2 at the Bolingbrook Golf Club.

Will County has emailed the Statement of Economic Interest to Trustees and staff last week. If Trustees did not receive the email, Director Mills can contact Will County.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:40 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
Vice President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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