

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD APRIL 18, 2019  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, April 18, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak and Lea Pottle.

PUBLIC PRESENT

The following public was present: Jody Hargett, Michael Swendrowski and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

MINUTES OF THE BOARD MEETING – March 21, 2019

The minutes of the board meeting held March 21, 2019 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Jody Hargett provided the Board with a financial report for the Friends Spring 2019 Book Sale. Hargett reported that this book sale was the most successful in history! This was also Art and Judy Bilski's last book sale as they are moving. The Friends have found new co-chairs for the book sales. The Fall Book Sale will take place October 12-13, 2019. The Friend's Annual Dinner & Meeting will take place on Wednesday, April 24 in Meeting Room A at 6 p.m. The Summer Adventure Kickoff, which the Friends are sponsoring will take place on Tuesday, June 4.

NEW BUSINESS

Approval to Seek Bids for a New Bookmobile

Michael Swendrowski, the library's bookmobile consultant, gave a presentation on the proposed bid specifications. Swendrowski also discussed the current market for bookmobiles and estimated the cost of the proposed vehicle to be \$325,000. Paul Mills noted that providing power to the battery on the proposed vehicle is estimated at \$20,000 and that an opening day collection for the proposed vehicle is estimated at \$60,000.

A motion to approve seeking bids for a new bookmobile was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Revised BOS Quote for Tables and Chairs for 2<sup>nd</sup> Floor Meeting Room

A motion to approve the revised BOS quote for tables and chairs for the 2<sup>nd</sup> Floor Meeting Room was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Section 6 - Benefits and Services of the Employee Handbook

A motion to repeal the existing Section 6 - Benefits and Services section in the Employee Handbook and to approve the revised Section 6 - Benefits and Services for the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Section 7 - Leaving of the Employee Handbook

A motion to repeal the existing Section 7 - Leaving section of the Employee Handbook and to approve the revised Section 7 - Leaving for the Employee Handbook was made by Newell, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Completely Revised Fountaindale Public Library District Employee Handbook

A motion to approve the completely revised Fountaindale Public Library District Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Director Mills provided the Board with an update on the 2<sup>nd</sup> Floor Computer Lab conversion. The library held an optional walk through for the project and Mills anticipates bringing a recommendation for the Board to consider in May.

CORRESPONDENCE

The Bolingbrook Bugle published an article about the new Micro Pantry located outside of Fountaindale Library, which was designed and funded by father Scott Silmon and daughter Ashley Silmon-Rodriguez.

The West Suburban Community Pantry sent a thank you note to the library for the recent donation of 30 Easter baskets by Fountaindale staff. Juanita Lennon discussed the staff committee’s work in the creation of the baskets.

TREASURER'S REPORT

The Treasurer's Report for March, 2019 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – April, 2019

Bills paid for the month of April in the amount of \$62,989.79 was presented for approval. Motion to approve was made by Newell, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – April, 2019

Bills payable for the month of April in the amount of \$222,657.72 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – April, 2019

Mills discussed early voting issues that had been discussed with him and noted the information regarding early voting that the library’s attorney had prepared. Danhof also discussed the issues that had been reported to her. Mills stated that he plans to reach out to Will County to discuss the issues in May.

## UNFINISHED BUSINESS

### Final Approval of Request to Travel for Trustees to 2019 American Library Association Annual Conference in Washington D.C. – June 20-25, 2019

Trustee Newell discussed the special event at the National Museum of African American History and Culture that the Coretta Scott King committee is putting together. Attendance at this event would require an additional night's stay.

A motion to approve a sixth night stay for Trustee Newell to the 2019 American Library Association Annual Conference in Washington D.C., June 20-25, 2019 was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

The National Day of Prayer will take place on Thursday, May 2.

On April 22, there will be a meeting regarding the 20<sup>th</sup> anniversary of Bolingbrook's John Doe in Meeting Room B at 11 a.m. followed by a memorial service at Hillcrest Cemetery.

## EXECUTIVE SESSION

A motion was made by Spindel, seconded by Valencia, to enter Executive Session at 8:04 p.m. for Personnel 5 ILCS 120/2 (c) (1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

A motion was made by Kalnicky, seconded by Bermejo, to return to Open Session at 8:38 p.m.

OPEN SESSION

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to approve a 0% increase and an additional 40 vacation hours for the Executive Director was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof

NAYES: None

ABSENT: None

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:46 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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