

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD MAY 16, 2019  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, May 16, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Ruth Newell, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Kathryn Spindel and Marcelo Valencia

Trustee Valencia entered at 7:01 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak and Marianne Thompson.

PUBLIC PRESENT

The following public was present: Chuck Wang, Dennis Bermejo, Glenn Bermejo, Peter Thompson, Eric Thompson, Ryan Harter, Nancy Flores, Bertin Garcia, Dante Garcia and Frida Garcia.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel, Valencia

MINUTES OF THE BOARD MEETING – April 18, 2019

The minutes of the board meeting held April 18, 2019 were presented. A motion to approve the minutes was made by Newell, seconded by Kalnicky. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Newell, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel, Valencia

Trustee Valencia entered at 7:01 p.m.

MINUTES OF THE EXECUTIVE SESSION – April 18, 2019

The minutes of the Executive Session held April 18, 2019 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

EMPLOYEE RECOGNITION

President Danhof recognized Marianne Thompson for 30 years of service and presented her with a certificate, award and keychain.

COMMENTS FROM THE PUBLIC

Ryan Harter had a question regarding the draft Board of Trustees By-Laws.

FRIENDS OF THE LIBRARY

Jody Hargett was unable to attend due to illness.

## NEW BUSINESS

### Acceptance of Election Results of the April 2, 2019 Consolidated Election

A motion to accept the election results of the April 2, 2019 Consolidated Election was made by Valencia, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

### Administration of Oath of Office for Margaret J. (Peggy) Danhof

Trustee Prodehl administered the Oath of Office for Margaret J. (Peggy) Danhof. Trustee Danhof took her seat with the Board.

### Administration of Oath of Office for Celeste Bermejo

Trustee Prodehl administered the Oath of Office for Celeste Bermejo. Trustee Bermejo took her seat with the Board.

### Administration of Oath of Office for Marcelo Valencia

Trustee Prodehl administered the Oath of Office for Marcelo Valencia. Trustee Valencia took his seat with the Board.

### Nominations for and Election of President Pro Tempore

A motion to approve Ruth Newell for the position of President Pro Tempore was made by Newell, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Election of Board President and Officers

The President Pro Tempore, Ruth Newell accepted nominations for the position of President. A motion to nominate Margaret J. (Peggy) Danhof for the position of President was made by Prodehl, seconded by Kalnicky.

A motion to keep the current Board officers, Trustee Margaret J. (Peggy) Danhof as President, Robert Kalnicky as Vice President, Steven Prodehl as Secretary and Kathryn Spindel as Treasurer was made by Bermejo, seconded by Valencia.

A motion to close the nominations for the positions of President, Vice President, Secretary and Treasurer was made by Prodehl, seconded by Kalnicky.

The slate of officers was accepted by acclamation.

Approval of Resolution 2019-2 – Resolution Approving Agreement with Contractor Re 2<sup>nd</sup> Floor Meeting Room and Performance Payment Bond

A motion to approve Resolution 2019-2 – Resolution approving agreement with contractor regarding the 2<sup>nd</sup> Floor Meeting Room and performance payment bond was made by Prodehl, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval to Seek Requests for Proposals for Banking Services

A motion to approve seeking requests for proposals for banking services was made by Prodehl, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Health Insurance for Fiscal Year 2019/2020

A motion to approve funding the allocation for health insurance for Fiscal Year 2019/2020 at \$6,780 per eligible employee for those employees selecting health insurance and to fund the allocation of \$500 for those employees who do not select insurance was made by Newell, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

### Approval of Revised Library Conduct Policy

A motion to repeal the existing Library Conduct Policy and approve the revised Library Conduct Policy was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

### Presentation of Draft Ordinance 2019-2 – An Ordinance Establishing Regulations for Electronic Attendance at the Fountaindale Public Library District Board Meetings

It was discussed that the Board must adopt rules before electronic attendance for trustees at Board Meetings is allowed. Mills noted that the library's attorney had drafted this ordinance and that current Board By-Laws require proposed changes to be presented at one meeting but not adopted until the next meeting.

### Presentation of Draft Ordinance 2019-3 – An Ordinance Approving Amendments to the By-Laws of the Board of Trustees of the Fountaindale Public Library District

President Danhof accepted a question from Ryan Harter regarding Article II, Section 8 – insurance. Mills replied that the types of insurance that is usually purchased include treasurers bonds and directors and officers insurance.

Mills also noted that the proposed changes to the By-Laws were recommended by the library's attorney. The proposed changes presented today may be adopted at the next meeting.

### LIBRARY PROJECTS

Mills reported that the Studio 300 Maker Space construction has been completed.

### CORRESPONDENCE

Illinois State Library Director Greg McCormick sent President Danhof and Director Mills a letter. The letter was sent to all public library districts and served as a reminder that public library districts are required to inform the State Librarian of board member changes and vacancies within 60 days.

### TREASURER'S REPORT

The Treasurer's Report for April, 2019 was presented by Vice President Kalnicky and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2019

Bills paid for the month of May in the amount of \$26,982.56 was presented for approval. Motion to approve was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Bills Payable Report – May, 2019

Bills payable for the month of May in the amount of \$267,700.83 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

DIRECTOR'S REPORT – May, 2019

Director Mills updated the Board regarding a meeting with Will County representatives regarding early voting. Representatives from Will County will be attending a future Board Meeting to continue the discussion.

Trustee Prodehl commented on the thoroughness of the Director's Report.

Trustee Newell asked how the Micro Pantry is doing.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The Finance Liaisons met earlier this month and discussed the RFP for Banking Services.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof reminded the Board that June Board Meeting is on Monday, June 17.

Heart Haven Outreach (H2O)'s Annual Golf Outing & Christmas in July Gala Dinner will be on Thursday, July 11.

The Lawyers in the Library event will be held on Saturday, June 1 at 9 a.m. in Meeting Room A.

The Bolingbrook Lions will have a tent at the Village Carnival during Memorial Day weekend.

The Bolingbrook Lions will be holding their annual Beep Baseball Tournament on June 8 and 9 at the BRAC.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:01 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS