

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD JUNE 17, 2019  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Monday, June 17, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Trustee Marcelo Valencia

Trustee Valencia entered at 7:02 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak and Lea Pottle.

PUBLIC PRESENT

The following public was present: none.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Trustee Valencia entered at 7:02 p.m.

MINUTES OF THE BOARD MEETING – May 16, 2019

The minutes of the board meeting held May 16, 2019 were presented. A motion to approve the minutes was made by Newell, seconded by Kalnicky. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

No report.

NEW BUSINESS

Approval of Merit Increase for Fiscal Year 2020

Mills discussed the new minimum wage law and the multi-year plan that was included in the Board Packet. Mills noted that future years are aspirational and dependent upon the budget situation in future years.

A motion to approve a standard merit increase of 2% or 85 cents per hour, whichever is greater, to 3% or \$1.17 per hour, whichever is greater, for Fiscal Year 2020 and to approve a standard merit bonus of 2% or 85 cents per hour, whichever is greater, to 3% or \$1.17 per hour, whichever is greater, for Fiscal Year 2020 for staff at or over their position's maximum salary. The level of the merit increase and the merit bonus require reaching the appropriate score in performance evaluation system in order to be granted was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Updated Salary Structure for Fiscal Year 2020

Mills discussed that the draft salary structure would represent an increase of 2%.

A motion to approve the salary structure for Fiscal Year 2020 as presented with implementation to be effective as of July 1, 2019 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Working Budget for Fiscal Year 2020

Mills discussed the draft working budget and the memo regarding it that were both included in the Board Packet. Mills noted that significant portions of the working budget, including the cash contribution for bond debt reduction, will be relying upon the General Fund Balance as a funding source.

A motion to approve the working budget for Fiscal Year 2020 was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval to Seek Requests for Proposals for Self-Checks

Mills discussed the draft Request for Proposals for Self-Checks that was included in the Board Packet.

A motion to approve seeking requests for proposals for self-checks was made by Spindel, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Request to Travel for Trustees to 2019 Illinois Library Association Annual Conference in Tinley Park, IL – October 22-24, 2019

A motion to approve the request to travel for Trustees to 2019 Illinois Library Association Annual Conference in Tinley Park, IL from October 22-24, 2019 was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Ordinance 2019-2 – An Ordinance Establishing Regulations for Electronic Attendance at the Fountaindale Public Library District Board Meetings

A motion to approve Ordinance 2019-2 – An Ordinance establishing regulations for electronic attendance at the Fountaindale Public Library District Board Meetings was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Ordinance 2019-3 – An Ordinance Approving Amendments to the By-Laws of the Board of Trustees of the Fountaindale Public Library District

A motion to approve Ordinance 2019-3 – An ordinance approving amendments to the By-Laws of the Board of Trustees of the Fountaindale Public Library District was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Ordinance 2019-4 – An Ordinance Authorizing Certain Fund Transfers From the General Corporate Purposes Fund to the Debt Services Fund Pursuant to Section 30-90 of the Public Library District Act

Mills discussed that this ordinance authorizes the transfer of \$465,784 from the General Fund to the Debt Services Fund. This transfer will cover the abatement the Board approved earlier this year.

A motion to approve Ordinance 2019-4, an ordinance authorizing certain fund transfers from the General Corporate Purposes Fund to the Debt Services Fund pursuant to Section 30-90 of the Public Library District Act was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Ordinance 2019-5 – An Ordinance Authorizing Certain Fund Transfers From the General Corporate Purposes Fund to the Special Reserve Fund Pursuant to Section 30-90 of the Public Library District Act

Mills discussed that this ordinance authorizes the transfer of \$1,500,000 from the General Fund to the Special Reserve Fund.

A motion to approve Ordinance 2019-5, an ordinance authorizing certain fund transfers from the General Corporate Purposes Fund to the Special Reserve Fund pursuant to Section 30-90 of the Public Library District Act was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Mills discussed that an initial meeting with the contractor for the 2<sup>nd</sup> Floor Meeting Room, Walter Daniels Construction, has occurred and preliminary plans discussed. Mills anticipates the contract being signed soon.

CORRESPONDENCE

The Bolingbrook Park District sent a thank you letter for the library's participation in the Week of the Young Child.

The Bugle published an article about the 2<sup>nd</sup> annual Lawyers in the Library event on June 1, 2019.

TREASURER'S REPORT

The Treasurer's Report for May, 2019 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2019

Bills paid for the month of May in the amount of \$2,503 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Paid Report – June, 2019

Bills paid for the month of June in the amount of \$54,979.75 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – June, 2019

Bills payable for the month of June in the amount of \$293,550.37 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – June, 2019

Mills noted that the interior elevator doors were wrapped for the first time to highlight the Maker Space in Studio 300.

Trustee Prodehl commented on the great work conducting the summer meals program.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

The Rotary Club's new President, Ryan Lawrence, will be installed on Friday, June 28 at 6 p.m. Tickets are available.

Director Mills will be on vacation beginning June 20 through July 4.

The Bolingbrook Village Picnic will be on Sunday, June 30.

The Heart Haven Outreach (H2O) "Christmas in July" Gala event will be on Wednesday, July 11.

The Bolingbrook Chamber Golf Extravaganza "Fiesta on the Fairway" will be on Wednesday, June 19.

The library will be hosting a Legislative Town Hall on Wednesday, June 19 at 5:30 p.m.

Trustees Kalnicky and Valencia will be not be present at the July Board Meeting.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 8:04 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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