

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JULY 18, 2019
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, July 18, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Kathryn Spindel, Ruth Newell, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Vice President Robert Kalnicky and Trustee Marcelo Valencia. Both Kalnicky and Valencia were out of state.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nancy Korczak.

PUBLIC PRESENT

The following public was present: Dianna Copeland, Kellem Copeland and Otis Gatlin.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

MINUTES OF THE BOARD MEETING – June 17, 2019

The minutes of the board meeting held June 17, 2019 were presented. A motion to approve the minutes was made by Spindel, seconded by Bermejo. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

COMMENTS FROM THE PUBLIC

Kellem Copeland from Covenant Classical School in Naperville introduced himself to the Board. He was attending the board meeting for a merit badge.

FRIENDS OF THE LIBRARY

No report.

NEW BUSINESS

Approval of Tentative Budget and Appropriation Ordinance – Fiscal Year July 1, 2019 through June 30, 2020

A motion to approve the tentative Budget and Appropriation Ordinance Fiscal Year July 1, 2019 through June 30, 2020 was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Approval of Notice of Public Hearing for Budget and Appropriation Ordinance – September 19, 2019 at 6:30 p.m.

A motion to approve Notice of Public Hearing for the Budget and Appropriation Ordinance to be held on September 19, 2019 at 6:30 p.m. was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Approval of Resolution 2019-3 – Resolution Approving Agreement with Contractor Re Outreach Bookmobile

Mills discussed the bid from Summit Bodyworks Specialty Vehicles. Both the District’s consultant and the District’s attorney reviewed it. Mills discussed that the total bid amount would be \$398,334 including the upgrade from crawl-through to full stand-up and two extended warranties.

A motion to approve Resolution 2019-3 – Resolution Approving Agreement with Contractor Re Outreach Bookmobile was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Approval of Trustee Travel Expenses

Trustee Newell’s ground transportation expense for the 2019 ALA Annual Meeting in June exceeded the District policy limit of \$400.00 by \$43.37. Per the Local Government Travel Expense Control Act, any amount over the limits set in policy must be approved by a roll call vote. It was noted that the Board had approved an additional day at the conference prior to travel.

A motion to approve the trustee travel expenses was made by Spindel, seconded by Bermejo.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Approval of Library Closing for Pathways Parade on Sunday, September 8, 2019

Mills noted that the library has been closed for many years on the Parade Day and recommended that this practice continue.

A motion to approve closing the library for the Pathways Parade on Sunday, September 8, 2019 was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Approval of Delayed Opening for the Library on October 4, 2019 and Library Closing on February 4, 2020

Mills discussed a request for two dates for staff development. Mills requested a two hour delayed opening for Friday, October 4, 2019 to give the District's public service departments an opportunity to meet and to training. Mills also requested a full day closing for Friday, February 7, 2020 for staff training.

A motion to approve the delayed opening for the library on October 4, 2019 and closing the library on February 7, 2020 was made by Newell, seconded by Bermejo.

Danhof discussed each Trustee completing the trustee questionnaire and using the completed Q & A in upcoming staff newsletters. Trustees would also have an opportunity to meet and greet the staff at upcoming in service days.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

LIBRARY PROJECTS

Mills discussed that the contractor for the 2nd Floor Meeting Room needed to complete some paperwork for the Village to issue the permit and also send submittals for the architect to review before work could commence.

CORRESPONDENCE

Mills discussed an article from American Libraries magazine about the difficult environment publishers are creating for libraries and eBooks.

TREASURER'S REPORT

The Treasurer's Report for June, 2019 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – July, 2019

Bills paid for the month of July in the amount of \$301,987.62 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

Bills Payable Report – July, 2019

Bills payable for the month of July in the amount of \$851,860.64 was presented for approval. Motion to approve was made by Newell, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

DIRECTOR'S REPORT – July, 2019

Mills reported that six responses to the banking services request for proposals were received. Mills also noted that responses to the self-check request for proposals were due on July 26, 2019. Mills hopes to bring recommends for both to the August Board Meeting.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

The Ice Cream Social will be on Monday, July 29 from 5–8 p.m.

Mills will be off from July 25 to July 26.

Korczak noted that the library would be hosting a program, *The Moon: 50 Years After Apollo* on Saturday, July 23 at 2 p.m. The featured speaker will be NASA Graduate Fellow Dr. Lauren Jozwiak.

EXECUTIVE SESSION

A motion was made by Spindel, seconded by Newell, to enter Executive Session at 7:49 p.m. for 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

A motion was made by Bermejo, seconded by Newell, to return to Open Session at 7:56 p.m.

OPEN SESSION

Approval of Report on Review of Closed Meeting Minutes

The Board reported that they will keep all closed meeting minutes closed.

A motion to approve the report on review of the closed meeting minutes was made by Spindel, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Bermejo, Danhof
NAYES: None
ABSENT: Kalnicky, Valencia

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:59 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS