

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD AUGUST 15, 2019  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, August 15, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Trustee Kathryn Spindel

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Jennie Nguyen.

PUBLIC PRESENT

The following public was present: Jody Hargett, Lauren Staley-Ferry, Charles Pelkie and Leroy Johnson.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE BOARD MEETING – July 18, 2019

The minutes of the board meeting held July 18, 2019 were presented. A motion to approve the minutes was made by Newell, seconded by Bermejo. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE EXECUTIVE SESSION – July 18, 2019

The minutes of the Executive Session held July 18, 2019 were presented. A motion to approve the minutes was made by Newell, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that despite the rain, the Ice Cream Social was successful for the Friends. They sold \$79.45 in snacks and \$76 in books. The Friends are preparing for the Fall Book Sale, which will take place October 11-13.

NEW BUSINESS

Will County Presentation on Early Voting

Will County Clerk Lauren Staley-Ferry, Chief of Staff Charles Pelkie and Election Analyst Leroy Johnson from the Will County Clerk's Office discussed their plans to ensure a better early voting experience for patrons visiting the library.

Approval of Resolution 2019-4 – Resolution to Determine Estimate of Funds Needed for Fiscal Year 2019/2020

President Danhof discussed that this resolution restated the levy amount of \$9,094,813 identified in the Tentative Budget and Appropriation Ordinance passed last month.

A motion to approve Resolution 2019-4 – Resolution to determine the estimate of funds needed for Fiscal Year 2019/2020 was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Resolution 2019-5 – Resolution Designating Open Meetings Act Officers

Danhof noted that this resolution names Juanita Lennon and Paul Mills as Open Meetings Act officers for the District.

A motion to approve Resolution 2019-5 – Resolution designating Open Meetings Act Officers as Paul Mills and Juanita Lennon was made by Bermejo, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Resolution 2019-6 – Resolution Designating Freedom of Information Act Officers

Danhof noted that this resolution names Jennie Nguyen and Paul Mills as Freedom of Information Act officers for the District.

A motion to approve Resolution 2019-6 – Resolution designating Freedom of Information Act Officers as Paul Mills and Jennie Nguyen was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Resolution 2019-7 – Resolution Authorizing Intervention in Certain Tax Appeal Cases

Mills stated that this resolution enables our attorney, Tressler, LLP, to continue to represent the District in tax appeal cases.

A motion to approve Resolution 2019-7 – Resolution authorizing intervention in certain tax appeal cases was made by Prodehl, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Resolution 2019-8 – Resolution Designating Bolingbrook Bank & Trust as the Depository of the Funds of the Fountaindale Public Library District

Jennie Nguyen discussed the RFP review process and the six responses we received. Bolingbrook Bank & Trust was selected.

A motion to approve Resolution 2019-8 – Resolution designating Bolingbrook Bank & Trust as the Depository of the Funds of the Fountaindale Public Library District was made by Prodehl, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Resolution 2019-9 – Resolution Approving Agreement with Contractor Re Self-Checks and Related Services

Mills discussed this RFP review process and the seven responses we received. John Matysek led our review process and Bibliotheca was selected.

A motion to approve Resolution 2019-9 – Resolution approving agreement with contractor re self-checks and related services was made by Valencia, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of 2019 Illinois Public Library Annual Report (IPLAR)

Mills discussed that Nancy Korczak led this reporting process, which is required of every public library in Illinois.

A motion to approve the 2019 Illinois Public Library Annual Report (ILPLAR) was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Revised Photography and Filming Policy

Mills discussed that this revised policy is based upon a template created by RAILS attorneys. It also incorporates features from the current policy. Mills then discussed notable changes from the current policy.

A motion to repeal the existing Photography and Filming Policy and approve the revised Photography and Filming Policy was made by Prodehl, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Trustee Service for American Library Association Coretta Scott King Standing Breakfast Committee

Trustee Ruth Newell has been asked to serve on the American Library Association Coretta Scott King Standing Breakfast Committee. Per Board Policy such appointments require Board approval.

A motion to approve the Trustee Service for American Library Association Coretta Scott King standing Breakfast Committee was made by Valencia, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

LIBRARY PROJECTS

Mills reported that Walter Daniels will be starting construction on the 2<sup>nd</sup> floor meeting room next week. The project is projected to be completed by mid-October.

CORRESPONDENCE

Mills shared an article from WGN New about the shortage of skilled laborers affecting construction projects in the Chicagoland area.

TREASURER'S REPORT

The Treasurer's Report for July, 2019 was presented by Vice President Kalnicky and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2019

Bills paid for the month of August in the amount of \$52,529.53 was presented for approval. Motion to approve was made by Kalnicky, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

Bills Payable Report – August, 2019

Bills payable for the month of August in the amount of \$144,077.87 was presented for approval. Motion to approve was made by Bermejo, seconded by Valencia.

AYES: Prodehl, Kalnicky, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Spindel

DIRECTOR'S REPORT – August, 2019

Mills discussed the very difficult eBook environment that all libraries are experiencing. Publishers are making significant changes on how libraries can purchase eBooks. Mills noted that our patrons will soon be experiencing very long wait times for certain titles because of publisher restrictions.

Mills discussed that we will soon be discontinuing the online learning platform Lynda.com as upcoming changes to their terms of service would be a violation of the patron privacy values the District supports.

Trustee Prodehl commented that he liked windowing of books on the 3<sup>rd</sup> floor.

## UNFINISHED BUSINESS

None.

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

Danhof reported that Mills is the new President of the RAILS Board of Directors.

The Community Service Council Annual Gala will be on Friday, September 13 at the Bolingbrook Golf Club.

The Pathways Parade is on Sunday, September 8. The theme this year is “Our Youth, Our Future.”

## ADJOURNMENT

A consensus was taken and the Board adjourned at 8:09 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS