

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD AUGUST 20, 2020  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, August 20, 2020 at 7 p.m.

Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

Trustee Ruth Newell was present online via Zoom.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nancy Korczak.

Jeffrey Fisher was present online via Zoom.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

Charles Pelkie was present online via Zoom.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Valencia, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

MINUTES OF THE BOARD MEETING – July 16, 2020

The minutes of the board meeting held July 16, 2020 were presented. A motion to approve the minutes was made by Newell, seconded by Valencia. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – July 16, 2020

The minutes of the Executive Session held July 16, 2020 were presented. A motion to approve the minutes was made by Bermejo, seconded by Kalnicky. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends will make an official decision regarding the Fall Book Sale soon. The Book Cellar remains closed.

NEW BUSINESS

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Ballot Collection Box Drop-Off Site

Charles Pelkie, Chief of Staff for the Will County Clerk, discussed the proposed drop-off collection box at the Library and answered the Board's questions about safety and security.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and Will County regarding ballot collection box drop-off site was made by Newell, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: Kalnicky  
ABSENT: None

Approval of Memorandum of Agreement among Valley View School District, Fountaindale Public Library District and White Oak Library District

Mills discussed that this memorandum will facilitate the issuance of library cards to all Valley View School District students from the appropriate library.

A motion to approve the memorandum of agreement among Valley View School District, Fountaindale Public Library District and the White Oak Library District was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Resolution 2020-3 – Resolution To Determine Estimate of Funds Needed for Fiscal Year 2020/2021

President Danhof discussed that the resolution restated the levy amount of \$9,293,144 identified in the Tentative Budget and Appropriation Ordinance which was passed in July.

A motion to approve Resolution 2020-3 – Resolution to Determine the Estimate of Funds Needed for Fiscal Year 2020/2021 was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Resolution 2020-4 – Resolution Designating Open Meetings Act Officers

President Danhof noted that the Resolution names Juanita Lennon and Paul Mills as Open Meetings Act officers for Fountaindale Public Library District.

A motion to approve Resolution 2020-4 – Resolution Designating Open Meetings Act Officers was made by Valencia, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Resolution 2020-5 – Resolution Designating Freedom of Information Act Officers

President Danhof noted that the Resolution names Jennie Nguyen and Paul Mills as Freedom of Information Act officers for Fountaindale Public Library District.

A motion to approve Resolution 2020-5 – Resolution designating Freedom of Information Act Officers was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Resolution 2020-6 – Resolution Authorizing Intervention in Certain Tax Appeal Cases

Mills noted that the resolution enables the library’s attorney, Tressler, LLP the ability to continue to represent the library in tax appeal cases.

A motion to approve Resolution 2020-6 – Resolution authorizing intervention in certain tax appeal cases was made by Valencia, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of 2020 Illinois Public Library Annual Report (IPLAR)

This report is a statutory requirement for every public library in Illinois and is due September 1.

A motion to approve the 2020 Illinois Public Library Annual Report (IPLAR) was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Revised Studio 300 Policy

Mills discussed the changes in the revised Studio 300 policy.

A motion to repeal the existing Studio 300 Policy and approve the revised Studio 300 Policy was made by Prodehl, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Mills updated the Board regarding the work on the holds pickup area in the lobby. A broken hot water tank has been slowly dripping and damaged part of the shelves.

CORRESPONDENCE

Illinois State Senator Pat McGuire sent the Board an Illinois State Senate Certificate of Recognition for the 50<sup>th</sup> anniversary of the library. McGuire thanked the library for their service to the community, state and nation.

TREASURER'S REPORT

The Treasurer's Report for July, 2020 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post July, 2020

Bills paid for the month of July in the amount of \$66,884.67 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Paid Report – August, 2020

Bills paid for the month of August in the amount of \$73,390.14 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – August, 2020

Bills payable for the month of August in the amount of \$204,073.82 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – July, 2020

Executive Director Mills informed the Board that former Human Resources Lea Pottle has returned to her position in a full-time capacity.

Mills also reported that Tasos Priovolos, Building Operations Manager, reviewed the concern about the landscapers working too early in the morning. The landscaper agreed that they would be sure not to do their work prior to 8 a.m.

Trustee Kalnicky asked about the status of BMO Harris. Mills responded that there are still a few outstanding issues that should be resolved soon so that the account can be closed.

UNFINISHED BUSINESS

None.

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

President Danhof announced that the Illinois Library Association Annual Conference in October will be a virtual conference.

Danhof also reported that there will be three open seats for library trustees for the April 6, 2021 election. President Danhof, Trustee Prodehl and Trustee Bermejo are the incumbents. Election packets will be available for pick up beginning Tuesday, September 22 at 9 a.m.

Trustee Kalnicky reported that Community Service Council will be holding monthly blood drives in partnership with the Red Cross. Check their website for dates and to register.

## ADJOURNMENT

A motion to adjourn the meeting at 7:59 p.m. was made by Spindel, seconded by Newell.

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES:	None
ABSENT:	None

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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