

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD SEPTEMBER 17, 2020
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 17, 2020 at 7 p.m.

Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

Trustee Ruth Newell was present online via Zoom.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak, Christina Theobald, Jacob Luce, Melissa Luce and Monica Stamper.

Jeffrey Fisher was present online via Zoom.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – August 20, 2020

The minutes of the board meeting held August 20, 2020 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Jacob Luce for his 15 years of service and presented him with an award and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends have officially canceled the Fall Book Sale. The Friends hope to hold the Spring Book Sale next year. The Friends Nook has been reorganized with more popular genres including a shelf dedicated to classic novels.

NEW BUSINESS

Approval of Ordinance 2020-1 – Budget & Appropriation Ordinance Fiscal Year 2020/2021

A motion to approve Ordinance 2020-1 Budget & Appropriation Ordinance Fiscal Year 2020/2021 was made by Spindel, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSTAIN: Prodehl
ABSENT: None

Approval of Chief Fiscal Officer’s Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer’s Certificate of Revenues by Source was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSTAIN: Prodehl
ABSENT: None

Approval of Appointment of Local Election Official and Deputy Local Election Official

A motion to approve the appointment of Robert Kalnicky as the Local Election Official and Juanita Lennon as the Deputy Local Election Official for the April 6, 2021 Consolidated General Election was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Display Case Policy

The Display Case Policy provides a guide for patrons to create their own displays in two small display cases in Children’s Services.

A motion to approve the Display Case Policy was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Privacy Policy

Mills discussed what data the library collects and does not collect in the Privacy Policy.

A motion to approve the Privacy Policy was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Request for Trustees to Attend 2020 Illinois Library Association Annual Virtual Conference – October 20-22, 2020

A motion to approve the request for Trustees to attend the 2020 Illinois Library Association Annual Virtual Conference, October 20-22, 2020 was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Mills updated the Board on the repairs to the holds shelves.

Mills also mentioned that the library placed a new plaque on the 1st floor commending the work of the Art Committee for the new building.

CORRESPONDENCE

None.

TREASURER'S REPORT

Mills noted the Expenditure Report Memo from Finance Manager, Jennie Nguyen.

The Treasurer's Report for August, 2020 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2020

Bills paid for the month of September in the amount of \$59,499.97 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – September, 2020

Bills payable for the month of September in the amount of \$184,194.90 was presented for approval. Motion to approve was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – August, 2020

Mills discussed the time capsule opening ceremony on October 9, 2020. This is a time capsule sealed in 1995. Mills also discussed a new 25 Year time capsule to be opened in 2045.

Mills discussed the latest revision of the new Bookmobile wrap.

Mills noted that the Valley View School District Board approved the library card memorandum of agreement between our library and the White Oak Library District.

Mills reported that the library received the Fiscal Year 2019 Per Capita Grant.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof informed the Board that the American Library Association confirmed that the 2021 ALA Midwinter Meeting will be virtual. The Annual Conference for 2021 may be virtual as well.

Trustee Newell invited the Board to attend the Thanksgiving Prayer Service on Tuesday, November 24 at 7 p.m. at the Community Center.

Trustee Newell noted that she will not be available to attend the time capsule opening ceremony and upcoming board meeting in person due to an upcoming surgery.

The Bolingbrook Lions Club Annual Golf Outing is on Thursday, October 1. The dinner will be held in an outside tent.

The Bolingbrook Rotary Club is hosting a Mini Golf event at Wilderness Falls on Thursday, October 24. Mills also noted that the Rotary Club of Bolingbrook and the Rotary Club of Romeoville have partnered to write a grant for lap pads for early learners in the Valley View School District.

ADJOURNMENT

A motion to adjourn the meeting at 7:50 p.m. was made by Valencia, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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