

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JANUARY 20, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, January 20, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky and Margaret (Peggy) Danhof.

Trustees Kathryn Spindel, Ruth Newell, Marcelo Valencia and Celeste Bermejo were present via Zoom.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nancy Korczak.

Jeffrey Fisher and Tasos Priovolos were present via Zoom.

PUBLIC PRESENT

The following public was present: Jennie Mills.

Jody Hargett was present via Zoom.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – December 17, 2020

The minutes of the board meeting held December 17, 2020 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett was not present at this time. President Danhof stated that if Hargett joins the meeting, the Friends of the Library update can commence later in the meeting.

NEW BUSINESS

Approval of Intergovernmental Agreement with Will County Regarding Early Voting for April 2021 Election

Director Mills noted that early voting hours will be different this year because of when Easter occurs. Mills also noted that Will County is not requesting hours outside of the library’s regular operating hours.

A motion to approve the Intergovernmental Agreement with Will County regarding Early Voting for the April 6, 2021 Election was made by Prodehl, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Extension of FMLA Leave Expansion and Emergency Paid Sick Leave Policy Due to COVID-19

Mills reported that recent federal legislation provided an option to extend this policy to March 31, 2021. Mills also reported that this has been a very helpful policy for the library’s staff.

A motion to approve the extension of the FMLA Leave Expansion and Emergency Paid Sick Leave Policy to COVID-19 was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Lower Level Corridor Renovations

Mills reported that this proposal from Tria Architecture will provide design, bidding, and construction observation services for the lower level corridor renovations. Mills noted that Tria has successfully completed several projects for the library.

A motion to approve the Tria Architecture Proposal for Professional Services for the Lower Level corridor renovations was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Seek Requests for Proposals for Staff Use Computers

Mills reported that the Windows computers for staff use are original to our library’s construction and it is time to replace them. The funding to replace them is already included in this year’s budget.

A motion to approve seeking requests for proposals for staff use computers was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Request for Trustees to Attend 2021 American Library Association Annual Virtual Conference – June 24-29, 2021

A motion to approve the request for Trustees to attend the 2021 American Library Association Annual Virtual Conference, June 24-29, 2021 was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

FRIENDS OF THE LIBRARY

Jody Hargett had an update for the Board. The Cellar remains closed but the Nook is being maintained and fully stocked. While there will not be a Spring Book Sale, the Friends are hoping to have their Fall Book Sale.

LIBRARY PROJECTS

Mills reported that a floor crack in the Children’s Services area will be repaired. The work will be done overnight and Building Operations Manager Tasos Priovolos will be present to oversee the work.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for December, 2020 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post December, 2020

Bills paid for the month of December in the amount of \$828.85 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – January, 2021

Bills paid for the month of January in the amount of 77,955.63 was presented for approval. Motion to approve was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – January, 2021

Bills payable for the month of January in the amount of \$2,746,882.85 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Director’s Report – December, 2020

Mills announced that he is a candidate running for ALA Councilor for the Illinois Library Association.

Mills wrote a letter to the Will County Health Department on half of the Pinnacle Library Cooperative to advocate for library staff to be in Phase 1b to receive the COVID-19 vaccine.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof announced that she will be out of town and unable to attend the February board meeting. Vice President Kalnicky will facilitate the February’s meeting.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Newell, to enter Executive Session at 7:38 p.m. for 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

A motion was made by Kalnicky, seconded by Prodehl, to return to Open Session at 7:45 p.m.

OPEN SESSION

Approval of Report on Review of Closed Meeting Minutes

President Danhof reported that the consensus is to keep all closed meeting minutes closed.

A motion to approve the Review of Closed Meeting Minutes Report was made by Kalnicky, seconded by Valencia.

AYES: Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: Prodehl
ABSENT: None

ADJOURNMENT

A motion to adjourn the meeting at 7:47 p.m. was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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