

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD MARCH 18, 2021  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, March 18, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Celeste Bermejo and Margaret (Peggy) Danhof.

Ruth Newell and Marcelo Valencia were present via Zoom.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nancy Korczak and Jeffrey Fisher were present via Zoom.

PUBLIC PRESENT

The following public was present: Jennie Mills.

Jody Hargett was present via Zoom.

## AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

## MINUTES OF THE BOARD MEETING – February 18, 2021

The minutes of the board meeting held February 18, 2021 were presented. A motion to approve the minutes was made by Spindel, seconded by Bermejo. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

## COMMENTS FROM THE PUBLIC

No comments were made.

## FRIENDS OF THE LIBRARY

Jody Hargett provided an update for the Board. Currently the Nook sales have been steady. The Friends are hoping to hold the Fall Book Sale in early October. The book sales for 2022 have been scheduled.

## NEW BUSINESS

### Approval of Brooks Café Agreement Addendum (April 2021 – March 2022)

The Brooks Café Agreement is up for its annual extension. The current agreement provides an option for four one year extensions of the agreement. This year's addendum would be the third of those four one year extensions.

A motion to approve the Brooks Café Agreement Addendum from April 2021 to March 2022 with Ms. Jan Peterson was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Netrix Proposal for Computer Request for Proposals

John Matysek, our IT Manager, reviewed the nine computer request for proposals the library received. The proposal from Netrix was the one that best that met the RFP specifications at the best price of \$142,058.50.

A motion to approve the Netrix proposal for computer request for proposals was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Approval of Forward Space Proposals for Glass Partitions and Reconfigurations of Staff Areas

The Forward Space Proposals are for glass partitions in the staff areas and reconfiguration of the Collection Services Department workroom. The cost of the two proposals is \$106,396.92. The pricing is from a contract that the State of Illinois has made available through their Unified Procurement Program.

A motion to approve the Forward Space proposals for glass partitions and reconfigurations of staff areas was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

The preliminary architectural and engineering work for the lower level area by the Friends Store has begun. Mills anticipates that the work will require a bid process.

CORRESPONDENCE

The Illinois State Library sent a letter reminding all public library districts to inform the State Librarian of any board member changes and/or vacancies.

TREASURER'S REPORT

The Treasurer's Report for February, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post February, 2021

Bills paid for the month of February in the amount of \$959.30 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Paid Report – March, 2021

Bills paid for the month of March in the amount of \$60,615.01 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – March, 2021

Bills payable for the month of March in the amount of \$199,841.32 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – February, 2021

Mills reported that early voting at the library for the Consolidated Election begins on Monday, March 22.

Bookmobile consultant Michael Swendrowski is scheduled to have an inspection on the new Bookmobile at Summit in Colorado. If the inspection goes well then the Bookmobile will be driven to Bolingbrook.

Trustee Prodehl asked how often we get a FOIA request. Mills responded that the library receives a request from Smart Procure about four times a year. Other requests come in as well.

UNFINISHED BUSINESS

Danhof reported to the Board that Lea Pottle, HR Manager, will take care of distributing and collecting the forms for the Executive Director evaluation. The evaluation will take place at the April Board Meeting.

Trustee Prodehl asked how long the library can conduct meetings through Zoom. Mills said that meetings may be virtual as long as the Governor’s disaster proclamation stands.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – The liaisons will meet in April.

ANNOUNCEMENTS

Danhof reported that the American Library Association and Illinois Library Association elections will begin soon.

Mills reported that he is running for ALA Councilor for Illinois Library Association.

ADJOURNMENT

A motion to adjourn the meeting at 7:40 p.m. was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: None

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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