

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD AUGUST 19, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, August 19, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Ruth Newell, Bobby Armstrong, Jennifer Korb Waldorf and Robert Kalnicky.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Joyce Arellano, Anna Gogliotti, Sabrina Smallwood and Christina Theobald.

Nancy Korczak and Melissa Bradley were present on Zoom.

PUBLIC PRESENT

The following public was present: Jody Hargett and Kathleen Gogliotti.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – July 15, 2021

The minutes of the board meeting held July 15, 2021 were presented. A motion to approve the minutes was made by Spindel, seconded by Bermejo. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – July 15, 2021

The minutes of the Executive Session held July 15, 2021 were presented. A motion to approve the minutes was made by Newell, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Kalnicky recognized Joyce Arellano for her five years of service with a certificate and keychain. Kalnicky also acknowledged Anna Gogliotti for her 20 years of service with a certificate and award. Lastly Kalnicky recognized Sabrina Smallwood for her 25 years of service with a certificate and award.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends sold \$67 in children's books sold at the End of Summer Adventure event in July. The Friends are working on redesigning the Book Cellar. The Friends are continuing to prepare for the Fall Book Sale in early October. Currently the Friends are still not taking book donations but might resume taking donations after the book sale.

NEW BUSINESS

Approval of Resolution 2021-3 – Resolution to Determine Estimate of Funds Needed for Fiscal Year 2021/2022

A motion to approve Resolution 2021-3 – Resolution to determine the estimate of funds needed for Fiscal Year 2021/2021 was made by Korb Waldorf, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2021-4 – Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2021-4 – Resolution designating Juanita Lennon and Paul Mills as the Open Meetings Act officers was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2021-5 – Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2021-5 – Resolution designating Jennie Nguyen and Paul Mills as the Freedom of Information Act officers was made by Armstrong, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2021-6 – Resolution Authorizing Intervention in Certain Tax Appeal Cases

Mills discussed that our attorneys, Tressler, LLP, have requested this resolution so that may continue to represent the library in tax appeal cases.

A motion to approve Resolution 2021-6 – Resolution authorizing intervention in certain tax appeal cases was made by Valencia, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Request for Trustees to Attend 2021 Illinois Library Association Annual Virtual Conference – October 12-14, 2021

Mills discussed that Trustee Day will be Thursday, October 14.

A motion to approve the request for Trustees to attend the 2021 Illinois Library Association Annual Virtual Conference was made by Spindel, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of 2021 Illinois Public Library Annual Report (IPLAR)

The submission of the Illinois Public Library Annual Report (IPLAR) is a statutory requirement of every Illinois public library and is due September 1.

A motion to approve the 2021 Illinois Public Library Annual Report (IPLAR) was made by Korb Waldorf, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Attendance, Punctuality and Dependability Section for the Employee Handbook

Mills discussed the proposed changes for this section of the Employee Handbook.

A motion to repeal the existing Attendance, Punctuality and Dependability section in the Employee Handbook and approve the revised Attendance, Punctuality and Dependability section for the Employee Handbook was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Vacation Section for the Employee Handbook

Mills discussed the proposed changes for this section of the Employee Handbook.

A motion to repeal the existing Vacation section in the Employee Handbook and approve the revised Vacation section for the Employee Handbook was made by Spindel, seconded by Bermejo.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Supplemental Floating Holidays Section for the Employee Handbook

Mills discussed the proposed changes for this section of the Employee Handbook.

A motion to repeal the Supplemental Floating Holidays section in the Employee Handbook and approve the revised Supplemental Floating Holidays section for the Employee Handbook was made by Valencia, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Leave of Absence Without Pay Section for the Employee Handbook

Mills discussed the proposed changes for this section of the Employee Handbook.

A motion to repeal the existing Leave of Absence without Pay section in the Employee Handbook and approve the revised Leave of Absence without Pay section for the Employee Handbook was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Audiovisual Plan for Board of Library Trustees Meetings

President Kalnicky discussed his interest in having future Board Meetings available online. Discussion ensued and a plan to stream meetings online going forward and having the recordings available on the library website was proposed.

A motion to approve the audiovisual plan for the Board of Library Trustees Meetings was made by Valencia, seconded by Korb Waldorf.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Executive Director Paul Mills reported that the lower level project started this week. There had been some delays in the permit process.

Mills discussed that the Vortex will be re-opening next week. Library staff have been working hard to create more discoverable displays for the Teen collection that incorporate recommendations from the review completed before the pandemic.

A new auction for old library furniture and other miscellaneous items will start tomorrow. The auction information will be posted on social media and the library's website.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for July, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2021

Bills paid for the month of August in the amount of \$72,229.30 was presented for approval. Motion to approve was made by Valencia, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Bills Payable Report – August, 2021

Bills payable for the month of August in the amount of \$208,792.09 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – July, 2021

Executive Director Mills reported that he will be at LIRA (Libraries of Illinois Risk Agency) retreat at Starved Rock on Friday, August 20.

Outreach Manager Tana Petrov and Mills visited the Pritzker Military Library in Chicago. They are interested in offering outreach services for veterans.

Mills also noted that the old Bookmobile is now for sale online.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – The liaisons will meet on Wednesday, September 15 to review submitted Strategic Plan proposals. A formal recommendation will be brought to the Board at the October board meeting.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

The Board discussed recognizing Trustees for their years of service.

ANNOUNCEMENTS

Trustee Newell distributed invitations for the dedication of the Board Room for Margaret J. “Peggy” Danhof on Sunday, September 19. Kalnicky stated that event costs will be \$2,000 to \$2,500.

Trustee Spindel announced she became a great-grandmother earlier this evening.

Mills reported that Pathways Parade will be on Sunday, September 12 at 1 p.m.

Trustee Armstrong invited everyone to the Bolingbrook Police Department’s Coffee for Champions event on Friday, August 20 from 5 a.m. to noon at Dunkin’ Donuts.

The Public Hearing for the Budget and Appropriation Ordinance Fiscal Year 2021/2022 will be on Thursday, September 16 at 6:30 p.m.

ADJOURNMENT

A motion to adjourn the meeting at 8:11 p.m. was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky

NAYES: None

ABSENT: None

/s/ Marcelo Valencia
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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