

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD OCTOBER 21, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 21, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Ruth Newell, Bobby Armstrong and Robert Kalnicky.

ABSENT

Jennifer Korb Waldorf was not present. Trustee Waldorf submitted her resignation prior to the Board Meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Justin Clash, Lea Pottle, Susan Ford, Jennie Nguyen, Joyce Arellano and Melisa Martinez.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jennie Mills, Gianna Cilella, Tamara Roslin, Jan Peterson and Don Peterson.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Newell, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE PUBLIC HEARING – September 16, 2021

The minutes of the Public Hearing held September 16, 2021 were presented. A motion to approve the minutes was made by Armstrong, seconded by Bermejo. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – September 16, 2021

The minutes of the board meeting held September 16, 2021 were presented. A motion to approve the minutes was made by Armstrong, seconded by Spindel. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Kalnicky recognized Lea Pottle for her five years of service and presented her with a certificate and keychain. Kalnicky also recognized Susan Ford for Susan Ford for her ten years of service with a certificate and award. Lastly, Kalnicky recognized Justin Clash for his five years of service.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Fall Booksale was very successful. The Friends earned just about \$350 more than the 2019 Fall Booksale. They wanted to personally thank Paul Mills, Nancy Korczak, Tasos Priovolos and John Hodur for all their help. The Friends have planned a grand reopening of the Book Cellar for January 2022. At that time, they will begin to accept book donations.

NEW BUSINESS

Approval of Proclamation Honoring the Peterson Family for 10 Years of Brooks Cafe

A motion to approve the Proclamation presented by President Kalnicky honoring the Peterson Family for their ten years of operating Brooks Café was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Acceptance of Financial Report for Fiscal Year 2020/2021

Tamara Roslin from Brian Zabel & Associates, PC presented the annual Financial Report and Audit for Fiscal Year 2020/2021.

A motion to accept the Financial Report for Fiscal Year 2020/2021 prepared by our auditing firm, Brian Zabel & Associates, PC was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2021-7 – Truth in Taxation Law Resolution

A motion to approve Resolution 2021-7 Truth in Taxation Law Resolution was made by Spindel, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of Ordinance 2021-5 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2022/2023

A motion to approve Ordinance 2021-5 Ordinance to levy an additional tax for .02% for Fiscal Year 2022/2023 to maintain the building was made by Armstrong, seconded by Bermejo.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of Proposal from FastForward Libraries for Consultant Services – Strategic Plan

A motion to approve the recommendation from the Strategic Plan Liaisons for the proposal from FastForward Libraries for strategic plan consultant services in the amount of \$22,750 was made by Armstrong, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of 2022 Fountaindale Public Library District Closing Schedule

A motion to approve the 2022 Fountaindale Public Library District Closing Schedule was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of 2022 Staff Supplemental Floating Holidays

A motion to approve four 7.5 hour Supplemental Floating Holidays for full time staff and four 4 hour Supplemental Floating Holidays for part time staff which must be used by December 31, 2022 with implementation rules to be created by the Executive Director was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of 2022 Fountaindale Public Library District Board Meeting Schedule

A motion to approve the 2022 Fountaindale Public Library District Board Meeting Schedule was made by Valencia, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Review of Serving Our Public 4.0

The 2022 Illinois Per Capita Grant requires that every public library board review Serving Our Public 4.0. The management team has reviewed the checklists at the end of each chapter and has found the District to be meeting each of the items.

No action required.

Approval of Acceptance of Resignation of Trustee Jennifer Korb Waldorf

Trustee Jennifer Korb Waldorf has moved out of the Fountaindale Public Library District boundaries and can no longer serve as a library trustee.

A motion to approve and accept the resignation of Trustee Jennifer Korb Waldorf was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Approval of Declaration of Vacancy for the Office of Trustee and Plan to fill Vacancy

A motion to approve the declaration of vacancy for the Office of Trustee and the plan to fill said vacancy was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

LIBRARY PROJECTS

The Lower Level project is ongoing. The contractor continues to deal with staffing shortages and waiting for supplies.

The Tria architects will be meeting with the building liaisons soon regarding the exterior lighting project.

Director Mills noted that the new strategic plan will include an evaluation of the present café space.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for September, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2021

Bills paid for the month of October in the amount of \$60,642.80 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

Bills Payable Report – October, 2021

Bills payable for the month of October in the amount of \$186,877.49 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – September, 2021

Executive Director Mills reported that the Promenade is seeking a tax appeal. Their recent property appraisal showed a significant decrease which would affect the library, Valley View School District and the Bolingbrook Park District.

The Bookmobile is still for sale. Currently there are three interested parties.

UNFINISHED BUSINESS

None.

REPORTS

Building – The liaisons will be meeting soon for the exterior lighting project.

Finance – Quarterly review handouts were distributed. The liaisons met prior to the meeting this evening with two PMA representatives. They reviewed and discussed Limited Term Duration.

Strategic Plan – The new strategic plan consultant was approved earlier in the meeting.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

A motion to adjourn the meeting at 8:06 p.m. was made by Spindel, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Kalnicky
NAYES: None
ABSENT: None

/s/ Marcelo Valencia
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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