

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

January 20, 2022 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Danhof Board Room

View the meeting online via YouTube: <https://youtu.be/1WfdJ3VsW5E>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – December 16, 2021
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
 - a. Approval of Emergency Covid-19 Sick Leave Policy
 - b. Approve the Scheduling of a Special Board Meeting to Interview Applicants for the Open Trustee Position
 - c. Approval of Request to Travel for Trustees to Attend 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022
 - d. Approval of Request to Travel for Executive Director to Attend 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022
8. Library Projects
9. Correspondence
10. Treasurer’s Report
11. Bills for Approval
 - a. Bills Paid Report – January, 2022
 - b. Bills Payable Report – January, 2022
12. Director’s Report – December, 2021
13. Unfinished Business
14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
15. Agenda Building for the Next Meeting
16. Announcements
17. Executive Session
 - a. 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”
 - b. 5 ILCS 120/2 (c) (3) “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”
18. Adjournment

January 2022 Agenda Background

Paul Mills

7. New Business – Action Items

a. Approval of Emergency Covid-19 Sick Leave Policy

This draft policy would provide the equivalent number of hours of emergency Covid-19 sick leave for a one-week period for our staff who need to quarantine for the specified Covid-19 related reason, need time to obtain a vaccination, or need to recover from the effects of a vaccination. If approved the leave would be available from January 1, 2022 to March 31, 2022.

Suggested Motion: Motion to approve Emergency Covid-19 Sick Leave Policy

b. Approval of the Scheduling of a Special Board Meeting to Interview Applicants for the Open Trustee Position

This motion would schedule a special Board Meeting for the Trustees to interview applicants for the open trustee position.

Suggested Motion: Motion to approve the scheduling of a Special Board Meeting to Interview Applicants for the Open Trustee Position on _____.

c. Approval of Request to Travel for Trustees to 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

This action is required in order for trustees to attend the ALA Annual Conference this year.

Suggested Motion: Motion to approve request for Trustees to attend 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

- d. Approval of Request to Travel for Executive Director to 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

I am requesting travel to the 2022 American Library Association Annual Conference in June. Per our policy out of state travel by the Executive Director requires Board approval. ILA should be paying my expenses this year as I serve as ILA's Councilor to ALA.

Suggested Motion: Motion to Request to Travel for Executive Director to 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD DECEMBER 16, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, December 16, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Celeste Bermejo, Kathryn Spindel, Bobby Armstrong and Robert Kalnicky.

ABSENT

Trustee Ruth Newell and Trustee Marcelo Valencia

Trustee Newell had communicated prior to the Board Meeting that she would be unable to attend.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nathan Peddicord.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jean Walsh, Peggy J. Danhof, Dev Raj Mittal, Jane Krzyzanski, Terri O'Toole, Joan Ruth and Otis Gatlin.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Bermejo.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

MINUTES OF THE BOARD MEETING – November 18, 2021

The minutes of the board meeting held November 18, 2021 were presented. A motion to approve the minutes was made by Armstrong, seconded by Spindel. Minutes were approved as read.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

EMPLOYEE RECOGNITION

President Kalnicky recognized Nathan Peddicord for his five years of service and presented him with a certificate and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board. The Nook has been doing very well. The Christmas books for sale have been a big hit. The Friends hope to reopen the Book Cellar at the end of January. At that point they hope to start taking book donations, including CDs and DVDs.

NEW BUSINESS

Approval of Proclamation Honoring the Friends of Fountaindale Library on their 40th Anniversary

President Kalnicky presented several members of the Friends of Fountaindale Library the 40th Anniversary Proclamation.

A motion to approve the Proclamation honoring the Friends of Fountaindale Library on their 40th anniversary was made by Spindel, seconded by Armstrong.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

Approval of Revised Finance Policy

Mills reported that the draft revised Finance Policy features multiple updates, including language about ACH for disbursements.

A motion to repeal the existing Finance Policy and approve the revised Finance Policy was made by Bermejo, seconded by Spindel.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

LIBRARY PROJECTS

Mills reported that the Lower Level project has been completed.

Mills reported that our architect anticipates the exterior lighting bid will go out in January after the holidays.

CORRESPONDENCE

Director Scott Pointon of the White Oak Library District invited Mills and the Board to attend one of the dinner receptions to commemorate the 100th anniversary of their library district.

TREASURER'S REPORT

The Treasurer's Report for November, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2021

Bills paid for the month of December in the amount of \$61,226.94 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

Bills Payable Report – December, 2021

Bills payable for the month of December in the amount of \$201,485.06 was presented for approval. Motion to approve was made by Spindel, seconded by Bermejo.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

DIRECTOR'S REPORT – November, 2021

Mills reported that he has been asked to serve on the Village Grounds Mosaic Entrance Core Committee. The committee will oversee the creation of artwork at the tunnel entrance to the Performing Arts Center.

Monday, December 20 is the last day for accept bids for the old bookmobile.

Mills noted that two new vending machines have been installed in the lobby for patron use.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – Trustee Bermejo reported that the strategic plan team has been working hard developing a community survey, which will be sent out in January. Our strategic planning consultant anticipates meeting the Board in February.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The 2022 State of the Village Luncheon will take place on Thursday, January 20 at the Bolingbrook Golf Club.

The 2022 Illinois Library Association Library Legislative Meet-ups dates have been announced. All meetups will be virtual.

ADJOURNMENT

A motion to adjourn the meeting at 7:21 p.m. was made by Armstrong, seconded by Bermejo.

AYES: Bermejo, Spindel, Armstrong, Kalnicky
NAYES: None
ABSENT: Valencia, Newell

Approved: _____
Marcelo Valencia, Secretary

Robert A. Kalnicky, President

Emergency COVID-19 Paid Sick Leave

Purpose

The purpose of this policy is to provide emergency paid sick leave for the Fountaindale Public Library District (the "District"). This policy will provide eligible employees with emergency paid sick leave for specified reasons related to Coronavirus-19 (COVID-19). This emergency COVID-19 paid sick leave will be available from January 1, 2022 to March 31, 2022.

The District will not discriminate in the granting of emergency paid sick leave in favor of highly compensated employees, full-time employees, or other employees based on employment tenure.

Employees who are seeking a leave for reasons outside of this policy may still be eligible for such leaves under the District's other leave policies such as the Family Medical Leave Act policy and/or the Leave of Absence Without Pay policy. Please refer to those policies for additional information on non-emergency paid sick leaves of absences.

Reasons for Leave

All employees who are unable to work due to one of the following reasons:

1. The employee is subject to a federal, state or local quarantine or isolation order related to COVID-19.
2. When the employee is:
 - a. Receiving a positive test result for COVID-19.
 - b. Experiencing symptoms of COVID-19 and seeking a medical diagnosis.
 - c. Required by the District to quarantine.
 - d. Seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, COVID-19 because the District has requested the test or diagnosis.
3. Obtaining a COVID-19 vaccination or recovering from any injury, disability, illness, or condition related to the vaccination.

Employee Eligibility

With the exception of employees seeking time off to obtain or recover from the vaccination, this Emergency Sick Leave is available to all employees who have been employed with the District for at least 30 days prior to the date they wish the leave to start. Employees seeking time off to obtain or recover from the vaccination do not need to obtain 30 days of employment; rather, these requests will be processed separately as outlined below.

Amount of Leave

As of January 1, 2022, all employees will receive an allotment of emergency COVID-19 paid sick leave to be used for the reasons addressed above. All eligible employees will have an equivalent number of regularly scheduled hours for a one-week period.

Emergency COVID-19 paid sick leave for qualifying reasons related to COVID-19 must be taken in full-day increments. Employees will only be provided half-day leave to obtain a vaccination as described below.

Once the employee begins taking emergency COVID-19 paid sick leave for one or more of abovementioned qualifying reasons, the employee must continue to take emergency COVID-19 paid sick leave each day until the employee either: (1) uses the full amount of paid sick leave; or (2) no longer has a qualifying reason for taking paid sick leave.

Leave to Obtain Vaccination

Employees will be provided a reasonable time, up to four hours, of paid time to receive each primary vaccination dose and a reasonable time, up to two days, of paid sick leave to recover from the side effects experienced following each primary vaccination dose.

Employees do not need to work 30 days to receive leave outlined in this section due to obtaining or recovering a vaccination.

Notice and Documentation Required

All employees requesting this leave must provide written notice of the need for leave by submitting the Request for Emergency COVID-19 Paid Sick Leave Form to the Executive Director as soon as practicable.

The request must include: the employee's name; the date or dates for which leave is requested; a written statement identifying the COVID-19 related reason the employee cannot report to work (i.e. obtained a COVID-19 diagnosis/positive test; awaiting COVID-19 test result, or demonstrating COVID-19 symptoms and awaiting diagnosis).

If the employee is requesting the leave due to a quarantine, the employee must also include: the name of the governmental entity ordering quarantine or the name of the healthcare professional advising self-quarantine with the anticipated date of return.

Employees requesting leave to obtain a COVID-19 vaccination must provide documentation of the vaccination appointment, including vaccination location, or a copy of their vaccination card.

Job Protections

Employees who take emergency COVID-19 paid sick leave will not be retaliated or discharged for doing so.

January 7, 2022

FOUNTAINDALE PUBLIC LIBRARY
PAUL MILLS, EXECUTIVE DIRECTOR
300 W BRIARCLIFF RD
BOLINGBROOK IL 60440

Greetings Paul,

Happy New Year. I hope you enjoyed a wonderful holiday season with family and friends. I am writing today to provide our Early Voting partners with information about the General Primary Election. As you are aware, this year's Primary Election was moved from March 15 to June 28 due to the late arrival of U.S. Census data that was delayed by the COVID-19 Pandemic. The many legislative changes associated with moving the Primary required the Illinois State Board of Elections to delay the release of its official Election Calendar while it sought clarification and recalculation of key dates.

Early Voting this year begins on Monday, June 13 and continues for two weeks. We hope you are able to commit to the same number of days and hours for Early Voting that you have in past years.

This year we are changing the completion of our Early Voting Agreements to a web-based form. This will streamline the process and reduce our carbon footprint. The form is available on the Will County Clerk's website at:

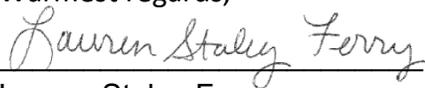


Please complete the form and confirm your dates at your soonest possible convenience. My Early Voting team will assist you if you have any questions. You can reach them at (815) 740-4615.

Your commitment to this important endeavor is the reason Early Voting is a success in Will County. In the 2020 Presidential Election, 111,552 citizens visited one of our Early Voting locations to cast their ballots. This was roughly one-third of all the votes cast during that election.

We value your partnership and thank you for serving voters. We look forward to working with you in 2022 and beyond. Please contact us with any questions.

Warmest regards,


Lauren Staley Ferry
Will County Clerk

Fountaindale Public Library District

Cash and Investment

December 31, 2021

	<u>Beginning Balance</u>	<u>Net Change-YTD</u>	<u>Ending Balance</u>
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$608,322.52	\$207,627.43	\$815,949.95
Cash Checking/Payroll	\$178,891.41	\$7,734.01	\$186,625.42
Petty Cash	\$2,732.09	\$400.00	\$3,132.09
Total Cash	<u>\$789,946.02</u>	<u>\$215,761.44</u>	<u>\$1,005,707.46</u>
Investments			
Investment - General Fund/Wintrust MM	\$6,332,440.01	\$1,062,508.57	\$7,394,948.58
Investment - IL Funds/General	\$71,235.59	\$10.27	\$71,245.86
Investment - IL Funds/INB/E-Pay	\$66,581.50	\$2,218.70	\$68,800.20
Investment - Special Reserve/Wintrust MM	\$2,078,944.22	\$297.38	\$2,079,241.60
Investment - Working Cash/Wintrust MM	\$1,072,520.67	\$153.42	\$1,072,674.09
Investment - Special Reserve/PMA	\$16,645,365.03	\$26,169.62	\$16,671,534.65
Total Investments	<u>\$26,267,087.02</u>	<u>\$1,091,357.96</u>	<u>\$27,358,444.98</u>
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,434,427.91	\$1,289,662.45	\$2,724,090.36
Total Bond Fund	<u>\$1,434,427.91</u>	<u>\$1,289,662.45</u>	<u>\$2,724,090.36</u>
Total Cash and Investments	<u>\$28,491,460.95</u>	<u>\$2,596,781.85</u>	<u>\$31,088,242.80</u>

Special Res. PMA - 0.425%
General - IL Fund - 0.056%
Money Market Wintrust - 0.110%

Fountaindale Public Library District

Revenue Report

December 31, 2021

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2020	\$393,642.82	\$5,144,211.74	99.29%	\$5,181,200.77	\$36,989.03
Property Tax Dupage 2020	\$478.52	\$89,268.64	84.42%	\$105,738.79	\$16,470.15
Property Tax Will - 2021	\$0.00	\$0.00	0.00%	\$4,506,143.28	\$4,506,143.28
Property Tax Dupage - 2021	\$0.00	\$0.00	0.00%	\$91,962.11	\$91,962.11
Other Tax	\$12,792.88	\$117,632.06	99.82%	\$117,843.00	\$210.94
Interest	\$2,635.36	\$58,945.82	46.41%	\$127,010.00	\$68,064.18
Circulation Fees	\$1,155.70	\$7,746.03	55.33%	\$14,000.00	\$6,253.97
Copy Machines	\$391.05	\$2,543.80	50.88%	\$5,000.00	\$2,456.20
Fax Machine	\$353.12	\$2,598.06	51.96%	\$5,000.00	\$2,401.94
Printing	\$1,039.49	\$8,486.44	56.58%	\$15,000.00	\$6,513.56
Miscellaneous	\$46,226.52	\$57,198.31	439.99%	\$13,000.00	(\$44,198.31)
Reimbursements	\$794.53	\$1,587.09	79.35%	\$2,000.00	\$412.91
Board Reimbursements	\$0.00	\$50.00	25.00%	\$200.00	\$150.00
Leases	\$0.00	\$0.00	0.00%	\$300.00	\$300.00
Grant Income	\$0.00	\$99,832.43	100.00%	\$99,833.00	\$0.57
Total Operating Funds	\$459,509.99	\$5,590,100.42	54.36%	\$10,284,230.95	\$4,694,130.53
Bond Fund					
Property Tax - Will 2020	\$128,854.69	\$1,683,901.49	99.27%	\$1,696,303.40	\$12,401.91
Property Tax - Dupage 2020	\$158.18	\$29,506.94	85.23%	\$34,618.44	\$5,111.50
Property Tax - Will 2021	\$0.00	\$0.00	0.00%	\$1,907,636.64	\$1,907,636.64
Property Tax - Dupage 2021	\$0.00	\$0.00	0.00%	\$38,931.36	\$38,931.36
Interest Bond Fund	\$234.17	\$429.02	8.58%	\$5,000.00	\$4,570.98
Total Bond Fund	\$129,247.04	\$1,713,837.45	46.54%	\$3,682,489.84	\$1,968,652.39
Total Revenue	\$588,757.03	\$7,303,937.87	52.30%	\$13,966,720.79	\$6,662,782.92

Fountaindale Public Library District

Expenditure Report

December 31, 2021

	<u>Current Month</u>	<u>Year to Date</u>	<u>% Expended</u>	<u>Working Budget</u>	<u>Unexpended Budget</u>
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$500,123.44	\$2,347,294.44	48.36%	\$4,854,000.00	\$2,506,705.56
Contractual Services	\$47,627.33	\$211,093.86	37.56%	\$562,010.00	\$350,916.14
Supplies & Utilities	\$32,661.38	\$217,968.68	37.52%	\$580,900.00	\$362,931.32
Library Materials	\$88,025.75	\$345,925.65	27.53%	\$1,256,500.00	\$910,574.35
Capital Expenditures	\$4,771.32	\$117,882.99	13.93%	\$846,512.00	\$728,629.01
Miscellaneous	\$4,446.84	\$22,142.57	28.21%	\$78,500.00	\$56,357.43
Per Capita Grant	\$0.00	\$0.00	0.00%	\$99,833.00	\$99,833.00
Total General Fund Expenditures	<u>\$677,656.06</u>	<u>\$3,262,308.19</u>	<u>39.41%</u>	<u>\$8,278,255.00</u>	<u>\$5,015,946.81</u>
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$900.00	7.44%	\$12,100.00	\$11,200.00
Liability Insurance Fund Expendit	\$0.00	\$9,226.38	6.05%	\$152,500.00	\$143,273.62
Soc Sec/IMRF Fund Expenditures	\$64,567.29	\$353,130.76	48.49%	\$728,320.00	\$375,189.24
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$23,603.65	\$137,860.35	40.97%	\$336,500.00	\$198,639.65
Total Other Fund Expenditures	<u>\$88,170.94</u>	<u>\$501,117.49</u>	<u>40.76%</u>	<u>\$1,229,520.00</u>	<u>\$728,402.51</u>
Total Expenditures - Operating Funds	<u>\$765,827.00</u>	<u>\$3,763,425.68</u>	<u>39.58%</u>	<u>\$9,507,775.00</u>	<u>\$5,744,349.32</u>
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$0.00	0.00%	\$875,000.00	\$875,000.00
Interest Payment - 2016A	\$0.00	\$84,900.00	50.00%	\$169,800.00	\$84,900.00
Principal Payment - 2018	\$0.00	\$0.00	0.00%	\$1,240,000.00	\$1,240,000.00
Interest Payment - 2018	\$0.00	\$193,875.00	50.00%	\$387,750.00	\$193,875.00
Principal Payment - 2019	\$0.00	\$0.00	0.00%	\$25,000.00	\$25,000.00
Interest Payment - 2019	\$0.00	\$145,400.00	50.00%	\$290,800.00	\$145,400.00
Total Bond Fund Expenditures	<u>\$0.00</u>	<u>\$424,175.00</u>	<u>14.19%</u>	<u>\$2,988,350.00</u>	<u>\$2,564,175.00</u>
Total	<u>\$0.00</u>	<u>\$424,175.00</u>	<u>14.19%</u>	<u>\$2,988,350.00</u>	<u>\$2,564,175.00</u>
Total Expenditures - All Funds	<u>\$765,827.00</u>	<u>\$4,187,600.68</u>	<u>33.51%</u>	<u>\$12,496,125.00</u>	<u>\$8,308,524.32</u>

**Fountaindale Public Library District
Bills Paid - Operating Account
January 2022**

Payee Name	Description	Payment Date	Check/Draft Number	Payment Amount
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - January 2022	01/01/2022	56486	\$24,464.16
Dearborn National Life Insurance Company	Employer Insurance Contribution - January 2022	01/01/2022	56479	\$550.82
DuPage County Clerk	FPLD Notary Renewal - Purrazzo	01/01/2022	56480	\$10.00
Home Depot	Building Maintenance - CSD Workroom, Mitten Tree Lights	01/01/2022	56481	\$87.83
Illinois Municipal Retirement Fund	Employer Insurance Contribution - December 2021	01/01/2022	905	\$45,235.04
Illinois Secretary of State	FPLD Notary Renewal - Purrazzo	01/01/2022	56482	\$10.00
	FPLD Notary Renewal - Schiller	01/01/2022	56483	\$10.00
Purchase Power	Postage - Meter Refill - 11/23/2021	01/01/2022	56484	\$200.00
U.S. Postal Service	USPS Marketing Mail 2022 Fee Renewal	01/01/2022	56485	\$240.00
	USPS Marketing Mail 2022 Fee Renewal Difference	01/01/2022	56487	\$25.00
				\$70,832.85



 Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - December 2021

Gross Payroll	\$467,502.57
FICA	\$34,514.72
Total Gross Payroll & FICA	\$502,017.29

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Accurate Truck & Bus Repairs, Inc.	Bkmb Storage Compartments Service - 11/30/21	2331	1-4235-29	\$285.93
		<i>Subtotal for Vendor</i>		<u>\$285.93</u>
Agnieszka Babinski	Tuition Reimbursement - Info Org & Access - 8/23/21-12/6/21	AB010522	1-4151-10	\$2,500.00
		<i>Subtotal for Vendor</i>		<u>\$2,500.00</u>
Ali Baig	Program - Trivia Night with Baig of Tricks - 2/14/22	AB021422	1-4571-24	\$75.00
		<i>Subtotal for Vendor</i>		<u>\$75.00</u>
Ali Shakur	Refund - My First 100 Space Words	AS8381-01	1-3310-10	\$4.89
	Refund - Alphabet Power	AS8381-02	1-3310-10	\$13.00
		<i>Subtotal for Vendor</i>		<u>\$17.89</u>
Allegra Print & Imaging	District Closet Supply - FPLD Window Envelopes	17083	1-4351-10	\$554.00
		<i>Subtotal for Vendor</i>		<u>\$554.00</u>
Allyse Schiller	Mileage - 10/15/21-12/30/21	AS010322	1-4171-10	\$6.72
		<i>Subtotal for Vendor</i>		<u>\$6.72</u>
Amazon	Finance - Replacement Box Cutter	A80-2122	1-4351-10	\$13.99
	District Restock - Coffee Supplies - November 2021	A85-2122	1-4351-10	\$95.58
	CSD - Various Program Supplies	A79-2122	1-4353-20	\$135.05
	CSD - Various Program Supplies	A79-2122	1-4353-20	\$377.84
	CSD - Various Program Supplies	A79-2122	1-4353-20	\$23.95
	Outreach - Various Program Supplies & Prizes	A77-2122	1-4353-28	\$47.95
	Outreach - Snowman Sticker Roll	A82-2122	1-4353-28	\$7.99
	Outreach - Hot Cocoa Mini Marshmallow	A82-2122	1-4353-28	\$12.80
	Outreach - Key IR Remote LED Controller	A82-2122	1-4235-29	\$23.98
	IT - Double Coated Foam Tape	A86-2122	1-4354-14	\$34.50
	Books - Adult Non-Fiction	0660346-JAN22	1-4541-26	\$201.00
	CSD - Trimmer Cutting Mats	A87-2122-1	1-4371-20	\$26.74

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	ATSD - Teen Program Coffee Mugs	A83-2122	1-4353-24	\$83.98
	ATSD - Various Teen Program Supplies	A83-2122	1-4353-24	\$248.27
	Books - Adult Fiction	0660346-JAN22	1-4540-26	\$183.86
	Books - Juvenile Fiction	0660346-JAN22	1-4544-26	\$112.11
	Books - Juvenile Easy	0660346-JAN22	1-4546-26	\$31.94
	Books - Young Adult Fiction	0660346-JAN22	1-4548-26	\$26.00
	Video Games - Adult	0660346-JAN22	1-4565-26	\$428.42
	DVD - Adult	0660346-JAN22	1-4557-26	\$1,606.75
	DVD - Juvenile	0660346-JAN22	1-4558-26	\$420.80
	Collections - Youth STEAMbox Kits	0660346-JAN22	1-4569-26	\$350.96
	Music - Adult	0660346-JAN22	1-4550-26	\$425.71
	Studio - Tea Light Candles	A81-2122	1-4353-27	\$11.39
	Studio - LED Lights, Tree Skirt, Decoration Set, Blanket	A84-2122	1-4353-27	\$100.00
	Studio - Sublimination Spray	A88-2122	1-4571-27	\$17.99
	Studio - Macbook Pro Dock, Keyboard, Mouse, Adapter	A76-2122	1-4568-27	\$505.79
	Studio - Silhoutte Cameo 4	A81-2122	1-4568-27	\$329.99
	Library Materials - Shipping Costs	0660346-JAN22	1-4519-26	\$1.61
		<i>Subtotal for Vendor</i>		\$5,886.94
American Floor Mats				
	Final Payment - 3 Non-Slip Floor Eco Mats	1326950	1-4391-30	\$831.00
	Partial Payment - 4 Non-Slip Floor Eco Mat Backing	1385995	1-4391-30	\$136.00
		<i>Subtotal for Vendor</i>		\$967.00
American Library Association				
	Luminais Membership - 1/1/22-12/31/22	2260152	1-4161-10	\$150.00
	Boyer Membership - 12/1/21-11/30/22	2240060	1-4161-10	\$150.00
	Bermejo Membership - 1/31/22-1/30/23	2220250	1-4161-16	\$123.00
		<i>Subtotal for Vendor</i>		\$423.00
Amina Ali				
	Tuition Reimbursement - Storytelling - 8/23/21-12/8/21	AA122221-02	1-4151-10	\$2,652.00
	Tuition Reimbursement - Info Org & Access - 8/23/21-12/8/21	AA122221-01	1-4151-10	\$2,652.00
	Reimbursement - FedEx Booklet & Meijer Card Stock	AA010722	1-4351-10	\$33.34
		<i>Subtotal for Vendor</i>		\$5,337.34

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Ariah Long				
	Refund - Be a Kick Ass w/out Losing Your Humanity	AL4582-01	1-3310-10	\$26.99
	Refund - The Making of a Manager	AL4582-02	1-3310-10	\$14.95
		<i>Subtotal for Vendor</i>		\$41.94
Asfia Sayeed				
	Refund - Mr. Sunny is Funny!	AS7165-01	1-3310-10	\$15.89
	Refund - Miss Mary is Scary!	AS7165-02	1-3310-10	\$14.75
	Refund - Graphic Novel: Cat Kid Comic Club	AS7165-03	1-3310-10	\$14.04
	Refund - The Magical Mix-Up	AS7165-04	1-3310-10	\$18.99
	Refund - Captain Underpants & The Big Bad Battle	AS7165-05	1-3310-10	\$45.34
		<i>Subtotal for Vendor</i>		\$109.01
Association of Bookmobile and Outreach Services				
	Petrov - Membership - 2/6/22-2/5/23	04066	1-4161-10	\$49.00
		<i>Subtotal for Vendor</i>		\$49.00
AT & T				
	Internet Services - December 2021	4677617602	1-4314-14	\$975.75
		<i>Subtotal for Vendor</i>		\$975.75
AT & T Mobility - National Business Services				
	Telephone Service - 11/22/21-12/21/21	18897630	1-4311-14	\$259.50
		<i>Subtotal for Vendor</i>		\$259.50
B&H Photo-Video				
	Studio - Various Studio Supplies	197522853	1-4568-27	\$283.59
	Studio - Various Studio Supplies	197073409	1-4568-27	\$1,570.01
		<i>Subtotal for Vendor</i>		\$1,853.60
Baker & Taylor				
	Leased Materials	H654119DM	1-4529-26	\$190.39
		<i>Subtotal for Vendor</i>		\$190.39
Baker & Taylor - C009233				
	Library Materials - Processing Costs	5017392440	1-4518-26	\$5.75
	Library Materials - Processing Costs	5017420556	1-4518-26	\$11.50
	Library Materials - Shipping Costs	5017392440	1-4519-26	\$1.03
	Library Materials - Shipping Costs	5017420556	1-4519-26	\$0.93

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Processing Costs	5017447792	1-4518-26	\$8.05
	Library Materials - Shipping Costs	5017447792	1-4519-26	\$0.45
	Books - Adult Non-Fiction	5017392440	1-4541-26	\$206.29
	Books - Adult Non-Fiction	5017420556	1-4541-26	\$185.92
	Books - Adult Non-Fiction	5017447792	1-4541-26	\$89.83
				\$509.75
		<i>Subtotal for Vendor</i>		
Baker & Taylor - L420685				
	Books - Juvenile Easy	2036389669	1-4546-29	\$33.85
	Books - Juvenile Easy	2036401128	1-4546-29	\$9.77
	Books - Juvenile Easy	2036370986	1-4546-29	\$22.98
	Books - Juvenile Easy	2036419714	1-4546-29	\$34.10
	Books - Young Adult Fiction	2036389669	1-4548-29	\$10.34
	Books - Young Adult Fiction	2036370986	1-4548-29	\$6.59
	Books - Juvenile Fiction	2036419714	1-4544-29	\$13.98
	Books - Juvenile Fiction	2036389669	1-4544-29	\$20.79
	Books - Juvenile Fiction	2036401128	1-4544-29	\$5.74
	Books - Juvenile Fiction	2036370986	1-4544-29	\$63.41
	Books - Adult Fiction	2036389669	1-4540-29	\$16.09
	Books - Adult Fiction	2036401128	1-4540-29	\$46.00
	Books - Adult Fiction	2036404382	1-4540-29	\$47.14
	Books - Adult Fiction	2036370986	1-4540-29	\$46.57
	books - Adult Fiction	2036329433	1-4540-29	\$16.68
	Books - Adult Fiction	2036350984	1-4540-29	\$16.10
	Books - Adult Fiction	2036419714	1-4540-29	\$109.65
	Books - Adult Non-Fiction	2036389669	1-4541-29	\$79.25
	Books - Adult Non-Fiction	2036401128	1-4541-29	\$46.47
	Books - Adult Non-Fiction	2036404382	1-4541-29	\$28.49
	Books - Adult Non-Fiction	2036370986	1-4541-29	\$109.42
	Books - Adult Non-Fiction	2036329433	1-4541-29	\$35.07
	Books - Adult Non-Fiction	2036350984	1-4541-29	\$47.72
	Books - Adult Non-Fiction	2036419714	1-4541-29	\$84.26
	Books - Adult Large Print	2036389669	1-4543-29	\$145.66

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Large Print	2036401128	1-4543-29	\$362.55
	Books - Adult Large Print	2036370986	1-4543-29	\$187.54
	Books - Adult Large Print	2036329433	1-4543-29	\$55.59
	Books - Adult Large Print	2036419714	1-4543-29	\$61.58
	Library Materials - Processing Costs	2036389669	1-4518-29	\$8.61
	Library Materials - Processing Costs	2036401128	1-4518-29	\$7.92
	Library Materials - Processing Costs	2036404382	1-4518-29	\$2.07
	Library Materials - Processing Costs	2036370986	1-4518-29	\$14.51
	Library Materials - Processing Costs	2036329433	1-4518-29	\$4.65
	Library Materials - Processing Costs	2036350984	1-4518-29	\$3.27
	Library Materials - Processing Costs	2036419714	1-4518-29	\$15.15
	Library Materials - Shipping Costs	2036389669	1-4519-29	\$1.53
	Library Materials - Shipping Costs	2036401128	1-4519-29	\$2.35
	Library Materials - Shipping Costs	2036404382	1-4519-29	\$0.38
	Library Materials - Shipping Costs	2036370986	1-4519-29	\$2.18
	Library Materials - Shipping Costs	2036329433	1-4519-29	\$0.57
	Library Materials - Shipping Costs	2036350984	1-4519-29	\$0.42
	Library Materials - Shipping Costs	2036419714	1-4519-29	\$1.52
	Books - Juvenile World Languages	2036329433	1-4526-29	\$5.99
	Books - Juvenile World Languages	2036350984	1-4526-29	\$20.80
		<i>Subtotal for Vendor</i>		<u>\$1,855.30</u>
Baker & Taylor - L420686				
	Books - Juvenile World Languages	2036419583	1-4526-26	\$26.38
	Library Materials - Processing Costs	2036370466	1-4518-26	\$92.44
	Library Materials - Processing Costs	2036376608	1-4518-26	\$99.09
	Library Materials - Processing Costs	2036285200	1-4518-26	\$59.71
	Library Materials - Processing Costs	2036365381	1-4518-26	\$129.27
	Library Materials - Processing Costs	2036360981	1-4518-26	\$60.39
	Library Materials - Processing Costs	2036336136	1-4518-26	\$10.26
	Library Materials - Processing Costs	2036338571	1-4518-26	\$25.41
	Library Materials - Processing Costs	2036359803	1-4518-26	\$64.01
	Library Materials - Processing Costs	2036327951	1-4518-26	\$20.16

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Processing Costs	2036382476	1-4518-26	\$102.93
	Library Materials - Processing Costs	2036398380	1-4518-26	\$20.58
	Library Materials - Processing Costs	2036404720	1-4518-26	\$25.65
	Library Materials - Processing Costs	2036401241	1-4518-26	\$33.93
	Books - Adult World Languages	2036376608	1-4525-26	\$26.34
	Books - Adult World Languages	2036285200	1-4525-26	\$42.51
	Books - Adult World Languages	2036360981	1-4525-26	\$17.99
	Books - Adult World Languages	2036359803	1-4525-26	\$36.53
	Books - Adult World Languages	2036382476	1-4525-26	\$32.93
	Books - Adult World Languages	2036401241	1-4525-26	\$28.14
	Books - Adult World Languages	2036416660	1-4525-26	\$10.19
	Books - Juvenile World Languages	2036370466	1-4526-26	\$19.36
	Books - Juvenile World Languages	2036285200	1-4526-26	\$8.62
	Books - Juvenile World Languages	2036365381	1-4526-26	\$12.59
	Books - Juvenile World Languages	2036338571	1-4526-26	\$10.90
	Books - Juvenile World Languages	2036359803	1-4526-26	\$17.94
	Books - Juvenile World Languages	2036327951	1-4526-26	\$5.99
	Books - Juvenile World Languages	2036404720	1-4526-26	\$17.24
	Library Materials - Processing Costs	2036419583	1-4518-26	\$24.45
	Library Materials - Processing Costs	2036416660	1-4518-26	\$81.99
	Library Materials - Processing Costs	2036411825	1-4518-26	\$37.80
	Library Materials - Processing Costs	2036408198	1-4518-26	\$73.50
	Library Materials - Shipping Costs	2036370466	1-4519-26	\$7.84
	Library Materials - Shipping Costs	2036376608	1-4519-26	\$9.67
	Library Materials - Shipping Costs	2036285200	1-4519-26	\$5.75
	Library Materials - Shipping Costs	2036365381	1-4519-26	\$9.13
	Library Materials - Shipping Costs	2036360981	1-4519-26	\$1.94
	Library Materials - Shipping Costs	2036336136	1-4519-26	\$1.57
	Library Materials - Shipping Costs	2036338571	1-4519-26	\$2.23
	Library Materials - Shipping Costs	2036359803	1-4519-26	\$4.95
	Library Materials - Shipping Costs	2036327951	1-4519-26	\$1.86
	Library Materials - Shipping Costs	2036382476	1-4519-26	\$7.51

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Shipping Costs	2036398380	1-4519-26	\$1.89
	Library Materials - Shipping Costs	2036404720	1-4519-26	\$2.38
	Library Materials - Shipping Costs	2036401241	1-4519-26	\$3.61
	Library Materials - Shipping Costs	2036419583	1-4519-26	\$2.39
	Library Materials - Shipping Costs	2036416660	1-4519-26	\$3.65
	Library Materials - Shipping Costs	2036411825	1-4519-26	\$3.46
	Library Materials - Shipping Costs	2036408198	1-4519-26	\$6.72
	Books - Adult Non-Fiction	2036419583	1-4541-26	\$92.90
	Books - Adult Non-Fiction	2036416660	1-4541-26	\$311.04
	Books - Adult Non-Fiction	2036411825	1-4541-26	\$166.12
	Books - Adult Non-Fiction	2036408198	1-4541-26	\$834.98
	Books - Adult Non-Fiction	2036370466	1-4541-26	\$518.42
	Books - Adult Non-Fiction	2036376608	1-4541-26	\$1,473.57
	Books - Adult Non-Fiction	2036285200	1-4541-26	\$465.32
	Books - Adult Non-Fiction	2036365381	1-4541-26	\$191.40
	Books - Adult Non-Fiction	2036360981	1-4541-26	\$76.30
	Books - Adult Non-Fiction	2036336136	1-4541-26	\$303.66
	Books - Adult Non-Fiction	2036338571	1-4541-26	\$208.41
	Books - Adult Non-Fiction	2036359803	1-4541-26	\$560.80
	Books - Adult Non-Fiction	2036327951	1-4541-26	\$92.46
	Books - Adult Non-Fiction	2036382476	1-4541-26	\$520.85
	Books - Adult Non-Fiction	2036398380	1-4541-26	\$144.21
	Books - Adult Non-Fiction	2036404720	1-4541-26	\$265.49
	Books - Adult Non-Fiction	2036401241	1-4541-26	\$269.88
	Books - Adult Fiction	2036370466	1-4540-26	\$520.21
	Books - Adult Fiction	2036376608	1-4540-26	\$299.07
	Books - Adult Fiction	2036285200	1-4540-26	\$266.96
	Books - Adult Fiction	2036365381	1-4540-26	\$1,359.93
	Books - Adult Fiction	2036360981	1-4540-26	\$235.05
	Books - Adult Fiction	2036338571	1-4540-26	\$86.15
	Books - Adult Fiction	2036359803	1-4540-26	\$301.27
	Books - Adult Fiction	2036327951	1-4540-26	\$142.06

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Fiction	2036382476	1-4540-26	\$710.02
	Books - Adult Fiction	2036398380	1-4540-26	\$106.53
	Books - Adult Fiction	2036404720	1-4540-26	\$88.57
	Books - Adult Fiction	2036401241	1-4540-26	\$268.75
	Books - Adult Fiction	2036419583	1-4540-26	\$159.72
	Books - Adult Fiction	2036416660	1-4540-26	\$354.49
	Books - Adult Fiction	2036411825	1-4540-26	\$259.06
	Books - Adult Fiction	2036408198	1-4540-26	\$310.81
	Books - Young Adult Fiction	2036370466	1-4548-26	\$34.28
	Books - Young Adult Fiction	2036376608	1-4548-26	\$7.79
	Books - Young Adult Fiction	2036285200	1-4548-26	\$52.70
	Books - Young Adult Fiction	2036382476	1-4548-26	\$21.26
	Books - Young Adult Fiction	2036398380	1-4548-26	\$5.99
	Books - Adult Large Print	2036370466	1-4543-26	\$237.85
	Books - Adult Large Print	2036376608	1-4543-26	\$81.16
	Books - Adult Large Print	2036365381	1-4543-26	\$67.39
	Books - Adult Large Print	2036360981	1-4543-26	\$31.99
	Books - Adult Large Print	2036338571	1-4543-26	\$18.60
	Books - Adult Large Print	2036382476	1-4543-26	\$48.96
	Books - Adult Large Print	2036398380	1-4543-26	\$26.99
	Books - Adult Large Print	2036404720	1-4543-26	\$17.40
	Books - Adult Large Print	2036401241	1-4543-26	\$116.77
	Books - Young Adult Fiction	2036419583	1-4548-26	\$5.99
	Books - Young Adult Fiction	2036411825	1-4548-26	\$10.34
	Books - Juvenile Easy	2036370466	1-4546-26	\$41.88
	Books - Juvenile Easy	2036376608	1-4546-26	\$45.86
	Books - Juvenile Easy	2036285200	1-4546-26	\$271.44
	Books - Juvenile Easy	2036365381	1-4546-26	\$83.72
	Books - Juvenile Easy	2036360981	1-4546-26	\$25.88
	Books - Juvenile Easy	2036336136	1-4546-26	\$9.78
	Books - Juvenile Easy	2036338571	1-4546-26	\$121.89
	Books - Juvenile Easy	2036359803	1-4546-26	\$73.39

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	2036327951	1-4546-26	\$121.95
	Books - Juvenile Easy	2036382476	1-4546-26	\$85.49
	Books - Juvenile Easy	2036398380	1-4546-26	\$76.23
	Books - Juvenile Easy	2036404720	1-4546-26	\$64.99
	Books - Juvenile Easy	2036401241	1-4546-26	\$37.77
	Books - Juvenile Easy	2036419583	1-4546-26	\$89.62
	Books - Juvenile Easy	2036416660	1-4546-26	\$23.98
	Books - Juvenile Easy	2036411825	1-4546-26	\$173.10
	Books - Juvenile Easy	2036408198	1-4546-26	\$111.20
	Books - Juvenile Fiction	2036370466	1-4544-26	\$195.09
	Books - Juvenile Fiction	2036285200	1-4544-26	\$41.78
	Books - Juvenile Fiction	2036365381	1-4544-26	\$111.94
	Books - Juvenile Fiction	2036327951	1-4544-26	\$10.32
	Books - Juvenile Fiction	2036382476	1-4544-26	\$81.55
	Books - Juvenile Fiction	2036398380	1-4544-26	\$17.22
	Books - Adult Large Print	2036419583	1-4543-26	\$50.19
	Books - Adult Large Print	2036416660	1-4543-26	\$30.58
	Books - Adult Large Print	2036411825	1-4543-26	\$11.39
	Books - Adult Large Print	2036408198	1-4543-26	\$42.98
	Books - Juvenile Fiction	2036419583	1-4544-26	\$52.28
	Books - Juvenile Fiction	2036411825	1-4544-26	\$71.29
	Books - Juvenile Fiction	2036408198	1-4544-26	\$43.11
	Books - Juvenile Non-Fiction	2036404720	1-4545-26	\$21.84
		<i>Subtotal for Vendor</i>		\$16,341.42
Beth C. Sair				
	Program - If Statues Could Talk Part 2 - 2/7/22	BCS020722	1-4571-24	\$150.00
		<i>Subtotal for Vendor</i>		\$150.00
Better Containers Mfg. Co., Inc.				
	Circ - White Patch Handle Poly Bags	236824	1-4351-10	\$410.35
		<i>Subtotal for Vendor</i>		\$410.35
Bibliotheca, LLC				
	IT - Annual Support & Maintenance - 1/1/22-12/31/22	INV-US50552	1-4233-14	\$30,116.95

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	IT - Annual Support & Maintenance - 1/1/22-12/31/22	INV-US50552	1-4276-14	\$36,954.84
		<i>Subtotal for Vendor</i>		<u>\$67,071.79</u>
Bini Issac				
	Mileage - 10/16/21-11/27/21	BI010722	1-4171-10	\$11.09
		<i>Subtotal for Vendor</i>		<u>\$11.09</u>
Black History Month Awareness Club Inc.				
	Gold Sponsorship - 2/12/22	7083-2122	1-4731-10	\$500.00
		<i>Subtotal for Vendor</i>		<u>\$500.00</u>
Blackbaud				
	FE NXT Essentials & Add On - 12/19/21-12/18/22	INV-032063	1-4253-10	\$10,464.48
	FE NXT Essentials & Add On - 12/19/21-12/18/22	INV-032063	1-4233-10	\$2,064.00
		<i>Subtotal for Vendor</i>		<u>\$12,528.48</u>
Blackstone Publishing				
	Audiobooks - Adult	INV2013311	1-4551-26	\$311.24
		<i>Subtotal for Vendor</i>		<u>\$311.24</u>
Bolingbrook Area Chamber of Commerce				
	Chamber Membership 2022	114673	1-4162-10	\$400.00
		<i>Subtotal for Vendor</i>		<u>\$400.00</u>
Bolingbrook Rotary Club				
	Mills Membership - Third Quarter Dues 2021-2022	1105	1-4161-10	\$62.00
		<i>Subtotal for Vendor</i>		<u>\$62.00</u>
Carahsoft Technology Corporation				
	LinkedIn Learning for Library - 4/3/22-4/2/23	27860056	1-4521-26	\$13,125.00
		<i>Subtotal for Vendor</i>		<u>\$13,125.00</u>
Carolyn Boyer				
	Mileage - 12/10/21	CB122921	1-4171-10	\$40.77
		<i>Subtotal for Vendor</i>		<u>\$40.77</u>
Caryn Rose				
	Refund - Anne Frank: The Diary of A Young Girl	CR4186	1-3310-10	\$25.00
		<i>Subtotal for Vendor</i>		<u>\$25.00</u>
Catherine Kennedy				
	Refund - The Most Dangerous Animal of All	CK7211	1-3310-30	\$26.99

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<i>Subtotal for Vendor</i>				\$26.99
Cathryn Stanek-Whisler				
	Program - T-Shirt Art - 1/24/22	CSW012422	1-4573-24	\$200.00
	Program - Food For Your Face - 2/15/22	CSW021522	1-4571-24	\$200.00
	Program - Winter Bird Feeders - 2/1/22	CSW020122	1-4571-24	\$200.00
<i>Subtotal for Vendor</i>				\$600.00
Catina Aiella				
	Refund - The Big Book of Air Fryer Recipes	CA8971-01	1-3310-10	\$19.20
	Refund - Edibles: Small Bites the Modern Cannabis Kitchen	CA8971-02	1-3310-10	\$19.95
<i>Subtotal for Vendor</i>				\$39.15
Center Point Large Print				
	Books - Adult Large Print	1900293	1-4543-26	\$243.45
	Books - Adult Large Print	1894906	1-4543-26	\$143.82
<i>Subtotal for Vendor</i>				\$387.27
Chicago Genealogical Society				
	Periodicals	12721	1-4511-26	\$25.00
<i>Subtotal for Vendor</i>				\$25.00
Children's Plus Inc.				
	Books - Juvenile Non-Fiction	205666	1-4545-26	\$159.90
	Books - Juvenile Non-Fiction	205665	1-4545-26	\$127.90
	Books - Juvenile Non-Fiction	205667	1-4545-29	\$36.98
	Books - Juvenile Non-Fiction	206250	1-4545-29	\$19.95
	Books - Juvenile Non-Fiction	206222	1-4545-29	\$16.99
	Books - Juvenile Non-Fiction	205972	1-4545-29	\$82.95
	Books - Young Adult Non-Fiction	205664	1-4549-26	\$451.70
	Books - Young Adult Non-Fiction	206254	1-4549-26	\$42.98
	Books - Young Adult Non-Fiction	206223	1-4549-26	\$44.98
	Books - Young Adult Non-Fiction	205971	1-4549-26	\$120.00
	Books - Young Adult Non-Fiction	206380	1-4549-26	\$62.10
	Books - Juvenile Non-Fiction	206255	1-4545-26	\$378.89
	Books - Juvenile Non-Fiction	206252	1-4545-26	\$34.98
	Books - Juvenile Non-Fiction	206251	1-4545-26	\$81.95

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Non-Fiction	206253	1-4545-26	\$49.92
	Books - Juvenile Non-Fiction	206595	1-4545-26	\$82.95
	Books - Juvenile Non-Fiction	206401	1-4545-26	\$1,109.35
		<i>Subtotal for Vendor</i>		\$2,904.47
Christine Thornton				
	Program - Watercolor Rainbow Forests - 2/17/22	CT021722	1-4571-24	\$325.00
	Program - Watercolor Chickadees - 2/10/22	CT021022	1-4573-24	\$325.00
		<i>Subtotal for Vendor</i>		\$650.00
Cindy Consalvo				
	Mileage - 9/7/21-11/30/21	CC122221	1-4171-10	\$94.35
		<i>Subtotal for Vendor</i>		\$94.35
Clarence Goodman				
	Program - The Great Migration and Great War - 2/15/22	CG021522	1-4571-24	\$250.00
		<i>Subtotal for Vendor</i>		\$250.00
Comcast Cable				
	Cable - 1/3/22-2/2/22	0367494-JAN22	1-4316-14	\$103.24
		<i>Subtotal for Vendor</i>		\$103.24
Constellation NewEnergy, Inc.				
	Electricity - 10/27/21-11/29/21	61161349001	1-4321-30	\$10,876.77
	Electricity - 11/29/21-12/30/21	61397249601	1-4321-30	\$11,165.71
		<i>Subtotal for Vendor</i>		\$22,042.48
Daniel Hubbard				
	Program - Gen Club: Warrants, Patents & Deeds - 2/9/22	DBH020922	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		\$175.00
David B. Appleton				
	Program - Gen Club: Intro Heraldry Gen - 1/26/22	DBA012622	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		\$175.00
Demco, Inc.				
	Collections - Various Jacket Covers	7051007	1-4371-12	\$388.34
		<i>Subtotal for Vendor</i>		\$388.34
Dennis Raleigh				
	Tuition Reimbursement - Library & Information Science	DR010722	1-4151-10	\$1,091.50

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Mileage - 12/17/21	DR122921	1-4171-10	\$24.86
		<i>Subtotal for Vendor</i>		<u>\$1,116.36</u>
Dennis Wolkowicz				
	Program - Silent Film - Our Dancing Daughters - 2/10/22	DW021022	1-4571-24	\$225.00
		<i>Subtotal for Vendor</i>		<u>\$225.00</u>
Discount School Supply				
	CSD - Various Program Supplies	P40981670101	1-4353-20	\$450.05
		<i>Subtotal for Vendor</i>		<u>\$450.05</u>
Ehlers & Associates, Inc.				
	Professional Services - Agent Fee	68641	1-4253-10	\$400.00
		<i>Subtotal for Vendor</i>		<u>\$400.00</u>
ELM USA				
	Collections - Yellow & Green Polishing Pads	45548	1-4371-12	\$141.99
		<i>Subtotal for Vendor</i>		<u>\$141.99</u>
Findaway World, LLC				
	Audiobooks - Adult	370146	1-4551-26	\$441.89
	Audiobooks - Adult	372107	1-4551-26	\$62.04
	Audiobooks - Juvenile	371270	1-4553-26	\$19.99
	Audiobooks - Young Adult	372108	1-4555-26	\$239.52
	Launchpads - Juvenile	370225	1-4566-26	\$322.98
	Launchpads - Juvenile	371484	1-4566-26	\$139.98
	Launchpads - Juvenile	371953	1-4566-26	\$284.37
		<i>Subtotal for Vendor</i>		<u>\$1,510.77</u>
First Bankcard				
	Canva - Studio - 12 Month Subscription	N7148-JAN22	1-4568-27	\$119.99
	Mobile Beacon - IT - Patron Hotspot 4G LTE Service	N7148-JAN22	1-4348-14	\$600.00
	Netflix - 4/11 Additional Roku Subscriptions	M4566-JAN22	1-4523-26	\$17.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$9.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$17.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$17.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$17.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JAN22	1-4523-26	\$14.99
	Netflix - 4/6 Outreach Roku Monthly Subscriptions	P9444-JAN22	1-4523-26	\$17.99
	Netflix - 4/6 Outreach Roku Monthly Subscriptions	P9444-JAN22	1-4523-26	\$17.99
	Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148-JAN22	1-4523-26	\$17.99
	Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148-JAN22	1-4523-26	\$17.99
	American Association Notary - Purrazzo Notary Bond	N7148-JAN22	1-4253-10	\$30.00
	Beggars Pizza - Building - Cleaning Crew Dinner - 12/11/21	P7810-JAN22	1-4711-10	\$90.89
	Facebook - Monthly Ads	M4566-JAN22	1-4731-10	\$90.99
	MailChimp - Monthly Subscription	M4566-JAN22	1-4731-10	\$110.00
	Woobox - Monthly Subscription	M4566-JAN22	1-4731-10	\$29.00
	Spotify - Communications - Libby Ads	N7148-JAN22	1-4731-10	\$76.45
	Spotify - Communications - Libby Ads	N7148-JAN22	1-4731-10	\$266.99
	Spotify - Communications - Libby Ads	N7148-JAN22	1-4731-10	\$260.83
	CCleaner - Executive Director - PC Software Annual License	M4566-JAN22	1-4522-14	\$44.95
	Antibody - IT - Disk Space Analyzer Software	N7148-JAN22	1-4522-14	\$245.00
	Rosatis - Strategic Planning Meeting Lunch - 12/8/21	N7148-JAN22	1-4715-10	\$64.00
	Hobby Lobby - Coll - American Girl Clothing Zippered Bags	T7780-JAN22	1-4371-12	\$24.89
	Lulu Press - Nemo Journal, Vol. 4 Author & Collection Copies	N7148-JAN22	1-4353-10	\$56.32
	Target - CSD - Aluminum Foil Program Supplies	N7148-JAN22	1-4353-20	\$25.50
	Target - CSD - Gift Card Prizes	N7148-JAN22	1-4353-20	\$50.00
	Michaels - CSD - TIMI Crafts, Bingo, Blind Playdate Supplies	N7148-JAN22	1-4353-20	\$73.95

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Michaels - CSD - TIMI Crafts, Bingo, Blind Playdate Supplies	N7148-JAN22	1-4353-20	\$88.17
	Michaels - CSD - TIMI Crafts, Bingo, Blind Playdate Supplies	N7148-JAN22	1-4353-20	\$125.28
	BB Chamber - 2022 State of the Village - 5 FPLD Staff	N7148-JAN22	1-4173-10	\$375.00
	Canva - Communications - Community Survey Postcards	N7148-JAN22	1-4256-10	\$108.00
	Office Max - Finance - 1099 Tax Form Envelopes	N7148-JAN22	1-4351-10	\$23.46
	American Association Notary - Purrazzo Suplies	N7148-JAN22	1-4351-10	\$19.90
	Dollar Tree - Finance - Quarter Roll Wrappers	N7148-JAN22	1-4351-10	\$20.00
	BB Chamber - 2022 State of the Village - 5 Trustees	N7148-JAN22	1-4173-16	\$375.00
	Panera - Board Trustee Dinner - 12/16/21	N7148-JAN22	1-4355-16	\$8.08
	Panera - Board Trustee Dinners - 12/16/21	N7148-JAN22	1-4355-16	\$79.23
	Glowforge - Studio - ATSD Program Supplies	N7148-JAN22	1-4353-24	\$88.00
	Sizzix - ATSD - Die Set & Cardstock	N7148-JAN22	1-4353-24	\$54.99
	Cradlepoint - IT - BKM Mobile Router Remote Management 1 yr	N7148-JAN22	1-4233-14	\$180.00
	PDQ.com - IT - Annual Renewal Automated Software Update	N7148-JAN22	1-4233-14	\$160.20
	BaseCamp - Annual Subscription	M4566-JAN22	1-4631-14	\$899.00
	Grammarly - Annual Renewal - 5 FPLD Staff Members	N7148-JAN22	1-4631-14	\$750.00
		<i>Subtotal for Vendor</i>		\$5,937.84
Fun Express LLC				
	CSD - Various Program Supplies	713987818-01	1-4353-20	\$763.59
		<i>Subtotal for Vendor</i>		\$763.59
Gale/Cengage Learning				
	Books - Adult Large Print	76259751	1-4543-26	\$114.71
	Books - Adult Large Print	76268970	1-4543-26	\$28.49
	Books - Adult Large Print	76269849	1-4543-26	\$28.49
		<i>Subtotal for Vendor</i>		\$171.69
Gary Wenstrup				
	Program - Motown: Music Moved the World - 2/2/22	GW020222	1-4571-24	\$225.00
		<i>Subtotal for Vendor</i>		\$225.00
Grasso Graphics, Inc.				
	Comm. - Community Survey Post Cards	31690	1-4256-10	\$3,130.20
		<i>Subtotal for Vendor</i>		\$3,130.20
IHLS-OCLC				

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Catalog Management	25330	1-4272-12	\$760.84
		<i>Subtotal for Vendor</i>		<u>\$760.84</u>
Illinois American Water				
	Fire Protection - 12/18/21-1/20/22	1025-210003089465	1-4331-30	\$45.74
		<i>Subtotal for Vendor</i>		<u>\$45.74</u>
Illinois American Water/Bolingbrook				
	Water & Sewer - 11/18/21-12/17/21	1025-210003088318	1-4331-30	\$692.68
		<i>Subtotal for Vendor</i>		<u>\$692.68</u>
Illinois Government Finance Officers Association				
	Nguyen & Schiller - 2022 Membership Renewal	2022DUES	1-4161-10	\$400.00
		<i>Subtotal for Vendor</i>		<u>\$400.00</u>
Illinois Library Association				
	Nguyen Membership - 4/1/22-3/31/23	Nguyen2022	1-4161-10	\$40.00
		<i>Subtotal for Vendor</i>		<u>\$40.00</u>
Ilya Kabirov				
	Program - Great Reads Book Club - 1/26/22	IK012622	1-4571-24	\$75.00
		<i>Subtotal for Vendor</i>		<u>\$75.00</u>
Ingram Library Services				
	Books - Juvenile Fiction	56109305	1-4544-29	\$7.90
	Books - Juvenile Fiction	56109306	1-4544-29	\$140.44
	Books - Juvenile Fiction	56109307	1-4544-29	\$49.68
	Books - Juvenile Fiction	56180907	1-4544-29	\$18.07
	Books - Juvenile Fiction	56180922	1-4544-29	\$19.19
	Books - Juvenile Fiction	56180928	1-4544-29	\$10.16
	Books - Juvenile Fiction	56194099	1-4544-29	\$15.59
	Books - Juvenile Easy	56180919	1-4546-29	\$36.13
	Books - Juvenile Fiction	56441219	1-4544-29	\$9.74
	Books - Juvenile Fiction	56525734	1-4544-29	\$93.53
	Books - Juvenile Fiction	56525735	1-4544-29	\$14.68
	Books - Juvenile Fiction	56538012	1-4544-29	\$10.73
	Books - Juvenile Fiction	56538019	1-4544-29	\$14.44
	Books - Juvenile Fiction	56599638	1-4544-29	\$24.04

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction	56599639	1-4544-29	\$4.17
	Books - Juvenile Fiction	56660573	1-4544-29	\$9.60
	Books - Juvenile Fiction	56660584	1-4544-29	\$7.34
	Books - Juvenile Fiction	56660588	1-4544-29	\$22.03
	Books - Juvenile Fiction	56660593	1-4544-29	\$18.61
	Video Games - Juvenile	56194096	1-4564-26	\$123.47
	Video Games - Juvenile	56194100	1-4564-26	\$28.49
	Video Games - Juvenile	56256673	1-4564-26	\$113.98
	Video Games - Juvenile	56256677	1-4564-26	\$949.77
	Video Games - Juvenile	56256682	1-4564-26	\$123.46
	Video Games - Juvenile	56256685	1-4564-26	\$218.45
	Video Games - Juvenile	56599640	1-4564-26	\$237.45
	Video Games - Juvenile	56709893	1-4564-26	\$123.47
	Video Games - Juvenile	56599645	1-4564-26	\$75.98
	Video Games - Juvenile	56709895	1-4564-26	\$28.49
	Books - Juvenile Fiction	56245511	1-4544-29	\$8.47
	Books - Juvenile Fiction	56245515	1-4544-29	\$6.49
	Books - Juvenile Fiction	56245516	1-4544-29	\$4.79
	Books - Juvenile Fiction	56245519	1-4544-29	\$6.57
	Books - Juvenile Fiction	56256680	1-4544-29	\$4.19
	Books - Juvenile Fiction	56383806	1-4544-29	\$9.60
	Books - Juvenile Fiction	56383822	1-4544-29	\$8.44
	Books - Juvenile Fiction	56383823	1-4544-29	\$9.60
	Video Games - Adult	56194098	1-4565-26	\$113.96
	Video Games - Adult	56194101	1-4565-26	\$189.97
	Video Games - Adult	56256679	1-4565-26	\$132.96
	Video Games - Adult	56256684	1-4565-26	\$303.95
	Video Games - Adult	56599642	1-4565-26	\$128.22
	Books - Juvenile Easy	56441217	1-4546-29	\$68.28
	Books - Juvenile Easy	56538015	1-4546-29	\$24.82
	Books - Juvenile Easy	56660581	1-4546-29	\$25.97
	Books - Juvenile Easy	56660586	1-4546-29	\$21.45

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction	56180910	1-4548-29	\$10.73
	Books - Young Adult Fiction	56180921	1-4548-29	\$10.73
	Books - Juvenile Easy	56301217	1-4546-29	\$9.60
	Books - Juvenile Easy	56383818	1-4546-29	\$20.32
	Books - Juvenile Easy	56383819	1-4546-29	\$20.89
	2021 Staff Summer Adventure Reading Prizes	56180924	1-4711-10	\$14.99
	Video Games - YA	56138810	1-4563-26	\$56.99
	Video Games - YA	56194095	1-4563-26	\$85.48
	Video Games - YA	56256675	1-4563-26	\$113.98
	Video Games - YA	56256676	1-4563-26	\$142.47
	Video Games - YA	56256681	1-4563-26	\$170.95
	Video Games - YA	56599644	1-4563-26	\$113.97
	Video Games - YA	56709896	1-4563-26	\$56.99
	Catalog Management	56216096	1-4272-12	\$4,200.00
	1/11/22 Judy Moody Fandom Program Supplies	56138805	1-4353-20	\$86.16
	2021 Great Reading Race Prizes	56138806	1-4353-24	\$6.49
	Books - Young Adult Fiction	55212983	1-4548-26	\$10.16
	Books - Young Adult Fiction	56245514	1-4548-26	\$10.73
	Books - Young Adult Fiction	56383811	1-4548-26	\$84.38
	Books - Young Adult Fiction	56410444	1-4548-26	\$153.86
	Books - Young Adult Fiction	56410445	1-4548-26	\$200.78
	Books - Young Adult Fiction	56441215	1-4548-26	\$5.99
	Books - Young Adult Fiction	56441216	1-4548-26	\$8.44
	Books - Young Adult Fiction	56477078	1-4548-26	\$32.17
	Books - Young Adult Fiction	56538009	1-4548-26	\$60.57
	Books - Young Adult Fiction	56538010	1-4548-26	\$38.21
	Books - Young Adult Fiction	56599635	1-4548-26	\$13.17
	Books - Young Adult Fiction	56660576	1-4548-26	\$11.29
	Books - Young Adult Fiction	56660579	1-4548-26	\$4.79
	Books - Young Adult Fiction	56660580	1-4548-26	\$22.72
	Books - Young Adult Fiction	56660590	1-4548-26	\$11.29
	Books - Juvenile Easy	56441218	1-4546-26	\$30.48

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	56441220	1-4546-26	\$48.52
	Books - Juvenile Easy	56477076	1-4546-26	\$50.80
	Books - Juvenile Easy	56477080	1-4546-26	\$29.32
	Books - Juvenile Easy	56525736	1-4546-26	\$7.90
	Books - Juvenile Easy	56525737	1-4546-26	\$12.42
	Books - Juvenile Easy	56538011	1-4546-26	\$21.59
	Books - Juvenile Easy	56538014	1-4546-26	\$7.34
	Books - Juvenile Easy	56538016	1-4546-26	\$23.88
	Books - Juvenile Easy	56599633	1-4546-26	\$62.08
	Books - Juvenile Easy	56599636	1-4546-26	\$24.10
	Books - Juvenile Easy	56599646	1-4546-26	\$8.97
	Books - Juvenile Easy	56660570	1-4546-26	\$188.70
	Books - Juvenile Easy	56660582	1-4546-26	\$30.48
	Books - Juvenile Easy	56660585	1-4546-26	\$104.91
	Books - Juvenile Easy	56660589	1-4546-26	\$9.02
	Books - Juvenile Easy	56709891	1-4546-26	\$44.03
	Books - Juvenile Easy	56709892	1-4546-26	\$21.59
	Books - Juvenile Easy	56383817	1-4546-26	\$60.96
	Books - Young Adult Fiction	56180908	1-4548-26	\$32.75
	Books - Young Adult Ficton	56180911	1-4548-26	\$22.02
	Books - Young Adult Fiction	56180915	1-4548-26	\$31.62
	Books - Young Adult Fiction	56180916	1-4548-26	\$10.73
	Books - Young Adult Fiction	56180925	1-4548-26	\$10.73
	Books - Young Adult Fiction	56180926	1-4548-26	\$6.49
	Books - Juvenile Easy	56245517	1-4546-26	\$19.20
	Books - Juvenile Easy	56245520	1-4546-26	\$28.80
	Books - Juvenile Easy	56301212	1-4546-26	\$168.61
	Books - Juvenile Easy	56301216	1-4546-26	\$28.80
	Books - Juvenile Easy	56383803	1-4546-26	\$108.42
	Books - Juvenile Easy	56383812	1-4546-26	\$220.14
	Books - Juvenile Easy	56383814	1-4546-26	\$20.32
	Books - Juvenile Easy	56383815	1-4546-26	\$99.92

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

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	Books - Juvenile Easy	56383816	1-4546-26	\$94.80
	Books - Juvenile Easy	56383820	1-4546-26	\$30.48
	Books - Juvenile Easy	56383821	1-4546-26	\$30.48
	Books - Juvenile Easy	56383824	1-4546-26	\$95.29
	Books - Juvenile Easy	56383825	1-4546-26	\$28.74
	Books - Juvenile Easy	56109300	1-4546-26	\$36.70
	Books - Juvenile Easy	56109303	1-4546-26	\$18.02
	Books - Juvenile Easy	56138804	1-4546-26	\$21.59
	Books - Juvenile Easy	56138809	1-4546-26	\$22.02
	Books - Juvenile Easy	56180913	1-4546-26	\$86.62
	Books - Juvenile Easy	56180917	1-4546-26	\$36.12
	Books - Juvenile Easy	56180918	1-4546-26	\$78.84
	Books - Juvenile Easy	56180920	1-4546-26	\$25.40
	Books - Juvenile Easy	56180923	1-4546-26	\$111.76
	Books - Juvenile Easy	56180929	1-4546-26	\$21.46
	Books - Juvenile Fiction	56410443	1-4544-26	\$20.32
	Books - Juvenile Fiction	56441213	1-4544-26	\$30.48
	Books - Juvenile Fiction	56441214	1-4544-26	\$38.96
	Books - Juvenile Fiction	56477075	1-4544-26	\$58.62
	Books - Juvenile Fiction	56477077	1-4544-26	\$279.66
	Books - Juvenile Fiction	56477082	1-4544-26	\$12.52
	Books - Juvenile Fiction	56538013	1-4544-26	\$23.37
	Books - Juvenile Fiction	56538017	1-4544-26	\$7.18
	Books - Juvenile Fiction	56538018	1-4544-26	\$23.73
	Books - Juvenile Fiction	56599634	1-4544-26	\$24.76
	Books - Juvenile Fiction	56599637	1-4544-26	\$17.97
	Books - Juvenile Fiction	56599643	1-4544-26	\$44.11
	Books - Juvenile Fiction	56660569	1-4544-26	\$45.69
	Books - Juvenile Fiction	56660571	1-4544-26	\$28.80
	Books - Juvenile Fiction	56660572	1-4544-26	\$16.88
	Books - Juvenile Fiction	56660574	1-4544-26	\$27.18
	Books - Juvenile Fiction	56660575	1-4544-26	\$11.29

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction	56660577	1-4544-26	\$70.55
	Books - Juvenile Fiction	56660578	1-4544-26	\$60.96
	Books - Juvenile Fiction	56660583	1-4544-26	\$14.37
	Books - Juvenile Fiction	56660587	1-4544-26	\$30.42
	Books - Juvenile Fiction	56660591	1-4544-26	\$23.70
	Books - Juvenile Fiction	56660592	1-4544-26	\$32.13
	Books - Juvenile Fiction	56245509	1-4544-26	\$224.22
	Books - Juvenile Fiction	56109301	1-4544-26	\$32.19
	Books - Juvenile Fiction	56109302	1-4544-26	\$40.66
	Books - Juvenile Fiction	56109304	1-4544-26	\$36.12
	Books - Juvenile Fiction	56138802	1-4544-26	\$39.08
	Books - Juvenile Fiction	56138803	1-4544-26	\$70.17
	Books - Juvenile Fiction	56138807	1-4544-26	\$127.68
	Books - Juvenile Fiction	56138808	1-4544-26	\$49.35
	Books - Juvenile Fiction	56180905	1-4544-26	\$289.69
	Books - Juvenile Fiction	56180906	1-4544-26	\$56.46
	Books - Juvenile Fiction	56180909	1-4544-26	\$19.47
	Books - Juvenile Fiction	56180914	1-4544-26	\$95.97
	Books - Juvenile Fiction	56180927	1-4544-26	\$30.48
	Books - Juvenile Fiction	56180930	1-4544-26	\$55.89
	Books - Juvenile Fiction	56194094	1-4544-26	\$10.73
	Books - Juvenile Fiction	56245508	1-4544-26	\$16.94
	Books - Juvenile Fiction	56245510	1-4544-26	\$176.37
	Books - Juvenile Fiction	56245512	1-4544-26	\$19.47
	Books - Juvenile Fiction	56245513	1-4544-26	\$19.16
	Books - Juvenile Fiction	56245518	1-4544-26	\$13.14
	Books - Juvenile Fiction	56256670	1-4544-26	\$159.99
	Books - Juvenile Fiction	56256671	1-4544-26	\$23.37
	Books - Juvenile Fiction	56256672	1-4544-26	\$21.46
	Books - Juvenile Fiction	56256683	1-4544-26	\$19.16
	Books - Juvenile Fiction	56301213	1-4544-26	\$144.37
	Books - Juvenile Fiction	56301214	1-4544-26	\$25.32

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction	56383802	1-4544-26	\$30.48
	Books - Juvenile Fiction	56383804	1-4544-26	\$19.20
	Books - Juvenile Fiction	56383805	1-4544-26	\$59.55
	Books - Juvenile Fiction	56383807	1-4544-26	\$16.88
	Books - Juvenile Fiction	56383808	1-4544-26	\$85.68
	Books - Juvenile Fiction	56383809	1-4544-26	\$21.42
	Books - Juvenile Fiction	56383810	1-4544-26	\$168.96
	Books - Juvenile Fiction	56383813	1-4544-26	\$19.20
	Books - Juvenile Fiction	56383826	1-4544-26	\$28.80
	Books - Juvenile World Languages	56301215	1-4526-26	\$23.72
	Books - Juvenile World Languages	56180912	1-4526-26	\$21.46
	Books - Juvenile World Languages	56477079	1-4526-26	\$130.12
	Books - Juvenile World Languages	56660568	1-4526-26	\$20.34
	Books - Juvenile World Languages	56709890	1-4526-26	\$267.66
	Video Games - Juvenile	56138811	1-4564-29	\$56.99
	Video Games - Juvenile	56194097	1-4564-29	\$33.24
	Video Games - Juvenile	56256674	1-4564-29	\$113.98
	Video Games - Juvenile	56256678	1-4564-29	\$208.94
	Video Games - Juvenile	56477081	1-4564-29	\$37.99
	Video Games - Juvenile	56599641	1-4564-29	\$94.98
	Video Games - Juvenile	56709894	1-4564-29	\$113.97
		<i>Subtotal for Vendor</i>		\$16,074.18
ITsavvy LLC				
	IT - APC SurgeArrest Network Surge Protectors	01317316	1-4354-14	\$388.00
		<i>Subtotal for Vendor</i>		\$388.00
Jacob M. Luce				
	Tuition Reimbursement - Info Architecture - 8/18/21-12/1/21	JML122722	1-4151-10	\$2,325.00
		<i>Subtotal for Vendor</i>		\$2,325.00
Johnson Controls Security Solutions				
	Quarterly Security - 1/1/22-3/31/22	36749987	1-4221-30	\$386.08
		<i>Subtotal for Vendor</i>		\$386.08
Juanita Lennon				

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Reimbursement - 2021 Staff Thanksgiving Supplies - 11/18/21	JL010522	1-4715-10	\$49.07
		<i>Subtotal for Vendor</i>		<u>\$49.07</u>
Karina Guico	Program - Winter Quilling - 1/26/22	KG012622	1-4571-24	\$275.00
		<i>Subtotal for Vendor</i>		<u>\$275.00</u>
Kelley Regan	Refund - Everybody Fights: So Why Not Get Better At It?	KR1723	1-3310-10	\$15.52
		<i>Subtotal for Vendor</i>		<u>\$15.52</u>
Kellie Chase	Program - Sewing with Kellie Chase - 2/9/22	KC020922	1-4571-24	\$175.00
	Program - Sewing with Kellie Chase - 1/24/22	KC012422	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		<u>\$350.00</u>
Konica Minolta Business Solutions U.S.A., Inc.	March Contract: Maintenance - 11/15/21-12/14/21	9008255168	1-4234-14	\$0.88
	July Contract: Maintenance - 12/1/21-12/31/21	9008294793	1-4234-14	\$744.57
		<i>Subtotal for Vendor</i>		<u>\$745.45</u>
Konica Minolta Premier Finance	Leased Equipment - January 2022	460667363	1-4234-14	\$1,550.18
	License Plate Sticker Lease - January 2022	460306764	1-4234-14	\$15.66
		<i>Subtotal for Vendor</i>		<u>\$1,565.84</u>
Laura Didier	Mileage - 12/1/21-12/23/21	LD010322	1-4171-10	\$75.66
		<i>Subtotal for Vendor</i>		<u>\$75.66</u>
Leah D. Moon	Program - Watercolor Heart Garlands - 2/9/22	LDM020922	1-4573-24	\$175.00
		<i>Subtotal for Vendor</i>		<u>\$175.00</u>
LibrariesFirst	2022 Annual Museum Adventure Pass	8008	1-4521-26	\$500.00
		<i>Subtotal for Vendor</i>		<u>\$500.00</u>
Lorena Ruiz	Refund - Pokemon, La Guia Esencial Definitiva	LR2452	1-3310-10	\$26.90
		<i>Subtotal for Vendor</i>		<u>\$26.90</u>

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Lorena Y Carreno				
	Program - Club de Lectura en Espanol - 1/25/22	LYC012522	1-4571-24	\$75.00
	Program - Artesanias en Espanol - 2/8/22	LYC020822	1-4571-24	\$150.00
	Reimbursement - Program Supplies Reimbursement	7106-2122	1-4353-24	\$82.50
		<i>Subtotal for Vendor</i>		\$307.50
Michael Data				
	Refund - Dining with Monsters!	MD1118	1-3310-10	\$14.95
		<i>Subtotal for Vendor</i>		\$14.95
Michelle Curry				
	Refund - The Great Gary Rescue!	MC9610	1-3310-10	\$14.99
		<i>Subtotal for Vendor</i>		\$14.99
Michelle Helm				
	Program - Mixed Media Collage - 1/27/22	MH012722	1-4571-24	\$250.00
		<i>Subtotal for Vendor</i>		\$250.00
Midwest Tape				
	Music - Adult	501378388	1-4550-29	\$12.98
	Audiobooks - Adult	501378385	1-4551-29	\$171.16
	Audiobooks - Adult	501409638	1-4551-29	\$50.29
	DVD - Adult	501339267	1-4557-29	\$54.46
	DVD - Adult	501339266	1-4557-29	\$27.33
	DVD - Adult	501339264	1-4557-29	\$63.92
	DVD - Adult	501378386	1-4557-29	\$19.73
	DVD - Adult	501409637	1-4557-29	\$110.42
	DVD - Adult	501443246	1-4557-29	\$23.48
	DVD - Adult	501443245	1-4557-29	\$89.39
	DVD - Adult	501443244	1-4557-29	\$59.19
	DVD - Adult	501443247	1-4557-29	\$37.96
	DVD - Adult	501409636	1-4557-29	\$76.44
	DVD - Adult	501409639	1-4557-29	\$27.23
	DVD - Adult	501409650	1-4557-29	\$12.23
	DVD - Juvenile	501339268	1-4558-29	\$15.98
	DVD - Juvenile	501339265	1-4558-29	\$48.94

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Juvenile	501378387	1-4558-29	\$55.44
	DVD - Juvenile	501443252	1-4558-29	\$185.71
	DVD - Juvenile	501409655	1-4558-29	\$72.23
	DVD - Juvenile	501409635	1-4558-29	\$124.38
	Audiobooks - Adult	501443229	1-4551-26	\$127.87
	DVD - Juvenile	501378381	1-4558-26	\$79.90
	DVD - Juvenile	501409633	1-4558-26	\$103.67
	DVD - Juvenile	501409622	1-4558-26	\$219.80
	DVD - Juvenile	501409590	1-4558-26	\$259.49
	DVD - Juvenile	501409598	1-4558-26	\$31.96
	DVD - Juvenile	501443231	1-4558-26	\$83.12
	DVD - Juvenile	501443221	1-4558-26	\$123.47
	DVD - Juvenile	501443233	1-4558-26	\$73.96
	DVD - Juvenile	501443236	1-4558-26	\$81.69
	DVD - Juvenile	501443251	1-4558-26	\$185.71
	DVD - Juvenile	501443227	1-4558-26	\$24.46
	DVD - Juvenile	501409609	1-4558-26	\$82.41
	DVD - Juvenile	501409654	1-4558-26	\$212.19
	DVD - Juvenile	501409629	1-4558-26	\$123.90
	Music - Juvenile	501378367	1-4554-26	\$28.96
	Music - Juvenile	501378379	1-4554-26	\$25.96
	Music - Juvenile	501378361	1-4554-26	\$86.65
	Music - Juvenile	501443230	1-4554-26	\$33.16
	Music - Juvenile	501443157	1-4554-26	\$18.23
	Music - Juvenile	501409628	1-4554-26	\$54.92
	Music - Adult	501378360	1-4550-26	\$151.47
	Music - Adult	501378365	1-4550-26	\$216.52
	Music - Adult	501378380	1-4550-26	\$13.73
	Music - Adult	501378366	1-4550-26	\$31.96
	Music - Adult	501378308	1-4550-26	\$13.73
	Music - Adult	501409599	1-4550-26	\$34.96
	Music - Adult	501409594	1-4550-26	\$68.87

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Music - Adult	501443239	1-4550-26	\$16.58
	Music - Adult	501443228	1-4550-26	\$47.79
	Music - Adult	501443222	1-4550-26	\$55.59
	Music - Adult	501443156	1-4550-26	\$15.23
	DVD - Adult	501339251	1-4557-26	\$40.47
	DVD - Adult	501339252	1-4557-26	\$136.65
	DVD - Adult	501339261	1-4557-26	\$101.94
	DVD - Adult	501339247	1-4557-26	\$37.96
	DVD - Adult	501339262	1-4557-26	\$32.72
	DVD - Adult	501339254	1-4557-26	\$169.90
	DVD - Adult	501339243	1-4557-26	\$467.64
	DVD - Adult	501339255	1-4557-26	\$89.65
	DVD - Adult	501339263	1-4557-26	\$9.98
	DVD - Adult	501339270	1-4557-26	\$100.97
	DVD - Adult	501339269	1-4557-26	\$57.66
	DVD - Adult	501339271	1-4557-26	\$86.46
	DVD - Adult	501339245	1-4557-26	\$71.96
	DVD - Adult	501339259	1-4557-26	\$56.76
	DVD - Adult	501339244	1-4557-26	\$111.63
	DVD - Adult	501339258	1-4557-26	\$139.09
	DVD - Adult	501339253	1-4557-26	\$260.59
	DVD - Adult	501339242	1-4557-26	\$37.96
	DVD - Adult	501339241	1-4557-26	\$94.90
	DVD - Adult	501339256	1-4557-26	\$79.90
	DVD - Adult	501339246	1-4557-26	\$419.18
	DVD - Adult	501378377	1-4557-26	\$17.48
	DVD - Adult	501378368	1-4557-26	\$39.46
	DVD - Adult	501378382	1-4557-26	\$23.98
	DVD - Adult	501378374	1-4557-26	\$27.98
	DVD - Adult	501378376	1-4557-26	\$23.48
	DVD - Adult	501378373	1-4557-26	\$23.48
	DVD - Adult	501378390	1-4557-26	\$34.83

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult	501378389	1-4557-26	\$60.31
	DVD - Adult	501378371	1-4557-26	\$332.93
	DVD - Adult	501378383	1-4557-26	\$15.98
	DVD - Adult	501409593	1-4557-26	\$398.29
	DVD - Adult	501409606	1-4557-26	\$478.61
	DVD - Adult	501409632	1-4557-26	\$169.90
	DVD - Adult	501409623	1-4557-26	\$65.94
	DVD - Adult	501409624	1-4557-26	\$60.46
	DVD - Adult	501409625	1-4557-26	\$136.15
	DVD - Adult	501409634	1-4557-26	\$136.15
	DVD - Adult	501409605	1-4557-26	\$136.15
	DVD - Adult	501409607	1-4557-26	\$289.03
	DVD - Adult	501409592	1-4557-26	\$75.69
	DVD - Adult	501409596	1-4557-26	\$25.73
	DVD - Adult	501409604	1-4557-26	\$477.15
	DVD - Adult	501409603	1-4557-26	\$246.05
	DVD - Adult	501409631	1-4557-26	\$169.90
	DVD - Adult	501409608	1-4557-26	\$443.64
	DVD - Adult	501409595	1-4557-26	\$272.53
	DVD - Adult	501443240	1-4557-26	\$629.04
	DVD - Adult	501443242	1-4557-26	\$217.84
	DVD - Adult	501443158	1-4557-26	\$289.26
	DVD - Adult	501443241	1-4557-26	\$629.04
	DVD - Adult	501443235	1-4557-26	\$267.73
	DVD - Adult	501443237	1-4557-26	\$60.46
	DVD - Adult	501443155	1-4557-26	\$70.67
	DVD - Adult	501443159	1-4557-26	\$18.98
	DVD - Adult	501443220	1-4557-26	\$37.96
	DVD - Adult	501443234	1-4557-26	\$206.29
	DVD - Adult	501443225	1-4557-26	\$214.03
	DVD - Adult	501443243	1-4557-26	\$21.23
	DVD - Adult	501443223	1-4557-26	\$15.98

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult	501443238	1-4557-26	\$23.48
	DVD - Adult	501443250	1-4557-26	\$25.83
	DVD - Adult	501443249	1-4557-26	\$90.99
	DVD - Adult	501443224	1-4557-26	\$221.53
	DVD - Adult	501443226	1-4557-26	\$253.49
	DVD - Adult	501443232	1-4557-26	\$218.53
	DVD - Adult	501443248	1-4557-26	\$20.48
	DVD - Adult	501409621	1-4557-26	\$25.73
	DVD - Adult	501409620	1-4557-26	\$51.46
	DVD - Adult	501409626	1-4557-26	\$95.42
	DVD - Adult	501409627	1-4557-26	\$39.46
	DVD - Adult	501409653	1-4557-26	\$30.83
	DVD - Adult	501409602	1-4557-26	\$51.46
	DVD - Adult	501409601	1-4557-26	\$25.73
	DVD - Adult	501409652	1-4557-26	\$119.74
	DVD - Adult	501409651	1-4557-26	\$191.13
	DVD - Juvenile	501339272	1-4558-26	\$481.90
	DVD - Juvenile	501339249	1-4558-26	\$334.43
	DVD - Juvenile	501339248	1-4558-26	\$97.88
	DVD - Juvenile	501339257	1-4558-26	\$79.90
	DVD - Juvenile	501339250	1-4558-26	\$159.80
	DVD - Juvenile	501378370	1-4558-26	\$12.23
	DVD - Juvenile	501378369	1-4558-26	\$221.01
	DVD - Juvenile	501378384	1-4558-26	\$18.46
	DVD - Juvenile	501378378	1-4558-26	\$158.82
	Audiobooks - Adult	501378375	1-4551-26	\$45.29
	Audiobooks - Adult	501378309	1-4551-26	\$42.29
	Audiobooks - Adult	501378364	1-4551-26	\$40.29
	Audiobooks - Adult	501378363	1-4551-26	\$303.03
	Audiobooks - Adult	501378362	1-4551-26	\$211.45
	Audiobooks - Adult	501409591	1-4551-26	\$53.29
	Audiobooks - Adult	501409630	1-4551-26	\$50.29

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Audiobooks - Adult	501409597	1-4551-26	\$40.29
	Books - Juvenile World Languages	501409600	1-4526-26	\$19.73
		<i>Subtotal for Vendor</i>		<u>\$17,386.23</u>
My2tor				
	Program - ACT & SAT Bootcamp - 1/29/22	M012922	1-4573-24	\$300.00
		<i>Subtotal for Vendor</i>		<u>\$300.00</u>
Nationwide				
	Notary - Schiller Bond - 1/29/22-1/28/26	218547684	1-4253-10	\$50.00
		<i>Subtotal for Vendor</i>		<u>\$50.00</u>
Nicholas Flores				
	Refund - Graphic Novel: Spice & Wolf	NF1864	1-3310-10	\$13.00
		<i>Subtotal for Vendor</i>		<u>\$13.00</u>
Oak Park Public Library				
	Lost/Damaged Item - "The End +++"	209677917	1-3310-30	\$24.99
		<i>Subtotal for Vendor</i>		<u>\$24.99</u>
Peerless Network, Inc.				
	Telephone & Internet - 12/15/21-1/14/22	479336	1-4312-14	\$1,071.97
	Telephone & Internet - 12/15/21-1/14/22	479336	1-4314-14	\$1,968.00
		<i>Subtotal for Vendor</i>		<u>\$3,039.97</u>
Penworthy Company				
	Collections - Various Juvenile Kits	0577481-IN	1-4569-26	\$2,441.78
		<i>Subtotal for Vendor</i>		<u>\$2,441.78</u>
PeopleFacts				
	New Hire Background Checks - December 2021	33754-122021	1-4253-10	\$53.21
		<i>Subtotal for Vendor</i>		<u>\$53.21</u>
Pitney Bowes Inc.				
	Equipment Service - 7/1/21-12/31/21	1019622754	1-4231-10	\$429.84
		<i>Subtotal for Vendor</i>		<u>\$429.84</u>
Renee Sims				
	Refund - It's Not All Downhill From Here: A Novel	RS2788	1-3310-10	\$16.10
		<i>Subtotal for Vendor</i>		<u>\$16.10</u>
Robert Pennor				

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Program - Watercolor Paintings - 2/1/22	RP020122	1-4571-24	\$75.00
	Program - Watercolor Paintings - 2/8/22	RP020822	1-4571-24	\$75.00
	Program - Watercolor Paintings - 1/25/22	RP012522	1-4571-24	\$75.00
	Program - Watercolor Paintings - 2/15/22	RP021522	1-4571-24	\$75.00
		<i>Subtotal for Vendor</i>		\$300.00
Ronald Goldie				
	Program - Dungeons & Dragons - 2/17/22	RG021722	1-4573-24	\$75.00
		<i>Subtotal for Vendor</i>		\$75.00
S & S Worldwide, Inc.				
	CSD - Various Program Supplies	IN100910133	1-4353-20	\$111.72
	CSD - Color-Me Ceramic Bisque Cow Banks	IN100914930	1-4353-20	\$164.50
		<i>Subtotal for Vendor</i>		\$276.22
Sarah Ann Saltzman				
	Mileage - 11/21/21	SS122921	1-4171-10	\$5.04
		<i>Subtotal for Vendor</i>		\$5.04
Scholastic Inc.				
	CSD - Winter Reading Challenge Prizes	35382426	1-4353-20	\$329.97
		<i>Subtotal for Vendor</i>		\$329.97
Sebert Landscaping Inc.				
	Building - 6 Calcium Chloride Ice Melt Buckets	S544456	1-4392-30	\$280.00
	Building - Additional Leaf & Debris Clean-up	S544454	1-4392-30	\$500.00
	Snow Maintenance - January 2022	230603	1-4392-30	\$2,625.00
		<i>Subtotal for Vendor</i>		\$3,405.00
Shaw Media				
	Comm. - 2022 Bolingbrook Chamber Membership Directory Ad	122110071633	1-4731-10	\$755.00
		<i>Subtotal for Vendor</i>		\$755.00
Sheila Green				
	Refund - The Dot	SG0217	1-3310-10	\$14.00
		<i>Subtotal for Vendor</i>		\$14.00
Showcases				
	Collections - Various DVD Cases	322074	1-4371-12	\$92.50
	Collections - Various CD Cases	322075	1-4371-12	\$167.62

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$260.12
Specialty Vehicle Services, LLC				
	Old BKM Sales Consignment Commission - 12/29/21	11973	1-4253-10	\$4,100.00
		<i>Subtotal for Vendor</i>		\$4,100.00
Susan K. Maddox				
	Program - Cooking Demo w/ Chef Maddox - 2/16/22	SKM021622	1-4571-24	\$350.00
		<i>Subtotal for Vendor</i>		\$350.00
Tasos Priovolos				
	Mileage - 7/10/21-12/15/21	TP121521	1-4171-10	\$67.09
		<i>Subtotal for Vendor</i>		\$67.09
The Bugle Newspapers				
	Comm. - Holiday Gift Guide Advertisement - 11/18/21	49807	1-4731-10	\$500.00
		<i>Subtotal for Vendor</i>		\$500.00
Top Secret Studios				
	HR - Additional FPLD Staff Apparel	1422	1-4711-10	\$313.65
		<i>Subtotal for Vendor</i>		\$313.65
Tressler LLP				
	Legal Expense - Attorney - Miscellaneous Projects - Dec 2021	439885	1-4241-10	\$912.00
	Legal Expense - Attorney - Promenade Tax Appeal - Dec 2021	439886	1-4241-10	\$969.00
		<i>Subtotal for Vendor</i>		\$1,881.00
Unique Management Services, Inc.				
	New Mover Postcards - December 2021	609724	1-4256-10	\$641.25
	Collection Expense - December 2021	609039	1-4245-10	\$304.30
		<i>Subtotal for Vendor</i>		\$945.55
UPS				
	Shipping - Account Refillment	0000603951012	1-4382-10	\$500.00
		<i>Subtotal for Vendor</i>		\$500.00
US - Yellow Pages				
	Quarterly Listing - 12/15/21-3/15/22	2489870-45-01	1-4731-10	\$259.00
		<i>Subtotal for Vendor</i>		\$259.00
Vanguard Energy Services, LLC				
	Gas Service - 12/1/21-12/31/21	G404408010522	1-4322-30	\$3,625.15

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

General Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		<u>\$3,625.15</u>
Verizon Wireless				
	Telephone - 11/17/21-12/16/21	9895274545	1-4311-14	\$539.89
		<i>Subtotal for Vendor</i>		<u>\$539.89</u>
Veronica Gall				
	Refund - Storm Front	VG6779	1-3310-10	\$23.97
		<i>Subtotal for Vendor</i>		<u>\$23.97</u>
Warehouse Direct				
	HR - New Hire FPLD Staff Apparel Shipping	5124520-0	1-4711-10	\$15.51
	District Inventory Restock - December 2021	5138479-0	1-4351-10	\$401.30
	District Inventory Restock - December 2021	5138479-0	1-4371-10	\$20.77
	Board Supplies - Document Cover Folders	5121612-0	1-4355-16	\$18.89
		<i>Subtotal for Vendor</i>		<u>\$456.47</u>
			Totals for Fund 1	<u>\$243,099.62</u>

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

Audit Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Brian Zabel & Associates, PC				
	Audit Expense - Fiscal Year Ending 6/30/2021	28198	2-4251-10	\$6,500.00
		<i>Subtotal for Vendor</i>		<u>\$6,500.00</u>
			Totals for Fund 2	<u>\$6,500.00</u>

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

Liability Insurance Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Arthur J. Gallagher Risk Management Services, Inc.				
	Workmen's Compensation - 12/31/21-12/31/22	4082006	3-4144-10	\$12,421.00
		<i>Subtotal for Vendor</i>		<u>\$12,421.00</u>
Libraries of Illinois Risk Agency (LIRA)				
	Property/Casualty Insurance - 12/31/21-12/31/22	LIRA-2022	3-4411-10	\$28,758.00
	Property/Casualty Insurance - 12/31/21-12/31/22	LIRA-2022	3-4421-10	\$44,689.00
		<i>Subtotal for Vendor</i>		<u>\$44,689.00</u>
			Totals for Fund 3	<u>\$85,868.00</u>

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

Bond Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Ehlers & Associates, Inc.				
	Bond 2016A - Interest and Principal Payment	67474	4-4283-40	\$875,000.00
	Bond 2016A - Interest and Principal Payment	67474	4-4288-40	\$84,900.00
		<i>Subtotal for Vendor</i>		<u>\$959,900.00</u>
 Zions Bank				
	Bond Series 2018 - Principal & Interest	2905395	4-4284-40	\$1,240,000.00
	Bond Series 2018 - Principal & Interest	2905395	4-4289-40	\$193,875.00
	Bond Series 2019 - Principal & Interest	2905398	4-4295-40	\$25,000.00
	Bond Series 2019 - Principal & Interest	2905398	4-4296-40	\$145,400.00
		<i>Subtotal for Vendor</i>		<u>\$1,604,275.00</u>
			Totals for Fund 4	<u>\$20,564,175.00</u>

**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

Maintenance Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
1000Bulbs.com				
	Building - Veolia Fluorescent Lamp Recycle Pack	W03002362	8-4357-30	\$264.95
		<i>Subtotal for Vendor</i>		<u>\$264.95</u>
ABCO Electrical Construction & Design LLC				
	Building - Install 2 Lobby Outlets	14061	8-4211-30	\$4,255.00
	Building - GFCI Outlet & Exterior Outlet Box	14060	8-4211-30	\$1,288.00
		<i>Subtotal for Vendor</i>		<u>\$5,543.00</u>
Amazon				
	District Restock - Salt Packets - November 2021	A85-2122	8-4357-30	\$12.42
		<i>Subtotal for Vendor</i>		<u>\$12.42</u>
Best Quality Cleaning, Inc.				
	Special Cleanings - Various Washrooms - 12/12/21-1/7/22	40148	8-4211-30	\$375.00
	Cleaning Service - January 2022	39989	8-4215-30	\$6,921.00
	Saturday Day Porter Service - January 2022	40075	8-4215-30	\$475.00
		<i>Subtotal for Vendor</i>		<u>\$7,771.00</u>
C. Acitelli Heating & Piping Contractors, Inc				
	Building - CSD Workroom Water Heater Replacement Elements	0000035770	8-4211-30	\$665.00
		<i>Subtotal for Vendor</i>		<u>\$665.00</u>
Cintas Corporation				
	First Aid Restock - January 2022	8405471242	8-4215-30	\$368.30
		<i>Subtotal for Vendor</i>		<u>\$368.30</u>
Cintas Corporation #344				
	Weekly Mat Service - 12/29/21	4106183975	8-4215-30	\$35.97
	Weekly Mat Service - 12/22/21	4105514938	8-4215-30	\$35.97
	Weekly Mat Service - 12/16/21	4104926860	8-4215-30	\$35.97
	Weekly Mat Service - 12/9/21	4104238699	8-4215-30	\$35.97
	Weekly Mat Service - 1/6/22	4106961911	8-4215-30	\$35.97
		<i>Subtotal for Vendor</i>		<u>\$179.85</u>
First Bankcard				
	Eemax - Building - CSD Water Heater Heating Elements	P7810-JAN22	8-4211-30	\$349.51
	Kully - Building - Toilet Diaphragm Kits & Vacuum Breakers	P7810-JAN22	8-4357-30	\$94.45
	Kully - Building - Toilet Diaphragm Kits	P7810-JAN22	8-4357-30	\$27.40

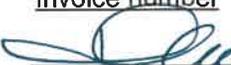
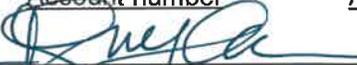
**Fountaindale Public Library District
Bills Payables Report
January 20, 2022**

Maintenance Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$471.36
Groot Industries, Inc.				
	Garbage & Recycling - 1/1/22-1/31/22	8152167	8-4215-30	\$475.12
		<i>Subtotal for Vendor</i>		\$475.12
H-O-H Water Technology				
	Quarterly Water Treatment - January, February, March 2022	619857	8-4215-30	\$260.00
		<i>Subtotal for Vendor</i>		\$260.00
Hansen Services, Inc.				
	Monthly Pest Control - January 2022	3945075	8-4215-30	\$110.00
		<i>Subtotal for Vendor</i>		\$110.00
Pace Systems, Inc.				
	Building - CCTV Platinum Renewal Warranty 2022	211847	8-4215-30	\$5,865.00
		<i>Subtotal for Vendor</i>		\$5,865.00
R. J. Kuhn Inc. Plumbing & Heating				
	Building Maint. - Sewer Line Rodding 1st Floor Restrooms	0000039801	8-4211-30	\$920.00
		<i>Subtotal for Vendor</i>		\$920.00
Superior Service Solutions, Inc.				
	Power Wash Entrance & Interior/Exterior Glass & Lightbox	4908	8-4215-30	\$3,096.00
		<i>Subtotal for Vendor</i>		\$3,096.00
Tee Jay Service Company, Inc.				
	Main Entrance Sliding Door Service Call	184026	8-4211-30	\$2,326.00
		<i>Subtotal for Vendor</i>		\$2,326.00
Warehouse Direct				
	District Inventory Restock - December 2021	5138479-0	8-4357-30	\$224.52
	Building Inventory Restock - November 2021	5132879-0	8-4357-30	\$779.92
		<i>Subtotal for Vendor</i>		\$779.92
			Totals for Fund 8	\$29,332.44
			Grand Total	\$2,928,975.06

Fountaindale Public Library District
Bills Payables Report
January 20, 2022

Maintenance Fund

<u>Vendor name</u>	<u>Invoice description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
				
		Jennie Nguyen/Finance Manager		

Director

Old Bookmobile Sold

Our old bookmobile has been sold to the Ida Public Library in Belvidere, Illinois. Tana and the entire Outreach team did a wonderful job prepping the vehicle for sale, and our consultant Michael Swendrowski helped guide us through the sales process.

Strategic Planning Update

Our Strategic Planning Survey went out this month! The survey is open from January 3rd to January 31st. We sent out postcards to every household and published information about the survey through a variety of means – mail lists, social media, etc. Next month Amanda Standerfer will meet with the Board, our staff, and patron focus groups.

RAILS Delivery and PinDrop

RAILS has experienced several interruptions in delivery service over the past several weeks. The transportation industry is a challenging one right now. I am happy to report that we have successfully activated PinDrop (the Pinnacle Library Cooperative delivery service) on an adhoc basis to fill in when we can. The transportation of materials to fulfill patron holds is very important to serving all of our patrons in Pinnacle.

Deputy Director (Nancy Korczak)

During the month of December, the library's strategic plan committee began to meet to work on the community survey. We worked with Amanda to develop questions that will help us learn more about how our community uses the library. After the survey was finalized, I worked with our Communication team and translated the survey into Spanish so we could reach a wider audience.

From Jack Gonzalez' report

Studio 300

Here are our December 2021 key stats:

- 276 patrons actively used our lab.
 - 11 were Non-District Users.
- 1137 items were checked out
 - 102 of that total circulated out of the lab.
- 118 patrons attended our programs.
 - Total programming hours came to 12
- 23 patrons completed our online classes:
 - 20 Orientation
 - 3 Maker Training

Justin

Justin and Patrick hosted the Holiday open mic in Meeting Room C, allowing more patrons to watch the performers from the outside. Being this visible helped grow interested in our monthly open mics and will hopefully result in more people attending in the future. For the Kids Makeathon event, Justin provided holiday music as well as help with the prepping and heat pressing of a few heat transfer vinyl designs some of the kids had made. I also helped Anna supply her Winter village project with some essential cutout characters.

Monica

Monica spent December writing scripts for the new Glowforge training videos that will be added to the niche academy. She also took training to learn the new 3D printer. Monica also spent time training Adriana on the Glowforge laser cutter. She spent time with a patron, helping them learn how to transfer videos onto DVDs. Monica also started taking the Brother Scan-n-Cut training to improve her knowledge of the machine. She also prepared supplies for the January Tween/Teen DIY. Monica helped with the Holiday-Make-A-Thon. Lastly, she finished and submitted videos for the *Mevo Plus* YouTube class. Monica also helped troubleshoot the new Mac minis and prepared them to be used by the studio staff.

Ryan

December has been a busy month for Ryan. She finished the last of her classes needed for college and graduated with a Bachelor of Science in Audio Engineering. In addition, Ryan helped with the holiday make-a-thon and completed her quarterly assignment of designing the winter event posters for the tree. Ryan has also continued to acquaint herself with Studio 300's equipment; this month, she reviewed the training for the scan-and-cut machine, learned the process for scanning and digitizing documents, and has learned more about using the vixia cameras in her spare time.

Adriana

December was another busy month for Adriana who worked on several projects. The month began with the return of the Holiday Family Photos event. This year Adriana put together a different set up for this event. Adriana created two scenes in which patrons were able to take pictures. This was a successful event with about 80 people in attendance. Adriana then spent a couple of days lightly editing the photos before posting them to the FPLD Flickr account. After that Adriana shifted gears to finish prepping for the Tween/Teen Holiday Make-a-Thon that was hosted in Studio 300. Tweens and Teens were able to come in and work on a variety of Holiday projects. Adriana worked closely with Randi Carreno, Monica Stamper and Melisa Martinez from CSD on this event. We had about ten attend and they all created a variety of projects. At the end of the month Adriana continued to host Film Club which has had a few members continue in attendance each month. We discussed the movie Kiss Kiss Bang Bang and had a good time reviewing the movie.

Jack

In December the studio team came up with and finalized their Spring 2022 classes and events. Jack met with the Tinker Tech Troupe and continued planning for the Maker Faire that will take place in March of 2022. Jack also had a Character Animator class in December the turnout was fair but it was an opportunity to show how to use different software in the studio. Jack also spent time preparing his micro animation videos for January. These will show how to use after effects to create animations that can be shared on social media. The two mentioned programs will be used to measure the need to continue teaching animation or if the focus should shift from future events to another topic. Jack also did the Fundamentals of Pro Audio Equipment by Greg Wurth training on LinkedIn Learning.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

During December, I coordinated meetings with our department librarians, checked in on our current projects, submitted Fountain copy, and hosted a wildly successful webinar entitled "Remembering Marshall Fields at Christmas" with Dr. Leslie Goddard on December 3. It was a smash hit! The program hosted 45 participants and garnered over 450 views on YouTube. I set aside some time at the beginning and end of the session for participants to share their favorite memories of Chicago's premier department store. It was a real crowd-pleasing program, and I was super pleased with the enthusiasm from our community!

Randi, Teen Services Librarian

Teen Programming (Virtual & In Person)

Holiday Make-A-Thon for Tweens and Teens

Our annual Holiday Make-A-Thon returned. Tweens and teens in grades 4 through 12 took over Studio 300 to make holiday gifts for their loved ones (or possibly themselves). Adriana and I met with Melisa and Monica to finalize our projects and coordinate supplies. We have 10 different projects available to make. These included items that could be made using Studio 300 maker machines and other arts and crafts. We had a great group of teens and tweens that were able to make customized t-shirts and mugs using vinyl, embroidered stockings, tissue paper lanterns cut using the Silhouette cameo, hand-painted cotton bags and various DIY ornaments. Thanks to the Studio staff for closing the space for our teens and tweens. They had a great time and made some fabulous gifts.





Paper Snowflakes

This month, Leah Moon returned to present an in person craft program, **Paper Snowflakes**. Kelsey assisted Leah with this program. Our small group had a fun time folding and cutting paper snowflakes. Leah brought some special paper that was used to make some sparkly winter decorations.

Our Teen Winter Reading Challenge starts on January 10. I met with Steven to discuss using Beanstack for this program. I wanted a simple, easy program for teens and I feel we accomplished that goal. Teens will be able to use Beanstack to register and log their minutes. We will have weekly prize drawings for anyone who reaches the weekly goal of 180 minutes. I created updated blog content for the contest and shared that with Communications. I also created an FAQ and shared that with ATSD staff members.

Programming:

From Nic's Report

At the start of the month, we welcome Audrey to both the Adult and Teen Services Department and to the Adult Services Programming Pod. She has already jumped into some of the projects and plans that we are looking to organize in the future, including hosting her first program this month with the "Based on a Book" event we had on the 23rd. She shows a lot of interest and enthusiasm for the individual projects that she will be working on as well. I look forward to continuing to work with her to achieve both the goals she has set for herself and the goals set for the department and district.

Artesanías en Español - Candelero Navideño en Copa de Vino (12/16) Attendees: 7

This was one of the first crafts that we had back in the building this month. I was both excited and nervous to get a craft program back in the building, knowing that patrons were really excited to come back as well. I had reached out to Lorena Carreno again to help us lead a Spanish language craft and she was more than happy to help. She let me know about the project, which was wine glass snow globes, and then we planned to continue with the Spanish language crafts for the next few cycles.

The reception from the patrons was very warm. Both Lorena and I were thanked for offering the program and there was a more exciting discussion about the return to in-person programming. I don't believe I saw one patron walk away from Meeting Room B without a smile, and holding one or two of the projects that they had made.

Test Proctoring: Brian proctored one exam this month.

Career Online High School:

Currently Enrolled: 2

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 1

Graduate: 28



From Nikki's Report

Programming

December was a whirlwind, and I blame the holidays. On the one hand, all the programs I coordinated for this month went off without a hitch, and the Trivia program I was asked to cover went as smoothly as it did last month, so all that was wonderful. On the other hand, I'm starting to realize I should take better notes on the programs though, so hopefully these monthly reports will be a little less scattershot from here on out.

I reached out to Michelle Nichols the week after she presented the "Armchair Tour of the Solar System" program to ask if she would be interested in presenting more programs for us, and she said yes, which means we officially have the following programs on schedule: "Women in Space Exploration" in April, "Armchair Tour of the Universe" in May, and both "Shining a Light on Black Holes" and "Pluto Revealed" in June.

Librarian Highlight

Jay

Book Clubs: I have been placing holds and monitoring for both the Chills & Thrills Book and Coffee & Conversation Book Clubs. I filled in as the moderator for C&C and the members were delightful to work with. They even fed me cookies. There may be some trouble getting the book for the following month "The Midnight Library", due to a sizable amount of preexisting holds. There are over 40 copies in our system, but I might change it out to another title if they do not start coming in by the end of the week.

Jay's Book Talk: Letters from Father Christmas: This very fun, very seasonal book talk was completed at the last minute. I do a lot of serious non-fiction for these talks and it was nice to cover something that was pure whimsy.

Librarian Highlight

Brian

A lot of this month was spent preparing for future programming for the Spring Quarter and having all the needed and necessary information inputted into The Fountain Document, Communico, and Zoom. As well as completing Contracts and the Programming Check-List.

I also attended the second meeting for the Tinker Technology Troupe. We began the meeting by discussing the Maker Faire being held on Saturday, March 12, 2022 from 1:00-4:00 pm. We discussed possible giveaways including 3D Prints as well as Laser Cutter Charms. We also discussed Maker Lab Machine Demos and utilizing different machines every half hour. We also decided to make our own Photobooth with props and cardboard.

The meeting went very well and was very productive with everyone sharing insights, throwing out ideas, and collaborating in an efficient and respectful way. Things are being finalized and the process is moving along swimmingly. I look forward to seeing all our ideas come to fruition as we get closer to hosting this event for our community.

Specialist Highlight

Andrew

December was a good month with patrons. I am getting better at differentiating when a patron wants help *learning* how to do something vs. when they just want to get something done and get

out of the library. This has allowed for, from what I can tell, more pleasant interactions more consistently because some patrons will get annoyed hearing my poor and circuitous explanation for what they are trying to accomplish. Sometimes it's better to take over for the sake of efficiency!

An especially wonderful interaction was with a patron whom I helped navigate the treacherous online territory that is a state government website. I really didn't help much, I think she just had some vision problems.

Specialist Highlight

Audrey

I'm really excited to join Fountaindale Library and be part of the ATSD department. I've been here for a little over a month and I'm learning so much. The first two weeks were mainly training while learning the policy and procedures of the library. Now, I'm on the 2nd and 3rd-floor desks more often and beginning to understand how each area works, while meeting regular patrons and assisting other patrons with their needs.

So far, everyone that I worked with has been great at training and helping me with different questions, during this learning period. Recently, I learned how to host a zoom presentation and actually hosted my first program. It was a great experience and I give credit to Nik, Nikki, and Brian for helping me with everything and making sure that the program was a success.

Specialist Highlight

Alison

This was my first month at Fountaindale, and I have been greatly enjoying it! This month, I went through a lot of different training webinars. In terms of the different questions I received, they were mostly related to printing, and I also received a fun call answering questions about WGN radio hosts from the 1980s! I wanted to thank my lovely coworkers for helping me out with getting used to things! I feel like I am getting more comfortable with Leap, as well as the various procedures, such as stats. I sometimes get a bit nervous when helping patrons, worried that I may not know what to do. I am working on that, and referring back to the weeks of training and documents I was given to go through those steps. Overall, I am having a wonderful time assisting patrons, and getting to know my coworkers! I have learned a lot about the Fountaindale catalog, and checking things out to patrons. I am still trying to get a handle on the public copier, but I have also learned how to use the printer and fax machine pretty well!

From Joyce Arellano's report

Children's Services Department

Monthly Overview of Children's Services:

Children's Services was full of holiday cheer this month. We offered several holiday-themed events and Take-it Make-it kits. We made sure to keep up with our patrons' requests for STEM programming and led children through many exciting STEM activities. We also worked with the Collection Services team to add new items to our doll collection for patrons to check out. Patrons and families were especially kind this month and offered wonderful feedback and encouraging comments about the library and the work that we do.

DIY STAINED GLASS ORNAMENT (27)

Kids decorated their very own ornaments for the holidays.



ILLUSTRATORS: Chris Van Allsburg's *The Z was Zapped* (19)



“Chris Van Allsburg is one of my favorite authors/illustrators. The kids were not familiar with [The Z was Zapped](#), but they knew [Jumanji](#) and [The Polar Express](#). We read most of the books and talked about alliteration and made some examples together before they started on their own. I also showed them how to draw the three dimensional letters and had a booklet for them to take home with examples. They really took to it and came up with some very interesting alliterations.”
Chris Z.

KWANZAA CRAFT KIT (36 kits)

Children took home materials to make their own kinara candle banner for Kwanzaa.

PAINTING AROUND THE WORLD: Indonesian Batik (14)

“I showed them some designs of real Batik and some designs other kids had made. We talked about the history of Batik and how it is made. The kids seemed really interested. For our Batik, we used glue instead of wax and fabric paint. The kids liked it and made some incredibly detailed designs. I explained how they can wash it when it's fully dry and remove the glue. I spoke to one of the moms at the DIY Stained Glass Ornament program and they said it turned out great.” *Chris Z.*

MOVIES, MUSIC & ENTERTAINMENT

FAMILY NUTCRACKER (29)

“The Nutcracker had a wonderful number of families that made the party such a great time.” *Kathy B.*



HAPPY NOON YEAR (2 programs, 66 attendees)

"We had a nice crowd on the 29th and 30th. We checked them in and offered them a top hat or a tiara. The patrons all made sure to stop Kathy and I at the end of the program to tell us how nice it was and happy they were to be a part of us. We had a couple of patrons who signed up for both days and came! We read [*The Night Before New Year's*](#), a cute book about a family having a New Year's Eve night. We kept checking our countdown clock periodically and then ran a New Year's Eve video from Disneyland for the countdown. They took their cow bells out of their box and made lots of noise. They took pictures by the arch and had a lot of fun! We had a few things extra so we put them at the desk for other patrons to take home to have fun with their families. The patrons were so excited to have some things to add to their home celebrations!" *Debbie S.*



PAWS TO READ (18)

"We had Spirit, Lily and Hazel today. I pulled some books the children could read to the dogs. Each child got a paw print sticker, a paw print stamper and a paw print eraser for reading to Spirit, Lily or Hazel. The patrons that attended were so excited about this program and asked if we are having it again." *Rosemary B.*



JUST FOR TWEENS

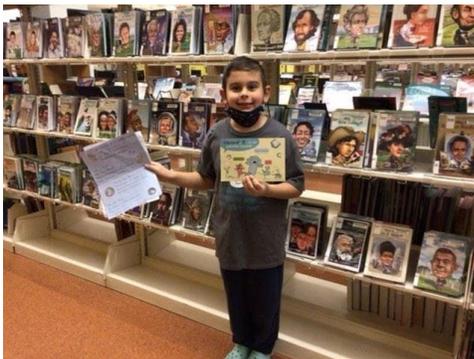


GOLDEN COMPASS POLAR PACK (11)

“This program ended up attracting children who wanted to do the craft rather than tweens who were familiar with the book or its adaptations. One of the parents was intrigued to see one of the more recently published books, [Serpentine](#), and her daughter ended up checking out [The Golden Compass](#). It’s good to remember that book programs are not just for people who are already fans; they can also introduce a book to a new audience. Each attendee had a bag with a mug to decorate and a paper ‘golden compass.’” *Sarah D.*

READING PROGRAMS

1000 BOOKS BEFORE KINDERGARTEN (393)



WE LIKE READING! (22)

“A patron returned logs 3, 4 and 5 to get his certificate! I am told he was very excited about the Knuffle Bunny sticker, too. He is the third person to complete the program.” *Sarah D.*

PUBLIC SERVICE

This month we answered **1,150** reference questions and **410** directional questions. We also assisted with 17 one-on-one appointments.

“This month, all of the interactions that I had with our patrons were full of gratitude. All of the patrons that stopped into the library to pick up kits or registered for storytime shared how grateful they are for all of the amazing things that we do for our community from the variety of arts and crafts to the multicultural and diverse programs. They feel like we are their second home.” *Marta M.*

From Amina Ali's report

Circulation Services

In the month of December, Circulation stayed busy with License Plate Renewals. Also, I became President of the LACONI Circulation Chapter. My first program will be Gender 101 hosted by Lurie Children's Hospital in January. The event was going to be hybrid, but was moved to all-virtual with the increasing cases of COVID. The program will provide attendees with the opportunity to understand how to support trans and gender-expansive youth, adults, and families in our library spaces. Attendees will review key terms and concepts, recognize the positive impact that their support can have, and receive an overview of best practices.

We also had PIRC this month which was a short meeting right before the holidays. I also joined other department managers, Trustee Bermejo, and Director Paul Mills to formulate and edit our community survey, which has already had over 400 responses!

Kate, Assistant Manager

We continue to have great success helping our community renew their license plates. In the month of December we renewed 100 plates. We also received 2023 stickers and patrons have already started to come in for those. Staff has done a great job with this new task and also adjusting to a slight change in procedure for the 2023 stickers.

One of our Specialists resigned from her position for a full time position and her last day was on December 30th. I have been looking through applications for her position and we will begin interviewing soon.

The Vega Discover team met on December 15th and at the beginning of the new year we plan on sharing the new catalog with staff to test out and we are looking forward to everyone's feedback.

This month I was able to have all of the Specialists meet for our monthly meeting. I also attended the Summer Adventure meeting, PIC meeting, and the PIRC meeting.

Circulation Statistics

New Patrons Registered	142
Holds Pulled From Shelves	5,774

Drive Up Statistics

Drive Up Statistics	
Total Visits (December 2021) 743	Previous Month (November 2021) 678

Drive Up Statistics Summary

- And we had an average of 27 visits per day this month, up from last month.
- The busiest day of December was Thursday the 23rd with 46 total visits.
- The busiest time period was 3-6pm with 259 total visits throughout the month

From Tana Petrov's report

Outreach Services

Outreach General Updates

Here is a summary of our most important stats in December 2021:

- 2324 students were provided with booktalks by Mrs. C
- 1247 items were picked up from our remote bookdrops
- 775 patrons visited our Bookmobile and/or Library Express Van stops
- 409 reference questions were answered by Outreach staff
- 461 kids were provided with a storytime by Miss Laura
- 73 programs (storytime, booktalk, puppet show) were provided to children
- 15 patrons were provided with Home Delivery Service

While the Bookmobile was getting worked on, we used the Library Express Van for as many activities as possible. The schools were happy to have us still provide service and allowed us to come inside the buildings with our carts of books for the students and teachers to browse and check out. We also took the van to our community stops for returns, delivery of holds, and DVD/Christmas book checkouts and giveaways.

From Dennis' report: *The schools have been great partners this month and we have had a lot of success making our elementary schools work using the express van. We have gotten a ton of positive comments from staff and teachers and you can tell they truly appreciate us. The kids love having us there as well with a young girl at McGee even telling me that she wants to be a librarian one day too just like us. Seeing kids get excited about reading and the library is incredible to see!*

Outreach staff prepared the vehicles for the winter months by starting to plug in the Bookmobile and keeping additives, salt, de-icer, scrapers, and a shovel in both vehicles.



We said goodbye to the old Bookmobile as the Ida Public Library purchased the vehicle. It served the Bolingbrook community well over many years and Outreach will cherish forever the many wonderful memories we had with outreach patrons on the Bookmobile.

Our new Outreach Specialist, Joe, started his position this month. We are happy to have him as part of our team. Joe is doing a fantastic job acclimating to the department and learning all the FPLD Outreach procedures, events, routes, stops, and activities. Joe completed Bookmobile training, provided multiple home deliveries and community and school stops in the Bookmobile/Library Express Van, and familiarized himself with the Outreach/Bookmobile collections, among many other activities.

From Joe's report: *"I've had a busy and exciting first month in Outreach. It's been a lot of fun learning many new things that weren't a part of circulation. It's exciting to learn a new skill set and to see how the Outreach Dept. operates. I've gotten to know my fellow co-workers on the Outreach team and already feel comfortable in the department. I work well with my co-workers and feel that I'm a good addition to the team. Everyone has been very welcoming to me which makes my transition to my new position much easier."*

Services for Preschools

Laura's programming activities and statistics:

- The first visit at Little Learner Children's Academy, three Christmas storytimes
- Began working on the Virtual Preschool Round-Up. Wrote inquiry email for Virtual Preschool Round-Up and sent to all directors; updated preschools contacts with all new directors; Opened a Basecamp project for 2022 Virtual Preschool Round-Up and uploaded the files sent to me so far (6 schools have responded to date); called all preschools to remind them of the deadline to get their info in on time.

12/7/21 MCMA Kindergarten class singing Silent Night to Miss Laura as her Christmas present:



Library Express Van School Visits

From Melissa's report: *"On 12/2, Dennis and I took the Library Express Van to Pioneer because our Bookmobile was out of service. Thankfully Pioneer agreed to let us set up carts inside their school library. Several teachers thanked us for still being able to come and provide books to the students. Some teachers were disappointed that we didn't have our Bookmobile and wanted to know why our new vehicle keeps breaking down. This was our third visit back since the start of the school year and so far we have only been able to take our new Bookmobile once to that school. The other two times it was out of service. Despite not having our Bookmobile, one teacher commented on the selection of books we brought with us. She said we chose some great books and all her students were able to find something they liked. That was nice to hear."*



Cindy's programming activities and statistics: **From Cindy's monthly report:**

- Presented booktalks this month as zoom presentations. Nice to have this as an option now as there are not enough school days in month to do in person visits in December and March as well.
- Book Vs. Movie Contest: so far, have about ~22 entries as of 12/22/21
- Added this cart of books and supplies so the kids can make bowls for the bulletin board without asking staff for supplies



Volunteer Hours

Three volunteers provided 8.5 volunteer hours in December for CSD and Studio300 programs.

Building Operations (Tasos Priovolos)

The Lower Level rear hall renovation project has been completed and all punch-list items have also been completed. We are working on obtaining and reviewing the final payment request and paperwork needed for our records.

We had the interior and exterior glass in our building cleaned. This is part of our routing cleaning that is scheduled throughout the year.

Our service contract with Johnson Controls was renewed. Johnson Controls (formerly Simplex Grinnell) is the manufacturer of our fire protection system. This contract covers inspections, repairs, and technical support on systems such as fire alarm, fire sprinkler, access control, fire extinguisher, etc.

New vending machines were installed in the lobby and have been doing great! Since the closing of the café, patrons had no options for snacks and or drinks while in our building.

Continued working with Tria Architecture and the Village of Bolingbrook to discuss the exterior lighting LED conversion project which is currently in the final design phase. Parts for our existing exterior lighting are becoming more difficult to purchase and have huge lead times since the manufacturers are phasing out most non-LED fixtures.

We are continuing to accept applications for our Security Monitor positions and our new Building Technician position.

Security Report From John Hopkins (Security Supervisor)

Staffing

Due to the lack of applications, the department still has two open part-time positions and at Lea Pottle's recommendation we have taken down the job postings until after the holiday season. Our department has been significantly short-staffed since May but we continue to do everything we can to maintain the library's safe, welcoming environment on which we pride ourselves.

Employee Recognition

Dan Mekeel, our full-time Building Security Monitor, has been serving the District in this capacity for 15 years. Dan's dedication to the library and the community is remarkable, beyond the longevity of his employment. His determination in the face of countless challenges, adaptation to near-constant change, and depth of empathy are inspirational.

As a member of this community I am grateful for his years of steady service, and as his supervisor I am immensely appreciative of his reliability and grit. Dan is a truly good man, whose humility prevents him from accepting formal acknowledgement of a milestone such as this. But 15 years of commitment does not happen without reason; it takes arduous effort, compassion, and altruism.

Our community is so fortunate to have his foundational support, built like a tree over years of steady growth and commitment, from which all of the library's goals can extend. I look forward to working with Dan for many more years to come.

ZENDESK -

In December, 47 new maintenance tickets were created, and 36 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

December 2021 Statistics Snapshot

- 24% increase in physical collection circulation
- 19%+ increase in total circulation
- Picture Books had highest positive circulation growth, with over 2,000 more circs
- Studio 300 collection yielded 900+ more circs
- Libby / OverDrive yielded 800+ more circs
- 3,639 new items added to collection
- 3,606 old & worn items were withdrawn from collection
- 422 invoices paid and 331 items repaired

New Spanish eBook Collection in Libby

We have greatly expanded our Spanish collection in Libby, the library's primary eBook platform. Just this month, we have purchased and curated over 400 adult eBooks and Audiobooks in Spanish. The collection includes bestsellers, popular translations, top circulating Spanish titles and new romances, as well as titles from Mexican, South & Central American Spanish authors.

LIBROS EN ESPAÑOL

A list of over 490 titles >



Featured Local Author

This month we added a new book to our Local Author collection entitled *A Little Perspective: Real Stories of Little Ladies* by Bolingbrook resident Samyuktha Neeraja. The author visited our library in person and signed copies of her book. Samyuktha expressed her gratitude for our library supporting local authors.



Holidays from Around the World Displays



Collection Services Staff Updates

From Chris Castle, *Cataloging Supervisor*

I finalized the procedures for periodicals cancellation this month. These now lay out, more explicitly, the workflow of what to do when a periodical is cancelled or discontinued. Karina, Jake, and I acted as backup for checking in and processing magazines this month while Adwoa had some time off. Brett and I discussed the last series in the Juvenile Fiction Series collection project, Star Wars, and identified materials in it that should be recataloged as Beginning Readers Fiction and Nonfiction. Brett has begun sending Karina and me these items for recataloging, so the Juvenile Series identification will be more accurate. Lynnette and I assessed the space required in the Local History room for new Local History books to be filed there. I updated call numbers on several yearbooks to denote Local History instead of Reference. A new project to recatalog part of our puppet collection was discussed this month. This will change some problematic and outdated cataloging that was originally done for them. This is slated to be completed in January. I supplied more input and updates to the PinTech cataloging procedures this month. I reformatted the material type categories that we had previously worked on into the agreed upon format by the PinTech managers heading the project. I also reviewed and updated the World Language procedures because of my experience with cataloging world languages. This month, I began training Karina on cataloging more collections so they can fill in when I have time off. So far, I have trained them on Juvenile Fiction, Picture Books, Board Books, and Beginning Readers Fiction. This aligns with their goal for the next year of learning to catalog more collections, and we will cover more of them in the coming months. I also trained Karina on checking the carts of cataloged but In Processing materials to make sure they are ready to be inducted by Circulation. Karina and I attended a webinar on racism and bias in library catalogs. We began officially using the LGBTQ subject heading from Homosaurus this month. We hope this will increase visibility of these items in the collection for those searching for the term. I began cataloging the new World Language materials for the display planned for early next year.

From Jacob Luce, *Acquisitions Supervisor*

For the month of December I continued to process invoices and process the various carts of materials for our collection provided to me by our Collection Librarians. I processed the American Girl doll holiday celebration dresses to circulate to our patrons. This required, on my part, finding some new type of packaging to circulate the dresses in. We do not normally circulate individual dresses. I got the pleasure of meeting one of our local authors. We purchased a copy from Amazon but also a copy directly from her. I was able to meet her in the lobby area, where she signed the Amazon copy but also provided us with a signed copy of her own. She was very excited that we were putting her title in the collection. I took the time and showed her the second floor local author display where one of the copies was being showcased. She was excited that I was able to show her title on display. She took pictures and was grateful the library supports local authors. When I spoke with her a little bit more, it turns out we both went to Bolingbrook high school. Not the same grade year, she graduated two years after I did, but we do remember seeing each other in the hallways during passing period. I really enjoyed taking the time to meet with her, I do miss interacting with the patrons from time to time. The world language vendors have been set up and established. The Collection Librarians have already started placing orders through our new world language vendors. EDI is officially set up with Ingram. I have already done one order through EDI, and so far everything has gone smooth. Now that EDI is set up I am working with our Ingram representative to get the mylaring set up and in place. Last but not least I am working with the Collection Librarians to help develop signage for the world language display project. Even though the signs are far from finished, I feel like we got a good start and made some progress.

From Lynnette Hopwood, *Adult Collection Librarian*

December is a quiet month for changing displays. Our holiday themed displays stay up for the month. This gives us more time to focus on other projects such as weeding and other small “clean up” projects. I am monitoring the Golden Globe nominations and the Oscars in February to make sure that we have as many of the movies as possible. Unfortunately there are a number of them that at this point are streaming only. I have put the streaming titles on a spreadsheet that I monitor weekly to see if any are available for purchase on DVD or Blu-ray.

From Brett Luminais, *Children’s Collection Librarian*

At the beginning of this month, I was very close to meeting our spending goal of 65% expended and encumbered and so my initial focus was on quickly getting orders to Acquisitions so they would be placed and in Polaris before the holidays. Because I was so close, the number of orders needed was far fewer than previous months, allowing me to successfully achieve our goal early in the month, and turn my focus to a number of smaller projects that needed attention. One such project I spent significant time on is our World Languages Project. This required ordering a selection of well-loved titles in multiple languages to gauge patron interest. Initially, I focused on popular titles, but finding it difficult to find current titles in print and available for purchase, I changed direction to focus on classic titles. Some of these items have already arrived. Additionally, I spent time working on designs for the signs for this project, which will display the name of each language as they are known to native speakers. I worked with our Acquisitions Supervisor on this, and we developed options for magnetic signs as used in the Vinyl collection and for shelf talkers, of which we have an abundance. This preparatory work will put us in a good position to roll out the project when the time comes. Simultaneously, I prepared to return our puppets and puzzles to circulation in early 2022. I reviewed our entire circulating inventory based on general wear and tear, age, and inclusivity. This required a close, hands-on review of each individual item before making a choice. Additionally, I reviewed any circulating human puppets with Christina and we determined that the original cataloging was somewhat problematic in how it represented families, and would need to be changed. I also reviewed the J Series collections; based on feedback from Circulation, we learned aides were having difficulty deciding how to order Choose Your Own Adventure, Minecraft, and Star Wars on the shelves. I began reviewing each individually, and have completed identifying twenty-two subseries for Choose Your Own Adventure and twenty-seven for Minecraft titles. I created record sets for each subseries and added the appropriate titles to each record set. This will make it easier for catalogers to add cutters where necessary to make shelving and organization of the physical materials much easier for both staff and patrons. In reviewing Star Wars, I identified a number of items that should have been added to either easy nonfiction, juvenile nonfiction, or E Series. I pulled these items and reviewed them to determine which collection is correct for each item.

From Karina Andrus, *Cataloger*

This month, I reviewed and cataloged about 73 nonfiction graphic novels, which were moved from the nonfiction section to the graphic novel section. Chris trained me on cataloging several fiction juvenile collections so that I’ll be able to cover his workload when he’s on vacation in January. I learned how to catalog J Fiction, Board Books, Picture Books, and Easy Readers. For my continuing education, I attended a webinar on racism and bias in library catalogs, and I also reviewed some EDI webinar recordings available via the RAILS newsletter on cultural competence, implicit bias, and identifying microaggressions.

From Christine Jason, *Interlibrary Loan Specialist*

December is usually a quiet month but it also means Interlibrary Loan is a challenge to find lending libraries both in state and out of state, as many of them, especially Academic libraries, suspend lending for the holidays. I published the December Christian Fiction newsletter. This month's theme was, of course, "Tis the Season". I also assisted Lynnette in going over the Golden Globe nominees as well as movies/actors/directors nominated for other awards to see what is available to add to our collection.

Circulation by Branch

Branch	2020	2021	Change	% Change
Building	38990	44725	5735	14.71%
Outreach	828	3508	2680	323.67%
Studio 300	152	1137	985	648.03%
Digital	8586	8583	-3	-0.03%
Totals	48556	57953	9397	19.35%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2400	vs.	DVD	8923
CD Audiobook	407	vs.	Playaway Audiobook	552
Vinyl Record	204	vs.	Music CD	995

Special Collections

Collection	Circs
Backpacks	163
Dolls	44
Hotspots	47
Laptops	158
Lucky Day	1255
Rokus	45
STEAMboxes	70
Tween Book Boxes	10
Vinyl Records & Cases	246
Portable Record Players	25

Physical Collection Circulation

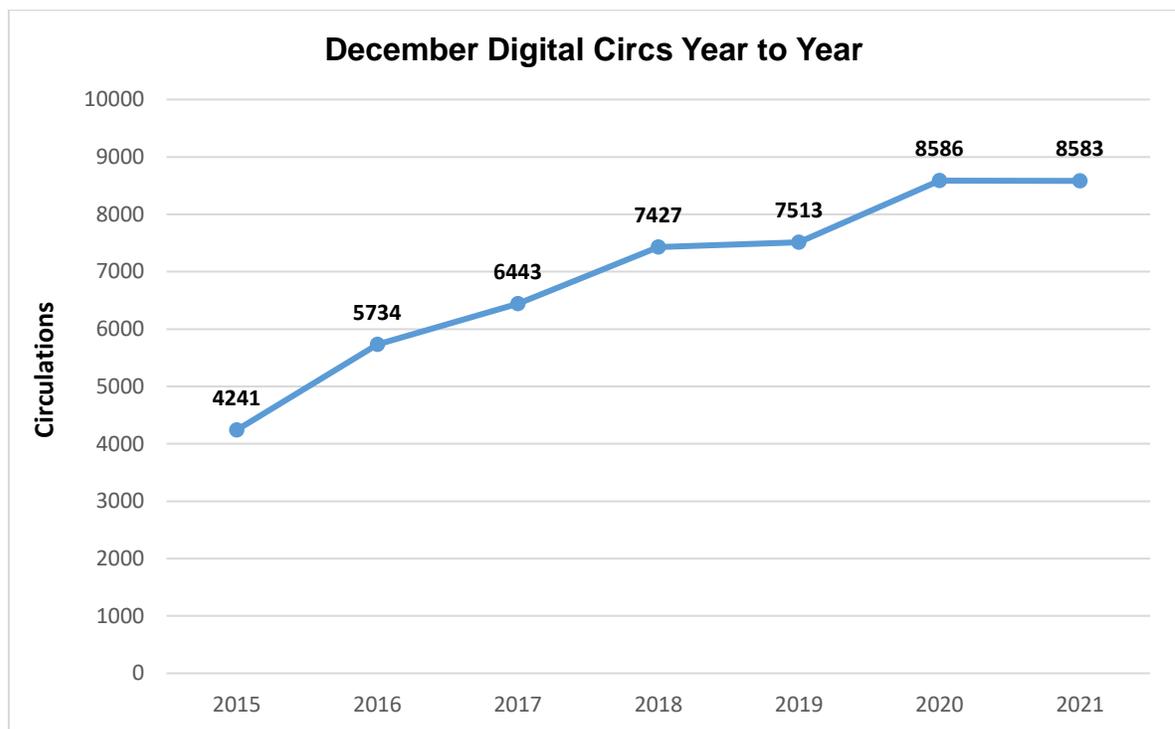
**Sorted alphabetically by collection*

Collection	Dec 2020 Circs	Dec 2021 Circs	Change	% Change
Adult Audiobooks	469	412	-57	-12%
Adult Fiction	3901	4176	275	7%
Adult Graphic Novels	532	587	55	10%
Adult Nonfiction	3857	3995	138	4%
Adult Video Games	317	417	100	32%
Beginning Readers	1458	1947	489	34%
Interlibrary Loan	213	224	11	5%
Juvenile Audiobooks	419	920	501	120%
Juvenile Fiction	3426	4058	632	18%
Juvenile Graphic Novels	1180	1933	753	64%
Juvenile Kits	68	112	44	65%
Juvenile Movies & TV	2273	2986	713	31%
Juvenile Nonfiction	2245	2459	214	10%
Juvenile Technology & Equipment	105	297	192	183%
Juvenile Video Games	590	895	305	52%
Large Print	524	668	144	27%
Local Authors	7	8	1	14%
Magazines	555	668	113	20%
Movies & TV	8125	8295	170	2%
Music	1316	1198	-118	-9%
On-the-Fly	15	22	7	47%
Picture Books	5521	7850	2329	42%
Studio 300	149	1132	983	660%
Technology & Equipment	105	480	375	357%
World Languages Adult	137	118	-19	-14%
World Languages Juvenile	310	415	105	34%
World Languages Young Adult	14	4	-10	-71%
Young Adult Audiobooks	49	19	-30	-61%
Young Adult Fiction	965	1019	54	6%
Young Adult Graphic Novels	531	1355	824	155%
Young Adult Kits	22	12	-10	-45%
Young Adult Nonfiction	150	124	-26	-17%
Young Adult Technology & Equipment	1	0	-1	-100%
Young Adult Video Games	421	565	144	34%
TOTALS	39970	49370	9400	24%

Digital Collection Usage

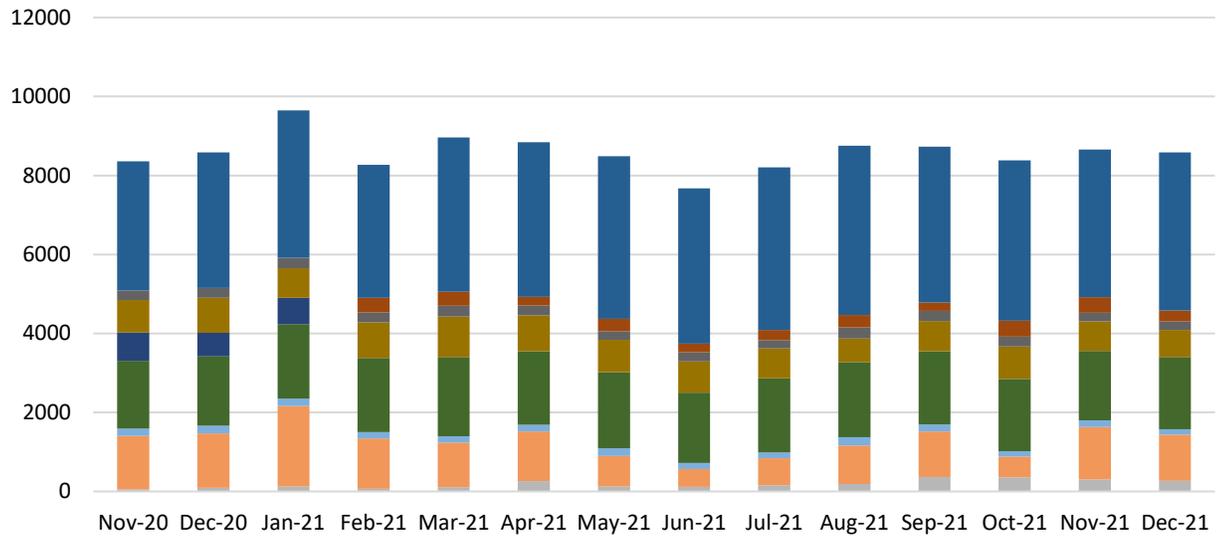
**Sorted by positive circulation change*

Digital Platform	Dec 2020	Dec 2021	Change	% Changed
OverDrive	3431	4276	845	24.63%
PressReader	96	269	173	180.21%
Hoopla	1758	1831	73	4.15%
cloudLibrary	281	275	-6	-2.14%
eRead Illinois	253	218	-35	-13.83%
Kanopy	196	132	-64	-32.65%
cloudLibrary Shared	602	409	-193	-32.06%
Freegal	1373	1173	-200	-14.57%
Rbdigital eMagazines <i>*app discontinued</i>	596	0	-596	-100.00%
Totals	8586	8583	-3	-0.03%



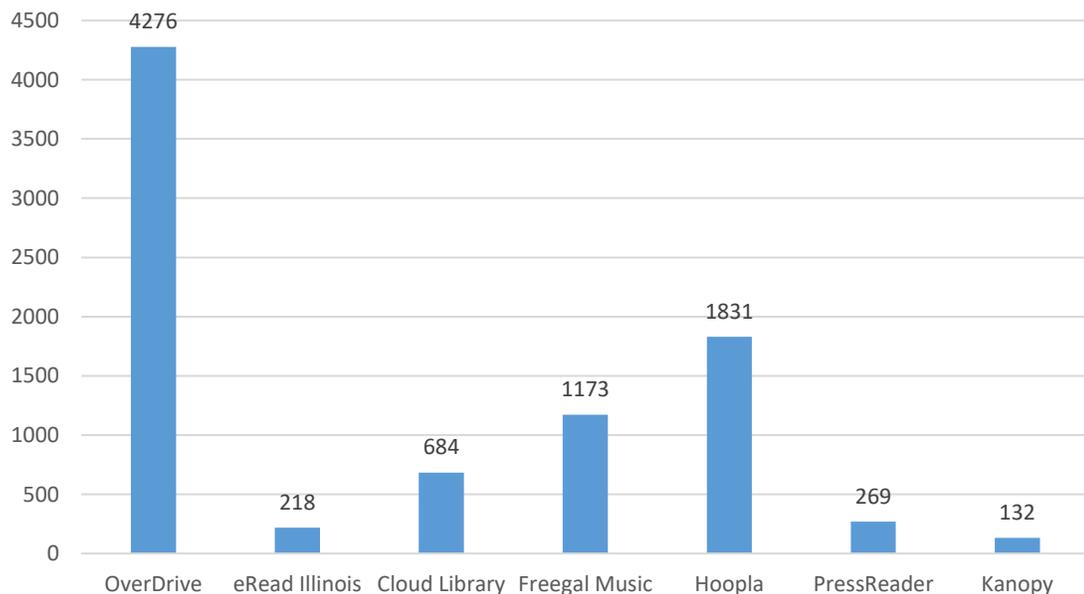
For **December**, digital circulation was **14.8%** of the library's total circulation.

Digital Collection Circulation Over the Year



	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
OverDrive	3274	3431	3728	3373	3907	3917	4120	3929	4111	4279	3948	4064	3738	4004
OverDrive eMags	0	0	0	368	356	215	316	216	260	319	206	401	395	272
eRead Illinois	242	253	268	249	274	250	216	233	207	283	260	246	212	218
Cloud Library	820	883	751	901	1023	915	817	790	760	596	766	828	753	684
RBdigital eMags	720	596	671	0	0	0	0	0	0	0	0	0	0	0
Hoopla	1718	1758	1880	1878	2002	1863	1924	1785	1880	1898	1849	1823	1754	1831
Kanopy	181	196	192	165	161	168	198	148	141	212	179	138	175	132
Freegal Music	1355	1373	2035	1272	1134	1254	772	451	688	977	1150	528	1329	1173
PressReader	52	96	125	68	106	263	126	121	156	186	369	357	299	269

Digital Circulation By Platform



Digital Content Fast Facts

Libby by OverDrive

- There were **5,315 unique Pinnacle patrons**, which is a **4.7% growth** from last year. Of those, **Fountaindale had 894 active patrons** in the month, **53** of which are **new users**
- During the month, PLC yielded **26,132 total checkouts**; of those, **4,276 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 52.6 %, audio: 39.6%, eMagazines: 7.8%
- Checkouts by Audience: Adults: 89.6%; Young Adults: 5.5%; Juvenile: 4.8%

eRead Illinois/Axis 360

- There were **104 active patrons** for the month, **27** of which are **new users**
- During the month, there were **140 eBook circs** and **78 eAudio circs**
- **eBooks** accounted for **64%** of checkouts, while **eAudio** accounted for **36%**

cloudLibrary

- There were **51 active patrons** for the month, **13** of which are **new users**
- During the month, there were **269 eBook circs** and **6 eAudio circs**
- There were **409 circs from cloudLink patrons**
- There were **153 instances of Pay-per-use** titles used

Hoopla

- The **top trending title** was *Riviera*, season 1
- There were **1,831 circs** borrowed by **355 patrons**
- There were **355 active patrons**, **21 of which are new users**
- **Audiobooks** were the most borrowed format, accounting for **49%** of all circs, followed by **eBooks with 32%**, **Movies/TV with 13%** and **Music with 5%**.

Kanopy

- The **most popular videos** were *Emily of new Moon*, *The Bishop's Wife*, *Captive*
- Patrons played **132 distinct video titles** and **277 video plays**
- There were **59 active patrons**

Freegal

- This month yielded **977 songs streamed** and **196 songs downloads**
- There were 13 active patrons streaming and 14 active patrons downloading
- Top **streaming music genres**: Holiday, Pop, Jazz, Latin Music, Christmas
- Top **downloaded music genres**: Holiday, Pop, Jazz, Hip-hop, Rock

Physical Items Added and Withdrawn

Physical Items	Dec 2021 Added	Dec 2021 Withdrawn
Adult Audiobooks	33	0
Adult Fiction	512	903
Adult Graphic Novels	54	17
Adult Nonfiction	538	61
Adult Video Games	12	14
Beginning Readers	75	76
Juvenile Audiobooks	35	7
Juvenile Fiction	249	102
Juvenile Graphic Novels	157	17
Juvenile Kits	13	106
Juvenile Movies & TV	143	230
Juvenile Nonfiction	86	20
Juvenile Technology & Equipment	0	1
Juvenile Video Games	34	3
Large Print	103	3
Local Authors	2	0
Local History & Genealogy	4	4
Magazines	482	397
Movies & TV	535	266
Music	126	2
Picture Books	239	1338
Studio 300	25	0
Technology & Equipment	4	4
World Languages Adult	25	3
World Languages Juvenile	41	0
World Languages Young Adult	0	0
Young Adult Audiobooks	5	1
Young Adult Fiction	46	2
Young Adult Nonfiction	21	0
Young Adult Technology & Equipment	0	0
Young Adult Video Games	26	21
TOTALS	3639	3606

Acquisitions & Processing

- Purchase Orders created and released: 87
- Invoices Paid: 422
- Boxes Received and Opened: 85
- Items Repaired: 331

Cataloging

- Items Cataloged and made available: 3639
- Original bibliographic records created: 45
- Magazines & Newspapers processed: 479

Interlibrary Loan

275	Items Received for our patrons <ul style="list-style-type: none">• 239 items from IL libraries• 36 items from out of state libraries
213	Items Sent out to other libraries <ul style="list-style-type: none">• 120 to IL libraries• 93 to out of state libraries• 2 ALA Requests
293	Items requested by our patrons this month <ul style="list-style-type: none">• 281 submitted in OCLC• 9 items were too new to request• 2 were available in Pinnacle• 1 was out of country only
277	Items requested by OCLC libraries this month <ul style="list-style-type: none">• 151 from IL libraries• 123 from out of state libraries• 1 was out of country libraries• 2 were ALA Request Forms

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	6447 Up 700 Items 5.9%	187 Up 8 Items 1.6%	5,646 Down 894 Items 5.92%	12,280 Up 106 Items 5.68%
Collection Check - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	258 Up 15 Items 4.00%	2 Stayed the same 1.07%	239 Up 4 Items 4.23%	499 Up 19 Items 4.06%
Grubby - Items that have circulated <u>75 times</u> or more CHQ Recommendation: less than 10%	9,163 Up 28 Items 8.39%	406 Down 13 Items 3.48%	9,805 Down 75 Items 10.28%	19,374 Down 18 Items 8.96%
DOA* Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	3,431 22.87%	618 33.48%	2,098 18.45%	6,147 21.78%
Turnover December 22, 2020 to December 20, 2021	2.43	3.06	2.81	2.64



Harry Potter 20th Anniversary Display



Display Circs

1st Floor:

Lobby Cart: Stories to Bring Us Together – 42

Lobby Tree: Staff Picks – 17

Lobby Tree: Holiday Music – 24

Lobby Cart: Harry Potter – 36

Lobby Cart: Holiday Cooking – 81

Lobby Cart: Holidays Around the World – 139

2nd Floor

2nd floor cart: Holiday Fun – 496 (Included Audiobooks, Movies, Magazines, and Music)

3rd Floor

Self-Check: Books You Have Been Meaning to Read – 34

3rd Floor Desk Table: Binge Shows – 4

3rd Floor Cart: Short Stacks – 7

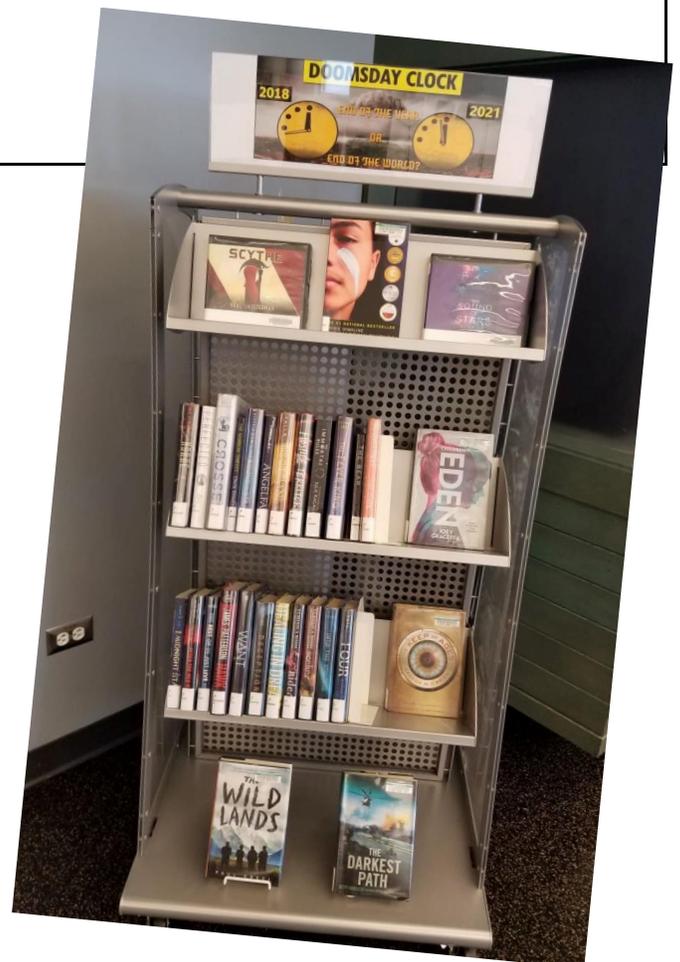
3rd Floor Cart: Festive Fiction – 105

3rd Floor Cart: Read the Book Before You See the Movie – 27

3rd Floor Cart: Eat Dessert First – 30

Children's and Teens

- 1,000 Books Before Kindergarten – 69
- Christmas DVDs – 702
- Christmas Juvenile Fiction – 56
- Christmas Picture Books - 224
- End of the Year/End of the World – 2
- Holiday Crafts and Cooking – 17
- Holidays Around the World – 36
- YA Winter Reads – 8
- Teen Reads – 33
- Teen Pop – 58
- Anime – 95
- YA Create - 10





Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 34,790 impressions and 4,004 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 29,031 impressions; 3,048 clicks
 - YouTube: 3,345 impressions; 684 clicks
 - Library Card: 579 impressions; 168 clicks
- We auto renewed 230 library cards with Patron Point.
- We scheduled, wrote/edited and published 13 blog posts.
- We edited/posted 21 YouTube videos.
- We created 13 [Instagram reels](#) which have 20,572 views combined.
- Melissa and Steven attended Communico's Lunch and Learn.
- Melissa and Steven worked with Paul, Jennie and Allyse to create a form to comply with the new vendor reporting law.
- Melissa worked with the strategic planning team to finalize the community survey.
- Sabrina attended the first Kindness Day 2022 planning meeting.
- Sabrina began working on the spring issue of The Fountain and designed the Children's Winter Reading Challenge collateral.



Media

- [The Patch](#) mentioned us in the Park District's Winterfest announcement.

Social Media Metrics

- Facebook Metrics
 - 4 new followers
 - 851 page views
 - 30,963 people viewed our content (reach)
 - 5,143 people saw our content because a friend shared, liked or engaged with it

- 1,876 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
 - 6 new followers
 - 559 page views
 - 3,237 tweet impressions
- Instagram Metrics
 - 6 new followers
 - 241 post likes & comments
 - 22,780 people viewed our content (reach)
- YouTube
 - 13 new subscribers (944 total)
 - 2,174 views
 - 153.5 hours of watch time
 - 33,091 impressions (How many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp:
 - 21 emails sent (This includes weekly blog roundup emails)
 - 238 new subscribers (This includes blog subscribers)
 - Average open rate: 37.24% (industry average is 21.33%)
 - Average click rate: 4.51% (industry average is 2.62%)
- Patron Point
 - Renewal emails open rate: 36.5%

Finance (Jennie Nguyen)

Blackbaud Hosting System - Notification of a change in the availability of the Crystal Report option was posted on the Blackbaud hosting site. Blackbaud had indicated that December 15, 2021 was the deadline for the availability of the software. The Crystal Report software was used to create the Bills Payable report based on the query in Financial Edge software. The Bills Payable report is one of the key reports for the Library's monthly board meeting. In order to continue the use of the Crystal Report software, the Library would need to purchase the annual user license for each Finance staff member along with software licenses and maintenance. Allyse and I worked together to see if the Library had other options within the Financial Edge software that would produce the same information and report format in order to not incur the cost replacement of the software. With a little trial and error, we were able to come up with a solution to be used for the Bills Payable report.

Vendor Information Reporting - The State of Illinois has a new vendor reporting requirements into law called Public Act 102-0265. Along with other units of local government, the Library is required to have on file information on the vendors and/or subcontractors used as minority-owned, women-owned, or veteran-owned as well as qualify as a small business. Allyse and I along with Paul, Melissa and Steven met to discuss how the Library would gather the information needed.

Bookmobile Insurance - The sale of the Bookmobile Bus on December 29, 2021, the insurance company was immediately contacted the same day to have the Bookmobile Bus removed from our insurance policy. The insurance policy was ending on December 31, 2021 and was up for the annual insurance renewal.

“Who to Contact in Admin” List - This list provides information on who does what in the Administration Office. Andrea requested assistance from Juanita and Allyse to update the list for the intranet. There was some information that was outdated for the Finance department to which Allyse had updated some of the information.

“I Love My Library” and White Bags - Finance was informed that Better Containers (ordering company) was having a supply chain issue with their plastic bags. The plain white bags were 2-3 weeks delayed (and were already delayed before) and the Heart I Love My Library bags were 10-12 weeks out. Based on the current supply issue, I had suggested that we reach out to our other suppliers - starting with the ones we already use - to see if we could find a back up printing vendor. Top Secret Studios, Allegra and Warehouse Direct were contacted. Top Secret Studios would not be able to do this type of project. We were able to get a quote from Allegra and Warehouse Direct. Better Containers were able to substitute the white bags with the clear “I Love My Library” Bags with the standard library logo. Both types of bags are used throughout the Library and at events.

Finance Process Audit - Always looking to review the procedure and policies of the Finance department from time to time. I contacted members of the IGFOA for some suggestions on what type of company I should use. After reviewing the suggestion, I had reached out to one of our previous auditing firms to see if they provide such service to which they do. Paul and I have a meeting with Lauterbach and Amen in January 2022 to discuss this project.

Other:

Payment Stats:

- ☺☺ 7 Bank Drafts for \$61,550.09 total
- ☺☺ 142 Checks for \$232,102.21 total
- ☺☺ 843 Total invoices entered
- ☺☺ 4 Voided checks
- ☺☺ 1 Stop payments

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult & Teen Services Specialist
- Building Security Monitor (2 positions)
- Building Technician
- Circulation Services Specialist
- Readers Advisory Librarian

New Hires:

- Joe Crookham, Outreach Services Specialist, 12/6
- Alison Pfaff, Adult and Teen Services Specialist, 12/13

Departures:

- Tori Netzer, Adult and Teen Services Specialist, 12/13
- Amanda Slone, Circulation Services Specialist, 12/30

COVID-19, Lea

Continue to monitor OSHA's Emergency Temporary Standard (ETS) as it moves through the legal system. Developed a vaccination status form to be distributed to staff.

Staff Intranet, Andrea and Lea

With the eventual discontinuation of Google's Classic Site platform, which is home for our current staff intranet, we have begun the process of transferring information to the new site platform. We sent a survey out to all staff asking for their input regarding the content and style of the intranet. Taking the responses, as well as researching the capabilities of the new system, we feel we will be able to create a site that is informative and easy to navigate for our staff. Once a draft is completed, it will be shared with the Management Team for input as well as the current editors. We hope that the new site will be completed early in 2022.

Information Technology (John Matysek)

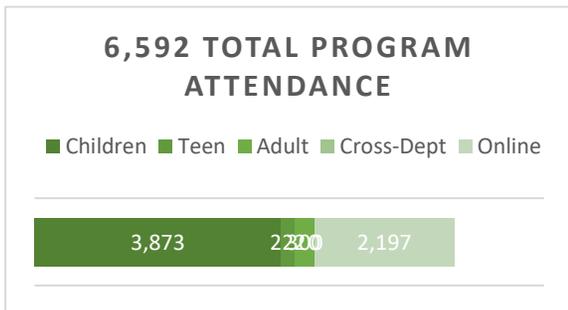
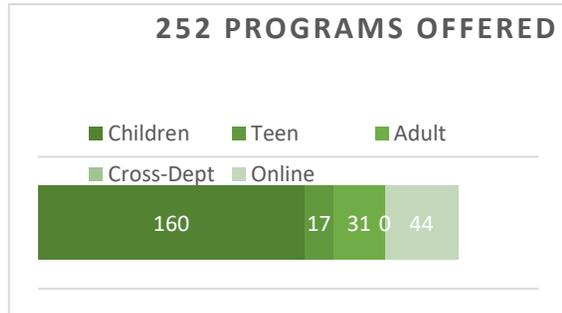
- During the month of December 56 new help desk tickets were created by FPLD staff, and 55 new or existing tickets were solved by IT staff.
- Along with Jose Robles, Nathan Peddicord, and Alex Weinreis, completed a procedure for assembling and deploying the newly arrived staff PC's.
- Along with Jose Robles, Nathan Peddicord, and Alex Weinreis, worked with vendor Today's Business Solutions (TBS) to troubleshoot and resolve a patron authentication issue with MyPC, the reservation software used on our public computers.
- Along with Jose Robles, Nathan Peddicord, and Alex Weinreis, configured and deployed a spare Bizhub multi-function device (MFD) to the 1st floor Studio 300 staff workroom.
- Along with Jose Robles, Nathan Peddicord, and Alex Weinreis, began configuring and deploying the newly arrived staff PCs in the Administration department.
- Worked with vendor FatPipe to upgrade the software on the library's WARP network appliance to the latest recommended version for enhanced security protection.
- Along with Jose Robles, Nathan Peddicord, and Alex Weinreis, began preparing all old Apple Mac desktop and laptop computers for future disposal by public auction.

Fountaindale Public Library December 2021 Statistics

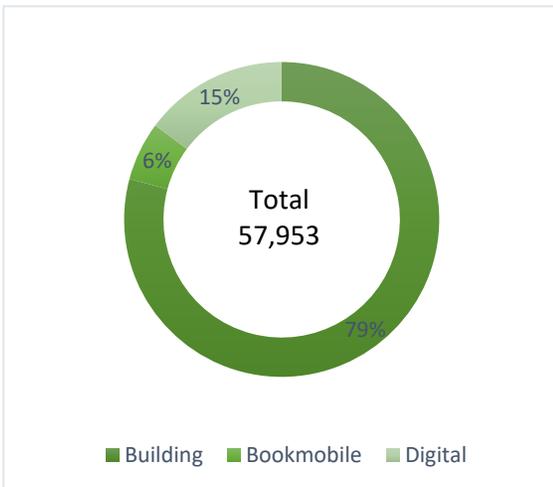
Membership

27,588 active cardholders 143 new cardholders

Programs



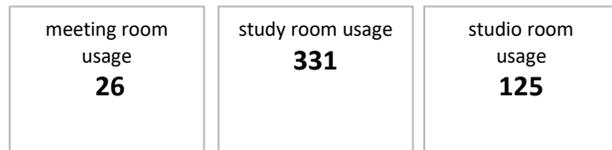
Circulation



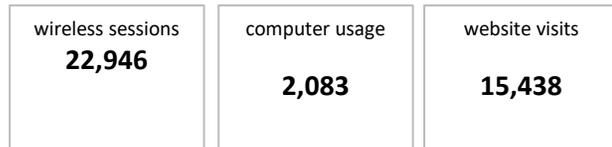
New Physical Items Added : 3,639
 Interlibrary loans Received : 275
 Interlibrary loans Sent: 213

Space

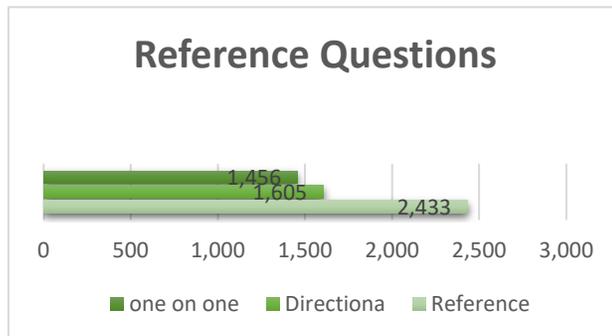
15,464 library visits



Technology



Social Media



Comparison	This year	last year	%change
Circulation	57,953	48,556	19.35%
Visitors	15,464	9,880	56.52%
Card holders	27,588	28,849	-4.37%
Room bookings	482	0	N/A
Reference questions	2,433	1,907	27.58%
computer usage	2,083	262	695.04%
wi-fi	22,946	12,327	86.14%
programs	6,592	7,427	-11.24%