

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JANUARY 20, 2022
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, January 20, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Kathryn Spindel, Ruth Newell and Bobby Armstrong and Celeste Bermejo.

ABSENT

President Robert Kalnicky

President Kalnicky was ill and had previously informed the Board he would be absent.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING – December 16, 2021

The minutes of the board meeting held December 16, 2021 were presented. A motion to approve the minutes was made by Armstrong, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends have decided to delay the reopening of the Book Cellar with the rising Covid cases. The Friends hope to open the Book Cellar in mid to late February. Meanwhile, the Nook continues to do well.

NEW BUSINESS

Approval of Emergency Covid-19 Sick Leave Policy

Mills reviewed the draft Emergency Covid-19 Sick Leave Policy. This draft policy would provide the equivalent number of hours of emergency Covid-19 sick leave for a one-week period for our staff who need to quarantine for the specified Covid-19 related reason, need time to obtain a vaccination, or need to recover from the effects of a vaccination. If approved the leave would be available from January 1, 2022 to March 31, 2022.

A motion to approve the Emergency Covid-19 Sick Leave Policy effective January 1 to March 31, 2022 was made by Newell, seconded by Valencia.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of the Scheduling of a Special Board Meeting to Interview Applicants for the Open Trustee Position

A motion to table this agenda item until after the Executive Session was made by Newell, seconded by Armstrong.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Request to Travel for Trustees to Attend 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

Mills noted that policy requires board approval for trustee travel out of state.

A motion to approve the request to travel for Trustees to attend the 2022 American Library Association Annual Conference in Washington, D.C. on June 23-28, 2022 was made by Valencia, seconded by Newell.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Request to Travel for Executive Director to Attend 2022 American Library Association Annual Conference in Washington, D.C. – June 23-28, 2022

Mills noted that policy requires board approval for travel outside of the state. Mills also noted that the Illinois Library Association (ILA) would be paying for his travel expenses as he is the ALA Councilor for ILA.

A motion to approve the request to travel for the Executive Director to attend the 2022 American Library Association Annual Conference in Washington, D.C. on June 23-28, 2022 was made by Newell, seconded by Armstrong.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

LIBRARY PROJECTS

The bid for the exterior lighting project went live yesterday. Mills hopes to bring a recommendation to the Board at the February meeting.

Jan Peterson from Brooks Café finished removing their supplies from the café area.

CORRESPONDENCE

Director Mills received a letter from Lauren Staley Ferry, Will County Clerk, regarding the proposed dates and times for early voting at the library.

TREASURER'S REPORT

The Treasurer's Report for December, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – January, 2022

Bills paid for the month of January in the amount of \$70,832.85 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

Bills Payable Report – January, 2022

Bills payable for the month of January in the amount of \$2,928,975.06 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT – December, 2021

Mills reported that the new Bookmobile continues to have issues. Tana Petrov, Outreach Services Manager, is working with multiple vendors to resolve these issues and has developed alternative delivery options in the meantime.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – Vice President Bermejo reported that the library has received almost 900 community survey responses so far. This is a far better response than the 2013 community survey. Strategic planning consultant Amanda Standerfer will be present at the February board meeting and would like to conduct a 60 to 90 minute session with the Board. Standerfer would also like to schedule a half day Board retreat on a weekday evening or Saturday morning.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

Trustee Newell suggested a new policy for Trustees to attend the board meeting virtually.

ANNOUNCEMENTS

None.

EXECUTIVE SESSION

A motion was made by Spindel, seconded by Newell, to enter Executive Session at 7:28 p.m. for 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.” **and** 5 ILCS 120/2 (c) (3) “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion was made by Valencia, seconded by Armstrong, to return to Open Session at 7:45 p.m.

OPEN SESSION

Approval of the Scheduling of a Special Board Meeting to Interview Applicants for the Open Trustee Position

A motion to approve the scheduling of a special board meeting to interview applicants for the open Trustee position on Thursday, February 3 at 6 p.m. was made by Newell, seconded by Valencia.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo

NAYES: None

ABSENT: Kalnicky

ADJOURNMENT

A motion to adjourn the meeting at 7:48 p.m. was made by Spindel, seconded by Bermejo.

AYES: Valencia, Spindel, Newell, Armstrong, Bermejo

NAYES: None

ABSENT: Kalnicky

/s/ Marcelo Valencia
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
Vice President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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