

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD MARCH 17, 2022  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, March 17, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Ruth Newell, Bobby Armstrong and Robert Kalnicky.

ABSENT

Trustee Kathryn Spindel was out of town and could not attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Cindy Consalvo, Kathy Bennett, Lynnette Hopwood, Tana Petrov, Christina Theobald, Joyce Arellano and Melisa Martinez.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Dianna Walker, Valante Grant and Otis Gatlin.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE BOARD MEETING – January 20, 2022

The minutes of the board meeting held January 20, 2022 were presented. A motion to approve the minutes was made by Newell, seconded by Bermejo. Minutes were approved as read.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE EXECUTIVE SESSION – January 20, 2022

The minutes of the Executive Session held January 20, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE SPECIAL BOARD MEETING – February 3, 2022

The minutes of the board meeting held February 3, 2022 were presented. A motion to approve the minutes was made by Bermejo, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE EXECUTIVE SESSION – February 3, 2022

The minutes of the Executive Session held February 3, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

## EMPLOYEE RECOGNITION

President Kalnicky recognized Cindy Consalvo for her 15 years of service and presented her with a certificate and award. Kalnicky also recognized Kathy Bennett for her ten years of service with a certificate and award. Lastly, Kalnicky recognized Lynnette Hopwood for her ten years of service with a certificate and award.

## COMMENTS FROM THE PUBLIC

No comments were made.

## FRIENDS OF THE LIBRARY

Jody Hargett announced that the Book Cellar reopened on Sunday, February 27. Business started off slow but then picked up a few days later. In February, the Friends stocked the Nook with books for Black History Month, sports, biographies, and history. The Friends' Spring Book Sale is coming up in early April.

## NEW BUSINESS

### Approval of Jasco Electric Corporation Bid for Exterior Lighting Project

The Building Liaisons met with Ron McGrath of Tria Architecture and learned that ABCO did not include any allowances in their bid and are thus missing \$90,000 from their bid. As a result, ABCO is not responsive to the bid. This makes JASCO the lowest responsive bidder.

A motion to approve the Jasco Electric Corporation bid for the exterior lighting project was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of Ordinance 2022-1 – An Ordinance Authorizing Certain Appropriation Transfers in the Fiscal Year 2021/2022 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the Public Library District Act

Mills reported that this ordinance authorizes the transfer of \$110,000 into Buildings – Capital to expend on the exterior lighting project and to complete unexpected repairs on our generator.

A motion to approve Ordinance 2022-1 – an Ordinance authorizing certain appropriation transfers in the Fiscal Year 2021/2022 Budget and Appropriation Ordinance pursuant to Section 30-90 of the Public Library District Act was made by Armstrong, seconded by Newell.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Early Voting Location

Mills reported that the Will County Clerk’s Office has requested that the library continue to serve as an early voting site. This agreement covers the June 2022 Primary Election.

A motion to approve the intergovernmental agreement between the Fountaindale Public Library District and Will County regarding serving as an early voting location for the June 2022 Primary Election was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Ballot Collection Box Drop-Off Site

Mills reported that the Will County Clerk’s Office has asked us to continue to host a ballot collection box at the library. This intergovernmental agreement would provide space for Will County to place a mail-in ballot collection box at the library.

A motion to approve the intergovernmental agreement between the Fountaindale Public Library District and Will County regarding the placement of a ballot collection box drop-off site for the June 2022 Primary Election was made by Armstrong, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of Appointment of Executive Director Evaluation Liaisons

Kalnicky stated that the Executive Director Evaluation Liaisons are charged with organizing the Executive Director evaluation process.

A motion to approve the appointment of President Robert Kalnicky and Trustee Bobby Armstrong as the 2022 Executive Director Evaluation Liaisons was made by Newell, seconded by Bermejo.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of January 2022 Report on Review of Closed Meeting Minutes

Vice President Bermejo submitted a report that recommends all closed session minutes remain closed.

A motion to approve the January 2022 Report on the review of closed meeting minutes recommendation to keep all closed session minutes closed was made by Valencia, seconded by Bermejo.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Approval of Strategic Plan Liaison

A motion to approve Trustee Marcelo Valencia as the second Strategic Plan Liaison was made by Newell, seconded by Armstrong.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

LIBRARY PROJECTS

The exterior lighting project is scheduled to start in later summer.

CORRESPONDENCE

The Illinois State Library Director sent a letter to all Illinois public library directors regarding the new Illinois Public Library Service Area Populations Map.

## TREASURER'S REPORT

The Treasurer's Report for January, 2022 and February, 2022 were presented by Vice President Bermejo and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – Post January, 2022

Bills paid for the month of post January in the amount of \$1,200 was presented for approval. Motion to approve was made by Armstrong, seconded by Newell.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

### Bills Paid Report – February, 2022

Bills paid for the month of February in the amount of \$54,657.24 was presented for approval. Motion to approve was made by Armstrong, seconded by Newell.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

### Bills Paid Report – March, 2022

Bills paid for the month of March in the amount of \$56,783.08 was presented for approval. Motion to approve was made by Newell, seconded by Armstrong.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

### Bills Payable Report – February, 2022

Bills payable for the month of February in the amount of \$158,672.25 was presented for approval. Motion to approve was made by Bermejo, seconded by Newell.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

Bills Payable Report – March, 2022

Bills payable for the month of March in the amount of \$258,430.10 was presented for approval. Motion to approve was made by Armstrong, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

DIRECTOR'S REPORT – February, 2022

Executive Director Mills reported that the Illinois Library Association Executive Board met earlier today. Mills will be serving on the subcommittee to help select a new Executive Director for ILA. The current Executive Director, Diane Foote will be retiring.

Board survey

Statement of Economic Interest

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – Financial reports were distributed.

Strategic Plan – Trustee Bermejo reported that the patron and staff surveys have been completed with many responses. The patron and staff focus groups have also been completed. Our Strategic Planning Consultant, Amanda Standerfer finished doing interviews with our community leaders. Next steps are to plan a retreat with the Strategic Plan liaisons and planning team.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

## ANNOUNCEMENTS

The Best of Bolingbrook Business Awards will be held on Thursday, April 7 at the Bolingbrook Golf Club.

Valencia Boxing will have multiple members participating in upcoming tournaments.

The Community Service Council (CSC) will once again be hosting monthly blood drives with the Red Cross. President Kalnicky also shared that CSC has funds that are still available to help people within Will County who have suffered financial hardship due to COVID-19.

## EXECUTIVE SESSION

A motion was made by Valencia, seconded by Armstrong, to enter Executive Session at 7:47 p.m. for 5 ILCS 120/2 (c) (3) “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel

A motion was made by Armstrong, seconded by Newell, to return to Open Session at 8:31 p.m.

## OPEN SESSION

The Board reached a consensus regarding whom to appoint to the open trustee position. President Kalnicky will contact the candidate and offer the position. After acceptance, the candidate will be sworn in as a Trustee at the April 21, 2022 Board Meeting.

## ADJOURNMENT

A motion to adjourn the meeting at 8:31 p.m. was made by Newell, seconded by Valencia.

AYES: Valencia, Bermejo, Newell, Armstrong, Kalnicky  
NAYES: None  
ABSENT: Spindel



/s/ Marcelo Valencia  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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