### FOUNTAINDALE PUBLIC LIBRARY DISTRICT BOARD OF LIBRARY TRUSTEES

### April 21, 2022 | 7 p.m.

### 300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: https://youtu.be/qREoCKFIWjg

- 1. Call to Order and Roll Call of Trustees
- 2. Pledge of Allegiance
- 3. Approval of Agenda
- 4. Minutes for Approval
  - a. Board Meeting March 17, 2022
  - b. Executive Session March 17, 2022
- 5. Employee Recognition
  - a. Jay Purrazzo 5 Years
- 6. Comments from the Public
- 7. Friends of the Library
- 8. New Business Action Items
  - a. Approval of Appointment of Library Trustee
  - b. Administration of Oath of Office for Library Trustee
- 9. Library Projects
- 10. Correspondence
- 11. Treasurer's Report
- 12. Bills for Approval
  - a. Bills Paid Report April, 2022
  - b. Bills Payable Report April, 2022
- 13. Director's Report March, 2022
- 14. Unfinished Business
  - a.
- 15. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Internal Board Operations
- 16. Agenda Building for the Next Meeting
- 17. Announcements
- 18. Executive Session
  - a. Personnel 5 ILCS 120/2 (c) (1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."
- 19. Approval of Executive Director Compensation Adjustment
- 20. Adjournment

### April 2022 Agenda Background Paul Mills

- 8. New Business Action Items
  - a. Approval of Appointment of Library Trustee

Sarah M. Siska will be appointed to serve until May 2023. This seat will be up for election in 2023 and in 2027.

Suggested Motion: Motion to approve the appointment of Sarah M. Siska to serve as Library Trustee.

b. Administration of Oath of Office for Library Trustee

The oath of office will be administered.

Suggested Motion: No motion required.

### MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT WILL AND DUPAGE COUNTIES, ILLINOIS HELD MARCH 17, 2022 BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, March 17, 2022 at 7 p.m.

### CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

### ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

### PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Ruth Newell, Bobby Armstrong and Robert Kalnicky.

### ABSENT

Trustee Kathryn Spindel was out of town and could not attend the meeting.

### FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Cindy Consalvo, Kathy Bennett, Lynnette Hopwood, Tana Petrov, Christina Theobald, Joyce Arellano and Melisa Martinez.

Nancy Korczak was present online.

### PUBLIC PRESENT

The following public was present: Jody Hargett, Dianna Walker, Valante Grant and Otis Gatlin.

### AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Newell, seconded by Valencia.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### MINUTES OF THE BOARD MEETING - January 20, 2022

The minutes of the board meeting held January 20, 2022 were presented. A motion to approve the minutes was made by Newell, seconded by Bermejo. Minutes were approved as read.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### MINUTES OF THE EXECUTIVE SESSION - January 20, 2022

The minutes of the Executive Session held January 20, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### MINUTES OF THE SPECIAL BOARD MEETING - February 3, 2022

The minutes of the board meeting held February 3, 2022 were presented. A motion to approve the minutes was made by Bermejo, seconded by Valencia. Minutes were approved as read.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### MINUTES OF THE EXECUTIVE SESSION - February 3, 2022

The minutes of the Executive Session held February 3, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### **EMPLOYEE RECOGNITION**

President Kalnicky recognized Cindy Consalvo for her 15 years of service and presented her with a certificate and award. Kalnicky also recognized Kathy Bennett for her ten years of service with a certificate and award. Lastly, Kalnicky recognized Lynnette Hopwood for her ten years of service with a certificate and award.

### COMMENTS FROM THE PUBLIC

No comments were made.

### FRIENDS OF THE LIBRARY

Jody Hargett announced that the Book Cellar reopened on Sunday, February 27. Business started off slow but then picked up a few days later. In February, the Friends stocked the Nook with books for Black History Month, sports, biographies, and history. The Friends' Spring Book Sale is coming up in early April.

### NEW BUSINESS

### Approval of Jasco Electric Corporation Bid for Exterior Lighting Project

The Building Liaisons met with Ron McGrath of Tria Architecture and learned that ABCO did not include any allowances in their bid and are thus missing \$90,000 from their bid. As a result, ABCO is not responsive to the bid. This makes JASCO the lowest responsive bidder.

A motion to approve the Jasco Electric Corporation bid for the exterior lighting project was made by Newell, seconded by Valencia.

AYES:Valencia, Bermejo, Newell, Armstrong, KalnickyNAYES:NoneABSENT:Spindel

<u>Approval of Ordinance 2022-1 – An Ordinance Authorizing Certain Appropriation Transfers in</u> the Fiscal Year 2021/2022 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the <u>Public Library District Act</u>

Mills reported that this ordinance authorizes the transfer of \$110,000 into Buildings – Capital to expend on the exterior lighting project and to complete unexpected repairs on our generator.

A motion to approve Ordinance 2022-1 – an Ordinance authorizing certain appropriation transfers in the Fiscal Year 2021/2022 Budget and Appropriation Ordinance pursuant to Section 30-90 of the Public Library District Act was made by Armstrong, seconded by Newell.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Early Voting Location

Mills reported that the Will County Clerk's Office has requested that the library continue to serve as an early voting site. This agreement covers the June 2022 Primary Election.

A motion to approve the intergovernmental agreement between the Fountaindale Public Library District and Will County regarding serving as an early voting location for the June 2022 Primary Election was made by Newell, seconded by Valencia.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Ballot Collection Box Drop-Off Site

Mills reported that the Will County Clerk's Office has asked us to continue to host a ballot collection box at the library. This intergovernmental agreement would provide space for Will County to place a mail-in ballot collection box at the library.

A motion to approve the intergovernmental agreement between the Fountaindale Public Library District and Will County regarding the placement of a ballot collection box drop-off site for the June 2022 Primary Election was made by Armstrong, seconded by Valencia.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Approval of Appointment of Executive Director Evaluation Liaisons

Kalnicky stated that the Executive Director Evaluation Liaisons are charged with organizing the Executive Director evaluation process.

A motion to approve the appointment of President Robert Kalnicky and Trustee Bobby Armstrong as the 2022 Executive Director Evaluation Liaisons was made by Newell, seconded by Bermejo.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Approval of January 2022 Report on Review of Closed Meeting Minutes

Vice President Bermejo submitted a report that recommends all closed session minutes remain closed.

A motion to approve the January 2022 Report on the review of closed meeting minutes recommendation to keep all closed session minutes closed was made by Valencia, seconded by Bermejo.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Approval of Strategic Plan Liaison

A motion to approve Trustee Marcelo Valencia as the second Strategic Plan Liaison was made by Newell, seconded by Armstrong.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### LIBRARY PROJECTS

The exterior lighting project is scheduled to start in later summer.

### CORRESPONDENCE

The Illinois State Library Director sent a letter to all Illinois public library directors regarding the new Illinois Public Library Service Area Populations Map.

### TREASURER'S REPORT

The Treasurer's Report for January, 2022 and February, 2022 were presented by Vice President Bermejo and will be filed for audit.

### BILLS FOR APPROVAL

### Bills Paid Report - Post January, 2022

Bills paid for the month of post January in the amount of \$1,200 was presented for approval. Motion to approve was made by Armstrong, seconded by Newell.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Bills Paid Report - February, 2022

Bills paid for the month of February in the amount of \$54,657.24 was presented for approval. Motion to approve was made by Armstrong, seconded by Newell.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Bills Paid Report - March, 2022

Bills paid for the month of March in the amount of \$56,783.08 was presented for approval. Motion to approve was made by Newell, seconded by Armstrong.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Bills Payable Report - February, 2022

Bills payable for the month of February in the amount of \$158,672.25 was presented for approval. Motion to approve was made by Bermejo, seconded by Newell.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

### Bills Payable Report - March, 2022

Bills payable for the month of March in the amount of \$258,430.10 was presented for approval. Motion to approve was made by Armstrong, seconded by Valencia.

AYES:Valencia, Bermejo, Newell, Armstrong, KalnickyNAYES:NoneABSENT:Spindel

### DIRECTOR'S REPORT - February, 2022

Executive Director Mills reported that the Illinois Library Association Executive Board met earlier today. Mills will be serving on the subcommittee to help select a new Executive Director for ILA. The current Executive Director, Diane Foote will be retiring.

Board survey

Statement of Economic Interest

### **UNFINISHED BUSINESS**

None.

REPORTS

<u>Building</u> – None.

Finance - Financial reports were distributed.

<u>Strategic Plan</u> – Trustee Bermejo reported that the patron and staff surveys have been completed with many responses. The patron and staff focus groups have also been completed. Our Strategic Planning Consultant, Amanda Standerfer finished doing interviews with our community leaders. Next steps are to plan a retreat with the Strategic Plan liaisons and planning team.

### Internal Board Operations - None.

### AGENDA BUILDING FOR THE NEXT MEETING

None.

### **ANNOUNCEMENTS**

The Best of Bolingbrook Business Awards will be held on Thursday, April 7 at the Bolingbrook Golf Club.

Valencia Boxing will have multiple members participating in upcoming tournaments.

The Community Service Council (CSC) will once again be hosting monthly blood drives with the Red Cross. President Kalnicky also shared that CSC has funds that are still available to help people within Will County who have suffered financial hardship due to COVID-19.

### **EXECUTIVE SESSION**

A motion was made by Valencia, seconded by Armstrong, to enter Executive Session at 7:47 p.m. for 5 ILCS 120/2 (c) (3) "The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance."

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

A motion was made by Armstrong, seconded by Newell, to return to Open Session at 8:31 p.m.

### OPEN SESSION

The Board reached a consensus regarding whom to appoint to the open trustee position. President Kalnicky will contact the candidate and offer the position. After acceptance, the candidate will be sworn in as a Trustee at the April 21, 2022 Board Meeting.

### **ADJOURNMENT**

A motion to adjourn the meeting at 8:31 p.m. was made by Newell, seconded by Valencia.

AYES:	Valencia, Bermejo, Newell, Armstrong, Kalnicky
NAYES:	None
ABSENT:	Spindel

Approved:

Marcelo Valencia, Secretary

Robert A. Kalnicky, President

### IN THE MATTER OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS

### OATH OF OFFICE AS TRUSTEE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS

I, SARAH M. SISKA, having been duly appointed to the office of TRUSTEE of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Library Trustee of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS according to the best of my ability.

SARAH M. SISKA

Subscribed and sworn to before me this 21<sup>th</sup> day of April, 2022.

Marcelo Valencia, Secretary

(SEAL)

### Fountaindale Public Library District Cash and Investment

March 31, 2022

	Begining Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$608,322.52	\$231,954.78	\$840,277.30
Cash Checking/Payroll	\$178,891.41	(\$12,086.60)	\$166,804.81
Petty Cash	\$2,732.09	\$400.00	\$3,132.09
Total Cash	\$789,946.02	\$220,268.18	\$1,010,214.20
Investments			
Investment - General Fund/Wintrust MM	\$6,332,440.01	(\$763,938.43)	\$5,568,501.58
Investment - IL Funds/General	\$71,235.59	\$37.88	\$71,273.47
Investment - IL Funds/INB/E-Pay	\$66,581.50	\$2,990.41	\$69,571.91
Investment - Special Reserve/Wintrust MM	\$2,078,944.22	\$1,095.04	\$2,080,039.26
Investment - Working Cash/Wintrust MM	\$1,072,520.67	\$564.93	\$1,073,085.60
Investment - Special Reserve/PMA	\$16,645,365.03	\$44,082.56	\$16,689,447.59
Total Investments	\$26,267,087.02	(\$715,167.61)	\$25,551,919.41
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,434,427.91	(\$1,260,115.65)	\$174,312.26
Total Bond Fund	\$1,434,427.91	(\$1,260,115.65)	\$174,312.26
Total Cash and Investments	\$28,491,460.95	(\$1,755,015.08)	\$26,736,445.87

Special Res. PMA - 0.704% General - IL Fund - 0.275% Money Market Wintrust - 0.454%

### Fountaindale Public Library District Revenue Report

March 31, 2022

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2020	\$0.00	\$5,187,462.72	100.12%	\$5,181,200.77	(\$6,261.95)
Property Tax Dupage 2020	\$0.00	\$89,268.64	84.42%	\$105,738.79	\$16,470.15
Property Tax Will - 2021	\$0.00	\$0.00	0.00%	\$4,506,143.28	\$4,506,143.28
Property Tax Dupage - 2021	\$0.00	\$0.00	0.00%	\$91,962.11	\$91,962.11
Other Tax	\$61,484.16	\$226,063.78	136.99%	\$165,020.00	(\$61,043.78)
Interest	(\$5,254.50)	\$84,072.19	66.19%	\$127,010.00	\$42,937.81
Circulation Fees	\$1,229.01	\$10,440.10	74.57%	\$14,000.00	\$3,559.90
Copy Machines	\$511.55	\$3,622.95	72.46%	\$5,000.00	\$1,377.05
Fax Machine	\$460.22	\$3,720.20	74.40%	\$5,000.00	\$1,279.80
Printing	\$1,746.16	\$12,579.28	83.86%	\$15,000.00	\$2,420.72
Miscellaneous	\$761.43	\$59,922.66	105.13%	\$57,000.00	(\$2,922.66)
Reimbursements	\$145.70	\$1,827.69	91.38%	\$2,000.00	\$172.31
Board Reimbursements	\$120.00	\$170.00	85.00%	\$200.00	\$30.00
Leases	\$0.00	\$0.00	0.00%	\$300.00	\$300.00
Grant Income	\$0.00	\$99,832.43	100.00%	\$99,833.00	\$0.57
Total Operating Funds	\$61,203.73	\$5,778,982.64	55.70%	\$10,375,407.95	\$4,596,425.31
Bond Fund					
Property Tax - Will 2020	\$0.00	\$1,698,059.21	100.10%	\$1,696,303.40	(\$1,755.81)
Property Tax - Dupage 2020	\$0.00	\$29,506.94	85.23%	\$34,618.44	\$5,111.50
Property Tax - Will 2021	\$0.00	\$0.00	0.00%	\$1,907,636.64	\$1,907,636.64
Property Tax - Dupage 2021	\$0.00	\$0.00	0.00%	\$38,931.36	\$38,931.36
Interest Bond Fund	\$40.40	\$668.20	13.36%	\$5,000.00	\$4,331.80
Total Bond Fund	\$40.40	\$1,728,234.35	46.93%	\$3,682,489.84	\$1,954,255.49
Total Revenue	\$61,244.13	\$7,507,216.99	53.40%	\$14,057,897.79	\$6,550,680.80

### Fountaindale Public Library District Expenditure Report

March 31, 2022

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
 Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$345,361.76	\$3,394,329.46	69.93%	\$4,854,000.00	\$1,459,670.54
Contractual Services	\$22,025.88	\$344,587.45	61.31%	\$562,010.00	\$217,422.55
Supplies & Utilities	\$46,118.82	\$340,663.21	58.59%	\$581,400.00	\$240,736.79
Library Materials	\$63,455.14	\$559,664.85	44.21%	\$1,266,000.00	\$706,335.15
Capital Expenditures	\$40,633.54	\$172,017.23	20.56%	\$836,512.00	\$664,494.77
Miscellaneous	\$2,838.81	\$29,996.01	38.21%	\$78,500.00	\$48,503.99
Per Capita Grant	\$0.00	\$0.00	0.00%	\$99,833.00	\$99,833.00
– Total General Fund Expenditures –	\$520,433.95	\$4,841,258.21	58.48%	\$8,278,255.00	\$3,436,996.79
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$7,400.00	61.16%	\$12,100.00	\$4,700.00
Liability Insurance Fund Expendit	\$1,641.00	\$97,398.04	63.87%	\$152,500.00	\$55,101.96
Soc Sec/IMRF Fund Expenditures	\$47,291.27	\$515,897.87	70.83%	\$728,320.00	\$212,422.13
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$71,783.81	\$275,670.74	81.92%	\$336,500.00	\$60,829.26
Total Other Fund Expenditures	\$120,716.08	\$896,366.65	72.90%	\$1,229,520.00	\$333,153.35
Total Expenditures - Operating Funds _	\$641,150.03	\$5,737,624.86	60.35%	\$9,507,775.00	\$3,770,150.14
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$875,000.00	100.00%	\$875,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$169,800.00	100.00%	\$169,800.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,240,000.00	100.00%	\$1,240,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$387,750.00	100.00%	\$387,750.00	\$0.00
Principal Payment - 2019	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$290,800.00	100.00%	\$290,800.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$2,988,350.00	100.00%	\$2,988,350.00	\$0.00
Total	\$0.00	\$2,988,350.00	100.00%	\$2,988,350.00	\$0.00
Total Expenditures - All Funds	\$641,150.03	\$8,725,974.86	69.83%	\$12,496,125.00	\$3,770,150.14

### Fountaindale Public Library District Bills Paid - Operating Account April 2022

Payee Name	Description	Payment Date	Check/Draft Number	Payment Amount
AFLAC	Employer Insurance Contribution - March 2022	04/01/2022	920	\$12.09
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - April 2022	04/01/2022	56967	\$30,394.18
Dearborn National Life Insurance Company	Employer Insurance Contribution - April 2022	04/01/2022	56968	\$542.20
Fidelity Security Life Insurance/EYEMED	Employer Insurance Contribution - April 2022	04/01/2022	56969	\$174.81
Home Depot	Building - Various Bldg Repairs/Tools	04/01/2022	56970	\$34.95
Illinois Municipal Retirement Fund	Employer Insurance Contribution - March 2022	04/01/2022	922	\$23,528.85
Petty Cash - District	Adm cash box - Change request increase	04/01/2022	56971	\$100.00
			-	\$54,787.08
	Λ			

fle Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - March 2022

Gross Payroll	\$313,436.07
FICA	\$23,155.37
Total Gross Payroll & FICA	\$336,591.44

General Fund <u>Vendor name</u> Ir 4imprint, Inc. Abigail Kesse Accurate Truck 8 Allyse Schiller	April 21, 2022         Vendor name       Invoice description       Invo         4imprint, Inc.       Comm 2022 Summer Adventure Prizes       973         Abigail Kesse       Refund - "Bravely Default II"       973         Accurate Truck & Bus Repairs, Inc.       Akina Kespairs, Inc.       Akina Kespairs, Inc.         Bkmb Various Maintenance - 2/24/22       235       Sub         Allyse Schiller       Mileage - 1/7/22-3/31/22       ASC         Mileage - 1/7/22-3/31/22       ASC       ASC	ice numb 1828 total for V total for V total for V total for V	<u>Account number</u> 1-4735-10 1-3310-30 1-4235-29 1-4171-10 1-4351-10	Amount \$4,883.18 \$4,883.18 \$56.99 \$56.99 \$284.00 \$284.00 \$12.99 \$10.00
Accurate Truck &	Refund - "Bravely Default II" <b>&amp; Bus Repairs, Inc.</b> 3kmb Various Maintenance - 2/24/22	335 otal for \ otal for \	1-3310-30 1-4235-29	<b>69</b> 69
	Mileage - 1/7/22-3/31/22 Reimbursement - Notary Fee	AS040122 AS032122 Subtotal for Vendor	1-4171-10 1-4351-10	
	Collections - Board Book Cart Lettering Finance - Various Office Supplies District Closet Restock - February 2022 CSD - Various Program Supplies ATSD - Vortex Maker Kits & Crafts Supplies ATSD - Vortex Maker Kits & Crafts Supplies Studio - Cameo 4 Blades, Cutting Mat, Potting Soil Studio - Paper Gator Vellum Outreach - Push/Pull Decal & Various Program Supplies Outreach - Various Program Supplies & Laminator IT - Cooling Fan Replacement Building - Digital Light Meter, Filter Cartridge, Mouse Pad Board Supplies - Baskets & Pens District Closet Restock - February 2022 Collections - Vinyl Record Supplies & Laminating Sheets Studio - Cameo 4 Blades, Cutting Mat, Potting Soil Studio - Cameo 4 Blades, Cutting Mat, Potting Soil	0660346-APR22 A125-2122 A1126-2122 A117-2122 A114-2122 A116-2122 A121-2122 A123-2122 A123-2122 A128-2122 A109-2122 A109-2122 A120-2122 A120-2122 A122-2122 A126-2122 A126-2122 A118-2122 A121-2122	1-4351-10 1-4351-10 1-4353-20 1-4353-24 1-4353-24 1-4353-27 1-4353-27 1-4353-28 1-4353-28 1-4354-14 1-4354-14 1-4354-16 1-4371-10 1-4371-27 1-4371-27	\$27.90 \$117.47 \$156.85 \$435.71 \$13.68 \$435.71 \$13.36 \$113.36\$\$113.36\$\$

General Fund	Fountaindale Public Library Distric Bills Payables Report April 21, 2022         Invoice description       Invoice num         Outreach - Push/Pull Decal & Various Program Supplies Outreach - Various Program Supplies & Laminator       Invoice num         Library Materials - Shipping Costs       0660346-AF         Books - Adult World Languages       0660346-AF         Books - Adult Fiction       0660346-AF         Books - Juvenile Fiction       0660346-AF	22 22 22 22 22 22 22 20 20 20 20 20 20 2	Account number 1-4371-28 1-4371-28 1-4519-26 1-4527-26 1-4527-26 1-4541-26 1-4544-29 1-4544-29 1-4544-29	Page <u>Amount</u> \$11.96 \$38.98 \$8.25 \$24.49 \$297.85 \$188.37 \$208.84 \$15.98 \$208.84 \$15.98 \$217.16
	Outreach - Push/Pull Decal & Various Program Supplies Outreach - Various Program Supplies & Laminator Library Materials - Shipping Costs	A119-2122 A128-2122 0660346-APR22	1-4371-28 1-4371-28 1-4519-26	\$11 \$38
	Books - Adult World Languages Electronic Devices & Equipment	0660346-APR22 0660346-APR22	1-4525-26 1-4527-26	\$24 \$24
	Electronic Devices & Equipment Books - Adult Fiction Books - Adult Non-Fiction	0660346-APR22 0660346-APR22 0660346-APR22	1-4527-26 1-4540-26 1-4541-26	\$44 \$297
	Books - Juvenile Fiction	0660346-APR22	1-4544-26	\$208
	Books - Juvenile Fiction Books - Juvenile Non-Fiction	0660346-APR22 0660346-APR22	1-4544-29 1-4545-26	\$15 \$87
	Books - Juvenile Non-Fiction	0660346-APR22	1-4545-29	\$17.76
	Books - Juvenile Easy	0660346-APR22	1-4546-26	\$66.78
	Books - Young Adult Fiction Music - Adult	0660346-APR22 0660346-APR22	1-4548-26 1-4550-26	\$15.82 \$58.15
	DVD - Adult	0660346-APR22	1-4557-26	\$180.40
	Video Games - Adult	0660346-APR22	1-4565-26	\$790.84
	Studio - Silhouette Cameo & 3D Printer	A115-2122	1-4568-27	\$853.00
	Studio - Streaming Gaming Items Collections - Wegener CSD Dedication Books	A127-2122 0660346-APR22	1-4568-27 1-4575-10	\$426.34 \$69.04
	•	Subtotal for Vendor	er tid	\$5,714.62
American Libr	American Library Association Valencia Membership - 5/1/22-4/30/23	2153203 Subtatal for Vandor	1-4161-16	\$68.00
AT & T				
	Internet Services - March 2022	7225878600 Subtotal for Vendor	1-4314-14	\$960.75 <b>\$960.75</b>
	At & Emobility - National business Services Telephone Service - 2/22/22-3/21/22	19315117 Subtotal for Vendor	1-4311-14	\$259.11 \$259.11
B&H Photo-Video St	deo Studio - Various Studio Supplies Studio - Various Studio Supplies	200012673	1-4371-27	\$1,709.64 \$203 76

General Fund		-		
	Studio - Various Studio Supplies Studio - Atem Television Studio Pro 4K S Studio - Various Studio Supplies	200068738 200399030 200661297	1-4568-27 1-4568-27 1-4568-27	\$8,159.39 \$2,995.00 \$3,237.24
Baig of Tricks	Baig of Tricks Entertainment, Inc	Subtotal for Vendor		\$16,305.03
	Program - Trivia Night with Baig of Tricks - 5/9/22	BTE050922 Subtotal for Vendor	1-4571-24	\$75.00 <b>\$75.00</b>
Baker & Taylor				
	Music - Adult	H60472640	1-4550-26	\$76.11
	Music - Adult	H60490790	1-4550-26	\$20.11
	Music - Adult	H60490800	1-4550-26	\$30.95
	Music - Adult	H60490810	1-4550-26	\$15.27
	Music - Adult	H60490820	1-4550-26	\$19.45
	Music - Adult	H60490830	1-4550-26	\$17.63
	Music - Adult	H60490840	1-4550-26	\$22.76
	Music - Adult	H60490850	1-4550-26	\$17.63
	Music - Adult	H60490860	1-4550-26	\$20.11
	Music - Adult	H60490870	1-4550-26	\$20.11
	Music - Adult	H60490880	1-4550-26	\$29.61
	Music - Adult	H60490890	1-4550-26	\$26.69
	Music - Adult	H60490900	1-4550-26	\$22.96
	Music - Adult	H60490910	1-4550-26	\$21.03
	Music - Adult	H60490920	1-4550-26	\$30.95
	Music - Adult	H60490930	1-4550-26	\$17.57
	Music - Adult	H60490940	1-4550-26	\$22.76
	Music - Adult	H60490950	1-4550-26	\$17.57
	Music - Adult	H60490960	1-4550-26	\$18.37
	Music - Adult	H60490970	1-4550-26	\$20.22
	Music - Adult	H60490980	1-4550-26	\$17.80
	Music - Adult	H60490990	1-4550-26	\$20.71
	Music - Adult	H60491000	1-4550-26	\$17.26
	Music - Adult	H60491040	1-4550-26	\$20.11

### **General Fund** Vendor name Invoice description Music - Adult Music - Adul Music - Adul Music - Adul Music - Adul Music - Adult Music - Adul Music - Adult Music - Adul Music - Adult Music - Adul Music - Adult Music - Adul Music - Adul H60525610 H60525590 H60525580 H60525560 H60514970 H60491120 H60491110 H60491090 H6049108C H60491070 H60491060 H60491050 Invoice number H60525690 H60525680 H60525670 H60525660 H60525650 H60525640 H60525630 H60525620 H60525600 H6052573C H60525720 H60525710 H6052570C H60590200 H60590190 H60549800 H60525770 H6052576C H60525750 H60525740 Account number 1-4550-26 Amount \$109.93 \$18.61 \$15.69 \$19.45 \$18.44 \$18.44 \$26.79 \$17.57 \$22.48 \$15.27 \$16.07 \$20.87 \$15.11 \$20.11 \$28.31 \$20.11 \$15.33 \$19.87 \$20.71 \$19.45 \$32.36 \$19.45 \$17.21 \$15.27 \$17.57 \$24.26 \$28.31 \$30.95 \$15.68 \$17.21 \$21.83 \$20.23

### Fountaindale Public Library District Bills Payables Report April 21, 2022

Baker & Taylor - C009233 Library Ma	) - -																														Vendor name	General Fund
or - C009233 Library Materials - Processing/Shipping Costs		Music - Adult	Invoice description																													
5017609546	Subtotal for Vendor	H60834690	H60718860	H60718850	H60718840	H60718830	H60718820	H60718810	H60718800	H60718790	H60718770	H60718760	H60718750	H60718740	H60718730	H60718720	H60718690	H60718680	H60654900	H60654890	H60590310	H60590300	H60590290	H60590280	H60590270	H60590250	H60590240	H60590230	H60590220	H60590210	Invoice number	
1-4518-26		1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	1-4550-26	Account number	
\$5.75	\$1,879.23	\$20.71	\$25.12	\$16.82	\$22.16	\$18.44	\$23.55	\$19.62	\$23.26	\$16.40	\$17.63	\$20.11	\$13.80	\$23.10	\$16.92	\$32.36	\$25.25	\$20.71	\$12.56	\$12.32	\$12.56	\$16.40	\$13.87	\$21.84	\$19.57	\$32.36	\$21.98	\$21.98	\$17.89	\$17.26	Amount	

	April 21, 2022	2022		
General Fund				
<u>Vendor name</u>	Invoice description	Invoice number	Account number	Amount
	Library Materials - Processing/Shipping Costs	5017638504	1-4518-26	\$3.45
	Library Materials - Processing/Shipping Costs	5017609546	1-4519-26	\$0.43
	Library Materials - Processing/Shipping Costs	5017638504	1-4519-26	\$0.24
	Books - Adult Non-Fiction	5017609546	1-4541-26	\$86.13
	Books - Adult Non-Fiction	5017638504	1-4541-26	\$48.29
		Subtotal for Vendor		\$144.29
Baker & Taylor -	r - L420685			
	Library Materials - Processing/Shipping Costs	2036556870	1-4518-29	\$14.22
	Library Materials - Processing/Shipping Costs	2036572098	1-4518-29	\$12.84
	Library Materials - Processing/Shipping Costs	2036584109	1-4518-29	\$8.01
	Library Materials - Processing/Shipping Costs	2036597889	1-4518-29	\$7.41
	Library Materials - Processing/Shipping Costs	2036611818	1-4518-29	\$12.75
	Library Materials - Processing/Shipping Costs	2036624647	1-4518-29	\$7.50
	Library Materials - Processing/Shipping Costs	2036556870	1-4519-29	\$1.65
	Library Materials - Processing/Shipping Costs	2036572098	1-4519-29	\$1.37
	Library Materials - Processing/Shipping Costs	2036584109	1-4519-29	\$1.27
	Library Materials - Processing/Shipping Costs	2036597889	1-4519-29	\$1.16
	Library Materials - Processing/Shipping Costs	2036611818	1-4519-29	\$1.88
	Library Materials - Processing/Shipping Costs	2036624647	1-4519-29	\$1.33
	Books - Adult Fiction	2036556870	1-4540-29	\$236.62
	Books - Adult Fiction	2036572098	1-4540-29	\$145.09
	Books - Adult Fiction	2036584109	1-4540-29	\$64.95
	Books - Adult Fiction	2036597889	1-4540-29	\$78.78
	Books - Adult Fiction	2036611818	1-4540-29	\$142.57
	Books - Adult Fiction	2036624647	1-4540-29	\$97.14
	Books - Adult Non-Fiction	2036556870	1-4541-29	\$18.00
	Books - Adult Non-Fiction	2036572098	1-4541-29	\$85.28
	Books - Adult Non-Fiction	2036584109	1-4541-29	\$89.75
	Books - Adult Non-Fiction	2036597889	1-4541-29	\$46.61
	Books - Adult Non-Fiction	2036611818	1-4541-29	\$11.99
	Books - Adult Non-Fiction	2036624647	1-4541-29	\$62.68
	Books - Adult Large Print	2036556870	1-4543-29	\$51.19

General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amoun
	Books - Adult Large Print	2036572098	1-4543-29	\$3
	Books - Adult Large Print	2036584109	1-4543-29	88
	Books - Adult Large Print	2036597889	1-4543-29	8\$
	Books - Adult Large Print	2036611818	1-4543-29	\$18
	Books - Adult Large Print	2036624647	1-4543-29	8\$
	Books - Juvenile Fiction	2036556870	1-4544-29	\$2
	Books - Juvenile Fiction	2036572098	1-4544-29	÷
	Books - Juvenile Fiction	2036611818	1-4544-29	\$2
	Books - Juvenile Fiction	2036624647	1-4544-29	\$1
	Books - Juvenile Easy	2036584109	1-4546-29	\$1
	Books - Juvenile Easy	2036597889	1-4546-29	÷
	Books - Juvenile Easy	2036611818	1-4546-29	÷
	Books - Young Adult Fiction	2036597889	1-4548-29	÷
		Subtotal for Vendor		\$1,80
Baker & Taylor - L420686	rr - L420686			
	I ihrary Materials - Processing/Shinning Costs	2036556657	1-4518-26	SC 2

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Library Materials - Processing/Snipping Costs Library Materials - Processing/Shipping Costs

2036609537	2036604944	2036602007	2036597867	2036594463	2036590928	2036587302	2036583905	2036579183	2036578967	2036575588	2036572788	2036572044	2036568805	2036565089	2036561075	2036556657	Subtotal for Vendor	2036597889	2036611818	2036597889	2036584109	2036624647	2036611818	2036572098	2036556870	2036624647	2036611818	2036597889	2036584109	2036572098	Invoice number
1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26		1-4548-29	1-4546-29	1-4546-29	1-4546-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4543-29	1-4543-29	1-4543-29	1-4543-29	1-4543-29	Account number
\$34.44	\$39.87	\$34.89	\$33.06	\$40.11	\$55.77	\$35.76	\$36.51	\$14.64	\$25.56	\$31.59	\$20.31	\$21.78	\$45.48	\$35.91	\$38.43	\$68.01	\$1,802.31	\$9.77	\$6.29	\$9.77	\$10.34	\$19.54	\$24.50	\$8.04	\$23.36	\$86.32	\$189.71	\$87.97	\$89.58	\$35.08	Amount

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Vendor name

Books - Adult Fiction Books - Adult Fiction Books - Adult Fiction	Books - Juvenile World Languages Books - Juvenile World Languages	Books - Adult World Languages Books - Adult World Languages	Books - Adult World Languages	Books - Adult World Languages	Library Materials - Processing/Shipping Costs			Library Materials - Processing/Shipping Costs	Library Materiats - Processing/Shipping Costs	Library Materials - Processing/Shipping Costs	Invoice description																	
2036556657 2036561075 2036565089	2036583905 2036597867	2036583905 2036604944	2036561075	2036556657	2036624299	2036620483	2036614751	2036609537	2036604944	2036602007	2036597867	2036594463	2036590928	2036587302	2036583905	2036579183	2036578967	2036575588	2036572788	2036572044	2036568805	2036565089	2036561075	2036556657	2036624299	2036620483	2036614751	Invoice number
1-4540-26 1-4540-26 1-4540-26	1-4526-26 1-4526-26	1-4525-26 1-4525-26	1-4525-26	1-4525-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4519-26	1-4518-26	1-4518-26	1-4518-26	Account number
\$500.72 \$368.01 \$397.57	\$4.79 \$5.59	\$8.99 \$16.77	\$8.99	\$23.17	\$4.80	\$4.94	\$8.57	\$3.42	\$3.61	\$3.42	\$3.33	\$3.39	\$3.96	\$3.90	\$3.05	\$1.68	\$1.96	\$2.75	\$1.81	\$1.78	\$4.09	\$3.23	\$4.17	\$5.67	\$58.38	\$47.97	\$119.64	Amount

April 21, 2022	<b>Bills Payables Report</b>	Fountaindale Public Library District
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Invoice description Books - Adult Fiction Books - Adult Fiction	Invoice number 2036568805 2036572044 2036578967 2036579183 2036583905 2036587302 2036597867 2036597867 2036602007	Account number 1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26
	2036594463 2036597867 2036602007 2036604944 2036609537	1-4540-26 1-4540-26 1-4540-26 1-4540-26 1-4540-26
	2036609537 2036614751 2036620483	1-4540-26 1-4540-26 1-4540-26
1 I.	2036556657 2036561075	1-4541-26 1-4541-26
1 1 1	2036568805 2036572044	1-4541-20 1-4541-26 1-4541-26
1 1	2036572788 2036575588	1-4541-26 1-4541-26
Books - Adult Non-Fiction Books - Adult Non-Fiction	2036578967 2036579183	1-4541-26 1-4541-26
Books - Adult Non-Fiction Books - Adult Non-Ficion	2036583905 2036587302	1-4541-26 1-4541-26
1 1	2036590928 2036594463	1-4541-26 1-4541-26
Books - Adult Non-Fiction Books - Adult Non-Fiction	2036597867 2036602007	1-4541-26 1-4541-26
Books - Adult Non-Fiction	2036604944	1-4541-26
		Invoice num           - Adult Fiction         2036568805           - Adult Fiction         2036572044           - Adult Fiction         203657204           - Adult Fiction         203657204           - Adult Fiction         203657204           - Adult Fiction         203657202           - Adult Fiction         2036590928           - Adult Fiction         2036602007           - Adult Fiction         203660444           - Adult Fiction         2036604944           - Adult Fiction         2036602048           - Adult Fiction         2036602048           - Adult Non-Fiction         2036661075           - Adult Non-Fiction         2036662048           - Adult Non-Fiction         20366578067           - Adult Non-Fiction         2036578067           - Adult Non-Fiction         2036578067           - Adult Non-Fiction         2036578067           - Adult Non-Fiction         2036578067           - Adult Non-Fiction

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	Vendor name
Books - Adult Non-Fiction Books - Adult Non-Fiction Books - Adult Non-Fiction Books - Adult Large Print Books - Juvenile Fiction Books - Juvenile Fiction	Invoice description
2036614751 2036620483 203656657 203656657 20365668805 2036572044 2036572044 2036579183 2036587302 20365883905 2036604944 2036604944 2036620483 2036620483 2036624299 20366264944 20366578967 20366624463 2036662444 2036604944 2036604944 20366049537 20366049537 2036614751 2036614751 2036614751 2036614751	Invoice number
$\begin{array}{c} 1.4541-26\\ 1.4541-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4543-26\\ 1.4544-26\\ 1.4546-26\\ 1.456-26\\ $	Account number
\$4319.13 \$4319.13 \$121.58 \$32.78 \$32.78 \$32.78 \$32.78 \$32.78 \$32.78 \$32.78 \$33.20 \$114.37 \$48.99 \$48.99 \$48.99 \$48.99 \$48.39 \$55.98 \$41.4.46 \$12.18	Amount \$138 10

Audiobooks - Adult	Mileage - 1/22/22-3/5/22	District Inventory Restock - I Heart My Library Bags	Program - Chicago's Newest Murals - 5/16/22	Program - Felting: Desert Rose Succulent - 5/18/22 Beth C. Sair	Program - R&B Line Dancing - 5/15/22	Belynda Head	Books - Young Adult Fiction	Books - Juvenile Easy	Vendor name Invoice description	General Fund	Δ													
2028454 1-4551-26	BI032122 1-4171-10 Subtotal for Vendor	237281 1-4371-10 Subtotal for Vendor	BCS051622 1-4571-24 Subtotal for Vendor	BD051822 1-4571-24 Subtotal for Vendor	BH051522 1-4571-24 Subtotal for Vendor	Subtotal for Vendor	2036624299 1-4548-26	2036620483 1-4548-26	2036594463 1-4548-26	2036583905 1-4548-26	ω	<b>۲</b>	2036609537 1-4546-26	2036604944 1-4546-26	2036597867 1-4546-26	2036594463 1-4546-26	2036590928 1-4546-26	2036587302 1-4546-26	2036578967 1-4546-26	2036575588 1-4546-26	Invoice number Accour			
\$326.19	1-10 \$16.63 <b>\$16.63</b>	1-10 \$1,516.45 <b>\$1,516.45</b>	1-24 \$150.00 \$150.00	1-24 \$400.00 \$400.00	1-24 \$125.00 \$125.00	00.710,C1¢		8-26 \$5.99		6			6-26 \$25.18	6-26 \$18.87	6-26 \$59.15	6-26 \$19.54		6-26 \$15.32	6-26 \$20.15	6-26 \$49.20	Account number Amount			

Amount \$36.98 \$14.00 <b>\$1,649.35</b> \$103.24 <b>\$11,588.10</b> <b>\$11,588.10</b> <b>\$11,588.10</b> <b>\$11,440.00</b> <b>\$1,440.00</b> <b>\$1,440.00</b> <b>\$1,440.00</b> <b>\$1,440.00</b> <b>\$1,440.00</b> <b>\$1,440.00</b> <b>\$1,649.3</b>	Account number 1-4549-26 1-4549-26 1-4316-14 1-4321-30 1-43310-30 1-4371-12	21, 2022	lan - 4/30/22-4
\$22.49 \$22.49 \$9.55	1-3310-10	EB4589 Subtotal for Vendor FNM5589-01	Fathima Nuzha Mohamed Refund - "A Boy Called Bat"
\$9.55 \$17.95 \$15.00	1-3310-10 1-3310-10 1-3310-10	FNM5589-01 FNM5589-02	Fathima Nuzha Mohamed Refund - "A Boy Called Bat" Refund - "Benji, The Bad Day and Me" Refund - "Crow Rov"
\$32.98 <b>\$32.98</b> \$195.00 <b>\$195.00</b> \$22.49 <b>\$22.49</b>	1-4511-26 1-4235-29 1-3310-10	) for for	EBSCO Subscription Services Periodicals Elite Detailing Services, Inc. Bkm & Van Interior & Exterior Cleaning - 3/25/22 Eyan Birt Refund - "The Last Duel" Fathima Nuzha Mohamed
\$16.99 <b>\$16.99</b> \$171.23 \$56.81 <b>\$228.04</b>	1-3310-30 1-4371-12 1-4371-12	DS6645 Subtotal for Vendor 7095919 7096634 Subtotal for Vendor	lez
\$11,588.10 \$11,588.10 \$1,440.00 \$1,440.00	1-4321-30 1-4631-14	621179331( Subtotal for 5697	Constellation NewEnergy, Inc. Electricity - 3/2/22-3/31/22 CyberOptik Fountaindale.org Hosting & Care Plan - 4/30/22-4/29
\$36.98 \$14.00 <b>\$1,649.35</b> \$103.24 <b>\$103.24</b>	1-4549-26 1-4549-26 1-4316-14	al for 4-AF	
Amount	Account number		Invoice description

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Invoice description	Invoice number	Account number	Amount
Refund - "My Brother Charlie"	FNM5589-04	1-3310-10	\$17.00
	Subtotal for Vendor		\$60.49
Andiohooko - Adult	220100	1_1551_08	\$463 70
	38/160	1 1553 26	CO80 70
Audiobooko Vouna Adulto	204109	1 1555 36	000-10 10-10-10
Audiobooks - Tourig Adults	301391	1-4555-20	\$121 71 \$00.70
Planary Impails	301403	1 4200-20	4 I J I . / I
Flayaway - Juvelille	204 100	1 4566 26	4009.01
l aunchnads - Juvenile	383701	1-4566-26	\$247 80
Launchpads - Juvenile	383902	1-4566-26	\$5.00
Launchpads - Juvenile	384304	1-4566-26	\$147.24
2	Subtotal for Vendor		\$2,818.55
	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Duran - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Arce - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Pfaff - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - O'Neal - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Keefe - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Gentry - Notary Course	N7148-APR22	1-4151-10	\$25.00
American Society of Notary - Mudroch - Notary Course	N7148-APR22	1-4151-10	\$25.00
ILA - Bradley - Marketing Forum Mini Conference Registration	N7148-APR22	1-4151-10	\$15.00
ALA - Spindel - 2022 Annual Conference Registration	N7148-APR22	1-4151-16	\$220.00
ALA - Newell - 2022 Annual Conference Registration	N7148-APR22	1-4151-16	\$285.00
VVEEF - 3 Staff, 4 Trustees & Guests 2022 Dinner Auction	N7148-APR22	1-4173-10	\$180.00
VVEEF - 3 Staff, 4 Trustees & Guests 2022 Dinner Auction	N7148-APR22	1-4173-16	\$240.00
Costco - Admin Beverage Restock	N7148-APR22	1-4351-10	\$14.01
Forms - Finance - Operating Check Restock	N7148-APR22	1-4351-10	\$582.58
GFS - CSD - Various Program Supplies	N7148-APR22	1-4353-20	\$254.86
Target - CSD - Book Nook Contest Prizes	N7148-APR22	1-4353-20	\$30.00
Michaels - CSD - Tween Makers DIY Program Supplies	N7148-APR22	1-4353-20	\$20.58
	General Fund         Vendor name       Invoice description         Refund - "My Brother Charlie"         Findaway World, LLC         Audiobooks - Adult         Audiobooks - Adult         Audiobooks - Juvenile         Launchpads - Juvenile         Launchpade	e description d - "My Brother Charlie" books - Adult books - Young Adults books - Young Adults books - Young Adults books - Young Adults books - Juvenile hpads - Juvenile hpads - Juvenile hpads - Juvenile hpads - Juvenile hpads - Juvenile can Society of Notary - Birt - Notary Course can Society of Notary - Duran - Notary Course can Society of Notary - Pfaff - Notary Course can Society of Notary - Gentry - Notary Course f - 3 Staff, 4 Trustees & Guests 2022 Dinner Auction o - Admin Beverage Restock - CSD - Various Program Supplies t - CSD - Tween Makers DIY Program Supplies	e description     Invoice number       d - "My Brother Charlie"     FNM5589.04       Subtotal for Vendor     Subtotal for Vendor       books - Adult     Subtotal for Vendor       books - Young Adults     382109       books - Young Adults     381403       books - Voung Adults     381403       solotety of Notary - Internet Notary Course     381513       can Society of Notary - Duran - Notary Course     N7148-APR22       can Society of Notary - Arce - Notary Course     N7148-APR22       can Society of Notary - Gentry - Notary Course     N7148-APR22       can Society of Notary - Gentry - Notary Course     N7148-APR22       can Society of Notary - Gentry - Notary Course     N7148-APR22       can Society of Notary - Gentry - Notary Course     N7148-APR22       can Society of Notary - Gentry - Nudroch - Notary Course     N7148-APR22       N7148-APR22     N7148

General Fund Vendor name	Invoice description Walmart - ATSD - Artesanias en Espanol Program Supplies	Invoice number N7148-APR22	Account number 1-4353-24
	Walmart - ATSD - Artesanias en Espanol Program Supplies Dollar Tree - ATSD - Artesanias en Espanol Program Supplies Michaels - Studio - Makerfaire Paint & Brushes Folkmanis - Outreach - Preschool Program Puppet Supplies Costco - Admin Beverage Restock	N7148-APR22 N7148-APR22 N7148-APR22 P9444-APR22 N7148-APR22	
	Costco - Admin Beverage Restock Alonti Cafe - 3/17/22 Board Dinners Walmart - Collections - Distilled Water	N7148-APR22 N7148-APR22 T7780-APR22	22
	Walmart - Collections - Distilled Water Menards - Studio - Painters Tape Trexoin - Studio - Trexo Wheels Gear	17780-APR22 N7148-APR22 N7148-APR22	9R22 9R22
	Trexoin - Studio - Trexo Wheels Gear Building - Additional ATSD Wrkrm Shelf Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148-APR22 P7810-APR22 M4566-APR22	APR22 APR22 APR22
	Netflix - 4/11 Additional Roku Monthly Subscriptions Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148 N7148	N7148-APR22 N7148-APR22 N7148-APR22
	Nettfix - 4/6 Outreach Roku Monthly Subscriptions Netflix - 4/12 Roku Monthly Subscriptions	P944 T778	P9444-APR22 T7780-APR22
	Netflix - 4/12 Roku Monthly Subscriptions	T7780	17780-APR22
	Nettilx - 4/12 Koku Monthly Subscriptions CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	17780	T7780-APR22
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780	[7780-APR22 [7780-APR22
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780	17780-APR22
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780	17780-APR22
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780	17780-APR22
	HBO Max - 3/12 Roku Monthly Subscriptions HBO Max - 3/12 Roku Monthly Subscriptions HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780 T7780 T7780	17780-APR22 17780-APR22 17780-APR22
	HBO Max - 3/11 Additional Roku Monthly Subscriptions HBO Max - 3/11 Additional Roku Monthly Subscriptions HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780- T7780- T7780-	T7780-APR22 T7780-APR22 T7780-APR22

General Fund Vendor name	Fountaindale Public Library Distric Bills Payables Report April 21, 2022         Invoice description         Invoice description       Invoice num         Will County Health - ATSD Programming Temp Food Permits Rosatis Pizza - Makerfaire Event Pizza       Invoice num         DocuSign - Corporate Annual Subscription - 3/10/22-3/9/23 Survey Monkey - HR - Director's 2022 Annual Evaluation Dunkin - 2/28/22 SAIL Meeting: Additional Coffee & Donuts       N7148-APF N7148-APF         Donut Den - 2/28/22 SAIL Meeting: Additional Coffee & Donuts       M4566-APF         Donut Den - 3/22/22 Donuts w/Director Donuts       M4566-APF         Panera - 3/22/22 Donut & Pastries - Coffee & Pastry Supplies       N7148-APF         M4566-APF       M4566-APF         M4566-APF       M4566-APF	2 eport 2 Invoice number N7148-APR22 N7148-APR22 N7148-APR22 M4566-APR22 M4566-APR22 N7148-APR22 N7148-APR22 N7148-APR22 N7148-APR22 N7148-APR22 M4566-APR22 M4566-APR22 M4566-APR22	Account number 1-4571-24 1-4571-27 1-4631-14 1-4631-14 1-4715-10 1-4715-10 1-4715-10 1-4715-10 1-4715-10 1-4715-10
	Rosatis Pizza - Makerfaire Event Pizza DocuSign - Corporate Annual Subscription - 3/10/22-3/9/23 Survey Monkey - HR - Director's 2022 Annual Evaluation	N7148-APR22 N7148-APR22 N7148-APR22	1-4571-27 1-4631-14 1-4631-14
	Dunkin - 2/28/22 SAIL Meeting: Additional Coffee & Donuts	M4566-APR22 M4566-APR22	1-4715-10 1-4715-10
	Donut Den - 2/28/22 SAIL Meeting Donuts & Coffee Donut Den - 3/22/22 Donuts w/Director Donuts	M4566-APR22 M4566-APR22	1-4715-10 1-4715-10
	Costco - Admin Beverage Restock	N7148-APR22	1-4715-10
	Facebook - Monthly Ads	M4566-APR22	1-4731-10
	MailChimp - Monthly Subscriptions	M4566-APR22	1-4731-10
	Target - Communications - Gift Card Prizes	N7148-APR22	1-4731-10
	Shutterstock - Communications - 5 Image Download	N7148-APR22	1-4731-10
	Canva - Outreach - Read While You Wait Stickers	N7148-APR22	1-4731-10
Fun Express LLC	C .	Subtotal for Vendor	
	CSD - Various Program Supplies	715610072-01	1-4353-20
	CSD - Plush Clown Loach Fish ATSD - DIY Ceramic Pinatas	715653228-01	1-4353-20 1-4353-24
		Subtotal for Vendor	
Gale/Cengage Learning	learning		
	Books - Adult Large Print	77449110	1-4543-26 1-4543-26
	Books - Adult Large Print	77457167	1-4543-26
)	Books - Adult Large Print	77508375 Subtotal for Vendor	1-4543-26
Gargen Gate	Periodicals	0132166141 Subtotal for Vendor	1-4511-26
Gianna Cilella			

	Fountaindale Public Library District Bills Payables Report April 21, 2022	brary District teport 22		Page 1
General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amount
	Mileage - 12/11/21-4/2/22	GC040522 Subtotal for Vendor	1-4171-10	\$26.16 <b>\$26.16</b>
Huff Company				
	Building - Acoustic Seal Repair & Adjustment	H-00950TMI Subtotal for Vendor	1-4391-30	\$3,450.00 <b>\$3,450.00</b>
Illinois American Water	Ein Drathation 2/18/00 1/10/00	2910202000160 2001	UC 1224 1	VE UV3
	riie riotection - 3/10/22-4/13/22	Subtotal for Vendor	1-4331-30	\$46.34
Illinois Americ	Illinois American Water/Bolingbrook	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		•
		Subtotal for Vendor		\$652.24
Illinois Library Association 9 Staff - 202	y Association 9 Staff - 2022 Reaching Forward Conference - 5/6/22	211748	1-4151-10	\$1,440.00
	Siska Membership - 3/23/22-3/22/23	211986	1-4161-16	\$75.00
Illinois Secretary of State	arv of State			
	FPLD Staff: Haq - Notary Application Fee	7234-2122 Subtotal for Vendor	1-4351-10	\$10.00 \$10.00
Ilya Kabirov				
	Program - Greats Reads Book Club - 4/27/22		1-4571-24	\$75.00
Ingram Library Services	y Services	Subtotal for Vendor		\$75.00
	CSD - DIY Picture Book Program Supplies	58405338	1-4353-20	\$70.07
	Library Materials - Processing Costs	28512444	1-4518-26	\$2.16
	Library Materials - Processing Costs	38646354	1-4518-26	\$2.16
	Library Materials - Processing Costs	38646356	1-4518-26	\$2.16
	Library Materials - Processing Costs	58144627	1-4518-26	\$25.20
	Library Materials - Processing Costs	58144629	1-4518-26	\$15.84
	Library Materials - Processing Costs	58144630	1-4518-26	\$46.80
	Library Materials - Processing Costs	58153306	1-4518-26	\$0.72
	Library Materials - Processing Costs	58153309	1-4518-26	\$5.76
	Library Materials - Processing Costs	58180185	1-4518-26	\$1.44

### General Fund

	Vendor name
Library Materials - Processing Costs Library Materials - Processing Costs	Invoice description
58196754 58196753 58196756 58196757 58234511 58234514 58234514 58234516 58234516 58234520 58234520 58234521 58234521 58234525 58234525 58234526 58234526 58259860 58259860 58259860 58259860 58259866 58259866 58259866 58259866 58259866 582594042 582294043 58327411 58327413 58327414	Invoice number
$\begin{array}{l} \textbf{1-4518-26}\\ 1-4518-$	Account number
\$0.72 \$0.72	Amount

Libra	Libra Libra Libra Libra Libra Libra Libra Libra		General Fund
Library Materials - Processing Costs	<ul> <li>Processing</li> </ul>	Invoice description	
58512446 58512447	58372432 58372436 58405314 58405315 58405321 58405321 58405323 58405323 58405323 58405323 58405323 58405331 58405323 58405331 58405323 58405332 58405323 58405323 58405332 58405323 58405323 58405323 58405324 58405323 58405323 58405324 58405324 58512442 58512442	Invoice number	
1-4518-26 1-4518-26	1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26 1-4518-26	Account number	
\$2.16 \$0.72	\$1.44 \$26.64 \$2.66 \$2.72 \$2.88 \$2.86 \$2.88	Amount	

General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amount
	Library Materials - Processing Costs	58563748	1-4518-26	\$0.72
		58563749	1-4518-26	\$4.32
		58563752	1-4518-26	\$2.88
	Processing	58563754	1-4518-26	\$1.44
	- Processing	58563755	1-4518-26	\$13.68
	- Processing	58563756	1-4518-26	\$0.72
	Library Materials - Processing Costs	58563757	1-4518-26	\$12.24
	Library Materials - Processing Costs	58563758	1-4518-26	\$0.72
	Library Materials - Processing Costs	58563760	1-4518-26	\$1.44
	Library Materials - Processing Costs	58563763	1-4518-26	\$1.44
	Library Materials - Processing Costs	58621904	1-4518-26	\$2.88
		58621912	1-4518-26	\$0.72
	Library Materials - Processing Costs	58621913	1-4518-26	\$0.72
	Library Materials - Processing Costs	58621914	1-4518-26	\$3.60
	Library Materials - Processing Costs	58621915	1-4518-26	\$0.72
	Library Materials - Processing Costs	58621916	1-4518-26	\$0.72
	1	58621917	1-4518-26	\$0.72
	Library Materials - Processing Costs	58621923	1-4518-26	\$2.88
	Library Materials - Processing Costs	58621925	1-4518-26	\$1.44
	Library Materials - Processing Costs	58621928	1-4518-26	\$1.44
	Library Materials - Processing Costs	58621929	1-4518-26	\$0.72
	Library Materials - Processing Costs	58621931	1-4518-26	\$5.04
	Library Materials - Processing Costs	58646352	1-4518-26	\$0.72
	Library Materials - Processing Costs	58646357	1-4518-26	\$2.88
	Library Materials - Processing Costs	58646360	1-4518-26	\$6.48
	Library Materials - Processing Costs	58646364	1-4518-26	\$4.32
	Library Materials - Processing Costs	58646366	1-4518-26	\$1.44
	Library Materials - Processing Costs	58646367	1-4518-26	\$3.60
	Library Materials - Processing Costs	58667451	1-4518-26	\$2.88
	Library Materials - Processing Costs	58667452	1-4518-26	\$1.44
	Library Materials - Processing Costs	58667455	1-4518-26	\$0.72
	Library Materials - Processing Costs	58667458	1-4518-26	\$4.32

<ul> <li>Processing</li> <li>Processing</li> <li>Processing</li> <li>Processing</li> </ul>	<ul> <li>Processing</li> <li>Processing</li> <li>Processing</li> </ul>	<ul> <li>Processing</li> <li>Processing</li> </ul>	- Processing	Bureconor	l ihrany Materiale - Proceesing (	Library Materials - Processing C			Library Materials - Processing C	Library Materials - Processing C					Library Materials - Processing C	Library Materials - Processing C		- Processing			Library Materials - Processing C	Vendor name Invoice description	General Fund									
	Costs 58405318	Costs 58405316	Costs 58327415	Costs 58327412	Costs 58294045	Costs 58259862	Costs 58234528	Costs 58234519	Costs 58234518	Costs 58234517	Costs 58234513	Costs 58234512	Costs 58234510	Costs 58220310	Costs 58196758	Costs 58196755	Costs 58180187	Costs 58144631	Costs 58144628	Costs 58696331	Costs 58696330	Costs 58696329	Costs 58696326	Costs 58696325	Costs 58696322	Costs 58696321	Costs 58696320	Costs 58696318	Costs 58696317	Costs 58667459	Invoice number	
	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-29	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	1-4518-26	Account number	
÷ 10	\$0.72	\$0.72	\$0.72	\$0.72	\$8.64	\$0.72	\$1.44	\$0.72	\$0.72	\$0.72	\$0.72	\$1.44	\$0.72	\$1.44	\$0.72	\$2.16	\$0.72	\$5.76	\$2.88	\$1.44	\$8.64	\$2.16	\$0.72	\$0.72	\$2.88	\$2.88	\$0.72	\$1.44	\$0.72	\$2.16	Amount	
## General Fund

	Vendor name
Library Materials - Processing Costs Library Materials - Processing Costs Books - Juvenile Processing Costs Books - Juvenile World Languages Books - Juvenile World Languages Books - Juvenile Fiction Books - Juvenile Fiction	Invoice description
58405335 58466207 58512438 58512441 58621906 58621906 58621924 58626359 58646359 58646359 58646363 58646369 58667453 58667453 58667453 58696327 58696327 58696325 58696325 58696325 58144627 58144629 58144623 58144627 58144633 58144633 58153307 58153307	Invoice number
1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4518-29 1-4526-26 1-4526-26 1-4526-26 1-4526-26 1-4544-26 1-4544-26 1-4544-26 1-4544-26 1-4544-26	Account number
\$0.72 \$0.72	Amount

## General Fund

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Books - Juvenile Fiction	Books - Juvenile Fiction Books - Juvenile Fiction Books - Juvenile Fiction	Books - Juvenile Fiction Books - Juvenile Fiction Books - Juvenile Fiction Books - Juvenile Fiction Books - Juvenile Fiction	Books - Juvenile Fiction Books - Juvenile Fiction	Vendor name Invoice description
	-iction Fiction Fiction	-iction -iction -iction -iction -iction	Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction Fiction	
58144628	58696322 58696330 58696332	58646364 58646370 58667452 58667460 58696321	58512440 58512443 58512445 58512445 58563769 58563761 58663767 58621907 58621920 58621920 58621921 58621923 58621923 58621923 58646356 58646357	Invoice number
1-4544-29	1-4344-20 1-4544-26 1-4544-26 1-4544-26	1-4544-26 1-4544-26 1-4544-26 1-4544-26 1-4544-26	$\begin{array}{c} 1.4544-26\\ 1.45$	Account number
\$36.70	\$37.20 \$39.52 \$186.66 \$11.28	\$69.44 \$8.38 \$75.97 \$54.15 \$37.26	\$34.96 \$20.32 \$28.80 \$76.02 \$28.80 \$28.80 \$40.64 \$38.94 \$32.64 \$32.64 \$33.59 \$33.40 \$33.84 \$20.32 \$20.32 \$28.80 \$33.88	Amount

April 21, 2022	<b>Bills Payables Report</b>	Fountaindale Public Library District
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Books - Juvenile Non-Fiction	Books - Juvenile Non-Fiction	Books - Juvenile Non-Eintion	Books - Juvenile Fiction	Invoice description																													
58180190	58180186	58144632	58696328	58667454	58646375	58646365	58646359	58646358	58621933	58621932	58621924	58621911	58621906	58563762	58563750	58512449	58512438	58466207	58456992	58405337	58405333	58405319	58405316	58327424	58327420	58327412	58294045	58234528	58234518	58196758	58180192	Invoice number	
1-4545-26	1-4040-20	1-4545-26	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	1-4544-29	Account number	
\$24.41	ቆ I U. I U \$20 15	\$10.00	\$10.39	\$134.85	\$13.64	\$20.32	\$9.60	\$8.47	\$35.26	\$9.60	\$9.60	\$19.76	\$16.24	\$12.98	\$50.02	\$8.44	\$9.60	\$9.60	\$21.45	\$19.20	\$10.40	\$9.60	\$26.48	\$193.84	\$41.22	\$15.52	\$124.78	\$19.76	\$10.16	\$60.23	\$16.24	Amount	

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		Vendor name	
Books - Juvenile Non-Fiction Books - Juvenile Ron-Fiction Books - Juvenile Easy Books - Juvenile Easy	Books - Juvenile Non-Fiction Books - Juvenile Non-Fiction	Invoice description	
58327411 58327414 58563748 58663757 58621917 58621929 588259862 58196759 58144630 58144630 58144635 58180188 58180188 58180188 58196760 58220311 58220311 58224521 58234520 58234522 58234522 58234523 58234523 58234523 58372437 58372437 58405314	58196754 58259861	Invoice number	
1-4545-26 1-4545-26 1-4545-26 1-4545-26 1-4545-29 1-4545-29 1-4545-29 1-4545-29 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26 1-4546-26	1-4545-26 1-4545-26	Account number	
\$75.11 \$50.80 \$21.56 \$21.3.93 \$345.71 \$26.30 \$10.73 \$510.73 \$510.73 \$618.10 \$618.10 \$618.10 \$618.10 \$618.10 \$22.02 \$22.02 \$22.02 \$32.19 \$22.02 \$32.19 \$22.02 \$32.19 \$20.32 \$32.19 \$20.32 \$30.48 \$30.48 \$30.48 \$22.54 \$62.61 \$22.54 \$63.79 \$50.80	\$19.20 \$9.60	Amount	

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Vendor name	Invoice description	Invoice number	Account number
	Books - Juvenile Easy	58696337	1-4546-26
	Books - Juvenile Easy	58144631	1-4546-29
	Books - Juvenile Easy	58144634	1-4546-29
	- Juvenile	58180189	1-4546-29
	- Juvenile	58196755	1-4546-29
	- Juvenile	58234510	1-4546-29
	Books - Juvenile Easy	58234512	1-4546-29
	Books - Juvenile Easy	58234513	1-4546-29
	Books - Juvenile Easy	58234517	1-4546-29
	Books - Juvenile Easy	58234519	1-4546-29
	Books - Juvenile Easy	58372438	1-4546-29
	Books - Juvenile Easy	58405318	1-4546-29
		58405327	1-4546-29
	Books - Juvenile Easy	58405335	1-4546-29
	Books - Juvenile Easy	58456982	1-4546-29
	Books - Juvenile Easy	58456987	1-4546-29
	Books - Juvenile Easy	58456990	1-4546-29
	Books - Juvenile Easy	58512448	1-4546-29
	Books - Juvenile Easy	58563759	1-4546-29
	Books - Juvenile Easy	58563764	1-4546-29
	Books - Juvenile Easy	58621905	1-4546-29
	Books - Juvenile Easy	58621930	1-4546-29
	Books - Juvenile Easy	58621935	1-4546-29
	Books - Juvenile Easy	58646355	1-4546-29
	Books - Juvenile Easy	58646363	1-4546-29
	Books - Juvenile Easy	58646369	1-4546-29
	Books - Juvenile Easy	58667453	1-4546-29
	Books - Juvenile Easy	58696327	1-4546-29
	Books - Juvenile Easy	58696336	1-4546-29
	Books - Young Adult Fiction	58153306	1-4548-26
	Books - Young Adult Fiction	58196753	1-4548-26
	Books - Young Adult Fiction	58234509	1-4548-26

	Vendor name	General Fund
Books - Young Adult Fiction Books - Young Adult Fiction	Invoice description	
58234514 58234516 58234516 58259860 58259860 58259860 58259865 58294042 58294044 58294046 58405323 58405323 58405324 58405321 58405326 58465331 58466206 58466206 58466206 58466206 58466210 58466206 58466210 58512435 58512435 58563753 58563753 58563758 58563758	Invoice number	
1-4548-26 1-4548-26	Account number	
\$10.16 \$10.16 \$10.73 \$10.73 \$10.73 \$10.73 \$27.91 \$21.46 \$27.91 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$11.29 \$12.46 \$22.1466\$256\$26\$266\$266\$266\$266\$266\$266\$266\$26	<u>Amount</u>	

April 21, 2022	<b>Bills Payables Report</b>	Fountaindale Public Library District
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Invoice nu 58621915 58621916 58646352 58646353 58646353
58646362 58646366 58646367 58646368 58646372 58646373 58646374

Program - Sewing w/ Kellie Chase - 4/26/22 Program - Sewing w/ Kellie Chase - 5/9/22	Quarterly Security - 4/1/22-6/30/22	Program - Gen Club - Researching Pennsylvania - 5/11/22	Janis Semaan Refund - Fine Overpayment		Collections - Wegener CSD Dedication Books	Video Games - Adult	Video Games - Juvenile	Video Games - YA	Vendor name Invoice description	General Fund															
5/22 KC042622 KC050922 Subtotal for Vendor	37114017 Subtotal for Vendor	nsylvania - 5/11/22 JAW051122 Subtotal for Vendor	7209-2122 Subtotal for Vendor		Books 58512451	58327426	58621910	58372441	58621926	58621909	58621934	58621927	58621922	58372442	58372440	58372439	58372435	58327430	58327428	58327425	58327423	Invoice number		Bills Payables Report April 21, 2022	Fountaindale Public I ibrary District
1-4571-24 1-4571-24	1-4221-30	1-4571-24	1-3310-30		1-4575-10	1-4565-26	1-4564-29	1-4564-29	1-4564-26	1-4564-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	1-4563-26	Account number			
\$175.00 \$175.00 <b>\$350.00</b>	\$386.08 \$386.08	\$175.00 <b>\$175.00</b>	\$3.00 <b>\$3.00</b>	\$14,861.05	\$82.99	\$56.99 \$37.00	\$75.98	\$56.99	\$113.98	\$151.96	\$113.98	\$56.99	\$246.96	\$56.99	\$56.99	\$56.99	\$56.99	\$227.96	\$85.48	\$113.98	\$113.98	Amount		- 3 3 4	Page 3

General Fund Vendor name	Fountaindale Public Library District Bills Payables Report April 21, 2022	ibrary District Report 22 Invoice number	Account number	Page 3
Konica Minolt	Konica Minolta Business Solutions U.S.A., Inc. July 2020-June2024: Overage - 2/1/22-2/28/22	9008426011	1-4234-14	\$750.80
	July 2020-Oct 2024 : Maintenance - 2/1/22-2/28/22 March Contract: Overage - 2/15/22-3/1/22	9008426742 9008456791	1-4234-14 1-4234-14	\$58.87 \$0.57
	July 2020 - Oct 2024: Maintenance - 3/1/22-3/31/22	9008501556	1-4234-14	\$45.26
	July 2020 - June 2024: Overage - 3/1/22-3/31/22 Local History Room: Maintenance - 4/1/22-4/30/22	9008509227 9008509227	1-4234-14 1-4234-14	\$928.05 \$12.50
Konica Minolt	Konica Minolta Premier Finance	Subtotal for Vendor		\$1,796.05
	License Plate Sticker Maintenance - April 2022 Leased Equipment - April 2022	467489845 467963088 Subtotal for Vendor	1-4234-14 1-4234-14	\$15.66 \$1,627.69 <b>\$1.643.35</b>
Laura Didier	Mileage - 3/1/22-3/28/22	LD040122	1-4171-10	\$85.53
Leah D Moon	Program - Pointillism - 5/12/22	LDM051222	1-4571-24	\$150.00
: 1 )	Program - DIY Paper Flowers - 5/4/22	LDM051222 LDM050422 Subtotal for Vendor	1-4573-24 1-4573-24	\$130.00 \$180.00 \$330.00
P	Program - Colorful History: Little Black Dress - 5/10/22	LEG051022 Subtotal for Vendor	1-4571-24	\$300.00 \$300.00
Literacy DuPage	age			
	Program - Conversation ESL Group - 3/16/22 Program - Conversation ESL Group - 3/23/22	LD031622 LD032322	1-4571-24 1-4571-24	\$150.00 \$150.00
		LD033022 LD040622	1-4571-24 1-4571-24	\$150.00 \$150.00
	Program - Conversation ESL Group - 4/13/22 Program - Conversation ESL Group - 4/20/22	LD041322 LD042022	1-4571-24 1-4571-24	\$150.00 \$150.00
		LD042722 LD050422	1-4571-24 1-4571-24	\$150.00 \$150.00
	Program - Conversation ESL Group - 5/11/22	LD051122	1-4571-24	\$150.00

	Fountaindale Public Library Distric Bills Payables Report April 21, 2022	rary District sport 2		Page 33
General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amount
	Program - Conversation ESL Group - 5/18/22	LD051822 Subtotal for Vendor	1-4571-24	\$150.00 <b>\$1,500.00</b>
Lorena Y Carreno	eno			
	Program - Artesanias en Espanol - 4/26/22	LYC042622 Subtotal for Vendor	1-4571-24	\$200.00 \$200.00
Love on a Leash Inc. Progi	<b>sh Inc.</b> Program - Paws to Read - 5/14/22	LL051422	1-4572-20	\$100.00
Mango Languages	ages	Subtotal for Vendor		\$100.00
	Mango Conversations Subscription - 6/1/22-5/31/23	INV010124 Subtotal for Vendor	1-4521-26	\$5,466.30 <b>\$5,466.30</b>
Mattilee Hillman	an Refund - "The Dead Girls Club: a Novel"	MH5930	1-3310-10	\$15.52
Michael Hillbrand	and			\$10.0 <u>×</u>
	Refund - "Fury of a Demon"	MH6935 Subtotal for Vendor	1-3310-30	\$17.82 \$17.82
Michelle M. Nichols-Yehling	chols-Yehling			
	Program - Armchair Tour of the Universe - 5/17/22	MNY051722 Subtotal for Vendor	1-4571-24	\$125.00 <b>\$125.00</b>
Midwest Tape				
	Books - Juvenile World Languages	501777675	1-4526-26	\$128.65
	Music - Adult	501777662	1-4550-26	\$112.01
	Music - Adult	501806620	1-4550-26	\$15.23
	Music - Adult	501806624	1-4550-26	\$17.48
	Music - Adult	501806629	1-4550-26	\$28.96
	Music - Adult	501806632	1-4550-26	\$30.91
	Music - Adult	501832298	1-4550-26	\$15.23
	Music - Adult	501839986	1-4550-26	\$37.51
	Music - Adult	501839992	1-4550-26	\$36.61
	Music - Adult	501869618	1-4550-26	\$27.46
	Music - Adult	501904510	1-4550-26	\$161.00

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Music - Juvenile	Audiobooks - Juvenile	Audiobooks - Juvenile	Audiobooks -	Audiobooks -	Audiobooks -	Audiobooks - Adult	Audiobooks - Adult	Audiobooks - Adult	Audiobooks -	Audiobooks - Aduli	Audiobooks -	Audiobooks - Adult	Audiobooks - Adult	Audiobooks - Adult	Audiobooks - Adult	Audiobooks	Audiobooks - Adult	Audiobooks - Aduli	Audiobooks - ,	Audiobooks - ,	Audiobooks	Music - Adult	Music - Adult	Music - Adult	Vendor name Invoice description								
lle	Juvenile	Juvenile	- Juvenile	- Juvenile	- Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult	Adult				otion	
501903478	501904521	501870022	501806625	501777670	501904543	501870040	501839997	501777677	501904533	501904532	501904528	501904520	501904519	501904518	501904515	501870031	501870030	501870028	501869617	501869615	501839994	501839985	501839974	501806638	501806637	50177669	50177668	50177660	501904541	501904523	501904517	Invoice number	
1-4554-26	1-4553-26	1-4553-26	1-4553-26	1-4553-26	1-4551-29	1-4551-29	1-4551-29	1-4551-29	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4551-26	1-4550-29	1-4550-26	1-4550-26	Account number	
\$31.96	\$35.29	\$45.29	\$73.58	\$23.29	\$45.29	\$100.58	\$35.29	\$45.29	\$45.29	\$35.29	\$40.29	\$55.29	\$90.58	\$40.29	\$45.29	\$45.29	\$55.29	\$471.90	\$135.87	\$130.87	\$42.29	\$45.29	\$124.87	\$50.29	\$45.29	\$35.29	\$45.29	\$45.29	\$15.68	\$15.68	\$16.58	Amount	

		Aprii 21, 2022		
General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amount
	Music - Juvenile	501904530	1-4554-26	\$47.04
	DVD - Adult	501777661	1-4557-26	\$110.88
	DVD - Adult	501777664	1-4557-26	\$109.38
	DVD - Adult	501777665	1-4557-26	\$71.42
	DVD - Adult	501777666	1-4557-26	\$266.73
	DVD - Adult	501777671	1-4557-26	\$151.15
	DVD - Adult	501777672	1-4557-26	\$133.61
	DVD - Adult	501777673	1-4557-26	\$44.76
	DVD - Adult	501777674	1-4557-26	\$18.23
	DVD - Adult	501777676	1-4557-26	\$23.48
	DVD - Adult	501777680	1-4557-26	\$42.33
	DVD - Adult	501777681	1-4557-26	\$28.83
	DVD - Adult	501777682	1-4557-26	\$118.32
	DVD - Adult	501777683	1-4557-26	\$148.17
	DVD - Adult	501777684	1-4557-26	\$42.08
	DVD - Adult	501803627	1-4557-26	\$42.47
	DVD - Adult	501803628	1-4557-26	\$231.05
	DVD - Adult	501803629	1-4557-26	\$104.91
	DVD - Adult	501806621	1-4557-26	\$203.53
	DVD - Adult	501806622	1-4557-26	\$87.40
	DVD - Adult	501806623	1-4557-26	\$207.31
	DVD - Adult	501806626	1-4557-26	\$272.30
	DVD - Adult	501806627	1-4557-26	\$163.38
	DVD - Adult	501806628	1-4557-26	\$272.30
	DVD - Adult	501806631	1-4557-26	\$98.65
	DVD - Adult	501806633	1-4557-26	\$98.65
	DVD - Adult	501806639	1-4557-26	\$54.66
	DVD - Adult	501806650	1-4557-26	\$20.48
	DVD - Adult	501806655	1-4557-26	\$124.07
	DVD - Adult	501806656	1-4557-26	\$102.72
	DVD - Adult	501806657	1-4557-26	\$31.23
	DVD - Adult	501806668	1-4557-26	\$136.15

		General Fund
DVD - Adult DVD - Adult	8	
501832299 501832299 501839970 501839972 501839975 501839978 501839978 501839978 501839980 501839980 501839988 501839988 501839988 501839989 501839999 501839999 501839999 501839999 501839999 501839999 501870021 501870021 501870023 501870023 501870033 501870034	Invoice number	
1-4557-26 1-4557-26	Account number	
$\begin{array}{r} \$70.44\\\$77.98\\\$70.44\\\$71.4.17\\\$70.44\\\$77.98\\\$75.88\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$77.19\\\$759.83\\\$759.65\\\$77.19\\\$759.65\\\$77.19\\\$759.69\\\$559.19\\$	Amount	

Invoice number 501870036 501870039 501870042 501870042 501870043 5019004512 5019004512 5019004513 501904516 501904526 501904526 501904526 501904527 501904526 501904526 501904527 501904526 501904526 501904527 501904526 501904527 501904526 501904527 501904527 501904526 501904527 501904526 501904527 501904527 501904527 501904526	
	Account number 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-26 1-4557-29 1-4557-29 1-4557-29

ount number 157-29 157-29 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26 158-26	Invoice description     Invoice number     Account number       DVD - Adult     501870041     1-4557-29       DVD - Adult     501870046     1-4557-29       DVD - Adult     501904542     1-4557-29       DVD - Adult     501904542     1-4557-29       DVD - Adult     501904542     1-4557-29       DVD - Juvenile     501904542     1-4558-26       DVD - Juvenile     501806636     1-4558-26       DVD - Juvenile     501806636     1-4558-26       DVD - Juvenile     50180635     1-4558-26       DVD - Juvenile     50180636     1-4558-26       DVD - Juvenile     50180636     1-4558-26       DVD - Juvenile     50180635     1-4558-26       DVD - Juvenile     501870024     1-4558-26       DVD - Juvenile     501904529     1-4558-26       DVD - Juvenile     501904529     1-4558-26       DVD - Juvenile     501904529     1-4558-26       DVD - Juvenile     501904548     1-4558-26       DVD - Juvenile     501904545     1-4558-26       DVD - Juvenile
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	Fountaindale Public Library District Bills Payables Report April 21, 2022	rary District eport 2		Page 3
General Fund				
Vendor name	Invoice description	Invoice number	Account number	Amount
		Subtotal for Vendor		\$50,000.00
Peerless Network, Inc	vork, Inc.			
	Telephone & Internet - 3/15/22-4/14/22	507148	1-4312-14	\$1,169.63
	Telephone & Internet - 4/15/22-5/14/22	516314	1-4312-14	\$1,168.53
	Telephone & Internet - 3/15/22-4/14/22	507148	1-4314-14	\$1,968.00
	Telephone & Internet - 4/15/22-5/14/22	516314 Subtotal for Vendor	1-4314-14	\$1,968.00 \$6.274.16
Penworthy Company	ompany			
	Books - Juvenile Easy	0579872-IN Subtotal for Vendor	1-4546-26	\$1,150.10
PeopleFacts				
	New Hire Background Checks - March 2022	33754-032022 Subtotal for Vendor	1-4253-10	\$190.02 \$190.02
ProQuest LLC				
	HNP Chicago Tribune Origin Yrs & Global News 6/1/22-5/31/23 Fold3 Library Edition - 6/1/22-5/31/23	70728111 70728248 Subtotal for Vendor	1-4521-26 1-4521-26	\$17,044.93 \$2,443.11 <b>\$19,488.04</b>
R. Glenn York				
	Program - Gen Club - 23 & Me DNA Tests & Tools - 4/27/22	RGY042722 Subtotal for Vendor	1-4571-24	\$175.00 <b>\$175.00</b>
Reaching Acr	Reaching Across Illinois Library System (RAILS)			
	Illinois Library Laws & Rules & Serving Our Public 4.0 Books	7215-2122 Subtotal for Vendor	1-4711-10	\$225.00 \$225.00
				•
Progra S & S Worldwide. Inc.	Program - Dungeons & Dragons - 5/12/22 ride. Inc.	RG051222 Subtotal for Vendor	1-4573-24	\$75.00 <b>\$75.00</b>
	CSD - Faceted Acadic Cometones	IN1100058759	1_1353_00	V3 223
Salay you wanted		Subtotal for Vendor		\$33.64
	Mileage - 3/15/22-3/16/22	SS040122 Subtotal for Vendor	1-4171-10	\$30.71 <b>\$30.71</b>

	April 21, 2022	N		
Vendor name	Invoice description	Invoice number	Account number	Amount
Scholastic Inc.				
	Scholastic Teachables Subscription - 6/5/22-6/4/23	37154682 Subtotal for Vendor	1-4521-26	\$1,234.00 <b>\$1,234.00</b>
Sebert Landscaping Inc	aping Inc.			
	Lawn Maintenance - April 2022	238084 Subtotal for Vendor	1-4392-30	\$1,580.00 <b>\$1,580.00</b>
Shaw Media				
	Comm 2022 Bolingbrook Chamber Spring Newsletter Ad	1968932 Subtotal for Vendor	1-4731-10	\$640.00 \$640.00
Showcases				
	Collections - various DVD Cases Collections - Unbreakable Jewel Cases	323095 323105	1-4371-12 1-4371-12	\$109.50 \$317.52
	Collections - Amaray II Black DVD Cases	323116	1-4371-12	\$495.72
Susan K Maddox	lox	Subtotal for Vendor		\$982.80
	Program - Cooking Demo w/ Chef Maddox - 5/19/22	SKM051922	1-4571-24	\$350.00
Taste of Home		Subtotal for Vendor		\$350.00
	Books - Adult Non-Fiction	01058 Subtotal for Vendor	1-4541-26	\$35.98
Terryberry				
	Consalvo 15 Year Recognition Item	L02755	1-4153-10	\$189.84
	Bennett 10 Year Recognition Item	L11868 Subtotal for Vendor	1-4153-10	\$118.61
The Shop Bolingbrook	ngbrook			
	Buisness Cards - 8 FPLD Staff Members	47369	1-4351-10	\$320.00
Theatre-on-the		Subtotal for Vendor		\$320.00
Ada	Ads - Annie JR 3/25-3/27 & Drowsy Chaperone 4/1-4/3	220405	1-4731-10	\$600.00
-	-	Subtotal for Vendor		\$600.00
Titan Image Group, Inc Commu	roup, Inc Communications - Summer 2022 Newsletter Paper Stock	58830	1-4256-10	\$6,650.00

Fountaindale Public Library District Bills Payables Report April 21, 2022     General Fund   Invoice description   Invoice numb     Vendor name   Invoice description   Invoice numb     Today's Business Solutions, Inc.   Subtotal for V     Annual Simplescan & Vivid Pix - 6/1/22-5/31/23   13010     Subtotal for V   Subtotal for V	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Account number 1-4234-14	Page 4
Annual Simplescan & Vivid Pix - 6/1/22-5/31/23	13010	1-4234-14	\$855.00
Todd Bremner	Subtotal for Vendor		<b>\$855.00</b>
Tracelor II D	TB051822 Subtotal for Vendor	1-4571-27	\$150.00 <b>\$150.00</b>
ו ressier בבר	444213	1-4241-10	\$252.00
Legal Expense - Attorney - March 2022	Subtotal for Vendor		<b>\$252.00</b>
Ulster Historical Foundation Program - Irish Genealogy Workshop - 3/28/22 Program - Irish Genealogy Workshop - 3/29/22	UHF032822 UHF032922 Subtotal for Vendor	1-4571-24 1-4571-24	\$750.00 \$750.00 <b>\$1,500.00</b>
Unique Management Services, Inc. Collection Expense - March 2022 New Mover Postcards - March 2022	6099550 610050 Subtotal for Vendor	1-4245-10 1-4256-10	\$482.65 \$540.00
US - Yellow Pages	2489870-45-02	1-4731-10	\$259.00
Quarterly Listing -3/16/22-6/14/22	Subtotal for Vendor		<b>\$259.00</b>
USCutter	100133107	1-4371-27	\$531.89
Studio - Various Vinyl Supplies	Subtotal for Vendor		\$531.89
Vanguard Energy Services, LLC	G404408040622	1-4322-30	\$2,934.95
Gas Service - 3/1/22-3/31/22	Subtotal for Vendor		<b>\$2,934.95</b>
Verizon Wireless	9902047810	1-4311-14	\$539.89
Telephone - 2/17/22-3/16/22	Subtotal for Vendor		<b>\$539.89</b>
Very Smart People Program - Be Safe Online - 4/27/22	VSP042722	1-4571-24	\$200.00

General Fund				
<u>Vendor name</u>	Invoice description	Invoice number	Account number	Amount
		Subtotal for Vendor		\$200.00
Warehouse Direct	rect			
	District Inventory Restock - March 2022	5210210-0	1-4351-10	\$602.81
	District Inventory Restock - March 2022 - Paper	5211978-0	1-4351-10	\$66.49
	ATSD - Water Bottles	5198299-0	1-4353-24	\$63.78
	District Inventory Restock - March 2022	5210210-0	1-4371-10	\$54.61
	HR - FPLD Apparel	5130939-0	1-4711-10	\$767.77
	HR - FPLD Apparel	5190843-0	1-4711-10	\$236.92
		Subtotal for Vendor		\$1,792.38
World Book, Inc.	nc.			2
	Online Databases	0001635647	1-4521-26	\$6,140.00
		Subtotal for Vendor		\$6,140.00
	Refund - "A History of Ghosts"	YF6941	1-3310-10	\$26.00
		Subtotal for Vendor		\$26.00
			<b>Totals for Fund 1</b>	\$297,186.37

	0442299 8-4211-30	Subtotal for Vendor		40849 8-4211-30	41164 8-4211-30	41027 8-4215-30 \$6	41110 8-4215-30 Subtotal for Vendor	Replacements Water Elements 0000036025 8-4211-30
W03130112   8-4357-30     Subtotal for Vendor	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4211-30     4041835   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     Subtotal for Vendor   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A128-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4211-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     40849   8-4211-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4211-30     40849   8-4211-30     41164   8-4211-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4211-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4211-30     40849   8-4211-30     41027   8-4215-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4211-30     4041835   8-4357-30     Subtotal for Vendor   8-4211-30     40849   8-4211-30     41027   8-4211-30     41110   8-4215-30     Subtotal for Vendor   8-4215-30
W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4211-30     4041835   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     4042299   8-4211-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     40849   8-4211-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     A129-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4211-30     40849   8-4211-30     41164   8-4211-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A126-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4211-30     4042299   8-4357-30     4041835   8-4357-30     Subtotal for Vendor   8-4357-30     4041835   8-4357-30     4041835   8-4211-30     40849   8-4211-30     41164   8-4211-30     41027   8-4215-30	W03130112   8-4357-30     Subtotal for Vendor   8-4357-30     W1463535   8-4357-30     Subtotal for Vendor   8-4357-30     A120-2122   8-4357-30     A124-2122   8-4357-30     A129-2122   8-4357-30     A129-2122   8-4357-30     Subtotal for Vendor   8-4357-30     Subtotal for Vendor   8-4211-30     4041835   8-4357-30     Subtotal for Vendor   8-4211-30     40849   8-4211-30     41027   8-4211-30     41110   8-4215-30     Subtotal for Vendor   8-4215-30
W1463535 8-4357-30 Subtotal for Vendor A120-2122 8-4357-30 A124-2122 8-4357-30 A126-2122 8-4357-30 A129-2122 8-4357-30 Subtotal for Vendor	Diesel Fuel - 3/30/22W14635358-4357-30Ight Meter, Filter Cartridge, Mouse Pad vers tock - February 2022 g Kit, Butane Fuel, Heat Shrink TubingA120-2122 A124-2122 A126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30 8-4357-30	Diesel Fuel - 3/30/22   W1463535   8-4357-30     Ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   4041835   8-4357-30	Diesel Fuel - 3/30/22W1463535 Subtotal for Vendor8-4357-30 Subtotal for Vendoright Meter, Filter Cartridge, Mouse Pad vers tock - February 2022 g Kit, Butane Fuel, Heat Shrink Tubing Door Hold Openers Door CloserA120-2122 A126-2122 A126-2122 Subtotal for Vendor8-4357-30 8-4357-30 8-4357-30 8-4357-30 8-4357-30	Diesel Fuel - 3/30/22W14635358-4357-30ight Meter, Filter Cartridge, Mouse Pad /ers tock - February 2022 g Kit, Butane Fuel, Heat Shrink Tubing Door Hold OpenersA120-2122 A126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30 8-4357-30 8-4357-30 8-4357-30 8-4357-30Door Closer4042299 4041835 Subtotal for Vendor8-4211-30 8-4357-30	Diesel Fuel - 3/30/22   W1463535   8-4357-30     ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A120-2122   8-4357-30     tock - February 2022   A124-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30	Diesel Fuel - 3/30/22   W1463535   8-4357-30     Ight Meter, Filter Cartridge, Mouse Pad /ers   A120-2122   8-4357-30     Icock - February 2022 g Kit, Butane Fuel, Heat Shrink Tubing   A126-2122 A126-2122   8-4357-30 8-4357-30     Door Hold Openers Door Closer   A042299 4041835   8-4211-30     1st Floor Family Washroom - 3/15/22 LL Carpet Shampoo & Extraction - 3/18/22   40849 41164   8-4211-30	Diesel Fuel - 3/30/22   W1463535   8-4357-30     ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     icrs   A120-2122   8-4357-30     tock - February 2022   A124-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   A042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     April 2022   8-4215-30   8-4215-30	Diesel Fuel - 3/30/22   W1463535   8-4357-30     ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     vers   A120-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   A042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     4110   8-4211-30   8-4211-30     Subtotal for Vendor   8-4211-30   8-4211-30     Subtotal for Vendor   8-4211-30   8-4211-30
A120-2122 A124-2122 A126-2122 A126-2122 A129-2122 B-4357-30 Subtotal for Vendor	Ight Meter, Filter Cartridge, Mouse PadA120-21228-4357-30/ersA124-21228-4357-30tock - February 2022A126-21228-4357-30g Kit, Butane Fuel, Heat Shrink TubingA129-21228-4357-30Subtotal for VendorSubtotal for VendorSubtotal for Vendor	Ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   Subtotal for Vendor   8-4211-30     Door Cheer   4041835   8-4357-30	ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   Subtotal for Vendor   8-4357-30	Ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   4041835   8-4357-30     Subtotal for Vendor   8-4357-30	Ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30	ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A124-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   A042299   8-4211-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30	Ight Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A124-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   A042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     April 2022   8-4211-30   8-4211-30	ight Meter, Filter Cartridge, Mouse Pad / Pers   A120-2122   8-4357-30     tock - February 2022   A124-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing Door Hold Openers   A129-2122   8-4357-30     Door Closer   4042299   8-4211-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     April 2022   8-4211-30   8-4211-30     Subtotal for Vendor   8-4215-30   8-4215-30
A120-2122 8-4357-30 \$ A124-2122 8-4357-30 A126-2122 8-4357-30 A129-2122 8-4357-30 Subtotal for Vendor \$	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30   \$     /ers   A124-2122   8-4357-30   \$     tock - February 2022   A126-2122   8-4357-30   \$     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30   \$     g Kit, Butane Fuel, Heat Shrink Tubing   Subtotal for Vendor   \$	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   4041835   8-4357-30	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   4041835   8-4357-30     Subtotal for Vendor   Subtotal for Vendor	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4357-30     Door Closer   Subtotal for Vendor   8-4357-30     Subtotal for Vendor   4041835   8-4357-30     Loopeners   Subtotal for Vendor   8-4357-30	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     /ors   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   A042299   8-4211-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     /tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   4164   8-4211-30	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     vers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4211-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     April 2022   8-4215-30   8-4215-30	ght Meter, Filter Cartridge, Mouse Pad   A120-2122   8-4357-30     /ers   A124-2122   8-4357-30     tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   4042299   8-4357-30     Door Closer   4041835   8-4357-30     1st Floor Family Washroom - 3/15/22   40849   8-4211-30     LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     April 2022   8-4215-30   8-4215-30     er - April 2022   Subtotal for Vendor   8-4215-30
A126-2122 8-4357-30 A129-2122 8-4357-30 Subtotal for Vendor \$	tock - February 2022 A126-2122 8-4357-30 g Kit, Butane Fuel, Heat Shrink Tubing A129-2122 8-4357-30 Subtotal for Vendor \$	tock - February 2022   A126-2122   8-4357-30     g Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Door Hold Openers   Subtotal for Vendor	tock - February 2022A126-21228-4357-30g Kit, Butane Fuel, Heat Shrink TubingA129-21228-4357-30Door Hold Openers40422998-4211-30Door Closer40418358-4357-30Subtotal for VendorSubtotal for Vendor	set Restock - February 2022 oldering Kit, Butane Fuel, Heat Shrink TubingA126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30s, LLC uilding Door Hold Openers uilding Door Closer4042299 4041835 Subtotal for Vendor8-4211-30 8-4357-30	set Restock - February 2022 oldering Kit, Butane Fuel, Heat Shrink TubingA126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30s, LLC uilding Door Hold Openers uilding Door Closer4042299 4041835 Subtotal for Vendor8-4211-30 8-4357-30aning - 1st Floor Family Washroom - 3/15/22408498-4211-30	set Restock - February 2022 oldering Kit, Butane Fuel, Heat Shrink TubingA126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30s, LLC uilding Door Hold Openers uilding Door Closer4042299 4041835 Subtotal for Vendor8-4211-30 8-4357-30aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/2240849 41648-4211-30	set Restock - February 2022   A126-2122   8-4357-30     oldering Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     s, LC   Subtotal for Vendor   8-4357-30     uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     uilding Door Closer   4041835   8-4211-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     ervice - April 2022   41027   8-4215-30	Set Restock - February 2022 oldering Kit, Butane Fuel, Heat Shrink Tubing uilding Door Hold Openers uilding Door CloserA126-2122 A129-2122 Subtotal for Vendor8-4357-30 8-4357-30 8-4357-30uilding Door Closer uilding Door Closer4042299 4041835 Subtotal for Vendor8-4211-30 8-4357-30aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/22 ervice - April 202240849 41027 41108-4211-30 8-4215-30 8-4215-30ay Porter - April 2022 Subtotal for Vendor8-4215-30 8-4215-308-4215-30 8-4215-30
eat Shrink Tubing A129-2122 8-4357-30 \$Subtotal for Vendor	g Kit, Butane Fuel, Heat Shrink Tubing A129-2122 8-4357-30 Subtotal for Vendor \$	g Kit, Butane Fuel, Heat Shrink Tubing A129-2122 8-4357-30 Subtotal for Vendor Door Hold Openers 4042299 8-4211-30	g Kit, Butane Fuel, Heat Shrink Tubing Subtotal for Vendor Door Hold Openers Door Closer Subtotal for Vendor Subtotal for Vendor	oldering Kit, Butane Fuel, Heat Shrink TubingA129-21228-4357-30Subtotal for VendorSubtotal for Vendors, LC40422998-4211-30uilding Door Hold Openers40418358-4211-30uilding Door CloserSubtotal for Vendor8-4357-30	oldering Kit, Butane Fuel, Heat Shrink Tubing   A129-2122   8-4357-30     Subtotal for Vendor   Subtotal for Vendor     s, LLC   4042299   8-4211-30     uilding Door Hold Openers   4041835   8-4357-30     uilding Door Closer   4041835   8-4357-30     uilding - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30	oldering Kit, Butane Fuel, Heat Shrink TubingA129-21228-4357-30Subtotal for VendorSubtotal for Vendors, LLC40422998-4211-30uilding Door Hold Openers40422998-4211-30uilding Door Closer40418358-4357-30uilding - 1st Floor Family Washroom - 3/15/22408498-4211-30aning - LL Carpet Shampoo & Extraction - 3/18/2241648-4211-30	oldering Kit, Butane Fuel, Heat Shrink TubingA129-2122 Subtotal for Vendor8-4357-30 Subtotal for Vendors, LCSubtotal for Vendor8-4211-30 40422998-4211-30 8-4357-30uilding Door Hold Openers uilding Door Closer4042299 40418358-4211-30 8-4357-30uilding Door Closer4042299 40418358-4211-30 8-4357-30aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/22 4102740849 410278-4211-30 8-4211-30	oldering Kit, Butane Fuel, Heat Shrink TubingA129-2122 Subtotal for Vendor8-4357-30 Subtotal for Vendors, LCSubtotal for Vendor4042299 40418358-4211-30 8-4357-30uilding Door Closer4042299 40418358-4211-30 8-4357-30aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/22 ervice - April 202240849 41027 410278-4211-30 8-4215-30 8-4215-30ay Porter - April 2022 Subtotal for Vendor4110 Subtotal for Vendor8-4215-30 8-4215-30
		Door Hold Openers 4042299 8-4211-30	Door Hold Openers     4042299     8-4211-30       Door Closer     4041835     8-4357-30       Subtotal for Vendor     Subtotal for Vendor	<b>Instable Series Series Series Series Series Series Series Series Series Subtotal for Vendor Series </b>	s, LLC   4042299   8-4211-30     uilding Door Hold Openers   4041835   8-4357-30     uilding Door Closer   Subtotal for Vendor     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30	is, LLC   4042299   8-4211-30     uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     uilding Door Closer   Subtotal for Vendor   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30	s, LLC   uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     uilding Door Closer   2ubtotal for Vendor   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   8-4215-30	is, LLC   uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   4110   8-4215-30     ay Porter - April 2022   5ubtotal for Vendor   8-4215-30
uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     uilding Door Closer   Subtotal for Vendor   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   8-4215-30     ay Porter - April 2022   41110   8-4215-30     J Contractors, Inc   0000036025   8-4211-30     Iot Water Heater & Replacements Water Elements   0000036025   8-4211-30	unding Door Croser   404 1635   6-4357 - 30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41164   8-4211-30     ay Porter - April 2022   41110   8-4215-30     J Contractors, Inc   Subtotal for Vendor   8-4211-30     Iot Water Heater & Replacements Water Elements   0000036025   8-4211-30	aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   4215-30     ay Porter - April 2022   41110   8-4215-30 <b>J Contractors, Inc</b> Subtotal for Vendor   8-4211-30     Iot Water Heater & Replacements Water Elements   0000036025   8-4211-30	8-4211-30 8-4211-30 8-4215-30 8-4215-30 () (al for Vendor (al for Vendor (al for Vendor) (al for Vendor)	Shampoo & Extraction - 3/18/22   41164   8-4211-30     41027   41027   8-4215-30     22   41110   8-4215-30     22   Subtotal for Vendor   8-4215-30     Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   Subtotal for Vendor   9-4211-30	41027 8-4215-30 22 41110 8-4215-30 Subtotal for Vendor Replacements Water Elements 0000036025 8-4211-30 Subtotal for Vendor	41110 8-4215-30   Subtotal for Vendor Subtotal for Vendor	Replacements Water Elements 0000036025 8-4211-30	Vendor
uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     ervice - April 2022   41064   8-4211-30     ay Porter - April 2022   41027   8-4215-30     ay Porter - April 2022   41027   8-4215-30     bott Water Heater & Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   8-4211-30	Juilding Door Closer404 16356-4-357 - 30aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/22 ervice - April 2022 ay Porter - April 202240849 41164 41027 41110 Subtotal for Vendor8-4211-30 8-4215-30 8-4215-30 8-4215-30 <b>J Contractors, Inc</b> lot Water Heater & Replacements Water Elements Subtotal for Vendor0000036025 Subtotal for Vendor8-4211-30 8-4215-30 8-4215-30	aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   8-4215-30     ay Porter - April 2022   41110   8-4215-30     g Contractors, Inc   Subtotal for Vendor   8-4211-30     lot Water Heater & Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   8-4211-30   9	amily Washroom - 3/15/22   40849   8-4211-30     Shampoo & Extraction - 3/18/22   41164   8-4211-30     22   41027   8-4215-30     22   41110   8-4215-30     Subtotal for Vendor   8-4211-30     Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor	Shampoo & Extraction - 3/18/22   41164   8-4211-30     41027   41027   8-4215-30     22   41110   8-4215-30     22   5ubtotal for Vendor   8-4215-30     Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor	22   41027   8-4215-30     22   41110   8-4215-30     Subtotal for Vendor     Replacements Water Elements     0000036025   8-4211-30     Subtotal for Vendor	22   41110   8-4215-30     Subtotal for Vendor   Subtotal for Vendor     Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   Subtotal for Vendor	Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor	Vendor
uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     arvice - April 2022   41164   8-4215-30     ay Porter - April 2022   4110   8-4215-30     ay Porter - April 2022   41027   8-4215-30     J Contractors, Inc   0000036025   8-4211-30     Iot Water Heater & Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   8-4211-30	Autoring Door Closer     404 rosp subtration     404 rosp subtration     6-4357-30       aning - 1st Floor Family Washroom - 3/15/22 aning - LL Carpet Shampoo & Extraction - 3/18/22     40849     8-4211-30       ervice - April 2022     41164     8-4211-30       avy Porter - April 2022     41110     8-4215-30       ay Porter - April 2022     5000036025     8-4211-30 <b>J Contractors, Inc</b> 0000036025     8-4211-30       Iot Water Heater & Replacements     0000036025     8-4211-30       Iot Water Heater & Replacements     0000036025     8-4211-30       Subtotal for Vendor     8405595152     8-4215-30       stock - April 2022     8405602145     8-4215-30	aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   8-4215-30     ay Porter - April 2022   4110   8-4215-30     g Contractors, Inc   Subtotal for Vendor   8-4211-30     lot Water Heater & Replacements Water Elements   0000036025   8-4211-30     lot Water Heater & Replacements   8405595152   8-4215-30     stock - April 2022   8405602145   8-4215-30	amily Washroom - 3/15/22   40849   8-4211-30     Shampoo & Extraction - 3/18/22   41164   8-4211-30     22   41027   8-4215-30     22   41110   8-4215-30     22   5 Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30     8405595152   8-4215-30	Shampoo & Extraction - 3/18/22   41164   8-4211-30     22   41027   8-4215-30     22   41110   8-4215-30     22   5 Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30	22   41027   8-4215-30     22   41110   8-4215-30     Subtotal for Vendor     Replacements Water Elements     0000036025   8-4211-30     Subtotal for Vendor   8-4215-30     S Replacements   8405595152   8-4215-30     8405505152   8-4215-30	22   41110   8-4215-30     Subtotal for Vendor   Subtotal for Vendor     Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30     8405502145   8-4215-30	Replacements Water Elements     0000036025     8-4211-30       Subtotal for Vendor     Subtotal for Vendor	8405595152 8-4215-30 8405602145 8-4215-30
uilding Door Hold Openers   4042299   8-4211-30     uilding Door Closer   4041835   8-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4357-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   40849   8-4211-30     arvice - April 2022   4184   8-4211-30     av Porter - April 2022   41164   8-4211-30     g Contractors, Inc   41110   8-4215-30     lot Water Heater & Replacements Water Elements   0000036025   8-4211-30     lot Water Heater & Replacements   0000036025   8-4211-30     sstock - April 2022   8405595152   8-4215-30     iye Wash Replacement Cartridges   8405602145   8-4215-30     subtotal for Vendor   8-4215-30   9     Subtotal for Vendor   8-4215-30   9     systex - April 2022   8-4215-30   9     systematic - April 2022   8-4215-30   9	aning - 1st Floor Family Washroom - 3/15/22   404 1635   6-4357-30     aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     arvice - April 2022   41164   8-4211-30     av Porter - April 2022   4110   8-4215-30     g Contractors, Inc   3/15/22   41110     lot Water Heater & Replacements   000036025   8-4211-30     lot Water Heater & Replacements   000036025   8-4211-30     stock - April 2022   8405595152   8-4215-30     ye Wash Replacement Cartridges   8405602145   8-4215-30     Subtotal for Vendor   8405619501   8-4215-30	aning - 1st Floor Family Washroom - 3/15/22   40849   8-4211-30     aning - LL Carpet Shampoo & Extraction - 3/18/22   41164   8-4211-30     ervice - April 2022   41027   8-4215-30     ay Porter - April 2022   41110   8-4215-30 <b>J Contractors, Inc</b> 0000036025   8-4211-30     Iot Water Heater & Replacements Water Elements   0000036025   8-4211-30     stock - April 2022   8405595152   8-4215-30     stock - April 2022   8405602145   8-4215-30     ye Wash Replacement Cartridges   8405619501   8-4215-30     Subtotal for Vendor   8405619501   8-4215-30	amily Washroom - 3/15/22   40849   8-4211-30     Shampoo & Extraction - 3/18/22   41164   8-4211-30     22   41027   8-4215-30     22   41110   8-4215-30     22   5 Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30     s Replacements   8405602145   8-4215-30     s Replacements   8405602145   8-4215-30     s Replacements   8405602145   8-4215-30     s Replacements   8405602145   8-4215-30     s Subtotal for Vendor   8-4215-30   9-4215-30	Shampoo & Extraction - 3/18/22   41164   8-4211-30     22   41027   8-4215-30     22   41110   8-4215-30     22   2000036025   8-4211-30     Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30     nent Cartridges   8405619501   8-4215-30     Subtotal for Vendor   8405619501   8-4215-30	22   41027   8-4215-30     22   41110   8-4215-30     Subtotal for Vendor     Replacements Water Elements     0000036025   8-4211-30     Subtotal for Vendor   8-4215-30     s Replacements   8405595152   8-4215-30     nent Cartridges   8405602145   8-4215-30     Subtotal for Vendor   8-4215-30   9-4215-30     Subtotal for Vendor   8-4215-30   9-4215-30	22   41110   8-4215-30     Subtotal for Vendor   Subtotal for Vendor     Replacements Water Elements   0000036025   8-4211-30     S Replacements   8405595152   8-4215-30     nent Cartridges   8405619501   8-4215-30     S ubtotal for Vendor   8405619501   8-4215-30	Replacements Water Elements   0000036025   8-4211-30     Subtotal for Vendor   Subtotal for Vendor     s Replacements   8405595152   8-4215-30     nent Cartridges   8405619501   8-4215-30     Subtotal for Vendor   Subtotal for Vendor	Subtotal for Vendor 8405595152 8-4215-30 8405619501 8-4215-30 Subtotal for Vendor

3

Building Project Fund     Vendor name   Invoice description     Weekly Mat Service - 3/17/22   4113775819     8-4215-30   \$35.97
Invoice description Account number Account number Amo Weekly Mat Service - 3/17/22 4113775819 8-4215-30
4113775819 8-4215-30
4115169764 8-4215-30
Weekly Mat Service - 4/7/22 4115812287 8-4215-30 \$35.97
Vendor
Culligan Bolingbrook, IL
Solar Salt Delivery - March 2022 0131148 8-4215-30 \$169.39
Subtotal for Vendor \$169.39
LFC
8-4215-30
First Bankcard
Building - Motor Repair Freight P7810-APR22 8-4211-30 \$168.85
ating Elements P7810-APR22 8-4357-30
Building - First Aid Blood Pressure Monitor P7810-APR22 8-4357-30 \$352.69
8-4357-30
Gravbar Subtotal for Vendor \$1,410.06
Building - Hubbell Sensors & Light Bulbs 9326008787 8-4357-30 \$554.36
Building - Various Light Bulbs 9326048200 8-4357-30 \$198.68
Building - LED Light Bulbs 9326109981 8-4357-30 \$119.52
Building - LED Light Bulbs 9326109982 8-4357-30 \$80.64
Building - Hubbell Occupancy Sensor 9326133003 8-4357-30 \$99.55
Building - LED Spot Bulbs 9326241929 8-4357-30 \$53.25
Subtotal for Vendor \$1,106.00
8-4215-30
Otis Elevator Company
rm Inspection - 4/13/22 CYS24557001 8-4211-30
B I Kitha ha Blimhing & Basting
R. J. Kunn Inc. Flumbing & Heating

Page 44

## **Building Project Fund**

District Inventory Restock- March - Backordered Spoons5182589-38-4357-30Building Inventory Restock - February 20225195739-08-4357-30Building - Floor Scrubber Tennant Squeegee Assembly5203972-08-4357-30District Inventory Restock - March 20225210210-08-4357-30District Inventory Restock - March 2022Subtotal for Vendor	Trane U.S. Inc.   Subtotal for Vendor     Building - Diagnose Chiller VFD Alarm   312478228   8-4211-30     Warehouse Direct   Subtotal for Vendor	Bldg Maint Sewer Line Rodding 3rd FI Womens Restrooms   0000040531   8-4211-30     Tee Jay Service Company, Inc.   Subtotal for Vendor     Outer Sliding Door Service Call - 3/25/22   187555   8-4211-30	Vendor name Invoice description Account number
7-30 \$34.66 7-30 \$1,592.58 7-30 \$598.50 7-30 \$140.57 7-30 <b>\$2,366.31</b>	<b>\$1,114.60</b> 1-30 <b>\$1,440.00</b> <b>\$1,440.00</b>	1-30 \$487.00 <b>\$487.00</b> 1-30 \$1,114.60	Int number <u>Amount</u>

Jennie Nguyen/Finance Manager Å

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**Grand Total** 

\$320,355.35

### Fountaindale Public Library District Board Reimbursements

March 2022

Payee Name	Description	Payment Date	Account Number	Payment Amount
Kathryn Spindel	Spindel Guests 2022 VVEEF Dinner Auction	3/18/2022	1-3616-10	\$60.00
Robert A. Kalnicky	Kalnicky Guests 2022 VVEEF Dinner Auction	3/18/2022	1-3616-10	\$60.00
			i i i i i i i i i i i i i i i i i i i	\$120.00

March 2022 Monthly Board Report Paul Mills

### **Director**

### Pinnacle Library Cooperative (PLC)

Our consortium, PLC, continues its work to join Find More Illinois, a project of our regional library system (RAILS), to enhance interlibrary loan services in our state and, potentially, bibliographic records down the road. Matt Hammermeister, our ILS (Integrated Library System) Manager for PLC, is working with RAILS staff to integrate us with the Find More Illinois software.

PLC is also doing strategic planning with Amanda Standerfer, the consultant who is working with us.

### RAILS Consortia Committee LLSAP Sustainability Working Group Update

As a quick refresher on the rather long group name in the title of this section, I thought it would be helpful to review the committee and the working group.

The RAILS (Reaching Across Illinois Library System) Consortia Committee is charged with investigating and recommending ways to improve and increase consortial services in Illinois, particularly among member libraries in RAILS, to provide the best library services to Illinois residents at the best value. The LLSAP (Local Library System Automation Plan – an Illinois-specific term for consortia) Sustainability Working Group is charged with creating a plan to ensure RAILS LLSAPs are financially self-sustaining and a plan to support capital investment in LLSAPs.

The working group began this year discussing what a statewide ILS might look like. RAILS reached out to three consultants to provide proposals to examine this concept. In addition to fiscal and technological considerations, there are service and governance issues to consider as well. It should be a robust conversation.

The working group also discussed ways to standardize data collection from the LLSAPs.

I currently serve as Chair of the RAILS Consortia Committee and of the LLSAP Sustainability Working Group.

### Deputy Director (Nancy Korczak)

During the month of March the Public Services Departments were able to bring back some of our long-standing annual programs. On March 12th our Tinker Troupe hosted the Maker Faire, patrons had the opportunity to learn more about the Studio's maker machines, explore our STEAM Kits and program small robots. It was great to see how much interest our patrons have in STEAM activities. ATSD Manager, Debra was able to partner with the Plainfield Public Library to host Genealogy Day, although this year it was spread over two days to give attendees enough time to go offsite for lunch. Patrons were very enthusiastic to attend and grateful that the recordings were available for 5 days after the program on our youtube channel.

Finally, the month closed with CSD hosting some great activities for Spring Break, they once again focused on STEAM themes. Traffic in the Children's Department during this time was closer to 2019 numbers and staff were happy to see so many families visiting and engaging in the planned activities.

### From Amina Ali's report

### **Circulation Services**

During the month of March we are starting to work on projects for the Spring such as the STEAMbox inventory, which I went over with Brett from Collection Services and Ann from Circulation. LACONI Programming committee met a couple of times this month in the hopes of putting together a program sometime at the end of April. Circulation also interviewed and hired a new Aide this month. We look forward to having Lennon a part of the Circulation family! License plate stickers have been going well. We aren't even halfway through the year and have to order more 2023 stickers! It's been a great service that patrons have really appreciated. PIRC also met this month to discuss Find More Illinois and how it will fit into our ILS and consortium. We still have a long way until Find More is a part of Pinnacle.

### Kate, Assistant Manager

In the month of March, we created 82 license plate stickers. As usual, we always see an uptick at the end of the month for stickers.

I attended the PIRC Meeting via Zoom on March 2nd. We discussed at length long overdue items and damaged items so all of PIRC is on the same page.

The Vega Task Force met on March 23rd and discussed new features that have been added such as ISBN and UPC searching and searching for "New materials". We continue to receive feedback from staff and will meet again on April 6th.

### Danny, Associate Manager

March 2022 was slightly busier for the circulation aide team. We lost one aide in the beginning of the month and had about 9,163 more returns than in February. Even though down an aide, we were still able to have a twenty-four-hour turnaround time for items being shelved and were still able to work on shelf reading.

From the 1,213 pages we had for the Pick List, our Circulation Aides searched for 6,781 holds. We sent out 291 bins through RAILS. A total of 49,139 items were returned through our AMH in the month of March.

### **Circulation Statistics**

Drive Up Statistics	
Total Visits	Previous Month
(March 2022)	(February 2022)
729	775

### From Tana Petrov's report

### Outreach Services

In March, Outreach and Circ Departments collaborated with White Oak Public Library District and Valley View School District on issuing more than 300 Student Success library cards for students new to VVSD. We are expecting the library cards to be picked up and distributed to the proper schools.

While the Bookmobile was in repair for a faulty engine switch, Outreach staff utilized the Library Express Van for our community stops and brought carts of materials inside the schools for our visits. The Outreach staff has been flexible and accommodating with changes to our normal procedures.

During March, Outreach staff performed many tasks and activities:

- Booktalks, storytimes and puppet shows to our littlest patrons and students
- Programming to senior patrons, such as book club books and discussion materials and old Hollywood
- Bookmobile and Library Express Van visits to schools and community
- Collecting materials from the remote book drops
- Home-Delivery Services
- Shelving materials
- Taking the outreach vehicles to various locations for repair services
- Answering patrons' phone calls and providing reference and readers' advisory

### Services for Seniors

**From Sarah's report:** "One of my favorite projects this month has been the Blue Book Display at Heritage Woods. We have had 10 people check out books so far. Approximately 60 books have been set aside for this project and 30 books have been checked out. We will be doing this one more time bringing the blue books. Sometime in the next month we will decide on a winner of the prize basket of blue items."

### **Services for Preschools**

### From Laura's report:

• Laura worked on putting together preschool kits for all of the preschools in Bolingbrook, using the weeded Storytime Collection from Children's Department

• Laura facilitated St. Dominic art teacher Sarah Sipll's offer to provide her students' underwater artwork to display in our Children's Dept display cases during the Summer Adventure program (June and July) to match our Oceans of Possibilities theme.

### From Melissa's report:

"On 3/30, I did a storytime for the preschoolers at Good Shepherd Head Start. My theme was "weather." I only read to 1 class because everyone else was off for spring break. We discussed different types of weather. I did a puppet show called, The North Wind and the Sun. I read What's the Weather by Shelley Rotner, Soaked by Abi Cushman, Hello Sun! by Dale Ann Dodds and What Will the Weather Be Like Today? by Paul Rogers. The kids loved the song, <u>Singin' in the Rain</u> by Carole Peterson. They were laughing as we did the silly motions. Afterwards, I played <u>The Freeze</u> by Carole Peterson. The kids were laughing at how crazy my freeze poses were. For our final activity, I did 2 rhymes using the flannel board. After storytime one little girl asked me if I was going to bring puppets and music and books next time because, "That was fun!" I told her I absolutely would and I'm glad she had fun!"

### From Cindy's report:

- This month I featured 3 authors and talked about finding a book at the library and how you need to know the author's last name. I featured Bob Shea, Kate DiCamillo and Brian Selznick.
- Stocked my display in CSD with their books and made sign in Library Aware for the display
- Lots of in house stats helping kids find books on the floor and also answering emailed questions from teachers
- Went to the board meeting on Thursday, March 17th for my 15 year recognition. Tana wrote a lot about me for the President to read and made me feel very proud of my accomplishments

### **Volunteer Hours**

Six volunteers provided 10.5 volunteer hours assisting Children Services staff for programs.

### **Special Projects/ Activities**

• Maker Faire Event - Melissa



 Joe and Carolyn put colored shelf markers on the Bookmobile shelves: green/adults, blue/juvenile, and red/Spanish to help identify the areas for patrons.

### **Patron Interaction**

**From Carolyn's report:** "At the Midwest Christian Montessori Academy visit I went to with Sarah, the students were so excited to look for new library books. While they were waiting for their classmates, they talked to each other about the books they had and what they wanted to read next. It was like a mini-book club session. It was wonderful to see. The teachers also thanked us for bringing their book requests and the service we provided. I'm not sure who was happier, the students selecting their library books, or Sarah and I bringing the books to them!"

### From Jack Gonzalez's report

Studio 300



Here are our March 2022 key stats:

- 272 patrons actively used our lab.
  - 7 were Non-District Users.
- 1627 items were checked out
  - 98 of that total circulated out of the lab.
- 198 patrons attended our programs.
  - Total programming hours came to 16
- 22 patrons completed our online classes:
  - $\circ$  16 Orientation
  - 6 Maker Training

March was a month in which the Studio got to see a rise in space usage. We are getting patrons coming in to use the video rooms and film for TikTok. This month we took the time to evaluate our space and began to make some modifications to bring the Studio up to date. Our new broadcast system has arrived, and we will be troubleshooting and getting familiar with it so that we can roll it out and update the old Tricaster system with the Blackmagic broadcast system. This system will bring us up to 4k capabilities. We also got the new Wacom Cintiq display tablet to try out in our lab. This tablet is a professional industry standard for graphic design and illustration.

### Ariah

Ariah kicked off the month of March by creating posters for the display by the Studio 300 staff desk. She highlighted the various programming going on in the Studio for the month and the recurring programs and meetups that Studio 300 hosts. Ariah and Patrick also led their first photography club this month! It was a great turnout where we discussed the concept behind the club, our photography interests, and feedback from patrons. Mid-month, Ariah led her first photography program in person! Local photographer, Todd Bremner, assisted her with this. It was a full house, and patrons got a lot of hands-on experience with DSLRs and asked many questions throughout the course. Afterward, two patrons inquired about a one-on-one to cover more basic camera information. So, the following week Ariah led a one-on-one session with the two patrons where they went over the basics of photography, camera modes, settings, and other tips and tricks. Then, at the end of the month, Ariah led a one-on-one with the same patrons where they covered the basics of iPhone photography and sharing/saving photos.

### Anna

March was a busy month with the annual Maker Faire. We started the month with a class creating cute flower pots with faces on them. Anna also had a successful Adult Take and Make with three kits that were all taken by excited patrons. For the Maker Faire, Anna created a Photobooth with props created on the Glowforge. At the Maker Faire, she helped by demoing four different Maker machines.

### Adriana

Adriana had a productive March as she and Jack continued to work on planning and implementing upgrades to the lab and equipment. We continue to strive to streamline processes and keep the studio organized for ease of use. Jack and Adriana spent some time reorganizing the maker storage cabinets. Adriana and Jack also took time to evaluate the studio and effective use of space. Adriana then switched gears and shot and produced this month's K-Talk with Randi in which they discussed the zombie fad in K-dramas. Adriana also recorded and edited a new video for the Gameplay Review series in which she reviewed the latest Witch Queen Expansion for Destiny 2. Adriana also continues to attend and participate in all her committees.

### Jack

In March the Tinker Toupe hosted the Maker Faire, after being moved onto a virtual event due to the pandemic it returned to in person. The event was hugely successful as we saw families come out and learn about all the tinkering technology offered in the library. From STEM boxes to robots and 3D printing pens. Jack wrote a blog for March highlighting women in graphic design and the importance of representation in the field. Along with Adriana, they continued the self-evaluation of the Studio and have begun

bringing in changes to help attract patrons back to the Studio. We have seen a rise in photography and video equipment demand which may show a shift in interest of our community from audio to visual media. We will continue to observe and do our best to meet the demands of our patrons.

### From Debra Dudek's report

### Adult and Teen Service

### General Comments on the Month

Conversational ESL has returned! Thanks to a partnership with Literacy DuPage, our library has begun hosting weekly Conversational ELS group meetups. Our conversation groups sessions provide intermediate level and above adult English as a Second Language Learners more practice in speaking English in a relaxed, comfortable atmosphere.

We scheduled an open house week with the Mobile Museum of Tolerance March 14 -17. This unique digital museum space welcomed visitors from the convenience of our library parking lot. While the museum was on site, they welcomed 51 adults and 15 children on board. The open house provided visitors with the opportunity to watch short educational films which address anti-Semitism, bullying, racism, hate and intolerance. Feedback for this museum was very positive, and our staff who visited stated it was very well organized and informative.

March was a big programming month for our department. Our staff hosted a string of virtual and in-person events, all of which were well attended. Christopher's Introduction to Excel class filled up quickly with eight attendees. R&B Line Dancing class returned for their first in-person session on March 13 with 23 attendees.

I spent quite a bit of time this month completing logistics and technical checks for the Two Day Irish Genealogy Workshop with the Ulster Historical Foundation on March 28 and 29, 2022. We hosted this event in partnership with the Plainfield Public Library. This was a hybrid program with strong in-person and virtual attendance.

Tina Beaird from the Plainfield Public Library was a fantastic co-host, and took care of a lot of the in-person aspects of the session while I administered the virtual aspects of the program.

The first day of the program, we had 31 in-person attendees and 69 online participants. The second day of our workshop, attendance fell a bit to 27 in-person attendees and 59 online participants.

### Randi C., Teen Services Librarian Teen Programming

### Teen Crafternoon & Craft on the Go: Take-It Make-It Kits

For March, the Teen Services team pulled together a very popular take-home project -Pony Bead Key Chains. This month's kit included pony beads, a jewelry cord, a key ring and the instructions needed to create their colorful keychains. I had recorded and edited an instructional video that was posted on YouTube and Instagram. I also took this project with me on my March school visit to Brooks Middle School. Some of those teens that visited our table at Brooks were at the library on Friday when we debuted our kits. The group sat at the Vortex table making key chains for much of the afternoon. We were able to supply the teens with extra beads, cording and keyrings so they could make key chains without using up all the kits. It was great to see one of the teens from Brooks teaching other teens in the Vortex how to make this project. She became our "teen expert."

### **Book Nook Scene Contest**

Our all ages Book Nook Scene Contest started on March 21. A book nook is a diorama that can fit on a bookshelf. Patrons could use any box similar in size to a shoebox to create their finished piece for this all-ages contest. The library had a supply of boxes on hand that patrons could use to create their Book Nook. Roxanne helped assemble the boxes that were on hand in the Vortex. We also held two different help sessions. I ran one just for teens and had various supplies on hand that teens could use to build their piece. I have included an image of one of the Book Nooks created in our teen help session. The contest ends April 4 so I will have the results in next month's April report.

### **Dungeons & Dragons**

We had a full-house for March's D&D game play. I was so excited to see all the teens enjoying themselves in the Vortex. I hope that we continue with this trend and see more of our D&D players return!



### **School Services**

Outreach and I visited Brooks Middle School for our regular monthly visit. We pulled books from the Vortex collection including middle grade manga, graphic novels and new fiction. I also brought a craft. Teens were able to make their own pony bead key chains. Many of the teens added them to their Chromebook cases as decoration.

I also made plans to visit Humphrey Middle School in April. I will be visiting their Art Club to present an arts & craft project. I plan on taking our square button maker so that teens can design their own buttons. I really think this will be a fun project. We'll be able to use different materials and techniques to create some custom flair.

### **Computer Classes:**

Christopher presented one class this month on Microsoft Excel. The class had eight participants.

### **Career Online High School:**

Currently Enrolled: 3 Currently Enrolled 30 Day Probation: 0 Currently Enrolled Completed 30 Day Probation: 0 Students 75% Through Program: 0 Graduate: 29

### Irish Legend of the Wee Folk (3-10)

With St. Patrick's Day coming up in the month, Terry Lynch was a solid pick to showcase some mythology and legends from the Emerald Isle. I always enjoy working with Terry. He is professional, funny, and really tries to engage with the audience, despite him talking to a camera.

I would say that while we have had better attendance for some of our virtual programs, this was still a rather steady hold while some other programs are dropping numbers. Looking to see when a better time to start up the in-person lecture programs, the same as we do with our crafts.

### Cooking Demo With Chef Maddox (3-17) 21 Attendees

This had been the program that patrons were champing on the bit to have back in person, and Chef delivered with three Irish-inspired desserts. This also marked the first in-person cooking demonstration that I had to plan for. With only three months in the library before the Covid-19 pandemic started, I had to 'relearn' all of the different aspects to have Chef be able to present, including getting a health inspector to come and check the setup.

### Artesanías en Español: Luminary Jars (3-22)

**12 Attendees** 



### Librarian Highlight Aysha H.

First of all, I want to thank everyone in ATSD for making me feel welcome at Fountaindale, for answering my many questions (especially when I've been on desk) and for helping me with my mistakes.

I attended two book clubs:

- Chills & Thrills on 3/2. They discussed *All the Devils are Here* by Louise Penny.
- Coffee & Conversation on 3/15. *The Maidens* by Alex Michaelides was discussed. In addition to the book discussion, I gave the group members an annotated list of possible books club titles to discuss for September through December. They appreciated the titles and descriptions.

### **10 Attendees**



March book display at 3rd floor check out: Wonder Woman Early March display for the table in front of the 3rd floor Reference Desk: Madeline Miller/Mythology

Other things I am working on:

- My summer Beach Blanket Reads and Crafts book club. It will be a booktalk-type of book club, where patrons can talk about what they're reading and make a summery, ocean-themed craft. I will also booktalk some new books.
- I updated the RA section of the ATSD Google site. Thanks to Agnes for getting me started on organizing it. I added 3 new pathfinders (Graphic Memoirs & Nonfiction, Memoirs & Biographies and Literary Fiction). Jay also contributed one titled Self Help & Motivation. I'm also working on updating the other pathfinders to make sure we still have all of the titles. After doing that, I'd like to work on making more nonfiction pathfinders. If there are specific topics you'd like to see, please let me know. Thanks also to Eyan for various helpful suggestions. There are also new RA Resource links at the bottom of the page.
- Working with Eyan and Collection Services to coordinate 3rd floor monthly displays

### **Librarian Highlight Jay P.** General Comments

It has been some time since I did any programs outside the library. I talked with Tana from Outreach about doing Computer/Phone classes at Greenleaf Apartments. We scheduled a time to check out the location to see about our options for presenting on the 14th. They said all they had was a big screen tv, depending on the side of our audience it should work.

In preparation for Money Smart Week next month, I started adding to the Budgeting presentation I had prepared. While much of it is the same as the one I gave last year, I did include several new slides, mostly on inflation and housing costs.

### Librarian Highlight

### Brian S.

I am happy to report that The Maker Faire was a success! With almost 150 people attending! Of those attendees, around 45 of them competed in the Straw Tower Engineering Challenge! All the attendees were lively, enthusiastic, and thoroughly enjoying themselves. Everyone was kind, considerate, respectful, and supportive to one another and their fellow attendees. It was great to see such an awesome response to this in-person program after not being able to hold it last year! I was glad to be a part of it and happy to be able to contribute.

Below are photos of the four 30-minute sessions that were held from 1:15 - 4:00 pm:


Specialist Highlight Eyan B.

- 2 Reading Recommendation forms;
- An update to the Trans & Nonbinary authors pathfinder, with less emphasis on nonfiction accounts of trauma and more novels that happen to be by trans/nonbinary writers, more recent publications, etc. Also included author pronouns, as I had been referring to Rivers Solomon incorrectly for the past year or so, and wanted to showcase the variety of pronouns in use by a small



selection of authors.

• A new idea about bookmarks, these can go out when I do a late May display for the Kenobi show, and also useful for the Fandom Celebrations we do, but they are meant to look like old school card catalog pieces, but function as bookmarks. They are front and back sided, one side with Disney Canon, the other with the former Legends timeline. Still tweaking them a bit to get them to print nicely, and will be on thicker cardstock.

## Specialist Highlight Audrey M.

March was wonderful! I started notary training and completed the course to receive my notary certificate. Next month, I will continue the next steps in the notary application process.

I'm continuing my learning journey every day. I learned that there is a heat press and vinyl cutter in Studio 300. Also, the procedures for pulling books for the drive-thru and checking out patrons with a collection block. Plus, we have a wireless lapel microphone for hybrid zoom/in-person programs. In addition, I'm excited that we added 4k movies to our collection.

## Programs

I'm still continuing to learn about the programming procedures and familiarize myself with the different program forms. Plus, Nic has been great at helping me answer questions that are unclear. He was really helpful when he showed me how to upload images in Communico because the naming practices for an image could be confusing. Also, when researching images for certain programs, I learned through the Fountaindale Public Library Style Guide to use public domain images from the websites it lists to make sure the images are not copyrighted. Also, the Communications Department has a subscription to stock images and can provide photos upon request.

#### Specialist Highlight Patricia A.

March had me fooled in the beginning; I really thought it was going to get warm out. Regardless of the weather, there was a nice, steady flow of patrons.

I had the pleasure of doing my blog training with Steven. He was really nice and the training was super helpful. I haven't posted anything yet, but I have an idea of what I'd like to do. I think I'll focus on something more colorful, like graphic novels. I, also, had a chance to complete my notary training.

## From Joyce Arellano's report

## **Children's Services**

## Monthly Overview of Children's Services:

The Children's Services Department saw what may be the closest thing to "normal" this month. Our service desk was busy with questions, more families spent longer time in the library and our programs saw increased attendance. We placed a special emphasis on STEAM events this month with a variety of programs, including support at the Maker Faire and a variety of STEAM-focused programs during Valley View School District's Spring Break week.

## PROGRAMMING

## **ARTS & CRAFTS**

## ART STUDIO: Claude Monet (24)

"The program was very popular. We started with a short biographical introduction about Claude Monet. Then I presented the project: creating a water lily pond from painted cardboard and paper by following Monet's 8-color palette with his signature shimmering



technique." Andreea D.



## DIY BOOK NOOK (7)

"A small group for this program, but they had fun. A patron needed spiders for her Forbidden Forest. Since I couldn't find any, I made one with a pipe cleaner. It turned out pretty cute!" *Chris Z.* 



## PANDA PANDEMONIUM (20)

"Families enjoyed a program that mixed information about pandas with games, reading, crafts and other creative activities in a festive environment. We started the program with a Q & A game about pandas. We read *Panda Kindergarten*, a nonfiction book from our collection that talks about two wildlife refuge parks in China and how they are taking care of the baby pandas. I invited the participants to pick up the activities bags that included two crafts and an informational sheet about pandas. Everyone had a good time and were very pleased with the activities." *Andreea D.* 

## TAKE-IT MAKE-IT (764 kits)

"Three kids came running in from outside, straight to our desk to ask for the Take-it Make-it. There was an adult walking in at the same time, and he laughed at their excitement. After the kids left, he asked what they were so excited about, so we showed him the Take-it Make-it kit. He then got really excited and said his kids would love those, so I gave him some for them. He then asked how often we had things like that, so I grabbed a calendar and showed him all the things we had to offer. He was thrilled to



see all the different activities we had to offer." Jen F.



- Yarn-Wrapped Cat
- Bubble Wrap Lamb
- Red Panda
- Cocomelon
- Yarn Monsters
- Paper Daffodils
- Pom Pom Super Puppy
- Nowruz Hyacinth
- Nature Tic Tac Toe

## CESAR CHAVEZ ACTIVITY KIT (16 kits)

"Kathy and I both worked on a kit this month to celebrate the accomplishments of Cesar Chavez. In the kit we included an activity booklet from the National Park System, a coloring page, two crafts and an infographic with facts about Cesar Chavez. We pulled books with the hope that we can encourage patrons to check them out since they do complement the activity book included." *Melisa M.* 

## YELLOWSTONE EXPERIENCE (2 programs, 67 attendees)



"After writing to Yellowstone and receiving 100 of their *Quest* magazines, ranger stickers and hiking temporary tattoos, I focused on bringing science to the children. Before they entered the room, I had made a booklet for each child to record what they learned at each of the stations in the room. We had a science experiment with a balloon and sand to show what happens under the ground around the tectonic plates. I had the *National Geographic* movie playing in the background on the screen except when Old Faithful was predicted to erupt. We stopped everything we were doing to watch the screen. Finally, when it erupted, we measured the amount of time it erupted and used a formula to predict the next one." *Kathy B.* 

## JUST FOR TWEENS

## **FINGERPRINT DRAWING (8)**

## **PIET MONDRIAN-INSPIRED LUMINARY (5)**

"I brought in the stained glass window replica that my dad made of one of Mondrian's works of art. As I was looking for examples to share with everyone, I realized that my dad did an actual replication. I had always thought he just did something inspired by Mondrian. So that was a fun discovery. For this project first we put 'instant lead' down on a glass jar. Once that was done, we used a mixture of clear glue and acrylic paint to paint the different panes. At first the kids were really quiet, but as they worked they started to talk more, and it was fun to hear their conversations. They ended up making really awesome luminaries." *Jen F.* 



## PUBLIC SERVICE

It is wonderful to see more patrons visiting our desk and asking questions! We saw a 23% increase in reference questions this month. We answered **1,835** reference questions and **650** directional questions. We also assisted with 25 one-on-one appointments and 4 teacher requests. Our busiest day was Monday, March 28 (the first day of Spring Break!) We answered 158 reference questions, 41 directional questions and helped with 1 unscheduled one-on-one appointment.

## **Building Operations (Tasos Priovolos)**

Kai Lynch left our team as a Building Security Monitor. We wish her well with her future endeavors.

We inspected and repaired all instant hot water heaters in the public and staff restrooms. Many of these heaters had heating elements that were not properly working.

Along with Paul and John, met with Peerless regarding the possible elimination of our POTS phone lines. These lines are currently being used for the emergency phone system on our elevators and area rescue call stations. Currently working with our elevator company to review our options when/if the POTS lines are discontinued.

We are continuing to accept applications and interviewing for our Security Monitor position.

Assisted in securing and setting up the parking lot for the Mobile Museum of Tolerance which was held for several days in our parking lot.

Met with our sound booth vendor to discuss replacing and/or repairing seals on the studio booth doors. These seals wear after awhile and sound starts penetrating to the open areas.

Worked with IT to diagnose a badge printer server error on our access control system. The badge printing portion of our system stopped working and was causing errors on the access control system.

## ZENDESK -

In March, 63 new maintenance tickets were created, and 67 new or existing tickets were completed.

## Security Report From John Hopkins (Security Supervisor)

March has seen a significant increase in Communico bookings and meeting room usage. There has also been a higher volume of teen patrons after school, with a much higher level of energy and activity. Security's time and attention have been focused on these two key areas, and their corresponding duties.

## **Collection Management & Technical Services (Christina Theobald)**

## March 2022 Statistics Snapshot

- 22% increase in physical collection circulation
- 19+% increase in total circulation
- 7.7% increase in digital circulation
- 3,491 new items added to collection
- 3,122 old & worn items were withdrawn
- 621 invoices paid and 558 items repaired
- 92 original bibliographic records cataloged

#### Lynnette's 15 Year Anniversary

This month, Adult Collection Librarian Lynnette Hopwood celebrated 15 years of service at Fountaindale! Lynnette Hopwood has achieved a varied and rewarding career during her 15 year tenure at Fountaindale, having worked in two different departments, and in three different buildings. Lynnette started at Fountaindale in March 2007 as an Adult Services Librarian, in charge of programming, interlibrary loan and reader's advisory. Lynnette provided excellent customer service and helped match patrons together with the right books. In 2015, Lynnette joined what is now called the Collection Services Department in the new position of Adult Collection Librarian. As the primary collection

development librarian for adult materials, Lynnette is responsible for selecting the adult fiction, nonfiction and large print books, audiobooks, movies, and music CDs. Additionally, Lynnette continues to oversee interlibrary loans and is the point person for patron's purchase requests. Lynnette also serves on our Pinnacle Digital eBook Committee, responsible for purchasing eBook requests for the entire Pinnacle Library Cooperative. Currently supervising three staff members, Lynnette plays a vital role in keeping the Collection Services Department running smoothly. Lynnette effectively coordinates her staff and implements the multiple book displays that are located throughout the library building. Lynnette also leads her staff in the tasks of collection maintenance, ensuring our



library collections are up to date, clean and in good order. Over the years, Lynnette has contributed to key projects that have improved our library collections and has enhanced the way patrons access and discover books. Lynnette was instrumental in the project to group and shelve the Adult Fiction collection into genres, like Mystery, Romance and Sci-Fi. Lynnette also chaired the task force to implement the addition of Amazon Fire Tablets to the library collection. Most recently, Lynnette collaborated with the Outreach department to create Memory Care Kits for the Bookmobile collection.

While Lynnette's career at Fountaindale began 15 years ago, librarianship was nurtured from an early age. Lynnette's mom was also a librarian and instilled in her an

appreciation for books and the impact they have in people's lives. Lynnette embodies this everyday, making an impact in the lives of our patrons and community. We greatly appreciate Lynnette and all of her contributions to the library. Thank you Lynnette for a wonderful 15 years of dedicated service to Fountaindale!

## **Introducing 4K Movies**

We have added 4K UHD Movies to our collection! 4K Ultra HD is the next generation, ultra-high definition movie format. 4K UHD video is four times sharper than high definition and UHD audio provides multidimensional sound. To start, we are adding approximately 20-30 4K movies that will serve as a pilot project. We will track how popular they are and make a decision if we will add a permanent 4K section to our movie collection. The on-order records garnered so much interest, many of the movies were already on hold before we made them available. Currently, all but two movies are checked out!



## **NEW Board Books Cart**

We debuted a new Board Books cart in CSD this month! The cart features the newest board books that we have added to the collection. The cart helps to alleviate some crowding we frequently experience in the board book shelves. Additionally, the cart also helps showcase and makes the newest board books more accessible for our younger patrons.



We launched two new World Languages displays this month! These displays will help showcase more materials in world languages and will enable us to better assess which languages we choose to actively develop in the future. They are currently located on the first floor to provide optimum exposure and access for our patrons. One display features adult materials, while the second display features children's materials, in the following languages: Arabic, Chinese, Filipino, French, German, Green, Italian, Korean, Polish and Spanish.



d at this month's Maker Faire, created an interactive display, vith the kits. Brett also provided an

eany preview of new STEANDOXES coming in April. The interactions were very positive, and we received a number of compliments from patrons about how much they love our STEAMboxes. A pair of grandparents talked to Brett about their experience using the kits during the initial Covid-19 lockdown. Many patrons complimented Brett on the kits and thanked us for providing them with such wonderful hands-on learning tools.





## **Collection Services Staff Updates**

## From Lynnette Hopwood, Adult Collection Librarian

The most exciting event this month was my 15-year anniversary! Boy did the time fly! The other exciting things were launched two new collections! The 4K movies were launched on March 14 to a great success! Many were placed on hold before they even debuted! World Languages project was also launched. This has been guite a few months in the works, and I am glad to see it finally coming to fruition. Looking at the CollectionHQ DEI Module, I noticed that all around our DEI (Diversity, Equity, and Inclusion) percentages are now at 16.8% which is above average compared to other libraries and higher than last month. The adult fiction numbers are still a bit low (11.8%) but I feel that I can bring these numbers up in April. The adult nonfiction percentage is 20.4% and that will increase with the iCurate list purchases that I made in March. The adult collections went from almost 10,000 DEI titles in February to over 15,000 in March! The numbers that are lowest was my focus when ordering fiction in March. The three smallest collections were Disabilities & Neurodiversity (went from 139 to 197), MENA (Middle East North African decreased from 80 to 69 not sure why), and Substance Abuse & Addictions (went from 35 to 233!). In April I will be focusing on MENA fiction, Latinx fiction, and Indigenous fiction. Our overall collection Dead (items that have not been checked out in over two years) numbers and our Collection Check (items that have not been checked out in over four years) numbers remain under the recommended percentage. The recommended percentage is 10% or less. We are at 6.21% and 3.15% respectively for all of our collections combined. I am really excited to see our numbers continually improve month after month.

#### From Brett Luminais, Children's Collection Librarian

In March, I completed work on reviewing grubby Juvenile DVDs, and also completed work reviewing grubby Juvenile videogames. The amount of grubby items in our Juvenile collections is now just over 7%. Once this process was complete, I was able to transition back to reviewing weeding lists based on dead items, which are items that had no circulation for two or more years. Less than 7.5% of our Juvenile collections are dead items. While I performed weeding maintenance tasks, I also focused on selection. Our spending goals were to reach 85% of fundlines expended and encumbered by the end of March, which was accomplished. A large portion of this work was also devoted to EDI selection using lists of items suggested by our vendor, Ingram, based on the Ingram iCurate inClusive Diversity audit performed on our collections in November of 2021. Using the data from the audit as a guide, I reviewed the suggested purchase lists and selected those items that would be most useful in filling representation gaps in the

Juvenile and YA collections. As a result, we have seen increases in representation for multiple EDI topics in multiple collections using the DEI Analysis Tool provided by Collection HQ, all while continuing to select and order popular materials for the collection. I also spent time this month preparing for the Maker Faire, where I debuted a number of brand new STEAMboxes that were added to the circulating collection, and gave patrons a sneak peek at kits that should be completed sometime in April. At the Maker Faire, I created an interactive STEAMbox display where patrons could see and play with the STEAMboxes. This gave parents the opportunity to have any of their questions answered and check out new and existing STEAMboxes. The interactions were overwhelmingly positive, and we received a number of compliments from patrons about how much they love our STEAMboxes. One patron told me we had kits that were better than they had seen from other libraries, while a pair of grandparents talked to me about their experience using the kits themselves during the initial Covid19 lockdown. Many patrons complimented me on the kits and thanked me and the library for providing them with such wonderful hands-on learning tools.

## From Chris Castle, Cataloging Supervisor

I completed cataloging all of the new World Language items this month. The Selectors ordered items in Arabic, Chinese, Filipino, French, German, Greek, Italian, Korean, and Polish for the Adult and Juvenile collections to appeal to a wider range of patrons. It will also serve as a test as to which languages' materials are the most popular among patrons, and thus which collections to develop further. These new materials are now on display in the lobby and Children's department. With the premier of the new Board Books cart, all new Board Books will now receive "New" stickers to promote them better and alleviate crowding in the section. Adwoa trained Karina on daily newspaper processing and check in. Karina has now been added as a backup for this task to provide extra coverage if necessary. I also trained Karina on Binge Box cataloging. I began working on the cataloging and processing profile for Ingram this month. To help get materials to our patrons faster and alleviate a future backlog, we are investigating what Ingram can supply us with in terms of bibliographic records and preprocessing. I spent some time this month researching shelf locations for magazines in Polaris. There is no option to designate a shelf location in their SHRs, and we want to differentiate professional magazines from reference magazines. We are determining the best course of action. I recataloged 3 Adult Fire tablets for Outreach. I also added a section to the Procedures for Canceled and Ceased Publication of Magazines document to clarify between immediate and future cancelation of the periodical.

#### From Karina Andrus, Cataloger

This month, Adwoa trained me on newspapers so that I can be a backup in case she, Jake, or Linda are unavailable to receive and put out the newspapers in the morning. Chris also trained me on how to catalog Binge Boxes. While Chris was gone on vacation, I covered cataloging new fiction and juvenile materials. The Rainbow Book List committee is making good progress on the 2023 list. So far, I have read 17 books that are under consideration.

#### From Jacob Luce, Acquisitions Supervisor

For the month of March, Acquisition's started receiving a lot of the vinyl records that were ordered through Baker & Taylor. I am really excited to get these processed and out to our patrons. The 4K movies were processed and set out on the new movies

display for patrons to check out. Because they went so fast it was determined to order more 4K movies of older titles. My staff assisted with adding "New" April stickers onto the World Language materials in anticipation of the debut of the Adult and Children's World Language displays. All but one title of the Monarch, Bluestem and Caudill awards books have been received. They are ready to be cataloged and have the call labels and award labels applied. I had to re-order 4 vinyl records that were damaged and were no longer playable. I utilized Baker & Taylor to re-order them and was able to get the replacements cheaper than we would have from Amazon. Last but not least, in preparation of getting some of our materials pre-processed through our vendor Ingram, I assisted with filling out the Ingram Processing and Cataloging Profile.

## From Christine Jason, Interlibrary Loan Specialist

The decision was made to switch over the mailing of Interlibrary Loan materials from UPS to USPS. Lynnette and I were trained on using the new computer system for creating labels and were able to ask any questions we had. I found out that we could use the existing label printer that we already have without needing to purchase an additional. We will continue to use UPS for non-ILL materials or when a library has a lending condition that we return an item via UPS. I also continued to scan the romance and Harlequin shelves for older Harlequin titles that need weeding.

## **Circulation by Branch**

Branch	2021	2022	Change	% Change
Building	44323	49272	4949	11.17%
Outreach	1026	5446	4420	430.80%
Studio 300	967	1627	660	68.25%
Digital	8963	9653	690	7.70%
TOTALS	55279	65998	10719	19.39%

### **Battle of the AV Formats**

Format	Circs		Format	Circs		
Blu-ray	2144	vs.	DVD	8510		
CD Audiobook	418	vs.	Playaway Audiobook	634		
Vinyl Record	212	vs.	Music CD	762		

#### **Special Collections**

Collection	Circs
Backpacks	222
Dolls	35
Hotspots	38
Laptops	229

Lucky Day	916
Rokus	52
STEAMboxes	105
Tween Book Boxes	9
Vinyl Records & Cases	242
Portable Record Players	34

# **Physical Collection Circulation**

\*Sorted alphabetically by collection

Collection	Mar 2021 Circs	Mar 2022 Circs	Change	% Change
Adult Audiobooks	515	511	-4	-1%
Adult Fiction	4200	4691	491	12%
Adult Graphic Novels	747	717	-30	-4%
Adult Nonfiction	4336	4425	89	2%
Adult Video Games	300	497	197	66%
Beginning Readers	2102	2738	636	30%
Interlibrary Loan	403	315	-88	-22%
Juvenile Audiobooks	571	981	410	72%
Juvenile Fiction	3630	4911	1281	35%
Juvenile Graphic Novels	1581	3036	1455	92%
Juvenile Kits	59	212	153	259%
Juvenile Movies & TV	2404	2995	591	25%
Juvenile Nonfiction	2662	3377	715	27%
Juvenile Technology & Equipment	136	405	269	198%
Juvenile Video Games	685	1238	553	81%
Large Print	622	764	142	23%
Local Authors	4	13	9	225%
Local History & Genealogy	0	4	4	

Magazines	608	446	-162	-27%
Movies & TV	7273	7562	289	4%
Music	1112	972	-140	-13%
On-the-Fly	9	22	13	144%
Picture Books	7179	9480	2301	32%
Studio 300	967	1630	663	69%
Technology & Equipment	342	496	154	45%
World Languages Adult	229	137	-92	-40%
World Languages Juvenile	442	682	240	54%
World Languages Young Adult	11	8	-3	-27%
Young Adult Audiobooks	39	29	-10	-26%
Young Adult Fiction	1115	996	-119	-11%
Young Adult Graphic Novels	1266	1254	-12	-1%
Young Adult Kits	14	17	3	21%
Young Adult Nonfiction	236	177	-59	-25%
Young Adult Technology & Equipment	4	4	0	0%
Young Adult Video Games	513	603	90	18%
TOTALS	46316	56345	10029	22%

# Digital Collection Usage

\*Sorted by positive circulation change

Digital Platform	Mar 2021	Mar 2022	Change	% Changed
OverDrive	4263	4812	549	12.88%
PressReader	106	331	225	212.26%
Hoopla	2002	2214	212	10.59%
Kanopy	161	173	12	7.45%
cloudLibrary Shared	576	548	-28	-4.86%
Freegal	1134	1108	-26	-2.29%
eRead Illinois	274	172	-102	-37.23%
cloudLibrary	447	295	-152	-34.00%
TOTALS	8963	9653	690	7.70%



For **March**, digital circulation was <u>**14.6%**</u> of the library's total circulation.





## **Digital Content Fast Facts**

## Libby by OverDrive

• There were **5,797 unique Pinnacle patrons**, which is a 9.8% **growth** from last year.

Of those, **Fountaindale had 971 active patrons** in the month, **65** of which are **new users**.

- During the month, PLC yielded **28, 947total checkouts;** of those, **4812 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 51.4 %, Audio: 39.4%, eMagazines: 9.1%
- Checkouts by Audience: Adults: 89.2%; Young Adults: 5.7%; Juvenile: 5.1%

## eRead Illinois/Axis 360

- There were **84 active patrons** for the month, **20** of which are **new users**
- During the month, there were **105 eBook circs** and **67 eAudio circs**
- **eBooks** accounted for **61%** of checkouts, while **eAudio** accounted for **39%**

## cloudLibrary

- There were 62 active patrons for the month, 10 of which are new users
- During the month, there were **281 eBook circs** and **14 eAudio circs**
- There were 548 circs from cloudLink patrons
- There were **151** instances of **Pay-per-use** titles used

## Hoopla

- The top trending title was the *Encanto* movie soundtrack
- There were 2,214 circs borrowed by 418 patrons
- There were 418 active patrons, 26 of which are new users
- Audiobooks were the most borrowed format, accounting for 51% of all circs, followed by eBooks with 31%, Movies/TV with 13% and Music with 6%.

## Kanopy

- The **most popular videos** were *The Hating Game, Memories* and *The Florida Project.*
- Patrons played 173 distinct video titles and 322 video plays
- There were 58 active patrons

- This month yielded **906 songs streamed** and **202 songs downloads**
- There were 17 active patrons streaming and downloading
- Top streaming music genres: Pop, Rock, Soundtracks
- Top downloaded music genres: Rock, Soundtracks, Pop, Jazz

Physical Items	Mar 2022 Added	Mar 2022 Withdrawn
Adult Audiobooks	44	0
Adult Fiction	535	214
Adult Graphic Novels	14	63
Adult Nonfiction	477	1289
Adult Video Games	14	0
Beginning Readers	40	2
Interlibrary Loan	344	0
Juvenile Audiobooks	86	10
Juvenile Fiction	169	174
Juvenile Graphic Novels	109	98
Juvenile Kits	13	0
Juvenile Movies & TV	103	94
Juvenile Nonfiction	127	126
Juvenile Technology & Equipment	0	0
Juvenile Video Games	18	11
Large Print	92	129
Local Authors	2	0
Local History & Genealogy	5	0
Magazines	310	6
Movies & TV	549	304
Music	30	0
On-the-Fly	14	0
Picture Books	308	34
Studio 300	8	18
Technology & Equipment	1	4
World Languages Adult	116	117
World Languages Juvenile	218	400
World Languages Young Adult	0	0
Young Adult Audiobooks	10	0
Young Adult Fiction	57	24
Young Adult Nonfiction	3	0
Young Adult Technology & Equipment	0	0
Young Adult Video Games	13	1

## Physical Items Added and Withdrawn

	TOTALS	3491	3122
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## **Acquisitions & Processing**

- Purchase Orders created and released: 116
- Invoices Paid: 621
- Boxes Received and Opened: 72
- Items Repaired: 558

# Cataloging

- Items Cataloged and made available: 3491
- Original bibliographic records created: 92
- Magazines & Newspapers processed: 302

## Interlibrary Loan

353	Items Received for our patrons
	<ul><li> 292 items from IL libraries</li><li> 61 items from out of state libraries</li></ul>
225	Items Sent out to other libraries
	<ul> <li>116 to IL libraries</li> <li>107 to out of state libraries</li> <li>2 ALA Requests</li> </ul>
398	Items requested by our patrons this month
	<ul> <li>365 submitted in OCLC</li> <li>10 items were too new to request</li> <li>9 were available in Pinnacle</li> <li>14 were out of country only</li> </ul>
336	Items requested by OCLC libraries this month
	<ul> <li>151 from IL libraries</li> <li>180 from out of state libraries</li> <li>3 were out of country libraries</li> <li>62 were ALA Request Forms</li> </ul>

## Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that	6,418	194	6,264	13,241
have not circulated in 2	Up 103 Items	Up 29 Items	Up 300 Items	Up 497 Items
<u>years</u>	6.01%	1.72%	6.97%	6.21%
CHQ Recommendation: less than 10%				
Collection Check -	184	2	231	417
Anything that has not circulated in <u>4</u>	Up 56 Items	Stayed the	Down 16 Items	Up 40 Items
<u>years</u>	2.84%	same	3.52%	3.15%
CHQ		1.03%		
Recommendation: less than 10%				
Grubby - Items that have	8,861	372	7,937	16,237
circulated <u>75</u>	Up 73 Items	Down 6 Items	Down 933 Items	Down 866 Items
times or more	8.21%	3.30%	7.43%	7.61%
CHQ Recommendation:				
less than 10%				
DOA*	4,114	770	2,367	7,251
Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	25.35%	36.20%	21.27%	24.59%
Turnover	2.51	3.16	3	2.76
March23, 2021 to March 21, 2022				

#### UKRAINE & RUSSIA - READ MORE ABOUT IT



#### **DIVERSITY IN CHILDREN'S LITERATURE**



## Communications (Melissa Bradley)

## **Communications Highlights**

- Our Google Ads had 47,216 impressions and 5,939 clicks.
  - Campaigns with the most impressions:
    - Catalog Items: 39,431 impressions: 4,755 clicks
    - YouTube: 4,293 impressions; 806 clicks
    - Library Card: 957 impressions; 130 clicks
- We auto renewed 245 library cards with Patron Point.
- We scheduled, wrote/edited and published 21 blog posts.
- We created 12 Instagram reels which have 17,917 views combined.
- Melissa attended a PinMark meeting to discuss promoting Pinnacle's 10th Anniversary as well as promoting Libby on Comcast.
- Melissa, Nancy and Joyce secured several Summer Adventure sponsors for this year.

- Melissa and Steven held their first open-house video filming sessions for staff to record their staff picks for Instagram and YouTube.
- Steven provided blogger training to new ATSD staff members.
- Sabrina attended the Bolingbrook Arts Council Mosaic Design Committee meeting on March 22. The committee asked if Sabrina had any information regarding languages spoken in the community. She was able to share the VVSD Home Languages Report from Christina, and the committee selected the first 13 languages from that report to use in the mural.
- Sabrina completed a large endcap signage project with Collection Services as well as created collateral for the Friends Book Sale, Book Nook Contest, Spring Break Week and the Get Gardening Expo.



## Media

 Valley View School District highlighted Mrs. C's Book vs. Movie contest in their March 10 newsletter.

## **Social Media Metrics**

- Facebook Metrics
  - 11 new followers
  - 662 page views
  - 41,897 people viewed our content (reach)
    - 13,808 people saw our content because a friend shared, liked or engaged with it (viral reach)
  - 2,208 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
  - 3 new followers
  - 709 page views
  - 5,619 tweet impressions
- Instagram Metrics
  - 15 new followers
  - o 215 post likes & comments
  - 21,372 people viewed our content (reach)
- YouTube
  - 27 videos published
  - 20 new subscribers (991 total)
  - **2,623 views**
  - 170.9 hours of watch time
  - 47,658 impressions (How many times our video thumbnails were shown to viewers on YT.)

## **Email Marketing Metrics**

- MailChimp:
  - 27 emails sent (This includes weekly blog roundup emails)
  - 0 new subscribers (This includes blog subscribers)
  - Average open rate: 39.17% (industry average is 21.33%)
  - Average click rate: 4.87% (industry average is 2.62%)
- Patron Point
  - Renewal emails open rate: 39.41%
  - Welcome emails open rate: 46.55%
  - Birthday emails open rate: 43.99%

## Finance (Jennie Nguyen)

- **Working Budget** Worked with all Departmental Managers on the upcoming FY2023 working budget for the upcoming June board meeting.
- **Tax Levy Year 2021** The tax levy worksheet from Will County and DuPage County have been reviewed and confirmed. This worksheet allows the Library to review, correct and/or adjust the levy fund allocations.
- Lauterbach & Amen Paul and I had a meeting with Jamie Wilkey from Lauterbach & Amen on March 3, 2022. The meeting was to discuss the consultation services for the review of current Finance procedures and policies. This will allow the Finance to review and implement changes, if needed, to improve the workflow of the department.
- Accounting Software Review The workflow improvement also included the review of the current account system, Financial Edge NXT. This system has been used by the Library for over 16 years. Lauterbach & Amen will be working as our consultant for a potential new software service.
- UPS and ILL Services Interlibrary Loan (ILL) has been using the UPS services to ship out requests and return ILL materials to other libraries. UPS has been also used to return other library related packages. The main purpose of the UPS account is that it allowed the library to track the ILL library materials. With the continued fuel price increase for the UPS account, Finance has found that the Library has increasingly had to refill the prepaid account more often than usual to cover the shipping costs. Not too long ago, the postal equipment update included the ScanPro option. The ScanPro software allows the Library to track the board packets to our board members. The Finance and Collections Department had a meeting on March 28, 2022 to discuss the ScanPro system in comparison to the UPS system. A demonstration was given to the group as well as questions and concerns were addressed. Based on the ILL shipments sent out previously by Finance to test out the system, the Library will be lowering the cost for shipping out the ILL materials.
- UPS Lost Claim Finance was notified by Collections regarding a lost DVD from the University of New Mexico. Christine has the tracking information which UPS can't find information on the tracking number. Since the University of New Mexico hasn't received the DVD back, Fountaindale was charged a \$100 invoice for the missing DVD. Finance issued a payment but suggested Christine to issue a claim through UPS. After going back and forth with UPS to submit a claim, the Library received notification that the tracking number did not exist, it was never picked up and it has passed the claim deadline. Allyse continued to review the UPS detail reports and invoices which clearly reflects the package was picked up by UPS as well we were billed for the shipment. Working closely with several UPS representatives and providing shipment/bill support, the \$100 refund check was issued.
- Library Staff Appreciation Day Beverages needed to be purchased for the Library Worker Appreciation Day as well restock the Administration supplies. Normally, this requires a trip to Costco to purchase the beverages and bring it all back to the Library. A new discovery, with our membership with orders over \$75, delivery was FREE. The order was placed online and delivery was set. With this option, it saved our staff time and less back pain from lifting all those cases of water and soda to and from their car.

- Change Request Increase Finance has seen an increase in the change request from the service desks. The increase in the need for change seems to stem from the patrons' request for the vending machines on the first floor. During the March 30, 2022 meeting, Allyse and I met with Paul, Nancy and Tasos to discuss our options to address this issue. Since we do not want to prevent our patrons from purchasing items from the vending machine, the amount in the Administration cash box has been increased to accommodate the change request increase.
- **Fixed Asset Management** Marlen has been working to update our fixed asset inventory records for the monitors and computers that IT has deployed to the departments. The fixed asset records were updated as well for the Studio assets for those that were recycled or part of the auction.

## Human Resources (Lea Pottle)

## **Staffing and Recruiting**

## **Open Positions:**

- Adult & Teen Services Specialist- Adult Event Programming
- Building Security Monitor
- Building Technician
- Children's Services Specialist
- Circulation Services Specialist
- Collection Aide
- Outreach Services Specialist
- Support Technician

## New Hires:

- Lennon Custer, Circulation Services Aide, 4/4
- Andrea Marshall, Teen Services Specialist, 4/4
- Haley Montalvo, Teen Services Specialist, 4/4

## Departures:

- Alex Weinreis, Support Technician, 3/1
- Debra Schroeder, Children's Services Specialist, 3/4
- Emily McKeever, Circulation Services Aide, 3 /5
- Kai Lynch, Building Security Monitor, 3/10
- Christine Oestreich, Collection Aide, 3/10
- Heidi Mulford, Circulation Services Specialist, 3/27
- Kelsey Schaeflein, Teen Services Specialist, 3/30

## **Training, Meetings and Development**

- New Era of Transparency; Alliant, Webinar, Lea
- GWHRA Chapter Meeting: OSHA Guidance; Virtual Meeting, Lea
- LIMRiCC Board Meeting, Lea
- Ryan Dowd Webinar; Andrea

## LIMRiCC Board Elections; Lea

Lea has been elected to serve a four year term on the Board of LIMRiCC.

## Anti-Harassment and Anti-Discrimination Training; All Staff

All current staff have completed the mandatory annual Anti-Harassment training. This was completed by the first week in March.

## Cross-training, Executive Assistant position; Andrea

Andrea has been assuming the tasks assigned to her while the Executive Assistant is on leave.

## Staff Intranet; Andrea and Lea

The "new" staff intranet has been shared with the Executive Director and Deputy Director for their input. Within the first few weeks of April, the intranet will be shared with the Management team for their input prior to sharing it with all staff.

## Information Technology (John Matysek)

- During the month of March 100 new help desk tickets were created by FPLD staff, and 84 new or existing tickets were solved by IT staff.
- Support Technician Alex Weinreis left Fountaindale. We wish him the best in his future endeavors.
- Met with Paul Mills, Nancy Korczak, and Jack Gonzales to discuss adding new Apple and Windows desktop computers for patron usage in Studio 300.
- Vendor ITsavvy was onsite twice to work on cabling and configuration of the new HPE hyper-converged infrastructure solution that will be replacing the library's current main network server and storage hardware.
- Worked with vendor Cisco to update the software versions on the library firewall hardware and controller to address a potential security vulnerability.
- Along with Paul Mills and Tasos Priovolos, met with vendor Peerless Networks (formerly CallOne) to discuss future options for the library's POTS (plain old telephone service) phone lines used for things like FAX machines and elevator emergency calling.
- Along with Jose Robles, began interviewing possible candidates for the vacant Support Technician position.
- Prepared and submitted a proposed budget for the IT department in the upcoming new fiscal year.
- Met with vendor Netrix to discuss upcoming projects to replace all of the network switches in the library and implementation of an MFA (multi-factor authentication) solution for enhanced security.
- Worked with vendors AT&T and Red Sky to identify and correct a 911 library address issue.
- Along with Jose Robles and Nathan Peddicord, worked with vendor Obenauf to launch an online public auction of retired Apple desktop/laptop computers, and Apple and Dell computer monitors.
- Along with Jose Robles and Nathan Peddicord, completed configuring and deploying new staff PCs in the Building Operations, Security, and Circulation staff workrooms, and started work on the Collections Services staff workroom.

# Fountaindale Public Library March 2022 Statistics



New Physical Items Added : 3,361 Interlibrary loans Received : 303 Interlibrary loans Sent: 255

Space		
22,437		
library visits		
meeting room	study room usage	studio room
usage		usage
37	454	145

## Technology

wireless sessions	computer usage	website visits	
24,721	2,721	19,947	

## **Social Media**

Facebook Likes	Instagram Followers	Twitter Followers
4,839	1,384	903



Comparison	This year	last year	%change
Circulation	65,998	55,279	19.39%
Visitors	22,437	16,835	33.28%
Card holders	28,210	26,171	7.79%
Room bookings	636	277	129.6
Reference questions	3,480	2,925	18.97%
computer usage	2,721	2233	21.85%
wi-fi	24,721	20,970	17.89%
programs	8,476	7,160	18.38%