

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD MAY 19, 2022
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. “Peggy” Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, May 19, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Lea Pottle, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska, and Robert Kalnicky.

ABSENT

Ruth Newell.

Trustee Newell had communicated with Board President Kalnicky, prior to the Board Meeting that she would be unable to attend.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Lea Pottle, and Nancy Korczak.

Paul Mills was also present online.

PUBLIC PRESENT

The following public was present: Jody Hargett

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Armstrong, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

MINUTES OF THE BOARD MEETING – April 21, 2022

The minutes of the board meeting held April 21, 2022 were presented. A motion to approve the minutes was made by Bermejo, seconded by Spindel. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

MINUTES OF THE EXECUTIVE SESSION – April 21, 2022

The minutes of the Executive Session held April 21, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

EMPLOYEE RECOGNITION

President Kalnicky recognized Nancy Korczak for his 5 years of service and presented her with a certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett expressed her appreciation of Nancy Korczak’s wonderful work serving as liaison with the Friends of the Library. Hargett mentioned that the next event for the Friends is the Ice Cream Social scheduled for June 6, 2022. The Friends will be paying for the ice cream for the event.

NEW BUSINESS

Approval of Health Insurance for Fiscal Year 2022/2023

Mills discussed the other options that were considered. Mills reported that this increase in the allocation for each staff member would keep the percentage paid by each staff member approximately the same as this year.

A motion to approve for the funding the allocation for insurance at \$7,000 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500 for those employees who do not select health insurance but wish to select dental, vision, life or AFLAC products was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

Approval of Secretary Audit Liaisons

Kalnicky discussed the need to appoint secretary audit liaisons on an annual basis. Kalnicky proposed that trustee Spindel and trustee Siska serve as the 2022 Secretary Audit Liaisons.

A motion to approve the appointment of Trustee Spindel and Trustee Siska as the 2022 Secretary Audit Liaisons was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

Approval of Revised Interlibrary Loan Policy

Mills discussed the draft revision of the Interlibrary Loan Policy. The notable changes include:

- Clarifies what we will attempt to lend and borrow;
- Removes references to fines as we are fine-free;
- Removes references to specific loan periods to make the policy more evergreen;
- Removes a reference to associated accounts to eliminate a potential roadblock to other patrons requesting an item.

A motion to repeal the existing Interlibrary Loan Policy and approve the revised Interlibrary Loan Policy was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky

NAYES: None

ABSENT: Newell

LIBRARY PROJECTS

Mills shared that the new security cameras are backordered due to supply chain issues. The plan moving forward is that the new lights and poles will be installed with the existing cameras, and the new cameras will be installed when they are delivered.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for April, 2022 was presented by Trustee Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2022

Bills paid for the month of May in the amount of \$58,896.08 was presented for approval. Motion to approve was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

Bills Payable Report – May, 2022

Bills payable for the month of May in the amount of \$306,133.26 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES: None
ABSENT: Newell

DIRECTOR'S REPORT – April, 2022

Mills shared that

- The Ballot Drop Box has been delivered and installed in the lobby for early voting.
- June 6, 2022, is the Ice Cream Social. The event has been moved to the beginning of Summer Adventure instead of at the conclusion. This was done to encourage participation in the program.
- H2O event is scheduled for July 14th.
- The District is looking into hosting a Staff Appreciation Event in September. A survey was sent to all staff to determine interest.
- The District has been meeting with Brooks Middle School officials and the School's police liaison officer to address behavioral issues. The meetings have been helpful.
- Pinnacle contract negotiations and renewal agreements have been taking place.
- Mills thanked Outreach Services Manager, Tana Petrov, for her work with our vehicles. There have been a variety of vendor issues for scheduled maintenance and troubleshooting.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan –

Bermejo mentioned that the Strategic Plan Committee met on April 22, 2022. The committee discussed the community feedback from the surveys. They narrowed down the goals for the plan. The committee will be meeting May 20, 2022 to finalize the goals to be presented to the Board for approval.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

Trustee Armstrong mentioned that the Cavalcade of Planes is scheduled for June 4-June 5, 2022.

Trustee Bermejo mentioned that Piyesta Pinoy is scheduled for June 11, 2022.

President Kalnicky attended the Community Matters Meeting with Mayor Basta. It was a good meeting with positive feedback about the good work the Library is doing for the Community.

ADJOURNMENT

A motion to adjourn the meeting at 7:24 p.m. was made by Siska, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky

NAYES: None

ABSENT: Newell

/s/ Marcelo Valencia
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
President, Board of Library Trustees
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