FOUNTAINDALE PUBLIC LIBRARY DISTRICT BOARD OF LIBRARY TRUSTEES

June 16, 2022 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: <u>https://youtu.be/vwTwDXGh76c</u>

- 1. Call to Order and Roll Call of Trustees
- 2. Pledge of Allegiance
- 3. Approval of Agenda
- 4. Minutes for Approval
 - a. Board Meeting May 19, 2022
- 5. Comments from the Public
- 6. Friends of the Library
- 7. New Business Action Items
 - a. Approval of Updated Salary Structure and Salary Adjustment for Fiscal Year 2023
 - b. Approval of Merit Increase for Fiscal Year 2023
 - c. Approval of Working Budget for Fiscal Year 2023
 - d. Approval of Ordinance 2022-2 Ordinance Transferring Funds to Special Reserve Fund
 - e. Approval of Proclamation Honoring Ruth Newell's Years of Service as a Library Trustee
- 8. Library Projects
- 9. Correspondence
- 10. Treasurer's Report
- 11. Bills for Approval
 - a. Bills Paid Report June, 2022
 - b. Bills Payable Report June, 2022
- 12. Director's Report May, 2022
- 13. Unfinished Business
- 14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
- 15. Agenda Building for the Next Meeting
- 16. Announcements
- 17. Adjournment

June 2022 Agenda Background Paul Mills

- 7. New Business Action Items
 - a. Approval of Updated Salary Structure and Salary Adjustment for Fiscal Year 2023

Please see included memo for more information regarding this recommendation.

Suggested Motion: Motion to approve the updated salary structure for Fiscal Year 2023 and the \$1.00/hour increase for all staff excluding the executive director with implementation to be effective as of July 10, 2022.

b. Approval of Merit Increase for Fiscal Year 2023

Please see included memo for more information regarding this recommendation.

Motion to approve a standard merit increase of 4% or \$1.00 per hour, whichever is greater, to 5% or \$1.25 per hour, whichever is greater, for Fiscal Year 2023 and to approve a standard merit bonus of 4% or \$1.00 per hour, whichever is greater, to 5% or \$1.25 per hour, whichever is greater, for Fiscal Year 2022 for staff at or over their position's maximum salary. The level of the merit increase and the merit bonus require reaching the appropriate score in the performance evaluation system in order to be granted.

c. Approval of Working Budget for Fiscal Year 2023

Please see included memo for more information regarding the proposed Working Budget Fiscal Year 2023.

Suggested Motion: Motion to approve the Working Budget for Fiscal Year 2023.

d. Approval of Ordinance 2022-2 – Ordinance Transferring Funds to Special Reserve Fund

This ordinance authorizes the transfer of \$1,000,000 from the General Fund to the Special Reserve Fund. We will have sufficient funding in the General Fund to meet the levels recommended by our Fund Balance Policy.

Suggested Motion: Motion to approve Ordinance 2022-2 – Ordinance transferring funds to Special Reserve Fund.

e. Approval of Proclamation Honoring Ruth Newell's Years of Service as a Library Trustee

This Proclamation honors Ruth Newell's years of dedicated service as a library trustee to the District and the community the District serves.

Suggested Motion: Motion to approve Proclamation Honoring Ruth Newell's Years of Service as a Library Trustee

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT WILL AND DUPAGE COUNTIES, ILLINOIS HELD MAY 19, 2022 BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, May 19, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Lea Pottle, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska, and Robert Kalnicky.

<u>ABSENT</u>

Ruth Newell.

Trustee Newell had communicated with Board President Kalnicky, prior to the Board Meeting that she would be unable to attend.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Lea Pottle, and Nancy Korczak.

Paul Mills was also present online.

PUBLIC PRESENT

The following public was present: Jody Hargett

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Armstrong, seconded by Valencia.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

MINUTES OF THE BOARD MEETING - April 21, 2022

The minutes of the board meeting held April 21, 2022 were presented. A motion to approve the minutes was made by Bermejo, seconded by Spindel. Minutes were approved as read.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

MINUTES OF THE EXECUTIVE SESSION - April 21, 2022

The minutes of the Executive Session held April 21, 2022 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES:Valencia, Bermejo, Spindel, Armstrong, Siska, KalnickyNAYES:NoneABSENT:Newell

EMPLOYEE RECOGNITION

President Kalnicky recognized Nancy Korczak for his 5 years of service and presented her with a certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett expressed her appreciation of Nancy Korczak's wonderful work serving as liaison with the Friends of the Library. Hargett mentioned that the next event for the Friends is the Ice Cream Social scheduled for June 6, 2022. The Friends will be paying for the ice cream for the event.

NEW BUSINESS

Approval of Health Insurance for Fiscal Year 2022/2023

Mills discussed the other options that were considered. Mills reported that this increase in the allocation for each staff member would keep the percentage paid by each staff member approximately the same as this year.

A motion to approve for the funding the allocation for insurance at \$7,000 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500 for those employees who do no select health insurance but wish to select dental, vision, life or AFLAC products was made by Spindel, seconded by Valencia.

AYES:Valencia, Bermejo, Spindel, Armstrong, Siska, KalnickyNAYES:NoneABSENT:Newell

Approval of Secretary Audit Liaisons

Kalnicky discussed the need to appoint secretary audit liaisons on an annual basis. Kalnicky proposed that that trustee Spindel and trustee Siska serve as the 2022 Secretary Audit Liaisons.

A motion to approve the appointment of Trustee Spindel and Trustee Siska as the 2022 Secretary Audit Liaisons was made by Valencia, seconded by Spindel.

AYES:Valencia, Bermejo, Spindel, Armstrong, Siska, KalnickyNAYES:NoneABSENT:Newell

Approval of Revised Interlibrary Loan Policy

Mills discussed the draft revision of the Interlibrary Loan Policy. The notable changes include:

- Clarifies what we will attempt to lend and borrow;
- Removes references to fines as we are fine-free;
- Removes references to specific loan periods to make the policy more evergreen;

- Removes a reference to associated accounts to eliminate a potential roadblock to other patrons requesting an item.

A motion to repeal the existing Interlibrary Loan Policy and approve the revised Interlibrary Loan Policy was made by Spindel, seconded by Armstrong.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

LIBRARY PROJECTS

Mills shared that the new security cameras are backordered due to supply chain issues. The plan moving forward is that the new lights and poles will be installed with the existing cameras, and the new cameras will be installed when they are delivered.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for April, 2022 was presented by Trustee Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report - May, 2022

Bills paid for the month of May in the amount of \$58,896.08 was presented for approval. Motion to approve was made by Valencia, seconded by Armstrong.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

Bills Payable Report - May, 2022

Bills payable for the month of May in the amount of \$306,133.26 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

DIRECTOR'S REPORT - April, 2022

Mills shared that

- The Ballot Drop Box has been delivered and installed in the lobby for early voting.
- June 6, 2022, is the Ice Cream Social. The event has been moved to the beginning of Summer Adventure instead of at the conclusion. This was done to encourage participation in the program.
- H2O event is scheduled for July 14th.
- The District is looking into hosting a Staff Appreciation Event in September. A survey was sent to all staff to determine interest.
- The District has been meeting with Brooks Middle School officials and the School's police liaison officer to address behavioral issues. The meetings have been helpful.
- Pinnacle contract negotiations and renewal agreements have been taking place.
- Mills thanked Outreach Services Manager, Tana Petrov, for her work with our vehicles. There have been a variety of vendor issues for scheduled maintenance and troubleshooting.

UNFINISHED BUSINESS

None.

REPORTS

Building - None.

Finance – None.

Strategic Plan -

Bermejo mentioned that the Strategic Plan Committee met on April 22, 2022. The committee discussed the community feedback from the surveys. They narrowed down the goals for the plan. The committee will be meeting May 20, 2022 to finalize the goals to be presented to the Board for approval.

Internal Board Operations - None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

Trustee Armstrong mentioned that the Cavalcade of Planes is scheduled for June 4-June 5, 2022. Trustee Bermejo mentioned that Piyesta Pinoy is scheduled for June 11, 2022. President Kalnicky attended the Community Matters Meeting with Mayor Basta. It was a good meeting with positive feedback about the good work the Library is doing for the Community.

ADJOURNMENT

A motion to adjourn the meeting at 7:24 p.m. was made by Siska, seconded by Valencia.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Kalnicky
NAYES:	None
ABSENT:	Newell

Approved:

Marcelo Valencia, Secretary

Robert A. Kalnicky, President

Date:	June 16, 2022
From:	Paul D. Mills
То:	Board of Trustees
Subj:	Salary Structure for Fiscal Year 2023

The updated salary structure with an effective date of July 10, 2022 is attached. With the required change to the minimum wage in the State of Illinois, the District implemented a compensation plan beginning July 1, 2019, adjusting merit increases accordingly. In order to keep the Salary Structure competitive, the midpoint has been increased by 7% for Fiscal Year 2023. The maximum is calculated at 120% of the midpoint and the minimum is 80% of the midpoint. Using these percentages, we align our Salary Structure with the pay grade ranges recommended by HR Source.

There are 19 non-exempt employees who fall below the minimum for their pay grade in the Salary Structure for Fiscal Year 2023. The cost to the District to bring these employees up to the minimum of their pay grade is \$5,547.00.

There are no exempt employees who fall below the minimum for their pay grades in the Salary Structure for Fiscal Year 2023.

In conjunction with this proposed salary structure, I am recommending a \$1.00/hour increase for all staff (excluding the executive director) to ensure that we continue to offer competitive salaries for our staff. A uniform adjustment such as this will help prevent compression in our salary structure.

It has been an extraordinary year for inflation, and the marketplace for jobs has responded with significant salary increases. Lea Pottle, our HR Manager, and I monitor library job postings and note other industries' postings as well. In the future, we plan to do a detailed analysis. At this time this is not an option for us as the vendor who specializes in this service for libraries is completely booked.

This increase would be in addition to the proposed merit increase.

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Annualized Salary Scale for Non-Exempt Employees

Grade	Minimum	Minimum	Minimum	Minimum	Midpoint	Midpoint	Adjust	Midpoint	Midpoint	Maximum	Maximum	Maximum	Maximur
		winnun			-								
10	\$9.26	\$18,062	\$10.41	\$20,304	\$12.16	\$23,720	\$1,660.40	\$13.02	\$25,380	\$15.62	\$30,456	\$14.60	\$28,464
15	\$10.21	\$19,918	\$11.48	\$22,390	\$13.41	\$26,157	\$1,830.99	\$14.35	\$27,988	\$17.22	\$33,586	\$16.10	\$31,388
20	\$11.26	\$21,963	\$12.66	\$24,689	\$14.79	\$28,842	\$2,018.94	\$15.83	\$30,861	\$18.99	\$37,033	\$17.75	\$34,610
25	\$12.42	\$24,218	\$13.96	\$27,225	\$16.31	\$31,805	\$2,226.35	\$17.45	\$34,031	\$20.94	\$40,838	\$19.57	\$38,166
30	\$13.69	\$26,705	\$15.40	\$30,021	\$17.99	\$35,071	\$2,454.97	\$19.24	\$37,526	\$23.09	\$45,031	\$21.58	\$42,085
35	\$15.10	\$29,448	\$16.98	\$33,103	\$19.83	\$38,672	\$2,707.04	\$21.22	\$41,379	\$25.46	\$49,655	\$23.80	\$46,406
40	\$16.65	\$32,473	\$18.72	\$36,504	\$21.87	\$42,645	\$2,985.15	\$23.40	\$45,630	\$28.08	\$54,756	\$26.24	\$51,174
45	\$18.36	\$35,807	\$20.64	\$40,253	\$24.11	\$47,024	\$3,291.68	\$25.80	\$50,316	\$30.96	\$60,379	\$28.94	\$56,429
50	\$20.25	\$39,485	\$22.76	\$44,386	\$26.59	\$51,853	\$3,629.71	\$28.45	\$55,483	\$34.14	\$66,579	\$31.91	\$62,224
55	\$22.33	\$43,541	\$25.10	\$48,946	\$29.32	\$57,180	\$4,002.60	\$31.38	\$61,183	\$37.65	\$73,419	\$35.19	\$68,61
60	\$24.62	\$48,012	\$27.68	\$53,972	\$32.33	\$63,051	\$4,413.57	\$34.60	\$67,465	\$41.52	\$80,957	\$38.80	\$75,66
65	\$27.15	\$52,943	\$30.52	\$59,515	\$35.65	\$69,527	\$4,866.89	\$38.15	\$74,394	\$45.78	\$89,273	\$42.79	\$83,43

Annualized Salary Scale for Exempt Employees

Grade	Minimum	Minimum	Minimum	Minimum	Midpoint	Midpoint	Adjust	Midpoint	Midpoint	Maximum	Maximum	Maximum	Maximum
70	\$29.94	\$58,379	\$33.65	\$65,627	\$39.32	\$76,667	\$5,366.69	\$42.07	\$82,034	\$50.48	\$98,440	\$47.18	\$92,000
75	\$33.01	\$64,375	\$37.11	\$72,366	\$43.35	\$84,540	\$5,917.80	\$46.39	\$90,458	\$55.67	\$108,549	\$52.02	\$101,448
80	\$36.40	\$70,986	\$40.92	\$79,799	\$47.81	\$93,223	\$6,525.61	\$51.15	\$99,749	\$61.38	\$119,698	\$57.37	\$111,868
85-Deputy Dir	\$40.14	\$78,276	\$45.12	\$87,993	\$52.72	\$102,796	\$7,195.72	\$56.41	\$109,992	\$67.69	\$131,990	\$63.26	\$123,355
90	\$44.26	\$86,315	\$49.76	\$97,030	\$58.13	\$113,353	\$7,934.71	\$62.20	\$121,288	\$74.64	\$145,545	\$69.76	\$136,024
95	\$48.81	\$95,181	\$54.87	\$106,997	\$64.10	\$124,996	\$8,749.72	\$68.59	\$133,746	\$82.31	\$160,495	\$76.92	\$149,995
100-Exec Director	\$53.82	\$104,955	\$60.50	\$117,984	\$70.68	\$137,832	\$9,648.24	\$75.63	\$147,480	\$90.76	\$176,976	\$84.82	\$165,398

Green is current

Black is proposed

Date:	June 16, 2022
From:	Paul D. Mills
То:	Board of Trustees
Subj:	Merit Increase and Minimum Wage Memo for Fiscal Year 2023

The District's base starting salary is currently \$12.00 per hour. This was instituted 12/26/2021 so that the District would be compliant with the State of Illinois' minimum wage regulations as of 1/1/2022.

The chart below shows the annual increases to the minimum wage that must be met by January 2025:

January 2023 \$13.00 January 2024 \$14.00 January 2025 \$15.00

To maintain the appropriate separation of pay grades on the District's salary structure, and to remain competitive for recruiting purposes, it is recommended that current staff continue to be evaluated annually and those eligible for merit increases receive pay adjustments upon their anniversary date.

For the fiscal year 2022-2023, based upon overall performance evaluation scores, merit increases will generally be awarded in the amounts of:

- \$1.00 per hour, or 4% of current salary, whichever is greater; or
- \$1.25 per hour, or 5% of current salary, whichever is greater

It is possible for staff members to earn more or less than these amounts depending upon their evaluation score.

It is also recommended that staff who are over their maximum salary be eligible for a merit bonus, equivalent to the merit increase earned, as listed above. It is possible for staff members to earn more or less than this standard bonus amount depending upon their evaluation. This bonus would not be added to their salary.

Date:	June 16, 2022
From:	Paul D. Mills
То:	Board of Trustees
Subj:	Working Budget for Fiscal Year 2023

The proposed working budget for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) is included in the Board Packet and I would like to highlight several areas.

Revenue for the forthcoming fiscal year is projected to be \$9,728,000. This is broken down into these categories

\$9,305,000	Property Taxes
\$423,000	(Interest, Personal Property Replacement Tax,
	Fees for Copying, Faxing, Printing, and Per Capita Grant)
\$890,000	Fund Balance and/or Reserve Fund for Capital Projects

Interest income in particular is something we will be watching closely this coming year and we may need to make adjustments based on how that goes. This draft budget proposes using our fund balances and/or reserve fund for the capital projects in both the IT and Building budget lines below if needed.

Our salaries line shows a significant increase from the Fiscal Year 2021-2022 Budget. This draft budget proposes a salary scale adjustment of \$1/hour across the Board at the beginning of the fiscal year. This will help us stay competitive in the market, help us minimize compression in our salary schedule, and also help with the remaining three years of minimum wage increases. It also incorporates a standard merit increase of \$1.25/hour or 5%, whichever is greater. The minimum wage increases will continue through 2025, and the requested merit increase plan along with the salary scale adjustment are designed to ensure that we minimize salary compression in our scale by moving everyone up. We do have an excellent staff and this effort to move the entire scale up helps us to retain our staff and recognize their work. The majority of the increase in this line is to support both the salary scale adjustment and the proposed merit increase.

This draft budget also includes several new positions. The creation of an assistant manager position for our Collection Services Department and an assistant manager position for our Building Operations Department are included. These positions are important for both the smooth operation of both departments and for succession planning. In addition, the budget includes the creation of a part-time cataloger position. Finally, this draft budget line shows an increase in that several positions were converted to full-time during the current fiscal year.

This is feasible for our District thanks to increases in revenue across multiple lines, a reduction in our IMRF rate, and switching capital projects to our fund balance and reserve fund. The Professional Development and Training line has been increased in anticipation of several staff members pursuing educational opportunities in the library science field.

The Professional Services line has an increase in anticipation of contracting with architects and/or other professionals in support of our new strategic plan.

The Communication Contractual Services line is increased as printing costs for our newsletter have gone up.

The Electricity line is increased as we anticipate paying more this coming year.

The Special Projects line contains funding for a potential migration to a new finance system. We have been experiencing deteriorating support from our current vendor, and have been working with Lauterbach & Amen, one of our former auditors, on options. We have placed funding in here as an estimate for what a migration may cost.

The Building Maintenance and Building Supplies lines are both up as we are seeing increased costs from our vendors for both services and supplies.

The Automated Systems line is increased in anticipation of subscription costs for soon to be required two factor authentication for our staff to access certain systems.

The PC Equipment line includes adding desktop computers (both Apple and Windows) to our Studio.

The Buildings – Capital line will cover multiple projects. The remainder of the exterior lighting project, refinishing (tuckpoint, recaulk, and paint all as determined) of our library's exterior, replacing a controller on Air Handling Unit (which is a multi year project in which we replace one annually), replacement fo feminine napkin machines with new ones that are ADA compliant (work will involve drywall work as well), and replacing select POTS (Plain Old Telephone Service) lines on select mechanical systems in anticipation of POTS no longer being a viable service offering. We will also be upgrading the Group Collaboration Rooms in Studio 300 to better reflect what our patrons need space for.

The IMRF line will be decreasing for the second half of our fiscal year as our employer rate will be declining from 7.95%% to 4.95%.

			Difference	
Description	2022 - 2023	2021 - 2022	Over/-Under	%
Estimated Expenditures				
Salaries	\$4,990,000.00	\$4,374,000.00	\$616,000.00	14.1%
Total Salaries	\$4,990,000.00	\$4,374,000.00	\$616,000.00	14.1%
Prof. Dev. & Training	\$47,000.00	\$27,000.00	\$20,000.00	74.1%
Employee Recognition	\$4,500.00	\$4,500.00	\$0.00	0.0%
Membership Dues	\$9,000.00	\$9,000.00	\$0.00	0.0%
Dues - Institutional	\$1,500.00	\$1,500.00	\$0.00	0.0%
Mileage & Transportation	\$27,500.00	\$27,500.00	\$0.00	0.0%
Room/Board / Meals	\$17,500.00	\$16,500.00	\$1,000.00	6.1%
Hiring and Placement	\$2,000.00	\$2,000.00	\$0.00	0.0%
Cafeteria Plan	\$437,000.00	\$395,000.00	\$42,000.00	10.6%
EAP	\$2,000.00	\$2,000.00	\$0.00	0.0%
Total Personnel	\$548,000.00	\$485,000.00	\$63,000.00	13.0%
Decilding Consider	¢2 500.00	\$2,000,00	\$500.00	16.7%
Building Security	\$3,500.00	\$3,000.00 \$6,000.00		0.0%
Equipment Rental	\$6,000.00		\$0.00	0.0%
Equipment Maintenance	\$115,000.00	\$115,000.00	\$0.00	0.0%
Leased Equipment	\$50,000.00	\$50,000.00	\$0.00	0.0%
Bookmobile Maintenance	\$21,000.00	\$21,000.00	\$0.00	0.0%
Legal Expense - Attorney	\$42,000.00	\$42,000.00	\$0.00	
Legal Expense - Publication	\$2,500.00	\$2,500.00	\$0.00	0.0%
Bank Service Fees	\$7,100.00	\$7,100.00	\$0.00	0.0%
Payroll Service Professional Services	\$21,000.00 \$176,000.00	\$21,000.00 \$76,000.00	\$0.00 \$100,000.00	131.6%
Communication Contractual Services	\$77,500.00	\$78,000.00	\$18,000.00	30.3%
Collection Services	\$5,000.00	\$5,000.00	\$18,000.00	0.0%
Internet Services	\$35,000.00	\$38,000.00	(\$3,000.00)	-7.9%
Cable TV Services	\$1,500.00	\$38,000.00	(\$3,000.00) \$0.00	0.0%
Catalog Management	\$1,500.00	\$30,000.00	\$0.00	0.0%
Computer Circulation Expense	\$116,000.00	\$113,000.00	\$3,000.00	2.7%
Total Contractual Services	\$709,100.00	\$113,000.00 \$ 590,600.00	\$118,500.00	20.1%
Telephone Service	\$11,000.00	\$11,000.00	\$0.00	0.0%
Telephone Data	\$13,000.00	\$13,000.00	\$0.00	0.0%
Electricity	\$200,000.00	\$171,000.00	\$29,000.00	17.0%
Gas	\$32,000.00	\$32,000.00	\$0.00	0.0%
Water & Sewer	\$25,000.00	\$25,000.00	\$0.00	0.0%
Minor Library Equipment	\$10,500.00	\$10,500.00	\$0.00	0.0%
Minor Office Equipment	\$5,000.00	\$5,000.00	\$0.00	0.0%
Minor Library Furniture	\$2,500.00	\$2,500.00	\$0.00	0.0%
Minor Office Furniture	\$2,500.00	\$2,500.00	\$0.00	0.0%
Office Supplies	\$40,000.00	\$40,000.00	\$0.00	0.0%
Program Supplies	\$63,000.00	\$60,000.00	\$3,000.00	5.0%
Computer Supplies	\$7,000.00	\$7,000.00	\$0.00	0.0%
Board Supplies	\$2,000.00	\$2,000.00	\$0.00	0.0%
Fuel Expense Bookmobile/Vehicles	\$7,500.00	\$7,500.00	\$0.00	0.0%

Library Supplies	\$65,100.00	\$63,100.00	\$2,000.00	3.2%
Postage	\$12,000.00	\$12,000.00	\$2,000.00	0.0%
Shipping	\$10,000.00	\$10,000.00	\$0.00	0.0%
Buildings	\$25,000.00	\$20,000.00	\$5,000.00	25.0%
Grounds	\$50,000.00	\$50,000.00	\$0.00	0.0%
Total Supplies & Utilities	\$50,000.00 \$583,100.00	\$544,100.00	\$0.00 \$39,000.00	7.2%
Total Supplies & Othities	\$303,100.00	\$344,100.00	<i>\$33</i> ,000.00	1.4/0
Books and AV	\$836,000.00	\$818,500.00	\$17,500.00	2.1%
Programs - Adult	\$43,000.00	\$41,500.00	\$1,500.00	3.6%
Programs - Children	\$11,000.00	\$9,000.00	\$2,000.00	22.2%
Programs - Young Adult	\$20,000.00	\$20,000.00	\$0.00	0.0%
Donations Expended	\$4,000.00	\$4,000.00	\$0.00	0.0%
Computer Software	\$362,500.00	\$364,500.00	(\$2,000.00)	-0.5%
Special Services/Events	\$7,000.00	\$6,000.00	\$1,000.00	16.7%
Total Library Materials	\$1,283,500.00	\$1,263,500.00	\$20,000.00	1.6%
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Library Equipment - Capital	\$5,000.00	\$2,000.00	\$3,000.00	150.0%
Office Equipment - Capital	\$5,000.00	\$2,000.00	\$3,000.00	150.0%
Library Furniture - Capital	\$5,000.00	\$2,000.00	\$3,000.00	150.0%
Office Furniture - Capital	\$5,000.00	\$2,000.00	\$3,000.00	150.0%
Outreach Equipment - Capital	\$0.00	\$0.00	\$0.00	#DIV/0!
Special Projects	\$119,875.00	\$20,322.00	\$99,553.00	489.9%
Automated Systems	\$90,000.00	\$75,000.00	\$15,000.00	20.0%
PC Computer Equipment	\$65,000.00	\$310,000.00	(\$245,000.00)	-79.0%
Buildings - Capital	\$690,000.00	\$420,000.00	\$270,000.00	64.3%
Grounds - Capital	\$25,000.00	\$20,000.00	\$5,000.00	25.0%
Total Capital Expenditures	\$1,009,875.00	\$853,322.00	\$156,553.00	18.3%
	<i><i><i>q</i>1,007,0701000</i></i>	¢000,0 221 00	<i><i><i>q</i>100,000100</i></i>	10.070
Miscellaneous	\$20,000.00	\$20,000.00	\$0.00	0.0%
Public Relations	\$48,000.00	\$48,000.00	\$0.00	0.0%
Total Miscellaneous	\$68,000.00	\$68,000.00	\$0.00	0.0%
	#00.000.00	*0 1 c0 1 0 0	*11 2 0 < 00	15.00/
Per Capita Grant	\$99,000.00	\$84,604.00	\$14,396.00	17.0%
Total Per Capita Grant	\$99,000.00	\$84,604.00	\$14,396.00	17.0%
Total General Fund	\$9,290,575.00	\$8,263,126.00	\$1,027,449.00	12.4%
	¢10,100,00	¢12 100 00	¢0.00	0.00/
Audit Expense	\$12,100.00	\$12,100.00	\$0.00	0.0%
Total Audit Fund	\$12,100.00	\$12,100.00	\$0.00	0.0%
Unemployment Insurance	\$35,000.00	\$30,000.00	\$5,000.00	16.7%
Workmen's Compensation	\$30,000.00	\$30,000.00	\$0.00	0.0%
Liability Insurance	\$35,000.00	\$35,000.00	\$0.00	0.0%
Umbrella Policy	\$50,000.00	\$50,000.00	\$0.00	0.0%
Treasurer's Bond	\$7,500.00	\$7,500.00	\$0.00	0.0%
Total Liability Insurance	\$157,500.00	\$152,500.00	\$5,000.00	3.3%
FICA	\$398,800.00	\$348,320.00	\$50,480.00	14.5%
IMRF	\$324,025.00	\$380,000.00	(\$55,975.00)	-14.7%
Total Social Security	\$722,825.00	\$728,320.00	(\$5,495.00)	-0.8%

Building Maintenance	\$390,000.00	\$300,500.00	\$89,500.00	29.8%
Building Supplies	\$45,000.00	\$36,000.00	\$9,000.00	25.0%
Total Maintenance	\$435,000.00	\$336,500.00	\$98,500.00	29.3%
Total Operating Funds	\$10,618,000.00	\$9,492,546.00	\$1,125,454.00	11.9%
NOTE: This line shows expenditures minus the use of \$890,000 in funds from General Fund Balance and Reserve Fund	\$9,728,000.00	\$9,492,546.00	\$235,454.00	2.5%
Bond Principal & Interest Pymts.	\$3,132,850.00	\$2,988,350.00	\$144,500.00	4.8%
Total Bond P&I Payments	\$3,132,850.00	\$2,988,350.00	\$144,500.00	4.8%
Total Estimated Expenditures	\$13,750,850.00	\$12,480,896.00	\$1,269,954.00	10.2%

ORDINANCE 2022-2 ORDINANCE TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND

WHEREAS, the Fountaindale Public Library District, Will County, Illinois, is a public body created and existing under the laws of the State of Illinois; and

WHEREAS, pursuant to 75 ILCS 16/30-90, the Board of Library Trustees may authorize the transfer from one appropriation of any amount specified to any other object or purpose; and

WHEREAS, such a transfer requires the affirmative vote of two-thirds (2/3) of all the trustees present and voting; and

WHEREAS, the Board of Trustees of the Fountaindale Public Library District believe, and hereby declare, that it is in the best interests of the Library District to transfer certain funds, as hereinafter provided; and

WHEREAS, the General Fund/Operating Fund surplus account has a legal appropriation for transfer to the Special Reserve Fund for fiscal year 2022; and

WHEREAS, the transfer of funds from this account to the Special Reserve Fund is a lawful transfer.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:

<u>SECTION ONE</u>: The recitals set forth hereinabove shall be and are hereby incorporated in this Section One as if said recitals were fully set forth herein.

SECTION TWO: The unexpended balances of the proceeds received from annual public library taxes (General Fund/Operating Fund), the sum of \$1,000,000 shall be transferred to the Library District's Special Reserve Fund to fund future Capital Needs as defined in the Special Reserve Plan. <u>SECTION THREE</u>: Any policy, resolution, or ordinance of the Fountaindale Public Library District that conflict with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION FOUR: This ordinance shall take effect upon its passage and approval in the manner provided by law.

PASSED THIS 16th day of June, 2022.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Siska, Kalnicky

NAYS: None

ABSENT: None

APPROVED THIS 16th day of June, 2022.

Robert A. Kalnicky President, Board of Trustees

ATTEST:

Marcelo Valencia Secretary, Board of Trustees

State of Illinois	
Counties of Will and DuPage	

))))

SECRETARY'S CERTIFICATE

I, Marcelo Valencia, do hereby certify that I am Secretary of the Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Library District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance 2022-2:

AN ORDINANCE APPROVING TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT

adopted at a duly called Regular Meeting of the Board of Library Trustees of the Fountaindale Public Library District, held at 300 W. Briarcliff Road, Bolingbrook, Illinois, in said Library District at 7 p.m. on the 16th day of June, 2022.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Library District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Library District in Bolingbrook, Illinois, this 16th day of June, 2022.

Marcelo Valencia Secretary, Board of Trustees Fountaindale Public Library District

(SEAL)

Proclamation Honoring Ruth Newell's Years of Service as a Library Trustee

WHEREAS, Ruth Newell has recently completed over 35 years of service on the Fountaindale Public Library District Board of Trustees; and

WHEREAS, Ruth Newell is the longest-serving trustee in the history of the Fountaindale Public Library District; and

WHEREAS, Ruth Newell has held the offices of President, Vice President, and Treasurer on the Fountaindale Public Library District Board of Trustees; and

WHEREAS, Ruth Newell has generously served the larger library community through her service in the Illinois Library Association and the American Library Association; and

WHEREAS, Ruth Newell was named Trustee of the Year by the Illinois Library Association and was also named Trustee of the Year by the American Library Association; and

WHEREAS, Ruth Newell was the first public library trustee to serve on the Coretta Scott King Book Awards Jury;

NOW, THEREFORE, BE IT RESOLVED, that this Board expresses to her its sincere appreciation for her wise counsel and sound judgment; commends her for her exemplary service to it and to the Library; and congratulates her for a job well done; and

BE IT FURTHER RESOLVED, that the Board extends to her its heartfelt wishes for continued success and much happiness.

Signed this 16th day of June 2022

Robert A. Kalnicky President, Board of Trustees

Marcelo Valencia Secretary, Board of Trustees

Fountaindale Public Library District Cash and Investment

May 31, 2022

	Begining Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$608,322.52	\$259,382.26	\$867,704.78
Cash Checking/Payroll	\$178,891.41	(\$14,425.09)	\$164,466.32
Petty Cash	\$2,732.09	\$500.00	\$3,232.09
Total Cash	\$789,946.02	\$245,457.17	\$1,035,403.19
Investments			
Investment - General Fund/Wintrust MM	\$6,332,440.01	(\$1,592,598.17)	\$4,739,841.84
Investment - IL Funds/General	\$71,235.59	\$114.20	\$71,349.79
Investment - IL Funds/INB/E-Pay	\$66,581.50	\$3,428.53	\$70,010.03
Investment - Special Reserve/Wintrust MM	\$2,078,944.22	\$3,319.40	\$2,082,263.62
Investment - Working Cash/Wintrust MM	\$1,072,520.67	\$1,712.47	\$1,074,233.14
Investment - Special Reserve/PMA	\$16,645,365.03	\$49,683.81	\$16,695,048.84
Total Investments	\$26,267,087.02	(\$1,534,339.76)	\$24,732,747.26
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,434,427.91	(\$1,121,052.07)	\$313,375.84
Total Bond Fund	\$1,434,427.91	(\$1,121,052.07)	\$313,375.84
Total Cash and Investments	\$28,491,460.95	(\$2,409,934.66)	\$26,081,526.29

Special Res. PMA - 0.704% General - IL Fund - 0.795% Money Market Wintrust - 0.952%

Fountaindale Public Library District Revenue Report

May 31, 2022

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue			Conecteu		Receipts
Revenue Funds 1-8					
Property Tax - Will - 2020	\$0.00	\$5,187,462.72	100.12%	\$5,181,200.77	(\$6,261.95)
Property Tax Dupage 2020	\$0.00	\$89,268.64	84.42%	\$105,738.79	\$16,470.15
Property Tax Will - 2021	\$402,075.02	\$402,075.02	8.92%	\$4,506,143.28	\$4,104,068.26
Property Tax Dupage - 2021	\$12,589.39	\$12,589.39	13.69%	\$91,962.11	\$79,372.72
Other Tax	\$97,807.85	\$396,558.41	240.31%	\$165,020.00	(\$231,538.41)
Interest	\$15,142.82	\$98,845.69	77.83%	\$127,010.00	\$28,164.31
Circulation Fees	\$1,147.49	\$12,533.49	89.52%	\$14,000.00	\$1,466.51
Copy Machines	\$610.10	\$4,658.61	93.17%	\$5,000.00	\$341.39
Fax Machine	\$426.49	\$4,562.89	91.26%	\$5,000.00	\$437.11
Printing	\$1,570.21	\$15,667.36	104.45%	\$15,000.00	(\$667.36)
Miscellaneous	\$6,322.67	\$79,868.24	140.12%	\$57,000.00	(\$22,868.24)
Reimbursements	\$0.00	\$1,827.69	91.38%	\$2,000.00	\$172.31
Board Reimbursements	\$0.00	\$170.00	85.00%	\$200.00	\$30.00
Leases	\$0.00	\$0.00	0.00%	\$300.00	\$300.00
Grant Income	\$0.00	\$99,832.43	100.00%	\$99,833.00	\$0.57
Total Operating Funds	\$537,692.04	\$6,405,920.58	61.74%	\$10,375,407.95	\$3,969,487.37
Bond Fund					
Property Tax - Will 2020	\$0.00	\$1,698,059.21	100.10%	\$1,696,303.40	(\$1,755.81)
Property Tax - Dupage 2020	\$0.00	\$29,506.94	85.23%	\$34,618.44	\$5,111.50
Property Tax - Will 2021	\$134,621.54	\$134,621.54	7.06%	\$1,907,636.64	\$1,773,015.10
Property Tax - Dupage 2021	\$4,255.63	\$4,255.63	10.93%	\$38,931.36	\$34,675.73
Interest Bond Fund	\$120.78	\$854.61	17.09%	\$5,000.00	\$4,145.39
Total Bond Fund	\$138,997.95	\$1,867,297.93	50.71%	\$3,682,489.84	\$1,815,191.91
Total Revenue	\$676,689.99	\$8,273,218.51	58.85%	\$14,057,897.79	\$5,784,679.28

Fountaindale Public Library District Expenditure Report

May 31, 2022

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
 Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$359,918.04	\$4,100,228.13	84.66%	\$4,843,200.00	\$742,971.87
Contractual Services	\$15,876.80	\$430,249.27	74.76%	\$575,510.00	\$145,260.73
Supplies & Utilities	\$40,832.05	\$422,841.82	72.24%	\$585,300.00	\$162,458.18
Library Materials	\$103,087.37	\$829,126.73	64.91%	\$1,277,377.00	\$448,250.27
Capital Expenditures	\$3,381.23	\$183,332.62	22.45%	\$816,512.00	\$633,179.38
Miscellaneous	\$9,990.90	\$49,927.49	66.13%	\$75,500.00	\$25,572.51
Per Capita Grant	\$99,832.43	\$99,832.43	100.00%	\$99,833.00	\$0.57
Total General Fund Expenditures	\$632,918.82	\$6,115,538.49	73.92%	\$8,273,232.00	\$2,157,693.51
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$7,400.00	61.16%	\$12,100.00	\$4,700.00
Liability Insurance Fund Expendit	\$3,741.91	\$101,139.95	66.32%	\$152,500.00	\$51,360.05
Soc Sec/IMRF Fund Expenditures	\$47,141.69	\$609,608.12	83.70%	\$728,320.00	\$118,711.88
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$27,970.43	\$326,005.10	93.55%	\$348,500.00	\$22,494.90
Total Other Fund Expenditures	\$78,854.03	\$1,044,153.17	84.10%	\$1,241,520.00	\$197,366.83
Total Expenditures - Operating Funds	\$711,772.85	\$7,159,691.66	75.25%	\$9,514,752.00	\$2,355,060.34
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$875,000.00	100.00%	\$875,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$169,800.00	100.00%	\$169,800.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,240,000.00	100.00%	\$1,240,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$387,750.00	100.00%	\$387,750.00	\$0.00
Principal Payment - 2019	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$290,800.00	100.00%	\$290,800.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$2,988,350.00	100.00%	\$2,988,350.00	\$0.00
Total	\$0.00	\$2,988,350.00	100.00%	\$2,988,350.00	\$0.00
Total Expenditures - All Funds	\$711,772.85	\$10,148,041.66	81.16%	\$12,503,102.00	\$2,355,060.34

Fountaindale Public Library District Bills Paid - Operating Account JUNE 2022

Payee Name	Description	Payment Date	Check/Draft Number	Payment Amount
AFLAC	Employer Insurance Contribution - May 2022	06/01/2022	931	\$12.09
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - June 2022	06/01/2022	57332	\$27,628.83
Dearborn National Life Insurance Company	Employer Insurance Contribution - June 2022	06/01/2022	57333	\$542.20
DuPage County Clerk	FPLD Staff - Notary - Hag	06/01/2022	57334	\$10.00
Fidelity Security Life Insurance/EYEMED	Employer Insurance Contribution - June 2022	06/01/2022	57335	\$152.85
Home Depot	Building Supplies - Bits, Bulbs, & Tape	06/01/2022	57161	\$74.67
	Outreach - Tarps			\$37.16
Illinois Municipal Retirement Fund	Employer Contribution - May 2022	06/01/2022	933	\$23,978.90
Mobile Room Escape LLC	Program Deposit - Saving Oceanika - 06/27/2022	06/01/2022	57337	\$525.00
				\$52,961.70

Jennie Nguyen, Firance Manager

Gross Payroll & FICA Expense - May 2022

Gross Payroll	\$320,023.43
FICA	\$23,629.43
Total Gross Payroll & FICA	\$343,652.86

<u>Vendor name</u>	Description	Invoice number	Account number	<u>Amount</u>
Amanda E. Sta	anderfer			
	Final 50% Strategic Planning Process	2002526	1-4253-10	\$11,375.00
		Subtotal for Vendor	-	\$11,375.00
Amazon	District Destable, Marsh 2020; Destandared Orffee Over	4400 0400	1 4254 40	\$68.48
	District Restock - March 2022: Backordered Coffee Cups	A139-2122 A148-2122	1-4351-10 1-4351-10	\$137.6
	Circ - Workroom Supplies		1-4351-10	\$39.4
	Finance - Invoice File Folder Organizer	A151-2122		\$39.40 \$148.02
	District Closet Restock - April 2022	A157-2122	1-4351-10	\$146.0/ \$8.4
	2022 Ice Cream Social Wrist Bands	A146-2122	1-4353-10	-
	CSD - Various Library & Program Supplies	A140-2122	1-4353-20	\$241.3
	ATSD - 2022 Summer Teen Contests & Program Supplies	A154-2122	1-4353-24	\$246.7
	ATSD - 2022 Summer Teen Program & Craft Supplies	A155-2122	1-4353-24	\$237.9
	ATSD - Various Program Supplies	A156-2122	1-4353-24	\$200.5
	2022 Library Summer Adventure Decorations	A159-2122	1-4353-24	\$184.3
	Studio - Various Summer Adventure Supplies	A142-2122	1-4353-27	\$163.3
	Outreach - Summer Adventure Books	A141-2122	1-4353-28	\$194.7
	Outreach - Various Program Supplies	A149-2122	1-4353-28	\$235.5
	Outreach - Various Program Supplies	A150-2122	1-4353-28	\$229.5
	IT - 256GB MicroSDXC Card	A147-2122	1-4354-14	\$82.8
	CSD - Various Library & Program Supplies	A140-2122	1-4371-20	\$106.8
	Library Materials - Shipping Costs	0660346-JUNE22	1-4519-26	\$5.9
	Books - Adult World Languages	0660346-JUNE22	1-4525-26	\$353.5
	Electronic Devices & Equipment	0660346-JUNE22	1-4527-26	\$5,403.5
	Books - Adult Fiction	0660346-JUNE22	1-4540-26	\$1,173.7
	Books - Adult Non-Fiction	0660346-JUNE22	1-4541-26	\$155.0
	Books - Juvenile Fiction	0660346-JUNE22	1-4544-26	\$90.9
	Music - Adult	0660346-JUNE22	1-4550-26	\$27.9
	DVD - Aduit	0660346-JUNE22	1-4557-26	\$62.4
	Video Games - Adult	0660346-JUNE22	1-4565-26	\$114.4
	Studio - Cable Sleeves	A153-2122	1-4568-27	\$68.9
	Juvenile STEAMbox Kits - Various Supplies	0660346-JUNE22	1-4569-26	\$91.5
	ATSD - Mason Jar Supplies	A145-2122	1-4571-24	\$14.9
	Outreach - Donated Musical Instruments	A143-2122	1-4575-10	\$506.9
	2022 Summer Adventure Prize - Cricut Joy	A152-2122	1-4575-10	\$129.0

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
		Subtotal for Vendor		\$10,725.12
AT & T				* ****
	Internet - May 2022	8546580700	1-4314-14	\$960.42
		Subtotal for Vendor	ų.	\$960.42
B&H Photo-Vi		000 (10000	4 4500 07	\$045 A0
	Studio - Various Studio Supplies	202419982	1-4568-27	\$215.48
	Studio - Hyper Duo USB C Hub Cables	202423799	1-4568-27	\$755.90
	Studio - Foam Pelican Case	202429352	1-4568-27	\$179.15
	Studio - Various Studio Supplies	202520330	1-4568-27	\$2,255.58
	Studio - Various Studio Supplies	202534618	1-4568-27	\$2,688.62
	Studio - Various Studio Supplies	202574185	1-4568-27	\$566.22
		Subtotal for Vendor		\$6,660.95
Baig of Tricks	Entertainment, Inc			
	Program - Trivia Night with Baig of Tricks - 6/21/22	BTE062122	1-4571-24	\$75.00
		Subtotal for Vendor		\$75.00
Baker & Taylo	r - 75000139			
	Music - Adult	H61265930	1-4550-26	\$17.57
	Music - Adult	H61277960	1-4550-26	\$21.41
	Music - Adult	H61277970	1-4550-26	\$25.12
	Music - Adult	H61277980	1-4550-26	\$16.89
	Music - Adult	H61277990	1-4550-26	\$17.57
	Music - Adult	H61278000	1-4550-26	\$14.89
	Music - Adult	H61278010	1-4550-26	\$29.12
	Music - Adult	H61278020	1-4550-26	\$22.71
	Music - Adult	H61278030	1-4550-26	\$28.98
	Music - Adult	H61278040	1-4550-26	\$43.49
	Music - Adult	H61278050	1-4550-26	\$16.20
	Music - Adult	H61278060	1-4550-26	\$15.71
	Music - Adult	H61278070	1-4550-26	\$17.80
	Music - Adult	H61278090	1-4550-26	\$22.62
	Music - Adult	H61346360	1-4550-26	\$24.26
	Music - Adult	H61351250	1-4550-26	\$38.06
	Music - Adult	H61377700	1-4550-26	\$17.26
	Music - Adult	H61377730	1-4550-26	\$28.15

Vendor name	Description	Invoice number	Account number	Amount
	Music - Adult	H61403420	1-4550-26	\$23.55
	Music - Adult	H61403430	1-4550-26	\$18.44
	Music - Adult	H61409530	1-4550-26	\$28.30
	Music - Adult	H61427520	1-4550-26	\$38.31
	Music - Adult	H61454510	1-4550-26	\$23.55
	Music - Adult	H61515730	1-4550-26	\$19.45
	Music - Adult	H61515750	1-4550-26	\$15.48
	Music - Adult	H61515760	1-4550-26	\$18.44
	Music - Adult	H61515770	1-4550-26	\$23.54
		Subtotal for Vendor	-	\$626.87
Baker & Taylo	r - C009233			
	Library Materials - Processing/Shipping Costs	2036731411	1-4518-26	\$5.7
	Library Materials - Processing/Shipping Costs	5017698829	1-4518-26	\$5.7
	Library Materials - Processing/Shipping Costs	5017728912	1-4518-26	\$8.0
	Library Materials - Processing/Shipping Costs	2036731411	1-4519-26	\$0.4
	Library Materials - Processing/Shipping Costs	5017698829	1-45 19-2 6	\$0.4
	Library Materials - Processing/Shipping Costs	5017728912	1-4519-26	\$5.4
	Books - Adult Non-Fiction	2036731411	1-4541-26	\$96.0
	Books - Adult Non-Fiction	5017698829	1-4541-26	\$93.5
	Books - Adult Non-Fiction	5017728912	1-4541-26	\$1,093.1
		Subtotal for Vendor	_	\$1,308.6
Baker & Taylo	r - L420685			
	Library Materials - Processing/Shipping Costs	2036721008	1-4518-29	\$8.7
	Library Materials - Processing/Shipping Costs	2036738988	1-4518-29	\$11.4
	Library Materials - Processing/Shipping Costs	2036756019	1-4518-29	\$6.5
	Library Materials - Processing/Shipping Costs	2036759764	1-4518-29	\$20.1
	Library Materials - Processing/Shipping Costs	2036772711	1-4518-29	\$11.1
	Library Materials - Processing/Shipping Costs	2036721008	1-4519-29	\$1.4
	Library Materials - Processing/Shipping Costs	2036738988	1-4519-29	\$1.2
	Library Materials - Processing/Shipping Costs	2036756019	1-4519-29	\$0.7
	Library Materials - Processing/Shipping Costs	2036759764	1-4519-29	\$2.3
	Library Materials - Processing/Shipping Costs	2036772711	1-4519-29	\$1.3
	Books - Adult Fiction	2036721008	1-4540-29	\$128.19
	Books - Adult Fiction	2036738988	1-4540-29	\$164.3

Vendor name	Description	Invoice number	Account number	Amount
	Books - Adult Fiction	2036756019	1-4540-29	\$141.96
	Books - Adult Fiction	2036759764	1-4540-29	\$220.32
	Books - Adult Fiction	2036772711	1-4540-29	\$129.94
	Books - Adult Non-Fiction	2036721008	1-4541-29	\$14.38
	Books - Adult Non-Fiction	2036738988	1-4541-29	\$16.68
	Books - Adult Non-Fiction	2036759764	1-4541-29	\$185.36
	Books - Adult Non-Fiction	2036772711	1-4541-29	\$20.13
	Books - Adult Large Print	2036721008	1-4543-29	\$145.51
	Books - Adult Large Print	2036738988	1-4543-29	\$52.11
	Books - Adult Large Print	2036759764	1-4543-29	\$71.98
	Books - Adult Large Print	2036772711	1-4543-29	\$113.17
	Books - Juvenile Fiction	2036738988	1-4544-29	\$7.47
		Subtotal for Vendor		\$1,476.75
Baker & Taylo				.
	Library Materials - Processing/Shipping Costs	2036675807	1-4518-26	\$142.17
	Library Materials - Processing/Shipping Costs	2036708761	1-4518-26	\$197.19
	Library Materials - Processing/Shipping Costs	2036711627	1-4518-26	\$62.16
	Library Materials - Processing/Shipping Costs	2036714793	1-4518-26	\$53.61
	Library Materials - Processing/Shipping Costs	2036721615	1-4518-26	\$89.25
	Library Materials - Processing/Shipping Costs	2036726371	1-4518-26	\$85.32
	Library Materials - Processing/Shipping Costs	2036729564	1-4518-26	\$74.79
	Library Materials - Processing/Shipping Costs	2036732678	1-4518-26	\$67.38
	Library Materials - Processing/Shipping Costs	2036735774	1-4518-26	\$51.45
	Library Materials - Processing/Shipping Costs	2036738899	1-4518-26	\$40.14
	Library Materials - Processing/Shipping Costs	2036743364	1-4518-26	\$47.91
	Library Materials - Processing/Shipping Costs	2036746401	1-4518-26	\$64.59
	Library Materials - Processing/Shipping Costs	2036749520	1-4518-26	\$56.67
	Library Materials - Processing/Shipping Costs	2036755808	1-4518-26	\$309.54
	Library Materials - Processing/Shipping Costs	2036760002	1-4518-26	\$45.69
	Library Materials - Processing/Shipping Costs	2036762719	1-4518-26	\$43.59
	Library Materials - Processing/Shipping Costs	2036763517	1-4518-26	\$48.36
	Library Materials - Processing/Shipping Costs	2036765722	1-4518-26	\$51.57
	Library Materials - Processing/Shipping Costs	2036768673	1-4518-26	\$44.07
	Library Materials - Processing/Shipping Costs	2036771560	1-4518-26	\$51.36

<u>/endor name</u>	Description	Invoice number	Account number	<u>Amount</u>
	Library Materials - Processing/Shipping Costs	2036675807	1-4519-26	\$8.07
	Library Materials - Processing/Shipping Costs	2036708761	1-4519-26	\$13.79
	Library Materials - Processing/Shipping Costs	2036711627	1-4519-26	\$4.78
	Library Materials - Processing/Shipping Costs	2036714793	1-4519-26	\$5.83
	Library Materials - Processing/Shipping Costs	2036721615	1-4519-26	\$7.79
	Library Materials - Processing/Shipping Costs	2036726371	1-4519-26	\$5.66
	Library Materials - Processing/Shipping Costs	2036729564	1-4519-26	\$6.66
	Library Materials - Processing/Shipping Costs	2036732678	1-4519-26	\$5.21
	Library Materials - Processing/Shipping Costs	2036735774	1-4519-26	\$2.71
	Library Materials - Processing/Shipping Costs	2036738899	1-4519-26	\$2.40
	Library Materials - Processing/Shipping Costs	2036743364	1-4519-26	\$2.12
	Library Materials - Processing/Shipping Costs	2036746401	1-4519-26	\$5.20
	Library Materials - Processing/Shipping Costs	2036749520	1-4519-26	\$3.32
	Library Materials - Processing/Shipping Costs	2036755808	1-4519-26	\$20.52
	Library Materials - Processing/Shipping Costs	2036760002	1-4519-26	\$4.6
	Library Materials - Processing/Shipping Costs	2036762719	1-4519-26	\$4.18
	Library Materials - Processing/Shipping Costs	2036763517	1-4519-26	\$4.76
	Library Materials - Processing/Shipping Costs	2036765722	1-4519-26	\$4.6
	Library Materials - Processing/Shipping Costs	2036768673	1-4519-26	\$3.8
	Library Materials - Processing/Shipping Costs	2036771560	1-4519-26	\$3.4
	Books - Adult World Languages	2036675807	1-4525-26	\$25.1
	Books - Adult World Languages	2036711627	1-4525-26	\$8.3
	Books - Adult World Languages	2036714793	1-4525-26	\$11.9
	Books - Adult World Languages	2036735774	1-4525-26	\$20.3
	Books - Adult World Languages	2036755808	1-4525-26	\$265.2
	Books - Adult World Languages	2036765722	1-4525-26	\$13.1
	Books - Adult World Languages	2036771560	1-4525-26	\$162.8
	Books - Juvenile World Languages	2036675807	1-4526-26	\$15.5
	Books - Juvenile World Languages	2036708761	1-4526-26	\$14.3
	Books - Juvenile World Languages	2036732678	1-4526-26	\$8.9
	Books - Adult Fiction	2036675807	1-4540-26	\$965.6
	Books - Adult Fiction	2036708761	1-4540-26	\$1,524.1
	Books - Adult Fiction	2036711627	1-4540-26	\$464.0
	Books - Adult Fiction	2036714793	1-4540-26	\$352.1

General	Fund

<u>Vendor name</u>	Description	Invoice number	Account number	Amount
	Books - Adult Fiction	2036721615	1-4540-26	\$800.98
	Books - Adult Fiction	2036726371	1-4540-26	\$648.68
	Books - Adult Fiction	2036729564	1-4540-26	\$660.16
	Books - Adult Fiction	2036732678	1-4540-26	\$412.37
	Books - Adult Fiction	2036735774	1-4540-26	\$238.45
	Books - Adult Fiction	2036738899	1-4540-26	\$305.64
	Books - Adult Fiction	2036743364	1-4540-26	\$263.50
	Books - Adult Fiction	2036746401	1-4540-26	\$713.30
	Books - Adult Fiction	2036749520	1-4540-26	\$453.73
	Books - Adult Fiction	2036755808	1-4540-26	\$588.92
	Books - Adult Fiction	2036760002	1-4540-26	\$472.37
	Books - Adult Fiction	2036762719	1-4540-26	\$463.69
	Books - Adult Fiction	2036765722	1-4540-26	\$417.11
	Books - Adult Fiction	2036768673	1-4540-26	\$271.78
	Books - Adult Fiction	2036771560	1-4540-26	\$281.07
	Books - Adult Non-Fiction	2036675807	1-4541-26	\$519.58
	Books - Adult Non-Fiction	2036708761	1-4541-26	\$927.69
	Books - Adult Non-Fiction	2036711627	1-4541-26	\$278.17
	Books - Adult Non-Fiction	2036714793	1-4541-26	\$320.94
	Books - Adult Non-Fiction	2036721615	1-4541-26	\$501.85
	Books - Adult Non-Fiction	2036726371	1-4541-26	\$345.44
	Books - Adult Non-Fiction	2036729564	1-4541-26	\$398.44
	Books - Adult Non-Fiction	2036732678	1-4541-26	\$502.76
	Books - Adult Non-Fiction	2036735774	1-4541-26	\$189.51
	Books - Adult Non-Fiction	2036738899	1-4541-26	\$147.55
	Books - Adult Non-Fiction	2036743364	1-4541-26	\$117.68
	Books - Adult Non-Fiction	2036746401	1-4541-26	\$292.04
	Books - Adult Non-Fiction	2036749520	1-4541-26	\$182.23
	Books - Adult Non-Fiction	2036755808	1-4541-26	\$1,588.89
	Books - Adult Non-Fiction	2036760002	1-4541-26	\$290.13
	Books - Adult Non-Fiction	2036762719	1-4541-26	\$302.45
	Books - Adult Non-Fiction	2036763517	1-4541-26	\$952.56
	Books - Adult Non-Fiction	2036765722	1-4541-26	\$244.37
	Books - Adult Non-Fiction	2036768673	1-4541 - 26	\$349.94

Vendor name	Description	Invoice number	Account number	Amount
	Books - Adult Non-Fiction	2036771560	1-4541-26	\$182.71
	Books - Adult Large Print	2036675807	1-4543-26	\$64.78
	Books - Adult Large Print	2036708761	1-4543-26	\$193.55
	Books - Adult Large Print	2036711627	1-4543-26	\$186.53
	Books - Adult Large Print	2036714793	1-4543-26	\$481.84
	Books - Adult Large Print	2036721615	1-4543-26	\$236.14
	Books - Adult Large Print	2036726371	1-4543-26	\$80.58
	Books - Adult Large Print	2036729564	1-4543-26	\$212.96
	Books - Adult Large Print	2036732678	1-4543-26	\$15.52
	Books - Adult Large Print	2036735774	1-4543-26	\$17.99
	Books - Adult Large Print	2036743364	1-4543-26	\$18.00
	Books - Adult Large Print	2036746401	1-4543-26	\$18.00
	Books - Adult Large Print	2036755808	1-4543-26	\$765.48
	Books - Adult Large Print	2036760002	1-4543-26	\$86.59
	Books - Adult Large Print	2036762719	1-4543-26	\$18.60
	Books - Adult Large Print	2036765722	1-4543-26	\$205.77
	Books - Adult Large Print	2036768673	1-4543-26	\$66.98
	Books - Adult Large Print	2036771560	1-4543-26	\$11.99
	Books - Juvenile Fiction	2036675807	1-4544-26	\$22.41
	Books - Juvenile Fiction	2036708761	1-4544-26	\$48.28
	Books - Juvenile Fiction	2036711627	1-4544-26	\$18.38
	Books - Juvenile Fiction	2036726371	1-4544-26	\$21.11
	Books - Juvenile Fiction	2036729564	1-4544-26	\$56.85
	Books - Juvenile Fiction	2036735774	1-4544-26	\$40.22
	Books - Juvenile Fiction	2036743364	1-4544-26	\$25.28
	Books - Juvenile Fiction	2036755808	1-4544-26	\$753.00
	Books - Juvenile Fiction	2036760002	1-4544-26	\$63.20
	Books - Juvenile Fiction	2036762719	1-4544-26	\$38.49
	Books - Juvenile Fiction	2036765722	1-4544-26	\$20.68
	Books - Juvenile Fiction	2036768673	1-4544-26	\$59.29
	Books - Juvenile Fiction	2036771560	1-4544-26	\$59.43
	Books - Juvenile Easy	2036708761	1-4546-26	\$18.87
	Books - Juvenile Easy	2036721615	1-4546-26	\$18.34
	Books - Juvenile Easy	2036726371	1-4546-26	\$25.18

General Fund Description Invoice number Account number Amount Vendor name \$3.44 2036729564 1-4546-26 Books - Juvenile Easy 2036732678 1-4546-26 \$92.84 Books - Juvenile Easy \$35.67 2036735774 1-4546-26 Books - Juvenile Easy \$25.94 Books - Juvenile Easy 2036738899 1-4546-26 1-4546-26 \$17.48 Books - Juvenile Easy 2036746401 \$27.28 Books - Juvenile Easy 2036749520 1-4546-26 \$142.67 Books - Juvenile Easy 2036755808 1-4546-26 \$10.34 2036760002 1-4546-26 Books - Juvenile Easy 1-4546-26 \$13.29 2036762719 Books - Juvenile Easy 2036765722 1-4546-26 \$20.64 Books - Juvenile Easy 1-4546-26 \$13.29 2036768673 Books - Juvenile Easy 1-4548-26 \$10.34 Books - Young Adult Fiction 2036726371 Books - Young Adult Non-Fiction 2036708761 1-4549-26 \$31.30 Books - Young Adult Non-Fiction 2036732678 1-4549-26 \$10.19 \$25,650.17 Subtotal for Vendor Benjamin Jimenez 1-4575-10 BAJ063022 \$650.00 Program - Ben's Bubble Show - 6/30/22 Subtotal for Vendor \$650.00 Bernina of Naperville 1-4568-27 \$86.00 Studio - 2 Eversewn SparrowX2 Large Hoops 04252202 \$86.00 Subtotal for Vendor Bibliotheca, LLC \$1,587.01 Electronic Audiobooks & Books INV-US53926 1-4520-26 \$1,587.01 Subtotal for Vendor Blackstone Publishing \$150.04 Audiobooks - Adult 2042027 1-4551-26 \$150.04 Subtotal for Vendor Brainfuse, Inc. \$15,000.00 2010606 1-4521-26 Education Services - 8/1/22-7/31/23 \$15,000.00 Subtotal for Vendor Brett Luminais Mileage - PINkids 5/2/22 & RAILS Networking 5/6/22 BL052622 1-4171-10 \$54.32 Subtotal for Vendor \$54.32

BRT Outdoor LLC

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Summer Adventure & Events Ads - 6/27/22-7/24/22	10350	1-4731-10	\$1,000.00
		Subtotal for Vendor		\$1,000.00
Center Point L	arge Print			
	Books - Adult Large Print	1928503	1-4543-26	\$143.82
	Books - Adult Large Print	1930113	1-4543-26	\$25.32
		Subtotal for Vendor		\$169.14
Children's Plu				
	Books - Juvenile Non-Fiction	212173	1-4545-26	\$67.96
	Books - Young Adult Fiction	212172	1-4548-26	\$56.93
		Subtotal for Vendor		\$124.89
Claire Pigors				
	Refund - "How To Be a Person In The World"	CP6943-01	1-3310-10	\$24.95
	Refund - "Intentional Integrity"	CP6943-02	1-3310-10	\$16.67
	Refund - "Leading with Emotional Courage"	CP6943-03	1-3310-10	\$28.00
		Subtotal for Vendor		\$69.62
Comcast Cabl				* 4 * * * *
	Cable - 6/3/22-7/2/22	0367494-JUNE22	1-4316-14	\$103.24
	Collection - Rectangle Call Labels	680178	1-4371-12	\$1,684.80
	Library Materials - Shipping Costs	680178	1-4519-26	\$50.24
		Subtotal for Vendor		\$1,838.28
Demco, Inc.		D0050404	4 4044 40	AD 222 00
	Collections - Various Display Items	P0052434	1-4341-10 1-4371-12	\$2,338.90 \$1,535.32
	Collections - Various Label Protectors & Book Jacket Tape	7129019 P0052451	1-4371-12	\$2,907.00
	Collections - Various Imprinted Color Coded Paper	Subtotal for Vendor	1-4371-12	\$6,781.22
EBECO Suba	cription Services	Sublotal for Vehicor	-	φ0,701.22
	Periodicals	2205889	1-4511-26	\$16.50
	Fellouicais	Subtotal for Vendor	1-4011-20	\$16.50
Elite Detailing	Services, Inc.	Subiolal Ion Vendor	9	\$10.00
Line Detailing	Bkm & Van Interior & Exterior Cleaning - 5/31/22	14076	1-4235-29	\$195.00
	DRIT & Van Interior & Exterior Oreaning - 0/01/22	Subtotal for Vendor		\$195.00
ELM USA		Sublota for Veridor	3	÷100.00
	Collections - Various Polishing Pads	49451	1-4371-12	\$330.00
	Library Materials - Shipping Costs	49451	1-4519-26	\$11.99
		10101		4.1100

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
		Subtotal for Vendor		\$341.99
Findaway Wo				
	Audiobooks - Juvenile	362543pf	1-4553-26	\$711.85
	Audiobooks - Juvenile	390038	1-4553-26	\$89.56
	Audiobooks - Juvenile	390168	1-4553-26	\$451.04
	Audiobooks - Juvenile	390170	1-4553-26	\$416.59
	Audiobooks - Juvenile	390172	1-4553-26	\$44.78
	Audiobooks - Juvenile	390318	1-4553-26	\$732.72
	Audiobooks - Young Adults	362725pf	1-4555-26	\$222.92
	Audiobooks - Young Adults	362726pf	1-4555-26	\$135.36
	Audiobooks - Young Adults	390144	1-4555-26	\$48.43
	Audiobooks - Young Adults	390375	1-4555-26	\$256.75
	Playaway - Juvenile	362546pf	1-4562-29	\$415.39
	Playaway - Juvenile	389298	1-4562-29	\$44.78
	Playaway - Juvenile	390231	1-4562-29	\$44.78
	Playaway - Juvenile	390328	1-4562-29	\$245.80
	Launchpads - Juvenile	362550pf	1-4566-26	\$736.20
		Subtotal for Vendor		\$4,596.95
First Bankcard				
	RogerThat - HR - Staff Harassment Training	N7148-JUNE22	1-4151-10	\$300.00
	ABOS - Petrov - Annual Conference Reg 10/4/22-10/6/22	P9444-JUNE22	1-4151-10	\$350.00
	ABOS - Boyer - Annual Conference Reg 10/4/22-10/6/22	P9444-JUNE22	1-4151-10	\$350.00
	Petrov - ABOS Annual Conference Airfare - 10/3/22 & 10/6/22	P9444-JUNE22	1-4171-10	\$626.96
	Boyer - ABOS Annual Conference Airfare - 10/3/22 & 10/6/22	P9444-JUNE22	1-4171-10	\$626.96
	Newell ALA Conference Roundtrip Airfare - 6/23/22 & 6/26/22	M4566-JUNE22	1-4171-16	\$63.08
	Newell ALA Conference Roundtrip Airfare - 6/23/22 & 6/26/22	M4566-JUNE22	1-4171 - 16	\$467.20
	A&G Repair - Bkm - AC Preventative Maintenance - 5/2/22	P9444-JUNE22	1-4235-29	\$45.00
	Naperville Vehicle - Bkm - Registration Card Copy	P9444-JUNE22	1-4235-29	\$4.00
	MercedesBenz - Van Preventative Maint. & Software - 5/3/22	P9444-JUNE22	1-4235-29	\$293.35
	TransChicago - Bkm - Preventatitve Maintenance - 5/10/22	P9444-JUNE22	1-4235-29	\$846.59
	Will County - 2022 Ice Cream Social Temp Food Permits	N7148-JUNE22	1-4253-10	\$140.00
	Target - ATSD - Vortex Contest & Photo Scavenger Prizes	N7148-JUNE22	1-4353-24	\$395.00
	Rentals Unlimited - 2022 Ice Cream Social Tents - 6/6/22	N7148-JUNE22	1-4353-24	\$400.00
	Andersons Books - ATSD - Book Prizes	N7148-JUNE22	1-4353-24	\$343.52

General Fund	June 16, 2022 General Fund				
Vendor name	Description	Invoice number	Account number	Amount	
	Alonti - Board Meeting Trustee Dinners - 5/19/22	N7148-JUNE22	1-4355-16	\$118.0	
	USPS - Certified Patron Letter	M4566-JUNE22	1-4381-10	\$4.3	
	Propac - Building - Replacement First Aid Cot	P7810-JUNE22	1-4391-30	\$348.	
	APStyleBook - Communications - Annual Subscription	N7148-JUNE22	1-4520-26	\$22.0	
	Netflix - 4/11 Additional Roku Monthly Subscriptions	M4566-JUNE22	1-4523-26	\$19.	
	Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148-JUNE22	1-4523-26	\$19.	
	Netflix - 4/11 Additional Roku Monthly Subscriptions	N7148-JUNE22	1-4523-26	\$19.	
	Netflix - 4/6 Outreach Roku Monthly Subscriptions	P9444-JUNE22	1-4523-26	\$19.	
	Netflix - 4/6 Outreach Roku Monthly Subscriptions	P9444-JUNE22	1-4523-26	\$19.	
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$19.	
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$19.	
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$19.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$9.	
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	HBO Max - 3/11 Additional Roku Monthly Subscriptions	T7780-JUNE22	1-4523-26	\$14.	
	Bolingbrook High School - Collections - Two Yearbooks	T7780-JUNE22	1-4541-26	\$130.	
	American Girl - Collections - CSD Circulating Dolls	T7780-JUNE22	1-4569-26	\$538.	
	FPLD Staff - Reaching Forward Delivery Shuttle - 5/6/22	N7148-JUNE22	1-4711-10	\$245.	
	FPLD Staff - Reaching Forward Return Shuttle - 5/6/22	N7148-JUNE22	1-4711-10	\$245.	
	Potbelly - CSD - Meeting Lunches - 5/26/22	N7148-JUNE22	1-4711-10	\$109.	
	Rosatis - Security - Meeting Lunch - 4/26/22	P7810-JUNE22	1-4711-10	\$80.	
	Dunkin - PLC Strategic Plan Meeting Coffee - 5/9/22	M4566-JUNE22	1-4715-10	\$48.	
	Donut Den - PLC Strategic Plan Meeting Donuts - 5/9/22	M4566-JUNE22	1-4715-10	\$26.	

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Donut Den - Donuts w/Director Donuts - 5/24/22	M4566-JUNE22	1-4715-10	\$13.04
	Panera Bread - Pastries w/Paul Coffee & Pastries - 5/24/22	N7148-JUNE22	1-4715-10	\$29.48
	Facebook - Monthly Ads	M4566-JUNE22	1-4731-10	\$17.22
	MailChimp - Monthly Subscription	M4566-JUNE22	1-4731-10	\$110.00
	Woobox - Monthly Subscription	M4566-JUNE22	1-4731-10	\$29.00
	Spotify - Libby Promotional Ads	N7148-JUNE22	1-4731-10	\$132.14
	QR Code - Comm - Marketing QR Code Annual Subscription	N7148-JUNE22	1-4731-10	\$161.22
	XYZ Displays - Comm - 2022 Summer Adventure Banner Holders	N7148-JUNE22	1-4735-10	\$256.74
		Subtotal for Vendor		\$8,255.21
oundation fo	r Bolingbrook Parks			
	Annual Glow Golf Outing Beverage Sponsor - 6/18/22	7285-2122	1-4731-10	\$300.00
		Subtotal for Vendor		\$300.00
un Express L				A =0.04
	2022 Summer Adventure Decorations	716676226-01	1-4353-24	\$73.91
		Subtotal for Vendor		\$73.91
Gale/Cengage		77040004	4 45 40 00	¢007.47
	Books - Adult Large Print	77819394	1-4543-26	\$227.17
		Subtotal for Vendor		\$227.17
Gianna Cilella		GC060122	1-4171-10	\$5.44
	Mileage - 5/14/22		1-4171-10	\$5.44
		Subtotal for Vendor		\$3.44
Grasso Graph		31908	1-4256-10	\$643.02
	2022 Summer Adventure English & Spanish Reading Logs	Subtotal for Vendor	1-4200-10	\$643.02
Heart Haven C		Subiolar for Vendor		\$045.0Z
Heart Haven C	Annual Golf Outing/Dinner - 6 Trustees & 4 Staff - 7/14/22	H2O-2022	1-4173-10	\$450.00
		H2O-2022 H2O-2022	1-4173-16	\$300.00
	Annual Golf Outing/Dinner - 6 Trustees & 4 Staff - 7/14/22	Subtotal for Vendor	1-4173-10	\$750.00
HR Source		Sublotal for Vehiclor		\$750.00
	LACONI - 2022 Library Survey	15943	1-4253-10	\$150.00
		Subtotal for Vendor		\$150.00
llinois Americ	an Water		2	
	Irrigation - 4/20/22-5/18/22	1025-2100030889915	1-4331-30	\$158.69
	Fire Protection - 5/19/22-6/17/22	1025-210003089465	1-4331-30	\$47.02

General Fund

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
		Subtotal for Vendor	1	\$205.71
Illinois Americ	an Water/Bolingbrook			
	Water & Sewer - 4/20/22-5/18/22	1025-210003088318	1-4331-30	\$817.44
		Subtotal for Vendor	-	\$817.44
Illinois Library	Association			
	Lennon Membership - 7/1/22-6/30/23	212934	1-4161-10	\$75.00
		Subtotal for Vendor	6 <u>-</u>	\$75.00
liya Kabirov				
	Program - Great Reads Book Club - 6/22/22	IK062222	1-4571-24	\$75.00
		Subtotal for Vendor	24	\$75.00
Imprint Enterp				
	Collections - RFID Tags	S01163417	1-4371-12	\$4,080.00
	Library Materials - Shipping Costs	S01163417	1-4519-26	\$125.00
		Subtotal for Vendor	3	\$4,205.00
Ingram Librar				
	Books - Young Adult Fiction & Processing Costs	59304151	1-4518-26	\$0.88
	Books - Juvenile Easy & Processing Costs	59304152	1-4518-26	\$2.64
	Books - Juvenile Fiction & Processing Costs	59304154	1-4518-26	\$1.77
	Books - Young Adult Fiction & Processing Costs	59304155	1-4518-26	\$7.07
	Books - Juvenile Fiction & Processing Costs	59304156	1-4518-26	\$13.21
	Books - Young Adult Fiction & Processing Costs	59304158	1-4518-26	\$2.07
	Books - Young Adult Fiction & Processing Costs	59304159	1-4518-26	\$2.07
	Books - Young Adult Fiction & Processing Costs	59304160	1-4518-26	\$2.07
	Books - Juvenile Easy & Processing Costs	59304161	1-4518-26	\$1.73
	Books - Juvenile Fiction & Processing Costs	59304163	1-4518-26	\$12.31
	Books - Juvenile Fiction & Processing Costs	59304165	1-4518-26	\$4.80
	Books - Juvenile Easy & Processing Costs	59304168	1-4518-26	\$7.92
	Books - Juvenile Easy & Processing Costs	59304169	1-4518-26	\$3.51
	Books - Adult Fiction/Young Adult Fiction & Processing Costs	59304172	1-4518-26	\$3.62
	Books - Juvenile Fiction & Processing Costs	59304173	1-4518-26	\$12.41
	Books - Juvenile Fiction & Processing Costs	59304174	1-4518-26	\$6.28
	Books - Juvenile Fiction & Processing Costs	59304175	1-4518-26	\$0.11
	Books - Young Adult Fiction & Processing Costs	59304176	1-4518-26	\$2.09
	Books - Young Adult Fiction & Processing Costs	59304177	1-4518-26	\$4.16

/endor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Young Adult Fiction & Processing Costs	59304178	1-4518-26	\$4.15
	Books - Juvenile Easy & Processing Costs	59304180	1-4518-26	\$0.28
	Books - Juvenile Easy & Processing Costs	59304182	1-4518-26	\$0.09
	Books - Juvenile Non-Fiction & Processing Costs	59312420	1-4518-26	\$2.11
	Books - Juvenile Fiction & Processing Costs	59312422	1-4518-26	\$2.75
	Video Games - YA & Processing Costs	59312423	1-4518-26	\$0.01
	Books - Juvenile Easy & Processing Costs	59312424	1-4518-26	\$2.08
	Books - Juvenile Easy & Processing Costs	59312425	1-4518-26	\$1.02
	Books - Juvenile Fiction & Processing Costs	59312426	1-4518-26	\$10.77
	Books - Young Adult Fiction & Processing Costs	59312427	1-4518-26	\$2.10
	Books - Adult Fiction & Processing Costs	59312429	1-4518-26	\$4.27
	Books - Adult Non-Fiction & Processing Costs	59312430	1-4518-26	\$2.12
	Books - Juvenile Easy & Processing Costs	59312431	1-4518-26	\$0.13
	Books - Juvenile Fiction & Processing Costs	59312432	1-4518-26	\$4.24
	Books - Juvenile Fiction & Processing Costs	59312436	1-4518-26	\$4.1
	Books - Juvenile Easy & Processing Costs	59312437	1-4518-26	\$6.6
	Books - Juvenile Fiction & Processing Costs	59312438	1-4518-26	\$0.12
	Books - Juvenile Easy & Processing Costs	59312439	1-4518-26	\$8.3
	Books - Juvenile Easy & Processing Costs	59401093	1-4518-26	\$2.8
	Books - Juvenile Fiction & Processing Costs	59401094	1-4518-26	\$4.2
	Video Games - YA & Processing Costs	59401095	1-4518-26	\$0.0
	Books - Juvenile Fiction & Processing Costs	59401097	1-4518-26	\$6.0
	Books - Juvenile Easy & Processing Costs	59401098	1-4518-26	\$6.6
	Books - Juvenile Fiction & Processing Costs	59401099	1-4518-26	\$0.3
	Books - Juvenile Easy & Processing Costs	59401101	1-4518-26	\$0.2
	Books - Juvenile Easy & Processing Costs	59401102	1-4518-26	\$0.2
	Video Games - Adult & Processing Costs	59401104	1-4518-26	\$0.0
	Books - Juvenile Fiction & Processing Costs	59401105	1-4518-26	\$16.6
	Video Games - Juvenile & Processing Costs	59401106	1-4518-26	\$0.0
	Books - Young Adult Fiction & Processing Costs	59431579	1-4518-26	\$2.6
	Books - Juvenile Easy & Processing Costs	59431580	1-4518-26	\$7.9
	Books - Juvenile Non-Fiction & Processing Costs	59431581	1-4518-26	\$0.8
	Books - Juvenile Fiction & Processing Costs	59431583	1-4518-26	\$0.9
	Books - Young Adult Fiction & Processing Costs	59431585	1-4518-26	\$3.6

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Fiction & Processing Costs	59431586	1-4518-26	\$1.78
	Books - Young Adult Fiction & Processing Costs	59431587	1-4518-26	\$2.09
	Books - Juvenile World Languages & Processing Costs	59431588	1-4518-26	\$2.07
	Books - Juvenile Easy & Processing Costs	59431589	1-4518-26	\$1.80
	Books - Juvenile Fiction & Processing Costs	59431591	1-4518-26	\$11.26
	Books - Young Adult Fiction & Processing Costs	59431594	1-4518-26	\$2.98
	Books - Juvenile Fiction & Processing Costs	59431595	1-4518-26	\$7.81
	Books - Juvenile Easy & Processing Costs	59431598	1-4518-26	\$3.56
	Books - Young Adult Fiction & Processing Costs	59431599	1-4518-26	\$0.89
	Books - Juvenile Easy & Processing Costs	59431601	1-4518-26	\$3.58
	Books - Juvenile Fiction & Processing Costs	59431602	1-4518-26	\$5.95
	Books - Juvenile Fiction & Processing Costs	59431606	1-4518-26	\$0.04
	Books - Juvenile Easy & Processing Costs	59431607	1-4518-26	\$0.07
	Books - Young Adult Fiction & Processing Costs	59431608	1-4518-26	\$2.07
	Books - Juvenile Easy & Processing Costs	59431611	1-4518-26	\$0.09
	Books - Juvenile Easy & Processing Costs	59431612	1-4518-26	\$4.27
	Books - Young Adult Fiction & Processing Costs	59504701	1-4518-26	\$0.91
	Books - Juvenile Non-Fiction & Processing Costs	59504702	1-4518-26	\$12.62
	Books - Juvenile Easy & Processing Costs	59504703	1-4518-26	\$2.70
	Books - Juvenile Fiction & Processing Costs	59504704	1-4518-26	\$0.88
	Books - Young Adult Fiction & Processing Costs	59504706	1-4518-26	\$2.08
	Books - Juvenile World Languages & Processing Costs	59504707	1-4518-26	\$0.89
	Books - Juvenile Easy & Processing Costs	59504708	1-4518-26	\$3.58
	Books - Juvenile Fiction & Processing Costs	59504710	1-4518-26	\$2.72
	Books - Juvenile Easy & Processing Costs	59504711	1-4518-26	\$1.76
	Books - Young Adult Fiction & Processing Costs	59504712	1-4518-26	\$0.90
	Books - Juvenile Easy & Processing Costs	59504714	1-4518-26	\$1.80
	Books - Juvenile Fiction & Processing Costs	59504715	1-4518-26	\$4.17
	Books - Juvenile Fiction & Processing Costs	59504718	1-4518-26	\$1.77
	Books - Young Adult Fiction & Processing Costs	59504719	1-4518-26	\$0.89
	Books - Juvenile Fiction & Processing Costs	59504720	1-4518-26	\$0.09
	Books - Young Adult Fiction & Processing Costs	59504723	1-4518-26	\$4.23
	Books - Juvenile World Languages & Processing Costs	59504724	1-4518-26	\$0.13
	Books - Juvenile Easy & Processing Costs	59504727	1-4518-26	\$0.06

General Fund

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Fiction & Processing Costs	59504729	1-4518-26	\$0.33
	Books - Juvenile Non-Fiction & Processing Costs	59523618	1-4518-26	\$12.70
	Books - Juvenile Fiction & Processing Costs	59523619	1-4518-26	\$1.08
	Books - Young Adult Fiction & Processing Costs	59523620	1-4518-26	\$2.27
	Books - Juvenile Fiction & Processing Costs	59523622	1-4518-26	\$0.11
	Books - Juvenile Easy & Processing Costs	59523624	1-4518-26	\$0.14
	Books - Juvenile Easy & Processing Costs	59523625	1-4518-26	\$6.32
	Books - Juvenile Fiction & Processing Costs	59523626	1-4518-26	\$0.39
	Books - Juvenile Fiction & Processing Costs	59523629	1-4518-26	\$16.79
	Video Games - Juvenile & Processing Costs	59561778	1-4518-26	\$0.03
	Books - Juvenile World Languages & Processing Costs	59561779	1-4518-26	\$44.14
	Video Games - YA & Processing Costs	59561780	1-4518-26	\$0.11
	Books - Young Adult Fiction & Processing Costs	59561781	1-4518-26	\$2.27
	Books - Juvenile Non-Fiction & Processing Costs	59600726	1-4518-26	\$1.75
	Books - Juvenile Easy & Processing Costs	59600727	1-4518-26	\$33.19
	Books - Young Adult Fiction & Processing Costs	59600728	1-4518-26	\$21.20
	Books - Young Adult Fiction & Processing Costs	59600729	1-4518-26	\$45.46
	Books - Juvenile Fiction & Processing Costs	59600730	1-4518-26	\$1.74
	Books - Young Adult Fiction & Processing Costs	59600732	1-4518-26	\$1.75
	Books - Juvenile Fiction & Processing Costs	59600733	1-4518-26	\$1.75
	Books - Juvenile World Languages & Processing Costs	59600735	1-4518-26	\$0.87
	Books - Juvenile Fiction & Processing Costs	59600737	1-4518-26	\$3.52
	Books - Juvenile Fiction & Processing Costs	59600738	1-4518-26	\$4.15
	Books - Juvenile Easy & Processing Costs	59600739	1-4518-26	\$6.98
	Books - Juvenile Easy & Processing Costs	59600740	1-4518-26	\$1.73
	Books - Juvenile Fiction & Processing Costs	59600742	1-4518-26	\$1.75
	Library Materials - Processing Costs	59600744	1-4518-26	\$14.82
	Books - Young Adult Fiction & Processing Costs	59600745	1-4518-26	\$1.75
	Books - Young Adult Fiction & Processing Costs	59600747	1-4518-26	\$5.26
	Books - Young Adult Fiction & Processing Costs	59600748	1-4518-26	\$0.02
	Books - Juvenile World Languages & Processing Costs	59600749	1-4518-26	\$0.06
	Books - Juvenile Easy & Processing Costs	59600753	1-4518-26	\$0.22
	Books - Young Adult Fiction & Processing Costs	59600756	1-4518-26	\$0.04
	Books - Juvenile Fiction & Processing Costs	59600757	1-4518-26	\$0.10

<u>/endor name</u>	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Easy & Processing Costs	59600759	1-4518-26	\$0.04
	Books - Juvenile Fiction & Processing Costs	59600760	1-4518-26	\$6.3
	Books - Young Adult Fiction & Processing Costs	59671599	1-4518-26	\$2.6
	Books - Juvenile Non-Fiction & Processing Costs	59671600	1-4518-26	\$3.5
	Books - Juvenile Non-Fiction & Processing Costs	59671601	1-4518-26	\$2.0
	Books - Young Adult Fiction & Processing Costs	59671602	1-4518-26	\$4.7
	Books - Young Adult Fiction & Processing Costs	59671603	1-4518-26	\$2.0
	Books - Juvenile Fiction & Processing Costs	59671604	1-4518-26	\$1.7
	Books - Young Adult Fiction & Processing Costs	59671606	1-4518-26	\$3.5
	Books - Juvenile Fiction & Processing Costs	59671607	1-4518-26	\$3.5
	Books - Juvenile Fiction & Processing Costs	59671610	1-4518-26	\$1.7
	Books - Juvenile Fiction & Processing Costs	59671612	1-4518-26	\$4.1
	Books - Juvenile Fiction & Processing Costs	59671613	1-4518-26	\$3.6
	Books - Juvenile Easy & Processing Costs	59671615	1-4518-26	\$4.4
	Books - Young Adult Fiction & Processing Costs	59671616	1-4518-26	\$0.9
	Books - Young Adult Fiction & Processing Costs	59671617	1-4518-26	\$1.7
	Books - Juvenile Easy & Processing Costs	59671619	1-4518-26	\$2.6
	Books - Juvenile Fiction & Processing Costs	59671621	1-4518-26	\$2.6
	Books - Juvenile Easy & Processing Costs	59671622	1-4518-26	\$7.2
	Books - Juvenile Fiction & Processing Costs	59671623	1-4518-26	\$0.1
	Books - Young Adult Fiction & Processing Costs	59671625	1-4518-26	\$2.1
	Books - Juvenile Easy & Processing Costs	59671626	1-4518-26	\$12.4
	Books - Juvenile Fiction & Processing Costs	59671628	1-4518-26	\$0.2
	Books - Young Adult Fiction & Processing Costs	59698618	1-4518-26	\$0.8
	Books - Young Adult Fiction & Processing Costs	59698619	1-4518-26	\$2.0
	Books - Young Adult Fiction & Processing Costs	59698620	1-4518-26	\$45.0
	Books - Young Adult Fiction & Processing Costs	59698624	1-4518-26	\$0.0
	Books - Juvenile Fiction & Processing Costs	59698625	1-4518-26	\$0.0
	Books - Juvenile Fiction & Processing Costs	59698627	1-4518-26	\$2.1
	Books - Young Adult Fiction & Processing Costs	59698628	1-4518-26	\$0.0
	Books - Young Adult Fiction & Processing Costs	59698629	1-4518-26	\$0.0
	Books - Juvenile Easy & Processing Costs	59304153	1-4518-29	\$0.8
	Books - Young Adult Fiction & Processing Costs	59304157	1-4518-29	\$0.8
	Books - Juvenile Easy & Processing Costs	59304162	1-4518-29	\$1.7

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General Fund

Vendor name	Description	Invoice number	Account number	Amount
	Books - Juvenile Fiction & Processing Costs	59304164	1-4518-29	\$0.88
	Books - Young Adult Fiction & Processing Costs	59304166	1-4518-29	\$0.89
	Books - Juvenile Easy & Processing Costs	59304167	1-4518-29	\$2.94
	Books - Juvenile Easy & Processing Costs	59304170	1-4518-29	\$0.87
	Books - Juvenile Fiction & Processing Costs	59304171	1-4518-29	\$4.13
	Books - Juvenile Fiction & Processing Costs	59304179	1-4518-29	\$2.09
	Books - Juvenile Easy & Processing Costs	59304181	1-4518-29	\$0.03
	Books - Juvenile Easy & Processing Costs	59312421	1-4518-29	\$0.94
	Books - Juvenile World Languages & Processing Costs	59312428	1-4518-29	\$2.17
	Books - Juvenile Fiction & Processing Costs	59312433	1-4518-29	\$4.20
	Books - Juvenile Easy & Processing Costs	59312434	1-4518-29	\$0.07
	Books - Juvenile Fiction & Processing Costs	59312435	1-4518-29	\$2.08
	Books - Juvenile Easy & Processing Costs	59401096	1-4518-29	\$1.91
	Books - Juvenile Fiction & Processing Costs	59401100	1-4518-29	\$0.07
	Books - Juvenile Easy & Processing Costs	59401103	1-4518-29	\$0.08
	Books - Juvenile Easy & Processing Costs	59431582	1-4518-29	\$2.96
	Books - Juvenile Non-Fiction & Processing Costs	59431584	1-4518-29	\$0.88
	Books - Juvenile Easy & Processing Costs	59431590	1-4518-29	\$2.67
	Books - Juvenile Fiction & Processing Costs	59431592	1-4518-29	\$2.68
	Books - Juvenile Fiction & Processing Costs	59431593	1-4518-29	\$0.90
	Books - Young Adult Fiction & Processing Costs	59431596	1-4518-29	\$2.09
	Books - Juvenile Easy & Processing Costs	59431597	1-4518-29	\$0.90
	Books - Young Adult Fiction & Processing Costs	59431600	1-4518-29	\$0.89
	Books - Juvenile Fiction & Processing Costs	59431603	1-4518-29	\$0.88
	Books - Juvenile Easy & Processing Costs	59431604	1-4518-29	\$0.03
	Books - Juvenile Fiction & Processing Costs	59431605	1-4518-29	\$2.09
	Books - Juvenile Easy & Processing Costs	59431609	1-4518-29	\$0.09
	Books - Juvenile World Languages & Processing Costs	59431610	1-4518-29	\$2.07
	Books - Juvenile Fiction & Processing Costs	59504705	1-4518-29	\$0.88
	Books - Juvenile Easy & Processing Costs	59504709	1-4518-29	\$0.90
	Books - Young Adult Fiction & Processing Costs	59504713	1-4518-29	\$0.90
	Books - Juvenile Fiction & Processing Costs	59504716	1-4518-29	\$4.17
	Books - Juvenile Easy & Processing Costs	59504717	1-4518-29	\$0.90
	Books - Juvenile Fiction & Processing Costs	59504721	1-4518-29	\$0.03

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Young Adult Fiction & Processing Costs	59504722	1-4518-29	\$0.03
	Books - Juvenile World Languages & Processing Costs	59504725	1-4518-29	\$0.06
	Books - Juvenile Fiction & Processing Costs	59504726	1-4518-29	\$0.05
	Books - Juvenile Fiction & Processing Costs	59504728	1-4518-29	\$0.03
	Books - Juvenile Easy & Processing Costs	59523621	1-4518-29	\$0.0
	Books - Juvenile Easy & Processing Costs	59523623	1-4518-29	\$2.0
	Books - Juvenile Fiction & Processing Costs	59523627	1-4518-29	\$4.2
	Books - Juvenile Fiction & Processing Costs	59523628	1-4518-29	\$0.1
	Books - Juvenile World Languages & Processing Costs	59561782	1-4518-29	\$0.0
	Books - Juvenile Non-Fiction & Processing Costs	59600731	1-4518-29	\$0.8
	Books - Young Adult Fiction & Processing Costs	59600734	1-4518-29	\$0.8
	Books - Juvenile Easy & Processing Costs	59600736	1-4518-29	\$2.6
	Books - Juvenile Easy & Processing Costs	59600741	1-4518-29	\$1.7
	Books - Juvenile Fiction & Processing Costs	59600743	1-4518-29	\$0.8
	Books - Juvenile Fiction & Processing Costs	59600746	1-4518-29	\$0.8
	Books - Juvenile World Languages & Processing Costs	59600750	1-4518-29	\$0.0
	Books - Juvenile Fiction & Processing Costs	59600751	1-4518-29	\$2.0
	Books - Juvenile Fiction & Processing Costs	59600752	1-4518-29	\$0.0
	Books - Juvenile Easy & Processing Costs	59600754	1-4518-29	\$0.0
	Books - Young Adult Fiction & Processing Costs	59600755	1-4518-29	\$0.0
	Books - Juvenile Fiction & Processing Costs	59600758	1-4518-29	\$0.0
	Books - Juvenile Non-Fiction & Processing Costs	59671605	1-4518-29	\$1.7
	Books - Young Adult Fiction & Processing Costs	59671608	1-4518-29	\$0.9
	Books - Juvenile Easy & Processing Costs	59671609	1-4518-29	\$1.7
	Books - Juvenile Fiction & Processing Costs	59671611	1-4518-29	\$0.8
	Books - Young Adult Fiction & Processing Costs	59671614	1-4518-29	\$0.8
	Books - Young Adult Fiction & Processing Costs	59671618	1-4518-29	\$0.8
	Books - Juvenile Easy & Processing Costs	59671620	1-4518-29	\$0.8
	Books - Juvenile Fiction & Processing Costs	59671624	1-4518-29	\$0.0
	Books - Juvenile Fiction & Processing Costs	59671627	1-4518-29	\$0.0
	Books - Juvenile Fiction & Processing Costs	59698621	1-4518-29	\$10.4
	Books - Juvenile Fiction & Processing Costs	59698622	1-4518-29	\$3.6
	Books - Juvenile Easy & Processing Costs	59698623	1-4518-29	\$7.5
	Books - Juvenile Fiction & Processing Costs	59698626	1-4518-29	\$2.1

<u>endor name</u>	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile World Languages & Processing Costs	59431588	1-4526-26	\$2.99
	Books - Juvenile World Languages & Processing Costs	59504707	1-4526-26	\$10.71
	Books - Juvenile World Languages & Processing Costs	59504724	1-4526-26	\$42.84
	Books - Juvenile World Languages & Processing Costs	59561779	1-4526-26	\$305.42
	Books - Juvenile World Languages & Processing Costs	59600735	1-4526-26	\$10.73
	Books - Juvenile World Languages & Processing Costs	59600749	1-4526-26	\$38.38
	Books - Juvenile World Languages & Processing Costs	59312428	1-4526-29	\$14.2
	Books - Juvenile World Languages & Processing Costs	59431610	1-4526-29	\$2.99
	Books - Juvenile World Languages & Processing Costs	59504725	1-4526-29	\$21.42
	Books - Juvenile World Languages & Processing Costs	59561782	1-4526-29	\$12.74
	Books - Juvenile World Languages & Processing Costs	59600750	1-4526-29	\$38.3
	Books - Adult Fiction/Young Adult Fiction & Processing Costs	59304172	1-4540-26	\$39.50
	Books - Adult Fiction & Processing Costs	59312429	1-4540-26	\$20.9
	Books - Adult Non-Fiction & Processing Costs	59312430	1-4541-26	\$10.1
	Books - Juvenile Fiction & Processing Costs	59304154	1-4544-26	\$20.3
	Books - Juvenile Fiction & Processing Costs	59304156	1-4544-26	\$149.02
	Books - Juvenile Fiction & Processing Costs	59304163	1-4544-26	\$138.9
	Books - Juvenile Fiction & Processing Costs	59304165	1-4544-26	\$40.8
	Books - Juvenile Fiction & Processing Costs	59304173	1-4544-26	\$28.74
	Books - Juvenile Fiction & Processing Costs	59304174	1-4544-26	\$46.7
	Books - Juvenile Fiction & Processing Costs	59304175	1-4544-26	\$33.8
	Books - Juvenile Fiction & Processing Costs	59312422	1-4544-26	\$32.1
	Books - Juvenile Fiction & Processing Costs	59312426	1-4544-26	\$46.1
	Books - Juvenile Fiction & Processing Costs	59312432	1-4544-26	\$9.5
	Books - Juvenile Fiction & Processing Costs	59312436	1-4544-26	\$9.5
	Books - Juvenile Fiction & Processing Costs	59312438	1-4544-26	\$32.1
	Books - Juvenile Fiction & Processing Costs	59401094	1-4544-26	\$11.9
	Books - Juvenile Fiction & Processing Costs	59401097	1-4544-26	\$40.0
	Books - Juvenile Fiction & Processing Costs	59401099	1-4544-26	\$67.8
	Books - Juvenile Fiction & Processing Costs	59401105	1-4544-26	\$47.9
	Books - Juvenile Fiction & Processing Costs	59431583	1-4544-26	\$10.1
	Books - Juvenile Fiction & Processing Costs	59431586	1-4544-26	\$20.3
	Books - Juvenile Fiction & Processing Costs	59431591	1-4544-26	\$94.7
	Books - Juvenile Fiction & Processing Costs	59431595	1-4544-26	\$68.0

/endor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Fiction & Processing Costs	59431602	1-4544-26	\$39.5
	Books - Juvenile Fiction & Processing Costs	59431606	1-4544-26	\$44.9
	Books - Juvenile Fiction & Processing Costs	59504704	1-4544-26	\$7.3
	Books - Juvenile Fiction & Processing Costs	59504710	1-4544-26	\$30.4
	Books - Juvenile Fiction & Processing Costs	59504715	1-4544-26	\$10.7
	Books - Juvenile Fiction & Processing Costs	59504718	1-4544-26	\$18.0
	Books - Juvenile Fiction & Processing Costs	59504720	1-4544-26	\$23.7
	Books - Juvenile Fiction & Processing Costs	59504729	1-4544-26	\$94.8
	Books - Juvenile Fiction & Processing Costs	59523619	1-4544-26	\$20.3
	Books - Juvenile Fiction & Processing Costs	59523622	1-4544-26	\$22.0
	Books - Juvenile Fiction & Processing Costs	59523626	1-4544-26	\$40.7
	Books - Juvenile Fiction & Processing Costs	59523629	1-4544-26	\$38.3
	Books - Juvenile Fiction & Processing Costs	59600730	1-4544-26	\$20.3
	Books - Juvenile Fiction & Processing Costs	59600733	1-4544-26	\$21.4
	Books - Juvenile Fiction & Processing Costs	59600737	1-4544-26	\$46.7
	Books - Juvenile Fiction & Processing Costs	59600738	1-4544-26	\$19.4
	Books - Juvenile Fiction & Processing Costs	59600742	1-4544-26	\$19.2
	Books - Juvenile Fiction	59600744	1-4544-26	\$32.1
	Books - Juvenile Fiction & Processing Costs	59600757	1-4544-26	\$83.0
	Books - Juvenile Fiction & Processing Costs	59600760	1-4544-26	\$85.3
	Books - Juvenile Fiction & Processing Costs	59671604	1-4544-26	\$20.3
	Books - Juvenile Fiction & Processing Costs	59671607	1-4544-26	\$42.9
	Books - Juvenile Fiction & Processing Costs	59671610	1-4544-26	\$19.2
	Books - Juvenile Fiction & Processing Costs	59671612	1-4544-26	\$10.7
	Books - Juvenile Fiction & Processing Costs	59671613	1-4544-26	\$40.7
	Books - Juvenile Fiction & Processing Costs	59671621	1-4544-26	\$25.3
	Books - Juvenile Fiction & Processing Costs	59671623	1-4544-26	\$23.7
	Books - Juvenile Fiction & Processing Costs	59671628	1-4544-26	\$103.3
	Books - Juvenile Fiction & Processing Costs	59698625	1-4544-26	\$19.3
	Books - Juvenile Fiction & Processing Costs	59698627	1-4544-26	\$11.0
	Books - Juvenile Fiction & Processing Costs	59304164	1-4544-29	\$10. ⁻
	Books - Juvenile Fiction & Processing Costs	59304171	1-4544-29	\$9.
	Books - Juvenile Fiction & Processing Costs	59304179	1-4544-29	\$15.
	Books - Juvenile Fiction	59304183	1-4544-29	\$11.

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Fiction & Processing Costs	59312433	1-4544-29	\$9.58
	Books - Juvenile Fiction & Processing Costs	59312435	1-4544-29	\$4.79
	Books - Juvenile Fiction & Processing Costs	59401100	1-4544-29	\$9.58
	Books - Juvenile Fiction & Processing Costs	59431592	1-4544-29	\$29.92
	Books - Juvenile Fiction & Processing Costs	59431593	1-4544-29	\$11.29
	Books - Juvenile Fiction & Processing Costs	59431603	1-4544-29	\$9.03
	Books - Juvenile Fiction & Processing Costs	59431605	1-4544-29	\$8.44
	Books - Juvenile Fiction & Processing Costs	59504705	1-4544-29	\$7.34
	Books - Juvenile Fiction & Processing Costs	59504716	1-4544-29	\$10.78
	Books - Juvenile Fiction & Processing Costs	59504721	1-4544-29	\$10.16
	Books - Juvenile Fiction & Processing Costs	59504726	1-4544-29	\$10.16
	Books - Juvenile Fiction & Processing Costs	59504728	1-4544-29	\$7.90
	Books - Juvenile Fiction & Processing Costs	59523627	1-4544-29	\$9.58
	Books - Juvenile Fiction & Processing Costs	59523628	1-4544-29	\$13.5
	Books - Juvenile Fiction & Processing Costs	59600743	1-4544-29	\$9.60
	Books - Juvenile Fiction & Processing Costs	59600746	1-4544-29	\$9.6
	Books - Juvenile Fiction & Processing Costs	59600751	1-4544-29	\$9.74
	Books - Juvenile Fiction & Processing Costs	59600752	1-4544-29	\$8.4
	Books - Juvenile Fiction & Processing Costs	59600758	1-4544-29	\$27.6
	Books - Juvenile Fiction & Processing Costs	59671611	1-4544-29	\$9.60
	Books - Juvenile Fiction & Processing Costs	59671624	1-4544-29	\$10.73
	Books - Juvenile Fiction & Processing Costs	59671627	1-4544-29	\$7.90
	Books - Juvenile Fiction & Processing Costs	59698621	1-4544-29	\$85.2
	Books - Juvenile Fiction & Processing Costs	59698622	1-4544-29	\$38.9
	Books - Juvenile Fiction & Processing Costs	59698626	1-4544-29	\$11.6
	Books - Juvenile Non-Fiction & Processing Costs	59312420	1-4545-26	\$10.1
	Books - Juvenile Non-Fiction & Processing Costs	59431581	1-4545-26	\$11.04
	Books - Juvenile Non-Fiction & Processing Costs	59504702	1-4545-26	\$142.1
	Books - Juvenile Non-Fiction & Processing Costs	59523618	1-4545-26	\$85.6
	Books - Juvenile Non-Fiction & Processing Costs	59600726	1-4545-26	\$24.2
	Books - Juvenile Non-Fiction & Processing Costs	59671600	1-4545-26	\$34.9
	Books - Juvenile Non-Fiction & Processing Costs	59671601	1-4545-26	\$10.1
	Books - Juvenile Non-Fiction & Processing Costs	59431584	1-4545-29	\$11.04
	Books - Juvenile Non-Fiction & Processing Costs	59600731	1-4545-29	\$12.9

endor name	Description	Invoice number	Account number	Amount
	Books - Juvenile Non-Fiction & Processing Costs	59671605	1-4545-29	\$16.8
	Books - Juvenile Easy & Processing Costs	59304152	1-4546-26	\$18.6
	Books - Juvenile Easy & Processing Costs	59304161	1-4546-26	\$6.7
	Books - Juvenile Easy & Processing Costs	59304168	1-4546-26	\$99.1
	Books - Juvenile Easy & Processing Costs	59304169	1-4546-26	\$41.7
	Books - Juvenile Easy & Processing Costs	59304180	1-4546-26	\$139.3
	Books - Juvenile Easy & Processing Costs	59304182	1-4546-26	\$32.1
	Books - Juvenile Easy & Processing Costs	59312424	1-4546-26	\$2.9
	Books - Juvenile Easy & Processing Costs	59312425	1-4546-26	\$21.4
	Books - Juvenile Easy & Processing Costs	59312431	1-4546-26	\$16.9
	Books - Juvenile Easy & Processing Costs	59312437	1-4546-26	\$51.9
	Books - Juvenile Easy & Processing Costs	59312439	1-4546-26	\$14.3
	Books - Juvenile Easy & Processing Costs	59401093	1-4546-26	\$30.4
	Books - Juvenile Easy & Processing Costs	59401098	1-4546-26	\$46.7
	Books - Juvenile Easy & Processing Costs	59401101	1-4546-26	\$30.4
	Books - Juvenile Easy & Processing Costs	59401102	1-4546-26	\$23.6
	Books - Juvenile Easy & Processing Costs	59431580	1-4546-26	\$21.3
	Books - Juvenile Easy & Processing Costs	59431589	1-4546-26	\$20.3
	Books - Juvenile Easy & Processing Costs	59431598	1-4546-26	\$36.1
	Books - Juvenile Easy & Processing Costs	59431601	1-4546-26	\$41.7
	Books - Juvenile Easy & Processing Costs	59431607	1-4546-26	\$21.4
	Books - Juvenile Easy & Processing Costs	59431611	1-4546-26	\$36.0
	Books - Juvenile Easy & Processing Costs	59431612	1-4546-26	\$55.0
	Books - Juvenile Easy & Processing Costs	59504703	1-4546-26	\$30.4
	Books - Juvenile Easy & Processing Costs	59504708	1-4546-26	\$42.3
	Books - Juvenile Easy & Processing Costs	59504711	1-4546-26	\$20.3
	Books - Juvenile Easy & Processing Costs	59504714	1-4546-26	\$21.4
	Books - Juvenile Easy & Processing Costs	59504727	1-4546-26	\$20.3
	Books - Juvenile Easy & Processing Costs	59523624	1-4546-26	\$14.0
	Books - Juvenile Easy & Processing Costs	59523625	1-4546-26	\$19.3
	Books - Juvenile Easy & Processing Costs	59600727	1-4546-26	\$332.8
	Books - Juvenile Easy & Processing Costs	59600739	1-4546-26	\$71.
	Books - Juvenile Easy & Processing Costs	59600740	1-4546-26	\$20.3
	Books - Juvenile Easy	59600744	1-4546-26	\$118.

/endor name	Description	Invoice number	Account number	<u>Amount</u>
	Books - Juvenile Easy & Processing Costs	59600753	1-4546-26	\$154.13
	Books - Juvenile Easy & Processing Costs	59600759	1-4546-26	\$30.48
	Books - Juvenile Easy & Processing Costs	59671615	1-4546-26	\$76.39
	Books - Juvenile Easy & Processing Costs	59671619	1-4546-26	\$30.48
	Books - Juvenile Easy & Processing Costs	59671622	1-4546-26	\$123.63
	Books - Juvenile Easy & Processing Costs	59671626	1-4546-26	\$25.14
	Books - Juvenile Easy & Processing Costs	59304153	1-4546-29	\$6.21
	Books - Juvenile Easy & Processing Costs	59304162	1-4546-29	\$16.94
	Books - Juvenile Easy & Processing Costs	59304167	1-4546-29	\$9.20
	Books - Juvenile Easy & Processing Costs	59304170	1-4546-29	\$12.74
	Books - Juvenile Easy & Processing Costs	59304181	1-4546-29	\$10.73
	Books - Juvenile Easy & Processing Costs	59312421	1-4546-29	\$10.73
	Books - Juvenile Easy & Processing Costs	59312434	1-4546-29	\$8.4
	Books - Juvenile Easy & Processing Costs	59401096	1-4546-29	\$19.74
	Books - Juvenile Easy & Processing Costs	59401103	1-4546-29	\$7.88
	Books - Juvenile Easy & Processing Costs	59431582	1-4546-29	\$9.20
	Books - Juvenile Easy & Processing Costs	59431590	1-4546-29	\$28.23
	Books - Juvenile Easy & Processing Costs	59431597	1-4546-29	\$6.2
	Books - Juvenile Easy & Processing Costs	59431604	1-4546-29	\$9.60
	Books - Juvenile Easy & Processing Costs	59431609	1-4546-29	\$25.9
	Books - Juvenile Easy & Processing Costs	59504709	1-4546-29	\$10.16
	Books - Juvenile Easy & Processing Costs	59504717	1-4546-29	\$10.73
	Books - Juvenile Easy & Processing Costs	59523621	1-4546-29	\$7.34
	Books - Juvenile Easy & Processing Costs	59523623	1-4546-29	\$3.59
	Books - Juvenile Easy & Processing Costs	59600736	1-4546-29	\$19.19
	Books - Juvenile Easy & Processing Costs	59600741	1-4546-29	\$19.7
	Books - Juvenile Easy & Processing Costs	59600754	1-4546-29	\$31.0
	Books - Juvenile Easy & Processing Costs	59671609	1-4546-29	\$28.8
	Books - Juvenile Easy & Processing Costs	59671620	1-4546-29	\$10.10
	Books - Juvenile Easy & Processing Costs	59698623	1-4546-29	\$159.6
	Books - Young Adult Fiction & Processing Costs	59304151	1-4548-26	\$10.1
	Books - Young Adult Fiction & Processing Costs	59304155	1-4548-26	\$87.52
	Books - Young Adult Fiction & Processing Costs	59304158	1-4548-26	\$6.49
	Books - Young Adult Fiction & Processing Costs	59304159	1-4548-26	\$5.99

/endor name	Description	Invoice number	Account number	Amount
	Books - Young Adult Fiction & Processing Costs	59304160	1-4548-26	\$11.69
	Books - Adult Fiction/Young Adult Fiction & Processing Costs	59304172	1-4548-26	\$39.56
	Books - Young Adult Fiction & Processing Costs	59304176	1-4548-26	\$6.59
	Books - Young Adult Fiction & Processing Costs	59304177	1-4548-26	\$23.30
	Books - Young Adult Fiction & Processing Costs	59304178	1-4548-26	\$16.84
	Books - Young Adult Fiction & Processing Costs	59312427	1-4548-26	\$8.42
	Books - Young Adult Fiction & Processing Costs	59431579	1-4548-26	\$31.0
	Books - Young Adult Fiction & Processing Costs	59431585	1-4548-26	\$42.3
	Books - Young Adult Fiction & Processing Costs	59431587	1-4548-26	\$11.04
	Books - Young Adult Fiction & Processing Costs	59431594	1-4548-26	\$18.48
	Books - Young Adult Fiction & Processing Costs	59431599	1-4548-26	\$9.60
	Books - Young Adult Fiction & Processing Costs	59431608	1-4548-26	\$5.9
	Books - Young Adult Fiction & Processing Costs	59504701	1-4548-26	\$10.73
	Books - Young Adult Fiction & Processing Costs	59504706	1-4548-26	\$11.0
	Books - Young Adult Fiction & Processing Costs	59504712	1-4548-26	\$9.6
	Books - Young Adult Fiction & Processing Costs	59504719	1-4548-26	\$10.7
	Books - Young Adult Fiction & Processing Costs	59504723	1-4548-26	\$35.8
	Books - Young Adult Fiction & Processing Costs	59523620	1-4548-26	\$32.7
	Books - Young Adult Fiction & Processing Costs	59561781	1-4548-26	\$9.7
	Books - Young Adult Fiction & Processing Costs	59600728	1-4548-26	\$161.0
	Books - Young Adult Fiction & Processing Costs	59600729	1-4548-26	\$157.0
	Books - Young Adult Fiction & Processing Costs	59600732	1-4548-26	\$20.8
	Books - Young Adult Fiction & Processing Costs	59600745	1-4548-26	\$21.4
	Books - Young Adult Fiction & Processing Costs	59600747	1-4548-26	\$73.4
	Books - Young Adult Fiction & Processing Costs	59600748	1-4548-26	\$16.2
	Books - Young Adult Fiction & Processing Costs	59600756	1-4548-26	\$31.0
	Books - Young Adult Fiction & Processing Costs	59671599	1-4548-26	\$32.1
	Books - Young Adult Fiction & Processing Costs	59671602	1-4548-26	\$39.3
	Books - Young Adult Fiction & Processing Costs	59671603	1-4548-26	\$6.4
	Books - Young Adult Fiction & Processing Costs	59671606	1-4548-26	\$42.9
	Books - Young Adult Fiction & Processing Costs	59671616	1-4548-26	\$10.1
	Books - Young Adult Fiction & Processing Costs	59671617	1-4548-26	\$20.3
	Books - Young Adult Fiction & Processing Costs	59671625	1-4548-26	\$17.3
	Books - Young Adult Fiction & Processing Costs	59698618	1-4548-26	\$10.1

<u>Vendor name</u>	Description	Invoice number	Account number	Amount
	Books - Young Adult Fiction & Processing Costs	59698619	1-4548-26	\$6.49
	Books - Young Adult Fiction & Processing Costs	59698620	1-4548-26	\$235.16
	Books - Young Adult Fiction & Processing Costs	59698624	1-4548-26	\$10.73
	Books - Young Adult Fiction & Processing Costs	59698628	1-4548-26	\$11.29
	Books - Young Adult Fiction & Processing Costs	59698629	1-4548-26	\$11.29
	Books - Young Adult Fiction & Processing Costs	59304157	1-4548-29	\$9.60
	Books - Young Adult Fiction & Processing Costs	59304166	1-4548-29	\$10.73
	Books - Young Adult Fiction & Processing Costs	59431596	1-4548-29	\$11.04
	Books - Young Adult Fiction & Processing Costs	59431600	1-4548-29	\$9.60
	Books - Young Adult Fiction & Processing Costs	59504713	1-4548-29	\$9.60
	Books - Young Adult Fiction & Processing Costs	59504722	1-4548-29	\$10.73
	Books - Young Adult Fiction & Processing Costs	59600734	1-4548-29	\$10.73
	Books - Young Adult Fiction & Processing Costs	59600755	1-4548-29	\$10.73
	Books - Young Adult Fiction & Processing Costs	59671608	1-4548-29	\$11.29
	Books - Young Adult Fiction & Processing Costs	59671614	1-4548-29	\$10.16
	Books - Young Adult Fiction & Processing Costs	59671618	1-4548-29	\$10.16
	Video Games - YA & Processing Costs	59312423	1-4563-26	\$56.99
	Video Games - YA & Processing Costs	59401095	1-4563-26	\$199.45
	Video Games - YA & Processing Costs	59561780	1-4563-26	\$123.47
	Video Games - Juvenile & Processing Costs	59401106	1-4564-26	\$94.97
	Video Games - Juvenile & Processing Costs	59561778	1-4564-26	\$23.74
	Video Games - Adult & Processing Costs	59401104	1-4565-26	\$47.49
	2022 Summer Reading Program - Juvenile Prizes	59381805	1-4575-10	\$174.11
	2022 Summer Reading Program - Juvenile Prizes	59561783	1-4575-10	\$24.11
		Subtotal for Vendor		\$8,791.00
Tsavvy LLC				
	IT - Cisco Battery Replacements	01349732	1-4354-14	\$328.55
		Subtotal for Vendor		\$328.55
lames Galenc				
	Program - Reptile Show - 6/20/22	JG062022	1-4575-10	\$650.00
		Subtotal for Vendor		\$650.00
loan M. O'Mal	-			
	Program - Babysitting Class - 6/25/22	JMO062522	1-4573-24	\$375.00
		Subtotal for Vendor	9	\$375.00

<u>Vendor name</u>	Description	Invoice number	Account number	<u>Amount</u>
Kanopy				
	Electronic Audio Visual - PPU Credits	KDEP-10189	1-4523-26	\$10,000.00
		Subtotal for Vendor		\$10,000.00
Konica Minolt	a Business Solutions U.S.A., Inc.			
	March Contract: Maintenance - 4/15/22-5/14/22	9008597224	1-4234-14	\$4.25
	July 2020 - Oct 2024 Contract: Maintenance - 5/1/22-5/31/22	9008635205	1-4234-14	\$38.13
	July 2020 - June 2021 Contract: Overage - 5/1/22-5/31/22	9008635721	1-4234-14	\$932.59
	Jan 2021 - Oct 2024 Contract: Maintenance - 6/1/22-6/30/22	9008641783	1-4234-14	\$12.50
		Subtotal for Vendor	-	\$987.47
Konica Minolt	a Premier Finance			
	Leased Equipment - June 2022	472450840	1-4234-14	\$15.66
	Leased Equipment - June 2022	472833623	1-4234-14	\$1,627.69
		Subtotal for Vendor	1	\$1,643.35
Laura Didier				
	Mileage - 5/2/22-5/26/22	LD060222	1-4171-10	\$74.35
		Subtotal for Vendor		\$74.35
Library Ideas	LLC			
	Freegal Subscription - 7/11/22-7/10/23	89973	1-4523-26	\$14,500.00
	Books - Juvenile Easy	89675	1-4546-26	\$1,582.20
	Books - Juvenile Easy	90069	1-4546-26	\$521.40
		Subtotal for Vendor		\$16,603.60
Library Marke				
	Comm LibraryBrand & LibraryLogo Campaigns	2205	1-4256-10	\$9,100.00
		Subtotal for Vendor		\$9,100.00
Literacy DuPa	÷			
	Program - Conversation ESL Group - 6/22/22	LD062222	1-4571-24	\$150.00
	Program - Conversation ESL Group - 6/29/22	LD062922	1-4571-24	\$150.00
		Subtotal for Vendor		\$300.00
Lorena Y Carr				• • • • •
	Reimbursement - Program Craft Supplies	LYC7315-2122	1-4353-24	\$10.00
	Program - Artesanias en Espanol - 6/28/22	LYC062822	1-4571-24	\$200.00
		Subtotal for Vendor		\$210.00
Melissa Luce				
	Mileage - 4/8/22-5/25/22	ML060222	1-4171-10	\$52.14

/endor name	Description	Invoice number	Account number	<u>Amount</u>
		Subtotal for Vendor	-	\$52.14
Midwest Tape				
	Music - Adult & Processing Costs	502132664	1-4518-26	\$19.95
	Audiobooks - Adult & Processing Costs	502132665	1-4518-26	\$15.90
	Audiobooks - Adult & Processing Costs	502132669	1-4518-26	\$5.30
	Music - Adult & Processing Costs	502136592	1-45 18- 26	\$23.94
	Music - Juvenile & Processing Costs	502136594	1-4518-26	\$7.98
	Audiobooks - Adult & Processing Costs	502136595	1-4518-26	\$5.30
	Music - Adult & Processing Costs	502136597	1-4518-26	\$75.8
	Audiobooks - Adult & Processing Costs	502136605	1-4518-26	\$5.3
	Audiobooks - Adult & Processing Costs	502163266	1-4518-26	\$21.2
	Audiobooks - Adult & Processing Costs	502163267	1-4518-26	\$10.6
	DVD - Adult & Processing Costs	502163268	1-4518-26	\$35.2
	DVD - Adult & Processing Costs	502163269	1-4518-26	\$7.9
	Music - Adult & Processing Costs	502163600	1-4518-26	\$67.8
	Audiobooks - Adult & Processing Costs	502163601	1-4518-26	\$5.3
	Audiobooks - Adult & Processing Costs	502163602	1-4518-26	\$5.3
	DVD - Adult & Processing Costs	502163603	1-4518-26	\$7.9
	Audiobooks - Adult & Processing Costs	502163604	1-4518-26	\$10.6
	Music - Adult & Processing Costs	502163605	1-4518-26	\$3.9
	DVD - Juvenile & Processing Costs	502163607	1-4518-26	\$13.6
	Audiobooks - Adult & Processing Costs	502163608	1-4518-26	\$5.3
	DVD - Adult & Processing Costs	502163609	1-4518-26	\$14.2
	DVD - Adult & Processing Costs	502163612	1-4518-26	\$28.4
	Audiobooks - Adult & Processing Costs	502163613	1-4518-26	\$53.0
	Music - Adult & Processing Costs	502163614	1-4518-26	\$11.9
	Audiobooks - Adult & Processing Costs	502163615	1-4518-26	\$5.3
	DVD - Juvenile & Processing Costs	502163616	1-4518-26	\$17.4
	DVD - Adult & Processing Costs	502163617	1-4518-26	\$4.7
	DVD - Adult & Processing Costs	502163619	1-4518-26	\$18.5
	DVD - Adult & Processing Costs	502163620	1-4518-26	\$40.1
	Hoopla Advance Digital Purchases	502158963	1-4520-26	\$50,000.0
	Music - Adult	502067904	1-4550-26	\$102.5
	Music - Adult	502068716	1-4550-26	\$405.5

General Fund Vendor name Description Invoice number Account number Amount \$30.31 Music - Adult 502068720 1-4550-26 Music - Adult 502068723 1-4550-26 \$44.79 \$181.70 Music - Adult 502095919 1-4550-26 1-4550-26 \$117.26 Music - Adult 502099761 1-4550-26 \$115.08 Music - Adult 502099782 \$14.99 1-4550-26 Music - Adult 502127200 Music - Adult 502132663 1-4550-26 \$37.96 \$54.55 Music - Adult & Processing Costs 502132664 1-4550-26 1-4550-26 \$70.74 502136592 Music - Adult & Processing Costs 502136597 1-4550-26 \$240.41 Music - Adult & Processing Costs \$215.53 Music - Adult & Processing Costs 502163600 1-4550-26 1-4550-26 \$12.59 Music - Adult & Processing Costs 502163605 502163614 1-4550-26 \$30.72 Music - Adult & Processing Costs 502067903 1-4551-26 \$130.58 Audiobooks - Adult Audiobooks - Adult 502067905 1-4551-26 \$91.58 Audiobooks - Adult 502068714 1-4551-26 \$124.87 \$85.58 Audiobooks - Adult 502068718 1-4551-26 Audiobooks - Adult 502068721 1-4551-26 \$178.45 1-4551-26 \$45.29 Audiobooks - Adult 502068731 \$9.99 Audiobooks - Adult 502097425 1-4551-26 1-4551-26 \$120.87 Audiobooks - Adult 502099760 \$45.29 Audiobooks - Adult 502099763 1-4551-26 1-4551-26 \$90.58 Audiobooks - Adult 502099765 1-4551-26 \$35.29 Audiobooks - Adult 502099768 \$95.97 1-4551-26 Audiobooks - Adult & Processing Costs 502132665 \$29.99 Audiobooks - Adult & Processing Costs 502132669 1-4551-26 \$22.99 502136595 1-4551-26 Audiobooks - Adult & Processing Costs 1-4551-26 \$39.99 Audiobooks - Adult & Processing Costs 502136605 502163266 1-4551-26 \$146.96 Audiobooks - Adult & Processing Costs 1-4551-26 \$69.98 502163267 Audiobooks - Adult & Processing Costs 1-4551-26 \$44.99 Audiobooks - Adult & Processing Costs 502163601 Audiobooks - Adult & Processing Costs 502163602 1-4551-26 \$39.99 Audiobooks - Adult & Processing Costs 502163604 1-4551-26 \$87.98 \$39.99 Audiobooks - Adult & Processing Costs 502163608 1-4551-26

<u>/endor name</u>	Description	Invoice number	Account number	<u>Amount</u>
	Audiobooks - Adult & Processing Costs	502163613	1-4551-26	\$380.90
	Audiobooks - Adult & Processing Costs	502163615	1-4551-26	\$34.99
	Audiobooks - Juvenile	502068719	1-4553-26	\$85.58
	Music - Juvenile	502067907	1-4554-26	\$33.46
	Music - Juvenile & Processing Costs	502136594	1-4554-26	\$25.18
	DVD - Adult	502067906	1-4557-26	\$179.82
	DVD - Adult	502067908	1-4557-26	\$69.46
	DVD - Adult	502067909	1-4557-26	\$104.19
	DVD - Adult	502068710	1-4557-26	\$174.85
	DVD - Adult	502068711	1-4557-26	\$173.65
	DVD - Adult	502068712	1-4557-26	\$174.85
	DVD - Adult	502068715	1-4557-26	\$93.40
	DVD - Adult	502068722	1-4557-26	\$46.96
	DVD - Adult	502068725	1-4557-26	\$20.78
	DVD - Adult	502068726	1-4557-26	\$83.94
	DVD - Adult	502068727	1-4557-26	\$364.70
	DVD - Adult	502068728	1-4557-26	\$139.90
	DVD - Adult	502068729	1-4557-26	\$364.70
	DVD - Adult	502068730	1-4557-26	\$189.8
	DVD - Adult	502068732	1-4557-26	\$164.35
	DVD - Adult	502068733	1-4557-26	\$81.52
	DVD - Adult	502068734	1-4557-26	\$92.42
	DVD - Adult	502068735	1-4557-26	\$14.48
	DVD - Adult	502068739	1-4557-26	\$31.08
	DVD - Adult	502068740	1-4557-26	\$44.21
	DVD - Adult	502068741	1-4557-26	\$21.83
	DVD - Adult	502099764	1-4557-26	\$23.98
	DVD - Adult	502099766	1-4557-26	\$102.40
	DVD - Adult	502099770	1-4557-26	\$142.6°
	DVD - Adult	502099774	1-4557-26	\$50.19
	DVD - Adult	502099775	1-4557-26	\$24.9
	DVD - Adult	502099777	1-4557-26	\$109.9
	DVD - Adult	502099778	1-4557-26	\$151.1
	DVD - Adult	502099779	1-4557-26	\$109.90

General Fund

Vendor name	Description	Invoice number	Account number	Amount
	DVD - Adult	502099780	1-4557-26	\$90.69
	DVD - Adult	502099781	1-4557-26	\$30.47
	DVD - Adult	502099783	1-4557-26	\$18.98
	DVD - Adult	502099786	1-4557-26	\$26.33
	DVD - Adult	502132666	1-4557-26	\$31.96
	DVD - Adult	502132667	1-4557-26	\$124.25
	DVD - Adult	502132668	1-4557-26	\$177.20
	DVD - Adult	502136590	1-4557-26	\$26.48
	DVD - Adult	502136591	1-4557-26	\$77.44
	DVD - Adult	502136593	1-4557-26	\$130.38
	DVD - Adult	502136596	1-4557-26	\$24.23
	DVD - Adult	502136600	1-4557-26	\$309.76
	DVD - Adult	502136601	1-4557-26	\$193.60
	DVD - Adult	502136602	1-4557-26	\$45.47
	DVD - Adult	502136604	1-4557-26	\$15.98
	DVD - Adult	502136607	1-4557-26	\$30.83
	DVD - Adult & Processing Costs	502163268	1-4557-26	\$117.68
	DVD - Adult & Processing Costs	502163269	1-4557-26	\$36.78
	DVD - Adult & Processing Costs	502163603	1-4557-26	\$47.98
	DVD - Adult & Processing Costs	502163609	1-4557-26	\$49.47
	DVD - Adult & Processing Costs	502163612	1-4557-26	\$92.94
	DVD - Adult & Processing Costs	502163617	1-4557-26	\$11.24
	DVD - Adult & Processing Costs	502163619	1-4557-26	\$86.22
	DVD - Adult & Processing Costs	502163620	1-4557-26	\$128.21
	DVD - Adult	502068736	1-4557-29	\$34.73
	DVD - Adult	502068737	1-4557-29	\$55.21
	DVD - Adult	502099769	1-4557-29	\$185.94
	DVD - Adult	502136606	1-4557-29	\$61.96
	DVD - Adult	502163618	1-4557-29	\$21.23
	DVD - Juvenile	502068713	1-4558-26	\$118.44
	DVD - Juvenile	502068724	1-4558-26	\$152.82
	DVD - Juvenile	502099767	1-4558-26	\$37.96
	DVD - Juvenile	502099771	1-4558-26	\$136.15
	DVD - Juvenile	502099772	1-4558-26	\$193.60

General Fund

Vendor name	Description	Invoice number	Account number	Amount
	DVD - Juvenile	502099773	1-4558-26	\$193.60
	DVD - Juvenile	502099776	1-4558-26	\$39.46
	DVD - Juvenile	502136599	1-4558-26	\$39.46
	DVD - Juvenile	502136603	1-4558-26	\$15.98
	DVD - Juvenile & Processing Costs	502163607	1-4558-26	\$25.48
	DVD - Juvenile & Processing Costs	502163616	1-4558-26	\$38.98
	DVD - Juvenile	502068738	1-4558-29	\$12.23
	DVD - Juvenile	502099784	1-4558-29	\$54.46
	DVD - Juvenile	502099785	1-4558-29	\$19.73
		Subtotal for Vendor	-	\$61,068.40
Otaku USA				
	Periodicals	73578895	1-4511-26	\$16.95
		Subtotal for Vendor	-	\$16.95
Pace Systems				
	Building - Light Pole Camera Installation	212271	1-4391-30	\$2,692.57
	Building - Run 4 Cat-6 Circuits: 1st Floor-Studio Wkrm	212272	1-4391-30	\$2,350.81
		Subtotal for Vendor	2	\$5,043.38
Paul Mills		DU054000	4 4474 40	¢26.06
	Reimbursement - LIRA Executive Committee Meeting - 5/11/22	PM051322	1-4171-10	\$36.06
		Subtotal for Vendor	3	\$36.06
Peerless Netw		505470	4 4040 44	¢4.469.00
	Telephone & Internet - 5/15/22-6/14/22	525173	1-4312-14	\$1,168.92
	Telephone & Internet - 5/15/22-6/14/22	525173	1-4314-14	\$1,968.00
		Subtotal for Vendor		\$3,136.92
Penworthy Co		0582008-IN	1-4569-26	\$1,663.88
	Juvenile STEAMbox Kits - Various Supplies	Subtotal for Vendor	1-4009-20	\$1,663.88
PeopleFacts		Sublotar for Vendor	1	\$1,005.00
reopieracis	New Hire Background Checks - May 2022	33754-052022	1-4253-10	\$323.05
	New Hire Background Checks - May 2022	Subtotal for Vendor	1-4200-10	\$323.05
Petty Cash - D	District	Gablotal for Volidor		÷010.00
i olly odoli - L	Collections - Tibbott Elementary - Two 2021-2022 Yearbooks	YB220525T	1-4541-26	\$12.00
		Subtotal for Vendor		\$12.00
Pitney Rowee	Global Financial Services	Subtotui for Fordor		+ 12.00

General Fund Invoice number Account number Amount Vendor name Description 3105519024 1-4231-10 \$628.59 SendPro C Auto Equipment Lease - 6/30/22-9/29/22 Subtotal for Vendor \$628.59 Robert Pennor Program - Watercolor Painting - 6/21/22 RO062122 1-4571-24 \$75.00 Program - Watercolor Painting - 6/28/22 RP062822 1-4571-24 \$75.00 Subtotal for Vendor \$150.00 Ronald Goldie \$75.00 Program - Dungeons & Dragons - 6/21/22 RG062122 1 - 4573 - 24\$75.00 Subtotal for Vendor Sarah Ann Saltzman SS060222 \$5.97 Mileage - 4/14/22-5/4/22 1-4171-10 Subtotal for Vendor \$5.97 Scholastic Inc. CSD - Backordered 2022 Summer Adventure Book Prizes 1-4353-20 \$365.98 38996658 CSD - Backordered 2022 Summer Adventure Book Prizes 39397070 1-4353-20 \$15.36 39593240 1-4353-20 \$6.82 CSD - Backordered 2022 Summer Adventure Book Prizes 39755278 1-4353-24 \$1,894,97 ATSD - 2022 Summer Adventure Book Prizes 39797737 1-4353-24 \$10.20 ATSD - Backordered 2022 Summer Adventure Book Prizes ATSD - Backordered 2022 Summer Adventure Book Prizes 39897678 1-4353-24 \$27.88 ATSD - Backordered 2022 Summer Adventure Book Prizes 39990648 1-4353-24 \$126.74 ATSD - Backordered 2022 Summer Adventure Book Prizes 40014608 1-4353-24 \$4.53 Subtotal for Vendor \$2,452.48 Scott Piner SP062222 \$350.00 Program - Magic of Scott Piner - 6/22/22 1-4572-28\$350.00 Subtotal for Vendor Sebert Landscaping Inc. Lawn Maintenance - June 2022 240943 1 - 4392 - 30\$1,643.20 Subtotal for Vendor \$1,643.20 Susan K Maddox \$350.00 Program - Cooking Demo w/ Chef Maddox - 6/27/22 SKM062722 1-4571-24Subtotal for Vendor \$350.00 Suzan J Bates 1-4571-24 \$175.00 Program - Gen. Club - Tweaking The Big Three - 6/22/22 SJB062222

Subtotal for Vendor

\$175.00

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
Tana Petrov				
	Mileage - 4/12/22-4/25/22	TP060222-APR	1-4171-10	\$17.90
	Mileage - 5/3/22-5/12/22	TP060222-MAY	1-4171-10	\$50.31
		Subtotal for Vendor		\$68.21
Team One Re				
	District Closet Restock - MAXStick Receipt Paper	1283012	1-4351-10	\$2,535.00
		Subtotal for Vendor		\$2,535.00
The Bugle Nev				
	Legal Ad - Bkm Sale Notice - 10/27/21 & 11/3/21	512366	1-4243-10	\$132.00
		Subtotal for Vendor	-	\$132.00
The Shop Boli	•			* ***
	Comm - 2022 Ice Cream Social/Summer Adventure Sponsors Signs	55770	1-4256-10	\$292.00
	Business Cards - Trustee Siska	55637	1-4355-16	\$40.00
	Service Award - Newell	55769	1-4355-16	\$296.00
		Subtotal for Vendor		\$628.00
Titan Image G	•	50000	4 4056 40	¢1 000 00
	Communications - Tag Lamination	58936	1-4256-10 1-4256-10	\$1,000.00
	Communications - Summer 2022 Newsletter	58954 Subtotal for Vendor	1-4250-10	\$5,300.00 \$6,300.00
Tan Canad Ch	udioo.	Subtotal for Vendor		\$0,300.00
Top Secret St	2022 Summer Adventure Staff Shirts	1476	1-4735-10	\$1,526.20
	2022 Summer Adventure Stan Shins	Subtotal for Vendor	1-4733-10	\$1,526.20
Trane U.S. Inc		Sublotar for Venuor		φ1,520.20
Traffe 0.5. Inc	Building - Chiller 1: Replace Leaking Valve & Recharge	312620039	1-4651-30	\$4,805.00
	Duliding - Chiller T. Replace Leaking valve & Recharge	Subtotal for Vendor	1-4001-00	\$4,805.00
Tressler LLP				\$1,000.00
TIESSIET LLI	Legal Expense - Attorney - May 2022	446843	1-4241-10	\$189.00
	Logar Expense Allomoy May 2022	Subtotal for Vendor	1 1211 10	\$189.00
Tria Architect	ure. Inc.			,
	LL Reno - GRI Printing Inv #379787 Reimbursement	4067	1-4651-30	\$305.80
	2021 Exterior Lighting Replacement Construction Observation	4068	1-4651-30	\$625.00
		Subtotal for Vendor		\$930.80
Vanguard Ene	rgy Services, LLC			
-	Gas Service - 5/1/22-5/31/22	G404408060322	1-4322-30	\$1,521.34

General Fund Description Invoice number Account number Amount Vendor name \$1,521.34 Subtotal for Vendor Verizon Wireless 9906711210 1-4311-14 \$539.88 Telephone - 4/17/22-5/16/22 \$539.88 Subtotal for Vendor Vicki Hulsebus Refund - "An Evil Mind: A Robert Hunter Thriller" VH5605 1-3310-10 \$25.00 Subtotal for Vendor \$25.00 Village of Bolingbrook Wireless Alarm Monitoring - 5/1/22-4/30/23 1-4221-30 \$1,032.00 68690 \$1,219.05 Vehicle Fuel - FY 2021-2022 69134 1-4359-29 \$2,251.05 Subtotal for Vendor Warehouse Direct \$43.95 1-4351-10 Outreach - Bottled Water 5238459-0 1-4371-12 \$822.56 5239331-0 Collections - Various Library Supplies 5236757-0 1-4711-10 \$164.13 HR - FPLD Staff Apparel \$1,030.64 Subtotal for Vendor Watson Label Products Collections - Library Barcode Labels 101358 1-4371-12 \$2,753.20 \$50.00 101358 1-4519-26 Library Materials - Shipping Costs \$2,803.20 Subtotal for Vendor Will County Clerk 1-4351-10 \$10.00 FPLD Staff: Mudroch - Notary 7253-2122 01 FPLD Staff: Birt - Notary 7253-2122 02 1-4351-10 \$10.00 7253-2122 03 1-4351-10 \$10.00 FPLD Staff: Keefe - Notary FPLD Staff: O'Neal - Notary 7253-2122 04 1-4351-10 \$10.00 Subtotal for Vendor \$40.00

Totals for Fund 1 \$258,874.49

Vendor name	Description	Invoice number	Account number	<u>Amount</u>
1000Bulbs.co	m			
	Building - Light Bulbs	W03187833	8-4357-30	\$249.50
		Subtotal for Vendor		\$249.50
ABCO Electric	cal Construction & Design LLC			
	Building - Coll. New Can Lights & Admin Light Replacement	14516	8-4211-30	\$1,324.00
		Subtotal for Vendor		\$1,324.00
Amazon				
	District Restock - March 2022: Backordered Napkins	A144-2122	8-4357-30	\$64.38
	District Closet Restock - April 2022	A157-2122	8-4357-30	\$121.51
	Building - Walkie Talkie Battery Replacements & Screws	A158-2122	8-4357-30	\$108.70
	Building - XXL Gloves	A160-2122	8-4357-30	\$363.58
		Subtotal for Vendor		\$658.17
American Bui	Iding Services, LLC			
	Building - Door Closer	4043192	8-4357-30	\$228.00
		Subtotal for Vendor		\$228.00
Best Quality (
	Special Cleanings - 1st & 3rd FL Womens Washroom 5/4/22	41553	8-4211-30	\$150.00
	Special Cleaning - 2nd FL Board Room 5/19/22	41858	8-4211-30	\$75.00
	Special Cleaning - 3rd FL Mens Washroom 5/23/22	41867	8-4211-30	\$75.00
	Cleaning Service - June 2022	41719	8-4215-30	\$6,921.00
		Subtotal for Vendor		\$7,221.00
Cintas Corpo				
	First Aid Restock - May 2022	8405691937	8-4215-30	\$290.58
		Subtotal for Vendor		\$290.58
Cintas Corpo			0.1015.00	2 00 (0
	Weekly Mat Service - 5/12/22	4119256198	8-4215-30	\$38.46
	Weekly Mat Service - 5/19/22	4119946404	8-4215-30	\$38.56
	Weekly Mat Service - 5/26/22	4120618088	8-4215-30	\$38.56
	Weekly Mat Service - 6/2/22	4121251529	8-4215-30	\$38.56
		Subtotal for Vendor	2	\$154.14
Culligan Bolir	•		0.4045.00	0440 50
	Solar Salt Delivery - May 2022	0132945	8-4215-30	\$143.59
		Subtotal for Vendor	ii a	\$143.59

First Bankcard

Maintenance Fund

<u>/endor name</u>	Description	Invoice number	Account number	<u>Amount</u>
	Lulu - Building - 1 Disaster Plan Book	P7810-JUNE22	8-4211-30	\$30.30
	Lulu - Building - 6 Disaster Plan Books	P7810-JUNE22	8-4211-30	\$175.39
	Batteries Plus - Building - Replacement ADT Alarm Battery	P7810-JUNE22	8-4357-30	\$27.53
		Subtotal for Vendor		\$233.22
Fraybar				
	Building - Building Lights	9326903580	8-4357-30	\$225.12
	Building - Building Lights	9326936495	8-4357-30	\$106.20
		Subtotal for Vendor	-	\$331.32
awamoto Inc	:			
	Building - Mtg Rm A Lift Assist Diagnose & Repair	9288	8-4211-30	\$200.00
		Subtotal for Vendor	-	\$200.00
ace Systems	-			
	Building - Aiphone Lens Front Case	IN00042829	8-4211-30	\$20.00
-		Subtotal for Vendor	-	\$20.00
it Stop				*
	2022 Ice Cream Social Prorated Rentals - 6/6/22	12845.1.3	8-4211-30	\$625.00
		Subtotal for Vendor	-	\$625.00
lunkett's		7547000	0 4045 00	£440.00
	Monthly Pest Control - May 2022	7517683	8-4215-30	\$110.00
		Subtotal for Vendor	8	\$110.00
rane U.S. Inc		12186676	8-4211-30	\$349.84
	Building - Chiller 1 Replacement Sensor	Subtotal for Vendor	0-4211-30	\$349.84
Varehouse Di	reat	Sublotal for Veridor	-	\$J43.04
valenouse Di	District Inventory Restock - April 2022 - Spoons	5231424-2	8-4357-30	\$34.66
	District Inventory Restock - April 2022 - Options	5231424-3	8-4357-30	\$36.91
	District Inventory Restock - April 2022 - Conee Cup Lids	5231424-4	8-4357-30	\$30.65
	District inventory Restock - April 2022 - Plastic Knives	Subtotal for Vendor	0-4007-00	\$102.22
		Sublotar for Vericor	; .	<i><i>ψ</i></i>102.22
			Totals for Fund 8	\$12,240.58

Maintenance Fund

Vendor name Description

Invoice number	Account number	Amount
alla 1	Sufer	5
Jennie Nguyen/Finan	ce Manager	

May 2022 Monthly Board Report Paul Mills

Director

Strategic Planning Update

The team met after the May Board Meeting to review Amanda Standerfer's initial draft plan and we had an excellent conversation about the plan and our mission and vision statements. The team will be reviewing the next iteration of the plan and the statements with the goal of presenting them to the Board this Summer.

Our strategic planning team consists of Celeste Bermejo, Board Vice President; Marcelo Valencia, Board Secretary; Nancy Korczak, Deputy Director; Amina Ali, Circulation Services Manager; Joyce Arellano, Childrens Services Manager; Melissa Bradley, Communications Manager; Debra Dudek, Adult & Teen Services Manager; Christina Theobald, Collections Services Manager; and myself.

Pinnacle Library Cooperative (PLC) 10 Year Anniversary

June 2022 represents the 10th anniversary of PLC's Go Live as an independent consortium. I am very proud of the work done by the staff of all six PLC libraries to provide key consortial services in a nimble and robust fashion. PLC started as a shared ILS (integrated library system), the software heart of so much that we do, and we have continued to operate it and develop so that it serves our patrons and our staff well. Beyond the ILS, PLC formed the first OverDrive eBook consortium from other consortia. We have also developed group purchases of databases and demonstrated that we can run delivery for ourselves if need be. PLC was built on a principle of operating independently of outside authority and funding, and we have done an excellent job this past decade living up to that ideal.

Deputy Director (Nancy Korczak)

During the month of May I had the opportunity to work with SSIP when they hosted one of their events at the library. Their "Let's Tacobout Health" event offered health and communty resources information to attendees as well as the opportunity to get a vaccine/booster. I was able to represent the library at the event and talked to people about the resources the library has for them, many of them were happy about what we have crafting programs in Spanish for adults and were eager to attend the next one.

On June 1st our Summer Adventure program begins. This year's theme is "Oceans of Possibilities" and patrons have been very excited to participate, by the end of the first week we had 591 patrons signed up for it and our staff registered 341 patrons during our Ice Cream Social, these numbers already surpass our first week sign ups from last year. Our Ice Cream Social this year, was also very well attended with about 1,300 coming through our building and enjoying Ice Cream, music and puppet shows. Patrons seem eager to start having fun this summer and accumulating points towards the

program, many young patrons left the building with multiple books they checked out from our Children's Department.

From Jack Gonzalez's report

Studio 300



Here are our May 2022 key stats:

- 324 patrons actively used our lab.
 - $_{\circ}$ 5 were Non-District Users.
- 1468 items were checked out
 - 86 of that total circulated out of the lab.
- 78 patrons attended our programs.
 - Total programming hours came to 15
- 30 patrons completed our online classes:
 - o 18 Orientation
 - 12 Maker Training

May was a month of changes for the Studio. As we were preparing to start planning for the 10th year anniversary of the Studio we had unexpected departures of Ryan and Anna, who are leaving to pursue other opportunities. Due to the timing of the departures, Studio will have to adjust horus to open at 1pm during the month of June as we need the time to have our new staff start and get acquainted with the Studio. Regular hours will return in early July. The Studio is also having a shift in focus as we see more patrons using Video and Photography equipment. This is a change from the previous months where most of the Studio patrons were using the maker lab. This is a sign of the time as we move forward from isolation to more collaborative projects. Our GCRs have become quite popular with podcasters and video editors which is why the studio is now reevaluating how we can furnish those rooms to better suit the needs of our patrons.

Justin

For the Month of May, Justin created a final theme in the display case this time for Mothers day. It again showcased many of the different crafts you can create with the Maker Lab machines. He trained a patron on the Atem software control where Justin showed them how to use the Atem Mini to record and produce live video using the chroma key feature. Justin along with Ryan Webb hosted the monthly open mic night which had its first performance by comedic talent

Monica

In May, Monica was trained by Patrick on troubleshooting the Prusa. She printed multicolor prints and troubleshot the Rubix Cube print. She now feels comfortable with most 3D printer issues. Monica improved in Gimlet tracking and tagging consistency. They updated the Maker and Microphone barcode sheet and made the sheet available in the Studio Forms folder. They also adjusted the Samsung display tablet to improve navigation for patrons. Monica prepared and gave a class on Glowforge software by having patrons design a bookmark. He also met with Randi and Adriana to discuss and plan Fall Teen DIY classes, now called STEAM Lab. Monica also cut vinyl decals for the Teen DIY Door Banner program. He also improved in his Brother Scan n Cut skills and created a "Scan n Lam n Cut" project tutorial for the May display board.



Patrick

In May, Patrick was joined by Adriana for the third monthly Photography Club meeting. Attendees discussed composition and workflows for working shots, and then shared some of their recent images. Patrick participated in one of Communications impromptu staff pick instagram posts, recommending two books on the Korean War for Memorial Day weekend. He also consulted with Communications for an instareel featuring Studio gear for shooting tik-tok videos. Patrick has been designing and testing AV setups for the Studio Underwater event taking place in June, which will include a Whale-Talking-Station. Lastly, Patrick has prepared and ran numerous multi-color prints on the Prusa, training the other staff on troubleshooting the machine during these prints. This has included sharing a troubleshooting spreadsheet to track problematic filaments. The final test print, a sixty-hour 5-color print, is expected to finish within the next couple of days and will be a good sign that the printer is ready for public use.



Adriana

In May Adriana was busy working with Jack on several initiatives. This included finalizing purchase orders for the end of fiscal year, tagging and prepping equipment for circulation as well as updating the equipment spreadsheet for cataloging. Adriana Also worked on videos in the month of May which included K-talk for May and the Gameplay Review of *Ghostwire: Tokyo* game. At the end of the month Adriana worked on plans for June which includes a task list of organization and cleaning of the Studio as well as an updated onboarding checklist for our new employees which will be joining the team in June. Adriana also worked on getting everyone scheduled for the month of June and adjusted for our shortened hours due to staffing concerns.

Jack

The studio was busy in May doing clean up and organizing of equipment. May was the last month to prepare for Summer Adventure and the studio team was preparing to go all out this summer. We had planned the Studio Underwater event in late June and decorations for the studio. Adriana and Jack were also scheduled for several interviews to fill in the spot from last month's staff departure. Half way through the interviews they got the news that two more would be leaving the studio to pursue other opportunities. One of them was long-time Studio Specialist Anna, who had been a part of the team for over nine years. This meant a lot of the plans would have to be reevaluated by June. We would be down to three team members instead of the usual six. This month Jack created a Youtube video showing the basics of Adobe Animate and he also had a class on Pop-Up Books that was received well by the patrons. June will be a challenging month but it is also an exciting month as the team shifts its focus to new digital media and will welcome three new members.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

We made good headway into a few of our community partnership initiatives this month. I met with several faculty members from Lewis University to walk through paperwork and the logistical process of hosting a free community assistance tax program at our library in 2023. Our focus this year is to complete the necessary paperwork, recruit students and tax supervisors from Lewis University, and host an event at our library. We will meet again in the late summer before the paperwork is submitted.

At the first Bolingbrook Historic Preservation Commission meeting this month, I was asked and accepted to serve as chair of the Halloween Open House committee. We are using the summer to conduct a condition survey, meet with the stonemason to field quotes to repair at risk markers, expending budget money to purchase markers for illegible headstones, and leading private tours of the site.

TEEN PROGRAMMING MAY 2022

Randi C., Teen Services Librarian

Teen Programming (Virtual & In Person)

Teen Crafternoon & Craft on the Go: Take-It Make-It Kits



This month's Teen Crafternoon & Craft on the Go kits were planned by outgoing Teen Services Specialist Amber at the start of the year. She completed written instruction before she left her position in February. I updated those instructions and filmed the accompanying video. This project, Washi Tape Pen Toppers, was pretty simple, involving jewelry wire, washi tape and pencils. Teens could shape the washi tape to look like a feather or leaf and wrap the wire around the top of the pencil. While all the kits were taken, it seems this particular project was a bit problematic this month. Some of the teens that grab these were not using the wire as intended so I definitely don't think this one will be repeated.

I did spend a portion of my time getting ready for June's Teen Crafternoon & Craft on the Go kits. These kits will feature two different foam bookmarks with our Summer Adventure theme, Oceans of Possibilities. These bookmarks are constructed using selfadhesive foam and oversize bookmarks. I created my own shark and mermaid tail templates using Microsoft Publisher and GIMP editing software. I cut the foam down to size, gathered the remaining supplies and assembled the kits with Andrea's help. Hayley helped me with the written instructions. We took pictures as we made examples of each design and wrote up the instructions at the same time. I really love how this project turned out and can't wait to see what the kids create!

Bird Week

Bird Week was an all ages week of programming dedicated to our fine feathered friends. I originally planned this program with a small committee of staff members and we tried to schedule programs for adults, teens and children. Of course, things don't always go as planned but I am pleased with how everything turned out. We did have to cancel a teen event, Cookie Cutter Bird Feeders, as the Illinois Department of Natural Resources directed residents to remove bird feeders and bird baths from their yards. Other events included children's arts & crafts projects, family movie showing of *Rio* and much more.

The DuPage Birding Club was an excellent resource and partner for this program! Donna Kubik was our main contact and she was awesome. She put us in touch with one of their other members, <u>John Cebula</u>. John's presentation, **Beginning Birdwatching**, was a great introduction to the hobby. He discussed the many different birds that residents can expect to see in the local area or even in their backyards. We had some great comments from the attendees of this Zoom presentation.



Donna and another DuPage Birding Club member Jackie Tilles were with us towards the end of our programming week for a **Bird Walk**. Despite it being Mother's Day we had several patrons join us for a walk in the area around the performing arts center. We saw lots of birds including mallards, geese and their goslings, hawks, cardinals, goldfinches, sparrows, red-winged blackbirds and more. Donna brought binoculars with her so everyone had their own pair. We were able to get out and enjoy nature, ask lots of questions and have a great time!

Summer Adventure

Our Summer Adventure program starts June 1 so we really started gearing up for the program. I completed multiple prize book orders, planned a trip to Anderson's Bookshop annual Warehouse Sale to purchase autographed books for grand prize winners, purchased supplies for programs, decorations and more. Here are some of the other tasks I have completed.

Hayley, Andrea, Alison, Agnes and I finished the Summer Adventure decorations for ATSD. Agnes and I spent an entire afternoon painting and gluing and cutting things all in preparation for June 1. Aysha and I finished everything up and put them out by June 1. I made a stuffed octopus out of a leftover t-shirt and jellyfish out of clear plastic bowls. My favorite part of these projects was the fact that while we did purchase different items to use we were able to use a lot of items that we had on hand. Everyone was very creative!





Reader's Advisory

This month our entire Teen Services team was able to record for our May episode of Teen Book Babble. This was Hayley and Andrea's first time participating in this recording and they did a great job. I provided some training beforehand and showed them how to use our department's Macbook to record. I discussed Emily J. Taylor's dark fantasy novel *Hotel Magnifique*. I enjoyed this book, particularly the setting (i.e. the hotel) as it magically travels to a new destination each night. But the hotel has this darker side and our main character, Jani, quickly discovers that the hotel and the staff are not what they seem. She will have to use all of her resources to save herself and



her sister from an uncertain future.

I provided Brett the book lists for Valley View School District's Summer Reading Challenges. The middle school students are all reading the same book and will receive a copy of that book. High school students are able to select a book from a list of 18 titles. We owned all of these books in our collection but Brett decided to purchase additional copies. I spoke with the BHS school librarian and it did sound like students were able to receive a free book but not all students had selected a book at that time. We have always been a resource for local students reading over the summer and it just made sense to add extra copies for checkout. I put these books on display in early June. We have already had 8 items checked out in just three days.

School Services

I emailed all the Bolingbrook high school and middle school librarians to promote our Summer Adventure program. I also offered to come to their schools to promote the program in person or virtually.

I emailed the BHS librarian to discuss the high school summer reading program. As mentioned earlier, we made a special display of the books that students are able to read over the summer. The librarian is also having events at her school library in June. Outreach and I plan on attending one of these events in June to promote our Summer Adventure program.

I finished up the school year with a second visit to Humphrey Middle School's Art Club. This month we made laminated bookmarks. I took along our department's small laminator, scrapbook paper, stickers and more so the students could make their own bookmarks. There were 16 students and they made 62 bookmarks in total. They seemed to enjoy themselves and it sounds like they would like to invite me back next school year!

Computer Classes: Christopher and Agnes taught one Introduction to Excel class, in which 7 patrons attended.

Test Proctoring: Brian proctored one exam this month.

Career Online High School: Currently Enrolled: 3 Currently Enrolled 30 Day Probation: 0 Currently Enrolled Completed 30 Day Probation: 0 Students 75% Through Program: 1 Graduate: 29

Adult Programming:

From Nic Mitchel's Report Felted Desert Rose (5/18)

Attendees: 20



I had stumbled onto this presenter a little by chance and took a shot at seeing if they would even be willing to join us. Stephanie, the presenter, works for Benzie Design, a local and independent crafting store. She was interested in presenting one of the many kit crafts that Benzie offers, and getting the details all hammered out was quick and easy. I've found that when a presenter is relatively easy to contact and communicate with through email, there is a high chance that they are going to work well with the patrons when the event happens.

And from the laughter, conversations, and overall fun that the patrons had, my hypothesis about presenters seemed to have struck true. Many of the patrons talked about how helpful Stephanie with presenting what to do for the craft. The whole feeling in the room felt comfortable, and that is always a sign of a good program. Stephanie also agreed that not only was that class a particularly fun one, but she had such a good time working with our patrons. She mentioned that it can be hit or miss with how some people take to the class, but she was impressed and was looking forward to the next time she would be able to lead another class with us. I'm looking to hiring them again for the Winter cycle.

Pointilism (5/23)

Attendees: 15

There has to be some time that I contract out Leah Moon and actually get a chance to meet her some day. But with the way the schedule was fall together, the only way to get her in for a program was to plan it for a night that I don't typically work. But I was able to give Audrey a little bit more experience hosting a program for when the events she has planned for start to happen in the Summer.



Overall, the summary that Audrey was able to give me for the program was that the patrons enjoyed and were appreciative of the bit of Art History that Leah presented with learning the technique. Leah had even planned to have a handout with a little bit more information and exercises to practice. Knowing that Randi also often contracts Leah, I'm confident that I will be reaching out to her for future programs.

Artesanías en Español - Maceta Decorativa para Centro de Mesa (5/24) Attendees: 10



I've been really excited to

continue to reach out to Lorena for this program. To see it slowly build and maintain the attendance after Covid has been really great to see. Crafts often do really well regardless of what is going on, but the Spanish language programs haven't seen the same bounce back that we have had with other programs that we have planned. This one seems to be the exception to the trend and I've been working with Lorena to start planning the next two programming cycles to see what would be a beneficial selection of crafts that would still be interesting and engaging enough to keep those numbers up or, fingers crossed, expands the attendance.

Librarian Highlight Aysha H.

I'm excited for my first Summer Adventure at Fountaindale and starting my crafty book club in June!

Meetings:

Programming and Summer Adventure Meetings. We decided on level prizes for teens and adults: matte water bottles and Bluetooth speakers. Teens will also get an IKEA hat for signing up. I am truly impressed with the decorations that Randi, her team, and Agnes came up with.

Collection Usage Meeting. I was surprised to learn at this meeting that most of our checkouts come from patrons browsing/searching the shelves, not placing holds on items.

Ice Cream Social/Summer Adventure Kickoff. We met one last time to finalize plans, the map, and assign duties. There will be no Studio 300 tent, but there will be tents for the Friends and Summer Adventure. The Park District will have a climbing wall. Rosati's and Auntie Anne's will also have food trucks. I'll be at the sign-up tent for Summer Adventure! I'm looking forward to working my first big Fountaindale event.

Trainings:

Beanstack and Notary training. I'm waiting on more paperwork from the county before getting my notary supplies.

LibraryAware Newsletters. I'm excited to be able to add 1-2 carousels to the "Recommendations" page on our website. I'll be working with Eyan on this and it will be another way for us to recommend books on topics of our choosing. The first one I created has fiction and nonfiction titles around the "Oceans of Possibilities" theme.

Other Things:

May book display at the 3rd floor checkout: Asian cookbooks

I worked with Melissa in Communications to create bookmarks with ocean-themed titles for the summer, to place at the 3rd floor desk and near the 550s. I'm also working on revising older pathfinders to update titles, as well as removing the CloudLibrary icons.

I wrote a blog post related to Summer Adventure in May called, "Adult Nonfiction Ocean Reads." I am hoping to incorporate carousels into my blog posts when I can (thanks to Randi for the idea.)

Librarian Highlight Jay P. General Comments

I was actually on vacation most of this month taking a welcome break to pursue a class, but I was still able to accomplish several things this month. I mostly oversaw a number of other programs, but I did have a craft program of my own. I have also been finalizing programming for the Fall. One type of program I have wanted to get going for a while is a 20s/30s board gaming group. They are extremely popular and several libraries now have their own board game collections. I threw one in the Winter schedule to see if it would get any attention. If it does, I will try to turn it into a proper club and eventually try external meet ups at bars and breweries.

Programs

Paper Towns 5/10: This is the first craft program I have personally led in a while, but attendance was good and patrons came up with some interesting results. This craft was done with the Sizzix Big Shot Express, which we previously purchased for an ornament craft for the previous fall fandom fest, and a die set from the Tim Holtz collection. I got the idea afte to talking to Anna in the Studio and she highly recommended all of his work. While it is technically a Christmas craft (I don't know why people only do dioramas like this around Christmas), I provided enough colors that it could fit the summer months. I cut out all the paper frames, but let patrons press their own windows and doors. This did add additional time to the craft, but it was manageable with 10 people. I have included photos of my two favorites. I love how they used the scrap bits to liven up the set. I plan to do a similar craft from Christmas.



<u>Other</u>

Question/Comment of the Month: I had a one on one session with a patron who wanted to know more about the services offered by Google Workplace. As we subscribe to this service for most of our interoffice communication and collaboration, this was useful for me as well. One thing we both learned was how to submit templates for Docs, Sheets, and Slides. I even made one for my report format.

Librarian Highlight Brian S.

This month our Vinyl Record Collection has continued to maintain healthy numbers. The stats have continued to hold well. For the month of May, there were 26 Record Players checked out, 34 Record Cases checked-out (an increase from last month), and over 222 Vinyl Records checked out (another increase from last month)! Our patrons have continued to respond in kind and have been thoroughly enjoying this collection!

This month I attended the "Encanto Inspired and Culturally Informed Programming" webinar. It was presented by Rosie Camargo; the Children's Librarian at The Forest Park Public Library; Kate Reynolds, a Librarian from the Windsor Public Library and the

Executive Director of Storytime Solidarity; and Ingrid Christina Lombardo McCoy, an Author at Storytime Solidarity.

I found the webinar to be VERY informative. The presenter was meticulous, detailed, and thorough. She provided a vast amount of material and information to draw from that will be very helpful and useful for building bridges with local community organizations and creating inclusive and authentic programs for our library.

Teen Specialist Highlight Hayley M.

May was a pretty busy month! It started with Bird Week, and I helped make the fact sheets for the scavenger hunt. It was really cool to see patrons come in to find the birds and talk about the facts on them! There was Beanstack training with Nancy and a few meetings with Randi and Andrea to talk about Summer Adventure plans and to prep for fall programming in the Vortex. I worked on seven displays (four with signage - <u>As It</u> <u>Was, Swords & Sorcery, Non-Fiction Reads for Pride, For Fans of Heartstopper</u> - thanks Alison for the Heartstopper idea!) and made three online book lists for June Rainbow Reads, <u>Teens & Activism</u> and <u>Swords & Sorcery</u>. Oh, and I recorded my first <u>book babble</u>! It was definitely awkward to record at first, but I think it turned out okay.

For Summer Adventure, I worked with Randi, Agnes, Alison, and Andrea to make decorations. Most of them were for the Vortex, but a couple little fish found their way to the 3rd floor. Randi and I worked on adding all the newly bought books to the Teen Services Prizes sheet for winners to be able to pick books from, as well as sorting them onto the many carts they required, with extra help from Alison. I helped Randi cut out the parts for the June bookmark craft and helped with the written instruction. The bookmarks look super cute! I really think people will like them. I also helped make our summer themed <u>Questions of the Week</u> for the Vortex and created the sheets for our <u>Six Word Story</u> contest later this summer.

Teen Specialist Highlight

Andrea M. Book displays During the month of May I was responsible for four displays: Body Positivity Road Trips Found Family Oceans of Possibilities (mostly) I think my favorite display of the four was body positivity because I could do a combination of middle grade and older teen fiction. I also wanted the display

combination of middle grade and older teen fiction. I also wanted the display to be comprehensive and cover a wide range of body diversity. I also enjoyed the Oceans of Possibilities display because it covered issues on conservation and the environment, something I care about very much. I also created the necessary e-newsletters which included Body Positivity and Road Trips.



Passive Programming

As part of the Summer Adventure, Haley and I decided to make ocean themed Question of the Week. We have nine in total and they take the format of this versus that rather than the usual open ended question. I made 5 of the 9.

Book Babble

Six Crimson Cranes by Elizabeth Lim

I filmed my first Book Babble on Six *Crimson Cranes* by Elizabeth Lim. It is a wonderful book and I highly recommend it! At first, it felt strange making eye contact with a camera lens, but I'm sure I will be more comfortable as I create more Teen Book Babbles. https://www.youtube.com/watch?v=vhx24f-Qydw

Covered Teen Volunteering

May 21 was my first session of supervising teen volunteering. Four people were registered, but only two teens showed. The two teens cleaned and organized the maker cart and it looks much better. I am glad that only two teens showed because it was the right amount of work for two teens to do it two hours.

Specialist Highlight Alison Pfaff

This month was quite productive, I would say! I published my first blog post, a list of some of my <u>favorite YA books</u>. I saw on Facebook that someone commented and said that they added one of my recommendations to their TBR, which was fun. I also completed Beanstack training, as well as extra notary training. I am waiting for the next document to show up in the mail to be notary. I also worked on decorations for Summer Adventure! Here are the beginning stages of placing fun sea creatures!



Specialist Highlight Eyan Birt

Reader's Advisory content: Only one blog posted this month, a review of Scottie Pippen's biography which I read because it was so unusual for me genre-wise and also he was doing a signing in Naperville. I have two other blog posts written this month, one on Romance genre, and one reviewing Peter Dinklage's newest film *Cyrano* which I loved.

Pop-Up Displays included: Multiverses Time Travel and Alternative Realities (I forgot to take pics apparently) which flopped entirely....A Pirate-ish Our Flag Means Death pop-up

And an Obi-Wan Kenobi, with my own dog named Millenium Falcon on the sign:

These each circed 2-5 items. Currently have a short stories type display up.

Specialist Highlight

Andrew K.

May was a pretty good month in terms of patron interactions. An interesting interaction I had was with a man who needed to scan a very old text that had been passed down from generation to generation. I couldn't read the language but he told me it was quite a controversial work, enough so that his family had to keep their copy a secret. It was very intriguing. Scanning the full text took a bit, and at one point he had scanned beyond the 25000KB limit. Besides that minor hiccup, it went very smoothly.

I worked in the Vortex a few times this month. An especially nice interaction was with a patron who had a rising 6th grader. She thought the Vortex was awesome and that her son would love it, and she was psyched when I told her that her son was old enough to use the area. I walked her through the various sections and told her about open game play. I saw her again a few days later while on the 2nd floor desk and she said her son saw the Vortex and was excited that he got to use it now. So that was nice.

Specialist Highlight Audrey Mudroch

I'm super excited that summer is almost here! The month of May flew by, probably with the anticipation of summer and the celebration of Memorial Day (the unofficial day that starts the kickoff to summer break) that's fast approaching.

I'm looking forward to Summer Adventure, *Ocean of Possibilities*, starting June 1st. I did finish Beanstack training for the Summer Adventure that's taking place throughout the month of June and July. Also, I continued my notary training and received the notary presentation slides that will be helpful to refer back to, once I'm official.

Specialist Highlight Agnes B.

SPECIFICS: ATSD Staff Site & Stats:

Updated the staff site weekly with new schedules and break times. Added the June stat links.

Added Nancy's Notary presentation to the Notary information. Updated notary links to direct to the new staff site.

Added Summer Adventure information and links to documentation.

Added local ESL resources to staff site:

The study room log has gotten some formatting updates which have been applied to the upcoming June file as well as the template. This includes the multiple sign-in highlighting which Ben requested - it has been working out well so I wanted to make sure these are available in future spreadsheets.

Guest pass log was shared with CSD.

The May stats have been compiled and are ready in the Stat workbook.

Summer Adventure

This month I worked with Randi, Haley and Andrea on the decorations for the Vortex (mostly) and the ATSD desks. We spent a lot of time making ocean flora out of random dollar store products, which has been a lot of fun.

I have also been working on bases to glue these to out of cardboard. They slot in together to hopefully make a sturdy base that can handle the taller pool noodles. I also made signs for the prize cabinets for both floors to make it easier for staff

From Joyce Arellano's report

Children's services

Monthly Overview of Children's Services:

Children's Services finished the spring programming season with several events. We supported the District-wide celebration of Bird Week with fun craft activities. We also celebrated another successful Kindness Day. May was a much quieter month at the service desk, as families prepared for the end of the school year as well as participated in end of the year field trips and events. This helped our team gear up for Summer Adventure and summer programming.

PROGRAMMING

SPECIAL EVENTS

BIRD WEEK

- Nature Art: Birdhouse (12) "Each child received a different model birdhouse that they put together and painted. The kids that came to the program had such a fun time putting the birdhouses together and painting them. Most kids were able to put the birdhouse together on their own and did not need any parental assistance. The kids really took their time to paint, each of them had a vision of what they wanted their house to look like." *Marta M.*
- **Take-it Make-it (136 kits)** Children had the opportunity to make a handprint peacock, bird marionette, a bird nest and a May the Fourth Porg craft.

KINDNESS DAY

- **Kindness Day Storytime (2 programs, 26 attendees)** "I planned a storytime with several books about kindness. We discovered through reading and song that kindness is contagious. Also each friend in the room talked about ways to be kind and helpful to one another." *Kathy B.*
- **Paws to Read (35)** "Each handler talked about their dog and its training and gave some fun information about them. Everyone loved petting the dogs. A patron did not want to leave to go to the next Kindness Day event because she kept petting Lucy, the puppy. The dogs did very well with the larger group of patrons in Meeting Room A. This program was a big hit!" *Rosemary B.*
- Kindness Day Bags (464 kits)



ARTS & CRAFTS

ART STUDIO: Jungle Tiger (16)

"The theme was inspired by conversations I had with children about the Chinese Lunar New Year at the desk. A patron taught me how to say tiger in Chinese and brought his toy tiger to the library. The project was inspired by the French artist Henri Rousseau. His art was appealing to children and his most famous painting is called <u>Surprised!</u> and it features a tiger jumping from the jungle foliage. All parents that accompanied the kids decided to stay and do the project as well with the kids. Moms commented that the project was very relaxing and sometimes they think they enjoy painting as much as the kids if not even more." Andreea D.

ILLUSTRATORS: Night Animals (7)

"A very small but talented group for this one. The artist Gianna Marino uses gouache paint and ink for her art. The kids loved trying this new medium. It is basically a

watercolor but brighter and more colorful. The kids enjoyed painting with it and one patron even painted me a rainbow." *Chris Z.*

TAKE-IT MAKE-IT (519 kits)

- Mother's Day Craft
- Bee Hive
- Sparkle Magnets
- Super Pets Dog Tag
- Ladybug
- Walrus

As kits ran out, we replenished the supply with crafts left over from previous programs and various prepackaged kits.

STEAM & LEARNING FUN

ADVENTURES IN HOMESCHOOLING: Korea (2 programs, 50 attendees)

"A patron whose dad is South Korean brought us a bulletin board, a [Korean] Barbie and some dried kale to try. She was so excited we were talking about her dad's country. Besides the slide show we played a game known as 'Hide the Rings.' Kids sit in a circle and pass rings behind them. Someone sitting in the middle of the circle has to guess who has them. I later shared <u>The Ocean Calls: A Haenyeo Mermaid Story</u>. I love their story and want to share this with everyone." *Kathy B*.



DEEP DIVERS: Birds (2 programs, 27 attendees)



LEGO MASTERS (2 programs, 34 attendees)



"The challenge for the kids was to create scenes from a circus. Some of the ideas I suggested were to make a man walk on a tightrope, a motorcyclist jumping through a hoop of fire, animals parades, trapeze acrobats, catapults, etc. In this session kids got very interested in working with an elastic to to make trapeze artists or other stuff. Everyone asked for one and did something different with it. At the end of the hour we brought the creations to the tables and everyone talked about their ideas and what they represented." *Andreea D.*

LITTLE STEAMERS: Optics (5)

"We started the program with the water lens demonstration. This is where you draw three arrows all going the same direction on a piece of paper. Then place an empty clear glass in front of the arrows. Next while the kids are standing in front of the clear glass, so that they are viewing the arrows through the glass, pour another glass of water into the empty glass. Before their eyes the arrows will flip over and point the other direction. The kids thought it was amazing that it happened. I asked them about it and if anyone knew why it happened. I was surprised that one of the kids actually knew that water bends light." *Susan F.*

JUST FOR TWEENS

DIY LIGHTBULB AQUARIUM (3)

"Each tween received a lightbulb shaped bottle, pebbles, gems, a moss ball and some fish stickers. They were encouraged to create their own design. And at the very end they filled their aquariums with water to get the final effect." *Marta M.*



DIY POP IT FIDGETS (3)

"This program was so much fun! We had a teen volunteer who was right there jumping in to help us out as needed. Melisa and I used hair straighteners to heat up the foam , which made it more pliable. Then the foam was molded over a rounded magnet to make the little pop-it form. Once it was all glued together, the kids got to use their creativity to decorate them. It was so fun to watch them create their own designs and let their personalities shine in their final product." *Jen F.*



TWEEN MAKERS DIY: Door Banner (6)

STORYTIMES

Title	# of Programs	Attendance
Baby Storytime	15	167
Cuentos en Español	5	53
Preschool Storytime	3	19
Storytime	52	484

10tal 75 725	Total	75	723
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Marta M. observed a patron interaction that emphasizes the importance of representation in books and how books can serve not only as mirrors but also windows for children. "During Storytime a mom was sitting on the floor with her baby. One little girl came up to her and told her that she liked her hijab. The mom thanked the little girl and said that she was surprised that she even knew what a hijab was. The little girl replied that her mom read her a book from the library about a lady that wore a hijab. Watching this interaction between this mom and little girl was amazing to see. This just shows you the power of a good book." *Marta M.*

READING PROGRAMS



1000 BOOKS BEFORE KINDERGARTEN (409)

3 new children joined the program this month! We also celebrated 3 children who completed the program. "We had a patron come in and turn in all of their logs for both of their sons and pick up all of their prizes. The boys were keeping track of the books read on two poster boards that their parents had hung up in their kitchen. The boys were super excited and as you can tell from the pictures, couldn't contain themselves!" *Susan F.*

WE LIKE READING! (26)

PUBLIC SERVICE

We answered **830** reference questions and **939** directional questions. We also assisted with 25 one-on-one appointments and 5 teacher requests. In general it has been a

quieter month in the department. However, on one Wednesday evening, Children's Services was bustling with activity. Nearly all our spaces were used by families, and one student was happily reading a book on the windowsill near World Park. I made sure to thank everyone for visiting and asked if I could take their photos.

BLOG POSTS

- Kindness Day 2022 by Joyce https://www.fountaindale.org/kindness-day-2022/
- New Children's Books (May 2022) by Sarah https://www.fountaindale.org/new-childrens-books-may-2022/

DISPLAYS

OCEANS OF POSSIBILITIES (Creativity Park)



OCEAN ART BY ST. DOMINIC SCHOOL STUDENTS

A big thank you to the Outreach team for their help in coordinating this lovely display that ties in perfectly with our Summer Adventure theme.



From Amina Ali's report

Circulation Services

Department Summary

The month of May flew by! Assistant Manager Kate and I found a New Lead Specialist! Former Aide, Izzy joined the Lead Specialist team at the end of May. Izzy has been a great addition to the team and we are all happy to have her on board. Deputy Director Nancy and I also found a new Associate Manager, they will be starting mid-June!

In addition to interviews and hiring, I continued to be a part of the Strategic Planning Committee for the library. LACONI also successfully hosted Reader's Advisory for Circulation which has over 80 attendees! It was an amazing turnout and had great audience participation! We are still finding that virtual programming is still popular with our subscribers. Laconi CSS also worked on Strategic Planning this month.

The Circulation Aides did an amazing job this month. A few Aides and Brett from Collection Services completed a walkthrough of Children's to hone in on proper shelving

and training. In addition to that, I met with Christina, Brett, and Lynette to work on library shelving guidelines for all circulation staff.

Kate, Assistant Manager

We had our quarterly RAILS count the week of May 6th through May 13th. We sent out a total of 60 bins and 1,587 items.

Amina and myself wrapped up interviews for the part time Specialist and Lead Specialist positions. We are excited for our new team members to start!

I attended the Vega meeting on May 4th and I also ran the long overdue report, billing the appropriate patrons.

We were very busy at the end of May creating license plate stickers. We created a total of 83 stickers for the month.

Harris, Lead Specialist

This month we had 70 one on one interactions, 770 reference questions and 470 directional questions. There were 9 damaged items charged to patrons this month,only 2 have been paid for so far. 2 bills were created for ILL while 3 bill requests were sent out. My patron note report had 146 entries and I was able to delete 38 notes. 5 patrons were on the SWAN billing report, I reached out to them reminding them to return their materials. Claims totaled 12 this month. 2 were found on the shelf while 4 were found and returned by patrons. I helped replace the reflective tape at the drive thru earlier in the month.

Mary, Lead Specialist

- 168 in-person library card registrations for Fountaindale
- 48 registrations for library cards on Patron Point via our website
- 40 items moved to "missing" status from the picklists of patron hold requests, 14 of those items were recovered later in the month
- 47 found items turned in at our Information desk for the month

Circulation Statistics

New Patrons Registered	165
Holds Pulled From Shelves	4,464

Drive Up	o Statistics
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Drive Up Statistics Summary

- 621 drive through pickups during March, with the busiest time frame from 3 pm-6 pm with 312 pickups
- Drive through visits were down from 727 visits in April, which is a 15% decrease from last month, and down 20% from May 2021 when there were 774 visits in our drive through.
- The busiest day for drive through was Tuesday 05/10 with 44 visits. The busiest and most popular time of day at the drive through remains 3pm-6pm with 229 visits during those hours in May.

From Tana Petrov's report

Outreach Services

Outreach General Updates

Here is a summary of our most important stats in May 2022:

- 2,972 students were provided with booktalks by Mrs. C
- 1,076 items were picked up from our remote bookdrops
- 161 patrons visited our Bookmobile and/or Library Express Van community stops
- 491 kids were provided with a storytime/ booktalk by Miss Laura, Miss Melissa and Miss Carolyn
- 319 reference questions were answered by Outreach staff
- 92 patrons attended the "Let's Taco About Health" event (Nancy did this event with the Southwest Suburban Immigrant Project hosted in the library)
- 40 patrons participated in the What's Happening on the Bookmobile paper airplanes program

From Joe's report: "May marks the end of the school year and Outreach has been busy with our last school stops for the year. We also did the final book/yearbook pickups at the schools in the last week of May as well. This was the last opportunity students had to return their library items to their schools for pick-up rather than having to return them to the library themselves. Many of the schools already had the library materials and yearbooks ready and waiting for us to pick-up at their main offices when we arrived. School staff have told us numerous times how much they appreciate us visiting their schools throughout the school year (with or without the Bookmobile) and for all the hard work that we put into bringing them materials."

Services for Seniors

Revere Court Program: From Melissa's report: "On 05/06, I did programming for the memory care residents of Revere Court. I brought a variety of activities to do with the residents, including the garden themed memory care kit. I asked the residents if they enjoyed gardening. One resident said her husband was a farmer and she started telling me all the types of food they grew. Several of the other residents also shared their stories. I used the gardening books in the memory care kit to show the residents the beautiful photographs of flowers and gardens. Ramona kept commenting on the pretty

photos. There was a bird book with sound included in the kit. I went around the room to show them the bird photos and also so they could hear what each bird sounded like. They really enjoyed that book. I also did an activity with the residents using scarves and music. Afterwards we played balloon volleyball. The residents seem to really like that activity."



Services for Preschools From Laura's report:

Other Programming Activities - Laura:

- Worked on Letter of Week Recap, Birds, Under the Sea and Swimming STs, Music in the Parks and Story Stroll #1 and puppet shows
- Was contacted by Wholey Granoly owner Natalie Ciezak about hosting storytimes and forwarded contact info to Tana. This referral came about from a conversation between Celia Chretien and the owner of this new restaurant in town (in the old Panera location in the strip mall across from IKEA). Natalie is excited to host as soon as possible so I agreed to a "soft" first date on August 25.

From Melissa's report: *"I have been getting all my storytime and craft materials ready for the summer. I will be doing a bilingual storytime on crocodiles and alligators on June 15th. For the craft, the kids will make a crocodile puppet. On July 29th, I will be doing a storytime about fish. The kids will have a chance to make a paper plate aquarium. I have pulled all the materials I need for both programs."*

Services for Schools From Cindy's report:

Mrs. C providing booktalks and puppet shows:



Bookmobile and Library Express Van Community Visits

- We continued our <u>Library Express Van</u> monthly visits to Atria at River Trail, Heritage Woods, Greenleaf Apartments, Meadowbrook Manor, Kindercare Seneca, etc.
- We continued our <u>Bookmobile monthly visits</u> to First Presbyterian Church, Target, MacKenzie Falls, RiverStone Apartments, Promenade Apartments, Beaconridge, BRAC, Annerino Community Center, Ikea, Best Buy and Promenade Mall.

Outreach Events

- Attended **Community Celebration at First Presybyterian Church** with Laura on Kindness Day. Laura and I gave away paper airplanes and Kindness bags to everyone who came on the Bookmobile. The celebration had a band and the Fire Dept. was also there with a fire truck. We were asked to park in a new spot closer to the church so the foot traffic would be increased. It was a lovely day to be out and about and meeting some new patrons on the Bookmobile. (Carolyn and Laura)
- VVSD Battle of the Books event (Tana)



Special Projects/ Activities

- What's Happening on the Bookmobile: National Paper Airplane Day: Prepared kits with templates and instructions. We gave them away as "take and make kits" on the BKM all month long. Total for program: 40 (Carolyn)
- Made a book display for What's Happening on the Bookmobile/June: Narwhals. Unicorns and Mermaids, Oh My! (Carolyn)
- Selected the teen books from Randi's book carts for Summer Adventure prizes and also the CSD book prizes (Carolyn and Melissa)
- Worked on organization of Read-a-Palooza fall reading program. Entered all the award books into Google Doc for Collection Services to order. Reviewed reading log for any updates necessary and reviewed info with Tana (Carolyn)
- For the month of May, Atria Book Club read & discussed the book "The Woman with the blue star" by Pam Jenoff. In June, they will read & discuss "The Vanishing Half" by Brit Bennet. I will provide them with copies of the book & discussion materials a month in advance. I am also currently working on future title suggestions for the rest of the year for this book club. (Sarah)
- At Heritage Woods, Donna Cline won the prize for the Blue Book Display that was held in March & April of this year. She was thrilled with all the different blue items in the basket, especially the small cloud pillow. I hope in the future we can continue to do something similar for our seniors and maybe expand this program to other senior facilities. (Sarah)



Volunteer Hours

During the month of May, adult volunteers helped out with several CSD programs for a total of 23 hours.

Blog Posts

- What's Happening on the Bookmobile This Summer
- Visit Your Local Parks on Fridays

• Summer fun with Outreach and the Bookmobile

Vehicles Maintenance

From Joe's report: "Both the Bookmobile and Library Express Van were serviced for preventative maintenance and went through inspections during the month of May. Although the vehicles were out of service on those days, both vehicles passed their inspections and had all their scheduled maintenance completed. The department did a great job working as a team getting the vehicles to and from the different locations on the dates they were scheduled to be there."

- 5/3/22 Bookmobile to AG Rental for A/C inspection/maintenance/return same day
- 5/3/22 Library Express Van to Mercedes of Westmont for software update/maintenance
- 5/3/22 DMV to retrieve replacement registration card for Bookmobile
- 5/4/22 Bookmobile to Mobility Works for lift maitenence/return same day
- 5/5/22 Bookmobile pick up from Transport Equipment for windshield repair
- 5/5/22 Library Express Van pick up from Mercedes
- 5/6/22 Bookmobile return to Transport Equip for additional repair
- 5/10/22 BKM to Shorewood Freightliner for preventative maintenance
- 5/11/22 Library Express Van Mercedes of Westmont for wiper repair/return same day
- 5/13/22 Bookmobile pick up from Shorewood Freightliner
- 5/31 /22 Elite Cleaning services for both vehicles

From Joe's report: "In anticipation for the Summer Adventure Program, the Outreach department attended a Beanstack training session hosted by our Deputy Director. Being a new member of Outreach, I learned a lot about the program including: how to register patrons for the program, how to log their reading times and activities, awarding prizes, and entering them for the grand prize raffles. As in years past, Outreach expects to register many patrons into the program, especially on the Bookmobile while at community events. Because Outreach heavily promotes the Summer Adventure program, the training is essential to prepare us for any questions patrons may have about it."

From Sarah's report: "On May 6th, was the Reaching Forward Conference in Rosemont, IL. I attended four sessions that were the following: How to make a successful virtual escape room, Programming, Crafts, & more combined!, Youth and the Adult showcases. This was an opportunity to learn about what other libraries are doing as far as programs and a chance to network with each other. This was the first time since the pandemic started that it was in person again. However, there were not as many people at this particular conference as the past ones that I've experienced."

Building Operations (Tasos Priovolos)

We had work completed on our chillers to repair a freon leak and to replace a pressure sensor which controls the logic from our building automation system.

We had our annual inspection of our emergency lighting and fire extinguishers. This inspection verifies that these items will properly work during an emergency. Parts for the items that did not pass were ordered and will be replaced when they arrive.

Along with Paul and Nancy, met with several staff members from Valley View to discuss the influx of after school students and the possibility of having walking field trips next year for students.

Our elevators had the annual state inspection completed. This inspection tests all safety systems along with the hydraulic systems on all elevators. All elevator systems passed these inspections.

Worked with staff who are coordinating the Ice Cream Social to coordinate items required by our department for the event.

Submittals and schedules are being reviewed and adjusted for the exterior lighting project. We are running into supply issues with the security camera replacement portion of this project. A temporary solution is being worked on in order to eliminate the possible delays to this project.

Security Report From John Hopkins (Security Supervisor)

Security Monitor Jeremiah McClendon has been increased to full-time status. Jeremiah has been with us since September 2021 and we are glad to have him provide his calming, helpful, and friendly demeanor in a full time capacity.

In May, 64 new maintenance tickets were created, and 54 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

May 2022 Statistics Snapshot

• 10% increase in digital circulation

- 19% increase in Hoopla eBook platform; 12+% increase in Freegal
- 53% increase in Studio 300 circulation and highest collection growth
- 4,593 new items added to collection
- 3,469 old & worn items were withdrawn
- 284 interlibrary loans received for our patrons
- 560 invoices paid, 156 boxes received, 286 items repaired

New Backpacks

Due to popular demand, we have added more backpacks available for checkout! We have added several backpacks with patterns relating to our Summer Adventure *Oceans of Possibilities* theme, as well as bags that exude fun, colorful patterns for summer.

Pinnacle Meetings

My staff and I have attended several Pinnacle meetings this month, including committee meetings for PinTech, PinDigital, Pinnacle Vega Task Force, as well as the PinKids Forum and the Fountaindale-Pinnacle updates meeting.

Brett attended the **PinKids Forum** meeting at the Shorewood-Troy Public Library. The group discussed plans for summer reading, programs and children's collection development. The **PinTech** meeting was opened up to include Catalogers and Acquisitions staff. We welcomed guest speaker Nincy George, RAILS Cataloging Coordinator. Nincy promoted RAILS' new World Languages cataloging service. The PinTech Committee elected officers for the new 2023 fiscal year. Beginning in July, I (Christina Theobald) will assume the role of Chair, while Rebecca P. from Plainfield was nominated to serve as Vice Chair. Vanessa L. from Lemont was elected as Secretary. The group reviewed and finalized all By Format cataloging procedure updates and made suggestions for revisions. Rebecca and I are continuing to progress with the local EDI subject headings project. The proposal was officially brought to the PinTech Committee and unanimously accepted. More details on implementation will be discussed at July's meeting.

At **PinDigital**, we reviewed our current and remaining budget for eBook purchases and discussed the new fiscal year budget, which was recently approved by the Pinnacle Governing Board. Brandon, Matt and I shared the draft of the PinDigital Policy we have been writing and discussed procedures to include a reconsideration form for book challenges. We also elected officers for the upcoming fiscal year. Brandon from White Oak will assume the role of Chair, while I (Christina Theobald) have been elected to serve as Vice Chair. Lauren from Plainfield was elected as Secretary.

Pinnacle Vega Task Force meetings have continued, as we discuss new Vega developments and review submitted feedback from staff.

RAILS Networking Meetings

In addition to Pinnacle meetings, my staff and I attended various RAILS-sponsored networking meetings this month. Brett participated in the **World Languages networking meeting**, where they discussed vendors that supply world language materials, including Ukrainian and Russian languages. Chris and I sat in on the **DEI in Metadata networking meeting**, where we received updates on the working groups and discussed how to address problematic content from digital



vendors like Hoopla. Additionally, Chris, Karina and I participated in the **Technical Services networking meeting**. Discussion topics included non-Dewey classification schemes, Roku subscriptions, workroom renovations and procedures for challenged materials. Lastly, Brett, Lynnette, Jake and I traveled to the St. Charles Public Library to attend the **Collection Development networking meeting** in their first in-person event since the pandemic. At the meeting we discussed Lucky Day collections, EDI audits, EDI percentage targets and circulating nontraditional collections. We were also provided a tour of the newly renovated library building. We also toured two additional neighboring libraries, the Geneva Public Library and Batavia Public Library. My staff and I have received a plethora of ideas on new collections and how to organize, display and showcase our library materials to better facilitate discovery, navigation and browsing.







Collection Services Staff Updates

From Brett Luminais, Children's Collection Librarian

In May, my focus was on meeting my spending goal of nearly 100% expended and encumbered on all fund lines I manage. I met this goal on time and completed placing orders for fiscal year 2022. This places the department in an excellent position to cleanly transition into the new fiscal year in July. While meeting my spending and selection goals, I simultaneously worked with our Cataloging Division to update two series in our J Series collection, Choose Your Own Adventure and Minecraft, so that subseries information would be represented in the call label, item records, and bibliographic records. To accomplish this, I pulled all titles available on the shelf and changed them to Unavailable status. I then worked through each subseries record set that I had previously created and updated the call numbers in the item records. I was then able to produce call number labels and relabeled all the items. From there, I placed holds on any items in circulation so they would be routed to our department to be updated; this ended up being less than 100 items overall. I notified our Cataloging Supervisor that the item records and call labels were completed so the bibliographic records could be updated as well, and routed the titles to Circulation for reshelving. We completed this project in the projected time. This will make the items easier to shelve for Circulation staff and easier to locate and browse for our patrons.

From Lynnette Hopwood, Adult Collection Librarian

A frequent user of Interlibrary Loan suggested a graphic novel for purchase. As it wouldn't be released until September, I let him know that I would order it in July and place a hold for him. He replied, "Thanks Lynnette, you're the best! Our overall collection Dead (items that have not been checked out in over two years) numbers and our Collection Check (items that have not been checked out in over four years) numbers remain under the recommended percentage. The recommended percentage is 10% or less. We are at 5.86% and 3.41% respectively for all of our collections combined (our Collection Check numbers continually improve). I am really excited to see our numbers continually improve month after month. Our Collection Check totals for the entire library are 429 items. I think that we can continue to improve that percentage. Looking at the CollectionHQ DEI Module, I noticed that all around our DEI percentages for the main collection are now at 18.4% which is above average compared to other libraries and higher than last month again!

From Jacob Luce, Acquisitions Supervisor

For the month of May, we have finally received all of the 4K movies that were ordered for the collection. Because of the popularity of the 4K collection it was determined that the Adult Collection Librarian can incorporate more 4K ordering into their A/V ordering routine. Additionally, I set up the Grammy vinyl record display, which yielded several checkouts this month. I also continue to assist with cataloging the vinyl records that have been received and processed during the month of May. All the Grammy vinyl records that were received in May, were cataloged by me. All of the backpacks were received processed and put out in anticipation for summer reading. The additional record players that were ordered have been received and processed, however they still need to be cataloged. Last but not least, our new Collection Aide, Rodolfo, has been working out quite well. So far, he has been trained on how to process and receive Baker & Taylor. Since he has been doing well with Baker & Taylor for the month of June, I plan on training Rodolfo to process and receive Ingram materials.

From Chris Castle, Cataloging Supervisor

Brett and I began the J Series project for Minecraft and Choose Your Own Adventure this month. Brett pulled, modified call numbers, relabeled, and put holds on all books that were not on shelf. I checked their bib records to ensure their series information was correct. Each series has 39 more books to be relabeled as they are returned. We catalogers were tasked with completing 500 items on a report of items in processing over 90 days that were on full bib records by the end of the month. We exceeded this goal by completing over 600 items in May. Adwoa helped with this list by finding and marking items on our shelves that appeared on the list. Jake and his team also helped by searching for items in the main library stacks that appeared on the list. The group effort on this project has significantly reduced our backlog. I recataloged a batch of Professional Collection items to now be standard Adult Nonfiction. This will allow these items to be checked out by our patrons, other libraries' patrons, and our staff, making them greatly more accessible. I am also updating item records of Reference items to be consistent in the catalog. I updated our 4K item record info to now make them holdable, loanable, and able to be picked up from any library for greater access to them throughout Pinnacle. In updating the shelving guidelines for the shelvers in Circulation, I completely revised the table with our items' call numbers, which collections they correspond to, and which floors they are shelved on. At PinTech, we discussed and approved the By Format cataloging procedures suggestions. After, I edited the world language materials procedures to be more consistent. Our new local headings for EDI topics were also discussed, and it was decided that these headings will only be applied for the characters and content of the materials and not the author's characteristics. We also decided that graphic novel genre headings would be cleaned up and standardized. It was decided that bibs with items in both J Fiction and J Graphic at various libraries should use the format of the 245 field with the series title, part title, and enumeration for clarity. At the selectors meeting this month, the new Collections directory was discussed. This will be an aid for staff for the location and content of our collections. Content for this will begin to be created in June. Summer bridge books were discussed and will be a priority to be cataloged when they arrive. Also, it was decided that all yearbooks would be put into the Local History collection with a prefix of LH. Christina taught me how to bulk change bib records in Polaris.

From Karina Andrus, Cataloger

This month, I helped catalog backlog items from a report that generates items that have been in processing for over 3 months in our department. Chris, Linda L., and I worked to collectively catalog more than 500 items from this list, giving us much more space on our shelves. I attended the PinTech meeting at Joliet PL, where we discussed changes and updates to our procedures website. I attended the RAILS Technical Services Networking Group, which discussed topics like department remodeling, streaming services, and using non-Dewey classification systems. I covered newspapers, checking over new carts of materials, and bringing them down to Circ as needed. I also recorded a book recommendation for the communications team, which will be posted to the library's Instagram.

From Christine Jason, Interlibrary Loan Specialist

A couple of months ago, I had a patron who had wanted a specific audiobook read by John Cleese. There were only two libraries in the US that owned it on CD. The out of state library would not lend it. The in-state library's copy was checked out. I did try to get it on audio cassette but was unsuccessful. I checked back periodically, but it was always out. Finally, this month it was available and I had it for the patron in a matter of days. I also assisted Lynnette in going through horror and Christian fiction to find books that were in poor condition that might need replacing.

Circulation by Branch

Branch	2021	2022	Change	% Change
Building	46173	42814	-3359	-7.27%
Outreach	1121	2539	1418	126.49%
Studio	960	1468	508	52.92%
Digital	8489	9329	840	9.90%
Totals	56743	56150	-593	-1.05%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2028	vs.	DVD	7362
CD Audiobook	398	vs.	Playaway Audiobook	509
Vinyl Record	222	vs.	Music CD	794

Special Collections

Collection	Circs
Backpacks	166
Dolls	36
Hotspots	18
Laptops	218
Lucky Day	1063
Rokus	41
STEAMboxes	82
Tween Book Boxes	12
Vinyl Records & Cases	256
Portable Record Players	26

Physical Collection Circulation

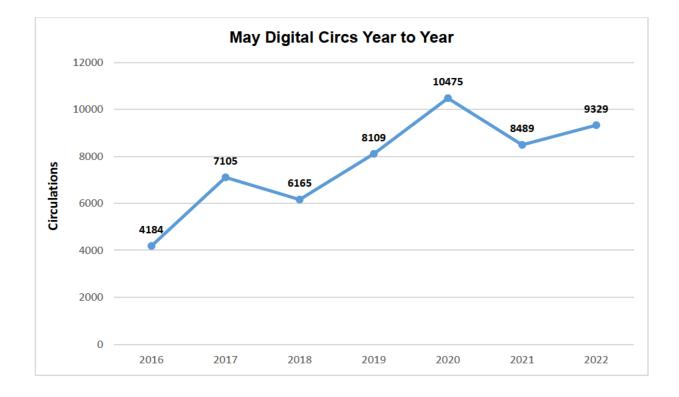
Collection	May 2021 Circs	May 2022 Circs	Change	% Change
Adult Audiobooks	578	427	-151	-26%
Adult Fiction	4645	4445	-200	-4%

Adult Graphic Novels	737	590	-147	-20%
Adult Nonfiction	4545	3890	-655	-14%
Adult Video Games	279	394	115	41%
Beginning Readers	2252	1873	-379	-17%
Interlibrary Loan	288	237	-51	-18%
Juvenile Audiobooks	575	866	291	51%
Juvenile Fiction	3863	3543	-320	-8%
Juvenile Graphic Novels	1725	1985	260	15%
Juvenile Kits	116	183	67	58%
Juvenile Movies & TV	2585	2631	46	2%
Juvenile Nonfiction	2430	2543	113	5%
Juvenile Technology & Equipment	116	307	191	165%
Juvenile Video Games	818	835	17	2%
Large Print	641	822	181	28%
Local Authors	15	3	-12	-80%
Local History & Genealogy	0	0	0	
Magazines	471	426	-45	-10%
Movies & TV	7330	6694	-636	-9%
Music	971	1014	43	4%
On-the-Fly	14	8	-6	-43%
Picture Books	7827	7972	145	2%
Studio 300	960	1469	509	53%
Technology & Equipment	347	419	72	21%
World Languages Adult	200	160	-40	-20%
World Languages Juvenile	488	514	26	5%
World Languages Young Adult	9	3	-6	-67%
Young Adult Audiobooks	37	13	-24	-65%
Young Adult Fiction	1223	819	-404	-33%
Young Adult Graphic Novels	1348	965	-383	-28%
Young Adult Kits	7	13	6	86%
Young Adult Nonfiction	257	181	-76	-30%
Young Adult Technology & Equipment	2	2	0	0%
Young Adult Video Games	555	575	20	4%
Totals	48254	46821	-1433	-3%

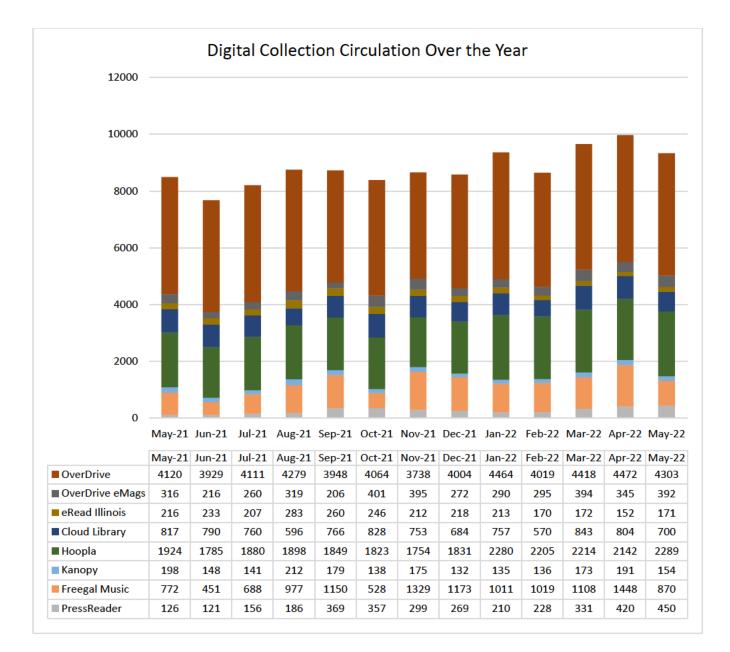
Digital Collection Usage

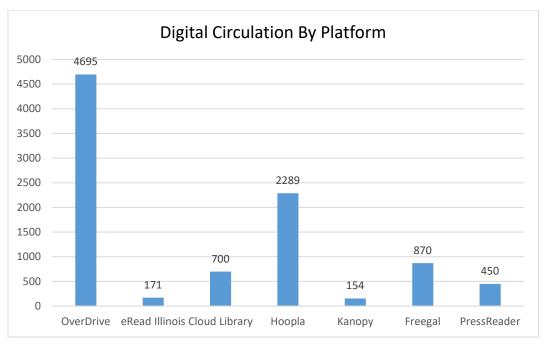
Digital Platform	May 2021	May 2022	Change	% Changed
Hoopla	1924	2289	365	18.97%

PressReader	126	450	324	257.14%
Libby by OverDrive	4436	4695	259	5.84%
Freegal	772	870	98	12.69%
Kanopy	198	154	-44	-22.22%
eRead Illinois	216	171	-45	-20.83%
cloudLibrary	300	253	-47	-15.67%
cloudLibrary Shared	517	447	-70	-13.54%
Totals	8489	9329	840	9.90%



For May, digital circulation was 16.6% of the library's total circulation.





Digital Content Fast Facts

Libby by OverDrive

- There were **5,822 unique Pinnacle patrons**, which is a **14.2% growth** from last year. Of those, **Fountaindale had 972 active patrons** in the month, **56** of which are **new users**.
- During the month, PLC yielded **28,406 total checkouts;** of those, **4695 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 52 %, Audio: 39.5%, eMagazines: 8.5%
- Checkouts by Audience: Adults: 88.4%; Young Adults: 6.8%; Juvenile: 4.8%

eRead Illinois/Axis 360

- There were 95 active patrons for the month, 26 of which are new users
- During the month, there were 83 eBook circs and 88 eAudio circs
- **eBooks** accounted for **48.5%** of checkouts, while **eAudio** accounted for **51.5%**

cloudLibrary

- There were **48 active patrons** for the month, **7** of which are **new users**
- During the month, there were **239 eBook circs** and **14 eAudio circs**
- There were 447 circs from cloudLink patrons
- There were **158** instances of **Pay-per-use** titles used

- There were 2,289 circs borrowed by 433 patrons
- There were 433 active patrons, 28 of which are new users
- Audiobooks were the most borrowed format, accounting for 49% of all circs, followed by eBooks with 31%, Movies/TV with 13% and Music with 7%.
- The top trending title was Still Standing season 6

Kanopy

- Patrons played 154 distinct video titles and 290 video plays
- There were 50 active patrons
- The most popular videos were Marty, Topside and Mankind: the Story of All of Us

Freegal

- This month yielded 640 songs streamed and 230 songs downloads
- There were 25 active patrons streaming and 20 patrons downloading
- Top streaming music genres: Pop, Rock, Classical, Soundtracks
- Top downloaded music genres: Classical, Pop, Classical Crossover, Country

Physical Items	May 2022 Added	May 2022 Withdrawn
Adult Audiobooks	44	1
Adult Fiction	1063	674
Adult Graphic Novels	105	4
Adult Nonfiction	690	996
Adult Video Games	10	0
Beginning Readers	62	66
Juvenile Audiobooks	3	2
Juvenile Fiction	401	55
Juvenile Graphic Novels	199	12
Juvenile Kits	0	0
Juvenile Movies & TV	67	201
Juvenile Nonfiction	239	692
Juvenile Technology & Equipment	138	3
Juvenile Video Games	29	0
Large Print	74	3
Local Authors	1	0
Local History & Genealogy	2	0
Magazines	189	11
Movies & TV	313	376
Music	69	226
Picture Books	454	27
Studio 300	0	0
Technology & Equipment	10	6
World Languages Adult	97	27
World Languages Juvenile	101	79
World Languages Young Adult	1	0
Young Adult Audiobooks	0	0
Young Adult Fiction	101	4
Young Adult Nonfiction	37	1
Young Adult Technology & Equipment	0	0
Young Adult Video Games	8	0
Totals	4593	3469

- Purchase Orders created: 90
- Invoices Paid: 560
- Boxes Received and Opened: 156
- Items Repaired: 286

Cataloging

- Items Cataloged and made available: 4593
- Original bibliographic records created: 28
- Magazines & Newspapers processed: 187

Interlibrary Loan

284	 Items Received for our patrons 239 items from IL libraries 45 items from out of state libraries
183	Items Sent out to other libraries 88 to IL libraries 94 to out of state libraries 1 ALA Requests
312	Items requested by our patrons this month 283 submitted in OCLC 8 items were too new to request 21 were available in Pinnacle 6 were out of country only
239	Items requested by OCLC libraries this month 118 from IL libraries 119 from out of state libraries 2 were out of country libraries 1 were ALA Request Forms

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	6,039 5.58%	351 3.05%	6,203 6.52%	12,593 5.86%
Collection Check - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	185 3.06%	4 1.14%	240 3.87%	429 3.41%
Grubby - Items that have circulated <u>75</u> times or more CHQ Recommendation: less than 10%	8,783 8.11%	385 3.34%	7,147 7.51%	16,315 7.59%
DOA* Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	3,765 24.11%	699 35.55%	2,595 22.97%	7,059 24.45%
Turnover May 25, 2021 to May 23, 2022	2.49	2.98	2.13	2.76

Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 54,553 impressions and 6,360 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 38,277 impressions; 4,530 clicks
 - YouTube: 7,254 impressions; 1,029 clicks
 - Instagram: 5,493 impressions; 329
- We auto renewed 348 library cards with Patron Point.
- We scheduled, wrote/edited and published 21 blog posts.

- We created 18 Instagram reels which have 21,424 views combined.
- Melissa signed with LibraryMarket for their upcoming rebrand. We will begin the project after the July board meeting.
- Melissa and Sabrina took LACONI POP's "How to Refresh Your Library Brand" webinar.
- Melissa and Steven took a "Unlock the Power of TikTok" webinar.
- Melissa took an "Intro to Web Accessibility for Government" webinar.
- Melissa and Steven held their third open-house video filming session for staff to record their staff picks for Instagram and YouTube.
- Sabrina completed all of the Summer Adventure collateral, including our spectacular elevator wraps. She also created all of the Ice Cream Social and Visit Your Local Parks collateral.



Media

- *The Patch* mentioned us in two of their Kindness Day articles.
 - o Free Kindness Day Bags & Free Ice Cream
- ABOS featured us in their <u>Out & About</u> newsletter
- Valley View included our Summer Adventure information in their summer media releases.

Social Media Metrics

- Facebook Metrics
 - 12 new followers
 - 536 page views
 - 31,435 people viewed our content (reach)
 - 13,583 people saw our content because a friend shared, liked or engaged with it (viral reach)
 - 1,406 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
 - 3 new followers
 - 280 page views
 - 3,610 tweet impressions
- Instagram Metrics
 - o 18 new followers
 - 147 post likes & comments
 - 21,941 people viewed our content (reach)
- YouTube
 - 16 videos published
 - 11 new subscribers (1,015 total)
 - \circ 2,467 views
 - 125.8 hours of watch time
 - 57,216 impressions (How many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp:
 - 22 emails sent (This includes weekly blog roundup emails)

- 1,053 new subscribers (This includes blog subscribers)
 - The large increase in subscribers is due to adding all of our Studio 300 patrons into MailChimp to inform them about the Studio's June hours.
- Average open rate: 38.36% (industry average is 21.33%)
- Average click rate: 2.17% (industry average is 2.62%)
- Patron Point
 - Renewal email open rate: 39.97%
 - Welcome email open rate: 48.21%
 - Birthday email open rate: 43.96%

Finance (Jennie Nguyen)

Tax Year 2021 Aggregated Refund - May is the first month the tax distribution from both Will and DuPage Counties are received. New to the distribution is the aggregated refund from the Public Act 102-0519 which is separate from the original tax levy for the 2021. There was no direction for the districts on how to allocate the funds or what was allowable uses are, I had reached out to both the Will and DuPage counties treasurer, clerk and extension office for some guidance. The distribution is normally deposited as one lump sum into one single bank account. With the agreement on how to calculate the allocation amount, the funds were processed accordingly.

"In August of 2021, the Governor signed into law Public Act 102-0519, which creates a new subsection within the Property Tax Extension Limitation Law (PTELL) section of the Property Tax Code. Section 18-233 in the new legislation provides for an automatic increase of a taxing district's levy whenever the district was subject to refunds withheld from the distribution of their prior levy year's revenue that were caused by assessment decreases due to Certificates of Error, Property Tax Appeal Board decisions, or certain court orders. To comply with the new legislation, the rate, value, & extension calculation sheet, the counties will include a new, uncapped line item."

Fiscal year end preparation - Budgets - With the fiscal year ending at the end of June, the District Managers were provided with a May expenditure report which included the May estimated expenditure. Due to May not being officially closed, an estimated report was provided to the District Manager to assist them in determining if any of their budget accounts need to be adjusted to meet the needs of their department for the remainder of the fiscal year.

BS&A Software Demonstration - I have been working with our Lauterbach & Amen representative, Jaime Wilkey, to set up a demonstration of the BS&A accounting software with the software representatives. The demonstration will allow Finance to view the many options available and see it in action. This will help determine if this new software will benefit the Finance and the District as a whole.

Record Retention Services - I had met with Jaime Wilkey to discuss and to obtain a proposal with cost for their record retention services. Lauterbach & Amen has a dedicated department for records retention. With this service, this company will assist

the District on maintaining our records and training our staff according to the State's legal requirements.

Scholastic Purchase Orders - Marlen has been working with the Scholastic orders for both the Children and Adult Teen Services Department. She has been keeping a close tap on the shipping status as well as the damage, backorder and cancellation issues.for the corresponding orders.

Program Contracts - Finance has been working on maintaining the program contracts digitally. The program contracts are now forwarded to the Finance via the Docusign process. All previous copies of program contracts for the current fiscal year are being scanned and saved to the program file folder on the drive. This will allow easier access to the contract and for record retention purposes.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult & Teen Services Specialist
- Adult & Teen Services Specialist- Adult Event Programming
- Building Security Monitor
- Children's Services Librarian
- Circulation Services Associate Manager; Candidate has been hired, starting 6/20
- Circulation Services Specialist (2); Candidates have been hired; starting 6/6 and 7/5
- Outreach Services Specialist; Candidate has been hired, starting 6/13
- Studio Services Specialist(3); Candidates have been hired, starting 6/13

Promotion:

 Izzy Donile, Circulation Aide, was promoted to Circulation Services Lead Specialist, 5/29

Change in Status:

• Jeremiah McClendon, Building Security Monitor changed status from Part-time to Fulltime, 5/29

Departures:

- Danny Bedoya, Circulation Services Associate Manager, 5/6
- Leigh Anne Voss, Circulation Services Lead Specialist, 5/6
- Roxanne Gentry, Adult and Teen Services Specialist, 5/31

Executive Assistant position; Andrea and Lea

Andrea and Lea have continued to assume the tasks assigned to them while the Executive Assistant is on leave.

Updated Staff Intranet; Andrea and Lea

The updated staff intranet has been shared with all Managers and Staff to get input. The current intranet will be removed once all staff have had an opportunity to comment on the new version.

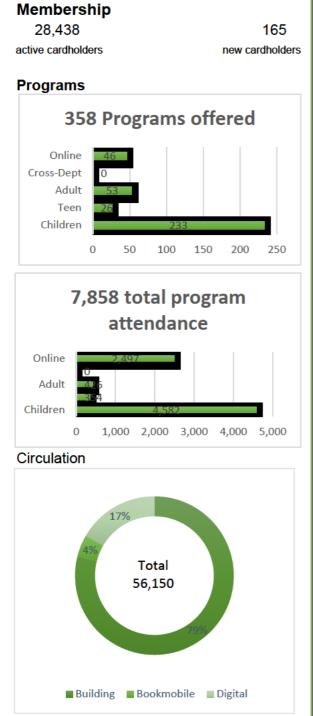
Annual Benefit Enrollment; Andrea and Lea

In preparation for the District's annual open enrollment for medical benefits, materials have been gathered and edited as necessary. Open enrollment will begin on June 15, 2022 for an effective date of July 1, 2022.

Information Technology (John Matysek)

- During the month of May 81 new help desk tickets were created by FPLD staff, and 73 new or existing tickets were solved by IT staff.
- Updated the firmware on all Cisco Meraki Wi-Fi Access Points (AP's) to the latest stable version.
- Updated Microsoft Windows on all library servers as well as the most popular utility software on the Windows based patron computers.
- Updated the underlying VMware vSphere system software on the main network server.
- Vendor ITsavvy was onsite for ongoing work on cabling and configuration of the new HPE hyper-converged infrastructure solution that will be replacing the library's current main network server and storage hardware.
- Met with vendor Netrix, LLC to discuss missing components of a proposal to replace all of the library's network switches.
- Worked with vendor Mobile Beacon to obtain new replacement patron mobile hotspot devices at no cost to the library due to the transition to the T-Mobile cellular network.
- Along with Jose Robles and Nathan Peddicord, worked with Building Operations to add a speed dial option for the Bolingbrook Police Department to selected library mobile and desk phones.
- Worked with vendors AXIS Communications and Pace Systems to configure the new people counter camera system reporting software.
- Along with Jose Robles and Nathan Peddicord, completed the staff PC replacement project by configuring and deploying the last new staff PCs on the Public Desks on the 1st, 2nd, and 3rd floors. Well done all!
- Met with vendor Netrix to discuss specifics of a proposal for implementation of an MFA (multi-factor authentication) solution for enhanced security, and recommended hardware authentication token options.

Fountaindale Public Library May 2022 Statistics



New Physical Items Added : 4,593 Interlibrary loans Received : 284 Interlibrary loans Sent: 183

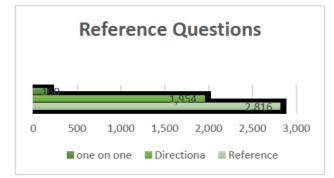
Space		
21,554		
library visits		
meeting room	study room usage	studio room
usage		usage
39	430	143

Technology

wireless sessions	computer usage	website visits	
24,696	2,397	41,347	

Social Media

Facebook Likes	Instagram Followers	Twitter Followers
4,858	1,413	903



Comparison	This year	last year	%change
Circulation	56,150	56,743	-1.05%
Visitors	21,554	14,355	50.15%
Card holders	28,438	26,067	9.10%
Room bookings	612	295	107.46%
Reference questions	2,816	2,648	6.34%
computer usage	2,397	2,100	14.14%
wi-fi	24,694	18,275	35.12%
programs	7,858	7,174	9.53%