

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD SEPTEMBER 15, 2022
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, September 15, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska, Meraj Alam, and Robert Kalnicky.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Amina Ali and Kate Thurston.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – August 18, 2022

The minutes of the board meeting held August 18, 2022 were presented. A motion to approve the minutes was made by Bermejo, seconded by Spindel. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Kalnicky recognized Kate Thurston for her ten years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board. The Friends’ children’s books pop-up event went very well. Although the focus was on drawing in teachers, many young families and grandparents purchased items. The Friends’ Annual Dinner and Meeting will take place next week on September 21. The Friends’ Fall Book Sale is the first weekend in October. For the first time Braille books will be featured.

NEW BUSINESS

Approval of Ordinance 2022-3 – Budget & Appropriation Ordinance Fiscal Year 2022/2023

A motion to approve Ordinance 2022-3 – Budget & Appropriation Ordinance Fiscal Year 2022/2023 was made by Spindel, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Chief Fiscal Officer’s Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer’s Certificate of Revenues by Source was made by Valencia, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of the Family Bereavement Leave Policy Section of the Employee Handbook

Mills discussed how the revised Family Bereavement Leave Policy section in the Employee Handbook incorporates recent changes in legislation and combines two existing sections in the Employee Handbook.

A motion to repeal the existing Bereavement Leave and Child Bereavement Leave Act sections in the Employee Handbook and to approve the revised Family Bereavement Leave Policy section for the Employee Handbook was made by Valencia, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Revised Collection Management Policy

Mills reviewed the proposed changes in the revised Collection Management Policy.

A motion to repeal the existing Collection Management Policy and approve the revised Collection Management Policy was made by Bermejo, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Request to Travel for Trustees to 2023 American Library Association LibLearnX Conference (New Orleans, LA – January 27-30, 2023)

A motion to approve the request to travel for Trustees to the 2023 American Library Association LibLearnX Conference in New Orleans, Louisiana from January 27-30, 2023 was made by Valencia, seconded by Alam.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director to 2023 American Library Association LibLearnX Conference (New Orleans, LA – January 27-30, 2023)

Mills noted that the Illinois Library Association (ILA) will be paying his travel expenses for this conference as he is representing ILA.

A motion to approve the request to travel for the Executive Director to the 2023 American Library Association LibLearnX Conference in New Orleans, Louisiana from January 27-30, 2023 was made by Spindel, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Finance Liaison

A motion to approve naming Sarah Siska as the second Finance Liaison was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Internal Board Operations Liaison

A motion to approve naming Meraj Alam as the second Internal Board Operations Liaison was made by Spindel, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

LIBRARY PROJECTS

The exterior lighting project contractor, Jasco, reports that they have received most of the materials to complete the project. They are still waiting on the parking lot light poles.

CORRESPONDENCE

Mills discussed the letter from the attorney regarding Decennial Committees.

TREASURER'S REPORT

The Treasurer's Report for August, 2022 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2022

Bills paid for the month of September in the amount of \$57,133.41 was presented for approval. Motion to approve was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Bills Payable Report – September, 2022

Bills payable for the month of September in the amount of \$154,475.20 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – August, 2022

Executive Director Mills provided an update on the Promenade appeal. The library’s attorney continues to work on it.

Mills shared that he received a thank you note from State Representative Dee Avelar. Avelar recently hosted a program at the library and thanked Mills for participating.

Nomination petition packets for the 2023 Consolidated Election will be available beginning Tuesday, September 20 at 9 a.m. There are three trustee positions open – one 4-year term and two 6-year terms.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – The Strategic Planning team met with Amanda Standerfer. Internal staff teams are forming to begin work on the objectives this fall. A report will be brought to the Board in January.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The Lion’s Club is sponsoring a corn hole toss on Sunday, September 18.

The Rotary Club of Bolingbrook’s mini golf fundraiser will be on September 22 at Wilderness Falls.

Director Mills shared that he is in his second term as President of the Rotary Club of Bolingbrook.

ADJOURNMENT

A motion to adjourn the meeting at 7:28 p.m. was made by Valencia, seconded by Spindel.

AYES:	Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES:	None
ABSENT:	None

/s/ Marcelo Valencia
 Secretary, Board of Library Trustees
 FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
 President, Board of Library Trustees
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