

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD OCTOBER 20, 2022
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, October 20, 2022 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska and Meraj Alam.

ABSENT

President Robert Kalnicky was ill and was unable to attend.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Christina Theobald and Jennie Nguyen.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Valencia, seconded by Spindel.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE PUBLIC HEARING – September 15, 2022

The minutes of the Public Hearing held September 15, 2022 were presented. A motion to approve the minutes was made by Spindel, seconded by Armstrong. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING – September 15, 2022

The minutes of the board meeting held September 15, 2022 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

EMPLOYEE RECOGNITION

Vice President Bermejo recognized Christina Theobald for her five years of service and presented her with a certificate and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Fall Booksale was very successful. The grand total was \$2,145.33, which was significantly more than the Spring Booksale. The Friends have scheduled the book sale dates for 2023.

At the Friends annual dinner and meeting, new officers were elected.

President: Jean Walsh
Vice President: Terri O'Toole
Secretary: Joan Ruth
Treasurer: Bill Reiser
Store Manager: Jody Hargett

NEW BUSINESS

Acceptance of Financial Report for Fiscal Year 2021/2022

Joe Martin from Brian Zabel & Associates was unable to attend the meeting. He sent a memo to the Board highlighting the Financial Report and Audit for Fiscal Year 2021/2022.

A motion to accept the Financial Report for Fiscal Year 2021/2022 prepared by our auditing firm, Brian Zabel & Associates, PC was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Resolution 2022-5 – Truth in Taxation Law Resolution

A motion to approve Resolution 2022-5 – Truth in Taxation Law Resolution was made by Spindel, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Ordinance 2022-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2023/2024

A motion to approve Ordinance 2022-4 – Ordinance to levy an additional tax of .02% for Fiscal Year 2023/2024 was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Fountaindale Public Library District Closing Schedule

A motion to approve the 2023 Fountaindale Public Library District Closing Schedule was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Staff Supplemental Floating Holidays

Mills reported that three regular holidays will fall on the weekend in calendar year 2023.

A motion to approve three 7.5 hour supplemental floating holidays for full-time staff and three 4 hour supplemental floating holidays for part-time staff which must be used by December 31, 2023 with the implementation rules to be created by the Executive Director the 2023 Staff Supplemental Floating Holidays was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Staff In-Service Day Closings

A motion to approve closing the library on Friday, February 24, 2023 and Friday, August 4, 2023 for Staff In-Service days was made by Valencia, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Fountaindale Public Library District Board Meeting Schedule

A motion to approve the 2023 Fountaindale Public Library District Board Meeting Schedule was made by Siska, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Revised Studio 300 Policy

Mills discussed the proposed revisions to the Studio 300 Policy.

A motion to repeal the existing Studio 300 Policy and approve the revised Studio 300 Policy was made by Spindel, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Review of Serving Our Public 4.0

The 2023 Illinois Per Capita Grant requires that every public library board review Serving Our Public 4.0. Mills reported that the management team has reviewed the checklists at the end of each chapter and has found Fountaindale Public Library to be meeting each of the items.

LIBRARY PROJECTS

Mills reported that Jasco, the exterior lighting project vendor, has received the poles. Mills also reported that a vendor for exterior holiday lights has been found as well.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for September, 2022 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2022

Bills paid for the month of October in the amount of \$55,740.45 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Bills Payable Report – October, 2022

Bills payable for the month of October in the amount of \$257,619.21 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT – September, 2022

Mills reported that Early Voting at the library begins on Monday, October 24. Mills also noted that the Pinnacle Library Cooperative is beginning its strategic plan. Work on the library's strategic plan continues as well.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The liaisons met earlier this evening, conducted spot checks and reviewed financial and investment information.

Strategic Plan – Bermejo reported that a rebrand meeting with the consultant is scheduled for Friday.

Internal Board Operations – Spindel reported that a meeting is scheduled for Tuesday, October 25.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

Mills reported that the Rotary Club will be hosting a Halloween party for Seniors at DuPage Township on Tuesday, October 25.

The Lion's Club is sponsoring a food pantry distribution on Saturday, December 3.

The Bolingbrook Halloween Walk continues this weekend until October 31.

ADJOURNMENT

A motion to adjourn the meeting at 7:33 p.m. was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

/s/ Marcelo Valencia
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
Vice President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
President, Board of Library Trustees
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