

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD AUGUST 17, 2023
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, August 17, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska and Meraj Alam.

ABSENT

President Robert Kalnicky was unavailable to attend the meeting due to a family emergency.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nathan Peddicord and Nancy Korczak were present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING – July 20, 2023

The minutes of the board meeting held July 20, 2023 were presented. A motion to approve the minutes was made by Valencia, seconded by Alam. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE EXECUTIVE SESSION – July 20, 2023

The minutes of the Executive Session held July 20, 2023 were presented. A motion to approve the minutes was made by Spindel, seconded by Alam. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that many of the free book coupons from the Summer Adventure promotion have been redeemed. The Friends noted that they have been receiving donations of newer books. A Trustee from the Lisle Public Library District recently visited the Book Cellar and commented on how well things are run and organized.

NEW BUSINESS

Approval of Resolution 2023-3 – Resolution to Determine Estimate of Funds Needed for Fiscal Year 2023/2024

Mills reported that this resolution represents the next step in our budget cycle and restates the amount identified in our Tentative Budget and Appropriation of \$10,306,725 passed last month.

A motion to approve Resolution 2023-3, Resolution to determine the estimate of funds needed for fiscal year 2023/2024 was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Resolution 2023-4 – Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2023-4, Resolution designating Paul Mills and Juanita Lennon as the Open Meetings Act officers was made by Valencia, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Resolution 2023-5 – Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2023-5, Resolution designating Paul Mills and Jennie Nguyen as the Freedom of Information Act officers was made by Valencia, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Request for Trustees to Attend 2023 Illinois Library Association Annual Conference – October 24-26, 2023

A motion to approve the request for Trustees to attend the 2023 Illinois Library Association Annual Conference in Springfield, Illinois October 24-26, 2023 was made by Valencia, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Illinois Public Library Annual Report (IPLAR)

Mills discussed the report and commended Deputy Director Nancy Korczak for leading the completion of the report.

A motion to approve the 2023 Illinois Public Library Annual Report (IPLAR) was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Ballot Collection Box Drop-off Site for 2024 Elections

Mills discussed that this agreement covers both elections in 2024.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and Will County regarding the ballot collection box drop-off site for the 2024 Elections was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Intergovernmental Agreement between Fountaindale Public Library District and Will County Clerk Regarding Early Voting Location for 2024 Elections

Mills reported that this agreement also covers both elections in 2024.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and the Will County Clerk regarding the early voting location for the 2024 Elections was made by Armstrong, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Whistleblower Policy

Mills reported on new requirements for a whistleblower policy. This draft policy reflects the language that is now needed. Procedurally, a new whistleblower policy and procedures and appropriate statutory language will be distributed to all staff on an annual basis and an acknowledgment form will be provided and collected.

A motion to approve the Whistleblower Policy, rescind the existing Whistleblower Protection section of the Fountaindale Public Library District Employee Handbook and replace with new policy was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Acceptance of Resignation of Trustee Robert A. Kalnicky

President Robert Kalnicky will be moving out of the Fountaindale Public Library District. The resignation letter is effective when the Board of Trustees accepts his resignation or 9 p.m. on August 17, 2023, whichever occurs first.

A motion to accept the resignation of Trustee Robert A. Kalnicky was made by Siska, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Nominations for and Election of President Pro Tempore

Vice President Bermejo stated that with the resignation of President Kalnicky, the Board needs to review the Board Officer positions. Bermejo asked for a nomination for the position of President Pro Tempore.

Armstrong nominated Trustee Sarah Siska for President Pro Tempore. Alam seconded the motion.

Bermejo asked twice if there were any other nominations.

A motion to close the nominations was made by Armstrong, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Sarah Siska for the position of President Pro Tempore was made by Alam, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Election of Board President

President Pro Tempore Siska, asked for nominations for the position of President of the Board of Trustees.

Spindel nominated Trustee Celeste Bermejo for President. Alam seconded the motion.

Siska asked twice if there were any other nominations.

A motion to close the nominations for President was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Celeste Bermejo for the position of President was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Election of Board Officers

President Bermejo, asked for nominations for the position of Vice President of the Board of Trustees.

Siska nominated Trustee Marcelo Valencia for Vice President. Armstrong seconded the motion.

President Bermejo asked twice if there were any other nominations.

A motion to close the nominations for Vice President was made by Siska, seconded by Spindel.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Marcelo Valencia for the position of Vice President was made by Siska, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

President Bermejo asked for nominations for the position of Secretary of the Board of Trustees.

Valencia nominated Trustee Bobby Armstrong for Secretary. Alam seconded the motion.

President Bermejo asked twice if there were any other nominations.

A motion to close the nominations for Secretary was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Bobby Armstrong for the position of Secretary was made by Siska, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Trustee Kathryn Spindel will continue as Treasurer of the Board of Trustees.

Approval of Declaration of Vacancy for the Office of Trustee and Plan to Fill Vacancy

Illinois legislation requires that a Trustee vacancy be filled within 90 days of being declared. The draft plan includes advertising the open Trustee position, soliciting candidate applications, conducting interviews during a Special Board Meeting in Executive Session and appointing a candidate at the October 19, 2023 Board Meeting.

A motion to approve the declaration of vacancy for the Office of Trustee and the plan to fill vacancy was made by Valencia, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Scheduling of Special Board Meeting to Interview Applicants for Open Trustee Position

A motion to approve the scheduling of a Special Board Meeting on October 5, 2023 at 6 p.m. to interview selected applicants in Executive Session for the open Trustee position was made by Alam, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

LIBRARY PROJECTS

Mills reported that he along with Deputy Director Nancy Korczak and Facilities Manager Tasos Priovolos recently visited the Merchandise Mart to preview furniture for the Quiet Reading Room.

Tria Architecture will be creating a proposal to present to the Board.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for July, 2023 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2023

Bills paid for the month of August, 2023 in the amount of \$53,334.95 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Bills Payable Report – August, 2023

Bills payable for the month of August, 2023 in the amount of \$221,929.55 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT – July, 2023

Executive Director Mills reported that our district is part of several TIF (Tax Increment Financing) Districts in the Village of Romeoville and he does attend the meetings in order to keep current on the projects and to be a good neighbor so that they achieve quorum for the meetings.

Mills shared information about Disney no longer selling DVDs and Blu-rays in Australia. The availability of media in these formats is something that is monitored as it will influence the direction of the strategic plan.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – Bermejo, Valencia and the Strategic Planning Committee met earlier this month. The Strategic Plan report is included.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

Mills reminded the Board that the Budget & Appropriation Ordinance Public Hearing will take place on Thursday, September 21 at 6:30 p.m.

ANNOUNCEMENTS

The Pathways Parade will be on Sunday, September 10.

The Community Service Council's Annual Gala will take place on Friday, September 8 at the Holiday Inn & Suites.

The Friends are hosting their annual Appreciation Dinner on Wednesday, September 20.

The Bolingbrook Jubilee is this weekend, August 19-20. Both the Knights of Columbus and the Bolingbrook Rotary Club will be participating in activities.

Mills presented the Board with the certificate the library received from JJ's List after their presentation at the staff in-service on August 4.

ADJOURNMENT

A motion to adjourn the meeting at 7:43 p.m. was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
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