

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
September 21, 2023 | 6:30 p.m.
300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Board Room

View the meeting online via YouTube: <https://www.youtube.com/watch?v=RkVLnMPkI28>

Hearing for Budget and Appropriation Ordinance Fiscal Year 2023/2024

1. Call to Order
2. Roll Call of Trustees
3. Approval of President Pro Tem
4. Approval of Trustee Participation in the September 21, 2023 Public Hearing for Budget and Appropriation Ordinance Fiscal Year 2023/2024 by Means Other Than Being Physically Present
5. Approval of President Pro Tem
6. Comments from the Public
7. Adjournment

September 2023 Public Hearing Agenda Background
Paul Mills

3. Action Item

a. Approval of President Pro Tem

As both the Board President and Board Vice President are not able to be at this public hearing at first, the Board needs to elect a President Pro Tem who will serve as President until the Vice President joins the meeting remotely. Per Article 8, Section 7 of the Bylaws, the Treasurer presides in the absence of the President and the Vice President.

Suggested Motion: Motion to approve Trustee Kathy Spindel as President Pro Tem

September 2023 Public Hearing Agenda Background

Paul Mills

4. Action Item

- a. Approval of Trustee participation in the September 21, 2023 Public Hearing for Budget and Appropriation Ordinance Fiscal Year 2023/2024 by Means Other Than Being Physically Present

Per Section 7 of the Open Meetings Act, Board Secretary Bobby Armstrong and Board Recorder Juanita Lennon received a written request from Trustee Marcelo Valencia to attend the September 21, 2023 Public Hearing by means other than being physically present. Trustee Marcelo Valencia wrote that he has an emergency allowable under the Open Meetings Act that prevents them from attending the meeting in person. The emergency is a family emergency.

Per our Board Bylaws in Article III, Section 8, the trustees who are physically present shall determine by majority vote whether a trustee who is not physically in attendance may participate by other means -- in this case, Zoom. If the vote is in favor, the trustee may vote on matters before the Board.

Suggested Motion: Motion to approve Trustee Marcelo Valencia's participation in the September 21, 2023 Public Hearing by means other than being physically present

September 2023 Public Hearing Agenda Background
Paul Mills

5. Action Item

a. Approval of President Pro Tem

As Trustee Marcelo Valencia has been approved to participate in the Board Meeting by means other than a physical presence and Trustee Kathy Spindel had earlier been named President Pro Tem, a motion needs to be made to declare Trustee and Vice President Marcelo Valencia as President Pro Tem for the remainder of the meeting.

Suggested Motion: Motion to approve Trustee Marcelo Valencia as President Pro Tem

FOUNTAINDALE PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

September 21, 2023 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/watch?v=RkVLnMPkI28>

1. Call to Order and Roll Call of Trustees
2. Approval of President Pro Tem
3. Approval of Trustee Participation in the September 21, 2023 Board Meeting by Means Other Than Being Physically Present
4. Approval of President Pro Tem
5. Pledge of Allegiance
6. Approval of Agenda
7. Minutes for Approval
 - a. Board Meeting – August 17, 2023
8. Comments from the Public
9. Friends of the Library
10. New Business – Action Items
 - a. Approval of Ordinance 2023-3 – Budget & Appropriation Ordinance Fiscal Year 2023/2024
 - b. Approval of Chief Fiscal Officer’s Certificate of Revenues by Source
11. Library Projects
12. Correspondence
13. Treasurer’s Report
14. Bills for Approval
 - a. Bills Paid Report – September, 2023
 - b. Bills Payable Report – September, 2023
15. Director’s Report – August, 2023
16. Unfinished Business
17. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
18. Agenda Building for the Next Meeting
19. Announcements
20. Adjournment

September 2023 Agenda Background

Paul Mills

2. Action Item

a. Approval of President Pro Tem

As both the Board President and Board Vice President are not able to be at this meeting at first, the Board needs to elect a President Pro Tem who will serve as President until the Vice President joins the meeting remotely. Per Article 8, Section 7 of the Bylaws, the Treasurer presides in the absence of the President and the Vice President.

Suggested Motion: Motion to approve Trustee Kathy Spindel as President Pro Tem

September 2023 Agenda Background

Paul Mills

3. Action Item

- a. Approval of Trustee Participation in the September 21, 2023 Board Meeting by Means Other Than Being Physically Present

Per Section 7 of the Open Meetings Act, Board Secretary Bobby Armstrong and Board Recorder Juanita Lennon received a written request from Trustee Marcelo Valencia to attend the September 21, 2023 Board Meeting by means other than being physically present. Trustee Marcelo Valencia wrote that he has an emergency allowable under the Open Meetings Act that prevents him from attending the meeting in person. The emergency is a family emergency.

Per our Board Bylaws in Article III, Section 8, the trustees who are physically present shall determine by majority vote whether a trustee who is not physically in attendance may participate by other means – in this case, Zoom. If the vote is in favor, the trustee may vote on matters before the Board.

Suggested Motion: Motion to approve Trustee Marcelo Valencia's participation in the September 21, 2023 Board Meeting by means other than being physically present

September 2023 Agenda Background

Paul Mills

4. Action Item

a. Approval of President Pro Tem

As Trustee Marcelo Valencia has been approved to participate in the Board Meeting by means other than a physical presence and Trustee Kathy Spindel had earlier been named President Pro Tem, a motion needs to be made to declare Trustee and Vice President Marcelo Valencia as President Pro Tem for the remainder of the meeting.

Suggested Motion: Motion to approve Trustee Marcelo Valencia as President Pro Tem

September 2023 Agenda Background

Paul Mills

7. New Business – Action Items

- a. Approval of Ordinance 2023-3 – Budget & Appropriation Ordinance Fiscal Year 2023/2024

This ordinance is the next step of our budget process.

Suggested Motion: Motion to approve Ordinance 2023-3 – Budget & Appropriation Ordinance for Fiscal Year 2023/2024.

- b. Approval of Chief Fiscal Officer's Certificate of Revenues by Source

This statement reiterates revenue information included in the Budget and Appropriation Ordinance.

Suggested Motion: Motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD AUGUST 17, 2023
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, August 17, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska and Meraj Alam.

ABSENT

President Robert Kalnicky was unavailable to attend the meeting due to a family emergency.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nathan Peddicord and Nancy Korczak were present online.

PUBLIC PRESENT

The following public was present: Jody Hargett and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING – July 20, 2023

The minutes of the board meeting held July 20, 2023 were presented. A motion to approve the minutes was made by Valencia, seconded by Alam. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE EXECUTIVE SESSION – July 20, 2023

The minutes of the Executive Session held July 20, 2023 were presented. A motion to approve the minutes was made by Spindel, seconded by Alam. Minutes were approved as read.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that many of the free book coupons from the Summer Adventure promotion have been redeemed. The Friends noted that they have been receiving donations of newer books. A Trustee from the Lisle Public Library District recently visited the Book Cellar and commented on how well things are run and organized.

NEW BUSINESS

Approval of Resolution 2023-3 – Resolution to Determine Estimate of Funds Needed for Fiscal Year 2023/2024

Mills reported that this resolution represents the next step in our budget cycle and restates the amount identified in our Tentative Budget and Appropriation of \$10,306,725 passed last month.

A motion to approve Resolution 2023-3, Resolution to determine the estimate of funds needed for fiscal year 2023/2024 was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Resolution 2023-4 – Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2023-4, Resolution designating Paul Mills and Juanita Lennon as the Open Meetings Act officers was made by Valencia, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Resolution 2023-5 – Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2023-5, Resolution designating Paul Mills and Jennie Nguyen as the Freedom of Information Act officers was made by Valencia, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Request for Trustees to Attend 2023 Illinois Library Association Annual Conference – October 24-26, 2023

A motion to approve the request for Trustees to attend the 2023 Illinois Library Association Annual Conference in Springfield, Illinois October 24-26, 2023 was made by Valencia, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of 2023 Illinois Public Library Annual Report (IPLAR)

Mills discussed the report and commended Deputy Director Nancy Korczak for leading the completion of the report.

A motion to approve the 2023 Illinois Public Library Annual Report (IPLAR) was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Intergovernmental Agreement Between Fountaindale Public Library District and Will County Regarding Ballot Collection Box Drop-off Site for 2024 Elections

Mills discussed that this agreement covers both elections in 2024.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and Will County regarding the ballot collection box drop-off site for the 2024 Elections was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Intergovernmental Agreement between Fountaindale Public Library District and Will County Clerk Regarding Early Voting Location for 2024 Elections

Mills reported that this agreement also covers both elections in 2024.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and the Will County Clerk regarding the early voting location for the 2024 Elections was made by Armstrong, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Whistleblower Policy

Mills reported on new requirements for a whistleblower policy. This draft policy reflects the language that is now needed. Procedurally, a new whistleblower policy and procedures and appropriate statutory language will be distributed to all staff on an annual basis and an acknowledgment form will be provided and collected.

A motion to approve the Whistleblower Policy, rescind the existing Whistleblower Protection section of the Fountaindale Public Library District Employee Handbook and replace with new policy was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Acceptance of Resignation of Trustee Robert A. Kalnicky

President Robert Kalnicky will be moving out of the Fountaindale Public Library District. The resignation letter is effective when the Board of Trustees accepts his resignation or 9 p.m. on August 17, 2023, whichever occurs first.

A motion to accept the resignation of Trustee Robert A. Kalnicky was made by Siska, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Nominations for and Election of President Pro Tempore

Vice President Bermejo stated that with the resignation of President Kalnicky, the Board needs to review the Board Officer positions. Bermejo asked for a nomination for the position of President Pro Tempore.

Armstrong nominated Trustee Sarah Siska for President Pro Tempore. Alam seconded the motion.

Bermejo asked twice if there were any other nominations.

A motion to close the nominations was made by Armstrong, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Sarah Siska for the position of President Pro Tempore was made by Alam, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Election of Board President

President Pro Tempore Siska, asked for nominations for the position of President of the Board of Trustees.

Spindel nominated Trustee Celeste Bermejo for President. Alam seconded the motion.

Siska asked twice if there were any other nominations.

A motion to close the nominations for President was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Celeste Bermejo for the position of President was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Election of Board Officers

President Bermejo, asked for nominations for the position of Vice President of the Board of Trustees.

Siska nominated Trustee Marcelo Valencia for Vice President. Armstrong seconded the motion.

President Bermejo asked twice if there were any other nominations.

A motion to close the nominations for Vice President was made by Siska, seconded by Spindel.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Marcelo Valencia for the position of Vice President was made by Siska, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

President Bermejo asked for nominations for the position of Secretary of the Board of Trustees.

Valencia nominated Trustee Bobby Armstrong for Secretary. Alam seconded the motion.

President Bermejo asked twice if there were any other nominations.

A motion to close the nominations for Secretary was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

A motion to elect Trustee Bobby Armstrong for the position of Secretary was made by Siska, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Trustee Kathryn Spindel will continue as Treasurer of the Board of Trustees.

Approval of Declaration of Vacancy for the Office of Trustee and Plan to Fill Vacancy

Illinois legislation requires that a Trustee vacancy be filled within 90 days of being declared. The draft plan includes advertising the open Trustee position, soliciting candidate applications, conducting interviews during a Special Board Meeting in Executive Session and appointing a candidate at the October 19, 2023 Board Meeting.

A motion to approve the declaration of vacancy for the Office of Trustee and the plan to fill vacancy was made by Valencia, seconded by Alam.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approval of Scheduling of Special Board Meeting to Interview Applicants for Open Trustee Position

A motion to approve the scheduling of a Special Board Meeting on October 5, 2023 at 6 p.m. to interview selected applicants in Executive Session for the open Trustee position was made by Alam, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

LIBRARY PROJECTS

Mills reported that he along with Deputy Director Nancy Korczak and Facilities Manager Tasos Priovolos recently visited the Merchandise Mart to preview furniture for the Quiet Reading Room.

Tria Architecture will be creating a proposal to present to the Board.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for July, 2023 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2023

Bills paid for the month of August, 2023 in the amount of \$53,334.95 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Bills Payable Report – August, 2023

Bills payable for the month of August, 2023 in the amount of \$221,929.55 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT – July, 2023

Executive Director Mills reported that our district is part of several TIF (Tax Increment Financing) Districts in the Village of Romeoville and he does attend the meetings in order to keep current on the projects and to be a good neighbor so that they achieve quorum for the meetings.

Mills shared information about Disney no longer selling DVDs and Blu-rays in Australia. The availability of media in these formats is something that is monitored as it will influence the direction of the strategic plan.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – Bermejo, Valencia and the Strategic Planning Committee met earlier this month. The Strategic Plan report is included.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

Mills reminded the Board that the Budget & Appropriation Ordinance Public Hearing will take place on Thursday, September 21 at 6:30 p.m.

ANNOUNCEMENTS

The Pathways Parade will be on Sunday, September 10.

The Community Service Council's Annual Gala will take place on Friday, September 8 at the Holiday Inn & Suites.

The Friends are hosting their annual Appreciation Dinner on Wednesday, September 20.

The Bolingbrook Jubilee is this weekend, August 19-20. Both the Knights of Columbus and the Bolingbrook Rotary Club will be participating in activities.

Mills presented the Board with the certificate the library received from JJ's List after their presentation at the staff in-service on August 4.

ADJOURNMENT

A motion to adjourn the meeting at 7:43 p.m. was made by Valencia, seconded by Siska.

AYES: Valencia, Spindel, Armstrong, Siska, Alam, Bermejo
NAYES: None
ABSENT: Kalnicky

Approved: _____
Bobby Armstrong, Secretary

Celeste M. Bermejo, President

STATE OF ILLINOIS)
SS.
COUNTIES OF WILL)
AND DUPAGE)

CERTIFICATION

The undersigned, ROBERT ARMSTRONG, hereby certifies that he is the Secretary of the Board of Library Trustees of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, that he was duly elected, has qualified and is now acting as such Secretary, that he is the keeper of the records and seal of said District, and that the document attached hereto as Exhibit A is a true, complete and correct copy of Ordinance 2023-3 entitled, BUDGET AND APPROPRIATION ORDINANCE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, FOR FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024, which Ordinance was duly passed by the Board of Library Trustees of said District on the 21st day of September, 2023, approved by the President of said District on the 21st day of September, 2023, and which Ordinance has been duly filed with the undersigned as Secretary of said District and is now in full force and effect.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and affixed the corporate seal of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, this 21st day of September, 2023.

(SEAL)

Robert Armstrong, Secretary
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

Ordinance 2023-3
 Budget and Appropriation Ordinance
 of the
 Fountaindale Public Library District
 Will and DuPage Counties, Illinois
 for
 Fiscal Year July 1, 2023 to June 30, 2024

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 20, 2023 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 21, 2023, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2023 and ending June 30, 2024

Estimated Available Revenue

Estimated Cash on Hand July 1, 2023	
Cash in the Working Cash Fund	\$1,111,745
Cash in the Special Reserve Fund	\$20,215,128
Cash in the General Corporate Fund	\$9,954,054
Cash in the Audit Fund	\$5,411
Cash in the Liability Insurance Fund	\$66,789
Cash in the FICA Fund	\$42,785
Cash in the Illinois Municipal Retirement Fund	\$227,783
Cash in the Building Maintenance Fund	\$58,667
Total Estimated Cash on Hand	\$31,682,362

Cash to be received from 2022 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2022 levy	
Balance, Corporate Tax Levy	\$4,899,774
Balance, Audit Tax Levy	\$3,744
Balance, Liability Insurance Tax Levy	\$27,205
Balance, FICA Tax Levy	\$238,023
Balance, Illinois Municipal Retirement Tax Levy	\$190,724
Balance, Building Maintenance Tax Levy	\$166,492
Total Cash to be received from 2022 Levy	\$5,525,962

Cash to be received from the 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy	
General Corporate Tax Levy	\$9,114,042
Audit Tax Levy	\$7,678
Liability Insurance Tax Levy	\$53,748
FICA Tax Levy	\$447,896
Illinois Municipal Retirement Tax Levy	\$368,554
Building Maintenance Tax Levy	\$314,807
Total 2023 Levy	\$10,306,725
To be Collected after close of Fiscal Year	\$5,359,497
To be Received during Fiscal Year	\$4,947,228

Other Income:	
Personal Property Replacement Tax	\$424,000
State Per Capita Grant	\$98,897
Interest	\$230,110
Fees	\$15,000
Copy Machines/Printing/Fax	\$25,000
Miscellaneous Income	\$9,000
Donations / Gifts / Grants	\$2,000
Back Taxes and Adjustments	\$12,400
Total Other Income	\$816,407

Total Estimated Cash Available During the Year including Special Reserve Fund, Working Cash Fund and Bond Proceeds	\$42,971,959
--	---------------------

Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received

during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2023	\$1,591,295
Cash to be received from 2022 Tax Levy	\$1,799,655
Cash to be received from 2023 Tax Levy	\$5,557,768
Total	\$8,948,718

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	163,200
Total Contractual Services	\$830,520

Telephone Service	13,200
Telephone Data	15,600
Electricity	234,000
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	6,000
Minor Office Equipment	6,000
Minor Library Furniture	6,000

Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000

Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
Contractual Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	9,840
Computer Software	577,200
Total Library Materials	\$1,695,240

Library Equipment - Capital	6,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600

Per Capita Grant	98,897
Total Per Capita Grant	\$98,897

Total General Fund **\$16,733,377**

Audit Expense	30,000
Total Audit Fund	\$30,000

Unemployment Insurance	24,000
Workmen's Compensation	24,000
Liability Insurance	42,000
Umbrella Policy	72,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$171,000

FICA	535,488
IMRF	368,148
Total Social Security Fund	\$903,636
Building Maintenance	478,200
Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

Estimated Cash on Hand at Close of Fiscal Year including
Working Cash Fund, Special Reserve Fund, and Bond Proceeds **\$24,601,746**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	163,200
Total Contractual Services	\$830,520

Telephone Service	13,200
Telephone Data	15,600
Electricity	234,000
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	6,000
Minor Office Equipment	6,000
Minor Library Furniture	6,000
Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000

Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
Contractual Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	9,840
Computer Software	577,200
Total Library Materials	\$1,695,240

Library Equipment - Capital	6,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600

Per Capita Grant	98,897
Total Per Capita Grant	\$98,897

Total General Fund	\$16,733,377
---------------------------	---------------------

Audit Expense	30,000
---------------	--------

Total Audit Fund	\$30,000
Unemployment Insurance	24,000
Workmen's Compensation	24,000
Liability Insurance	42,000
Umbrella Policy	72,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$171,000
FICA	535,488
IMRF	368,148
Total Social Security Fund	\$903,636
Building Maintenance	478,200
Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, this 21st day of September, 2023

Approved this 21st day of September, 2023.

Celeste M. Bermejo
President of the Board of Trustees of
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

ATTEST:

Robert Armstrong
Secretary

Chief Fiscal Officer's Certificate
Of Revenues by Source
Fountaindale Public Library District
Will and DuPage Counties, Illinois
For Fiscal Year July 1, 2023 to June 30, 2024

I, Paul Mills, do hereby certify as follows:

I am the Chief Fiscal Officer of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, Will and DuPage Counties, Illinois.

I estimate the revenues by source of said District for the fiscal year beginning July 1, 2023 and ending June 30, 2024 to be as follows:

Estimated Available Revenue

Estimated Cash on Hand July 1, 2023	
Cash in the Working Cash Fund	\$1,111,745
Cash in the Special Reserve Fund	\$20,215,128
Cash in the General Corporate Fund	\$9,954,054
Cash in the Audit Fund	\$5,410
Cash in the Liability Insurance Fund	\$66,789
Cash in the FICA Fund	\$42,785
Cash in the Illinois Municipal Retirement Fund	\$227,783
Cash in the Building Maintenance Fund	\$58,667
Total Estimated Cash on Hand	\$31,682,362

Cash to be received from 2022 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2022 levy

Balance, Corporate Tax Levy	\$4,899,774
Balance, Audit Tax Levy	\$3,744
Balance, Liability Insurance Tax Levy	\$27,205
Balance, FICA Tax Levy	\$238,023
Balance, Illinois Municipal Retirement Tax Levy	\$190,724
Balance, Building Maintenance Tax Levy	\$166,492
Total Cash to be received from 2022 Levy	\$5,525,962

Cash to be received from the 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy

General Corporate Tax Levy	\$9,114,042
Audit Tax Levy	\$7,678
Liability Insurance Tax Levy	\$53,748
FICA Tax Levy	\$447,896
Illinois Municipal Retirement Tax Levy	\$368,554
Building Maintenance Tax Levy	\$314,807
Total 2023 Levy	\$10,306,725
To be Collected after close of Fiscal Year	\$5,359,497
To be Received during Fiscal Year	\$4,947,228

Other Income:

Personal Property Replacement Tax	\$424,000
State Per Capita Grant	\$98,897
Interest	\$230,110
Fees	\$15,000
Copy Machines/Printing/Fax	\$25,000
Miscellaneous Income	\$9,000
Donations / Gifts / Grants	\$2,000
Back Taxes and Adjustments	\$12,400
Total Other Income	\$816,407

Total Estimated Cash Available During the Year
including Special Reserve Fund, Working Cash Fund and
Bond Proceeds **\$42,971,959**

Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2023	\$1,591,295
Cash to be received from 2022 Tax Levy	\$1,799,655
Cash to be received from 2023 Tax Levy	\$5,557,768
Total	\$8,948,718

Paul Mills, Executive Director

Dated: September 21, 2023

Fountaindale Public Library District

Cash & Investment Report

August 31, 2023

	<u>Beginning Balance</u>	<u>Net Change - YTD</u>	<u>Ending Balance</u>
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$1,074,369.97	\$110,448.53	\$1,184,818.50
Cash Checking/Payroll	\$251,609.42	(\$15,544.84)	\$236,064.58
Petty Cash	\$3,232.09	\$0.00	\$3,232.09
Total Cash	\$1,329,211.48	\$94,903.69	\$1,424,115.17
Investments			
Investment - General Fund/Wintrust MM	\$5,039,046.64	(\$824,858.66)	\$4,214,187.98
Investment - IL Funds/General	\$74,159.07	\$679.60	\$74,838.67
Investment - IL Funds/INB/E-Pay	\$75,449.56	\$1,058.04	\$76,507.60
Investment - Special Reserve/Wintrust MM	\$3,204,714.76	\$29,643.44	\$3,234,358.20
Investment - Working Cash/Wintrust MM	\$1,116,481.87	\$10,232.14	\$1,126,714.01
Investment - Special Reserve/PMA	\$19,514,453.03	\$107,157.43	\$19,621,610.46
Total Investments	\$29,024,304.93	(\$676,088.01)	\$28,348,216.92
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,926,426.62	(\$45,017.50)	\$1,881,409.12
Total Bond Fund	\$1,926,426.62	(\$45,017.50)	\$1,881,409.12
Total Cash and Investments	\$32,279,943.03	(\$626,201.82)	\$31,653,741.21

Special Res. PMA - 2.605%
 General - IL Fund - 5.454%
 Money Market Wintrust - 5.539%

Fountaindale Public Library District

Revenue Report

August 31, 2023

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2022	\$569,548.03	\$917,094.81	16.93%	\$5,415,442.81	\$4,498,348.00
Property Tax Dupage 2022	\$12,007.57	\$12,678.53	11.47%	\$110,519.24	\$97,840.71
Property Tax Will - 2023 - Est.	\$0.00	\$0.00	0.00%	\$4,848,283.56	\$4,848,283.56
Property Tax Dupage - 2023 Est.	\$0.00	\$0.00	0.00%	\$98,944.56	\$98,944.56
Other Tax	\$12,077.80	\$82,889.41	18.99%	\$436,400.00	\$353,510.59
Interest	\$139,170.93	\$213,276.22	32.81%	\$650,110.00	\$436,833.78
Circulation Fees	\$955.26	\$2,476.20	16.51%	\$15,000.00	\$12,523.80
Copy Machines	\$375.50	\$880.30	17.61%	\$5,000.00	\$4,119.70
Fax Machine	\$348.35	\$685.21	13.70%	\$5,000.00	\$4,314.79
Printing	\$1,623.45	\$2,922.63	19.48%	\$15,000.00	\$12,077.37
Miscellaneous	\$1,021.71	\$1,835.61	16.69%	\$11,000.00	\$9,164.39
Reimbursements	\$612.36	\$612.36	20.41%	\$3,000.00	\$2,387.64
Board Reimbursements	\$65.00	\$65.00	32.50%	\$200.00	\$135.00
Leases	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Grant Income	\$0.00	\$98,897.28	45.18%	\$218,897.00	\$119,999.72
Total Operating Funds	\$737,805.96	\$1,334,313.56	11.28%	\$11,832,797.17	\$10,498,483.61
Bond Fund					
Property Tax - Will 2022	\$173,961.31	\$280,115.12	15.88%	\$1,763,662.11	\$1,483,546.99
Property Tax - Dupage 2022	\$3,703.35	\$3,910.29	10.86%	\$35,993.10	\$32,082.81
Property Tax - Will 2023 Est.	\$0.00	\$0.00	0.00%	\$1,526,612.64	\$1,526,612.64
Property Tax - Dupage 2023 Est.	\$0.00	\$0.00	0.00%	\$31,155.36	\$31,155.36
Interest Bond Fund	\$7,936.55	\$16,132.09	26.89%	\$60,000.00	\$43,867.91
Total Bond Fund	\$185,601.21	\$300,157.50	8.78%	\$3,417,423.21	\$3,117,265.71
Total Revenue	\$923,407.17	\$1,634,471.06	10.72%	\$15,250,220.38	\$13,615,749.32

Fountaindale Public Library District

Expenditure Report

August 31, 2023

	<u>Current Month</u>	<u>Year to Date</u>	<u>% Expended</u>	<u>Working Budget</u>	<u>Unexpended Budget</u>
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$412,710.02	\$814,853.58	13.17%	\$6,187,600.00	\$5,372,746.42
Contractual Services	\$23,314.75	\$117,163.21	17.87%	\$655,500.00	\$538,336.79
Supplies & Utilities	\$74,555.97	\$76,037.90	11.58%	\$656,500.00	\$580,462.10
Library Materials	\$74,066.37	\$94,508.68	6.73%	\$1,404,700.00	\$1,310,191.32
Capital Expenditures	\$24,494.99	\$27,273.74	0.85%	\$3,215,000.00	\$3,187,726.26
Miscellaneous	\$3,821.81	\$4,095.81	5.39%	\$76,000.00	\$71,904.19
Per Capita Grant	\$0.00	\$0.00	0.00%	\$98,897.00	\$98,897.00
Total General Fund Expenditures	<u>\$612,963.91</u>	<u>\$1,133,932.92</u>	<u>9.22%</u>	<u>\$12,294,197.00</u>	<u>\$11,160,264.08</u>
Other Fund Expenditures					
Audit Fund Expenditures	\$950.00	\$950.00	3.80%	\$25,000.00	\$24,050.00
Liability Insurance Fund Expendit	\$1,286.52	\$1,286.52	0.90%	\$142,500.00	\$141,213.48
Soc Sec/IMRF Fund Expenditures	\$44,460.60	\$96,002.25	12.75%	\$753,030.00	\$657,027.75
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$17,962.01	\$28,154.19	6.35%	\$443,500.00	\$415,345.81
Total Other Fund Expenditures	<u>\$64,659.13</u>	<u>\$126,392.96</u>	<u>9.27%</u>	<u>\$1,364,130.00</u>	<u>\$1,237,737.04</u>
Total Expenditures - Operating Funds	<u>\$677,623.04</u>	<u>\$1,260,325.88</u>	<u>9.23%</u>	<u>\$13,658,327.00</u>	<u>\$12,398,001.12</u>
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$0.00	0.00%	\$940,000.00	\$940,000.00
Interest Payment - 2016A	\$0.00	\$67,600.00	50.00%	\$135,200.00	\$67,600.00
Principal Payment - 2018	\$0.00	\$0.00	0.00%	\$1,410,000.00	\$1,410,000.00
Interest Payment - 2018	\$0.00	\$136,175.00	50.00%	\$272,350.00	\$136,175.00
Principal Payment - 2019	\$0.00	\$0.00	0.00%	\$205,000.00	\$205,000.00
Interest Payment - 2019	\$0.00	\$141,400.00	50.00%	\$282,800.00	\$141,400.00
Total Bond Fund Expenditures	<u>\$0.00</u>	<u>\$345,175.00</u>	<u>10.64%</u>	<u>\$3,245,350.00</u>	<u>\$2,900,175.00</u>
Total	<u>\$0.00</u>	<u>\$345,175.00</u>	<u>10.64%</u>	<u>\$3,245,350.00</u>	<u>\$2,900,175.00</u>
Total Expenditures - All Funds	<u>\$677,623.04</u>	<u>\$1,605,500.88</u>	<u>9.50%</u>	<u>\$16,903,677.00</u>	<u>\$15,298,176.12</u>

Fountaindale Pubic Library District
 Bills Paid - Operating Account
 September 2023

PAYEE NAME	DESCRIPTION	PAYMENT DATE	CHECK/DRAFT NUMBER	PAYMENT AMOUNT
Blue Cross Blue Shield of Illinois	Employer Contribution - September 2023	09/01/2023	59551	\$34,527.59
Dearborn National Life Insurance Company	Employer Contribution - September 2023	09/01/2023	59552	\$632.76
Fidelity Security Life Insurance/EYEMED	Employer Contribution - September 2023	09/01/2023	59553	\$179.97
Home Depot	Facilities Repair Supplies	09/01/2023	59554	\$5.29
Illinois Municipal Retirement Fund	Employer Contribution - July 2023	09/01/2023	1017	\$16,983.08
				<u>\$52,328.69</u>



 Jennie Nguyen, Finance Manager

<u>Gross Payroll & FICA - AUGUST 2023</u>	
Gross Payroll	\$374,028.29
FICA	\$27,816.53
Total Gross Payroll & FICA	<u>\$401,844.82</u>

Fountaindale Public Library District
Board Reimbursements
August 2023

Payee Name	Description	Payment Date	Account Number	Payment Amount
Sarah M. Siska	Reimbursement - CSC Gala Guest - 09/08/2023	8/17/2023	1-3616-10	\$65.00
				\$65.00

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
4imprint, Inc.				
	Friends Promotional Items & Table Cover w/Case	11576403	1-4711-10	\$702.85
	Various Promotional New Logo Items	11568823	1-4735-10	\$3,321.66
	Patron Library Card Keepers w/Keychain	11620633	1-4735-10	\$821.81
		<i>Subtotal for Vendor</i>		\$4,846.32
Amazon Capital Services				
	2023 Outreach Read-A-Palooza Book Prizes	1W4Q-RKF7-GLDK	1-4353-28	\$39.95
	Processing & Repair Materials	1JJD-JJWY-F4RX	1-4371-12	\$333.67
	Video Games - YA & Processing/Shipping	163M-PJ4D-PFL4	1-4518-26	\$3.99
	Video Games - Juvenile & Processing/Shipping	1GGC-1CPN-YVHR	1-4518-26	\$1.92
	Video Games - YA & Processing/Shipping	1J7M-TM3W-F3PG	1-4518-26	\$1.05
	Books - Adult Non-Fiction & Processing/Shipping	1J94-YT4R-FNJ7	1-4518-26	\$9.99
	Books - Adult World Languages	1KLN-HGKG-KYK4	1-4525-26	\$163.16
	Books - Adult Fiction	14RQ-PM4L-CD43	1-4540-26	\$13.00
	Books - Adult Fiction	16CK-6MRW-V7ML	1-4540-26	\$71.96
	Books - Adult Fiction	1GT9-QGD6-RPMV	1-4540-26	\$149.90
	Books - Adult Fiction	1N13-KRXP-99XK	1-4540-26	\$15.99
	Books - Adult Fiction	1P7M-34NR-N67J	1-4540-26	\$130.36
	Books - Adult Fiction	1PXT-44KG-N9N9	1-4540-26	\$84.25
	Books - Adult Fiction	1WDY-C1Y7-TT1L	1-4540-26	\$60.76
	Books - Adult Non-Fiction	11FC-KXN3-G7V7	1-4541-26	\$25.98
	Books - Adult Non-Fiction	1DL7-JY39-LWTN	1-4541-26	\$15.99
	Books - Adult Non-Fiction & Processing/Shipping	1J94-YT4R-FNJ7	1-4541-26	\$29.25
	Books - Adult Non-Fiction	1K3M-7P1J-9QJF	1-4541-26	\$26.99
	Books - Adult Non-Fiction	1LKQ-K4M6-PJLD	1-4541-26	\$21.95
	Books - Adult Non-Fiction	1MHF-XTXH-NR1C	1-4541-26	\$46.00
	Books - Adult Non-Fiction	1RXY-RFYT-XLFQ	1-4541-26	\$28.00
	Books - Adult Non-Fiction	1XQP-RCWH-L67G	1-4541-26	\$47.97
	Books - Juvenile Fiction	1G1T-1R7G-Q3H3	1-4544-26	\$16.99
	Books - Juvenile Fiction	1KPN-JKCJ-P9KK	1-4544-26	\$24.22
	Books - Juvenile Fiction	1YYP-QFKK-G7NW	1-4544-26	\$15.98
	Books - Juvenile Easy	1X7G-YNJG-PPHN	1-4546-26	\$35.90

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction	1YR3-QV6D-4QNJ	1-4548-26	\$83.96
	Music - Adult	1DYW-HM9C-6MJ3	1-4550-26	\$20.99
	Music - Adult	1R47-QDND-HPCM	1-4550-26	\$644.15
	DVD - Adult	1DKQ-6LLQ-1VDX	1-4557-26	\$62.89
	DVD - Adult	1DX3-TPJK-FJY1	1-4557-26	\$52.86
	DVD - Adult	1FY4-9HYH-F77C	1-4557-26	\$34.88
	DVD - Adult	1LVF-TR3X-411W	1-4557-26	\$24.99
	Video Games - YA	131T-PVNH-MQVN	1-4563-26	\$299.58
	Video Games - YA & Processing/Shipping	163M-PJ4D-PFL4	1-4563-26	\$361.89
	Video Games - YA	167R-HW3H-4GJ6	1-4563-26	\$139.78
	Video Games - YA	17XT-QX4J-XLJV	1-4563-26	\$656.64
	Video Games - YA	1HND-6JYT-39CR	1-4563-26	\$279.96
	Video Games - YA & Processing/Shipping	1J7M-TM3W-F3PG	1-4563-26	\$38.93
	Video Games - YA	1LG3-TTDW-VJD3	1-4563-26	\$159.15
	Video Games - Juvenile	139H-GYG3-41YK	1-4564-26	\$74.98
	Video Games - Juvenile & Processing/Shipping	1GGC-1CPN-YVHR	1-4564-26	\$38.06
	Video Games - Juvenile	1Y1V-QVRR-69RN	1-4564-26	\$98.99
	Video Games - Juvenile	1YNR-WMK6-1KPM	1-4564-26	\$209.97
	Video Games - Juvenile	144F-W1FM-1LYW	1-4564-29	\$209.97
	Video Games - Juvenile	17HQ-47M1-X7R7	1-4564-29	\$59.99
	Video Games - Adult	19KR-X4C3-DPTN	1-4565-26	\$99.98
	Video Games - Adult	1DJL-M9P4-JDL3	1-4565-26	\$34.98
	Video Games - Adult	1PRT-MTKH-KGWF	1-4565-26	\$139.96
	Video Games - Adult	1QMV-R1J4-4N4R	1-4565-26	\$219.96
	Video Games - Adult	1QPV-77CW-JFDG	1-4565-26	\$258.85
	Video Games - Adult	1QTT-MJ4M-1M4Q	1-4565-26	\$39.99
	Video Games - Adult	1TMF-M6RR-1MTV	1-4565-26	\$149.96
	Video Games - Adult	1VL3-QW6Q-3RW4	1-4565-26	\$29.99
	Video Games - Adult	1VRF-VLVD-LTCN	1-4565-26	\$34.99
	Video Games - Adult	1XHK-3FYN-64KG	1-4565-26	\$364.65
	Video Games - Adult	1YLN-3F9Y-1CJF	1-4565-26	\$99.98

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Juvenile Realia - STEAMbox Kits	1DNK-LKYG-NK34	1-4569-26	\$374.90
	Juvenile Realia - STEAMbox Kits	1KNJ-JN66-PLLT	1-4569-26	\$30.75
	Juvenile Realia - STEAMbox Kits	1YM7-LF3M-361F	1-4569-26	\$422.39
	2023 Staff Summer Adventure Prizes	13HW-TWYT-6HCV	1-4711-10	\$15.99
	2023 Staff Summer Adventure Prizes	1GGC-1CPN-Q7NJ	1-4711-10	\$511.75
		<i>Subtotal for Vendor</i>		<u>\$7,796.85</u>
American Library Association				
	Arellano Membership - 11/1/23-10/31/24	1224529	1-4161-10	\$286.00
	Petrov Membership - 11/1/23-10/31/24	2257971	1-4161-10	\$236.00
	Alam Membership - 10/1/23-9/30/24	2332992	1-4161-16	\$70.00
		<i>Subtotal for Vendor</i>		<u>\$592.00</u>
Ana Carnalla				
	Refund - "The Navajo"	AC2219-01	1-3310-30	\$28.55
	Refund - "The Cabin Faced West"	AC2219-02	1-3310-30	\$6.99
		<i>Subtotal for Vendor</i>		<u>\$35.54</u>
Andreea Dobrescu				
	Mileage - Bkm Party - 8/9/23	AD081423	1-4171-10	\$5.90
		<i>Subtotal for Vendor</i>		<u>\$5.90</u>
Andrew J Krause				
	Communico API Software Support - 8/10/23-8/10/24	AJK082223	1-4256-10	\$540.00
		<i>Subtotal for Vendor</i>		<u>\$540.00</u>
AT & T				
	Telephone - 7/15/23-9/6/23	2761451803	1-4312-14	\$302.72
	VOIP w/Upgraded Internet - 7/14/23-9/6/23	0314241803	1-4314-14	\$1,424.87
	Replaced Internet - 7/24/23-9/6/23	2865080805	1-4314-14	\$1,025.62
	Internet - 8/11/23-9/10/23	6853780807	1-4314-14	\$949.91
		<i>Subtotal for Vendor</i>		<u>\$3,703.12</u>
AT & T Mobility - National Business Services				
	Telephone Service - 7/22/23-8/21/23	21809232	1-4311-14	\$264.38
		<i>Subtotal for Vendor</i>		<u>\$264.38</u>
Award Emblem Mfg. Co., Inc.				
	Purrazzo Name Tag	421867	1-4351-10	\$13.26

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
			<i>Subtotal for Vendor</i>	\$13.26
B&H Photo-Video				
	Camcorder, Case, & Various Memory Cards	216069804	1-4568-27	\$2,859.54
			<i>Subtotal for Vendor</i>	\$2,859.54
Baker & Taylor - C009233				
	Books - Adult Non-Fiction & Processing/Shipping	2037697902	1-4518-26	\$7.42
	Books - Adult Non-Fiction & Processing/Shipping	2037711269	1-4518-26	\$9.24
	Books - Adult Non-Fiction & Processing/Shipping	2037731573	1-4518-26	\$6.28
	Books - Adult Non-Fiction & Processing/Shipping	2037697902	1-4541-26	\$104.08
	Books - Adult Non-Fiction & Processing/Shipping	2037711269	1-4541-26	\$238.42
	Books - Adult Non-Fiction & Processing/Shipping	2037731573	1-4541-26	\$106.84
			<i>Subtotal for Vendor</i>	\$472.28
Baker & Taylor - L420685				
	Library Materials - Processing/Shipping	2037683776	1-4518-26	\$15.19
	Library Materials - Processing/Shipping	2037696277	1-4518-26	\$13.62
	Books - Adult Fiction & Processing/Shipping	2037708739	1-4518-26	\$5.10
	Library Materials - Processing/Shipping	2037722822	1-4518-26	\$7.33
	Library Materials - Processing/Shipping	2037738706	1-4518-26	\$17.19
	Library Materials - Processing/Shipping	2037749599	1-4518-26	\$9.96
	Books - Adult Fiction	2037683776	1-4540-29	\$113.89
	Books - Adult Fiction	2037696277	1-4540-29	\$133.97
	Books - Adult Fiction & Processing/Shipping	2037708739	1-4540-29	\$67.84
	Books - Adult Fiction	2037722822	1-4540-29	\$85.04
	Books - Adult Fiction	2037738706	1-4540-29	\$116.57
	Books - Adult Fiction	2037749599	1-4540-29	\$96.98
	Books - Adult Non-Fiction	2037683776	1-4541-29	\$28.10
	Books - Adult Non-Fiction	2037738706	1-4541-29	\$16.68
	Books - Adult Non-Fiction	2037749599	1-4541-29	\$17.25
	Books - Adult Large Print	2037696277	1-4543-29	\$37.60
	Books - Adult Large Print	2037722822	1-4543-29	\$18.60
	Books - Adult Large Print	2037738706	1-4543-29	\$169.77
	Books - Adult Large Print	2037749599	1-4543-29	\$39.99

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
			<i>Subtotal for Vendor</i>	<u>\$1,010.67</u>
Baker & Taylor - L420686				
	Library Materials - Processing/Shipping	2037680467	1-4518-26	\$43.78
	Library Materials - Processing/Shipping	2037682769	1-4518-26	\$13.18
	Library Materials - Processing/Shipping	2037686541	1-4518-26	\$132.84
	Books - Adult Large Print & Processing/Shipping	2037688927	1-4518-26	\$2.14
	Library Materials - Processing/Shipping	2037691026	1-4518-26	\$228.99
	Library Materials - Processing/Shipping	2037693398	1-4518-26	\$48.35
	Library Materials - Processing/Shipping	2037696526	1-4518-26	\$30.67
	Library Materials - Processing/Shipping	2037701908	1-4518-26	\$165.29
	Library Materials - Processing/Shipping	2037706327	1-4518-26	\$85.26
	Library Materials - Processing/Shipping	2037711330	1-4518-26	\$56.32
	Library Materials - Processing/Shipping	2037712944	1-4518-26	\$35.50
	Library Materials - Processing/Shipping	2037715352	1-4518-26	\$125.88
	Library Materials - Processing/Shipping	2037717954	1-4518-26	\$50.45
	Library Materials - Processing/Shipping	2037722657	1-4518-26	\$75.51
	Library Materials - Processing/Shipping	2037727301	1-4518-26	\$83.58
	Library Materials - Processing/Shipping	2037729857	1-4518-26	\$163.62
	Library Materials - Processing/Shipping	2037732520	1-4518-26	\$92.31
	Library Materials - Processing/Shipping	2037735522	1-4518-26	\$41.77
	Library Materials - Processing/Shipping	2037738312	1-4518-26	\$34.79
	Library Materials - Processing/Shipping	2037739601	1-4518-26	\$22.35
	Library Materials - Processing/Shipping	2037743492	1-4518-26	\$60.71
	Library Materials - Processing/Shipping	2037746530	1-4518-26	\$84.27
	Library Materials - Processing/Shipping	2037749371	1-4518-26	\$76.91
	Library Materials - Processing/Shipping	2037752119	1-4518-26	\$118.59
	Books - Adult World Languages	2037711330	1-4525-26	\$38.42
	Books - Adult World Languages	2037715352	1-4525-26	\$13.17
	Books - Adult World Languages	2037729857	1-4525-26	\$454.86
	Books - Adult World Languages	2037732520	1-4525-26	\$41.93
	Books - Adult Fiction	2037680467	1-4540-26	\$94.68
	Books - Adult Fiction	2037682769	1-4540-26	\$103.36

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Fiction	2037686541	1-4540-26	\$681.38
	Books - Adult Fiction	2037691026	1-4540-26	\$1,078.86
	Books - Adult Fiction	2037693398	1-4540-26	\$285.50
	Books - Adult Fiction	2037696526	1-4540-26	\$115.86
	Books - Adult Fiction	2037701908	1-4540-26	\$700.63
	Books - Adult Fiction	2037706327	1-4540-26	\$432.44
	Books - Adult Fiction	2037711330	1-4540-26	\$279.64
	Books - Adult Fiction	2037712944	1-4540-26	\$222.04
	Books - Adult Fiction	2037715352	1-4540-26	\$822.51
	Books - Adult Fiction	2037717954	1-4540-26	\$273.98
	Books - Adult Fiction	2037722657	1-4540-26	\$406.15
	Books - Adult Fiction	2037727301	1-4540-26	\$389.34
	Books - Adult Fiction	2037729857	1-4540-26	\$492.10
	Books - Adult Fiction	2037732520	1-4540-26	\$705.05
	Books - Adult Fiction	2037735522	1-4540-26	\$238.68
	Books - Adult Fiction	2037738312	1-4540-26	\$177.55
	Books - Adult Fiction	2037739601	1-4540-26	\$282.85
	Books - Adult Fiction	2037743492	1-4540-26	\$336.30
	Books - Adult Fiction	2037746530	1-4540-26	\$443.68
	Books - Adult Fiction	2037749371	1-4540-26	\$454.24
	Books - Adult Fiction	2037752119	1-4540-26	\$878.23
	Books - Adult Non-Fiction	2037680467	1-4541-26	\$369.60
	Books - Adult Non-Fiction	2037682769	1-4541-26	\$32.61
	Books - Adult Non-Fiction	2037686541	1-4541-26	\$84.51
	Books - Adult Non-Fiction	2037691026	1-4541-26	\$29.98
	Books - Adult Non-Fiction	2037693398	1-4541-26	\$201.70
	Books - Adult Non-Fiction	2037696526	1-4541-26	\$185.60
	Books - Adult Non-Fiction	2037701908	1-4541-26	\$813.56
	Books - Adult Non-Fiction	2037706327	1-4541-26	\$360.11
	Books - Adult Non-Fiction	2037711330	1-4541-26	\$309.34
	Books - Adult Non-Fiction	2037712944	1-4541-26	\$133.49
	Books - Adult Non-Fiction	2037715352	1-4541-26	\$415.51

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Non-Fiction	2037717954	1-4541-26	\$162.10
	Books - Adult Non-Fiction	2037722657	1-4541-26	\$353.86
	Books - Adult Non-Fiction	2037727301	1-4541-26	\$219.41
	Books - Adult Non-Fiction	2037729857	1-4541-26	\$276.43
	Books - Adult Non-Fiction	2037732520	1-4541-26	\$178.30
	Books - Adult Non-Fiction	2037735522	1-4541-26	\$335.75
	Books - Adult Non-Fiction	2037738312	1-4541-26	\$255.88
	Books - Adult Non-Fiction	2037739601	1-4541-26	\$46.12
	Books - Adult Non-Fiction	2037743492	1-4541-26	\$260.02
	Books - Adult Non-Fiction	2037746530	1-4541-26	\$373.78
	Books - Adult Non-Fiction	2037749371	1-4541-26	\$394.22
	Books - Adult Non-Fiction	2037752119	1-4541-26	\$435.31
	Books - Adult Large Print	2037686541	1-4543-26	\$12.59
	Books - Adult Large Print & Processing/Shipping	2037688927	1-4543-26	\$18.60
	Books - Adult Large Print	2037693398	1-4543-26	\$18.40
	Books - Adult Large Print	2037701908	1-4543-26	\$18.60
	Books - Adult Large Print	2037706327	1-4543-26	\$18.00
	Books - Adult Large Print	2037711330	1-4543-26	\$16.80
	Books - Adult Large Print	2037715352	1-4543-26	\$20.40
	Books - Adult Large Print	2037722657	1-4543-26	\$18.40
	Books - Adult Large Print	2037729857	1-4543-26	\$76.80
	Books - Adult Large Print	2037735522	1-4543-26	\$36.99
	Books - Adult Large Print	2037738312	1-4543-26	\$217.34
	Books - Adult Large Print	2037739601	1-4543-26	\$132.96
	Books - Adult Large Print	2037743492	1-4543-26	\$32.99
	Books - Adult Large Print	2037746530	1-4543-26	\$33.99
	Books - Adult Large Print	2037749371	1-4543-26	\$39.99
	Books - Adult Large Print	2037752119	1-4543-26	\$107.97
		<i>Subtotal for Vendor</i>		<u>\$19,364.50</u>
Bankers Advertising Company				
	Studio Logo Document Sleeves & Processing/Shipping	821206	1-4518-26	\$51.81
	Studio Logo Document Sleeves & Processing/Shipping	821206	1-4527-26	\$347.50

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$399.31
Barrington Public Library District				
	Lost/Damaged Item: "Prison Break: Season 2"	BL9103	1-3310-30	\$14.99
		<i>Subtotal for Vendor</i>		\$14.99
Belynda Head				
	Program - R&B Line Dancing - 9/24/23	BH092423	1-4571-24	\$145.00
	Program - R&B Line Dancing - 10/8/23	BH100823	1-4571-24	\$145.00
		<i>Subtotal for Vendor</i>		\$290.00
Bensenville Community Public Library District				
	Lost/Damaged Item: "Baking with Kids"	220138692	1-3310-30	\$14.00
		<i>Subtotal for Vendor</i>		\$14.00
Blackstone Publishing				
	Books - Adult Large Print	2031472	1-4543-26	\$147.42
	Audiobooks - Adult	2112996	1-4551-26	\$300.80
		<i>Subtotal for Vendor</i>		\$448.22
Bolingbrook STEM Association				
	Program - Virtual Reality Career Exploration - 10/14/23	BSA101423	1-4573-24	\$400.00
		<i>Subtotal for Vendor</i>		\$400.00
BRT Outdoor LLC				
	Library Card Sign-Up Month Ads - 9/4/23-10/1/23	IN1047	1-4731-10	\$1,000.00
		<i>Subtotal for Vendor</i>		\$1,000.00
Carl Crooks				
	Program - Paranormal Investigation - 10/3/23	CC100323	1-4571-24	\$150.00
		<i>Subtotal for Vendor</i>		\$150.00
Carolyn Boyer				
	Per Diem - 2023 ABOS Annual Conference - 10/8/23-10/11/23	CB051623	1-4173-10	\$246.00
		<i>Subtotal for Vendor</i>		\$246.00
Carrie Togliatti				
	Mileage - Book Drops - 5/27/23 & 7/22/23	CT080923	1-4171-10	\$7.34
		<i>Subtotal for Vendor</i>		\$7.34
Chicago One Stop, Inc.				
	Vinyl Record Protectors & Processing/Shipping	19570	1-4371-12	\$1,000.00

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Vinyl Record Protectors & Processing/Shipping	19570	1-4518-26	\$92.72
		<i>Subtotal for Vendor</i>		<u>\$1,092.72</u>
Children's Plus Inc.				
	Books - Juvenile Non-Fiction	233595	1-4545-26	\$20.99
	Books - Juvenile Non-Fiction	234030	1-4545-26	\$137.70
	Books - Juvenile Non-Fiction	234182	1-4545-26	\$438.99
	Books - Juvenile Non-Fiction	233596	1-4545-29	\$20.99
		<i>Subtotal for Vendor</i>		<u>\$618.67</u>
Comcast Cable				
	Cable - 9/3/23-10/2/23	0367494-SEPT23	1-4316-14	\$103.27
		<i>Subtotal for Vendor</i>		<u>\$103.27</u>
Compsych				
	Guidance Resources - 7/1/23-6/30/24	23070170	1-4193-10	\$1,766.40
		<i>Subtotal for Vendor</i>		<u>\$1,766.40</u>
David Overeem				
	Program - A Day At The Fair - 10/2/23	DO100223	1-4571-24	\$50.00
	Program - A Day At The Fair - 10/9/23	DO100923	1-4571-24	\$50.00
	Program - A Day At The Fair - 10/16/23	DO101623	1-4571-24	\$50.00
		<i>Subtotal for Vendor</i>		<u>\$150.00</u>
Demco, Inc.				
	Custom "New" Stickers	7342865	1-4371-12	\$3,408.12
		<i>Subtotal for Vendor</i>		<u>\$3,408.12</u>
Discount School Supply				
	Various Program Supplies	P42428260101	1-4353-20	\$198.11
		<i>Subtotal for Vendor</i>		<u>\$198.11</u>
Dynegy Energy Services				
	Electricity - 7/28/23-8/27/23	270493923091	1-4321-30	\$21,252.82
		<i>Subtotal for Vendor</i>		<u>\$21,252.82</u>
EBSCO Subscription Services				
	MyHeritage Library Edition - 8/1/23-7/31/24	1000214062-1	1-4521-26	\$1,936.00
		<i>Subtotal for Vendor</i>		<u>\$1,936.00</u>
Elite Detailing Services, Inc.				

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Bkm & Ford Transit Clean Interior & Exterior - 8/10/23	14845	1-4235-29	\$200.00
		<i>Subtotal for Vendor</i>		<u>\$200.00</u>
Elizabeth Locascio				
	Refund - "The Mark of Athena"	EL6362	1-3310-10	\$20.00
		<i>Subtotal for Vendor</i>		<u>\$20.00</u>
First Bankcard				
	EB Library Journal - Thurston - Create Safe Lib - 11/29/23	N8770-SEPT23	1-4151-10	\$188.94
	ILA - Karum - ILA Conference - 10/24/23-10/26/23	N8770-SEPT23	1-4151-10	\$350.00
	ILA - Thurston - ILA Conference - 10/24/23-10/26/23	N8770-SEPT23	1-4151-10	\$350.00
	Roger That - New Staff Harrassment Training	N8770-SEPT23	1-4151-10	\$500.00
	ILA - Ali - ILA Conference - 10/24/23-10/26/23	N8770-SEPT23	1-4151-10	\$250.00
	American Assoc Notaries - Funfsinn - Notary Training	N8770-SEPT23	1-4151-10	\$25.00
	Mgmt Assoc - Pottle - Paid Leave Workers Webinar- 9/20/23	N8770-SEPT23	1-4151-10	\$50.00
	Parc Orleans - Mills Merchandise Mart Parking - 8/2/23	M4566-SEPT23	1-4171-10	\$63.00
	Hilton - Hopwood - Digipalooza Hotel - 8/9/23-8/10/23	N8770-SEPT23	1-4173-10	\$491.16
	CSC - Spindel, Siska, & Guests - Gala - 9/8/23	N8770-SEPT23	1-4173-16	\$260.00
	Mercedes Benz - Van Shaking Repairs	P9444-SEPT23	1-4235-29	\$1,656.55
	American Assoc Notaries - Korczak - Bond & Supplies	N8770-SEPT23	1-4253-10	\$30.00
	Screen Wipes	A19-2324	1-4351-10	\$103.80
	Various Program Supplies	A20-2324	1-4351-10	\$17.99
	District Restock - July 2023	A23-2324	1-4351-10	\$600.80
	District Restock - July 2023 Replacement Ketchup & Pens	A27-2324	1-4351-10	\$14.69
	District Restock - Addiitonal July 2023 Items	A37-2324	1-4351-10	\$175.21
	District Restock - August 2023	A41-2324	1-4351-10	\$327.87
	American Assoc Notaries - Korczak - Bond & Supplies	N8770-SEPT23	1-4351-10	\$32.45
	Alonti - Staff In-Service Lunch - 8/4/23	M4566-SEPT23	1-4353-10	\$1,546.42
	WeatherTech - Staff In-Service Prizes - 8/4/23	N8770-SEPT23	1-4353-10	\$213.75
	Rentals Unlimited - Staff In-Service Chairs - 8/4/23	N8770-SEPT23	1-4353-10	\$203.70
	Panera - Staff In-Service Breakfast - 8/4/23	N8770-SEPT23	1-4353-10	\$860.27
	Panera - Staff In-Service Coffee - 8/4/23	N8770-SEPT23	1-4353-10	\$20.49
	Various Program Supplies	A20-2324	1-4353-20	\$138.86
	Various Program Supplies	A34-2324	1-4353-20	\$59.05

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Art Program Supplies	A39-2324	1-4353-20	\$117.61
	Various Teen Supplies	A26-2324	1-4353-24	\$912.41
	Crafting Supplies	A29-2324	1-4353-24	\$109.36
	Fall & Winter 2023 Crafting Supplies	A31-2324	1-4353-24	\$138.98
	Replacement Fall & Winter 2023 Crafting Supplies	A31-2324Reorder	1-4353-24	\$23.76
	Fall 2023 Crafting Supplies	A35-2324	1-4353-24	\$68.34
	Various Supplies	A38-2324	1-4353-24	\$42.68
	Costco - Programming Snacks	N8770-SEPT23	1-4353-24	\$109.00
	Drive Thru - Dungeons Masters Supplies	N8770-SEPT23	1-4353-24	\$4.99
	Michaels - Canvas Supplies	N8770-SEPT23	1-4353-24	\$32.97
	Program & Makerspace Supplies	A32-2324	1-4353-27	\$59.99
	Corrected Program Supplies	A32-2324Reorder	1-4353-27	\$58.79
	Various Supplies	A30-2324	1-4353-28	\$57.10
	Various Supplies	A33-2324	1-4354-14	\$563.44
	Portillos - Board Meeting Dessert - 8/17/23	N8770-SEPT23	1-4355-16	\$57.18
	The Patio - Board Meeting Dinner - 8/17/23	N8770-SEPT23	1-4355-16	\$155.00
	District Restock - July 2023	A23-2324	1-4371-10	\$39.68
	District Restock - Addiitonal July 2023 Items	A37-2324	1-4371-10	\$22.47
	District Restock - August 2023	A41-2324	1-4371-10	\$88.65
	Various Program Supplies	A20-2324	1-4371-20	\$6.99
	Acrylic Paint & Brushes	A22-2324	1-4371-27	\$76.43
	Various Supplies	A24-2324	1-4371-27	\$19.99
	Various Makerspace Supplies	A28-2324	1-4371-27	\$91.55
	Program & Makerspace Supplies	A32-2324	1-4371-27	\$75.88
	Wireless USB Receiver	A21-2324	1-4371-28	\$57.19
	Various Supplies	A30-2324	1-4371-28	\$5.93
	Latching Storage Bins	A36-2324	1-4371-28	\$68.19
	Netflix - 4/12 Additional Roku Monthly Subscriptions	M4566-SEPT23	1-4523-26	\$19.99
	Hulu - 4/12 Additonal Roku Monthly Subscriptions	M4566-SEPT23	1-4523-26	\$14.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-SEPT23	1-4523-26	\$19.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-SEPT23	1-4523-26	\$19.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	N8770-SEPT23	1-4523-26	\$14.99

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Disney Plus - 1/8 Outreach Roku Annual Subscriptions	P9444-SEPT23	1-4523-26	\$109.99
	Max - 2/8 Outreach Roku Annual Subscriptions	P9444-SEPT23	1-4523-26	\$149.99
	Max - 2/8 Outreach Roku Annual Subscriptions	P9444-SEPT23	1-4523-26	\$149.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Netflix - 4/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Hulu Bundle - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Max - 2/8 Outreach Roku Annual Subscriptions	P9444-SEPT23	1-4523-26	\$149.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$14.99
	Netflix - 2/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$14.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$14.99
	Netflix - 2/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$19.99
	CrunchyRoll - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Roku Monthly Subscriptions	P9444-SEPT23	1-4523-26	\$9.99
	Disney Plus - 1/8 Outreach Annual Subscriptions	T7780-SEPT23	1-4523-26	\$109.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$19.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$9.99
	Max - 3/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$14.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$14.99

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$14.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$14.99
	Hulu - 1/8 Outreach Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$14.99
	Disney Plus - 4/12 Roku Annual Subscriptions	T7780-SEPT23	1-4523-26	\$109.99
	Disney Plus - 4/12 Roku Annual Subscriptions	T7780-SEPT23	1-4523-26	\$109.99
	Disney Plus - 4/12 Roku Annual Subscriptions	T7780-SEPT23	1-4523-26	\$109.99
	Max - 3/12 Additional Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Additional Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Additional Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	Max - 3/12 Additional Roku Monthly Subscriptions	T7780-SEPT23	1-4523-26	\$15.99
	EWTN Religious Catalog - Books - Adult Non-Fiction	T7780-SEPT23	1-4541-26	\$22.15
	Various Supplies	A24-2324	1-4568-27	\$65.25
	Glowforge - Annual Subscription	N8770-SEPT23	1-4568-27	\$239.40
	Story Blocks - Audiobooks Annual Patron Use Stock Music	N8770-SEPT23	1-4568-27	\$149.00
	Survey Monkey - Communications Survey Software	M4566-SEPT23	1-4631-14	\$468.00
	Spotify - Patron Storytime Monthly Streaming Music	N8770-SEPT23	1-4631-14	\$15.99
	Pathways Parade Decorations - 9/10/23	A25-2324	1-4711-10	\$127.18
	American Forests - Nugyen Family Sympathy Arrangement	M4566-SEPT23	1-4711-10	\$75.00
	Donut Den - Donuts w/Director Refreshments - 8/22/23	M4566-SEPT23	1-4715-10	\$14.76
	Panera - Donuts & Pastries Refreshments & Coffee - 8/22/23	N8770-SEPT23	1-4715-10	\$42.18
	Facebook - Monthly Ads	N8770-SEPT23	1-4731-10	\$73.69
	Mailchimp - Monthly Subscription	N8770-SEPT23	1-4731-10	\$69.00
	Woobox - Monthly Subscription	N8770-SEPT23	1-4731-10	\$29.00
	GFS Store - Pathways Parade Candy - 9/10/23	N8770-SEPT23	1-4735-10	\$677.94
		<i>Subtotal for Vendor</i>		\$15,280.62
Fun Express LLC				
	Various Program Supplies	72608003101	1-4353-20	\$214.90
	Various Program Supplies	72617011401	1-4353-24	\$911.32
		<i>Subtotal for Vendor</i>		\$1,126.22
Funny Valentine Press				
	Program - Senior Social - Lights Out Everybody - 10/12/23	FVP101223	1-4571-24	\$300.00
		<i>Subtotal for Vendor</i>		\$300.00

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Gale/Cengage Learning				
	Books - Adult Large Print	81671894	1-4543-26	\$281.51
	Books - Adult Large Print	81725753	1-4543-26	\$72.72
		<i>Subtotal for Vendor</i>		\$354.23
Galesburg Public Library				
	Lost/Damaged Item: "Windcatcher: Book 1"	220250933	1-3310-30	\$20.00
		<i>Subtotal for Vendor</i>		\$20.00
GoCreative Programs, LLC				
	Program - Being Bilingual Rocks! Family Concert - 10/4/23	GP100423	1-4572-20	\$900.00
		<i>Subtotal for Vendor</i>		\$900.00
Helen Yu				
	Refund - "Ramona The Pest"	HY4692-01	1-3310-10	\$8.99
	Refund - "The Hundred Dresses"	HY4692-02	1-3310-10	\$7.56
		<i>Subtotal for Vendor</i>		\$16.55
Hugo G Colin				
	Program - Hugo's Elvis Tribute Show - 9/29/23	HGC092923	1-4572-28	\$475.00
		<i>Subtotal for Vendor</i>		\$475.00
Hugo Ricardo Gutierrez				
	Program - Best Andes Songs in Chicago - 10/5/23	HRG100523	1-4571-24	\$700.00
		<i>Subtotal for Vendor</i>		\$700.00
Illinois American Water				
	Fire Protection - 8/18/23-9/20/23	1025-210003089465	1-4331-30	\$50.49
	Irrigation - 7/21/23-8/17/23	1025-210003089915	1-4331-30	\$3,598.54
		<i>Subtotal for Vendor</i>		\$3,649.03
Illinois American Water/Bolingbrook				
	Water & Sewer - 7/21/23-8/17/23	1025-210003088318	1-4331-30	\$713.48
		<i>Subtotal for Vendor</i>		\$713.48
Illinois Secretary of State				
	FPLD Staff: Dudek - Notary Application Renewal Fee	7930-2324-01	1-4351-10	\$15.00
	FPLD Staff: Halvorsen - Notary Application Renewal Fee	7930-2324-02	1-4351-10	\$15.00
	FPLD Staff: Peters - Notary Application Renewal Fee	7930-2324-03	1-4351-10	\$15.00
	FPLD Staff: Babinski - Notary Application Renewal Fee	7930-2324-04	1-4351-10	\$15.00

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	FPLD Staff: B. Smallwood - Notary Application Renewal Fee	7930-2324-05	1-4351-10	\$15.00
	FPLD Staff: Carreno - Notary Application Renewal Fee	7930-2324-06	1-4351-10	\$15.00
	FPLD Staff: Dobrescu - Notary Application Renewal Fee	7930-2324-07	1-4351-10	\$15.00
		<i>Subtotal for Vendor</i>		\$105.00

Ingram Library Services

Library Materials - Processing/Shipping	77115225	1-4518-26	\$67.40
Library Materials - Processing/Shipping	77137501	1-4518-26	\$43.59
Library Materials - Processing/Shipping	77143289	1-4518-26	\$57.39
Library Materials - Processing/Shipping	77164546	1-4518-26	\$40.08
Books - Juvenile Non-Fiction & Processing/Shipping	77164547	1-4518-26	\$7.70
Library Materials - Processing/Shipping	77173955	1-4518-26	\$18.25
Library Materials - Processing/Shipping	77186261	1-4518-26	\$32.11
Library Materials - Processing/Shipping	77216074	1-4518-26	\$28.23
Library Materials - Processing/Shipping	77233537	1-4518-26	\$75.51
Library Materials - Processing/Shipping	77257919	1-4518-26	\$55.36
Books - Juvenile Easy & Processing/Shipping	77278247	1-4518-26	\$45.88
Library Materials - Processing/Shipping	77297406	1-4518-26	\$62.50
Library Materials - Processing/Shipping	77309125	1-4518-26	\$19.00
Library Materials - Processing/Shipping	77327913	1-4518-26	\$87.36
Library Materials - Processing/Shipping	77327914	1-4518-26	\$21.48
Library Materials - Processing/Shipping	77377382	1-4518-26	\$61.62
Books - Juvenile Easy & Processing/Shipping	77386802	1-4518-26	\$45.24
Library Materials - Processing/Shipping	77410374	1-4518-26	\$56.08
Library Materials - Processing/Shipping	77421949	1-4518-26	\$29.62
Library Materials - Processing/Shipping	77434823	1-4518-26	\$33.69
Library Materials - Processing/Shipping	77434824	1-4518-26	\$19.83
Library Materials - Processing/Shipping	77459229	1-4518-26	\$58.73
Library Materials - Processing/Shipping	77459230	1-4518-26	\$44.61
Library Materials - Processing/Shipping	77485798	1-4518-26	\$45.30
Library Materials - Processing/Shipping	77511665	1-4518-26	\$21.22
Library Materials - Processing/Shipping	77520334	1-4518-26	\$21.54
Library Materials - Processing/Shipping	77535779	1-4518-26	\$16.00

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction & Processing/Shipping	77535780	1-4518-26	\$13.56
	Books - Juvenile Easy & Processing/Shipping	77543241	1-4518-26	\$62.12
	Library Materials - Processing/Shipping	77555512	1-4518-26	\$39.92
	Library Materials - Processing/Shipping	77566608	1-4518-26	\$24.03
	Library Materials - Processing/Shipping	77587632	1-4518-26	\$71.47
	Books - Juvenile Easy & Processing/Shipping	77598145	1-4518-26	\$5.44
	Library Materials - Processing/Shipping	77617158	1-4518-26	\$32.03
	Library Materials - Processing/Shipping	77641216	1-4518-26	\$48.62
	Library Materials - Processing/Shipping	77641217	1-4518-26	\$98.96
	Library Materials - Processing/Shipping	77650015	1-4518-26	\$32.51
	Library Materials - Processing/Shipping	77663709	1-4518-26	\$37.06
	Library Materials - Processing/Shipping	77663710	1-4518-26	\$33.48
	Library Materials - Processing/Shipping	77682751	1-4518-26	\$33.58
	Library Materials - Processing/Shipping	77693391	1-4518-26	\$96.83
	Books - Young Adult Fiction & Processing/Shipping	77693392	1-4518-26	\$5.64
	Books - Adult World Languages	77143289	1-4525-26	\$17.98
	Books - Juvenile World Languages	77115225	1-4526-26	\$27.03
	Books - Juvenile World Languages	77143289	1-4526-26	\$206.82
	Books - Juvenile World Languages	77173955	1-4526-26	\$95.28
	Books - Juvenile World Languages	77233537	1-4526-26	\$43.67
	Books - Juvenile World Languages	77297406	1-4526-26	\$28.08
	Books - Juvenile World Languages	77309125	1-4526-26	\$11.97
	Books - Juvenile World Languages	77410374	1-4526-26	\$17.36
	Books - Juvenile World Languages	77421949	1-4526-26	\$33.89
	Books - Juvenile World Languages	77434823	1-4526-26	\$10.73
	Books - Juvenile World Languages	77434824	1-4526-26	\$9.01
	Books - Juvenile World Languages	77485798	1-4526-26	\$68.85
	Books - Juvenile World Languages	77511665	1-4526-26	\$78.15
	Books - Juvenile World Languages	77520334	1-4526-26	\$11.37
	Books - Juvenile World Languages	77555512	1-4526-26	\$7.77
	Books - Juvenile World Languages	77587632	1-4526-26	\$11.29
	Books - Juvenile World Languages	77617158	1-4526-26	\$33.88

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile World Languages	77641216	1-4526-26	\$41.04
	Books - Juvenile World Languages	77650015	1-4526-26	\$101.96
	Books - Juvenile World Languages	77682751	1-4526-26	\$16.22
	Books - Juvenile World Languages	77693391	1-4526-26	\$11.04
	Books - Juvenile World Languages	77143289	1-4526-29	\$96.02
	Books - Juvenile World Languages	77173955	1-4526-29	\$6.21
	Books - Juvenile World Languages	77186261	1-4526-29	\$10.73
	Books - Juvenile World Languages	77233537	1-4526-29	\$11.29
	Books - Juvenile World Languages	77297406	1-4526-29	\$15.52
	Books - Juvenile World Languages	77410374	1-4526-29	\$13.77
	Books - Juvenile World Languages	77421949	1-4526-29	\$23.74
	Books - Juvenile World Languages	77434823	1-4526-29	\$21.46
	Books - Juvenile World Languages	77485798	1-4526-29	\$72.27
	Books - Juvenile World Languages	77520334	1-4526-29	\$122.83
	Books - Juvenile World Languages	77587632	1-4526-29	\$11.29
	Books - Juvenile World Languages	77650015	1-4526-29	\$34.52
	Books - Juvenile World Languages	77682751	1-4526-29	\$8.11
	Books - Juvenile World Languages	77693391	1-4526-29	\$11.04
	Books - Juvenile Fiction	77115225	1-4544-26	\$130.80
	Books - Juvenile Fiction	77137501	1-4544-26	\$129.84
	Books - Juvenile Fiction	77143289	1-4544-26	\$14.37
	Books - Juvenile Fiction	77186261	1-4544-26	\$147.50
	Books - Juvenile Fiction	77233537	1-4544-26	\$112.08
	Books - Juvenile Fiction	77257919	1-4544-26	\$259.51
	Books - Juvenile Fiction	77297406	1-4544-26	\$255.12
	Books - Juvenile Fiction	77327913	1-4544-26	\$419.82
	Books - Juvenile Fiction	77377382	1-4544-26	\$485.48
	Books - Juvenile Fiction	77410374	1-4544-26	\$102.18
	Books - Juvenile Fiction	77421949	1-4544-26	\$23.35
	Books - Juvenile Fiction	77434823	1-4544-26	\$117.21
	Books - Juvenile Fiction	77434824	1-4544-26	\$54.20
	Books - Juvenile Fiction	77459229	1-4544-26	\$20.28

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction	77511665	1-4544-26	\$89.44
	Books - Juvenile Fiction	77520334	1-4544-26	\$10.78
	Books - Juvenile Fiction	77555512	1-4544-26	\$25.91
	Books - Juvenile Fiction	77566608	1-4544-26	\$116.41
	Books - Juvenile Fiction	77587632	1-4544-26	\$220.73
	Books - Juvenile Fiction	77617158	1-4544-26	\$173.00
	Books - Juvenile Fiction	77641216	1-4544-26	\$248.45
	Books - Juvenile Fiction	77650015	1-4544-26	\$104.84
	Books - Juvenile Fiction	77663709	1-4544-26	\$62.58
	Books - Juvenile Fiction	77682751	1-4544-26	\$75.43
	Books - Juvenile Fiction	77693391	1-4544-26	\$388.62
	Books - Juvenile Fiction	77115225	1-4544-29	\$106.37
	Books - Juvenile Fiction	77137501	1-4544-29	\$21.45
	Books - Juvenile Fiction	77143289	1-4544-29	\$115.85
	Books - Juvenile Fiction	77173955	1-4544-29	\$11.04
	Books - Juvenile Fiction	77186261	1-4544-29	\$10.73
	Books - Juvenile Fiction	77233537	1-4544-29	\$10.73
	Books - Juvenile Fiction	77257919	1-4544-29	\$28.23
	Books - Juvenile Fiction	77410374	1-4544-29	\$4.79
	Books - Juvenile Fiction	77434823	1-4544-29	\$19.51
	Books - Juvenile Fiction	77485798	1-4544-29	\$233.66
	Books - Juvenile Fiction	77511665	1-4544-29	\$9.09
	Books - Juvenile Fiction	77520334	1-4544-29	\$5.39
	Books - Juvenile Fiction	77555512	1-4544-29	\$71.64
	Books - Juvenile Fiction	77587632	1-4544-29	\$50.80
	Books - Juvenile Fiction	77617158	1-4544-29	\$25.98
	Books - Juvenile Fiction	77641216	1-4544-29	\$24.84
	Books - Juvenile Fiction	77663709	1-4544-29	\$16.88
	Books - Juvenile Fiction	77682751	1-4544-29	\$22.53
	Books - Juvenile Fiction	77693391	1-4544-29	\$10.38
	Books - Juvenile Non-Fiction	77115225	1-4545-26	\$188.65
	Books - Juvenile Non-Fiction	77137501	1-4545-26	\$22.58

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Non-Fiction	77164546	1-4545-26	\$311.17
	Books - Juvenile Non-Fiction	77173955	1-4545-26	\$53.30
	Books - Juvenile Non-Fiction	77186261	1-4545-26	\$28.88
	Books - Juvenile Non-Fiction	77233537	1-4545-26	\$89.22
	Books - Juvenile Non-Fiction	77257919	1-4545-26	\$8.38
	Books - Juvenile Non-Fiction	77327913	1-4545-26	\$14.99
	Books - Juvenile Non-Fiction	77377382	1-4545-26	\$19.20
	Books - Juvenile Non-Fiction	77410374	1-4545-26	\$50.88
	Books - Juvenile Non-Fiction	77434823	1-4545-26	\$35.58
	Books - Juvenile Non-Fiction	77459229	1-4545-26	\$42.36
	Books - Juvenile Non-Fiction	77555512	1-4545-26	\$10.73
	Books - Juvenile Non-Fiction	77650015	1-4545-26	\$51.37
	Books - Juvenile Non-Fiction	77682751	1-4545-26	\$142.56
	Books - Juvenile Non-Fiction	77693391	1-4545-26	\$52.02
	Books - Juvenile Non-Fiction	77115225	1-4545-29	\$27.28
	Books - Juvenile Non-Fiction & Processing/Shipping	77164547	1-4545-29	\$7.19
	Books - Juvenile Non-Fiction	77186261	1-4545-29	\$14.44
	Books - Juvenile Non-Fiction	77233537	1-4545-29	\$12.42
	Books - Juvenile Non-Fiction	77257919	1-4545-29	\$4.19
	Books - Juvenile Non-Fiction	77377382	1-4545-29	\$9.60
	Books - Juvenile Non-Fiction	77459229	1-4545-29	\$14.12
	Books - Juvenile Easy	77115225	1-4546-26	\$194.24
	Books - Juvenile Easy	77137501	1-4546-26	\$168.83
	Books - Juvenile Easy	77173955	1-4546-26	\$119.19
	Books - Juvenile Easy	77186261	1-4546-26	\$60.98
	Books - Juvenile Easy	77216074	1-4546-26	\$292.16
	Books - Juvenile Easy	77233537	1-4546-26	\$625.36
	Books - Juvenile Easy	77257919	1-4546-26	\$50.30
	Books - Juvenile Easy & Processing/Shipping	77278247	1-4546-26	\$152.39
	Books - Juvenile Easy	77297406	1-4546-26	\$39.96
	Books - Juvenile Easy	77309125	1-4546-26	\$58.73
	Books - Juvenile Easy	77327913	1-4546-26	\$79.57

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	77327914	1-4546-26	\$55.33
	Books - Juvenile Easy	77377382	1-4546-26	\$64.42
	Books - Juvenile Easy & Processing/Shipping	77386802	1-4546-26	\$99.30
	Books - Juvenile Easy	77410374	1-4546-26	\$10.77
	Books - Juvenile Easy	77421949	1-4546-26	\$42.92
	Books - Juvenile Easy	77434823	1-4546-26	\$147.39
	Books - Juvenile Easy	77434824	1-4546-26	\$203.18
	Books - Juvenile Easy	77459229	1-4546-26	\$267.53
	Books - Juvenile Easy	77459230	1-4546-26	\$85.77
	Books - Juvenile Easy	77485798	1-4546-26	\$52.51
	Books - Juvenile Easy	77511665	1-4546-26	\$32.19
	Books - Juvenile Easy	77535779	1-4546-26	\$22.58
	Books - Juvenile Easy & Processing/Shipping	77543241	1-4546-26	\$125.29
	Books - Juvenile Easy	77555512	1-4546-26	\$37.85
	Books - Juvenile Easy	77566608	1-4546-26	\$33.87
	Books - Juvenile Easy	77587632	1-4546-26	\$377.08
	Books - Juvenile Easy & Processing/Shipping	77598145	1-4546-26	\$4.51
	Books - Juvenile Easy	77617158	1-4546-26	\$50.80
	Books - Juvenile Easy	77641216	1-4546-26	\$176.14
	Books - Juvenile Easy	77641217	1-4546-26	\$117.89
	Books - Juvenile Easy	77650015	1-4546-26	\$225.83
	Books - Juvenile Easy	77663709	1-4546-26	\$235.41
	Books - Juvenile Easy	77663710	1-4546-26	\$99.94
	Books - Juvenile Easy	77682751	1-4546-26	\$213.81
	Books - Juvenile Easy	77693391	1-4546-26	\$338.53
	Books - Juvenile Easy	77115225	1-4546-29	\$64.92
	Books - Juvenile Easy	77137501	1-4546-29	\$52.51
	Books - Juvenile Easy	77173955	1-4546-29	\$10.73
	Books - Juvenile Easy	77233537	1-4546-29	\$57.67
	Books - Juvenile Easy	77257919	1-4546-29	\$7.18
	Books - Juvenile Easy	77377382	1-4546-29	\$39.37
	Books - Juvenile Easy	77410374	1-4546-29	\$7.18

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	77434823	1-4546-29	\$6.21
	Books - Juvenile Easy	77434824	1-4546-29	\$53.65
	Books - Juvenile Easy	77459229	1-4546-29	\$181.21
	Books - Juvenile Easy	77485798	1-4546-29	\$10.16
	Books - Juvenile Easy	77555512	1-4546-29	\$38.23
	Books - Juvenile Easy	77587632	1-4546-29	\$84.70
	Books - Juvenile Easy	77617158	1-4546-29	\$19.17
	Books - Juvenile Easy	77641216	1-4546-29	\$20.32
	Books - Juvenile Easy	77650015	1-4546-29	\$12.74
	Books - Juvenile Easy	77663709	1-4546-29	\$27.66
	Books - Juvenile Easy	77693391	1-4546-29	\$33.31
	Books - Young Adult Fiction	77115225	1-4548-26	\$66.54
	Books - Young Adult Fiction	77137501	1-4548-26	\$33.87
	Books - Young Adult Fiction	77143289	1-4548-26	\$14.12
	Books - Young Adult Fiction	77186261	1-4548-26	\$44.35
	Books - Young Adult Fiction	77216074	1-4548-26	\$9.09
	Books - Young Adult Fiction	77233537	1-4548-26	\$45.74
	Books - Young Adult Fiction	77257919	1-4548-26	\$39.52
	Books - Young Adult Fiction	77297406	1-4548-26	\$9.74
	Books - Young Adult Fiction	77309125	1-4548-26	\$78.38
	Books - Young Adult Fiction	77327913	1-4548-26	\$238.13
	Books - Young Adult Fiction	77327914	1-4548-26	\$23.15
	Books - Young Adult Fiction	77377382	1-4548-26	\$59.15
	Books - Young Adult Fiction	77410374	1-4548-26	\$113.46
	Books - Young Adult Fiction	77421949	1-4548-26	\$7.19
	Books - Young Adult Fiction	77434823	1-4548-26	\$65.49
	Books - Young Adult Fiction	77434824	1-4548-26	\$11.29
	Books - Young Adult Fiction	77459229	1-4548-26	\$64.93
	Books - Young Adult Fiction	77459230	1-4548-26	\$46.87
	Books - Young Adult Fiction	77485798	1-4548-26	\$11.29
	Books - Young Adult Fiction	77511665	1-4548-26	\$24.68
	Books - Young Adult Fiction	77535779	1-4548-26	\$32.75

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction	77555512	1-4548-26	\$15.59
	Books - Young Adult Fiction	77566608	1-4548-26	\$130.44
	Books - Young Adult Fiction	77587632	1-4548-26	\$61.85
	Books - Young Adult Fiction	77617158	1-4548-26	\$46.56
	Books - Young Adult Fiction	77641216	1-4548-26	\$87.40
	Books - Young Adult Fiction	77641217	1-4548-26	\$127.16
	Books - Young Adult Fiction	77650015	1-4548-26	\$10.73
	Books - Young Adult Fiction	77663709	1-4548-26	\$45.99
	Books - Young Adult Fiction	77663710	1-4548-26	\$17.54
	Books - Young Adult Fiction	77693391	1-4548-26	\$93.47
	Books - Young Adult Fiction	77137501	1-4548-29	\$10.16
	Books - Young Adult Fiction	77257919	1-4548-29	\$19.76
	Books - Young Adult Fiction	77327913	1-4548-29	\$9.60
	Books - Young Adult Fiction & Processing/Shipping	77535780	1-4548-29	\$42.34
	Books - Young Adult Fiction	77566608	1-4548-29	\$10.73
	Books - Young Adult Fiction & Processing/Shipping	77693392	1-4548-29	\$8.47
	Books - Young Adult Non-Fiction	77143289	1-4549-26	\$24.00
	Books - Young Adult Non-Fiction	77164546	1-4549-26	\$72.00
	Books - Young Adult Non-Fiction	77173955	1-4549-26	\$70.73
	Books - Young Adult Non-Fiction	77186261	1-4549-26	\$28.75
	Books - Young Adult Non-Fiction	77233537	1-4549-26	\$39.42
	Books - Young Adult Non-Fiction	77297406	1-4549-26	\$12.00
	Books - Young Adult Non-Fiction	77309125	1-4549-26	\$11.86
	Books - Young Adult Non-Fiction	77434823	1-4549-26	\$11.29
	Books - Young Adult Non-Fiction	77485798	1-4549-26	\$11.29
	Books - Young Adult Non-Fiction	77587632	1-4549-26	\$23.71
		<i>Subtotal for Vendor</i>		\$16,663.73
ITsavvy LLC				
	Multiple Adobe 1 Year Subscription Renewals	01447098	1-4631-14	\$14,319.00
	Epson Receipt Printers	01444505	1-4641-14	\$669.66
		<i>Subtotal for Vendor</i>		\$14,988.66

Jennifer Fredrick

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Reimbursement - Written Class C License Exam Fee	JF090523-01	1-4151-10	\$5.00
	Mileage - DMV Written Test - 8/25/23	JF090523-02	1-4171-10	\$11.14
		<i>Subtotal for Vendor</i>		\$16.14
Jennifer Holik				
	Program - Gen Club - Why Was Grandma So Mean? - 10/11/23	JH101123	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		\$175.00
Joseph Crookham				
	Tuition Reimburse - Leader, Market, Strat - 5/8/23-8/18/23	JC082423	1-4151-10	\$2,687.70
		<i>Subtotal for Vendor</i>		\$2,687.70
Kate Thurston				
	Mileage - Roundtable Meeting - 8/9/23	KT081423-01	1-4171-10	\$22.14
	Reimbursement - FedEx: License Sticker Supplies	KT081423-02	1-4351-10	\$28.47
		<i>Subtotal for Vendor</i>		\$50.61
Kathleen Tyrrell				
	Refund - "Despicable Me 3"	KT7963	1-3310-10	\$14.49
		<i>Subtotal for Vendor</i>		\$14.49
Kellie Chase				
	Program - Sewing with Kellie Chase - 9/23/23	KC092323	1-4571-24	\$210.00
	Program - Sewing with Kellie Chase - 9/25/23	KC092523	1-4571-24	\$210.00
		<i>Subtotal for Vendor</i>		\$420.00
Kenneth Plank				
	Tuition Reimburse - Organization Knowledge - 5/8/23-8/18/23	KP090523	1-4151-10	\$2,500.00
		<i>Subtotal for Vendor</i>		\$2,500.00
Konica Minolta Business Solutions U.S.A., Inc.				
	July 20 - Oct 24 Contract: Maintenance - 5/1/23-5/31/23	9009463089	1-4234-14	\$42.81
	Local History Room: Maintenance - 6/1/23-6/30/23	9009463090	1-4234-14	\$12.50
	July 20 - Oct 24 Contract: Maintenance - 6/1/23-6/30/23	9009463091	1-4234-14	\$103.27
	Local History Room: Maintenance - 7/1/23-7/31/23	9009463092	1-4234-14	\$12.50
	July 20 - Oct 24 Contract: Maintenance - 7/1/23-7/31/23	9009463095	1-4234-14	\$76.28
	July 20 - June 24 Contract: Overage - 7/1/23-7/31/23	9009463156	1-4234-14	\$778.03
	March Contract: Maintenance - 7/15/23-8/14/23	9009490329	1-4234-14	\$2.52
	July 20 - Oct 24 Contract: Maintenance - 8/1/23-8/31/23	9009523699	1-4234-14	\$80.50

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	July 20 - June 24 Contract: Overage - 8/1/23-8/31/23	9009523701	1-4234-14	\$862.95
	Local History Room: Maintenance - 9/1/23-9/30/23	9009530534	1-4234-14	\$12.50
		<i>Subtotal for Vendor</i>		\$1,983.86
Konica Minolta Premier Finance				
	License Plate Sticker Printer Lease - September 2023	508504156	1-4234-14	\$15.66
	Leased Equipment - September 2023	508969888	1-4234-14	\$1,627.69
		<i>Subtotal for Vendor</i>		\$1,643.35
Laura Didier				
	Outreach Services Mileage - 8/7/23-8/28/23	LD090523	1-4171-10	\$33.47
		<i>Subtotal for Vendor</i>		\$33.47
Lauterbach & Amen, LLP				
	Internal Control & Procedures Finance Consultant - July 2022	69228	1-4253-10	\$375.00
		<i>Subtotal for Vendor</i>		\$375.00
Library Ideas LLC				
	Books - Juvenile World Languages	101673	1-4526-26	\$554.40
	Books - Juvenile Easy	101672	1-4546-26	\$1,678.92
		<i>Subtotal for Vendor</i>		\$2,233.32
Linda Gorham, Storyteller				
	Program - Jumping on Grandma's Couch - 10/18/23	LGS101823	1-4571-24	\$350.00
		<i>Subtotal for Vendor</i>		\$350.00
Literacy DuPage				
	Program - ESL Conversation - 9/27/23	LD092723	1-4571-24	\$100.00
	Program - ESL Conversation - 10/4/23	LD100423	1-4571-24	\$100.00
	Program - ESL Conversation - 10/11/23	LD101123	1-4571-24	\$100.00
	Program - ESL Conversation - 10/18/23	LD101823	1-4571-24	\$100.00
		<i>Subtotal for Vendor</i>		\$400.00
Lorena Y Carreno				
	Program - Artesanias en Espanol - 10/17/23	LYC101723	1-4571-24	\$200.00
		<i>Subtotal for Vendor</i>		\$200.00
LV-CCLD				
	Lost/Damaged Item: "The Count of Monte Cristo"	219923921	1-3310-30	\$54.99
		<i>Subtotal for Vendor</i>		\$54.99

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Megan Wells	Program - Famous Ghosts & Ghouls - 10/19/23	MW101923	1-4571-24	\$325.00
		<i>Subtotal for Vendor</i>		<u>\$325.00</u>
Melisa Martinez	Program - Paper Crafting with Melisa Martinez - 10/2/23	MM100223	1-4571-24	\$250.00
		<i>Subtotal for Vendor</i>		<u>\$250.00</u>
Melissa Luce	Outreach Services Mileage - 8/2/23	ML090523	1-4171-10	\$24.37
		<i>Subtotal for Vendor</i>		<u>\$24.37</u>
Midwest Tape	Music - Adult	504157108	1-4550-26	\$16.93
	Music - Adult	504192731	1-4550-26	\$14.83
	Music - Adult	504192736	1-4550-26	\$16.93
	Music - Adult	504192743	1-4550-26	\$57.24
	Music - Adult	504220947	1-4550-26	\$157.60
	Music - Adult	504220950	1-4550-26	\$58.16
	Music - Adult	504220953	1-4550-26	\$17.08
	Music - Adult	504220961	1-4550-26	\$110.03
	Music - Adult	504257635	1-4550-26	\$174.10
	Music - Adult	504257637	1-4550-26	\$15.58
	Music - Adult	504257638	1-4550-26	\$14.83
	Music - Adult	504290850	1-4550-26	\$116.56
	Music - Adult	504290865	1-4550-26	\$17.08
	Music - Adult	504220968	1-4550-29	\$17.83
	Music - Adult	504290872	1-4550-29	\$16.03
	Audiobooks - Adult	504157839	1-4551-26	\$31.98
	Audiobooks - Adult	504192742	1-4551-26	\$109.96
	Audiobooks - Adult	504220948	1-4551-26	\$94.96
	Audiobooks - Adult	504220959	1-4551-26	\$39.98
	Audiobooks - Adult	504220960	1-4551-26	\$39.98
	Audiobooks - Adult	504257743	1-4551-26	\$47.98
	Audiobooks - Adult	504290859	1-4551-26	\$94.96

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Audiobooks - Adult	504290863	1-4551-26	\$47.98
	Audiobooks - Adult	504290873	1-4551-29	\$94.96
	Music - Juvenile	504192734	1-4554-26	\$32.66
	Music - Juvenile	504220963	1-4554-26	\$31.16
	Music - Juvenile	504257634	1-4554-26	\$42.69
	Music - Juvenile	504220965	1-4554-29	\$10.33
	Music - Juvenile	504257754	1-4554-29	\$14.23
	DVD - Adult	504157106	1-4557-26	\$157.87
	DVD - Adult	504157107	1-4557-26	\$149.95
	DVD - Adult	504157109	1-4557-26	\$713.71
	DVD - Adult	504157832	1-4557-26	\$253.28
	DVD - Adult	504157833	1-4557-26	\$318.00
	DVD - Adult	504157834	1-4557-26	\$253.28
	DVD - Adult	504157835	1-4557-26	\$198.75
	DVD - Adult	504157836	1-4557-26	\$92.34
	DVD - Adult	504157838	1-4557-26	\$79.23
	DVD - Adult	504157843	1-4557-26	\$195.50
	DVD - Adult	504192732	1-4557-26	\$232.44
	DVD - Adult	504192733	1-4557-26	\$216.85
	DVD - Adult	504192738	1-4557-26	\$228.89
	DVD - Adult	504192740	1-4557-26	\$137.62
	DVD - Adult	504192741	1-4557-26	\$60.99
	DVD - Adult	504192744	1-4557-26	\$63.48
	DVD - Adult	504192746	1-4557-26	\$167.90
	DVD - Adult	504192747	1-4557-26	\$180.00
	DVD - Adult	504192748	1-4557-26	\$158.30
	DVD - Adult	504192749	1-4557-26	\$180.00
	DVD - Adult	504192753	1-4557-26	\$49.33
	DVD - Adult	504192757	1-4557-26	\$222.12
	DVD - Adult	504220943	1-4557-26	\$178.98
	DVD - Adult	504220944	1-4557-26	\$48.32
	DVD - Adult	504220951	1-4557-26	\$142.50

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult	504220952	1-4557-26	\$142.50
	DVD - Adult	504220954	1-4557-26	\$473.39
	DVD - Adult	504220955	1-4557-26	\$198.75
	DVD - Adult	504220956	1-4557-26	\$80.49
	DVD - Adult	504220957	1-4557-26	\$97.55
	DVD - Adult	504220958	1-4557-26	\$153.41
	DVD - Adult	504220969	1-4557-26	\$261.30
	DVD - Adult	504220970	1-4557-26	\$32.55
	DVD - Adult	504220971	1-4557-26	\$74.96
	DVD - Adult	504257633	1-4557-26	\$77.41
	DVD - Adult	504257639	1-4557-26	\$158.30
	DVD - Adult	504257740	1-4557-26	\$171.65
	DVD - Adult	504257741	1-4557-26	\$340.17
	DVD - Adult	504257745	1-4557-26	\$56.66
	DVD - Adult	504257746	1-4557-26	\$167.90
	DVD - Adult	504257747	1-4557-26	\$167.90
	DVD - Adult	504257748	1-4557-26	\$28.33
	DVD - Adult	504257749	1-4557-26	\$84.99
	DVD - Adult	504257750	1-4557-26	\$158.30
	DVD - Adult	504257752	1-4557-26	\$18.16
	DVD - Adult	504257753	1-4557-26	\$20.41
	DVD - Adult	504257757	1-4557-26	\$131.45
	DVD - Adult	504257758	1-4557-26	\$28.80
	DVD - Adult	504257759	1-4557-26	\$139.86
	DVD - Adult	504257760	1-4557-26	\$42.30
	DVD - Adult	504287218	1-4557-26	\$311.99
	DVD - Adult	504287219	1-4557-26	\$65.73
	DVD - Adult	504290854	1-4557-26	\$78.99
	DVD - Adult	504290856	1-4557-26	\$83.66
	DVD - Adult	504290857	1-4557-26	\$119.25
	DVD - Adult	504290858	1-4557-26	\$198.75
	DVD - Adult	504290860	1-4557-26	\$347.72

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult	504290861	1-4557-26	\$108.86
	DVD - Adult	504290862	1-4557-26	\$181.28
	DVD - Adult	504290864	1-4557-26	\$48.32
	DVD - Adult	504290866	1-4557-26	\$151.28
	DVD - Adult	504290867	1-4557-26	\$112.41
	DVD - Adult	504290874	1-4557-26	\$34.55
	DVD - Adult	504290875	1-4557-26	\$124.70
	DVD - Adult	504290876	1-4557-26	\$46.80
	DVD - Adult	504290877	1-4557-26	\$55.85
	DVD - Adult	504157842	1-4557-29	\$31.66
	DVD - Adult	504192755	1-4557-29	\$31.66
	DVD - Adult	504192756	1-4557-29	\$27.91
	DVD - Adult	504220966	1-4557-29	\$20.41
	DVD - Adult	504220967	1-4557-29	\$91.23
	DVD - Adult	504257756	1-4557-29	\$31.66
	DVD - Adult	504290870	1-4557-29	\$25.66
	DVD - Adult	504290871	1-4557-29	\$31.66
	DVD - Juvenile	504157830	1-4558-26	\$54.48
	DVD - Juvenile	504157831	1-4558-26	\$274.54
	DVD - Juvenile	504157837	1-4558-26	\$51.86
	DVD - Juvenile	504157840	1-4558-26	\$25.82
	DVD - Juvenile	504192735	1-4558-26	\$589.25
	DVD - Juvenile	504192739	1-4558-26	\$92.46
	DVD - Juvenile	504192745	1-4558-26	\$56.38
	DVD - Juvenile	504192750	1-4558-26	\$234.10
	DVD - Juvenile	504192751	1-4558-26	\$152.90
	DVD - Juvenile	504192752	1-4558-26	\$122.32
	DVD - Juvenile	504192758	1-4558-26	\$94.73
	DVD - Juvenile	504220945	1-4558-26	\$45.48
	DVD - Juvenile	504220946	1-4558-26	\$48.66
	DVD - Juvenile	504220949	1-4558-26	\$56.38
	DVD - Juvenile	504220964	1-4558-26	\$54.64

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Juvenile	504257742	1-4558-26	\$58.00
	DVD - Juvenile	504257744	1-4558-26	\$71.38
	DVD - Juvenile	504257751	1-4558-26	\$25.82
	DVD - Juvenile	504257761	1-4558-26	\$87.23
	DVD - Juvenile	504290851	1-4558-26	\$49.98
	DVD - Juvenile	504290852	1-4558-26	\$107.89
	DVD - Juvenile	504290853	1-4558-26	\$119.66
	DVD - Juvenile	504290855	1-4558-26	\$325.78
	DVD - Juvenile	504157841	1-4558-29	\$153.65
	DVD - Juvenile	504192754	1-4558-29	\$221.29
	DVD - Juvenile	504257755	1-4558-29	\$95.67
	DVD - Juvenile	504290868	1-4558-29	\$33.32
	DVD - Juvenile	504290869	1-4558-29	\$97.72
		<i>Subtotal for Vendor</i>		\$15,305.12
Nova Driving School				
	Outreach - Bkm 30 Hours Training & Trainer Fee	INV-004505	1-4151-10	\$1,680.00
		<i>Subtotal for Vendor</i>		\$1,680.00
Pella Public Library				
	Lost/Damaged Item: "Tell Me to Stop"	219704328	1-3310-30	\$17.99
		<i>Subtotal for Vendor</i>		\$17.99
PeopleFacts				
	New Hire Background Checks - August 2023	33754-082023	1-4253-10	\$95.39
		<i>Subtotal for Vendor</i>		\$95.39
Pitney Bowes Global Financial Services				
	SendPro C Auto Equipment Lease - 9/30/23-12/30/23	3106247399	1-4231-10	\$628.59
		<i>Subtotal for Vendor</i>		\$628.59
Playaway Products LLC				
	Processing & Repair Materials	438522	1-4371-12	\$686.93
	Audiobooks - Adult	438385	1-4551-26	\$523.54
	Audiobooks - Juvenile	439095	1-4553-26	\$783.77
	Audiobooks - Juvenile	440097	1-4553-26	\$44.78
	Audiobooks - Young Adult	438616	1-4555-26	\$461.41

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Audiobooks - Young Adult	438629	1-4555-26	\$423.31
	Playaway - Juvenile	439102	1-4562-29	\$414.59
	Launchpads - Juvenile	439194	1-4566-26	\$224.97
	Launchpads - Juvenile	439196	1-4566-26	\$224.97
	Launchpads - Juvenile	439202	1-4566-26	\$374.95
	Launchpads - Juvenile	440212	1-4566-26	\$968.94
		<i>Subtotal for Vendor</i>		<u>\$5,132.16</u>
POS Supply Solutions				
	Epson Receipt Paper Rolls	217590	1-4351-10	\$359.75
		<i>Subtotal for Vendor</i>		<u>\$359.75</u>
Promevo, LLC				
	gPanel License - 8/10/23-9/10/23	222681	1-4631-14	\$428.75
		<i>Subtotal for Vendor</i>		<u>\$428.75</u>
Ronald Goldie				
	Program - Dungeons & Dragon - 10/19/23	RG101923	1-4573-24	\$100.00
		<i>Subtotal for Vendor</i>		<u>\$100.00</u>
Sarah Ann Saltzman				
	Mileage - AART 8/1/23 & Outreach Services 8/2/23	SS090523	1-4171-10	\$31.11
		<i>Subtotal for Vendor</i>		<u>\$31.11</u>
Sawa Books				
	Books - Juvenile World Languages & Processing/Shipping	IN001610	1-4518-26	\$11.38
	Books - Juvenile World Languages & Processing/Shipping	IN001610	1-4526-26	\$456.10
		<i>Subtotal for Vendor</i>		<u>\$467.48</u>
Scholastic Inc.				
	BookFlix, ScienceFlix, TrueFlix - 10/24/23-10/23/24	50811490	1-4521-26	\$14,046.00
		<i>Subtotal for Vendor</i>		<u>\$14,046.00</u>
Scott Kenemore				
	Program - Evolution of the Modern Zombie - 9/28/23	SK092823	1-4571-27	\$250.00
		<i>Subtotal for Vendor</i>		<u>\$250.00</u>
Sebert Landscaping Inc.				
	Lawn Maintenance - September 2023	262888	1-4392-30	\$1,970.80
		<i>Subtotal for Vendor</i>		<u>\$1,970.80</u>

Fountaindale Public Library District
Bills Payables Report
September 21, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Shawn Manis				
	Refund - "An Introduction to Constitutional Law"	SM3624	1-3310-10	\$28.45
		<i>Subtotal for Vendor</i>		<u>\$28.45</u>
Showcases				
	CD Cases & Processing/Shipping	326886	1-4371-12	\$100.55
	CD Cases & Processing/Shipping	326886	1-4518-26	\$8.04
		<i>Subtotal for Vendor</i>		<u>\$108.59</u>
Susan K Maddox				
	Program - Cooking with Chef Maddox - 10/12/23	SKM101223	1-4571-24	\$350.00
		<i>Subtotal for Vendor</i>		<u>\$350.00</u>
Tana Petrov				
	Per Diem - 2023 ABOS Annual Conference - 10/8/23-10/11/23	TP051823	1-4173-10	\$246.00
		<i>Subtotal for Vendor</i>		<u>\$246.00</u>
Team One Repair, Inc.				
	MAXStick Receipt Paper	1463354	1-4351-10	\$1,950.00
		<i>Subtotal for Vendor</i>		<u>\$1,950.00</u>
Terryberry				
	Anderson 10 Year Recognition Item	P27583	1-4153-10	\$144.53
	McCaig 15 Year Recognition Item	P31617	1-4153-10	\$205.72
		<i>Subtotal for Vendor</i>		<u>\$350.25</u>
The Bugle Newspapers				
	Legal Ads - 23-24 Tentative B&A -8/3/23	821234	1-4243-10	\$112.75
	Legal Ads - Board of Trustee Vacancy - 8/23/23	821465	1-4243-10	\$71.75
		<i>Subtotal for Vendor</i>		<u>\$184.50</u>
The Shop Bolingbrook				
	Service Award - Kalnicky	79602	1-4355-16	\$333.00
	Overflow Parking Yard Signs	78487	1-4731-10	\$240.00
	"Library Card Sign-Up Month" Outdoor Banners	79245	1-4731-10	\$384.00
		<i>Subtotal for Vendor</i>		<u>\$957.00</u>
Thomas Tredway Library				
	Lost/Damaged Item: "The Destruction of Black Civilization"	219267486	1-3310-30	\$30.00
		<i>Subtotal for Vendor</i>		<u>\$30.00</u>

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Titan Image Group, Inc				
	Fall 2023 Newsletter Printing	60585	1-4256-10	\$5,340.00
	Paper Prepayment - Winter 2023/2024 Newsletter	60686	1-4256-10	\$7,460.00
		<i>Subtotal for Vendor</i>		<u>\$12,800.00</u>
Today's Business Solutions, Inc.				
	Fax Program - 2nd Quarter April-June 2023	090523-39	1-4234-14	\$123.36
		<i>Subtotal for Vendor</i>		<u>\$123.36</u>
Top Secret Studios				
	New Logo & Libby FPLD Staff Shirts	1658	1-4711-10	\$351.14
		<i>Subtotal for Vendor</i>		<u>\$351.14</u>
Tressler LLP				
	Legal Expense - Attorney - August 2023	472367	1-4241-10	\$189.00
	Legal Expense - Board of Review Hearings - August 2023	472368	1-4241-10	\$168.00
		<i>Subtotal for Vendor</i>		<u>\$357.00</u>
Tria Architecture, Inc.				
	2023 Interior Light Replace Construct Docs & CAD Prints	4664	1-4651-30	\$4,039.00
	2023 Third Floor Interior Reno Design Development	4665	1-4651-30	\$5,737.50
		<i>Subtotal for Vendor</i>		<u>\$9,776.50</u>
Unique Management Services, Inc.				
	Collection Expense - August 2023	6116575	1-4245-10	\$384.15
		<i>Subtotal for Vendor</i>		<u>\$384.15</u>
Valerie Gugala				
	Program - Spiritualism & Mourning - 10/16/23	VG101623	1-4571-24	\$150.00
	Program - Abraham & Mary Lincoln Popular Media - 10/23/23	VG102323	1-4571-24	\$150.00
		<i>Subtotal for Vendor</i>		<u>\$300.00</u>
Vanguard Energy Services, LLC				
	Gas Service - 8/1/23-8/31/23	G404408091123	1-4322-30	\$647.15
		<i>Subtotal for Vendor</i>		<u>\$647.15</u>
Verizon Wireless				
	Telephone - 7/17/23-8/16/23	9942236266	1-4311-14	\$539.68
		<i>Subtotal for Vendor</i>		<u>\$539.68</u>
Warehouse Direct				

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Outreach - Bottled Water	5548714-0	1-4351-10	\$43.95
	District Inventory Restock - August 2023	5560736-0	1-4351-10	\$329.07
	Various Program & Department Supplies	5552707-0	1-4353-20	\$196.72
	District Inventory Restock - August 2023	5560736-0	1-4371-10	\$12.93
	Various Program & Department Supplies	5552707-0	1-4371-20	\$156.32
		<i>Subtotal for Vendor</i>		<u>\$738.99</u>
Wisconsin Historical Society				
	Program - Gen Club - Wisconsin History Services - 9/27/23	WHS092723	1-4571-24	\$100.00
		<i>Subtotal for Vendor</i>		<u>\$100.00</u>
			Totals for Fund 1	<u>\$215,086.05</u>

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Best Quality Cleaning, Inc.				
	Special Cleaning - 1st FI Children's Washroom - 7/27/23	46854	8-4211-30	\$75.00
	Special Cleaning - 2nd FI Men's Washroom - 8/22/23	46923	8-4211-30	\$75.00
	Special Cleaning - CSD Family Washroom - 8/31/23	47241	8-4211-30	\$75.00
	Cleaning Service - September 2023	47054	8-4215-30	\$9,429.00
	Saturday Day Porter - September 2023	47129	8-4215-30	\$498.75
	<i>Subtotal for Vendor</i>			\$10,152.75
Bradford Systems Corporation				
	Circ Wkrm Cubicles Cantilever Backstops	26213-3	8-4211-30	\$710.00
	<i>Subtotal for Vendor</i>			\$710.00
Cintas Corporation				
	First Aid Restock - 8/9/23	8406385930	8-4215-30	\$408.43
	First Aid Restock - 9/6/23	8406427765	8-4215-30	\$475.77
	<i>Subtotal for Vendor</i>			\$884.20
Cintas Corporation #344				
	Weekly Mat Service - 8/9/23	4164173473	8-4215-30	\$30.00
	Weekly Mat Service - 8/16/23	4164836798	8-4215-30	\$30.00
	Weekly Mat Service - 8/23/23	4165596442	8-4215-30	\$30.00
	Weekly Mat Service - 8/30/23	4166319782	8-4215-30	\$30.00
	Weekly Mat Service - 9/6/23	4166920573	8-4215-30	\$30.00
	<i>Subtotal for Vendor</i>			\$150.00
Culligan Bolingbrook, IL				
	Solar Salt Delivery - 8/25/23	0148330	8-4215-30	\$176.14
	<i>Subtotal for Vendor</i>			\$176.14
Cutting Edge Document Destruction, LLC				
	Records Shred - 8/30/23	m25942	8-4215-30	\$30.00
	<i>Subtotal for Vendor</i>			\$30.00
E.T. Paddock Enterprises, Inc.				
	Baseball Netting Replacement	08-236124	8-4211-30	\$7,952.00
	<i>Subtotal for Vendor</i>			\$7,952.00
First Bankcard				
	Menards - Various Building Repair Parts	P7810-SEPT23	8-4211-30	\$85.92

**Fountaindale Public Library District
Bills Payables Report
September 21, 2023**

Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	District Restock - July 2023	A23-2324	8-4357-30	\$220.02
	District Restock - July 2023 Replacement Ketchup & Pens	A27-2324	8-4357-30	\$20.97
	District Restock - August 2023	A41-2324	8-4357-30	\$186.29
	Walmart - Food Tongs	P7810-SEPT23	8-4357-30	\$9.47
		<i>Subtotal for Vendor</i>		<u>\$522.67</u>
Flood Bros Disposal Co				
	Garbage & Recycling - August 2023	6961624	8-4215-30	\$326.00
		<i>Subtotal for Vendor</i>		<u>\$326.00</u>
Graybar				
	Quiet Reading & Study Rooms Wire & Occupancy Sensors	9333504321	8-4211-30	\$792.01
	Lower Level Back Hall Occupancy Sensors	9333610369	8-4211-30	\$331.39
	Building Stock Light Bulbs	9333600372	8-4357-30	\$204.59
	Building Stock Light Bulbs	9333610368	8-4357-30	\$237.00
		<i>Subtotal for Vendor</i>		<u>\$1,564.99</u>
Intrinsic Landscaping, Inc.				
	Green Roof Maintenance - August 2023	23-0448	8-4215-30	\$672.94
		<i>Subtotal for Vendor</i>		<u>\$672.94</u>
Pace Systems, Inc.				
	Lobby Camera Installation	214024	8-4211-30	\$666.20
		<i>Subtotal for Vendor</i>		<u>\$666.20</u>
Plunkett's				
	Monthly Pest Control - August 2023	8208258	8-4215-30	\$114.40
		<i>Subtotal for Vendor</i>		<u>\$114.40</u>
Warehouse Direct				
	Facilities Restock - July 2023	5552960-0	8-4357-30	\$1,524.28
	District Inventory Restock - August 2023	5560736-0	8-4357-30	\$150.63
		<i>Subtotal for Vendor</i>		<u>\$1,674.91</u>
			Totals for Fund 8	<u>\$25,597.20</u>
			Grand Total	<u>\$240,683.25</u>

Director

Pinnacle Library Cooperative (PLC)

Work continued on the PLC Strategic Plan. Research into grant opportunities for the consortial last-copy storage concept advanced, and the Director of the Shorewood-Troy Public Library District drafted an initial grant for submission to the Institute for Museum and Library Services.

PLC has also interviewed to fill a newly-expanded to full time position. This position will create and provide training for the staff of all PLC libraries, and provide backup and support for system-level functions as well.

Deputy Director (Nancy Korczak)

August started with our staff in-service. A big thank you to President Bermejo and Trustee Siska for speaking to our staff, our staff were happy to learn more about our trustees. Staff spent the day learning about our Outreach Department, touring the bookmobile, learning first aid and listening to a presentation by JJs list on how to interact with people that have a disability.

From Amina Ali's report

Circulation Services

We had a great in-service on August 4th! Staff really enjoyed all of the presentations and got to know a little bit more about our Board of Trustees. Lead Specialist Harris did a great job of planning our Circulation Team's group bonding activity with a library-wide scavenger hunt. It was a HUGE success.

Last month, I met with Pinnacle Director Matt H and Shorewood-Troy Circulation Manager Julie to discuss more efficient ways of processing materials to decrease patron wait times on library materials. We came up with a few solutions that Matt will present to the Pinnacle Governing Board. This month PIRC also met, and we discussed our findings with them as well. We also discussed ways to be more consistent with policy and procedures for Circulation.

Kate, Assistant Manager

This month we celebrated more anniversaries! Kendra marked 5 years of service on August 13th and Carrie marked 1 year on August 15th.

In August, I attended the Vega Meeting, Staff In-Service Day, part-time Specialist meeting, Lead Specialist Meeting, and I was also able to attend the Circulation Roundtable Meeting at the newly opened Helen Plum Public Library.

We renewed 104 license plate stickers, which is a 34% decrease from last August.

Jorie, Associate Manager

This month I took over handling the damaged items from Harris. In August, we had seven items that were returned damaged and were charged to the patron. Six billed items were paid for and two more were sent up to collections at 30 days unpaid. We also had two new circulation aides, Alyssa and Em, starting this month. Ann and I spent about 2 weeks training them. Now that they are here, we are finally back to being fully staffed.

July 2023 Drive Through Report

Summary: We had 577 visits to our drive through this August. This is up from July, when we had 535 visits-a 7% increase. Total visits as compared to LY (2022) were down 18%. There were on average 19 visits per day this month- a bit higher than July's average of 18.4 per day.

From Tana Petrov's report

Outreach Services

Monthly Overview of Outreach Services:

August was another busy month for our team. Here are our most notable activities and projects:

- We attended several community events and provided off-site programs, along with our everyday activities, such as Bookmobile community stops, home-delivery service and visits to retirement facilities.
- We have been spending time to prepare for the upcoming school year; we are excited to once again resume our teacher and student services. We are getting ready to resume Bookmobile visits to our elementary schools, as well. All schedules are ready to go, including Bookmobile school visits, booktalks, preschool storytimes, and middle-school visits.
- Carolyn worked with LMC directors and preschool centers to schedule Bookmobile and Library Express Van visits.
- Cindy has also scheduled her booktalk visits, and Laura has scheduled storytimes at our local day-care centers and preschools, and community locations.
- Tana and team worked on renewing and creating teacher library cards.
- In September, Bookmobile monthly program is on the topic of Hispanic Heritage month. Great job, Ramon and Carolyn, on finalizing the logistics, getting giveaways, decorations and materials for the display!
- Carolyn, Melissa and Sarah provided a craft program for the Compassionate Care group, based on older individuals with varying abilities.
- Tana, Carolyn and Nancy interviewed candidates for the open Outreach Services Librarian position.

- We said goodbye to Laura as she is retiring after serving the community for 17 years. She will be greatly missed by our community and library staff. Good luck, Laura, we wish you the best!
- We also welcomed Jen to our team! Jen has been adjusting to Outreach extremely well; we are excited to have her in Outreach. Carolyn and team have spent Jen's first week training her on all things Outreach. We are proud of Jen passing her written test for the non-CDL Class C license; way to go, Jen! Jen will be starting her driving lessons after Labor Day.
- The Outreach team attended Staff-In-Service Day where we got to network with our colleagues, learned about First Aid Training, attended a presentation from JJ's List to learn how to interact with patrons with disabilities, and participated in the craft activity. Tana provided staff with an [overview of outreach services](#) and tours of the outreach vehicles. Cindy and Melissa performed an interactive puppet show, in which staff from other departments had the opportunity to participate in.



Services for Seniors

- **Home-Delivery Services**
- **Outreach staff provided programming and brought materials for checkout to our senior facilities: Atria at River Trail, Encore, Heritage Woods, Greenleaf and Meadowbrook Manor**
 - **From Melissa's report:** *On 08/23, I did programming at Encore for the memory care residents. I had such a great time with them. I started out by sharing a joke and reading a funny short story that I found online. We then discussed events that happened "On this day in history." I shared some information on actor Gene Kelly. I even showed the residents a clip from his movie Singing in the Rain. I told them that not everyone knows this, but Gene Kelly was apparently sick with a 103 fever when he shot the famous dancing scene from Singing in the Rain. We then reminisced about school days, since it's time for students to go back to school. We had a really good discussion on that.*
 - **Book clubs for seniors (from Sarah's report):**
 - *Heritage Woods Book Club met on 8/2/23. There were 8 people who attended that day and have been consistent members of the group. I asked if I could take a picture of this fun and great group of people which is shown below. At the beginning of the meeting, we discussed the book "Coconut Layer Murder Cake." The last half hour, we decided on books for the next 3 months that the group would like to discuss. It was decided in September we will be discussing "The Sparring Partners" by John Grisham.*

- *While at Atria, I was able to talk with the activities coordinator in person about the book club. I was informed that they will be meeting the 1st week of each month going forward. I was asked to get copies of a James Patterson book called, “The House Next Door.” I also compiled discussion materials for this particular book which are ready to be delivered. Also, I was able to promote one of Outreach’s programs of the Elvis impersonator at the Levy center in September.*



Services for Schools

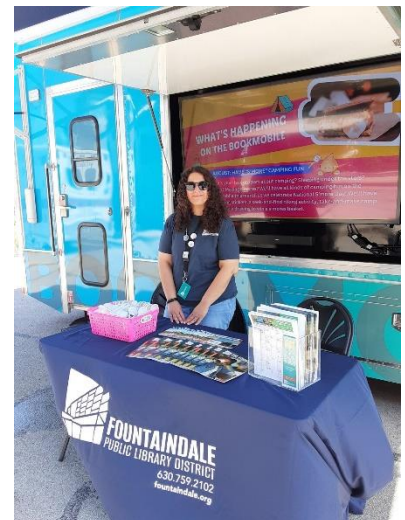
From Cindy’s report: *Did all of the dated teachers sign up spreadsheets, 3 for each school. Updated the schools contact list that I email to, adding new teachers and deleted those that left or retired. Also fleshed out a plan and some of the books and themes and puppet shows for the entire school year.*

Bookmobile and Library Express Van Community Visits

- We continued our [Library Express Van](#) monthly visits to Atria at River Trail, Heritage Woods, Greenleaf Apartments, Meadowbrook Manor, Kindercare Seneca, etc.
- We continued our [Bookmobile monthly visits](#) to First Presbyterian Church, Target, MacKenzie Falls, RiverStone Apartments, Promenade Apartments, Beaconridge, BRAC, Annerino Community Center, IKEA, Best Buy and Promenade Mall.
- **Outreach Programs and Events**
- **August 2: Tools4School**
 - **From Ramon’s report:** *Joe, Melissa and I all had a great time interacting with our patrons. We saw a number of regular students from the school who remembered us, and many families came onto the bookmobile to check out materials. Besides seeing regulars, we gave out a lot of neat giveaways such as the frisbees, color changing cups and band aid dispensers. Patrons*

also got a lot of other great things from the event such as free school supplies, free dental checkups and information about extracurricular activities. We received many comments from patrons about how great our library is and that they were happy to see us take part in the event.

- **August 9: Bookmobile Summer Adventure Prize Party**
 - **From Sarah's report:** *On 8/9/23, was the Bookmobile Prize Party for the winner, Mateo & family. Several of his friends also came to the party to celebrate. Outreach brought the Bookmobile, performed the last MOPs show, and handed out giveaways. I helped with the setup & takedown of the event. I also was the sound person for the MOPs show. A few days later, Mateo's father wrote an awesome comment card about the experience to the library and thanked us for doing this! Below is a group picture by the Bookmobile and a picture of us during the performance.*
- **August 12: Taste of Bolingbrook**
 - **From Melissa's report:** *I attended the Taste of Bolingbrook with Carolyn. We had a great turnout. We stayed outside for the event and took turns going inside the bookmobile whenever a patron wanted to go on. We gave away pizza cutters, ice cream scoops and cutting boards. They were a huge hit. Some patrons even commented on how clever we were to have giveaways related to the event. Several people told us how much they love our library. I answered someone's question about the Rokus. We also met some new Bolingbrook residents and gave them information about the library and the services that we provide.*
- **August 19: Jubilee Event**
 - **From Ramon's report:** *Laura and I attended the Jubilee and it was a great experience! It was good to work with Laura one more time before her retirement and we had many patrons come up to her during our visit. The event itself had a decent turnout, with 143 patrons visiting the table and 41 coming onto the bookmobile. We were able to giveaway coloring changing cups, some leftover Ikea bags, frisbees and other fun items. This event was a nice way to cap off the summer events and shift into the school year!*



Volunteer Hours

During the month of August 2023, adult volunteers earned 14 volunteer hours for helping CSD staff with various programs. Tana received 2 volunteer applications. No interviews were conducted in August. Tana also secured volunteers for 7 CSD programs that will take place in September.

From Jacinto Gonzalez's report

Studio 300

Here are our **August 2023 key stats**:

- 544 patrons actively **used** our lab.
 - **20** were Non-District Users.
- 1637 items were **checked out**
 - **160** of that total circulated out of the lab
- 74 patrons **attended** our programs.
 - Total programming hours came to **13**
- 32 patrons **completed** our online classes:
 - **21** Orientation
 - **11** Maker Training



Studio Space Usage:

Rooms	Attendance	Events/Uses
Television	57	41
GCR	142	88
Audio	76	57
MakerSpace	40	36
Total	315	222

Studio Month Summary:

In August, the Studio staff planned out and prepared new Dabble boxes, which will be items patrons can check out. The boxes range from macro photography kits to coding/programming and engineering. We wanted to create activities patrons can use to dabble into potential new hobbies. Ruth and Monica spent time troubleshooting and fixing maker machines like the Silhouette and the embroidery machine. Patrick spent time troubleshooting the Prussa 3D printer and the Ender printer. Shorthaus highlighted Akira Kurosawa and saw a rise in attendance after Ruth and Patrick created some blog posts to help push the program. Justin was a part of the IDEA committee meeting,

where they discussed the Bolingbrook Gender Spectrum Guide and brought some ideas back to the Studio Services team. We also received new equipment this month, and Adriana spent time cataloging and organizing it. We have added new 4k Cameras and mirrorless cameras, which we know our patrons will enjoy. Studio had a variety of programs, and we have seen a rise in attendance, which excited us for the fall, where we have put a lot of effort into creating programs for Hispanic Heritage Month.

Staff continues to use Domestika and LinkedIn Learning to learn about new projects we will implement in the coming months. The classes started in Domestika were Diorama: Thinking in 3D, Landscape and Nature Photography, and Panel Design and Visual Storytelling for Comics.

Lastly, the studio welcomed our new team member, Julie Wail, with a graphic design and 3D modeling background. She has worked with product displays and design. We are fully staffed and happy to have her join our team.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

While Summer Adventure ended in July, our patrons were busy picking up their final incentive prizes and grand prize items through the first few weeks of August. Overall the comments about our program this year were very positive, with the theme, prizes, and programming being well received by participants. With the addition of prize books for adults in this year's program, Aysha completed an inventory of what was ordered, what was selected by patrons, and what we have available for next year. The cookbook titles were wildly popular, and were the most selected items from the prize cart. General fiction and mystery books were runners up. As we did not purchase large print titles until later in the program, we have limited statistics on what was selected. However, we will order more large print copies for next year's Summer Adventure Program to ensure titles are available the first day of prize pickup.

Training continues for our two new specialists Connor and Daniel. They are both learning our service tasks, policies, and procedures quickly.

Due to the high demand for August's Senior Social program "Catch the Twain," I helped adjust the room to accommodate more participants, and assisted with checking in patrons at the door. This was a well-attended event, with 40 participants. The combination of music and Mark Twain's humor was really outstanding. Our patrons are very much looking forward to having Mr. Twain back at our library!

YA Programs:

TEEN PROGRAMMING AUGUST 2023

Randi, Teen Services Librarian

Teen Programming

August was a light programming month as Summer Adventure-themed programming began winding down and my team shifted focus for back-to-school programming. The lighter programming schedule was planned to give us time to get the Vortex ready for the back-to-school crowd (i.e. organizing and packing prize books, stocking the maker cart, updating the maker kits, etc.). We were still able to offer some wonderful programming including gaming events (Game Cafe, Virtual Reality Open Play), arts & crafts (Nature Art) and a stress relieving Teen Spa Day. Hayley and Alex also prepped our quarterly Craft-on-the-Go Take-It, Make-It kits. We also spent much of our month finalizing the winter programming schedule which includes teen events in December 2023, January and February 2023.

This summer, we partnered with The Conversation Foundation to schedule two classes with the final class held in early August. For **Rain Barrel Painting**, teens were able to learn about water pollution and conservation and then paint a rain barrel. This was broken up into two sessions and while we had a full registered class, only one teen showed for the first session. Hayley and I contacted the registrants to confirm attendance at the second session and I am happy to report we had a much larger group for the painting portion of the class. The Foundation staff did touch on material from the first session, passed out the painting supplies and let everyone start painting. The teens seemed to have a really good time painting their various designs including jellyfish, flowers and the solar system. Bonus, participants were able to take their barrels home!



[Adriana Alvarez](#) and I hosted a joint Teen Services/Studio 300 program, **Miniatures and Macro Photography**. We had a full class! Teens were able to build their own dioramas using figurines, 3D printed castles and miniature trees, flowers and more. We started by painting the model figurines. Then teens constructed their miniature at our hot glue station. Once they were finished, Adriana showed the teens how to photograph their miniature using printed backgrounds, Studio 300 lighting equipment and cell phones. Staff were able to assist to take photos for those students who did not have a phone and email them the following day.



School Services

I have finalized the Brooks Walking Field Trip dates with Alan Holtz, Brooks Middle School's LMC. Language arts students in grades 6, 7 and 8 will visit the library during the last two weeks of September for tours. We have a small committee comprised of Outreach, Studio, Building, Administration and Teen Services staff that will provide introductions to our eResources and Digital Collection, review the behavior expectations, provide tours of the Vortex and Studio 300 and update students on the fall middle school reading program, The Great Reading Race.

I have been working with Communications to set up the fall reading program for middle school students. The Great Reading Race will be using brand new software so time was spent reviewing the program, discussing how to set up the program in the new software and modifying the program when necessary. I also met with Melissa Bradley to discuss incentives for the program. We reached out to several local businesses who have graciously donated coupons for free cookies (Crumbl Cookies), cake slices (Portillo's), garlic knots (Papa Johns) and frozen treats (Andy's Frozen Custard). I also submitted paperwork to request funding for the program from the Friends. I am really looking forward to this year's program as we have the opportunity to promote reading and continue our partnership with the schools and various businesses.



Programming:
From Nic Mitchel's Report
Washi Tape Watercolors (8-30)
Attendees: 11

Before the retirement of Christine Thornton and Cathy Stanek-Whisler's injury, we hadn't had to worry that much about the what specific project to do or who would be leading them. Both would often respond to a request to present with a whole list of programs that they would be willing to do with the patrons. But, knowing that that responsibility to find those projects

would fall to me, I've been trying to lead more crafting projects for our patrons. And as with any attempts at teaching, especially if this is the first time the craft has been taught, some project work out well and others don't quite end up being what you thought they would. But I felt that the Washi Tape Watercolors project would be a cool project to work, both for the ease in the craft and the finally product looks pretty neat.

Senior Social: Catch the Twain (8-31)
Attendees: 40



Since December, we have hosted a Senior Social once a month and though the start had been slow, it has clearly turned out to be a staple for many seniors in the community. There are often comments about how excited there are for when it happens and that they are appreciative that there is the opportunity to have a program like this. And I'm glad that it is also successful

because I feel that the attendance is more robust for these afternoon programs than I believe that they would be on a weekday evening. And this particular program, I was really excited to see if patrons would enjoy this one as much as any of the earlier ones.

For the most part, it was really successful. We had to up the attendance due to demand, figuring out creative ways to get enough seats and tables in the meeting room to

accommodate. Throughout the performance, the audience was very engaged, being very receptive to many of the quips that would happen between the Mark Twain reenactor and his musical partner who did some folk songs and played in the background. I really enjoyed the program myself and would recommend them to anyone that asked.

Specialist Highlight Audrey

I attended the Staff In-Service day that was a wonderful event filled with a lot of great and useful information. Not only did I learn all the amazing contributions the Outreach Department creates for the library (while being a crab in the puppet show), I made an amazing cactus and bowl craft, learned about disability awareness from the JJ's List group, and took a refresher course on first-aid training.

Programs Storm Chasing 101 (8/10/23) 12 Attendees

Nick Bartholomew from Illinois Storm Chasers led a wonderful presentation about severe weather and his first-hand experience with storm chasing. Surprisingly, this program took place on the anniversary of the August 2020 Midwest derecho that affected much of Illinois.

He included many slides throughout the program that helped patrons get a better understanding of severe weather and painted a picture of the destruction that mother nature could entail. He explained how Illinois is the number one state in the country for tornadoes this year and how important it is to be weather aware, as well as not to rely on sirens that were established in the 1950s. He describes how everyone has a smoke detector in their house, but typically not a weather radio, which he personally knows from experience saves lives. After the program, some patrons didn't realize the importance of weather radios and said they already had them in their amazon cart to purchase.



Paper Crafting with Melisa Martinez-Paper Flowers (8/31/23)

18 Attendees



Melisa led an amazing craft class that everyone seemed to really enjoy! She created paper flower shadow boxes and designed all the material on her Cricut machine. Patrons had to assemble each flower, piece by piece, and put the final product together in a shadow box. Melisa was very helpful with each patron and guided them through each step of the process with all the materials. She even showed me her next project, which is a small birdhouse that looks awesome! Can't wait for her next class.

Librarian Highlight Aysha

Book Clubs:

Chills & Thrills: *Down the River Unto the Sea* by Walter Mosley. 17 attended.

Coffee & Conversation: *Clark and Division* by Naomi Hirahara, 12 attended.

Summer Crafts and Reading: Q-tip Painting. 11 patrons attended. I booktalked titles from the "On the Road" display on the 3rd floor.

Other Items:

With the help of the Collections Services Committee and Communications, Eyan and I have started using Staff Picks bookmarks in our adult collection. So, if you have any adult recommendations, please let us know. I think they are great for readers advisory while patrons are browsing the shelves.

I also created a "Digital Staff Picks" [pathfinder](#) to highlight parts of our streaming/video game/digital collections that patrons may not be aware of. They are located at the 2nd floor desk.

Librarian Highlight

Jay

General Comments

I gave a tour for a nine person class of the VVSD STEP program. The instructor wanted to share with students the services we offer in the computer lab. We met in the lobby at 10:45 and we somehow finished right at 11:30 AM. I covered:

- The computers (and programs installed like Microsoft Office, LibreOffice, Gimp, and Resume Deluxe)
- Eresources (Brainfuse JobNow, Gale Courses, Universal Class, LinkedIn Learning)
- Printing, Faxing, Scanning. I noticed the \$1.00 grace printing and \$0.50 faxing was added. I covered every different way to print online, but I encouraged just logging on and printing because it has the most control. Scanning was covered in detail as being able to sign and send documents still comes off fairly often. I also showed them how to copy both sides of a license onto a single page.
- Ebook and Eaudiobook services
- That if they need help or something goes wrong they can always ask someone at the desk (the instructor stressed they had to use their communication skills as several students seemed hesitant to ask questions).

Librarian Highlight

Brian

This month our Vinyl Record Collection has continued to maintain healthy numbers. For the month of August, there were 32 Record Players checked out, 30 Record Cases checked-out, and over 224 Vinyl Records checked out! Our patrons have continued to respond in kind and have been thoroughly enjoying this collection!

Teen Specialist Highlight

Hayley

August happened! It went by pretty quickly. The last of the Summer Adventure prizes were claimed, and students have returned to the Vortex.

Programs

There were quite a few programs in August. Less than the rest of summer, but still a decent amount. On the first of August, Alex and I hosted another Game Cafe. He taught patrons how to play Magic the Gathering, and I showed them how to use the VR headsets. Some of the people who tried out the headset actually came to the next VR program which was really nice to see. It was a pretty chill event, but the kids still had fun playing games and eating snacks.



Reader's Advisory

There were quite a few displays made for September. I worked on: Rainbow Reads, Timeless Tales and Let Fate Decide. Alex and I also worked on a Hispanic Heritage display for the Large Flare. I created online book lists for Rainbow Reads, Let Fate Decide and Hispanic Heritage. I also created the Surviving Middle School and Magic School signs for the 4Way.

For this month's [Teen Book Babble](#), I talked about *Nine Liars* by Maureen Johnson. Although this is technically book five in the Stevie Bell mystery series, it can be read as a stand alone. It's also my favorite book in the series so far. Fair warning, it does end on a mildly infuriating cliffhanger and there is currently no release date or title for book six.

Alex, Andie and I worked on updating the Flip Book menu for the fall. I created pages for: Latin Voices, Paranormal, Mythology Around the World, Action/Adventure Graphic Novels, Middle Grade Mystery, Humor and Popular Ebooks. I also created a QR code page that will link to the teen services book recommendation page on the Fountaindale website. The idea for this was completely taken from the QR code page Eyan made for the flip book menu on the 3rd floor.

MISC

I won the Outreach drawing during the staff in-service and got to ride on the Bookmobile! It was a fun trip! Melissa in Outreach drove us around town, and I got to learn about all the stops they go on with the Bookmobile, which was way more than I thought it was. I loved the Bookmobile when I was a student in the district, so getting to actually go for a ride was really cool.

Specialist Highlight Connor

This was my first month, and I already love it here. There was a lot of information to take in at first but pretty quickly I realized that a lot of the training was for various edge cases and emergency scenarios that hopefully will never happen. It is good to know what to do in these scenarios, and also know where to look/who to call when these scenarios occur. It is also nice to know that these scenarios are rare.

For the more common scenarios it was most helpful to ask others at the desk about those activities or to face them head on when working at the desk myself. For that I am thankful to all those I have worked with for their patience and willingness to answer the variety of questions that sprung to my mind while working. It is also very reassuring to know that should I grow uncomfortable with an issue I can rely on my coworkers for help, or I can escalate the issue to those with the greatest means of addressing it without feeling intimidated.

Specialist Highlight Ben

Public Services:

It was a big month for notarizations. Near the end of the month I had a patron come in who needed ten documents notarized right at the end of the day. We were able to get him taken care of just as the closing announcement kicked in.

Specialist Highlight

Alison

This month was such a fun and busy one! I was able to help lots of patrons with various reference questions as well as plenty of computer questions as well. Early in the month, I helped Hayley to create a fun Taylor Swift Eras Tour Display that was in the Vortex! I had so much fun picking out books for each era! We also made some fun matching bookmarks to place in each book, signifying each era.

I also made a [Reel/Tik Tok](#) for Communications about it. Apparently it did very well on Tik Tok with almost 7,000 views! I have had fun making these videos for them 😊. This month I also prepared for my October Fall Fandom Fest wreath, ordering some new flowers in some nice fall colors. I also worked on my mini library tin sample as well.

Specialist Highlight

Eyan

This month I spent more time on the 2nd floor than average. The bulk of work on the 2nd floor is definitely in assisting patrons to print, especially from their phones. I walked a lot of patrons through the process, and one we had to figure out a work around for because her document was password locked on her phone and cannot print via TBS web printing. I also received my first comment card where a patron I assisted on a weekend was very grateful; it felt really nice to get a comment in that regard since the bulk of my positive comments come from content creation. I notarized at least 20 documents.

I was graciously given access to the library's QR code generator account as I have been successful implementing those in some RA materials. I also worked on a bookmark style "Reading Suggestions" form to leave on the 3rd floor by my book menu as a means of access barrier removal; some patrons, especially those who come to browse, are not fond of technology and would prefer a paper request slip to going online, I believe.

From Joyce Arellano's report

Children's Services

Monthly Overview of Children's Services:

Children's Services officially closed out Summer Adventure 2023 and awarded grand prizes to five happy winners. In the Bilingual STEM Camp, the final camp of this summer, future scientists discovered fun facts about birds by dissecting owl pellets and observing different bones with a microscope. We welcomed back Natasha Lehrer Lewis from fiber art studio Esther's Place for a fascinating wet felting geode activity. In addition to these programs and more, we completed the summer storytime season, then jumped right into planning for fall storytimes and programs.

PROGRAMMING ARTS & CRAFTS

FAMILY PAINTING NIGHT (38 attendees)

“Families worked together to paint a paint-by-number kit. Each kit included the paint, brushes and painting. Each family picked a painting kit and worked together to paint in the design. I also created and had available small paint with water sheets as well for the younger members of the families. The families really enjoyed themselves. The feedback I got was that it was a fun project especially to work together.” *Chris Z.*



TAKE-IT MAKE-IT (291 kits)

- 4th of July Popsicle Stick Star Streamer
- Watermelon Ants
- Beach Bag Paper Craft
- Paper Cactus
- Paint with Water
- Pineapple

WET FELTING GEODE (15 attendees)

“The Wet Felting Geode program was done by presenter Natasha Lehrer Lewis and was a huge success. We had children as young as 36 months and as old as fifth grade at this program and all of them had a great time creating their geode and all left with fantastic results. Right away the children and parents were enamored with the crates of fiber that Lewis spilled out over the table in Creativity Park.

All the children got to customize their geodes by choosing the colors they wanted before sitting down together to tackle the ‘wet felting’ part of the program. While constantly rolling and squeezing a ball of fiber in water and soap doesn't sound very exciting, Lewis kept the children in high spirits and excited about the process as their geode fibers started to bind and their balls of fiber started to shrink. The most exciting part of the program was when Lewis went around the table and cut the children's geodes in half, revealing the unique, colorful insides. Multiple children asked when we would do another felting program and parents were just as eager to know. I can't wait to hire Lewis to come back to the Children's Department and lead our kids in another fun session.” *Christina M.*

NATURE ART

“Nature Art is a passive program that was developed by Jen F. before she moved to the Outreach Department. Children are able to make temporary art with multiple different types of material from or inspired by nature. Over the four days we had the program out I have heard multiple compliments towards the program from parents and children alike. One family even came to the department looking for the program specifically after seeing it in *Communicato*. They spent almost 45 minutes at the table making different creations.” *Christina M.*



READING, WRITING & PUBLISHING

READ ALOUD BOOK CLUB (2 programs, 12 attendees)

“The last session of the Read Aloud Book Club saw the attendance drop but the enthusiasm rose. For this session, we read [Dragons in a Bag](#), and the overall consensus is that it was okay but could’ve used more dragons. I was very happy that the majority of the children were prepared to stand up and read their favorite part of the book to us. For our activity, we made our own dragons out of pipe cleaners to put in some colorful boxes I had.

The children loved the activity, and after we discussed the book a bit more, I asked them some feedback questions about the program and book clubs in general. The kids were all enthusiastic about having book clubs and while they like the crafts, they all mentioned preferring physical/active activities based on the book instead. One mentioned playing games that were in the book or dancing to music from or inspired by the book. Another mentioned acting out favorite scenes. They all wanted more book clubs in the future and were very happy with their surprise gift of a prize book for attending the book club over the summer.” *Christina M.*

MOVIES, MUSIC & ENTERTAINMENT

CELEBRATING SYLVIA TOWNSEND & BLACK BALLET (16 attendees)

“Susan demonstrated the basic ballet arm and feet positions of first, second and third, (which is not used anymore due to being similar to fifth) fourth and fifth. Patrons liked that this was shown to them. I briefly talked about her life and had books on BIPOC

dancers on display the families can check out. Both books, [Ready to Fly](#), about Sylvia Townsend, were checked out.” *Rosemary B.*



STEAM & LEARNING FUN

BILINGUAL STEAM CAMP/CIENCIA PARA NIÑOS (4 programs, 33 attendees)

“In this bilingual STEAM camp, kids had a comprehensive experience and learned about birds, a theme that reminded them of the Summer Adventure theme. During the 4 days of camp, children did activities pertaining to science, engineering, art and concluded with their favorite birds movie. They learned about birds’ anatomy, feathers, structure, different functions for beaks and feet and the trophic pyramid. They dissected owl pellets, examined bones under the microscope, built a human-sized nest with natural [and craft] materials, built a functioning beak, painted a tropical bird and watched their favorite birds movie, [Rio 2](#).”



One boy said he has recently moved to Bolingbrook from Bogotá, Colombia and asked numerous questions. After the program ended, while I was cleaning, the boy continued the owl pellet examination, packed each mouse bone into a separate bag and labeled it with the scientific name from the chart. I was very impressed by his scientific approach, organizational abilities and curiosity.” *Andreea D.*

READING PROGRAMS

1000 BOOKS BEFORE KINDERGARTEN (384)

Four new children signed up for the program this month, and one child completed the program!

“This month I had a patron complete their 1000 Books Before Kindergarten! They shared that they were steadily working on their reading skills and logging all the books that they read. I gave them their prizes, and the patron even requested another log to continue to keep track.” *Elizabeth M.*

SUMMER ADVENTURE: Explore the Great Outdoors

We notified all the grand prize winners and saw their excitement when they picked up their prizes!

The child who won the s'mores kit thought she won the ingredients to make s'mores. She was surprised and excited when she saw that she also won an electric s'mores maker!



PUBLIC SERVICE

It was a somewhat quieter month as many families went on vacations and prepared for the first day of school. We answered **599** reference questions and **622** directional questions. We also assisted with 21 one-on-one appointments. One-third of our one-on-one appointments this month involved Andreea and I assisting Spanish-speaking patrons.

“A patron was looking for a book about Pancho Villa. I asked if he wanted it in English or in Spanish. He said either was fine as he is bilingual. He went on to tell me that he was interested in learning a third language and asked if we had classes. I told him about Mango Languages and how he can use that resource, giving him the little card that we have in the literature rack.” *Jen F.*

KID READS RECOMMENDATIONS CAROUSELS

DISPLAYS

“There was an opening in the wooden cart display schedule this month, and I decided to display Launchpad tablets. Once some items circulated, I added workbooks. When enough items had circulated, I decided to put something else on the opposite side of the cart. I made a display of important September days (September 11, Rosh Hashanah and Yom Kippur and the Mid-Autumn Festival.)” *Sarah D.*

OTHER

We wish Children’s Services Specialist, Jennifer Fredrick, all the best as she begins her new role as Outreach Services Specialist! Jen’s last day with CSD was August 18.

Melissa and I reviewed applications for the Children’s Services Specialist position and began interviewing candidates.

Nancy, Melissa and I selected a candidate for the Children’s Services Librarian position. Our new librarian will join the team in September!

All staff were preparing the materials for fall programs, including storytimes.

I celebrated my seventh year of service this month. It has been a journey! Thank you to Nancy and Paul for your support. It means a lot.

Building Operations (Tasos Priovolos)

The entire department assisted in setting up for the very successful staff in-service day. All areas were prepared for patrons and meeting room reservation setup requests were ready before Saturday morning. Thanks to the entire Facilities team for all their help!!

We recently had Lonnie Thomas join our security team as a Security Guard. Lonnie is a great addition to our team. Welcome Lonnie!!

We are currently reviewing applications and scheduling interviews for the recently posted Security Guard and Facilities Technician positions.

We had our entire building caulk and sealant inspected and many areas were replaced due to inadequate protection. The caulking on our building is over 10 years old and many areas were failing due to age. The caulking contractor inspected all areas of the building and roof.

The parking lot lighting contractor received the final sensor and driver needed to fully complete the parking lot lighting. We are coordinating the installation date of these items so we can close out this project and make any minor programming changes to the lighting system.

Continued working with Tria Architecture to discuss the scope of work and design for the staff-area led project, the 3rd floor renovations, and the parking lot drainage.

Working with Trane on replacing the controller on the air handler which handles the 3rd floor. This controller replacement is part of our annual scheduled replacement of the Trane controllers which are no longer supported by Trane.

We are coordinating the reconfigurations of the cubicles in the Circulation and Outreach departments due to staffing changes in those departments. The Circulation workroom changes are scheduled in the next couple of weeks.

ZENDESK -

In August, 50 new maintenance tickets were created, and 50 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

August 2023 Statistics Snapshot

- Over **15% increase** in digital usage
- Almost **11% increase** in Outreach circs
- 3,877 new items added to collection
- 4,635 old & worn items were withdrawn
- 325 interlibrary loans and Find More IL requests received for our patrons
- 341 damaged items repaired; 196 purchase orders; 264 invoices paid; 129 boxes opened

Staff News

This month we said farewell to Collection Aide Rodolfo Zagal. Rodolfo is leaving the library to pursue his Bachelor's degree. We wish Rudy the very best in college and in his future endeavors! Interviews for the open Collection Aide position will commence in late August and early September.

We welcomed Lily Reardon, our new Digital & AV Collection Librarian, to the Collections Team! Lily will be overseeing the library's digital collections and databases. Lily will also be selecting for and maintaining physical AV collections, including movies, music and video games across all age groups. We're excited to welcome Lily aboard!

We also welcomed back Linda Ling! Linda will be helping us as a temporary Cataloger for the next few months while one of our staff is on leave.

Strategic Plan Board Liaison Meeting

On August 7, 2023, Christina Theobald and Lynnette Hopwood met with the Strategic Plan Board Liaisons and Objective Leads to provide an update on our progress with *Objective 2.1: Continue to develop opportunities to showcase and cross promote library collections and resources*. Below is an overview of the updates and progress that we reported on, from February-July 2023:

In February we created several Black History Month displays on floors 1, 2 and 3, which accompanied the Bolingbrook Art Exhibit by Yolanda Franklin. It was a great partnership with the Art Exhibit, and our displays garnered 149 circs. We also developed a brand new permanent display located by the Circulation desk called "One for the road". This display showcases recently returned and other materials to entice our patrons with last-minute items, almost like the impulse buys areas at grocery stores.

In March, Collection Services launched our newest collection called the Home Learning Collection. Essentially we revitalized the old Homeschool collection previously located on the 3rd floor, and relocated to the Children's department to better meet our patron's needs. The collection features homeschooling resources and additional learning materials for young patrons to supplement their education outside of the classroom, including our new flash card sets, activity books, literature guides, parent resources and phonics materials. The collection now has over 650 materials and new items are being added all the time. Since its launch 6 months ago, the collection has yielded almost 700 circs. We heavily promoted this collection through blog posts, an Instagram reel and it appeared in the Spring edition of the Fountain newsletter. CSD also promoted the collection during their *Adventures in Homeschooling* program. We've also received a lot of positive feedback and comments from our patrons about this new collection. Also in March, we set up a display to coincide with and celebrate Studio 300's Anniversary. That display of materials yielded 50 circs.

In April and May, we collaborated with the Bolingbrook Garden Club to showcase a Gardening display which integrated free seed packets in a box that the Garden Club created and helped to maintain. This also coincided and helped support the "Get Gardening Expo and Plant Exchange" program. The display was really popular and yielded 295 circs for the two months it was up.

Working with Communications, we redesigned and updated several collection webpages. We updated the homepage carousels to include carousels showcasing Thrillers, Romance, History/Current Events and Picture Books. We also revamped the recommendation pages for Adults, Teens and Kids. Communications and Public Services Reader's Advisory staff collaborated to update the personalized reading suggestions pages and make them more helpful and useful to both patrons and staff. Also collaborating with Communications, we worked to update the New Book signage on the third floor with the new logo and some revised categories, which helps to provide better access and discovery of our fiction genres. We also implemented redesigned end cap signs on all of the new stacks with bolder font and colors that improves navigation and browsing. Lastly, we added and promoted new canvas bags to our collection that feature our fabulous new logo.

Collection Services Staff Reports

From Jacob Luce, *Collection Services Assistant Manager*

For the month of August, we reviewed applications and started interviewing candidates for the Collection Aide position. My manager and I determined a candidate for the Digital and A/V Collection Librarian position, extended the offer and the candidate accepted. In anticipation of the new DAV librarian starting, I helped produce training materials for the

new Digital & A/V Librarian pertaining to the creation and ordering of carts from specific vendors. In addition to helping produce training materials, I assisted my manager with training the Digital & A/V Librarian on using the Polaris client. Additionally, the new devices for the Tech to Go Collection have been processed and are ready to debut. The new devices include two portable DVD players, four portable CD/DVD drives and ten portable Bluetooth speakers. Moreover, the tags for the existing devices in the Tech to Go! Collection was updated. This was to make the processing more consistent across all the devices in the collection. Furthermore, I trained the Acquisition's Supervisor on ordering and receiving the staff summer reading prizes. In addition to training, I coordinated with the Cataloging and Acquisitions Supervisor to prepare for the suspension of the use of genre stickers starting in September. I completed the MARC 21 Standard course through RAILS. Last but not least, I completed the August 2023 new movies carousel for Library Aware, I also started working on the September 2023 new movies carousel. I updated the August eContent stats spreadsheet. Last but not least, I sent the latest Patron Point report to the Communications Team.

MARC 21 Standard: An Introduction

This was a month-long course that was an introduction into MARC records offered by RAILS. This was a refresher course for me and even though I remembered and knew a lot that was taught in the course, it was still very helpful. I often get confused about the leader fields of a MARC record and this course helped me understand them more. The course material was very easy to follow. The assignments that were assigned really helped reinforce the important concepts of cataloging and MARC records.

From Brett Luminais, *Children's Collection Librarian*

In August my primary focus was on ordering for the funds I oversee and on weeding. I met my spending goal of 30% expended and encumbered before the end of the month and have continued ordering. I am nearly halfway through ordering for September's spending goal for the majority of funds I oversee. I worked to order new Holiday picture books to enrich our current collection and to prepare for the upcoming Holiday Collection. I researched what appropriate holiday spine labels are available. I prepared and provided an update to the Collection Services Leads team on the Holiday Collection, and provided information to the Acquisitions Supervisor to assist with the creation of new holiday gridlines for our library vendors. I collected and reviewed circulation numbers on the Home Learning Collection and created a document listing circulation by format and by Dewey Decimal Number. This document will be used to assess its usage since installation in March 2023 and to inform new material orders for the expansion of the collection. I participated in a collaboration to create and review new inventory sheets for the doll collection. Communications completed and delivered the approved templates and I completed the initial drafts for the American Girl doll collection. This will expedite the process of physically reviewing the dolls to ensure the inventory sheets are accurate because the drafts have already been completed. I updated video game selection procedures to include Crimson Multimedia. I also worked to compile procedures that would be relevant to the new DAV Librarian position and provided them to the Collection Services Department Manager to be edited and updated as needed. I reviewed and completed repairs on eight damaged STEAMboxes. I created two new STEAMboxes. I continued weeding processes, creating six new weeding lists and delivering them to Circulation and Outreach staff to be pulled, as well as pulling three carts myself. I reviewed seven carts of Main materials and four carts of Outreach materials. I also

assisted Outreach staff by facilitating the weeding process of reference materials and older kits they wanted to remove from their collection.

From Lynnette Hopwood, *Adult Collection Librarian*

August has been a busy month, and that means that September is almost here. We have been getting ready to debut our Book Club Kits in September, and we have been busy putting the final touches on them. I can't wait! I was also busy ordering materials as well as selecting materials to be discarded due to condition and/or age. I was also given the opportunity to attend Digipalooza this month. It is a three-day conference hosted by OverDrive all about digital materials. This year, many of the sessions could be applied to physical materials as well. Some of the sessions included discussions on marketing your collection, maximizing your collection without breaking the budget, reaching underserved populations in your community, diversifying your collection, and book bans featuring Emily Drabinski the current ALA President. I was shaking my head at the lengths people went to in order to get books banned. One idea about reaching out to underserved audiences that I was really excited to learn about was from Pioneer Library System in Oklahoma. They provided "access for all" with solar powered Wi-Fi benches that were also a wireless charging station. They promote their digital collection with a poster that reads "Sit, Charge, Connect, Learn" and these benches are placed at parks, walking trails, and at other community locations. They started with two benches at parks, and they have expanded to eight locations and are adding two more soon. Lisa related that part of their community was without power due to a tornado and people were able to charge their devices and keep in touch with family because of the benches. I think that this would be a great idea to partner with our park district! I was also intrigued by a diversity analysis tool called TeachingBooks. While it only works with Juvenile and Young Adult materials, it analyzes portions of the collection, displays, and the entire collection. It will analyze a display and then suggest titles from the collection to add to the display in order to increase the diversity of the display. We also learned about upcoming new features of libby by OverDrive. There were two keynote speakers. Sarah Penner (author of *The Lost Apothecary*) and Eriq LaSalle from ER fame who is also an author, producer, and director. He ended the conference by asking all of the librarians to be the heroes that the world needs now. All in all it was a great conference!

From Lily Reardon, *Digital & AV Collection Librarian*

On Tuesday, August 29th, I started my journey with Fountaindale Public Library District and the Collection Services team! Everyone in the department has been wonderful and I can't wait to work with them more. I appreciated Mary so much for coming to introduce herself to me. The first few days at a new job are always stressful, but everyone I interacted with at the library has been wonderful so far! I attended the Collection Services Orientation on Wednesday, August 30, which helped me understand this department and what it does on a deeper level, particularly the breakdown between Collections, Acquisitions, and Cataloging. Thursday, August 31st, I also attended the Outreach Services Orientation. I was impressed with the Bookmobile and the other vehicles used for outreach. It's exciting to see how outreach services are able to meet the patrons of Fountaindale where they are at and are able to successfully provide library services to preschools, elementary schools, homebound, and senior living facilities. I'm so excited to be here and I can't wait to learn more!

From Chris Castle, *Cataloging Supervisor*

I introduced the Cataloging Specialists to their new hierarchy of priorities this month. They are checking in magazines as their main priority, but after that, they are cataloging holds and dated items, with other priorities to follow. This has created a more efficient workflow already and has reduced bulk in the backlog. I am now able to catalog more complex items more frequently. I also have more time to catalog Karina's assigned collections while they are on leave. We welcomed back Linda Ling as a temporary cataloger to provide assistance for this time. I trained both Cataloging Specialists on how to catalog periodicals that we treat like books. Both now know how to handle all types of periodicals. I also trained Connie on shifting books on the In Processing shelves in our workroom. Christina finalized a list of book stickers to discontinue on September 1st. This includes all adult stickers except Outreach's large print and Christmas stickers and DVD and Blu-ray stickers, YA Graphic Novel stickers, Board Book color stickers, and all Juvenile genre stickers except Scary. This is in an effort to reduce the redundancy and clutter of stickers on books and make processing more efficient. Brett confirmed that we will be adding more holidays to our Holiday stickers when the Juvenile Holiday collection is recataloged. I cataloged new items for our Tech to Go collection including portable CD/DVD drives, portable DVD players, and portable Bluetooth speakers. I added Tech to Go series statements and alternative titles to bib records for all items in the collection with a bulk change. This will create a link in the catalog and PAC, so patrons can easily see all the items in this collection. Christina decided that we should not use the Donor field in item records so we can better protect patron privacy. Since this field will become searchable in Vega, the patron's name will be visible and searchable. Instead, we will create an internal spreadsheet to track donors and their donations. We agreed to add a non-public note to all items that are sent to us from Circulation asking to review a call number, whether we make a change or not. I updated the procedures for Fountaindale to follow when we request new Polaris codes. I added sections on contacting CHQ and our Circulation department. I also continued working on cataloging procedures for video games at Fountaindale. With several staff changes, I updated the professional magazine routing lists. I cataloged 60 Studio 300 items this month, with 20 needing original cataloging.

From Bini Issac, *Acquisitions Supervisor*

The In-service day once again was a fun gathering. We welcomed Lily and Linda to our department. I got training on how to order World book orders. With the addition of more holidays, I created SFH codes for Juvenile Holiday Collections. I ordered Launchpad supplies through Playaway vendor. I ordered, received and delivered Staff summer reading prizes. I have received and invoiced Playaway materials. For the first time in my role as Acquisition supervisor, I took part in reviewing candidate applications, candidate selection and the process of interviewing for the open position of Collection aide. September on we will see no book stickers on adult books except Outreach's large print and Christmas sticker and for Juvenile, the only stickers we will see are Scary with the existing world language, reader levels, seasons and holiday stickers. I trained one of my staff on the "to circ cart" procedure.

From Christine Jason, *Interlibrary Loan Specialist*

I had a patron who had requested the Netflix series Black Mirror season two (they had already gotten season one). I received a call from ATSD that the patron was here and mentioned that they were not able to watch the disc as it wanted a code. Thinking there

was a problem with the disc, I re-ordered it. This time, the patron called me letting me know the same thing happened. I looked into the WorldShare record and from what I could decipher, it was not for this region. I looked to see if I could find another record but they all looked the same. I checked Amazon and saw that all the seasons were not from our region. As the show is on Netflix, I spoke to them about checking out one of our Rokus for Netflix. They were thrilled and had no idea we had Rokus with streaming channels. I also had a patron requesting “final seasons” of several BBC detective shows. They had already watched the ones we had. I could not locate these final seasons in the US. I ended up comparing episodes of the final seasons that we had to what was listed online. It seems they package them differently in the US. So if a show has 9 “seasons” in the UK, here in the states it has 8. Out of the three series the patron requested, they had already seen all available episodes through Pinnacle. Finally, I submitted 20 LP fiction titles for purchase consideration in addition to 9 replacement items.

Circulation by Branch

Branch	2022	2023	Change	% Change
Building	49482	46225	-3257	-6.58%
Outreach	1850	2052	202	10.92%
Studio	1718	1637	-81	-4.71%
Digital	9658	11136	1478	15.30%
Totals	62708	61050	-1658	-2.64%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2002	vs.	DVD	6788
CD Audiobook	287	vs.	Playaway Audiobook	488
Vinyl Record	224	vs.	Music CD	767

Special Collections

Collection	Circs
Backpacks	193
Dolls	127
Hotspots	94
Laptops	202
Lucky Day	1179
Portable CD Players	12
Portable Record Players	32
Rokus	46
STEAMboxes	89
Tween Book Boxes	9
Vinyl Records & Cases	254

Physical Collection Circulation

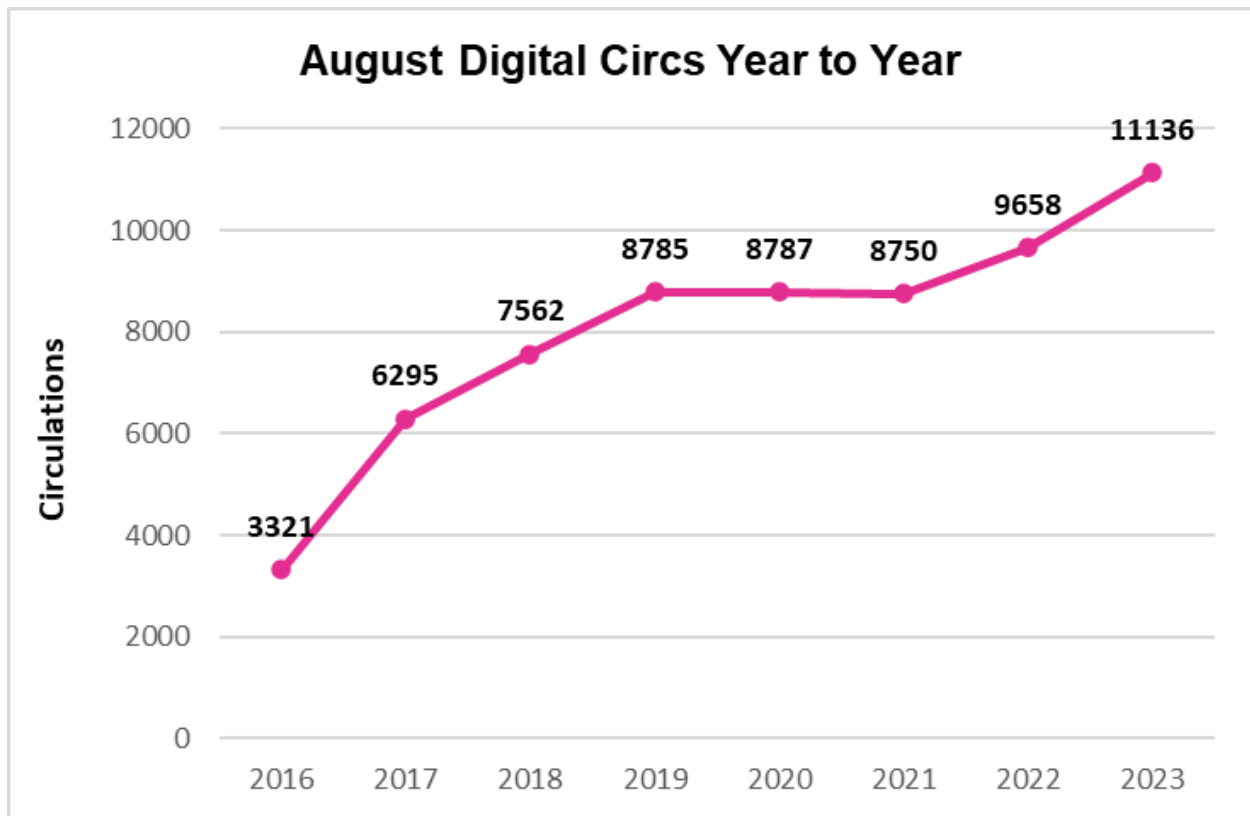
**Sorted alphabetically by collection*

Collection	Aug 2022 Circs	Aug 2023 Circs	Change	% Change
Adult Audiobooks	458	348	-110	-24%
Adult Fiction	5210	5270	60	1%
Adult Graphic Novels	663	451	-212	-32%
Adult Nonfiction	4578	4549	-29	-1%
Adult Video Games	497	492	-5	-1%
Beginning Readers	1917	1812	-105	-5%
Interlibrary Loan	318	292	-26	-8%
Juvenile Audiobooks	830	898	68	8%
Juvenile Fiction	4190	3551	-639	-15%
Juvenile Graphic Novels	2331	2426	95	4%
Juvenile Kits	225	278	53	24%
Juvenile Movies & TV	2829	1982	-847	-30%
Juvenile Nonfiction	2696	2518	-178	-7%
Juvenile Technology & Equipment	378	377	-1	0%
Juvenile Video Games	1018	942	-76	-7%
Large Print	949	1075	126	13%
Local Authors	24	6	-18	-75%
Magazines	461	466	5	1%
Movies & TV	7093	6763	-330	-5%
Music	1146	989	-157	-14%
On-the-Fly	31	20	-11	-35%
Picture Books	8968	8808	-160	-2%
Studio 300	1710	1637	-73	-4%
Technology & Equipment	475	637	162	34%
World Languages Adult	202	176	-26	-13%
World Languages Juvenile	565	318	-247	-44%
World Languages Young Adult	6	2	-4	-67%
Young Adult Audiobooks	27	24	-3	-11%
Young Adult Fiction	1099	1044	-55	-5%
Young Adult Graphic Novels	1142	840	-302	-26%
Young Adult Kits	12	13	1	8%
Young Adult Nonfiction	236	152	-84	-36%
Young Adult Technology & Equipment	5	0	-5	-100%
Young Adult Video Games	761	758	-3	0%
Totals	53050	49914	-3136	-6%

Digital Collection Usage

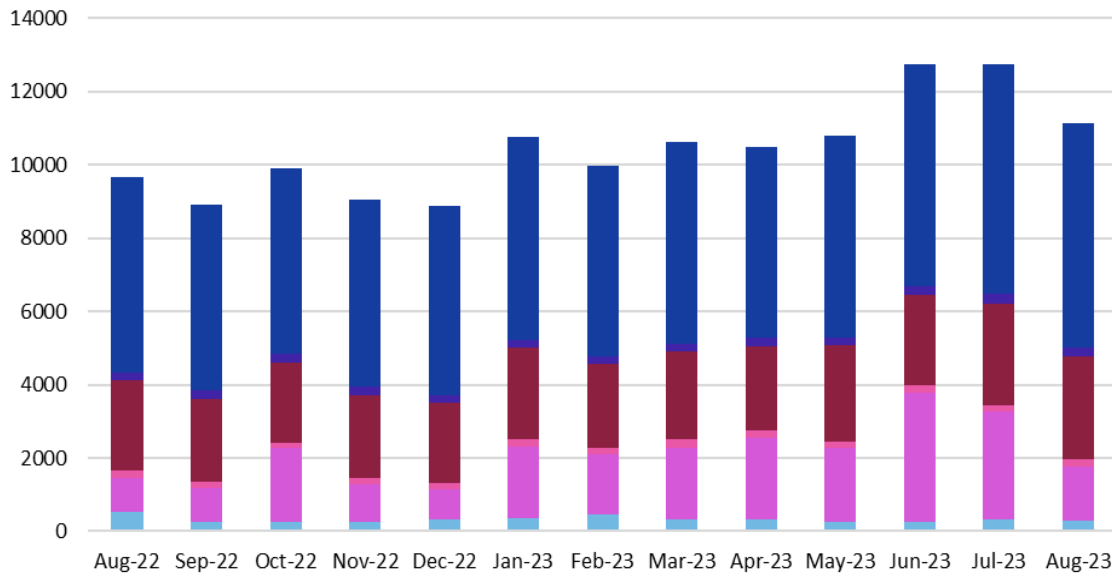
*Sorted by positive circulation change

Digital Platform	Aug 2022	Aug 2023	Change	% Changed
Libby by OverDrive	5337	6129	792	14.84%
Freegal	932	1452	520	55.79%
Hoopla	2445	2787	342	13.99%
Axis 360	203	242	39	19.21%
Kanopy	205	223	18	8.78%
PressReader	536	303	-233	-43.47%
Totals	9658	11136	1478	15.30%



For **August**, digital circulation was **18%** of the library's total circulation.

Digital Collection Circulation Over the Year



	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23
■ Libby	5337	5073	5079	5108	5185	5548	5188	5504	5228	5495	6059	6243	6129
■ Axis 360	203	216	230	230	186	202	211	225	236	237	239	289	242
■ Hoopla	2445	2255	2186	2260	2185	2479	2275	2391	2278	2618	2449	2763	2787
■ Kanopy	205	175	159	176	195	213	195	227	201	179	216	195	223
■ Freegal Music	932	924	2004	1020	822	1939	1644	1962	2231	2018	3518	2938	1452
■ PressReader	536	266	255	249	307	373	446	322	327	249	255	311	303

Digital Content Fast Facts - August 2023

Libby by OverDrive

- There were **7,012 active Pinnacle patrons** in the month. Of those, **Fountaindale had 1,246 active patrons, 63 of which are new users.**
- During the month, PLC yielded **36,415 total checkouts**; of those, **6,129 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 48.6%, Audio: 44.5%, eMagazines: 6.9%
- Checkouts by Audience: Adults: 87.5%; Young Adults: 7.1%; Juvenile: 5.4%

Axis 360

- There were **126 active patrons** for the month, **29** of which are **new users**
- During the month, there were **140 eBook circs** and **102 eAudio circs**
- Checkouts by Format: eBooks: 58%; eAudio: 42%

Hoopla

- There were **2,787 circs** borrowed by **538 patrons**
- There were **538 active patrons, 50 of which are new users**
- **Audiobooks** were the most borrowed format, accounting for **55%** of all circs, followed by **eBooks with 30%, Movies/TV with 11% and Music with 4%.**
- The top trending titles were *The Summer I Turned Pretty* by Jenny Han on eAudiobook and *The Lonely Hearts Book Club* by Lucy Gilmore (eBook)

Kanopy

- Patrons played **223 distinct video titles** and **443 video plays**
- There were **75 active patrons**
- The **most popular videos** were *Georges Melies: First Wizard of Cinema Volume Two* and *Georges Melies: First Wizard of Cinema Volume One*.

Freegal

- This month yielded **1,288 songs streamed** and **164 songs downloaded**
- There were 19 active patrons streaming and 11 patrons downloading
- Top **streaming music genres**: Pop, Rock, Hip Hop
- Top **downloaded music genres**: Rock, Pop, Country

Physical Items Added and Withdrawn

Physical Items	Aug 2023 Added	Aug 2023 Withdrawn
Adult Audiobooks	45	134
Adult Fiction	796	885
Adult Graphic Novels	60	0
Adult Nonfiction	342	393
Adult Video Games	10	3
Beginning Readers	86	42
Juvenile Audiobooks	61	125
Juvenile Fiction	274	362
Juvenile Graphic Novels	136	13
Juvenile Kits	0	7
Juvenile Movies & TV	163	57
Juvenile Nonfiction	137	425
Juvenile Technology & Equipment	1	1
Juvenile Video Games	17	0
Large Print	85	741
Local Authors	4	0
Local History & Genealogy	2	0
Magazines	237	1
Movies & TV	483	281
Music	112	63
Picture Books	464	11
Studio 300	60	5
Technology & Equipment	0	2
World Languages Adult	12	69

World Languages Juvenile	63	198
World Languages Young Adult	10	0
Young Adult Audiobooks	0	185
Young Adult Fiction	118	623
Young Adult Nonfiction	31	1
Young Adult Video Games	29	0
Totals	3877	4635

Cataloging

- Items Cataloged and made available: 3877
- Original bibliographic records created: 65
- Magazines & Newspapers processed: 233

Acquisitions & Processing

- Purchase Orders created: 196
- Invoices Paid: 264
- Boxes Received and Opened: 129
- Items Repaired: 341

Interlibrary Loan through OCLC

314	Items Received for our patrons <ul style="list-style-type: none"> • 240 items from IL libraries • 74 items from out of state libraries
290	Items Sent out to other libraries <ul style="list-style-type: none"> • 139 to IL libraries • 147 to out of state libraries • 4 ALA
382	Items requested by our patrons this month <ul style="list-style-type: none"> • 353 submitted in OCLC • 11 items were too new to request • 6 were available in Pinnacle. • 12 were out of country only
480	Items requested by OCLC libraries this month <ul style="list-style-type: none"> • 227 from IL libraries • 2046 from out of state libraries • 3 outside the US • 4 ALA

Find More Illinois

11	FMI Items Received for Our Patrons
66	FMI Items Sent Out to Other Libraries
14	FMI Items Requested by Our Patrons
66	FMI Items Requested by Other Libraries

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	11,052 9.74%	999 7.76%	6,056 6.22%	18,107 8.10%
Collection Check - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	128 2.06%	27 2.70%	325 5.37%	480 3.20%
Grubby - Items that have circulated <u>75</u> times or more CHQ Recommendation: less than 10%	8,558 7.80%	439 3.49%	7,386 8.20%	16,383 7.72%
DOA* Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	5,709 29.77%	815 39.16%	3,478 26.26%	10,002 28.99%
Turnover Aug 23, 2022 to Aug 21, 2023	2.48	2.62	3.35	2.86

Display Circs

1st Floor:

Lobby Tree: Staff Picks - 23
Lobby Cart: Never Been Kissed - 81
Lobby Cart: Summer Scares - 83
Lobby Cart: Based On a Book - 163

2nd Floor

2nd floor cart: My Kind of Town - 54

3rd Floor

Self-Check: Recreational Books - 15
3rd Floor Desk Table: School Daze - 1
3rd Floor Desk Table: Romance SubGenre - 2
3rd Floor Cart: It's All About Self Care - 31
3rd Floor Cart: Road Trip Reads - 50
3rd Floor Cart: Fantastic Finds - 3
3rd Floor Cart: Weathering the Storms - 4
3rd Floor Nonfiction Hollywood - 5
3rd Floor Nonfiction Funny Nonfiction - 3
3rd Floor Nonfiction Cats - 5
3rd Floor Nonfiction Poetry - 3
3rd Floor Nonfiction Healthy Eating - 5
3rd Floor Nonfiction True Crime - 4
3rd Floor Nonfiction Immigrant Experiences - 4
3rd Floor Nonfiction America the Beautiful - 14

Children's and Teens

1000 Books Before Kindergarten - 126
Back to School - 140
Body Books - 2
Great Books You Never Heard About - 4
Pirates and Ninjas - 86
Raining Cats and Dogs - 6
Self-care for Kids - 29
Sports - 40
Step into Reading - 85
Teenage Mutant Ninja Turtles DVDs - 16
Anime Movies – 115
Teen Book Bundles - 35
Teen Reads – 48
Teen Pop – 69
YA Create - 7

Children's Displays



Adult Displays



Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 52,290 impressions and 5,539 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 34,761 impressions; 3,913 clicks
 - Digital Media: 5,887 impressions; 450 clicks
 - Website Discovery: 3,475 impressions; 343 clicks
- We auto-renewed 422 library cards with Patron Point.
- We scheduled, wrote/edited and published 18 blog posts.
- Sabrina continues to serve on the committee for strategic plan objective 3.2: Identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa serves as the objective leader of strategic plan objective 1.4: Learn about how patrons flow through and engage with the building to inform updates to wayfinding signage.
- Melissa, Steven and Sabrina filmed more than 20 staff picks videos at our In-Service Day.
- Melissa met with Warrenville Public Library to walk them through our rebranding process and strategy.
- Steven provided blog training for Studio 300.
- Steven had several ReadSquared meetings with Nancy and Randi and began building the Great Reading Race program on the new platform.
- Melissa secured Andy's Frozen Custard, Crumble Cookies, Papa John's and Portillo's as Great Reading Race sponsors.
- Melissa and Steven met with Nancy and Joyce to discuss creating a family event type in Communico.
- Sabrina celebrated her 27-year anniversary at Fountaindale.
- Sabrina updated all of the Friends standard and book sale materials with their new logo and branding. She also created a rack card for the new Book Club Kits, updated this year's Read-A-Palooza materials and designed new outdoor banners, a digital billboard and website banner for Library Card Sign-Up Month.



FUNDRAISER FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

BOOK SALE HOURS

MEMBERS ONLY
 FRIDAY: 4-5:30 p.m.
 SATURDAY: 9-10 a.m.

OPEN TO THE PUBLIC
 SATURDAY: 10 a.m.-4 p.m.
 SUNDAY: noon-3 p.m.

The Friends of Fountaindale Library thank you for your donation. All proceeds benefit the library and its programs.

FRIENDS OF FOUNTAINDALE LIBRARY

JOIN IN THE FUN AND VOLUNTEER WITH FRIENDS!

I am interested in the following activities: (Please check all that apply!)

- Helping at the Friends Book Sales
- Sorting through donations made to The Book Cellar
- Clerking in the Book Cellar
- Assisting with special events

Please print clearly:

Name _____

Phone _____

Questions? Please contact
 board@fountaindalefriends.org

CREATE YOUR OWN BOOK CLUB KIT

Whether you're part of a long-standing book club or looking to start a new one, we're here to help! With our DIY Book Club Kits, you can browse our shelves for new and exciting titles for your club.

How to Create Your Kit
 Grab a tote bag and fill it with as many copies of the title as you need. You can mix and match books, large-print books, audiobooks on CD and Playaway audiobooks to meet the needs of everyone in your club. If it's on the shelf, it's yours to check out—no holds, no waiting.

The Fine Print
 - Items are first come, first served (staff cannot look for hold these items for you)
 - Check out each item individually
 - Each item has a six-week loan period
 - Items not eligible for renewals

For more information, visit fountaindale.org/bookclubs.




READ-A-PALOOZA
 BINGO READING CHALLENGE FOR GRADES K-5
 OCTOBER 1-31

First and Last Name: _____ Grade: _____

School: _____ Teacher: _____

Read to a stuffed animal or pet	Invent a new title for a book you've read	Read on a Saturday	Read a book from the Bookmobile	Read to a family member
Read outside	Read a book in bed	Read to a sibling or friend	Watch a movie based on a book	Read for 20 minutes
Read a funny book	Read a recipe or menu	Draw a picture of what you read	Read about your favorite animal	Read twice in one day
Read a graphic novel	Re-read a favorite book	Read a book with a BLUE cover	Tell a family member what you read	Read in the dark with a flashlight
Listen to a story	Read a book from the library	Read a nonfiction book	Read in a silly voice	Read upside down

September

IS LIBRARY CARD SIGN-UP MONTH

fountaindale.org/librarycard



Media

- [The Patch](#) mentioned us in their coverage of the Bolingbrook Park District's Fall Fest.
- [The Daily Herald](#) covered our Catch the Twain program.

Social Media Metrics

- Facebook Metrics
 - 29 new followers
 - 1,669 page views
 - 8,370 people viewed our content (reach)
 - 603 engagements (likes, clicks, shares & comments)
- Instagram Metrics
 - 20 new followers
 - 766 post engagements (likes, comments & shares)
 - 14,736 people viewed our content (reach)
 - 14,808 reels views
- TikTok Metrics
 - 79 new followers
 - 891 post engagements (likes, comments & shares)
 - 19,958 views

- YouTube
 - 3 videos published
 - 21 new subscribers (1,329 total)
 - 4,605 views
 - 186.5 hours of watch time
 - 51,358 impressions (how many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp Blogs:
 - 3,114 subscribers
 - Average open rate: 49.33% (industry average is 21.33%)
 - Average click rate: 2.47% (industry average is 2.62%)

- Patron Point
 - Average open rate: 69.91% (industry average is 21.33%)
 - Average click rate: 15.59% (industry average is 2.62%)

Finance (Jennie Nguyen)

Highlights -

CoreBridge (Valic) online system - CoreBridge, formerly known as Valic, recently updated their online eRemit system. The conversion has caused several problems in terms of updating the contribution list in order to submit the payment amount. Several attempts have been made to resolve this issue. Finance had made several attempts to resolve this and by the end of August, CoreBridge was able to correct the system error on the website and the Library could finally go back to issue payments on the behalf of our staff.

Annual audit fieldwork - The audit firm team from Lauterbach & Amen was on site to conduct the Library annual audit the week of August 28th. The Finance team has prepared prior to this date all of the pre-requested documents and reports. Fiscal Year 2023 would be our first audit year with Lauterbach & Amen. Lauterbach & Amen was the Library's audit firm prior to the fiscal year 2020.

DebtBook Final Implementation - Allyse Schiller and I had a meeting with our DebtBook representative to conduct the final review of our subscription format on their system for the final implementation phase. This project was to review and maintain all of the Library's online subscription for the requirements of GASB 96 subscription-based information technology arrangements (SBITAs). This system will provide the necessary reports for our auditors to review and to include the required information in our annual financial report.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Children's Services Librarian, Candidate Selected
- Children's Services Specialist
- Circulation Services Lead Aide
- Collection Services Aide
- Facilities Technician
- Human Resources Specialist, Candidate Selected
- Outreach Services Librarian
- Security Guard-Customer Service

New Hires:

- Connor Gorski, Adult & Teen Services Specialist, 8/7
- Julie Wail, Studio Services Specialist, 8/14
- Em King, Circulation Services Aide, 8/14
- Alyssa Turner, Circulation Services Aide, 8/14
- Linda Ling, Cataloger (Temporary), 8/23
- Daniel Pellecer, Adult & Teen Services Specialist, 8/28
- Lily Reardon, Digital & AV Collection Librarian, 8/29

Promotion:

- Jen Fredrick, PT Children's Services Specialist, was promoted to a FT Outreach Services Specialist, 8/21

Departures:

- Rodolfo Zagal, Collection Services Aide, 8/2

Training and Development / Meetings

- LIMRiCC Board Meeting; Insurance Renewal presentation

Policies

- Whistleblower Protection Policy: Distributed copies and acknowledgment forms to all staff.
- VESSA Policy revisions. Worked with the Executive Director to revise our current VESSA Policy to meet the new state requirements. The policy will be brought to the Board for approval.

Human Resources Specialist

Along with the Executive Director, interviews were held for the open Human Resources Specialist position. A candidate was selected with a start date of September 18.

Information Technology (John Matysek)

Highlights

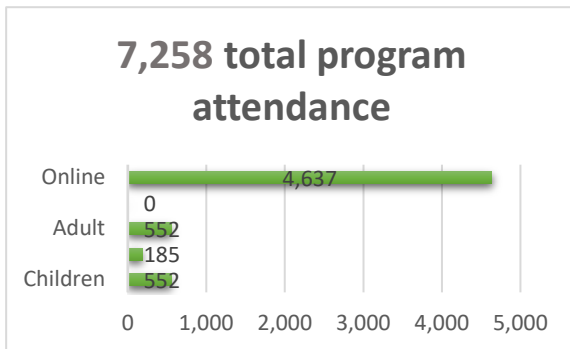
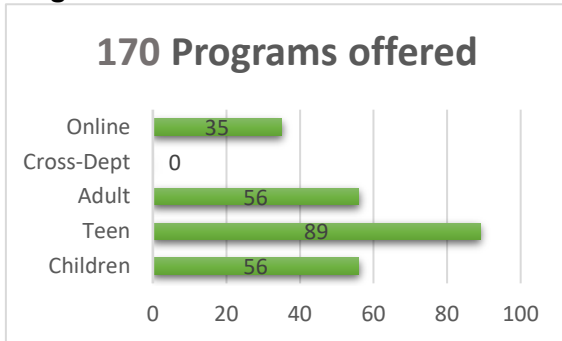
- During the month of August 96 new help desk tickets were created by FPLD staff, and 87 new or existing tickets were solved by IT staff.
- Along with Jose Robles, worked with vendor Netrix to replace the network core switch in the 2nd floor server room (MDF).
- Updated Microsoft Windows on all library servers.
- Updated the underlying VMware vSphere system software on the main network server.
- Updated the most popular utility software on all Windows based patron computers.
- Worked with vendor Meraki to update all of the wireless access points (AP's) to the latest stable firmware version.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, completed deployment of new Google USB security keys to all staff for multi factor authentication (MFA) security of their library email account as required by the library's cyber insurance policy.
- Worked with vendor Today's Business Solutions (TBS) to adjust prices charged for faxing with the US.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor bibliotheca to troubleshoot and resolve a communications issue with the main entrance RFID security gates.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, deployed a new staff computer to the Outreach workroom and relocated their department printer.
- Met with new vendor Titanium Technology to remotely assess what systems need reconfiguration for the forthcoming voice and data fiber circuits upgrade and cutover with vendor AT&T, and coordinate potential dates/times for the actual cutover.
- Worked with vendor Today's Business Solutions (TBS) to implement an expansion of the \$1 daily printing credit to all FPLD card holders.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, reconfigured staff Polaris remote access software and LEAP shortcuts following the Polaris server migration.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor bibliotheca to troubleshoot and resolve a communications issue effecting nine of the twelve self-check units.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, attended a knowledge transfer and documentation review for the recently completed network switch replacement project.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, began relocating and removing staff workstations in the circulation workroom in preparation for the upcoming workroom reconfiguration.

Fountaindale Public Library August 2023 Statistics

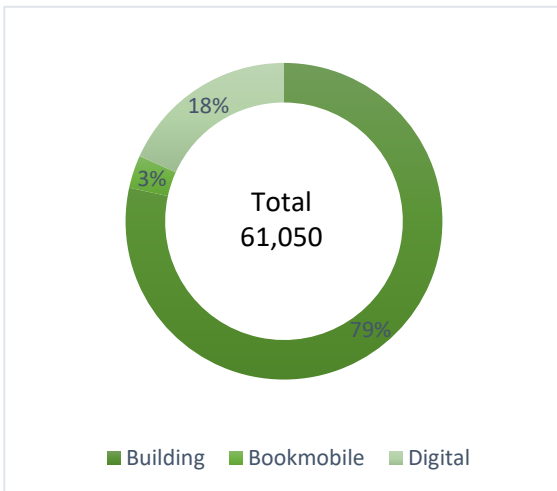
Membership

31,967 active cardholders 338 new cardholders

Programs



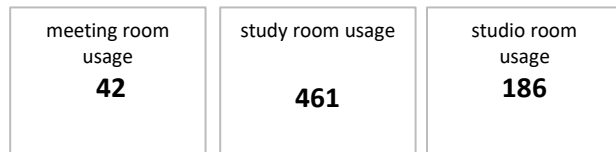
Circulation



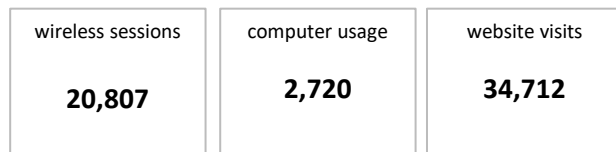
New Physical Items Added : 3,877
 Interlibrary loans Received : 314
 Interlibrary loans Sent: 290

Space

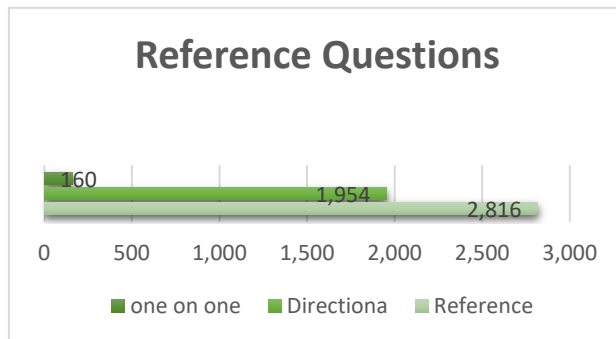
21,849 library visits



Technology



Social Media



Comparison	This year	last year	%change
Circulation	61,050	62,702	-2.63%
Visitors	21,849	22,382	-2.38%
Card holders	31,967	28,871	10.72%
Room bookings	695	529	31.38%
Reference questions	3,208	3,736	-14.13%
computer usage	2,720	2,852	-4.63%
wi-fi	20,807	23,496	-11.44%
programs	7,258	5,033	44.21%