

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD OCTOBER 19, 2023  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, October 19, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam and Celeste Bermejo.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Chris Zahorcik, Tasos Priovolos, Joyce Arellano and Melissa Funfsinn.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jim Daunis Jr., Bill Rieser, Jennie Mills and Ron McGrath.

APPROVAL OF TRUSTEE PARTICIPATION IN OCTOBER 19, 2023 BOARD MEETING  
BY MEANS OTHER THAN BEING PHYSICALLY PRESENT

President Bermejo reported that it was thought we might need to consider this option for a trustee but, as it turns out, we did not need it.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Valencia, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

MINUTES OF THE PUBLIC HEARING – September 21, 2023

The minutes of the Public Hearing held September 21, 2023 were presented. A motion to approve the minutes was made by Siska, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

MINUTES OF THE BOARD MEETING – September 21, 2023

The minutes of the board meeting held September 21, 2023 were presented. A motion to approve the minutes was made by Armstrong, seconded by Spindel. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

MINUTES OF THE SPECIAL BOARD MEETING – October 12, 2023

The minutes of the special board meeting held October 12, 2023 were presented. A motion to approve the minutes was made by Valencia, seconded by Armstrong. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – October 12, 2023

The minutes of the Executive Session held at the Special Board Meeting on October 12, 2023 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

EMPLOYEE RECOGNITION

President Bermejo recognized Chris Zahorcik for her 20 years of service and presented Chris with a certificate and award. The Board congratulated Chris.

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Bill Rieser, Treasurer of the Friends distributed the Friends’ Fall Book Sale Report. Rieser noted that there were many resellers present on Friday night, which netted the highest grossing sales of the weekend. The grand total was \$3,062.32 which included a combination of admission fees, membership renewals, book sales, bag sales and donations.

NEW BUSINESS

Approval of Appointment of Library Trustee

A motion to approve the appointment of James A. Daunis Jr. as Library Trustee of the Fountaindale Public Library District was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Bermejo  
NAYES: None  
ABSENT: None

Administration of Oath of Office for Library Trustee

Secretary Robert Armstrong administered the Oath of Office for Library Trustee for James A. Daunis Jr. Daunis took his seat with the Board.

Approval of Ordinance 2023-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2024/2025

A motion to approve Ordinance 2023-4, Ordinance to levy and additional tax of .02% for Fiscal Year 2024/2025 was made by Daunis, seconded by Spindel.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of Resolution 2023-6 – Truth in Taxation Law Resolution

A motion to approve Resolution 2023-6, Truth in Taxation Law Resolution was made by Armstrong, seconded by Spindel.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of Resolution 2023-7 – Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Administrative Amendments to Intergovernmental Agreement

Jennie Mills, Chair of the Library Insurance Management and Risk Control Combination, discussed the administrative changes in the proposed resolution.

A motion to approve Resolution 2023-7, amending the amended Intergovernmental Agreement providing risk management and authorizing membership in the Library Insurance Management and Risk Control Combination to allow for administrative amendments to Intergovernmental Agreement was made by Valencia, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of Resolution 2023-8 – Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Substantive Amendments to Intergovernmental Agreement

Jennie Mills, Chair of the Library Insurance Management and Risk Control Combination, discussed the substantial changes in the proposed resolution.

A motion to approve Resolution 2023-8, amending the amended Intergovernmental Agreement providing for risk management and authorizing membership in the Library Insurance Management and Risk Control Combination to allow for substantive amendments to Intergovernmental Agreement was made by Spindel, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval to Seek Bids for Renovating Three 3<sup>rd</sup> Floor Rooms

Ron McGrath of Tria Architecture discussed the proposed plans for the three rooms on the 3<sup>rd</sup> Floor.

A motion to seek bids for renovating three of the 3<sup>rd</sup> Floor rooms was made by Daunis, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval to Seek Bids for Interior Areas Lighting Replacement Project

Ron McGrath of Tria Architecture discussed the proposed plans to replace the interior lights in the staff areas.

A motion to seek bids for the interior areas lighting replacement project was made by Armstrong, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of 2024 Fountaindale Public Library District Closing Schedule

A motion to approve the 2024 Fountaindale Public Library District closing schedule was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of 2024 Staff In-Service Day Closings

A motion to approve closing the library for two staff in-service days on Friday, February 23 and Friday, August 2, 2024 was made by Spindel, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of 2024 Fountaindale Public Library District Board Meeting Schedule

A motion to approve the 2024 Fountaindale Public Library District Board Meeting schedule was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Review of Illinois Library Association’s Serving Our Public 4.0

The 2024 Illinois Per Capita Grant requires that every public library board review Serving Our Public 4.0. Executive Director Mills reported that the management team has reviewed the checklists at the end of each chapter.

Approval of Intergovernmental Agreement between Fountaindale Public Library District and Will County Clerk Regarding Hosting Election Center for 2024 Elections

Mills reported that the Will County Clerk’s Office has requested that the library host an Election Center. On both Election Days in 2024, eligible residents of Will County would be able to vote at the library – similar to how early voting works. This draft agreement covers both 2024 Elections.

A motion to approve the Intergovernmental Agreement between Fountaindale Public Library District and the Will County Clerk regarding the library being a hosting Election Center for the 2024 Elections was made by Valencia, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Approval of Revised Leave Under the Victims’ Economic Security and Safety Act (VESSA) Section of Employee Handbook

Mills reported that on July 28, 2023, Governor Pritzker signed a bill that amended the Illinois Victims’ Economic Security and Safety Act (VESSA). Mills noted that the draft policy revision contains amendments to conform to the new legislation.

A motion to repeal the existing Leave Under the Victims’ Economic Security and Safety Act (VESSA) section of the Employee Handbook and approve the revised Leave Under the Victims’ Economic Security and Safety (VESSA) section of the Employee Handbook was made by Valencia, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Trustee Armstrong reported that minimizing disruption for library patrons is the highest priority in implementing them.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for September, 2023 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2023

Bills paid for the month of October, 2023 in the amount of \$53,961.74 was presented for approval. Motion to approve was made by Valencia, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

Bills Payable Report – October 19, 2023

Bills payable for the month of October, 2023 in the amount of \$254,872.59 was presented for approval. Motion to approve was made by Spindel, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – September, 2023

Executive Director Mills reported that former Fountaindale Public Library Executive Director Alex Todd passed away in September. Mills also noted that he believes that our library is the only library to have two Illinois Library Association Luminaries – Alex Todd and Margaret J. “Peggy” Danhof.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – The liaisons plan to meet in January.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

The third and final meeting of the Local Government Efficiency Act Decennial Committee Meeting will take place next month on Thursday, November 16.

Staff Thanksgiving will also be held on Thursday, November 16. Both lunch and dinner will be served.

ANNOUNCEMENTS

President Bermejo shared that the Filipino Friendship Society is hosting an event on Sunday, October 22 at the library.

Mills reported that he will be in Springfield next week at the Illinois Library Association Annual Conference.

ADJOURNMENT

A motion to adjourn the meeting at 8:09 p.m. was made by Valencia, seconded by Alam.

AYES:	Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES:	None
ABSENT:	None

/s/ Robert Armstrong  
 Secretary, Board of Library Trustees  
 FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
 WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo  
 President, Board of Library Trustees  
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