

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD NOVEMBER 16, 2023
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, November 16, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Jennie Nguyen.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Margaret (Peggy) Danhof, Jennie Mills, Carl Crooks and Jamie Wilkey.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Valencia, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – October 19, 2023

The minutes of the board meeting held October 19, 2023 were presented. A motion to approve the minutes was made by Daunis, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

Patrick Clemens was unable to attend the Board Meeting.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update for the Board. Sixty-five of the adult Summer Adventure free book coupons were redeemed. The Friends are no longer doing online book sales on eBay. These books will now be sold at slightly higher prices in the Book Cellar. Christmas books are being promoted on Facebook.

NEW BUSINESS

Acceptance of Financial Report for Fiscal Year 2022/2023

Jamie Wilkey from Lauterbach & Amen, LLP went over the Financial Report for Fiscal Year 2022/2023 and answered questions from the Board.

A motion to accept the Financial Report for Fiscal Year 2022/2023 was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Ordinance 2023-5 – Tax Levy Ordinance

Mills reviewed the ordinance and the levies within.

A motion to approve Ordinance 2023-5 – Tax Levy Ordinance was made by Armstrong, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Statement of Receipts and Disbursements Fiscal Year 2022/2023

Mills reported that this document is a summary of income and expenditures from the last fiscal year. It is prepared by our Finance Department with information from our auditors and other sources.

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2022/2023 was made by Daunis, seconded by Spindel.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Titanium Technologies Quote for the Phone System Replacement

Mills reported that Information Technologies Manager John Matysek obtained three quotes and our recommendation is to go with the proposal from Titanium Technologies as they were the lowest proposal that met our requirements. The quote from Titanium Technologies is for \$128,736.55.

A motion to approve the Titanium Technologies quote for the phone system replacement was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Forward Space Quote and BOS Quote for 3rd Floor Rooms Renovation Project

Mills reported that both quotes were part of the 3rd Floor Rooms project and were part of joint purchasing agreements. The Forward Space Quote is in the amount of \$144,495.19, and the BOS Quote is in the amount of \$3,708.95.

A motion to approve the Forward Space quote and the BOS quote for the 3rd Floor Rooms renovation project was made by Spindel, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Resolution 2023-9 – Resolution Regarding the Issuance of Non-Resident Library Cards

Mills reported that the decision for the District to participate or not participate needs to be made annually. Mills noted that the fee per the mathematical formula would be \$562.14.

A motion to approve Resolution 2023-9 – Resolution regarding the issuance of non-resident library cards was made by Valencia, seconded by Spindel.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Certified List of Trustees and Staff for Filing with Will and DuPage Counties for Statements of Economic Interest

A motion to approve the certified list of Trustees and staff for filing with Will and DuPage Counties for the Statements of Economic Interest was made by Siska, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Building Liaisons

A motion to approve naming Bobby Armstrong and Jim Daunis Jr. as the Building Liaisons was made by Siska, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Finance Liaisons

A motion to approve naming Kathryn Spindel and Celeste Bermejo as the Finance Liaisons was made by Valencia, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Strategic Liaisons

A motion to approve naming Marcelo Valencia and Sarah Siska as the Strategic Liaisons was made by Armstrong, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Approval of Internal Board Operations Liaisons

A motion to approve naming Kathryn Spindel and Meraj Alam as the Internal Board Operations Liaisons was made by Spindel, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Mills reported that Facilities Manager Tasos Priovolos will be working with Trane to install a needed part to restore internal lighting controls to full capability.

CORRESPONDENCE

Jody Hargett from the Friends sent a thank you card to Executive Director Paul Mills for providing a library tour for the Friendship Church.

TREASURER'S REPORT

The Treasurer's Report for October, 2023 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – November, 2023

Bills paid for the month of November in the amount of \$55,787.99 was presented for approval. Motion to approve was made by Spindel, seconded by Siska.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

Bills Payable Report – November, 2023

Bills payable for the month of November in the amount of \$220,209.75 was presented for approval. Motion to approve was made by Spindel, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – October, 2023

Mills commented that this year's ILA Conference in Springfield went really well with an excellent focus on the First Amendment as it relates to public libraries.

Mills was asked to speak to the Schaumburg Township District Library regarding the Illinois Municipal Retirement Fund. STDL is currently not a member and is considering enrolling.

Mills was also asked to speak to a few libraries in Michigan regarding starting a new consortium, similar to Pinnacle.

Mills discussed the Pinnacle Library Cooperative Strategic Plan and our interest in adding a sixth day of delivery. Initial discussions with RAILS have begun on this concept.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

Mills discussed several potential items for the December Board Meeting.

ANNOUNCEMENTS

None.

ADJOURNMENT

A motion to adjourn the meeting at 7:41 p.m. was made by Valencia, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: None

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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