

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD FEBRUARY 15, 2024  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, February 15, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

Trustee Kathryn Spindel

Trustee Spindel was out of town and unable to attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Lea Pottle, Christine Tucker and Jorie Karum.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Robert Kalnicky, Stacey Sanicki, Jody Hargett, Jennie Mills, Ron McGrath, M. Grace Tucker and Ivanko Diaz.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Siska, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE BOARD MEETING – January 18, 2024

The minutes of the board meeting held January 18, 2024 were presented. A motion to approve the minutes was made by Daunis, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE EXECUTIVE SESSION – January 18, 2024

The minutes of the Executive Session held January 18, 2024 were presented. A motion to approve the minutes was made by Valencia, seconded by Alam. Minutes were approved as read.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

EMPLOYEE RECOGNITION

President Bermejo recognized Christine Tucker for her ten years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board. Many young patrons have come to the Book Cellar to turn in their free book coupon from the Winter Reading program. Children enjoyed selecting their own book as a prize. Both the Book Cellar and the Nook continue to have great sales. The Friends Spring Book Sale will take place the first weekend in April.

NEW BUSINESS

Approval of Proclamation Honoring Robert A. Kalnicky's Years of Service as Library Trustee

President Bermejo read the Proclamation Honoring Robert A. Kalnicky for his many years of dedicated service to Fountaindale Public Library.

A motion to approve the Proclamation honoring Robert A. Kalnicky's years of service as Library Trustees was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval of Red Feather Group Bid for Interior Lighting Replacement Project

Ron McGrath from Tria Architecture gave his recommendation for Red Feather Group as the lowest responsible bidder for this project.

A motion to approve the Red Feather Group bid for the Interior Lighting Replacement Project was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval of Blue Reef LLC Bid for Third Floor Interior Renovations Project

Ron McGrath gave his recommendation for Blue Reef LLC as the lowest responsible bidder for this project.

A motion to approve the Blue Reef LLC bid for the Third Floor Interior Renovations Project was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval to Seek Requests for Proposals for Multi-Function Duplicating Devices and Services

The library’s current agreement with Konica Minolta for multi-function duplicating devices and services will expire this summer. A recommendation for a new agreement will be made to the Board in the spring following the RFP process.

A motion to approve to seek requests for proposals for multi-function duplicating devices and services was made by Valencia, seconded by Armstrong.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

Approval of Employee Blood and Organ Donation Leave Section of Employee Handbook

Mills reported that the Employee Blood and Organ Donation Leave Act was signed into law in August 2023. This addition to the Employee handbook provides staff paid time off of blood or organ donors.

A motion to approve the Employee Blood and Organ Donation Leave Section of the Employee Handbook was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

Approval of Appointment of 2024 Executive Director Evaluation Liaisons

President Bermejo has named herself and Trustee Siska as this year’s Executive Evaluation Liaisons.

A motion to approve the appointing President Celeste Bermejo and Trustee Sarah Siska for the 2024 Executive Director evaluation liaisons was made by Daunis, seconded by Armstrong.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

LIBRARY PROJECTS

None.

CORRESPONDENCE

None.

## TREASURER'S REPORT

The Treasurer's Report for January, 2024 was presented by Vice President Valencia and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – Post January, 2024

Bills paid for the month of post January in the amount of \$1,892,575 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

### Bills Paid Report – February, 2024

Bills paid for the month of February in the amount of \$59,660.54 was presented for approval. Motion to approve was made by Armstrong, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

### Bills Payable Report – February, 2024

Bills payable for the month of February in the amount of \$201,236.38 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

## DIRECTOR'S REPORT – January, 2024

Mills shared that he attended the Annual Black History Month Celebration at Bolingbrook High School on February 10. Mills noted that the booklet was created and designed with Communications Manager, Melissa Bradley.

Trustees should begin to receive the Statement of Economic Interest form from Will County. Mills provided an info sheet that will aid in completing the form.

Lastly, registration for the American Library Association Annual Conference in San Diego will open next week. Any interested Trustees should contact Juanita Lennon.

## UNFINISHED BUSINESS

None.

## REPORTS

Building – None.

Finance – Meeting next month.

Strategic Plan – The Strategic Plan status report was distributed. Many objectives have been completed. A large objective that will soon be brought to the forefront is 1.1, which includes examining the lobby and could be done in conjunction with a replacement automated materials handling system.

Internal Board Operations – None.

## AGENDA BUILDING FOR THE NEXT MEETING

None.

## ANNOUNCEMENTS

Kindness Day is on Saturday, February 17.

The Bolingbrook Rotary Club is hosting their annual Mac & Cheese fundraiser on Saturday, March 9 at New Life Lutheran Church.

Trustee Armstrong announced that on Tuesday, March 12 Boy Scouts Troop #516 Woodridge will be hosting an event at BD Mongolian Grill.

ADJOURNMENT

A motion to adjourn the meeting at 7:30 p.m. was made by Valencia, seconded by Alam.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

/s/ Robert Armstrong  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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