

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

March 21, 2024 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/watch?v=0p9Zr1JCFNY>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
  - a. Board Meeting – February 15, 2024
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
  - a. Approval of Czervik Construction Bid for Third Floor Interior Renovations Project
  - b. Approval of Revised Social Media and Comment Policy
8. Library Projects
9. Correspondence
10. Treasurer's Report
11. Bills for Approval
  - a. Bills Paid Report – March, 2024
  - b. Bills Payable Report – March 21, 2024
12. Director's Report – February, 2024
13. Unfinished Business
14. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Internal Board Operations
15. Agenda Building for the Next Meeting
16. Announcements
17. Adjournment

## March 2024 Agenda Background

Paul Mills

### 7. New Business – Action Items

#### a. Approval of Czervik Construction Bid for Third Floor Interior Renovations Project

Last month Tria Architecture recommended the bid from Blue Reef LLC for the Third Floor Interior Renovations Project as the lowest responsible bidder. Additional information has been brought forward. Tria Architecture is thus recommending that the Board retract the finding of “lowest responsible bidder”, reject the Blue Reef bid and instead award the contract to Czervik Construction for this project.

Ron McGrath from Tria Architecture will be present at the meeting to discuss it further.

The Czervik Construction bid is \$372,069.

*Suggested Motion: Motion to amend prior award to Blue Reef LLC Bid for Third Floor Interior Renovations Project by rejecting the Blue Reef LLC Bid and to approve the Czervik Construction Bid for Third Floor Interior Renovations Project.*

#### b. Approval of Revised Social Media and Comment Policy

Melissa Bradley, our Communications Manager, and I worked with our attorney to update our social media and comment policy in order to ensure it complies with applicable laws. This draft update features the following changes —

- First bullet point deletes “personal attacks” as attorney thought it too vague and also deletes “sexual content” as we already have obscene listed
- Fourth bullet point adds “intellectual property”
- Deletes a bullet point “Comments that are irrelevant to the original topic”

*Suggested Motion: Motion to repeal the existing Social Media and Comment Policy and to approve the revised Social Media and Comment Policy.*

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD FEBRUARY 15, 2024  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, February 15, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

Trustee Kathryn Spindel

Trustee Spindel was out of town and unable to attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Lea Pottle, Christine Tucker and Jorie Karum.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Robert Kalnicky, Stacey Sanicki, Jody Hargett, Jennie Mills, Ron McGrath, M. Grace Tucker and Ivanko Diaz.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Siska, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE BOARD MEETING – January 18, 2024

The minutes of the board meeting held January 18, 2024 were presented. A motion to approve the minutes was made by Daunis, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE EXECUTIVE SESSION – January 18, 2024

The minutes of the Executive Session held January 18, 2024 were presented. A motion to approve the minutes was made by Valencia, seconded by Alam. Minutes were approved as read.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

EMPLOYEE RECOGNITION

President Bermejo recognized Christine Tucker for her ten years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board. Many young patrons have come to the Book Cellar to turn in their free book coupon from the Winter Reading program. Children enjoyed selecting their own book as a prize. Both the Book Cellar and the Nook continue to have great sales. The Friends Spring Book Sale will take place the first weekend in April.

NEW BUSINESS

Approval of Proclamation Honoring Robert A. Kalnicky's Years of Service as Library Trustee

President Bermejo read the Proclamation Honoring Robert A. Kalnicky for his many years of dedicated service to Fountaindale Public Library.

A motion to approve the Proclamation honoring Robert A. Kalnicky's years of service as Library Trustees was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval of Red Feather Group Bid for Interior Lighting Replacement Project

Ron McGrath from Tria Architecture gave his recommendation for Red Feather Group as the lowest responsible bidder for this project.

A motion to approve the Red Feather Group bid for the Interior Lighting Replacement Project was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval of Blue Reef LLC Bid for Third Floor Interior Renovations Project

Ron McGrath gave his recommendation for Blue Reef LLC as the lowest responsible bidder for this project.

A motion to approve the Blue Reef LLC bid for the Third Floor Interior Renovations Project was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

Approval to Seek Requests for Proposals for Multi-Function Duplicating Devices and Services

The library’s current agreement with Konica Minolta for multi-function duplicating devices and services will expire this summer. A recommendation for a new agreement will be made to the Board in the spring following the RFP process.

A motion to approve to seek requests for proposals for multi-function duplicating devices and services was made by Valencia, seconded by Armstrong.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

Approval of Employee Blood and Organ Donation Leave Section of Employee Handbook

Mills reported that the Employee Blood and Organ Donation Leave Act was signed into law in August 2023. This addition to the Employee handbook provides staff paid time off of blood or organ donors.

A motion to approve the Employee Blood and Organ Donation Leave Section of the Employee Handbook was made by Alam, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

Approval of Appointment of 2024 Executive Director Evaluation Liaisons

President Bermejo has named herself and Trustee Siska as this year’s Executive Evaluation Liaisons.

A motion to approve the appointing President Celeste Bermejo and Trustee Sarah Siska for the 2024 Executive Director evaluation liaisons was made by Daunis, seconded by Armstrong.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: Spindel

LIBRARY PROJECTS

None.

CORRESPONDENCE

None.

## TREASURER'S REPORT

The Treasurer's Report for January, 2024 was presented by Vice President Valencia and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – Post January, 2024

Bills paid for the month of post January in the amount of \$1,892,575 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

### Bills Paid Report – February, 2024

Bills paid for the month of February in the amount of \$59,660.54 was presented for approval. Motion to approve was made by Armstrong, seconded by Valencia.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

### Bills Payable Report – February, 2024

Bills payable for the month of February in the amount of \$201,236.38 was presented for approval. Motion to approve was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Siska, Alam, Daunis, Bermejo  
NAYES: None  
ABSENT: Spindel

## DIRECTOR'S REPORT – January, 2024

Mills shared that he attended the Annual Black History Month Celebration at Bolingbrook High School on February 10. Mills noted that the booklet was created and designed with Communications Manager, Melissa Bradley.

Trustees should begin to receive the Statement of Economic Interest form from Will County. Mills provided an info sheet that will aid in completing the form.

Lastly, registration for the American Library Association Annual Conference in San Diego will open next week. Any interested Trustees should contact Juanita Lennon.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – Meeting next month.

Strategic Plan – The Strategic Plan status report was distributed. Many objectives have been completed. A large objective that will soon be brought to the forefront is 1.1, which includes examining the lobby and could be done in conjunction with a replacement automated materials handling system.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

Kindness Day is on Saturday, February 17.

The Bolingbrook Rotary Club is hosting their annual Mac & Cheese fundraiser on Saturday, March 9 at New Life Lutheran Church.

Trustee Armstrong announced that on Tuesday, March 12 Boy Scouts Troop #516 Woodridge will be hosting an event at BD Mongolian Grill.

ADJOURNMENT

A motion to adjourn the meeting at 7:30 p.m. was made by Valencia, seconded by Alam.

AYES:	Armstrong, Valencia, Siska, Alam, Daunis, Bermejo
NAYES:	None
ABSENT:	Spindel

Approved: \_\_\_\_\_  
Robert Armstrong, Secretary

\_\_\_\_\_  
Celeste M. Bermejo, President





March 4, 2024

**VIA EMAIL**  
(3) Page(s) Inclusive  
[pmills@fountaindale.org](mailto:pmills@fountaindale.org)

Mr. Paul Mills, Executive Director  
Fountaindale Public Library District  
300 West Briarcliff Road  
Bolingbrook, Illinois 60440

Re: Fountaindale Public Library District  
Third Floor Interior Renovations  
Architect's Project Number: 23-042  
**Letter of Recommendation**

Dear Mr. Mills:

Bids were received on the above referenced project at Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, Illinois 60440 at 1:00 p.m. on January 24, 2024. Five (5) bidders were Bidders of Record and three (3) bids were received.

Due to new information that has come to light after the initial award, TRIA Architecture, Inc. is recommending that the Board of Trustees reject the bid received from BLUE REEF, LLC.

TRIA Architecture, therefore, recommends that the Board of Trustees consider awarding the contract for construction, inclusive of the base bid only, to **CZERVIK CONSTRUCTION**, 19148 South 85<sup>th</sup> Place, Unit 56, Mokena, Illinois 60448 for the total contract amount of \$372,069.00. TRIA Architecture recommends not accepting alternate 1. Work to be substantially complete by June 14, 2024.

Also, please find the attached Bid Tabulation Form for your review.

If you have any questions concerning the bidding of the Third Floor Interior Renovations, please do not hesitate to call. TRIA Architecture, and myself specifically, look forward to working with the Library toward a successful completion of this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ron McGrath', with a long horizontal flourish extending to the right.

**TRIA ARCHITECTURE, INC.**  
Ronald E.. McGrath, AIA, LEED AP  
Principal Architect

REM/ab

**TRIA ARCHITECTURE**

Illinois Office | Corporate Headquarters: 901 McClintock Drive, Suite 100, Burr Ridge, Illinois 60527  
Indiana Office: 436 Sand Creek Drive N, Suite 105, Chesterton, Indiana 46304  
Company Main: 630.455.4500 Fax: 630.455.4040  
[www.TRIAArchitecture.com](http://www.TRIAArchitecture.com)

Mr. Paul Mills, Executive Director  
Fountaindale Public Library District  
Third Floor Interior Renovations  
Project Number: 23-042  
**Letter of Recommendation**  
March 4, 2024  
Page 2 of 2

Attachments: Bid Tabulation, Dated January 24, 2024, 1 Page(s)

cc: Mr. Tasos Priovolos, Fountaindale Public Library District

File Name: 23042LOR030424.docx

## **TRIA ARCHITECTURE**

**Illinois Office | Corporate Headquarters:** 901 McClintock Drive, Suite 100, Burr Ridge, Illinois 60527

**Indiana Office:** 436 Sand Creek Drive N, Suite 105, Chesterton, Indiana 46304

Company Main: 630.455.4500 Fax: 630.455.4040

[www.TRIAArchitecture.com](http://www.TRIAArchitecture.com)

# BID TABULATION

Owner: Fountaindale Public Library District  
 Project Name: Third Floor Interior Renovations  
 Architect's Project #: 23-042  
 Bid Due Date: January 24, 2024, 1:00 p.m.



Bidder	Addendum	Base Bid	Alternate	Comp. Date	Subst.	Bid Bond	Bid Forms	Comments
	#1		#1					
Blue Reef LLC	y	\$315,300	\$0	6/14/24	N	Y	Y	Missing A305
Czervik Construction	Y	\$372,069	\$0	6/14/24	N	Y	Y	Missing A305
Krause Construction	Y	\$381,328	\$0	6/14/24	N	Y	Y	
Metropolitan Corp		NO BID						
Red Feather Construction		NO BID						

**Alternate Descriptions:**

#1 - Change the Substantial Completion Date (DEDUCT)

Notes:

Substantial Completion Date - June 14, 2024  
 Bid Docs - 004850, 004860, 004870, 004940, 004950, 004960, 004970

**Fountaindale Public Library District**  
**Social Media and Comment Policy**

Fountaindale Public Library District uses various social media tools to communicate information to its community about the Library's services, resources, upcoming events, and other library-related subjects. Use of these social media tools is governed by the policy established by the Library Board of Trustees and any applicable rules or regulations adopted by the Library. The Executive Director as the executor of the policy for the Board of Trustees may exercise discretion in determining what use is in the best interest of the Library and is authorized to act accordingly. The Board of Trustees may modify, amend or supplement this policy as it deems necessary and appropriate.

The Library's social media sites are not intended to be public forums. The Library does not endorse the opinions expressed in posts and/or comments left by users on its social media sites. The following is intended to inform users of the policies for posting comments and other information on all Fountaindale Public Library District social media sites.

The Library reserves the right to decline to post or to remove any comments, images, photographs, links, or posts that it deems to be inappropriate, including:

- Posts containing insults, obscenity, pornography, threats, or harassment
- Posts that promote discrimination against specific individuals or groups on the basis of gender, gender identity, national origin, race, religion, sexual orientation, or any other unlawful reason
- Spam and commercial posts
- Posts that violate copyright, trademark, or any other federal, state, or local Intellectual property law or encourage illegal activity
- Private and/or personal information about an individual, group, or entity published without the consent of that individual, group, or entity
- Content in support of or opposition to candidates, political campaigns or ballot measures

The Executive Director or designee reserves the right to deny access to any or all of the Library's social media sites to any individual or entity who violates this policy or applicable laws, at any time and without prior notice.

Content or posts on the Library's social media sites that relate to library business may be a public record subject to disclosure under the Freedom of Information Act and retention under state records retention laws.

## **APPEAL AND REVIEW**

The Board of Trustees of Fountaindale Public Library District will review the Social Media and Comment Policy and regulations periodically and reserves the right to amend them at any time. The Board authorizes the Executive Director to waive regulations under appropriate circumstances. The Executive Director is the chief person empowered to make decisions regarding the availability and use of social media and commenting. The Executive Director has delegated authority to implement this policy to the Communications Manager.

Any appeals for changes or exceptions to any portion of the Social Media and Comment Policy will be considered. An individual wishing to file an appeal shall submit it to the Executive Director in writing. The Executive Director will respond in writing.

**DRAFT FEBRUARY 14, 2024**

**CASH AND INVESTMENT REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

Balance As of 02/29/2024

<b>GL Number</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>Ending Balance</b>
<b>CASH</b>					
01-10-1111	Cash Checking/Wintrust Operating	1,234,158.72	2,597,218.17	2,592,053.93	1,239,322.96
03-10-1111	Cash Checking/Wintrust Operating	0.00	500.82	500.82	0.00
04-10-1111	Cash Checking/Wintrust Operating	0.00	1,892,575.00	1,892,575.00	0.00
08-10-1111	Cash Checking/Wintrust Operating	0.00	25,678.23	25,678.23	0.00
	<b>Total Operating Fund</b>	<b>1,234,158.72</b>	<b>4,515,972.22</b>	<b>4,510,807.98</b>	<b>1,239,322.96</b>
01-10-1130	Cash Checking/Payroll	225,467.99	420,924.91	425,503.83	220,889.07
	<b>Total Payroll Fund</b>	<b>225,467.99</b>	<b>420,924.91</b>	<b>425,503.83</b>	<b>220,889.07</b>
01-10-1150	Petty Cash	3,232.09	0.00	0.00	3,232.09
	<b>Total Petty Cash</b>	<b>3,232.09</b>	<b>0.00</b>	<b>0.00</b>	<b>3,232.09</b>
	<b>Total Cash</b>	<b>1,462,858.80</b>	<b>4,936,897.13</b>	<b>4,936,311.81</b>	<b>1,463,444.12</b>
<b>INVESTMENTS</b>					
06-10-1205	Investments - Special Reserve PMA	19,591,245.68	56,053.34	0.00	19,647,299.02
	<b>Total Special Reserve/PMA</b>	<b>19,591,245.68</b>	<b>56,053.34</b>	<b>0.00</b>	<b>19,647,299.02</b>
01-10-1210	Illinois Funds - General MM	76,574.63	328.60	0.00	76,903.23
	<b>Total IL Funds General</b>	<b>76,574.63</b>	<b>328.60</b>	<b>0.00</b>	<b>76,903.23</b>
01-10-1211	Invest/Wintrust MM Account	1,300,062.88	3,121,536.78	681,891.43	3,739,708.23
02-10-1211	Invest/Wintrust MM Account	8,396.71	0.00	8,810.00	(413.29)
03-10-1211	Invest/Wintrust MM Account	(47,251.48)	0.00	500.82	(47,752.30)
05-10-1211	Invest/Wintrust MM Account	0.18	0.00	0.00	0.18
08-10-1211	Invest/Wintrust MM Account	23,033.60	0.00	144,532.56	(121,498.96)
10-10-1211	Invest/Money Market Account	35,337.27	0.00	29,262.78	6,074.49
11-10-1211	Invest/Money Market Account	324,053.34	0.00	20,698.60	303,354.74
	<b>Total General Fund</b>	<b>1,643,632.50</b>	<b>3,121,536.78</b>	<b>885,696.19</b>	<b>3,879,473.09</b>
01-10-1212	Invest/MM/IL Fund - E-Pay	79,657.44	568.35	10.65	80,215.14
	<b>Total IL Funds ePay Fund</b>	<b>79,657.44</b>	<b>568.35</b>	<b>10.65</b>	<b>80,215.14</b>
06-10-1211	Invest/Wintrust MM Account	3,310,071.71	14,334.25	0.00	3,324,405.96
	<b>Total Special Reserve Fund</b>	<b>3,310,071.71</b>	<b>14,334.25</b>	<b>0.00</b>	<b>3,324,405.96</b>
07-10-1211	Invest/Wintrust MM Account	1,152,848.87	4,946.61	0.00	1,157,795.48
	<b>Total Working Cash Fund</b>	<b>1,152,848.87</b>	<b>4,946.61</b>	<b>0.00</b>	<b>1,157,795.48</b>
	<b>Total Investments</b>	<b>25,854,030.83</b>	<b>3,197,767.93</b>	<b>885,706.84</b>	<b>28,166,091.92</b>
<b>BOND FUND</b>					
04-40-1211	Invest/Wintrust MM Account	3,202,084.84	1,730.63	2,900,175.00	303,640.47
	<b>Total Bond Fund</b>	<b>3,202,084.84</b>	<b>1,730.63</b>	<b>2,900,175.00</b>	<b>303,640.47</b>
	<b>TOTAL CASH AND INVESTMENTS</b>	<b>30,518,974.47</b>	<b>8,136,395.69</b>	<b>8,722,193.65</b>	<b>29,933,176.51</b>

Special Reserve PMA - **3.251%**  
 General - IL Fund - **5.399%**  
 Money Market - Wintrust - **5.460%**

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 02/29/2024

GL Number	Description	Activity For 02/29/2024 Increase (Decrease)	YTD Balance 02/29/2024 Normal (Abnormal)	% Bdg't Used	23-24 Amended Budget	Available Balance 02/29/2024 Normal (Abnormal)
<b>Revenues</b>						
<b>01 - General Fund</b>						
01-10-3140	Property Tax - Will Back Taxes		6,135.29	51.13	12,000.00	5,864.71
01-10-3141	Property Tax - Dupage Back Taxes		179.00	44.75	400.00	221.00
01-10-3160	Property Tax - will 2022		4,370,525.50	80.70	5,415,442.81	1,044,917.31
01-10-3161	Property Tax - Dupage 2022		79,683.04	72.10	110,519.24	30,836.20
01-10-3162	Property Tax - will 2023			0.00	4,848,283.56	4,848,283.56
01-10-3163	Property Tax - DuPage 2023			0.00	98,944.56	98,944.56
01-10-3190	Replacement Tax		198,197.83	46.74	424,000.00	225,802.17
01-10-3211	Interest - Invest. MM Accounts	18,223.59	201,478.36	87.60	230,000.00	28,521.64
01-10-3212	Interest - Money Market			0.00	10.00	10.00
01-10-3215	Interest on Collected Taxes			0.00	100.00	100.00
01-10-3310	Revenue - Circulation Fees - Epay	845.43	8,242.98	68.69	12,000.00	3,757.02
01-10-3311	Revenue - Circulation Fees	69.10	1,179.88	39.33	3,000.00	1,820.12
01-10-3410	Revenue - Copy Machines	330.90	2,929.40	58.59	5,000.00	2,070.60
01-10-3430	Revenue - Printing	1,270.07	9,881.15	65.87	15,000.00	5,118.85
01-10-3440	Revenue - Fax Machine	214.70	2,029.40	40.59	5,000.00	2,970.60
01-10-3511	Miscellaneous Income	2,797.48	3,826.28	76.53	5,000.00	1,173.72
01-10-3512	Auto License Plate Sticker Income	677.00	5,127.50	128.19	4,000.00	(1,127.50)
01-10-3515	Donations Received		2,079.99	104.00	2,000.00	(79.99)
01-10-3613	Miscellaneous Reimbursements	11.99	1,637.34	81.87	2,000.00	362.66
01-10-3614	Staff Purchases & Reimbursements		871.35	87.14	1,000.00	128.65
01-10-3616	Board Reimbursements	14.90	123.44	61.72	200.00	76.56
01-10-3910	State Grant		98,897.28	100.00	98,897.00	(0.28)
01-10-3930	Other Grant Income		29,975.00	24.98	120,000.00	90,025.00
<b>Total 01 - General Fund:</b>		<b>24,455.16</b>	<b>5,023,000.01</b>	<b>44.01</b>	<b>11,412,797.17</b>	<b>6,389,797.16</b>
<b>02 - Audit Fund</b>						
02-10-3160	Property Tax - will 2022		3,681.17	100.00	0.00	(3,681.17)
02-10-3161	Property Tax - Dupage 2022		67.07	100.00	0.00	(67.07)
<b>Total 02 - Audit Fund:</b>		<b>0.00</b>	<b>3,748.24</b>	<b>100.00</b>	<b>0.00</b>	<b>(3,748.24)</b>
<b>03 - Liability Fund</b>						
03-10-3160	Property Tax - will 2022		25,774.69	100.00	0.00	(25,774.69)
03-10-3161	Property Tax - Dupage 2022		469.96	100.00	0.00	(469.96)
<b>Total 03 - Liability Fund:</b>		<b>0.00</b>	<b>26,244.65</b>	<b>100.00</b>	<b>0.00</b>	<b>(26,244.65)</b>
<b>04 - Bond Fund</b>						
04-40-3160	Property Tax - will 2022		1,509,611.83	85.60	1,763,662.11	254,050.28
04-40-3161	Property Tax - Dupage 2022		27,791.73	77.21	35,993.10	8,201.37
04-40-3162	Property Tax - will 2023			0.00	1,526,612.64	1,526,612.64
04-40-3163	Property Tax - DuPage 2023			0.00	31,155.36	31,155.36
04-40-3211	Interest - Invest. MM Accounts	1,730.63	85,160.29	141.93	60,000.00	(25,160.29)
<b>Total 04 - Bond Fund:</b>		<b>1,730.63</b>	<b>1,622,563.85</b>	<b>47.48</b>	<b>3,417,423.21</b>	<b>1,794,859.36</b>
<b>06 - Special Reserve</b>						
06-10-3211	Interest - Invest. MM Accounts	14,334.25	119,691.20	119.69	100,000.00	(19,691.20)
06-10-3220	Investment Income			0.00	200,000.00	200,000.00
06-10-3222	Change In Market Value	56,053.34	619,745.14	182.34	339,890.00	(279,855.14)
<b>Total 06 - Special Reserve:</b>		<b>70,387.59</b>	<b>739,436.34</b>	<b>115.56</b>	<b>639,890.00</b>	<b>(99,546.34)</b>
<b>07 - Working Cash Fund</b>						
07-10-3211	Interest - Invest. MM Accounts	4,946.61	41,313.61	137.71	30,000.00	(11,313.61)

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 02/29/2024

GL Number	Description	Activity For 02/29/2024 Increase (Decrease)	YTD Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 02/29/2024 Normal (Abnormal)
Revenues						
07						
Total 07 - Working Cash Fund:		4,946.61	41,313.61	137.71	30,000.00	(11,313.61)
08 - Maintenance Fund						
08-10-3160	Property Tax - will 2022		150,960.54	100.00	0.00	(150,960.54)
08-10-3161	Property Tax - Dupage 2022		2,752.35	100.00	0.00	(2,752.35)
Total 08 - Maintenance Fund:		0.00	153,712.89	100.00	0.00	(153,712.89)
10 - Social Security Fund						
10-10-3160	Property Tax - will 2022		214,780.53	100.00	0.00	(214,780.53)
10-10-3161	Property Tax - Dupage 2022		3,915.93	100.00	0.00	(3,915.93)
Total 10 - Social Security Fund:		0.00	218,696.46	100.00	0.00	(218,696.46)
11 - IMRF Fund						
11-10-3160	Property Tax - will 2022		176,735.22	100.00	0.00	(176,735.22)
11-10-3161	Property Tax - Dupage 2022		3,222.21	100.00	0.00	(3,222.21)
Total 11 - IMRF Fund:		0.00	179,957.43	100.00	0.00	(179,957.43)
Revenues		101,519.99	8,008,673.48	51.67	15,500,110.38	7,491,436.90
Report Totals:						
TOTAL REVENUES - ALL FUNDS		101,519.99	8,008,673.48		15,500,110.38	7,491,436.90



EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 02/29/2024

GL Number	Description	Activity For 02/29/2024 Increase (Decrease)	YTD Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 02/29/2024 Normal (Abnormal)
<b>Fund: 01 General Fund</b>						
<b>Account Category: Expenditures</b>						
PR EXP	PERSONNEL EXPENSE	432,529.42	3,590,225.96	58.02	6,187,600.00	2,597,374.04
CONTRACT	CONTRACT SERVICES	10,920.77	333,922.38	50.94	655,500.00	321,577.62
SUPPLIES	SUPPLIES & UTILITIES	40,439.40	315,146.01	48.00	656,500.00	341,353.99
LIBRARY	LIBRARY MATERIALS	54,531.52	598,836.59	42.63	1,404,700.00	805,863.41
CAPITAL	CAPITAL EXPENDITURES	67,003.45	344,580.32	10.73	3,211,000.00	2,866,419.68
MISC	MISCELLANOUS EXPENDITURES	4,226.08	30,543.35	38.18	80,000.00	49,456.65
PER CAP	PER CAPITA GRANT			0.00	98,897.00	98,897.00
	Expenditures	609,650.64	5,213,254.61	42.40	12,294,197.00	7,080,942.39
<b>Fund 01 - General Fund:</b>						
<b>TOTAL EXPENDITURES</b>		<b>609,650.64</b>	<b>5,213,254.61</b>		<b>12,294,197.00</b>	<b>7,080,942.39</b>
<b>Fund: 02 Audit Fund</b>						
<b>Account Category: Expenditures</b>						
CONTRACT	CONTRACT SERVICES		9,760.00	39.04	25,000.00	15,240.00
	Expenditures	0.00	9,760.00	39.04	25,000.00	15,240.00
<b>Fund 02 - Audit Fund:</b>						
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>9,760.00</b>		<b>25,000.00</b>	<b>15,240.00</b>
<b>Fund: 03 Liability Insurance Fund</b>						
<b>Account Category: Expenditures</b>						
PR EXP	PERSONNEL EXPENSE - UNEMPLOYMENT INS	500.82	19,762.30	49.41	40,000.00	20,237.70
INS	LIABILITY INSURANCE		82,600.77	80.59	102,500.00	19,899.23
	Expenditures	500.82	102,363.07	71.83	142,500.00	40,136.93
<b>Fund 03 - Liability Insurance Fund:</b>						
<b>TOTAL EXPENDITURES</b>		<b>500.82</b>	<b>102,363.07</b>		<b>142,500.00</b>	<b>40,136.93</b>
<b>Fund: 04 Bond Fund</b>						
<b>Account Category: Expenditures</b>						
BONDFUND	BOND FUND		3,245,350.00	100.00	3,245,350.00	0.00
	Expenditures	0.00	3,245,350.00	100.00	3,245,350.00	0.00
<b>Fund 04 - Bond Fund:</b>						
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>3,245,350.00</b>		<b>3,245,350.00</b>	<b>0.00</b>
<b>Fund: 06 Special Reserve Fund</b>						
<b>Account Category: Expenditures</b>						
CONTRACT	CONTRACT SERVICES			0.00	100.00	100.00
	Expenditures	0.00	0.00	0.00	100.00	100.00
<b>Fund 06 - Special Reserve Fund:</b>						
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>		<b>100.00</b>	<b>100.00</b>

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 02/29/2024

GL Number	Description	Activity For 02/29/2024 Increase (Decrease)	YTD Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 02/29/2024 Normal (Abnormal)
<b>Fund: 08 Maintenance Fund</b>						
<b>Account Category: Expenditures</b>						
CONTRACT	CONTRACT SERVICES	25,191.64	241,787.28	60.67	398,500.00	156,712.72
SUPPLIES	SUPPLIES & UTILITIES	486.59	22,787.15	50.64	45,000.00	22,212.85
	Expenditures	<u>25,678.23</u>	<u>264,574.43</u>	<u>59.66</u>	<u>443,500.00</u>	<u>178,925.57</u>
Fund 08 - Maintenance Fund:						
TOTAL EXPENDITURES		25,678.23	264,574.43		443,500.00	178,925.57
<b>Fund: 10 Social Security Fund</b>						
<b>Account Category: Expenditures</b>						
PR EXP	PERSONNEL EXPENSE - FICA	29,262.78	243,617.97	54.59	446,240.00	202,622.03
	Expenditures	<u>29,262.78</u>	<u>243,617.97</u>	<u>54.59</u>	<u>446,240.00</u>	<u>202,622.03</u>
Fund 10 - Social Security Fund:						
TOTAL EXPENDITURES		29,262.78	243,617.97		446,240.00	202,622.03
<b>Fund: 11 IMRF Fund</b>						
<b>Account Category: Expenditures</b>						
PR EXP	PERSONNEL EXPENSE - IMRF	20,698.60	157,682.69	51.40	306,790.00	149,107.31
	Expenditures	<u>20,698.60</u>	<u>157,682.69</u>	<u>51.40</u>	<u>306,790.00</u>	<u>149,107.31</u>
Fund 11 - IMRF Fund:						
TOTAL EXPENDITURES		20,698.60	157,682.69		306,790.00	149,107.31
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		<b>685,791.07</b>	<b>9,236,602.77</b>		16,903,677.00	7,667,074.23

KATHRYN J. SPINDEL/TREASURER

**BILLS PAID REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

MARCH 2024

Check Date	Check #	Payee	Description	GL Number	Amount
03/01/2024	1055(E)	AFLAC	EMPLOYER CONTRIBUTIONS - FEBRUARY 2024	01-10-4192	5.80
03/01/2024	1058(E)	Illinois Municipal Retirement Fund	EMPLOYER CONTRIBUTION - HODUR ADJUSTMENT	11-10-4142	4,655.46
03/01/2024	1059(E)	Illinois Municipal Retirement Fund	EMPLOYER CONTRIBUTIONS - FEBRUARY 2024	11-10-4142	21,133.09
03/01/2024	60374	Blue Cross Blue Shield of Illinois	EMPLOYER CONTRIBUTIONS - MARCH 2024	01-10-4192	36,871.08
03/01/2024	60375	Dearborn National Life Insurance Co	EMPLOYER CONTRIBUTIONS - MARCH 2024	01-10-4192	642.41
03/01/2024	60376	It's A Sign, Inc.	PICKUP LOCKER/BOOKDROP CUSTOM WRAP	01-10-4731	4,450.00
03/01/2024	60377	FIDELITY SECURITY LIFE INSURANCE/EYEMED	EMPLOYER CONTRIBUTIONS - MARCH 2024	01-10-4192	188.97
					<u>67,946.81</u>

--- GROSS PAYROLL & FICA FOR FEBRUARY 2024 ---

Gross Payroll	391662.13
FICA	29,262.78
TOTAL GROSS PAYROLL & FICA	<u>420,924.91</u>

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JENNIE NGUYEN, FINANCE MANAGER

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BILLS PAYABLES REPORT  
MARCH 21, 2024**

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
<b>4imprint, Inc.</b>					
12225779	4imprint, Inc.	OUTREACH GIVEAWAYS	01-10-4735 912.50 01-10-4735 890.50 01-10-4735 745.50 01-10-4735 741.55 01-10-4735 576.50 01-10-4735 590.50 01-10-4735 556.00 01-10-4735 310.00 01-10-4735 268.23	02/27/2024	5,591.28
Total 4imprint, Inc.:					5,591.28
<b>Allyse Schiller</b>					
AS030124	Allyse Schiller	FINANCE MILEAGE - 12/8/23-2/29/24	01-10-4171 46.08	03/01/2024	46.08
Total Allyse Schiller:					46.08
<b>Alonti Catering</b>					
M4566-MAR24	Alonti Catering	2/15/24 BOARD TRUSTEES DINNER	01-16-4355 170.00	02/29/2024	170.00
M4566-MAR24	Alonti Catering	2/23/24 STAFF IN-SERVICE LUNCHES	01-10-4353 1,732.42	02/29/2024	1,732.42
Total Alonti Catering:					1,902.42
<b>Amazon</b>					
2531	Amazon	STAR WARS DAY PROGRAM SUPPLIES	01-28-4353 13.99	02/29/2024	13.99
2534	Amazon	FEB 2024 PROGRAM & LIBRARY SUPPLIES	01-20-4371 22.99 01-20-4353 230.00	02/29/2024	252.99
2540	Amazon	VARIOUS MAINTENANCE SUPPLIES	08-30-4357 55.97 08-30-4357 24.26 08-30-4357 26.50	02/29/2024	106.73
2542	Amazon	VARIOUS LIBRARY & EQUIPMENT SUPPLIES	01-27-4371 16.89 01-27-4371 18.79 01-27-4568 33.26 01-27-4371 0.00 01-27-4371 20.99 01-27-4371 20.99 01-27-4371 25.39 01-27-4371 7.77 01-27-4371 9.98 01-27-4568 7.99	02/29/2024	162.05
2553	Amazon	WINTER READING PRIZES & MARCH ESCAPE ROOM SUPPLIES	01-20-4353 249.90 01-20-4353 19.99 01-20-4353 15.85	02/29/2024	285.74
2556	Amazon	VARIOUS PRESENTATION SUPPLIES	01-14-4641 335.88 01-14-4354 25.44	02/29/2024	361.32
2569	Amazon	MAKERSPACE SUPPLIES	01-27-4371 44.99 01-27-4371 9.99 01-27-4371 35.94 01-27-4371 29.98	02/29/2024	120.90
2570	Amazon	LAPTOP BAG	01-14-4354 30.59	02/29/2024	30.59
2587	Amazon	SPRING 2024 TEEN PROGRAM SUPPLIES	01-24-4353 27.08	02/29/2024	27.08
A128-2324REORDER	Amazon	REPLACEMENT TEEN PROGRAM SUPPLIES	01-24-4353 48.00	02/29/2024	48.00

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BILLS PAYABLES REPORT  
MARCH 21, 2024**

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
<b>Amazon</b>					
A134-2324REORDER	Amazon	REPLACEMENT GLUE STICKS	01-24-4353 21.95	02/29/2024	21.95
A137-2324	Amazon	VARIOUS PROGRAM SUPPLIES	01-20-4353 517.69	02/29/2024	517.69
A138-2324	Amazon	VARIOUS PROGRAM SUPPLIES	01-24-4353 62.66	02/29/2024	62.66
A139-2324	Amazon	VARIOUS PROGRAM SUPPLIES	01-28-4353 62.87	02/29/2024	62.87
A140-2324	Amazon	VARIOUS CRAFT SUPPLIES	01-24-4353 35.26	02/29/2024	35.26
A141-2324	Amazon	GENEALOGY CLUB "WRITE IT DOWN" GIVEAWAYS	01-24-4353 231.48	02/29/2024	231.48
A142-2324	Amazon	ACADEMY AWARDS PROGRAM SUPPLIES	01-27-4353 105.23	02/29/2024	105.23
A143-2324	Amazon	SPRING 2024 PROGRAM SUPPLIES	01-27-4353 199.59	02/29/2024	199.59
A144-2324	Amazon	BYO LIGHTSABER PROGRAM SUPPLIES	01-27-4353 227.71 01-27-4568 18.03 01-27-4371 66.65	02/29/2024	312.39
A145-2324	Amazon	VARIOUS PROGRAM & MAKERSPACE SUPPLIES	01-27-4353 22.98 01-27-4371 55.92	02/29/2024	78.90
A146-2324	Amazon	SUMMER 2024 PROGRAM SUPPLIES	01-27-4353 152.03	02/29/2024	152.03
A137-2324	Amazon	STAFF PICK PRIZES	01-10-4711 40.70	02/29/2024	40.70
<b>Total Amazon:</b>					<b>3,230.14</b>
<b>AMAZON CAPITAL SERVICES COLLECTIONS</b>					
1DW1-GXJ7-4GPC	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 49.99	01/02/2024	49.99
1NH1-TJ3K-1GFV	Amazon Capital Services	CREDITED VIDEO GAMES - ADULT	01-26-4565 (49.99)	02/08/2024	(49.99)
11QH-CCMK-YKHG	Amazon Capital Services	DVD - ADULT	01-26-4557 123.94	01/13/2024	123.94
1611-9HDV-14MF	Amazon Capital Services	DVD - ADULT	01-26-4557 39.98	01/13/2024	39.98
1VV1-FTHL-399X	Amazon Capital Services	DVD - ADULT	01-26-4557 19.98	01/13/2024	19.98
1VP1-TGT3-KM6C	Amazon Capital Services	DVD - ADULT	01-26-4557 26.98	01/21/2024	26.98
13GP-K4F3-11YR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 49.94	01/22/2024	49.94
13CL-WJ76-16GF	Amazon Capital Services	MUSIC - ADULT	01-26-4550 27.98	01/23/2024	27.98
1MQ4-VL1N-1G1N	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 71.48	01/23/2024	71.48
1DT3-X6CC-GKX7	Amazon Capital Services	DVD - ADULT	01-26-4557 23.98	01/25/2024	23.98
1J6M-MMPP-N6VR	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 56.93	01/25/2024	56.93
1PHK-3YPP-KVQM	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 231.30	01/25/2024	231.30
176F-TRTC-V6RN	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 264.89	01/26/2024	264.89
1RHM-L6PK-X4QD	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 109.98	01/26/2024	109.98
1VM1-Q4HV-71GP	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 15.99	01/28/2024	15.99
1J4V-H6JR-GJMK	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 80.38	01/29/2024	80.38

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BILLS PAYABLES REPORT  
MARCH 21, 2024**

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
<b>AMAZON CAPITAL SERVICES COLLECTIONS</b>					
1HWQ-YPY1-C3KX	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 102.96	01/30/2024	102.96
1NQX-QCC6-7FRJ	Amazon Capital Services	MUSIC - ADULT	01-26-4550 72.97	01/30/2024	72.97
1NQX-QCC6-9KHX	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 94.49	01/30/2024	94.49
1JVT-QQGP-DYNN	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 69.00	01/31/2024	69.00
1QFX-6RY3-1F9Y	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 49.99	01/31/2024	49.99
1XDT-R693-J1YQ	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	01/31/2024	69.99
1YHD-T4PQ-1MWR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 49.99	01/31/2024	49.99
1FVH-DY3R-LJ97	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 128.99	02/01/2024	128.99
11WW-74L3-LKXC	Amazon Capital Services	PROCESSING & REPAIR MATERIALS	01-12-4371 39.98	02/02/2024	39.98
1FVH-DY3R-N4KR	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/02/2024	69.99
1FVH-DY3R-N9JR	Amazon Capital Services	BOOKS - YOUNG ADULT NONFICTION & SHIPPING	01-26-4549 26.24 01-26-4518 6.99	02/02/2024	33.23
1GG4-CWHH-KFLT	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 66.59	02/02/2024	66.59
1NY4-6M7C-JCML	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/02/2024	69.99
1TYF-RKDD-L33R	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/02/2024	69.99
1JJL-YMKH-NLGK	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.00	02/03/2024	69.00
1JPY-1KHF-TDD3	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	02/03/2024	59.99
1PCN-37GV-T4PD	Amazon Capital Services	VIDEO GAMES - JUVENILE & SHIPPING	01-26-4518 3.99 01-29-4564 191.60	02/03/2024	195.59
169H-9CDX-W3PP	Amazon Capital Services	DVD - ADULT	01-26-4557 12.99	02/04/2024	12.99
1KPG-THW7-71QY	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 45.56	02/05/2024	45.56
1MLL-YLKR-GTG7	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 39.99	02/06/2024	39.99
1GCJ-16RN-K1XJ	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 122.77	02/06/2024	122.77
1LRT-TYRV-HC6V	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	02/06/2024	59.99
1V97-GKY7-LGKP	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 74.98	02/06/2024	74.98
13LL-DK6L-VTTD	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/07/2024	69.99
1R17-WMFY-NVMR	Amazon Capital Services	BOOKS - ADULT FICTION & SHIPPING	01-26-4540 32.21 01-26-4518 6.99	02/07/2024	39.20
1XPM-FH9C-R4T6	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.00	02/07/2024	69.00
17KC-LXJ6-1GQN	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	02/08/2024	59.99

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BILLS PAYABLES REPORT  
MARCH 21, 2024**

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
<b>AMAZON CAPITAL SERVICES COLLECTIONS</b>					
19XV-6TQM-4PTL	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	02/08/2024	59.99
1FJN-LY94-1NLT	Amazon Capital Services	JUVENILE REALIA - STEAMBOX KITS & SHIPPING	01-26-4569 260.37 01-26-4518 3.99	02/08/2024	264.36
16KK-VDXF-7D77	Amazon Capital Services	MUSIC - ADULT	01-26-4550 23.99	02/09/2024	23.99
171X-3D4Q-7NJT	Amazon Capital Services	DVD - ADULT	01-26-4557 21.98	02/09/2024	21.98
1GQF-J71R-CLRH	Amazon Capital Services	BOOKS - YOUNG ADULT FICTION	01-26-4548 44.76	02/09/2024	44.76
114K-MRYG-DPW1	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 38.34	02/10/2024	38.34
13HG-7H4D-C3PN	Amazon Capital Services	DVD - ADULT & SHIPPING	01-26-4557 309.36 01-26-4518 7.93	02/10/2024	317.29
1KHC-HNWF-FQ69	Amazon Capital Services	BOOKS - JUVENILE EASY & SHIPPING	01-26-4546 10.84 01-26-4518 6.99	02/10/2024	17.83
1GQF-J71R-M46J	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	02/11/2024	39.99
1YMR-YJ33-HLXD	Amazon Capital Services	DVD - ADULT	01-26-4557 45.96	02/11/2024	45.96
13P7-6MPM-NQD3	Amazon Capital Services	BOOKS - JUVENILE EASY & SHIPPING	01-26-4546 15.00 01-26-4518 6.99	02/12/2024	21.99
199K-QRQV-Q7JV	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	02/12/2024	39.99
1NNG-LT9H-RW3J	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	02/12/2024	39.99
1VDY-VQCM-PMK6	Amazon Capital Services	CREDITED VIDEO GAMES - ADULT	01-26-4565 (25.00)	02/12/2024	(25.00)
1RL3-6VGQ-TMCV	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 44.91	02/12/2024	44.91
1XXC-WMNF-RFK3	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	02/12/2024	59.99
16KK-VDXF-XVDV	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 39.99	02/13/2024	39.99
171X-3D4Q-T1QM	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.88	02/13/2024	39.88
1HWJ-MDTQ-19QV	Amazon Capital Services	DVD - ADULT	01-26-4557 16.98	02/13/2024	16.98
1MY1-31W6-1QF4	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 141.32	02/13/2024	141.32
1R44-HJ7C-DNLT	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 49.99	02/14/2024	49.99
14F9-17V6-DMYX	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 19.97	02/15/2024	19.97
17XF-JXHT-GJX4	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 49.99	02/15/2024	49.99
1MTY-CDXP-JN7N	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 249.70	02/15/2024	249.70
1GGQ-CCVT-6X1R	Amazon Capital Services	BOOKS - ADULT WORLD LANGUAGES & SHIPPING	01-26-4525 51.79 01-26-4518 6.99	02/16/2024	58.78
1J36-C1P9-GJGD	Amazon Capital Services	DVD - ADULT	01-26-4557 16.96	02/17/2024	16.96
17LV-NR1Y-JVMX	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 127.00	02/18/2024	127.00

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<b>AMAZON CAPITAL SERVICES COLLECTIONS</b>					
19KY-3WGC- JQWH	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 39.99	02/18/2024	39.99
1RVF-DT1Y- KCYN	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	02/18/2024	39.99
16LT-WVXJ- QH9Q	Amazon Capital Services	VIDEO GAMES - ADULT & SHIPPING	01-26-4565 319.69 01-26-4518 4.49	02/19/2024	324.18
19KY-3WGC- RRKK	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 47.78	02/19/2024	47.78
1F9F-WLK4- PMGR	Amazon Capital Services	DVD - ADULT	01-26-4557 38.98	02/19/2024	38.98
1J36-C1P9- R6YN	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 169.96	02/19/2024	169.96
1LDD-LLLJ- TGKD	Amazon Capital Services	DVD - ADULT & SHIPPING	01-26-4557 16.99 01-26-4518 6.99	02/19/2024	23.98
1PDD-1YGW- W7MQ	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 179.45	02/19/2024	179.45
1RD3-HWJG- NXFR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 179.96	02/19/2024	179.96
164P-PMRG- 3L6D	Amazon Capital Services	VIDEO GAMES - ADULT & SHIPPING	01-26-4565 238.38 01-26-4518 9.98	02/20/2024	248.36
1G3Y-FTLH- 3NQH	Amazon Capital Services	VIDEO GAMES - ADULT & SHIPPING	01-26-4565 379.45 01-26-4518 3.43	02/20/2024	382.88
1GRL-3CYF- 1CNG	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/20/2024	69.99
1LCQ-LDLM- 1XYC	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 70.96	02/20/2024	70.96
1LF1-LRYV- 166R	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	02/20/2024	69.99
1TL3-QGWL- 1YPL	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 54.99	02/20/2024	54.99
1LFR-Q9MX- 6WFFJ	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 49.94	02/21/2024	49.94
1NG4-QFQ9- 7WH3	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 91.64	02/22/2024	91.64
1VGK-1JJJ- 6V11	Amazon Capital Services	DVD - ADULT	01-26-4557 45.82	02/22/2024	45.82
1PKW-QPHX- KPLQ	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 439.09	02/23/2024	439.09
1X1V-TKN7- K4XP	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 37.31	02/23/2024	37.31
1YJJ-KMT7- KCX4	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 141.84	02/23/2024	141.84
1HCV-CF3R- LT1P	Amazon Capital Services	BOOKS - JUVENILE EASY & SHIPPING	01-26-4546 8.99 01-26-4518 6.99	02/24/2024	15.98
1NG4-QFQ9- LM49	Amazon Capital Services	MUSIC - ADULT	01-26-4550 26.49	02/24/2024	26.49
143V-31MT- VG7K	Amazon Capital Services	DVD - ADULT & SHIPPING	01-26-4557 33.75 01-26-4518 3.99	02/25/2024	37.74
1HCV-CF3R- RXRM	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 99.88	02/25/2024	99.88
1JFK-HHP9- RNKF	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 109.98	02/25/2024	109.98
1T3K-11KN- VNPC	Amazon Capital Services	BOOKS - JUVENILE NONFICTION	01-26-4545 151.92	02/25/2024	151.92



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<b>AMAZON CAPITAL SERVICES COLLECTIONS</b>					
1VGK-1JJJ- QN6R	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 49.94	02/25/2024	49.94
1J99-46R4- 6GWM	Amazon Capital Services	DVD - ADULT	01-26-4557 12.98	02/26/2024	12.98
13MQ-GJWW- 7WLV	Amazon Capital Services	BOOKS - JUVENILE EASY	01-26-4546 66.98	02/27/2024	66.98
17XX-T74M- 77GC	Amazon Capital Services	DVD - ADULT	01-26-4557 41.98	02/27/2024	41.98
1C3Y-J7HF- D77G	Amazon Capital Services	JUVENILE REALIA - STEAMBOX KITS	01-26-4569 222.60	02/27/2024	222.60
176X-HV61- J61Q	Amazon Capital Services	DVD - ADULT	01-26-4557 54.05	02/28/2024	54.05
163H-GXYG- 3WVQ	Amazon Capital Services	CREDITED DVD - ADULT	01-26-4557 (19.98)	02/29/2024	(19.98)
1RGR-PQJG- 3WTT	Amazon Capital Services	CREDITED DVD - ADULT	01-26-4557 (16.35)	02/29/2024	(16.35)
1LJP-CWFT- 3T41	Amazon Capital Services	CREDITED DVD - ADULT	01-26-4557 (8.18)	02/29/2024	(8.18)
144H-4XDP- 4HWN	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	02/29/2024	39.99
16DC-WLV1- 77JM	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 69.99	02/29/2024	69.99
1C1F-VYVL- 66WF	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	02/29/2024	39.99
1F9R-117W- HN4P	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 48.16	03/01/2024	48.16
163H-GXYG- NPPR	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	03/02/2024	39.99
1DFQ-D96X- NH7F	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 27.08	03/02/2024	27.08
1C6J-4VJG- P3XJ	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 74.36	03/03/2024	74.36
1WR6-C34V- V19T	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 59.99	03/03/2024	59.99
1M6M-XY47- VX1T	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 29.99	03/04/2024	29.99
16NH-XPPL- 7QR6	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 40.24	03/06/2024	40.24
Total AMAZON CAPITAL SERVICES COLLECTIONS:					8,980.71
<b>Amber J Rubio</b>					
AJR041324	Amber J Rubio	PROGRAM - TEEN PAINT PARTY - 4/13/24	01-24-4573 200.00	09/15/2023	200.00
Total Amber J Rubio:					200.00
<b>American Floor Mats</b>					
2530	American Floor Mats	CIRC MANAGER'S OFFICE CHAIR MAT	08-30-4357 411.01	02/08/2024	411.01
Total American Floor Mats:					411.01
<b>AMERICAN LIBRARY ASSOCIATION</b>					
1204723	American Library Association	SPINDEL MEMBERSHIP - 4/30/24 -4/29/25	01-16-4161 133.00	02/15/2024	133.00

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<b>AMERICAN LIBRARY ASSOCIATION</b>					
N8770-MAR24	American Library Association	BERMEJO 2024 CONF. REG. 6/27/24-7/2/24	01-16-4151 255.00	02/29/2024	255.00
Total AMERICAN LIBRARY ASSOCIATION:					388.00
<b>AMIE L. BURGESS</b>					
ALB041024	AMIE L. BURGESS	PROGRAM - BALLOON ARTIST - 4/10/24	01-28-4572 225.00	01/23/2024	225.00
Total AMIE L. BURGESS:					225.00
<b>Animal Quest Entertainment Inc.</b>					
AQE070924-01	Animal Quest Entertainment Inc.	PROGRAM - PETTING ZOO DEPOSIT - 7/9/24	01-20-4572 200.00	03/05/2024	200.00
Total Animal Quest Entertainment Inc.:					200.00
<b>AT &amp; T</b>					
7617017808	AT & T	VOIP 2/7/24-3/6/24 & UPGRADED INTERNET 1/7/24- 2/6/24	01-14-4314 1,206.12	02/07/2024	1,206.12
4150816804	AT & T	OLD INTERNET ACCT CREDIT	01-14-4314 (852.22)	01/11/2024	(852.22)
4555737803	AT & T	TELEPHONE - 2/7/24-3/6/24	01-14-4312 246.68	02/07/2024	246.68
7063467805	AT & T	INTERNET - 2/7/24-3/6/24	01-14-4314 1,206.12	02/07/2024	1,206.12
Total AT & T:					1,806.70
<b>AT &amp; T MOBILITY</b>					
22732579	AT & T MOBILITY	MOBILE TELEPHONE - 1/22/24- 2/1/24	01-14-4311 254.24	02/21/2024	254.24
Total AT & T MOBILITY:					254.24
<b>B&amp;H Photo-Video</b>					
221136196	B&H Photo-Video	VARIOUS AUDIO & VISUAL SUPPLIES	01-27-4568 165.38	02/07/2024	165.38
Total B&H Photo-Video:					165.38
<b>Baker &amp; Taylor</b>					
LS24010194	Baker & Taylor	BOOK LEASING MATERIALS - 2/1/24-1/31/25	01-26-4529 12,377.40	02/01/2024	12,377.40
Total Baker & Taylor:					12,377.40
<b>Baker &amp; Taylor - L315193</b>					
2038058064	Baker & Taylor - L315193	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 24.74 01-26-4518 9.87	02/05/2024	34.61
2038086098	Baker & Taylor - L315193	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 21.99 01-26-4518 9.82	02/07/2024	31.81
Total Baker & Taylor - L315193:					66.42
<b>Baker &amp; Taylor - L420685</b>					
2038068309	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 172.50 01-29-4541 85.10 01-29-4543 53.99 01-26-4518 29.04	01/31/2024	340.63
2038083253	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 49.44 01-29-4541 34.50 01-29-4543 139.41 01-26-4518 17.76	02/06/2024	241.11

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<b>Baker &amp; Taylor - L420685</b>					
2038096731	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 68.43 01-29-4541 16.67 01-29-4543 96.00 01-26-4518 18.63	02/14/2024	199.73
2038111517	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 126.36 01-29-4541 54.03 01-29-4543 163.36 01-26-4518 22.35	02/21/2024	366.10
2038125602	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 83.96 01-29-4543 73.99 01-26-4518 13.21	02/28/2024	171.16
Total Baker & Taylor - L420685:					1,318.73
<b>Baker &amp; Taylor - L420686</b>					
2038065511	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 473.01 01-26-4541 214.54 01-26-4543 75.19 01-26-4518 68.21	01/30/2024	830.95
2038062222	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 910.65 01-26-4541 532.51 01-26-4543 49.09 01-26-4518 164.14	02/01/2024	1,656.39
2038066253	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 16.78 01-26-4541 82.05 01-26-4518 15.47	02/01/2024	114.30
2038072660	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 501.91 01-26-4541 464.89 01-26-4543 154.22 01-26-4525 66.64 01-26-4518 120.09	02/05/2024	1,307.75
2038075589	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 480.89 01-26-4541 477.35 01-26-4518 100.82	02/06/2024	1,059.06
2038078411	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 155.59 01-26-4541 183.87 01-26-4518 39.52	02/07/2024	378.98
2038082931	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 385.27 01-26-4541 226.98 01-26-4543 16.79 01-26-4525 109.69 01-26-4518 111.31	02/07/2024	850.04
2038087476	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 531.97 01-26-4541 259.12 01-26-4518 96.95	02/08/2024	888.04
2038090034	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 378.61 01-26-4541 345.18 01-26-4543 147.99 01-26-4525 32.24 01-26-4518 107.28	02/09/2024	1,011.30
2038097247	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 363.97 01-26-4541 696.90 01-26-4543 37.99 01-26-4525 38.82 01-26-4518 133.11	02/14/2024	1,270.79

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<b>Baker &amp; Taylor - L420686</b>					
2038100677	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 238.14 01-26-4541 304.11 01-26-4525 29.35 01-26-4518 58.64	02/15/2024	630.24
2038106122	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 140.75 01-26-4541 172.16 01-26-4543 32.99 01-26-4518 34.36	02/16/2024	380.26
2038103953	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 416.75 01-26-4541 527.96 01-26-4525 49.29 01-26-4518 111.92	02/20/2024	1,105.92
2038108466	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 350.29 01-26-4541 131.32 01-26-4543 78.32 01-26-4525 31.74 01-26-4518 74.25	02/20/2024	665.92
2038111236	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 310.38 01-26-4541 248.99 01-26-4543 142.96 01-26-4525 33.17 01-26-4518 67.74	02/21/2024	803.24
2038109041	Baker & Taylor - L420686	BOOKS - ADULT WORLD LANGUAGES & SHIPPING	01-26-4525 64.67 01-26-4518 11.54	02/22/2024	76.21
2038115554	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 486.74 01-26-4541 429.80 01-26-4543 59.40 01-26-4518 104.42	02/23/2024	1,080.36
2038124384	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 545.72 01-26-4541 541.05 01-26-4543 294.92 01-26-4525 13.19 01-26-4518 141.10	02/29/2024	1,535.98
2038129819	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 583.66 01-26-4541 394.08 01-26-4525 49.68 01-26-4518 82.57	03/04/2024	1,109.99
Total Baker & Taylor - L420686:					16,755.72
<b>Best Quality Cleaning, Inc.</b>					
49229	Best Quality Cleaning, Inc.	STAFF IN-SERVICE ADDT'L PORTER HOURS - 2/23/24	08-30-4211 75.00	02/26/2024	75.00
49025	Best Quality Cleaning, Inc.	CLEANING SERVICE - MARCH 2024	08-30-4215 9,429.00	03/01/2024	9,429.00
48918	Best Quality Cleaning, Inc.	SPECIAL CLEANING: CSD RESTROOM	08-30-4211 75.00	02/07/2024	75.00
48926	Best Quality Cleaning, Inc.	SPECIAL CLEANING: 3RD FLOOR STAFF RESTROOM	08-30-4211 75.00	02/14/2024	75.00
48927	Best Quality Cleaning, Inc.	SPECIAL CLEANING: 3RD FLOOR MENS RESTROOM	08-30-4211 75.00	02/14/2024	75.00
49257	Best Quality Cleaning, Inc.	SPECIAL CLEANING: 1ST FLOOR MENS RESTROOM	08-30-4211 75.00	03/06/2024	75.00
Total Best Quality Cleaning, Inc.:					9,804.00
<b>Blackstone Publishing</b>					
2139826	Blackstone Publishing	AUDIOBOOKS - ADULT	01-26-4551 202.47	02/05/2024	202.47

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<b>Blackstone Publishing</b>					
2140894	Blackstone Publishing	AUDIOBOOKS - ADULT	01-26-4551 39.74	02/12/2024	39.74
Total Blackstone Publishing:					242.21
<b>BOLINGBROOK AREA CHAMBER OF COMMERCE</b>					
N8770-MAR24	BOLINGBROOK AREA CHAMBER OF COMMERCE	SPINDEL & SISKI TICKETS: PECHAKUCHA EVENT 2/29/24	01-16-4151 20.00	02/29/2024	20.00
Total BOLINGBROOK AREA CHAMBER OF COMMERCE:					20.00
<b>Bolingbrook High School</b>					
2554	Bolingbrook High School	LEADERSHIP ROLE SPONSORSHIP	01-10-4731 250.00	02/20/2024	250.00
Total Bolingbrook High School:					250.00
<b>C. ACITELLI HEATING &amp; PIPING CONTRACTORS</b>					
0000037814	C. Acitelli Heating & Piping Contra	FREEZER & FRIDGE REPAIR	08-30-4211 1,033.35	02/06/2024	1,033.35
Total C. ACITELLI HEATING & PIPING CONTRACTORS:					1,033.35
<b>Calumet Decorating Services, Inc.</b>					
25305	Calumet Decorating Services, Inc.	PAINT PUBLIC RESTROOMS	08-30-4211 1,150.00	02/19/2024	1,150.00
Total Calumet Decorating Services, Inc.:					1,150.00
<b>CANVA</b>					
N8770-MAR24	CANVA	ANNUAL SUBSCRIPTION - 2/5/24 -2/4/25	01-10-4731 119.40	02/29/2024	119.40
N8770-MAR24	CANVA	CONVERSATIONAL ESL POSTCARDS	01-10-4256 43.00	02/29/2024	43.00
Total CANVA:					162.40
<b>Center Point Large Print</b>					
2061762	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 25.97	12/03/2023	25.97
2061766	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-29-4543 105.83	12/03/2023	105.83
2073083	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 75.96	01/15/2024	75.96
2071683	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 147.42	02/01/2024	147.42
2073364	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 50.64	02/03/2024	50.64
2073480	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 76.61	02/03/2024	76.61
2074300	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 127.90	02/03/2024	127.90
2076151	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 25.32	02/03/2024	25.32
Total Center Point Large Print:					635.65
<b>Children's Plus Inc.</b>					
240804	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 35.98	01/29/2024	35.98
240805	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 16.99	01/29/2024	16.99
240806	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 14.95	01/29/2024	14.95
240807	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 74.95	01/29/2024	74.95
240808	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 35.98	01/29/2024	35.98
240966	Children's Plus Inc.	BOOKS - YOUNG ADULT NONFICTION	01-26-4549 99.80	01/31/2024	99.80
241093	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 55.96	02/05/2024	55.96
241094	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 7.95	02/05/2024	7.95
241095	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 60.93	02/05/2024	60.93
241096	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 346.54	02/05/2024	346.54
241097	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 238.71	02/05/2024	238.71
241183	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 16.99	02/07/2024	16.99
241206	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 29.90	02/07/2024	29.90

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<b>Children's Plus Inc.</b>					
241388	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 49.98	02/12/2024	49.98
241389	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 59.97	02/12/2024	59.97
241390	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 133.94	02/12/2024	133.94
241458	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 44.97	02/13/2024	44.97
241459	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 39.90	02/13/2024	39.90
241630	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 37.94	02/16/2024	37.94
241631	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 98.83	02/16/2024	98.83
241750	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 19.99	02/20/2024	19.99
241762	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 15.98	02/20/2024	15.98
241778	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 29.98	02/20/2024	29.98
241978	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 35.90	02/16/2024	35.90
241554	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 35.90	02/27/2024	35.90
242079	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 16.99	02/28/2024	16.99
242081	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 53.97	02/28/2024	53.97
242082	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 44.97	02/28/2024	44.97
<b>Total Children's Plus Inc.:</b>					1,754.84
<b>Christina McCormack</b>					
CM022624	Christina McCormack	PER DIEM - POWER UP CONF. - 3/20/24-3/22/24	01-10-4173 224.00	02/22/2024	224.00
<b>Total Christina McCormack:</b>					224.00
<b>Christina Theobald</b>					
CT030824	Christina Theobald	PER DIEM - PLA CONFERENCE - 4/2/24-4/25/24	01-10-4173 288.00	03/06/2024	288.00
<b>Total Christina Theobald:</b>					288.00
<b>Cintas Corporation</b>					
8406686663	Cintas Corporation	FIRST AID RESTOCK 2/20/24 & STAFF TRAINING 2/23/24	01-10-4151 2,250.00 08-30-4215 645.47	02/23/2024	2,895.47
<b>Total Cintas Corporation:</b>					2,895.47
<b>Cintas Corporation #344</b>					
4182245992	Cintas Corporation #344	WEEKLY MAT SERVICE - 2/2/24	08-30-4215 30.00	02/02/2024	30.00
4182956172	Cintas Corporation #344	WEEKLY MAT SERVICE - 2/9/24	08-30-4215 30.00	02/09/2024	30.00
4183692285	Cintas Corporation #344	WEEKLY MAT SERVICE - 2/16/24	08-30-4215 30.09	02/16/2024	30.09
4184401212	Cintas Corporation #344	WEEKLY MAT SERVICE - 2/23/24	08-30-4215 30.09	02/23/2024	30.09
4185130460	Cintas Corporation #344	WEEKLY MAT SERVICE - 3/1/24	08-30-4215 30.09	03/01/2024	30.09
4185848029	Cintas Corporation #344	WEEKLY MAT SERVICE - 3/8/24	08-30-4215 30.09	03/08/2024	30.09
<b>Total Cintas Corporation #344:</b>					180.36
<b>Comcast Cable</b>					
0367494-	Comcast Cable	CABLE - 3/3/24-4/2/24	01-14-4316 103.19	02/27/2024	103.19
<b>Total Comcast Cable:</b>					103.19
<b>Compsych</b>					
24029012	Compsych	GUIDANCE RESOURCES - 9/21/23	01-10-4193 2,250.00	02/01/2024	2,250.00
<b>Total Compsych:</b>					2,250.00
<b>Costco</b>					
N8770-MAR24	Costco	2/5/24 ROMANCE BOOK CLUB SUPPLIES	01-24-4353 53.50	02/29/2024	53.50

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<b>Costco</b>					
N8770-MAR24	Costco	2/27/24 PROGRAM SUPPLIES	01-24-4353 21.98 01-24-4353 7.75	02/29/2024	29.73
Total Costco:					83.23
<b>Costco Membership</b>					
5845-APR24	Costco Membership	4 MEMBERSHIP RENEWALS 2024-2025	01-10-4162 120.00	02/17/2024	120.00
Total Costco Membership:					120.00
<b>CRUNCHYROLL</b>					
P9444-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
P9444-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
T7780-MAR24	CRUNCHYROLL	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 9.99	02/29/2024	9.99
Total CRUNCHYROLL:					79.92
<b>Culligan Bolingbrook, IL</b>					
0154543	Culligan Bolingbrook, IL	SOLAR SALT DELIVERY - FEB 2024	08-30-4215 154.24	02/29/2024	154.24
Total Culligan Bolingbrook, IL:					154.24
<b>Demco, Inc.</b>					
7432447	Demco, Inc.	PROCESSING & REPAIR ITEMS w/ SHIPPING	01-26-4518 10.95 01-12-4371 36.39	02/02/2024	47.34
7448269	Demco, Inc.	PROCESSING & REPAIR ITEMS	01-12-4371 516.52	03/04/2024	516.52
Total Demco, Inc.:					563.86
<b>Discount School Supply</b>					
P4271203010	Discount School Supply 1	VARIOUS PROGRAM SUPPLIES	01-20-4353 59.90 01-20-4353 99.95 01-20-4353 247.41	02/22/2024	407.26
P4273047010	Discount School Supply 1	VARIOUS PROGRAM SUPPLIES	01-20-4353 11.97 01-20-4353 8.97 01-20-4353 35.99 01-20-4353 53.82 01-20-4353 8.97 01-20-4353 8.97 01-20-4353 8.97	03/02/2024	137.66
Total Discount School Supply:					544.92
<b>DISNEY+</b>					
P9444-MAR24	DISNEY+	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523 24.99	02/29/2024	24.99



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<b>DISNEY+</b>					
P9444-MAR24	DISNEY+	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523 24.99	02/29/2024	24.99
P9444-MAR24	DISNEY+	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523 24.99	02/29/2024	24.99
Total DISNEY+:					74.97
<b>DONUT DEN</b>					
M4566-MAR24	DONUT DEN	2/20/24 DONUTS W/DIRECTOR REFRESHMENTS	01-10-4715 14.76	02/29/2024	14.76
Total DONUT DEN:					14.76
<b>Dynegy Energy Services</b>					
27049392402 1	Dynegy Energy Services	ELECTRICITY - 12/29/23-1/29/24	01-30-4321 14,791.49	02/01/2024	14,791.49
Total Dynegy Energy Services:					14,791.49
<b>ELM USA</b>					
64649	ELM USA	PROCESSING & REPAIR ITEMS W/ SHIPPING	01-26-4518 14.95 01-12-4371 97.50	02/02/2024	112.45
Total ELM USA:					112.45
<b>EMPATHY STUDIOS, LLC</b>					
60385390000 02545173	EMPATHY STUDIOS, LLC	ANNUAL LIBRARY STAFF TRAINING 2024	01-10-4151 1,399.00	02/28/2024	1,399.00
Total EMPATHY STUDIOS, LLC:					1,399.00
<b>FACEBOOK</b>					
N8770-MAR24	FACEBOOK	MONTHLY ADS	01-10-4731 77.81	02/29/2024	77.81
Total FACEBOOK:					77.81
<b>FIDELITY SECURITY LIFE INS/EYEMED</b>					
166095069-2	Fidelity Security Life Ins/EYEMED	EMPLOYEE CONTRIBUTIONS - JANUARY 2024	01-10-2227 201.47	03/08/2024	201.47
Total FIDELITY SECURITY LIFE INS/EYEMED:					201.47
<b>Filter Services Inc.</b>					
INV373407	Filter Services Inc.	VARIOUS FILTERS	08-30-4357 330.12 08-30-4357 81.40 08-30-4357 55.02 08-30-4357 28.74 08-30-4357 36.48 08-30-4357 50.00	02/22/2024	581.76
Total Filter Services Inc.:					581.76
<b>First Bankcard</b>					
N8770-MAR24	First Bankcard	HP CREDITED EXECUTIVE DIRECTOR LAPTOP TAX	01-14-4641 (62.50)	02/29/2024	(62.50)
N8770-MAR24	First Bankcard	HP CREDITED CIRC MANAGER LAPTOP TAX	01-14-4641 (68.12)	02/29/2024	(68.12)
A128-2324	FIRST BANKCARD	CREDITED DAMAGED TEEN SUPPLIES	01-24-4353 (54.68)	02/29/2024	(54.68)
A134-2324	First Bankcard	CREDITED INCORRECT GLUE STICKS	01-24-4353 (45.98)	02/29/2024	(45.98)
Total First Bankcard:					(231.28)



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<b>Flood Bros Disposal Co</b> 7314919	Flood Bros Disposal Co	GARBAGE & RECYCLING - FEBRUARY 2024	08-30-4215      326.00	02/06/2024	326.00
Total Flood Bros Disposal Co:					326.00
<b>Forward Space</b> 833022	Forward Space	BOOKCASES	01-30-4391      4,674.86	02/15/2024	4,674.86
Total Forward Space:					4,674.86
<b>Gale/Cengage Learning</b> 83831011	Gale/Cengage Learning	BOOKS - ADULT LARGE PRINT	01-26-4543      281.51	02/07/2024	281.51
83931810	Gale/Cengage Learning	BOOKS - ADULT LARGE PRINT	01-26-4543      72.72	02/20/2024	72.72
Total Gale/Cengage Learning:					354.23
<b>GODADDY</b> N8770-MAR24	GODADDY	2 YEAR VPN RENEWAL	01-14-4253      199.98	02/29/2024	199.98
Total GODADDY:					199.98
<b>GOTPRINT</b> N8770-MAR24	GOTPRINT	STUDIO300 TRI-FOLD BROCHURES	01-10-4256      134.61 01-10-4256      12.73	02/29/2024	147.34
Total GOTPRINT:					147.34
<b>Graybar</b> 9335796413	Graybar	BUILDING STOCK LIGHT BULBS	08-30-4357      93.60	01/31/2024	93.60
9335822751	Graybar	BUILDING STOCK LIGHT BALLAST	08-30-4211      393.36	02/02/2024	393.36
Total Graybar:					486.96
<b>HOBBY LOBBY</b> N8770-MAR24	HOBBY LOBBY	4/8/24 ECLIPSE PROGRAM SUPPLIES	01-20-4353      50.83	02/29/2024	50.83
Total HOBBY LOBBY:					50.83
<b>HOME CUT DONUTS</b> N8770-MAR24	HOME CUT DONUTS	2/23/24 STAFF IN-SERVICE BREAKFAST	01-10-4353      185.72	02/29/2024	185.72
Total HOME CUT DONUTS:					185.72
<b>HotonIsalsa</b> H031424	HotonIsalsa	PROGRAM - SALSA AT THE LIBRARY - 3/14/24	01-24-4571      150.00	03/06/2024	150.00
Total HotonIsalsa:					150.00
<b>HULU</b> M4566-MAR24	HULU	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523      17.99	02/29/2024	17.99
N8770-MAR24	HULU	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523      17.99	02/29/2024	17.99
P9444-MAR24	HULU	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523      24.99	02/29/2024	24.99
P9444-MAR24	HULU	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523      17.99	02/29/2024	17.99
P9444-MAR24	HULU	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523      17.99	02/29/2024	17.99

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<b>HULU</b>					
P9444-MAR24	HULU	1/8 OUTREACH MONTHLY ROKU SUBSCRIPTION	01-26-4523 17.99	02/29/2024	17.99
T7780-MAR24	HULU	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	02/29/2024	17.99
T7780-MAR24	HULU	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	02/29/2024	17.99
T7780-MAR24	HULU	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	02/29/2024	17.99
T7780-MAR24	HULU	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 17.99	02/29/2024	17.99
T7780-MAR24	HULU	1/8 OUTREACH ROKU MONTHLY SUBSCRIPTION	01-26-4523 17.99	02/29/2024	17.99
Total HULU:					204.89
<b>ILLINOIS AMERICAN WATER</b>					
1025-210003089465	Illinois American Water	FIRE PROTECTION - 2/20/24-3/19/24	01-30-4331 44.42	02/20/2024	44.42
Total ILLINOIS AMERICAN WATER:					44.42
<b>ILLINOIS AMERICAN WATER/BOLINGBROOK</b>					
1025-210003088318	Illinois American Water/Bolingbrook	WATER & SEWER - 1/19/24-2/19/24	01-30-4331 791.92	02/21/2024	791.92
Total ILLINOIS AMERICAN WATER/BOLINGBROOK:					791.92
<b>ILLINOIS LIBRARY ASSOCIATION</b>					
278201	Illinois Library Association	NGUYEN MEMBERSHIP - 4/1/24-3/31/25	01-10-4161 40.00	02/13/2024	40.00
Total ILLINOIS LIBRARY ASSOCIATION:					40.00
<b>Ingram Library Services</b>					
80226331	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 60.98 01-26-4545 14.12 01-26-4546 158.85 01-26-4548 9.09 01-29-4546 19.20 01-26-4518 18.92	01/31/2024	281.16
80226332	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 48.38 01-26-4518 16.94	01/31/2024	65.32
80242816	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 38.40 01-26-4546 33.88 01-29-4546 8.47 01-26-4526 14.97 01-26-4518 9.02	02/01/2024	104.74
80242817	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 10.73 01-26-4548 20.33 01-26-4518 10.92	02/01/2024	41.98
80266803	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-29-4548 10.16 01-26-4518 5.64	02/02/2024	15.80
80295544	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 82.26 01-26-4546 127.05 01-29-4544 24.22 01-29-4546 21.46 01-26-4518 18.84	02/05/2024	273.83

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<b>Ingram Library Services</b>					
80348707	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 10.73 01-26-4548 136.95 01-26-4518 38.38	02/07/2024	186.06
80380559	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 109.12 01-26-4546 49.60 01-26-4526 51.95 01-26-4518 15.04	02/08/2024	225.71
80396609	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 124.20 01-26-4545 14.12 01-26-4546 222.64 01-26-4548 43.43 01-29-4546 73.46 01-26-4526 16.77 01-26-4518 25.85	02/09/2024	520.47
80425666	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 323.26 01-26-4545 36.70 01-26-4546 382.83 01-26-4548 52.94 01-29-4544 38.16 01-29-4546 11.29 01-26-4526 18.50 01-29-4526 10.71 01-26-4518 54.56	02/12/2024	928.95
80447593	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 11.29 01-26-4548 126.89 01-26-4518 39.38	02/13/2024	177.56
80474816	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 98.26 01-26-4546 208.94 01-26-4548 40.76 01-29-4546 33.06 01-26-4526 9.60 01-26-4518 34.92	02/14/2024	425.54
80493800	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 130.25 01-26-4546 139.43 01-26-4548 21.44 01-29-4544 31.61 01-29-4546 45.15 01-26-4518 35.99	02/15/2024	403.87
80516116	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4546 21.46 01-26-4548 177.24 01-26-4518 51.18	02/16/2024	249.88
80534342	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 261.74 01-26-4545 21.53 01-26-4546 85.84 01-26-4548 142.30 01-29-4544 60.61 01-26-4526 25.14 01-26-4518 82.70	02/18/2024	679.86
80545544	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 580.13 01-26-4546 237.55 01-26-4548 41.06 01-26-4549 13.00 01-29-4544 111.20 01-29-4546 7.18 01-26-4526 38.27 01-29-4526 10.73 01-26-4518 157.48	02/19/2024	1,196.60

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<b>Ingram Library Services</b>					
80591652	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 369.17 01-26-4546 216.99 01-26-4548 49.85 01-26-4549 10.79 01-29-4544 40.56 01-29-4546 31.05 01-26-4526 29.99 01-29-4526 18.02 01-26-4518 61.22	02/21/2024	827.64
80615632	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 49.54 01-26-4546 186.78 01-26-4548 11.86 01-29-4546 20.32 01-26-4526 12.40 01-26-4518 26.01	02/22/2024	306.91
80615633	Ingram Library Services	BOOKS - YOUNG ADULT FICTION	01-26-4548 165.92	02/22/2024	209.58
80637680	Ingram Library Services	& PROCESSING/SHIPPING	01-26-4518 43.66		
	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 69.45 01-26-4545 11.29 01-26-4546 203.34 01-26-4548 21.41 01-29-4544 16.94 01-29-4546 17.91 01-26-4518 37.22	02/23/2024	377.56
80654646	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 274.26 01-26-4546 41.57 01-26-4548 19.20 01-26-4549 35.16 01-29-4544 18.69 01-26-4518 23.44	02/25/2024	412.32
80666565	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 568.51 01-26-4545 224.12 01-26-4546 55.34 01-26-4548 93.26 01-29-4546 8.47 01-26-4526 53.37 01-29-4526 9.58 01-26-4518 74.25	02/26/2024	1,086.90
80666566	Ingram Library Services	BOOKS - YOUNG ADULT FICTION	01-26-4548 32.75	02/26/2024	43.67
80692825	Ingram Library Services	& PROCESSING/SHIPPING	01-26-4518 10.92		
	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 97.89 01-26-4546 21.46 01-29-4544 84.91 01-29-4545 19.76 01-29-4548 9.60 01-26-4518 20.07	02/27/2024	253.69
80719493	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 251.75 01-26-4545 22.58 01-26-4546 16.94 01-26-4548 49.57 01-26-4549 29.84 01-29-4544 119.59 01-29-4545 11.29 01-29-4546 59.85 01-29-4548 35.81 01-26-4518 53.81	02/28/2024	651.03

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<b>Ingram Library Services</b>					
80719494	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 27.94 01-26-4518 12.98	02/28/2024	40.92
80748135	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 149.52 01-26-4518 23.72	02/29/2024	173.24
80760436	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 119.68 01-26-4546 97.24 01-26-4548 29.31 01-29-4546 10.73 01-26-4518 17.85	03/01/2024	274.81
80790241	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4541 16.94 01-26-4544 283.44 01-26-4545 31.62 01-26-4546 368.60 01-26-4548 58.75 01-29-4544 16.88 01-29-4546 61.51 01-26-4518 79.87	03/04/2024	917.61
Total Ingram Library Services:					11,353.21
<b>Jacob M. Luce</b>					
JL020724	Jacob M. Luce	PER DIEM - PLA CONFERENCE - 4/3/24-4/5/24	01-10-4173 288.00	02/06/2024	288.00
Total Jacob M. Luce:					288.00
<b>Jacqueline Kohn</b>					
JK030524	Jacqueline Kohn	MILEAGE - DMV WRITTEN TEST - 3/4/24	01-10-4171 6.00	03/04/2024	6.00
Total Jacqueline Kohn:					6.00
<b>Jennifer Fredrick</b>					
JF030124	Jennifer Fredrick	OUTREACH MILEAGE - 2/5/24	01-10-4171 14.74	03/01/2024	14.74
Total Jennifer Fredrick:					14.74
<b>JIMMY JOHN'S</b>					
N8770-MAR24	JIMMY JOHN'S	2/22/24 SENIOR SOCIAL LUNCH	01-24-4353 125.97 01-24-4353 21.27	02/29/2024	147.24
Total JIMMY JOHN'S:					147.24
<b>JORDAN BAKER</b>					
JB022624	JORDAN BAKER	PER DIEM - POWER UP CONF. - 3/20/24-3/22/24	01-10-4173 224.00	02/22/2024	224.00
Total JORDAN BAKER:					224.00
<b>Jose Robles</b>					
JR030524	Jose Robles	IT MILEAGE - 3/5/24	01-10-4171 11.79	03/05/2024	11.79
Total Jose Robles:					11.79
<b>Joyce Arellano</b>					
JA022624	Joyce Arellano	PER DIEM - POWER UP CONF. - 3/20/24-3/22/24	01-10-4173 224.00	02/22/2024	224.00
Total Joyce Arellano:					224.00
<b>Kevin J. Wood</b>					
KJW041824	Kevin J. Wood	PROGRAM - POLITICAL LINCOLN - 4/18/24	01-24-4571 400.00	09/07/2023	400.00

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<b>Kevin J. Wood</b>					
Total Kevin J. Wood:					400.00
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>					
9009774801	KONICA MINOLTA BUSINESS SOLUTIONS	OVERAGE - 1/1/24-1/31/24	01-14-4234 822.06	01/31/2024	822.06
9009775130	KONICA MINOLTA BUSINESS SOLUTIONS	LOCAL HISTORY ROOM: MAINTENANCE - 1/21/24- 1/31/24	01-14-4234 0.20	01/31/2024	0.20
9009780431	KONICA MINOLTA BUSINESS SOLUTIONS	LICENSE PLATE STICKER SUPPORT - 2/1/24-2/29/24	01-14-4234 12.55	02/01/2024	12.55
9009793269	KONICA MINOLTA BUSINESS SOLUTIONS	MARCH CONTRACT: MAINTENANCE - 1/15/24-2/14/24	01-14-4234 2.89	02/14/2024	2.89
9009824295	KONICA MINOLTA BUSINESS SOLUTIONS	LICENSE PLATE STICKER SUPPORT - 3/1/24-3/31/24	01-14-4234 12.55	03/01/2024	12.55
9009819448	KONICA MINOLTA BUSINESS SOLUTIONS	OVERAGE - 2/1/24-2/29/24	01-14-4234 959.68	02/29/2024	959.68
9009819267	KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE - 2/1/24-2/29/24	01-14-4234 63.36	02/29/2024	63.36
9009775131	KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE - 1/1/24-1/31/24	01-14-4234 60.56	01/31/2024	60.56
Total KONICA MINOLTA BUSINESS SOLUTIONS:					1,933.85
<b>Konica Minolta Premier Finance</b>					
522349661	Konica Minolta Premier Finance	LICENSE PLATE STICKER PRINTER LEASE - MARCH 2024	01-14-4234 15.66	02/12/2024	15.66
522863547	Konica Minolta Premier Finance	LEASED EQUIPMENT - MARCH 2024	01-14-4234 1,627.69	02/18/2024	1,627.69
Total Konica Minolta Premier Finance:					1,643.35
<b>LACONI, Inc.</b>					
LACONI-2024	LACONI, Inc.	ANNUAL LIBRARY MEMBERSHIP - JANUARY-DECEMBER 2024	01-10-4162 150.00	02/28/2024	150.00
Total LACONI, Inc.:					150.00
<b>LAURA KOVARIK</b>					
LK032724	LAURA KOVARIK	PROGRAM - THEY LIVED WHERE? - 3/27/24	01-24-4571 175.00	06/27/2023	175.00
Total LAURA KOVARIK:					175.00
<b>Library Ideas LLC</b>					
110463	Library Ideas LLC	BOOKS - JUVENILE EASY	01-26-4546 1,669.52	02/21/2024	1,669.52
110464	Library Ideas LLC	BOOKS - JUVENILE WORLD LANGUAGES	01-26-4526 554.40	02/21/2024	554.40
Total Library Ideas LLC:					2,223.92
<b>Literacy DuPage</b>					
LD032724	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 3/27/24	01-24-4571 25.00	02/01/2024	25.00
LD040324	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 4/3/24	01-24-4571 25.00	02/01/2024	25.00
LD041024	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 4/10/24	01-24-4571 25.00	02/01/2024	25.00
LD041724	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 4/17/24	01-24-4571 25.00	02/01/2024	25.00
Total Literacy DuPage:					100.00
<b>Lutron Services Co., Inc.</b>					

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<b>Lutron Services Co., Inc.</b>						
22786900	Lutron Services Co., Inc.	DUPLICATED PLATINUM SERVICE PLAN 2024-2025	08-30-4215	5,588.00	01/22/2024	5,588.00
22887300	Lutron Services Co., Inc.	CREDIT DUPLICATED PLATINUM SERVICE PLAN 2024-2025	08-30-4215	(5,588.00)	02/23/2024	(5,588.00)
Total Lutron Services Co., Inc.:						0.00
<b>MAILCHIMP</b>						
N8770-MAR24	MAILCHIMP	MONTHLY SUBSCRIPTION	01-10-4731	75.00	02/29/2024	75.00
Total MAILCHIMP:						75.00
<b>Mango Languages</b>						
INV013664	Mango Languages	ONLINE DATABASES: ASL 3/1/24 -5/31/24	01-26-4521	234.37	02/14/2024	234.37
Total Mango Languages:						234.37
<b>Matthew Bender &amp; Co., Inc.</b>						
40497275	Matthew Bender & Co., Inc.	BOOKS - ADULT NONFICTION & PROCESSING/SHIPPING	01-26-4541 01-26-4518	243.00 26.10	02/01/2024	269.10
Total Matthew Bender & Co., Inc.:						269.10
<b>MAX HBO MAX</b>						
T7780-MAR24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
T7780-MAR24	MAX	3/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523	15.99	02/29/2024	15.99
Total MAX HBO MAX:						127.92
<b>Mckula, Inc.</b>						
4726	Mckula, Inc.	INCIDENT TRACKER RENEWAL - 4/1/24-3/31/25	01-14-4631	1,200.00	03/01/2024	1,200.00
Total Mckula, Inc.:						1,200.00
<b>MEIJER</b>						
P9444-MAR24	MEIJER	PROGRAMMING SNACKS	01-28-4353	14.07	02/29/2024	14.07
Total MEIJER:						14.07
<b>Melisa Martinez</b>						
MM040824	Melisa Martinez	PROGRAM - PAPER CRAFTING - 4/8/24	01-24-4571	250.00	12/14/2023	250.00
Total Melisa Martinez:						250.00
<b>Melissa Bradley</b>						

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<b>Melissa Bradley</b>					
MB021924	Melissa Bradley	REIMBURSEMENT - CUSTOMIZED SIGN FONT	01-10-4731 5.39	02/16/2024	5.39
Total Melissa Bradley:					5.39
<b>Melissa Funfsinn</b>					
MF022624	Melissa Funfsinn	PER DIEM - POWER UP CONF. - 3/20/24-3/22/24	01-10-4173 224.00	02/22/2024	224.00
Total Melissa Funfsinn:					224.00
<b>MENARDS</b>					
P7810-MAR24	MENARDS	MAINTENANCE PARTS	08-30-4357 40.99 08-30-4357 40.99 08-30-4357 5.98	02/29/2024	87.96
Total MENARDS:					87.96
<b>Michelle M. Nichols-Yehling</b>					
MMNY040124	Michelle M. Nichols-Yehling	PROGRAM - GREAT N. A. SOLAR ECLIPSE - 4/1/24	01-24-4571 150.00	01/13/2024	150.00
Total Michelle M. Nichols-Yehling:					150.00
<b>Midwest Tape</b>					
504987823	Midwest Tape	MUSIC - JUVENILE	01-26-4554 30.58	01/31/2024	30.58
504992070	Midwest Tape	MUSIC - JUVENILE & PROCESSING/SHIPPING	01-26-4554 30.42 01-26-4518 13.02	01/31/2024	43.44
504992071	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 18.74 01-26-4518 5.42	01/31/2024	24.16
504992072	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 14.99 01-26-4518 5.42	01/31/2024	20.41
504992073	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 19.49 01-26-4518 5.42	01/31/2024	24.91
504992074	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 134.19 01-26-4518 32.52	01/31/2024	166.71
504992075	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 18.74 01-26-4518 5.42	01/31/2024	24.16
504992076	Midwest Tape	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 42.99 01-26-4518 4.99	01/31/2024	47.98
504992077	Midwest Tape	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 14.39 01-26-4518 4.34	01/31/2024	18.73
504992079	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 22.49 01-26-4518 5.42	01/31/2024	27.91
504992080	Midwest Tape	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 67.98 01-26-4518 9.98	01/31/2024	77.96
504992081	Midwest Tape	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 10.79 01-26-4518 4.34	01/31/2024	15.13
504992082	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 47.98	01/31/2024	47.98
504992083	Midwest Tape	DVD - JUVENILE	01-29-4558 16.66	01/31/2024	16.66
504992084	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 43.98	01/31/2024	43.98
504992085	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 31.49 01-26-4518 8.31	01/31/2024	39.80
504992086	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 77.97 01-26-4518 24.93	01/31/2024	102.90
504992087	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 40.49 01-26-4518 9.31	01/31/2024	49.80



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<b>Midwest Tape</b>					
504992088	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 53.99 01-26-4518 12.98	01/31/2024	66.97
505028453	Midwest Tape	MUSIC - JUVENILE	01-26-4554 30.26	02/08/2024	30.26
505028454	Midwest Tape	DVD - ADULT	01-26-4557 24.16	02/08/2024	24.16
505028455	Midwest Tape	DVD - ADULT	01-26-4557 26.83	02/08/2024	26.83
505028456	Midwest Tape	DVD - JUVENILE	01-26-4558 62.14	02/08/2024	62.14
505028457	Midwest Tape	DVD - ADULT	01-26-4557 238.60	02/08/2024	238.60
505028458	Midwest Tape	DVD - ADULT	01-26-4557 241.49	02/08/2024	241.49
505028459	Midwest Tape	DVD - ADULT	01-26-4557 25.66	02/08/2024	25.66
505028580	Midwest Tape	DVD - ADULT	01-26-4557 54.48	02/08/2024	54.48
505028581	Midwest Tape	MUSIC - ADULT	01-26-4550 47.49	02/08/2024	47.49
505028583	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 47.98	02/08/2024	47.98
505028584	Midwest Tape	DVD - ADULT	01-26-4557 198.75	02/08/2024	198.75
505028585	Midwest Tape	DVD - ADULT	01-26-4557 198.75	02/08/2024	198.75
505028586	Midwest Tape	DVD - ADULT	01-26-4557 83.73	02/08/2024	83.73
505028587	Midwest Tape	DVD - ADULT	01-26-4557 198.75	02/08/2024	198.75
505028588	Midwest Tape	DVD - ADULT	01-26-4557 83.73	02/08/2024	83.73
505028589	Midwest Tape	DVD - ADULT	01-26-4557 198.75	02/08/2024	198.75
505028590	Midwest Tape	DVD - JUVENILE	01-26-4558 59.58	02/08/2024	59.58
505028591	Midwest Tape	DVD - ADULT	01-26-4557 32.73	02/08/2024	32.73
505028592	Midwest Tape	MUSIC - ADULT	01-26-4550 17.83	02/08/2024	17.83
505028593	Midwest Tape	DVD - ADULT	01-26-4557 61.23	02/08/2024	61.23
505028594	Midwest Tape	DVD - ADULT	01-26-4557 72.99	02/08/2024	72.99
505028595	Midwest Tape	DVD - ADULT	01-26-4557 150.80	02/08/2024	150.80
505028596	Midwest Tape	DVD - ADULT	01-26-4557 182.90	02/08/2024	182.90
505028597	Midwest Tape	DVD - ADULT	01-26-4557 24.16	02/08/2024	24.16
505028598	Midwest Tape	DVD - JUVENILE	01-26-4558 40.82	02/08/2024	40.82
505028599	Midwest Tape	DVD - ADULT	01-26-4557 121.33	02/08/2024	121.33
505028600	Midwest Tape	DVD - ADULT	01-26-4557 35.42	02/08/2024	35.42
505028601	Midwest Tape	DVD - ADULT	01-26-4557 62.14	02/08/2024	62.14
505028602	Midwest Tape	DVD - JUVENILE	01-26-4558 30.64	02/08/2024	30.64
505028603	Midwest Tape	DVD - ADULT	01-29-4557 78.48	02/08/2024	78.48
505028604	Midwest Tape	DVD - ADULT	01-29-4557 55.82	02/08/2024	55.82
505028605	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 47.98	02/08/2024	47.98
505028606	Midwest Tape	DVD - JUVENILE	01-29-4558 20.41	02/08/2024	20.41
505028607	Midwest Tape	DVD - ADULT	01-26-4557 72.18	02/08/2024	72.18
505057220	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 47.98	02/15/2024	47.98
505057221	Midwest Tape	DVD - ADULT	01-26-4557 316.64	02/15/2024	316.64
505057222	Midwest Tape	DVD - ADULT	01-26-4557 213.97	02/15/2024	213.97
505057223	Midwest Tape	MUSIC - ADULT	01-26-4550 259.87	02/15/2024	259.87
505057225	Midwest Tape	DVD - ADULT	01-26-4557 27.91	02/15/2024	27.91
505057226	Midwest Tape	DVD - JUVENILE	01-26-4558 55.39	02/15/2024	55.39
505057227	Midwest Tape	DVD - ADULT	01-26-4557 70.23	02/15/2024	70.23
505057228	Midwest Tape	DVD - ADULT	01-26-4557 37.82	02/15/2024	37.82
505057229	Midwest Tape	DVD - JUVENILE	01-26-4558 122.46	02/15/2024	122.46
505057230	Midwest Tape	DVD - ADULT	01-26-4557 66.48	02/15/2024	66.48
505057231	Midwest Tape	DVD - JUVENILE	01-26-4558 16.33	02/15/2024	16.33
505057232	Midwest Tape	DVD - ADULT	01-26-4557 10.66	02/15/2024	10.66
505057233	Midwest Tape	DVD - JUVENILE	01-26-4558 26.55	02/15/2024	26.55
505057234	Midwest Tape	DVD - ADULT	01-26-4557 12.91	02/15/2024	12.91

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<b>Midwest Tape</b>					
505057235	Midwest Tape	DVD - ADULT	01-26-4557 100.41	02/15/2024	100.41
505057237	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 47.98	02/15/2024	47.98
505057238	Midwest Tape	DVD - ADULT	01-26-4557 24.30	02/15/2024	24.30
505033148	Midwest Tape	DVD - ADULT	01-26-4557 19.66	02/15/2024	19.66
505033149	Midwest Tape	MUSIC - ADULT	01-26-4550 30.26	02/15/2024	30.26
505088543	Midwest Tape	MUSIC - ADULT	01-26-4550 73.02	02/21/2024	73.02
505088544	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 94.96	02/21/2024	94.96
505088545	Midwest Tape	DVD - JUVENILE	01-26-4558 27.91	02/21/2024	27.91
505088546	Midwest Tape	MUSIC - ADULT	01-26-4550 16.33	02/21/2024	16.33
505088548	Midwest Tape	DVD - ADULT	01-26-4557 20.41	02/21/2024	20.41
505088549	Midwest Tape	DVD - ADULT	01-26-4557 26.83	02/21/2024	26.83
505088590	Midwest Tape	DVD - JUVENILE	01-26-4558 57.48	02/21/2024	57.48
505088591	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 57.98	02/21/2024	57.98
505088593	Midwest Tape	DVD - ADULT	01-26-4557 194.94	02/21/2024	194.94
505088594	Midwest Tape	DVD - ADULT	01-26-4557 182.28	02/21/2024	182.28
505088595	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 92.96	02/21/2024	92.96
505088596	Midwest Tape	DVD - ADULT	01-26-4557 79.50	02/21/2024	79.50
505088597	Midwest Tape	DVD - JUVENILE	01-26-4558 20.41	02/21/2024	20.41
505088598	Midwest Tape	DVD - JUVENILE	01-26-4558 162.05	02/21/2024	162.05
505088599	Midwest Tape	DVD - JUVENILE	01-26-4558 190.40	02/21/2024	190.40
505088600	Midwest Tape	DVD - JUVENILE	01-26-4558 97.23	02/21/2024	97.23
505088601	Midwest Tape	DVD - JUVENILE	01-26-4558 114.24	02/21/2024	114.24
505088602	Midwest Tape	DVD - JUVENILE	01-26-4558 126.00	02/21/2024	126.00
505088603	Midwest Tape	DVD - JUVENILE	01-26-4558 126.00	02/21/2024	126.00
505088604	Midwest Tape	DVD - ADULT	01-26-4557 36.32	02/21/2024	36.32
505088605	Midwest Tape	DVD - ADULT	01-26-4557 77.79	02/21/2024	77.79
505088606	Midwest Tape	DVD - ADULT	01-26-4557 51.32	02/21/2024	51.32
505088607	Midwest Tape	DVD - ADULT	01-26-4557 48.67	02/21/2024	48.67
505088608	Midwest Tape	DVD - ADULT	01-26-4557 32.57	02/21/2024	32.57
505088609	Midwest Tape	MUSIC - ADULT	01-26-4550 74.97	02/21/2024	74.97
505088610	Midwest Tape	DVD - JUVENILE	01-26-4558 77.89	02/21/2024	77.89
505088611	Midwest Tape	DVD - ADULT	01-26-4557 206.42	02/21/2024	206.42
505088612	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 44.98	02/21/2024	44.98
505088613	Midwest Tape	DVD - ADULT	01-29-4557 20.41	02/21/2024	20.41
505088614	Midwest Tape	AUDIOBOOKS - ADULT	01-29-4551 57.98	02/21/2024	57.98
505088615	Midwest Tape	DVD - JUVENILE	01-29-4558 64.82	02/21/2024	64.82
505088616	Midwest Tape	DVD - ADULT	01-29-4557 32.41	02/21/2024	32.41
505088617	Midwest Tape	DVD - JUVENILE	01-29-4558 63.32	02/21/2024	63.32
505088618	Midwest Tape	DVD - JUVENILE	01-29-4558 33.32	02/21/2024	33.32
505088619	Midwest Tape	DVD - JUVENILE	01-29-4558 20.41	02/21/2024	20.41
505088620	Midwest Tape	DVD - ADULT	01-26-4557 79.85	02/21/2024	79.85
505088621	Midwest Tape	DVD - JUVENILE	01-26-4558 155.71	02/21/2024	155.71
505088622	Midwest Tape	DVD - ADULT	01-26-4557 72.23	02/21/2024	72.23
505124820	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 94.96	02/29/2024	94.96
505124821	Midwest Tape	MUSIC - ADULT	01-26-4550 17.08	02/29/2024	17.08
505124822	Midwest Tape	DVD - ADULT	01-26-4557 38.57	02/29/2024	38.57
505124823	Midwest Tape	DVD - ADULT	01-26-4557 39.32	02/29/2024	39.32
505124824	Midwest Tape	DVD - ADULT	01-26-4557 60.24	02/29/2024	60.24
505124825	Midwest Tape	MUSIC - ADULT	01-26-4550 51.24	02/29/2024	51.24
505124826	Midwest Tape	DVD - JUVENILE	01-26-4558 12.91	02/29/2024	12.91

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<b>Midwest Tape</b>					
505124827	Midwest Tape	DVD - JUVENILE	01-26-4558 54.32	02/29/2024	54.32
505124828	Midwest Tape	DVD - JUVENILE	01-26-4558 38.08	02/29/2024	38.08
505124829	Midwest Tape	DVD - ADULT	01-26-4557 176.31	02/29/2024	176.31
505124830	Midwest Tape	DVD - ADULT	01-26-4557 18.91	02/29/2024	18.91
505124831	Midwest Tape	DVD - ADULT	01-26-4557 19.33	02/29/2024	19.33
505124832	Midwest Tape	DVD - ADULT	01-26-4557 19.33	02/29/2024	19.33
505124833	Midwest Tape	DVD - JUVENILE	01-26-4558 19.53	02/29/2024	19.53
505124834	Midwest Tape	DVD - ADULT	01-26-4557 125.07	02/29/2024	125.07
505124835	Midwest Tape	DVD - ADULT	01-26-4557 37.07	02/29/2024	37.07
505124837	Midwest Tape	DVD - JUVENILE	01-26-4558 25.13	02/29/2024	25.13
505124838	Midwest Tape	DVD - ADULT	01-26-4557 16.66	02/29/2024	16.66
505124840	Midwest Tape	DVD - JUVENILE	01-26-4558 21.16	02/29/2024	21.16
505124841	Midwest Tape	DVD - ADULT	01-29-4557 38.57	02/29/2024	38.57
505124842	Midwest Tape	DVD - JUVENILE	01-29-4558 39.60	02/29/2024	39.60
505124843	Midwest Tape	DVD - ADULT	01-26-4557 38.23	02/29/2024	38.23
505124844	Midwest Tape	DVD - ADULT	01-26-4557 188.65	02/29/2024	188.65
505124845	Midwest Tape	DVD - ADULT	01-26-4557 378.17	02/29/2024	378.17
505122653	Midwest Tape	MUSIC - ADULT	01-26-4550 17.83	02/29/2024	17.83
505122654	Midwest Tape	MUSIC - ADULT	01-26-4550 30.71	02/29/2024	30.71
505122656	Midwest Tape	DVD - ADULT	01-26-4557 92.50	02/29/2024	92.50
505122657	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 221.44	02/29/2024	221.44
505122659	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 47.98	02/29/2024	47.98
505142537	Midwest Tape	MUSIC - ADULT	01-29-4550 20.83	03/04/2024	20.83
<b>Total Midwest Tape:</b>					<b>10,339.02</b>
<b>MISC VENDORS</b>					
DS8751	DIANE SLOWIK	REFUND - "SCIENTIFIC AMERICA V. 327 NO. 5"	01-10-3311 5.00	02/14/2024	5.00
BCL011924	BEECHER COMMUNITY LIBRARY	LOST/DAMAGED ITEM: "WELCOME TO THE BSC"	01-10-3310 9.00	01/19/2024	9.00
N8770-MAR24	NPO	JOB POSTING	01-10-4191 75.00	02/29/2024	75.00
N8770-MAR24	RENTALS UNLIMITED	2/23/24 STAFF IN-SERVICE CHAIR RENTAL	01-10-4353 219.00	02/29/2024	219.00
P9444-MAR24	DFTBA	CICADA PLUSHIE	01-28-4353 47.48 01-28-4353 (3.73)	02/29/2024	43.75
P7810-MAR24	OUTWATER PLASTICS INDUSTRIES	HEAT PRESS CART REPLACEMENT PARTS	08-30-4211 4.68 08-30-4211 14.95	02/29/2024	19.63
P7810-MAR24	SUNBRITE TV	BKM EXTERIOR TV MONITOR REPLACEMENT	01-29-4235 2,999.37	02/29/2024	2,999.37
T7780-MAR24	AMERICAN GIRL DOLL	CIRCULATING DOLL & ACCESSORIES	01-26-4569 115.00 01-26-4518 15.00	02/29/2024	130.00
N8770-MAR24	TEMU	VARIOUS CRAFTING SUPPLIES	01-27-4353 125.05 01-27-4353 (12.30)	02/29/2024	112.75
<b>Total MISC VENDORS:</b>					<b>3,613.50</b>
Nancy Korczak	Nancy Korczak	PER DIEM - PLA CONFERENCE - 4/3/24-4/5/24	01-10-4173 288.00	01/04/2024	288.00
<b>Total Nancy Korczak:</b>					<b>288.00</b>
<b>Natasha Lehrer Lewis Art</b>					

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<b>Natasha Lehrer Lewis Art</b> NLLA040324	Natasha Lehrer Lewis Art	PROGRAM - FELTED HEDGEHOGS - 4/3/24	01-24-4573 290.00	12/23/2023	290.00
Total Natasha Lehrer Lewis Art:					290.00
<b>NETFLIX</b>					
M4566-MAR24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
N8770-MAR24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
N8770-MAR24	NETFLIX	4/12 ADDITIONAL ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
P9444-MAR24	NETFLIX	4/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
P9444-MAR24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
P9444-MAR24	NETFLIX	2/8 OUTREACH ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
T7780-MAR24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
T7780-MAR24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
T7780-MAR24	NETFLIX	4/12 ROKU MONTHLY SUBSCRIPTIONS	01-26-4523 22.99	02/29/2024	22.99
Total NETFLIX:					206.91
<b>Netrix, LLC</b> DI-006274	Netrix, LLC	CISCO RENEWAL - 3/15/24- 3/14/25	01-14-4233 95.58 01-14-4233 3,670.91 01-14-4233 1,802.25 01-14-4233 771.12 01-14-4233 9,106.96 01-14-4233 105.75	03/07/2024	15,552.57
Total Netrix, LLC:					15,552.57
<b>Nova Driving School</b> INV-004912	Nova Driving School	KOHN LICENSE C TRAINING: MAR -APR 2024	01-10-4151 1,500.00 01-10-4151 180.00	02/14/2024	1,680.00
Total Nova Driving School:					1,680.00
<b>Pace Systems, Inc.</b> 214858	Pace Systems, Inc.	BOARD ROOM NCAST REPAIR	08-30-4211 1,102.00	02/29/2024	1,102.00
Total Pace Systems, Inc.:					1,102.00
<b>PANERA BREAD</b>					
N8770-MAR24	PANERA BREAD	2/20/24 DONUTS & PASTRIES BEVERAGES/REFRESHMENTS	01-10-4715 53.77	02/29/2024	53.77
N8770-MAR24	PANERA BREAD	2/23/24 STAFF IN-SERVICE COFFEE & BREAKFAST	01-10-4353 802.62	02/29/2024	802.62
Total PANERA BREAD:					856.39
<b>PATRICIA CAMALLIERE</b> PC041024	PATRICIA CAMALLIERE	PROGRAM - TAMING WILDERNESS - 4/10/24	01-24-4571 175.00	06/23/2023	175.00
Total PATRICIA CAMALLIERE:					175.00

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<b>Paul Mills</b>					
PM010424	Paul Mills	PER DIEM - PLA CONFERENCE - 4/3/24-4/5/24	01-10-4173 288.00	01/04/2024	288.00
PM030724	Paul Mills	REIMB - ILA STRAT PLAN & BRD MTGS - 3/6/24-3/7/24	01-10-4171 127.30	03/07/2024	127.30
Total Paul Mills:					415.30
<b>Peerless Network, Inc.</b>					
44576	Peerless Network, Inc.	TELEPHONE - 2/15/24-3/14/24	01-14-4312 556.73	02/15/2024	556.73
Total Peerless Network, Inc.:					556.73
<b>PeopleFacts</b>					
33754-022024	PeopleFacts	NEW HIRE BACKGROUND CHECKS - FEBRUARY 2024	01-10-4253 118.77	03/01/2024	118.77
Total PeopleFacts:					118.77
<b>PITNEY BOWES GLOBAL FINANCIAL SERVICES</b>					
3106552449	PITNEY BOWES GLOBAL FINANCIAL SERVICES	SENDPRO C AUTO EQUIPMENT LEASE - 3/30/24-6/29/24	01-10-4231 628.59	02/27/2024	628.59
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:					628.59
<b>Playaway Products LLC</b>					
450502	Playaway Products LLC	PLAYAWAY - JUVENILE	01-29-4562 427.59	01/12/2024	427.59
451807	Playaway Products LLC	AUDIOBOOKS - JUVENILE	01-26-4553 817.99	01/29/2024	817.99
452332	Playaway Products LLC	LAUNCHPADS - JUVENILE	01-26-4566 74.99	01/31/2024	74.99
452394	Playaway Products LLC	AUDIOBOOKS - YOUNG ADULT	01-26-4555 174.49	01/31/2024	174.49
453901	Playaway Products LLC	AUDIOBOOKS - ADULT	01-26-4551 489.64	02/20/2024	489.64
454323	Playaway Products LLC	PLAYAWAY - JUVENILE	01-29-4562 383.79	02/23/2024	383.79
454328	Playaway Products LLC	AUDIOBOOKS - JUVENILE	01-26-4553 392.69	02/23/2024	392.69
454900	Playaway Products LLC	LAUNCHPADS - JUVENILE	01-26-4566 74.99	02/29/2024	74.99
454915	Playaway Products LLC	LAUNCHPADS - JUVENILE	01-26-4566 74.99	02/29/2024	74.99
454951	Playaway Products LLC	LAUNCHPADS - JUVENILE	01-26-4566 1,106.68	02/29/2024	1,106.68
Total Playaway Products LLC:					4,017.84
<b>Plunkett's</b>					
8449093	Plunkett's	MONTHLY PEST CONTROL - 2/27/24	08-30-4215 114.40	02/27/2024	114.40
Total Plunkett's:					114.40
<b>PMA Securities LLC</b>					
INV20357	PMA Securities LLC	CONTINUING DISCLOSURE SERVICE - FY 2023	01-10-4253 2,000.00	02/22/2024	2,000.00
Total PMA Securities LLC:					2,000.00
<b>RISK PROGRAM ADMINISTRATORS</b>					
5024327	RISK PROGRAM ADMINISTRATORS	WORKERS COMP ADDT'L PREMIUM - 12/31/22-12/31/23	03-10-4144 988.00	02/21/2024	988.00
Total RISK PROGRAM ADMINISTRATORS:					988.00
<b>Ronald Goldie</b>					
RG041124	Ronald Goldie	PROGRAM - DUNGEONS & DRAGONS - 4/11/24	01-24-4573 100.00	12/29/2023	100.00
Total Ronald Goldie:					100.00
<b>ROSATI'S</b>					

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<b>ROSATI'S</b>					
N8770-MAR24	ROSATI'S	2/1/24 COLLECTIONS STAFF FAREWELL	01-10-4711 64.96	02/29/2024	64.96
N8770-MAR24	ROSATI'S	ONE BOOK. ONE BROOK PROGRAM DINNER	01-24-4353 51.98 01-24-4353 29.49 01-24-4353 20.00 01-24-4353 5.00	02/21/2024	106.47
Total ROSATI'S:					171.43
<b>Royal Publishing</b>					
8113186	Royal Publishing	2024 BROOKS ATHLETIC PROGRAM AD	01-10-4731 225.00	02/01/2024	225.00
Total Royal Publishing:					225.00
<b>Sebert Landscaping Inc.</b>					
271106	Sebert Landscaping Inc.	SNOW MAINTENANCE - FEBRUARY 2024	01-30-4392 3,019.00	02/01/2024	3,019.00
271526	Sebert Landscaping Inc.	SNOW MAINTENANCE - MARCH 2024	01-30-4392 3,019.00	03/01/2024	3,019.00
Total Sebert Landscaping Inc.:					6,038.00
<b>SHIRIN SHAMSI</b>					
SS032324	SHIRIN SHAMSI	PROGRAM - EID CARDS - 3/23/24	01-20-4572 350.00	12/14/2023	350.00
Total SHIRIN SHAMSI:					350.00
<b>Showcases</b>					
328073	Showcases	PROCESSING & REPAIR ITEMS w/ SHIPPING	01-26-4518 9.83 01-12-4371 122.90	02/02/2024	132.73
328124	Showcases	CREDITED CD JEWEL CASE	01-12-4371 (3.86)	02/09/2024	(3.86)
Total Showcases:					128.87
<b>SPOTIFY</b>					
N8770-MAR24	SPOTIFY	PATRON STORYTIME STREAMING MUSIC	01-14-4631 16.99	02/29/2024	16.99
Total SPOTIFY:					16.99
<b>STORY VIDEO GRAPHIC BLOCKS</b>					
N8770-MAR24	STORY VIDEO GRAPHIC BLOCKS	ANNUAL GRAPHICSTOCK MEDIA RENEWAL	01-27-4568 99.00	02/29/2024	99.00
Total STORY VIDEO GRAPHIC BLOCKS:					99.00
<b>Summit Bodyworks</b>					
P9444-MAR24	Summit Bodyworks	BKM STRIKER PLATE & DOORS	01-29-4235 137.11	02/29/2024	137.11
Total Summit Bodyworks:					137.11
<b>TARGET</b>					
P9444-MAR24	TARGET	PRESCHOOL ROUNDUP PROGRAM SUPPLIES	01-28-4353 47.98	02/29/2024	47.98
Total TARGET:					47.98
<b>Taylor Plumbing, Inc</b>					
29619	Taylor Plumbing, Inc	CERTIFY & TEST BACKFLOW DEVICES	08-30-4215 1,119.50	02/07/2024	1,119.50
30139	Taylor Plumbing, Inc	REPAIR BOILER & FIRE PROTECTION SYSTEMS	08-30-4211 695.00 08-30-4211 495.00	03/07/2024	1,190.00



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<b>Taylor Plumbing, Inc</b>					
Total Taylor Plumbing, Inc:					2,309.50
<b>Terryberry</b>					
Q01161	Terryberry	CARRENO 20 YEAR RECOGNITION ITEM	01-10-4153 260.12	01/26/2024	260.12
Total Terryberry:					260.12
<b>Tidal Construction Services Inc.</b>					
13231	Tidal Construction Services Inc.	BABY CHANGING TABLE REPLACEMENTS	08-30-4211 4,374.00	02/14/2024	4,374.00
Total Tidal Construction Services Inc.:					4,374.00
<b>Titan Image Group, Inc</b>					
61261	Titan Image Group, Inc	SPRING 2024 NEWSLETTER PRINTING	01-10-4256 5,340.00	02/11/2024	5,340.00
61372	Titan Image Group, Inc	SUMMER 2024 NEWSLETTER PAPER PREPAYMENT	01-10-4256 7,460.00	03/06/2024	7,460.00
Total Titan Image Group, Inc:					12,800.00
<b>Today's Business Solutions, Inc.</b>					
15873	Today's Business Solutions, Inc.	FPLD LIBRARY CARDS	01-10-4371 4,394.21	01/18/2024	4,394.21
022624-13	Today's Business Solutions, Inc.	FAX PROGRAM - 4TH QUARTER - OCT. - DEC. 2023	01-14-4234 221.28	02/23/2024	221.28
Total Today's Business Solutions, Inc.:					4,615.49
<b>Top Secret Studios</b>					
1716	Top Secret Studios	2024 SUMMER ADVENTURE LOGO DESIGN	01-10-4256 195.00	02/23/2024	195.00
Total Top Secret Studios:					195.00
<b>Trane U.S. Inc.</b>					
314304795	Trane U.S. Inc.	BAS & HVAC AGREEMENT - 2/1/24-1/31/25	08-30-4215 49,152.00	02/03/2024	49,152.00
Total Trane U.S. Inc.:					49,152.00
<b>Tressler LLP</b>					
483247	Tressler LLP	LEGAL EXPENSE - TAX OBJECTION - FEB 2024	01-10-4241 357.00	03/13/2024	357.00
483246	Tressler LLP	LEGAL EXPENSE - ATTORNEY - FEB 2024	01-10-4241 861.00	03/13/2024	861.00
Total Tressler LLP:					1,218.00
<b>Tria Architecture, Inc.</b>					
4953	Tria Architecture, Inc.	INTERIOR LIGHT REPLACEMENT BID & NEGOTIATIONS	01-30-4651 2,250.00	03/01/2024	2,250.00
4954R	Tria Architecture, Inc.	3RD FL INTERIOR RENO BID & NEGOTIATIONS	01-30-4651 1,800.00	03/01/2024	1,800.00
Total Tria Architecture, Inc.:					4,050.00
<b>Tricia L. Kelly</b>					
TLK032824	Tricia L. Kelly	PROGRAM - LIZZIE BORDEN - 3/28/24	01-24-4571 150.00	12/14/2023	150.00
Total Tricia L. Kelly:					150.00
<b>Unique Management Services, Inc.</b>					

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<b>Unique Management Services, Inc.</b>					
6122242	Unique Management Services, Inc.	COLLECTION EXPENSE - JAN. 2024	01-10-4245 502.35	02/01/2024	502.35
6123322	Unique Management Services, Inc.	COLLECTION EXPENSE - FEB. 2024	01-10-4245 265.95	03/01/2024	265.95
Total Unique Management Services, Inc.:					768.30
<b>USCutter</b>					
100414412	USCutter	MAKERSPACE SUPPLIES	01-27-4371 59.39	02/29/2024	59.39
100414397	USCutter	MAKERSPACE SUPPLIES	01-27-4371 18.99	02/29/2024	54.77
			01-27-4371 18.99		
			01-27-4371 16.79		
Total USCutter:					114.16
<b>Vanguard Energy Services, LLC</b>					
G4044080208	Vanguard Energy Services, LLC	GAS SERVICE - 1/1/24-1/31/24	01-30-4322 4,831.83	02/12/2024	4,831.83
G4044080311	Vanguard Energy Services, LLC	GAS SERVICE - 2/1/24-2/29/24	01-30-4322 2,570.33	03/13/2024	2,570.33
Total Vanguard Energy Services, LLC:					7,402.16
<b>Verizon Wireless</b>					
9956900876	Verizon Wireless	TELEPHONE - 1/17/24-2/16/24	01-14-4311 539.82	02/16/2024	539.82
Total Verizon Wireless:					539.82
<b>WALMART</b>					
N8770-MAR24	WALMART	FEB 2024 PROGRAM SUPPLIES	01-20-4353 37.83	02/29/2024	37.83
Total WALMART:					37.83
<b>warehouse Direct</b>					
5673476-0	Warehouse Direct	FPLD STAFF APPAREL	01-10-4711 267.69	03/07/2024	267.69
5680780-0	Warehouse Direct	FEB. 2024 INVENTORY RESTOCK	01-10-4351 25.98	03/06/2024	644.01
			08-30-4357 38.22		
			08-30-4357 39.91		
			01-10-4351 539.90		
5676243-0	Warehouse Direct	RESTROOM LINERS RESTOCK FEB 2024	08-30-4357 180.84	02/28/2024	180.84
C5676243-0	Warehouse Direct	CREDITED RESTROOM LINERS - FEB 2024	08-30-4357 (180.84)	03/11/2024	(180.84)
5677106-0	Warehouse Direct	CORRECTED LINERS RESTOCK - FEB 2024	08-30-4357 24.84	03/08/2024	294.01
			08-30-4357 180.84		
			08-30-4357 88.33		
C5677106-0	Warehouse Direct	CREDITED LINERS RESTOCK - FEB 2024	08-30-4357 (88.33)	03/12/2024	(88.33)
5665133-0	Warehouse Direct	FACILITIES MAINTENANCE RESTOCK - FEB. 2024	08-30-4357 728.80	02/29/2024	1,176.14
			08-30-4357 292.32		
			08-30-4357 63.66		
			08-30-4357 91.36		
Total warehouse Direct:					2,293.52
<b>WINDY CITY MERMAIDS LLC</b>					
WCM032624	WINDY CITY MERMAIDS LLC	PROGRAM - MERMAID MAGIC - 3/26/24	01-20-4572 300.00	11/25/2023	300.00
Total WINDY CITY MERMAIDS LLC:					300.00
<b>WOOBX</b>					



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<b>WOOBX</b> N8770-MAR24	WOOBX	MONTHLY SUBSCRIPTION	01-10-4731      29.00	02/29/2024	29.00
Total WOOBOX:					29.00
Report Total:					263,537.66

  
 \_\_\_\_\_  
 JENNIE NGUYEN/FINANCE MANAGER

February 2024 Monthly Board Report  
Paul Mills

## **Director**

### **Workforce Center of Will County**

We partnered with the Workforce Center of Will County to install a kiosk on our second floor. Our patrons can use the kiosk to access resources they offer – a job board, resume assistance, and other services.

### **Early Voting**

Early voting began at our library on Monday, March 4<sup>th</sup>. We now offer a trifecta of voting services to all residents of Will County – vote by mail drop box, early voting, and now election day voting. Please see our news post below with all of the information.

<https://www.fountaindale.org/voting-for-the-general-primary-election-march-2024/>

### **Staff In-Service Day**

Our Staff In-Service Day went very well. Thank you to our Board for giving us the opportunity to have a day of learning. It is very much appreciated.

One of the highlights was hearing from our Will County Clerk that our library is a pioneer in providing access to voting during elections. They noted that we are the first library they think to ask when something new comes around, and that was wonderful to hear.

## **Deputy Director (Nancy Korczak)**

This month, we welcomed Jacob Luce as our new Circulation Services Manager. Jacob is settling in and getting to know the department.

At the end of February, we held our latest in-service day for staff. During the training, staff attended sessions on how to handle bloodborne pathogens, how to deal with stress and a detailed tour of Studio 300, where they got to see different equipment in action. We also hosted the Will County Clerk's office to learn more about voting during this election season. Overall staff had a good time and we received a lot of positive feedback.

## From Tana Petrov's report

### Outreach Services

#### Special Projects

- **Homeschool Resource Fair:** We are planning this event in collaboration with CSD. We have had a couple of meetings so far to discuss ideas and organizations to contact. Jaci reached out to the Bolingbrook Historical Museum and Hidden Oaks Nature Center. Tana reached out to Naper Settlement, Bolingbrook Park District, VVSD and Joliet Junior College.
- **Rainbow Reads Cart Display:** Sarah created a Rainbow Reads cart to take to the senior facilities. This will begin in March and end in April. There will be a random drawing for a prize with those who participate.
- **Bookmobile Displays:** Ramon worked on our Black History Month Display. He began working on compiling a list of books for the April Bookmobile theme of stress awareness. Jen worked on the March display featuring craft books. Joe moved the NY Best Sellers Collection to a new location to make it more visible and accessible by patrons. Outreach staff also took off all the old sticker labels on items in the collection, shelf-read and reorganized shelves in the Bookmobile, and put up new decorations for this month's theme.
- **Craft projects:** Staff has been working on craft ideas for upcoming programs. Jen made a sample of a paper rosette made from a book page to see if it would be an appropriate craft to do for the residents of Greenleaf.
- **Bluestem award selection committee:** Carolyn's meeting was virtual and they discussed and voted on the list of books. Each of the committee members had previously read all 50 books and each prepared a short presentation for one particular book to share with the committee.
- **2024 RAILS My Library is...Grant:** Tana worked on reviewing several applications for this grant.

#### Services for Seniors

- **Home-Delivery Services**
- **Programming** - Outreach staff provided programming and brought materials for checkout to our senior facilities: Atria at River Trail, Encore, Heritage Woods, Greenleaf, Meadowbrook Manor and Levy Center

##### From Melissa's report:

- *On 02/07, I did programming for the memory care residents of Encore. We talked about how the groundhog didn't see his shadow this year which means an early spring for us. We then moved onto the topic of Valentine's Day. I shared some funny Valentine's date stories.*

##### From Carolyn's report:

- *Outreach hosted the first session of the Compassionate Care Home Group at the library. We had coloring pages, a scratch art craft, games, borrowed legos from Childrens and put together a cart of books and graphic novels for them to read.*

#### Services for Preschools

##### From Jaci's report:

- **Storytime Overview:** This month's storytime was all about zoo animals. We played lots of guessing games through the books and props. We

talked about opposites and colors. We also practiced counting and played a dice game when we had enough time.

#### **Jaci's Noteable Visits:**

- **Kiddie Academy**
  - I love visiting this school! The teachers really get into the stories and songs. They encourage the kids to be excited about everything. I always have fun visiting this school. This month they were really into the books. They kept asking to read more.
- **Homeschool**
  - This is my third time visiting this group I believe. They are really interested in all the library has to offer. I let Joyce and Melissa know that they would be willing to promote programs and events to their parents.
- **Community Storytimes**
  - I am so proud of how much these storytimes have grown since I took over. Wholly Granoly and Chick-fil-a were very small when I started. Now I have regulars at each location. It has been nice to form relationships with these families.

#### **Services for Schools**

Outreach staff visited elementary schools with the Bookmobile, middle schools and high school with the Library Express Van in collaboration with Teen Services staff.

#### **From Joe's report:**

- *The stop at Brooks Middle School went really well this month. Ramon and I went on the visit and we saw quite a few more students than we usually do. Over 180 students came to the table to make a craft, grab items from our display, or check-out a book. Ramon and I worked as a "Dynamic Duo" checking out materials and helping students build their craft. A foam "frog on a lily pad" craft proved to be extremely popular and was a big hit! We passed them all out (one craft per student) and even had students asking if there were any left after they were gone. One student even took the craft that I had made as a sample. We also delivered library calendars to the LMC director and a requested item to a teacher.*

#### **From Cindy's report:**

- *Featured turtles this month. This was one of the first months I had planned last summer and it showed. I loved what I was presenting. I had great books, handouts and information, well planned out for all developmental groups. It was a pleasure to present every day and the kids were well engaged, from the google maps of Bolingbrook to show them Whalon lake in relation to their house (and Portillos lol) and Trout Farm (where to see turtles close to home), or the very interactive puppet show, including the audience. Kept everyone engaged. It was almost like readers theater with the older kids.*

#### **Outreach Programs and Events**

- **February 3: Winter Fest**
  - **From Carolyn's report:** *Melissa and I took the Bookmobile to Winterfest and Jaci manned the table inside Annerino. We had a steady flow of patrons of 139 that came to the Bookmobile and Jaci had a great turnout at the table (400) where she passed out information for Preschool Round*

*Up and other programs, as well as some giveaways. Inside the Bookmobile we put up the snowflake scavenger hunt and had several families participate, searching for them. We gave away snowman stickers at the end.*

- **February 10: Donuts and Downloads on the Bookmobile**
  - **From Ramon's report:** *The February edition of Donuts and Downloads was successful! Jay accompanied Joe and I and we had 9 patrons show up during our regular hours at Target. Our first group of patrons were an older couple, who came specifically to receive assistance on how our eResources work. The 3 of us were able to help them by answering several questions, give them recommendations on what services they may find most useful and promote other eResources that they were unfamiliar with.*
- **February 17: Preschool Round Up (10 schools, 96 attendees)**
  - **From Jaci's report:** *This was the first big event I planned at Fountaindale and I am very pleased with how it went. All of the teachers were positive about the experience and loved the drawing prizes this year. I was so impressed with how the schools marketed themselves at this event. Their tables were very eye-catching and interactive.*

## From Jacinto Gonzalez's report

### Studio 300

Here are our **February 2024 key stats:**

- 561 patrons actively **used** our lab.
  - **12** were Non-District Users.
- 1495 items were **checked out**
  - **127** of that total circulated out of the lab
- 70 patrons **attended** our programs.
  - Total programming hours came to **8**
- 51 patrons **completed** our online classes:
  - **35** Orientation
  - **16** Maker Training



## February Studio Usage Highlights!

- In February, we had 24 digitizing sessions.
- Our 3D Printers combined printed for a total of 624 hours.
- Our 3D printers used up about 888 grams of PLA.
  - That is about 4,272 feet if the rolls were placed end to end.
  - That is 14.25 football fields!
- Our most used room in February was GCR F, with 22 sessions.
- Our most used equipment was the 3D printers.

## Studio Specialists Highlights

Ericka:

Ericka continued to add to her knowledge database by creating a reference binder that includes policies and procedures from both the Fountaindale website and policies laid out in the Basecamp procedure manual.

Ericka participated in the yearly Library In-Service day, where she assisted fellow library employees in navigating the differing stations the Studio has set up: DJ room, Photography Room, Embroidery Demo, etc

Justin:

For February, Justin created a Black History Month theme for the display wall in Studio 300. The theme incorporated famous African American comedians, both past and present, and includes links to applications that Fountaindale offers to view special content for the comedians featured. He hosted two STEAMworks programs for teens and adults, where they learned how to design and create Valentine's Day-themed mug using the sublimation printer and mug press in our Maker Lab. Justin also taught a 'Garageband Deconstructed' class where patrons learned basic techniques and other tips and tricks on using GarageBand's interactive audio recording software. For Carvey, he took the time to update the inventory sheet for the supplies and materials. Justin created a promotional snippet from the previous open mic that was posted to the Facebook group and Instagram for Fountaindale to promote future events. He also hosted the monthly Open Mic Event, where patrons could showcase their talents. The open mic had twenty-seven patrons in attendance that day, with eight performances. Finally, for staff in-service day, since Studio 300 was presenting this year, he hosted a DJ set in the green screen room where Justin played classic disco tunes, all set to a virtual dance club backdrop. He answered staff questions about the various items and software in the DJ setup, including checkout information.

Patrick:

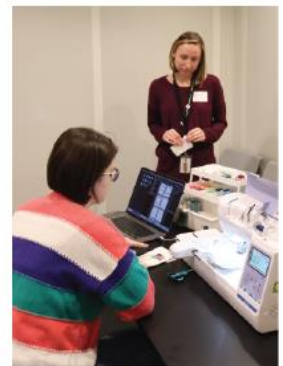
For February, Patrick oversaw and fine-tuned the installation and workflow of the new 3D printers and the Sonic Pad hub, pushing the printers to the limit and printing numerous parts for the upcoming Star Wars Day program. Additionally, Patrick has been preparing for the first short film competition, which kicks off March 5, and content for the next ShortHaus Cinema program featuring Alice Guy-Blache. This included the producing of the March instareel and emails for the program. He and Ruth have begun content for the next month and picked out the directors for their summer programs. For the staff in-service day, Patrick ran the podcast recording room for interested staff members and audibled to those interested in the 3d Printers.

Ruth:

In February, Holmes finalized work on the Brother PE900 Embroidery Training and uploaded it to Niche Academy. In addition to patrons who have recently requested access to the embroidery training, Holmes invited patrons who took an embroidery class

or asked about the previous training at any point in the last year. Interested patrons can now access this updated and thorough machine embroidery training.

For programming, Holmes held a PE900 showcase to offer in-person training for the new machine. Preparing for this class helped Holmes organize the online training to create a clear and concise tutorial on using the machine and other embroidery resources the studio offers, including a catalog of 20,000+ designs and the Embrilliance digitizing application. Holmes continued working on their Logo Embroidery YouTube series and used the digitized logo to demonstrate the embroidery resources to staff from other departments on staff in-service day.



Jacinto:

In February, Studio hosted the library staff for our biannual in-service. This was an excellent opportunity for us to inform other departments about what the Studio does and does not do. Additionally, it gave other staff members the chance to learn about the equipment and hopefully inspire them to use some of it for their programs.



Jacinto used this time to learn about the BS&A system, which will be the new method of keeping track of ledgers and budgets, making the process more efficient.



**From Debra Dudek's report**

### **Adult and Teen Services**

General Comments on the Month

February marked the beginning of our One Book One Brook program, Black History Month, and the continuation of our Winter Reading program. The programming schedule for this month was very strong, with good participation in our larger in-demand events and activities. Our Fire and Freedom exhibit continued to attract patrons during regular library hours, and our Senior Social event was booked nearly to capacity. Our programming team has completed most of our summer events schedule, and are looking forward to the round of newsletter edits and promotion for our Summer Adventure theme. We are also booking programs for later in the year for fall and winter 2024 to ensure all craft, cooking, and senior social programs can be promoted in a timely manner.



## Randi, Teen Services Librarian Teen Programming

We had several activities to celebrate Black History Month. By far, my favorite project/activity was our **Celebrating Black Artists: Craft-on-the-Go: Take It, Make It Kits**. Hayley, Alex and I worked together to create these kits; each of us selecting an artist and then pulling together an art project based on that artist's work. We created a three-page document that included a short bio, photos, inspiration and the project instructions. Alex went above and beyond and created laminated bookmarks for each artist. These were available for the entire month of February.

I assisted Justin Clash from Studio 300 with February's **STEAM Lab: Valentine's Day Mugs**. We had five out of six teens attend this program. I helped set up the computers as well as print and trim their designs to fit the mugs. Justin prepared several Valentine-themed designs with most teens customizing their designs in some way. These designs were printed on sublimation paper, wrapped around the mugs and then transferred onto the mugs via the mug heat press. The teens really enjoyed themselves!

We had two popular arts & crafts classes in February, **Sand Art Bottles** and **Watercolor Resist Flowers (and Plants)**. I ran the sand art program using leftover jars and colorful sand. Teens were able to spoon/funnel/layer sand into their jars and then seal the lids with hot glue. Teens had enough time to make two to three jars during the program. Leah Moon was our presenter for the **Watercolor Resist Flowers**. She came prepared with several prepped designs. The teens were having so much fun adding watercolors that she actually used hot glue and a hot glue gun to create more flower and plant designs. Roses were a popular favorite!



We have seven more teens register for our **Teen Winter Challenge** in February which brought the grand total of registrants to 32. We had 24 teens log 9831 minutes. Our two grand prize winners were Azan M., Grade 7 (\$50 Target gift card) and Renaissance W., Grade 6 (\$50 Target gift card).



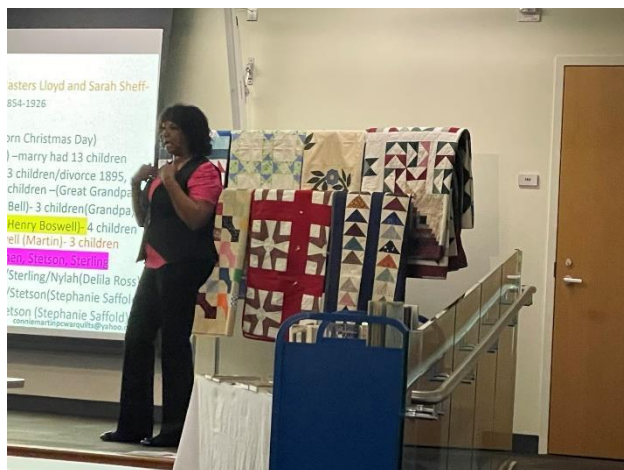
## Career Online High School:

Currently Enrolled: 2  
Currently Enrolled 30 Day Probation: 0  
Currently Enrolled Completed 30 Day Probation: 0  
Students 75% Through Program: 1  
Graduate: 30

## Adult Programming:

### Pre-Civil War Quilts: Secret Codes to Freedom on the Underground Railroad, A Senior Social Event (2/22/24)

Attendees: 35



We were lucky enough to get Connie's program scheduled with how busy she already was for the month. There weren't many days, let alone Thursdays specifically, that would be open to schedule her, but we finalized a date toward the end of the month and went from there. On the day of the program, I assisted with her bringing in some of the supplies that she used to present. sandwiches.

The program itself was very well done, of course, and very engaging for the patrons, often with Connie asking patrons directly what they thought something was used for or what a particular pattern would mean before she explained.

## Librarian Highlight Aysha



### Book Clubs:

Chills & Thrills: *The Woman in the Library* by Sulari Gentill. 17 attended.

Coffee & Conversation: *Finding Me* by Viola Davis, 15 attended.

Love Lit book club: *Get a Life, Chloe Brown* by Talia Hibbert, 2 attended. Our first meeting! Patrons were excited to have a romance book club. Cookies and tea were served.



Winter Crafts & Reading: Valentine's Day sock gnome. 11 patrons attended. I booktalked friendship fiction.

Winter Reading for Adults and Staff went well. 152 patrons and 36 staff signed up. It seems like our new software, Readsquared, worked well.

One Book, One 'Brook program on Tuesday, February 27 was a big success, despite the weather! We hosted authors Monica Eng and David Hammond, who talked about their book, *Made in Chicago: Stories Behind 30 Great Hometown Bites* and signed books. We served pizza and Cracker Jacks. We also gave away 8 copies of the book. 25 patrons attended! The authors were funny and knowledgeable about Chicago food history—it was a really interesting topic! I thought it was fascinating how many of the recipes were related to Chicago's immigrant communities. Thank you to Debra and Alison for helping with the program.



### Librarian Highlight Jay

- **Donut & Downloadables (2/10):** This was my second event with Outreach. Much better turnout this time. It was able to give the full sales pitch on our resources to several people, at least two who downloaded one or more of the apps. I would love to help out with similar events in the future, especially in the spring or summer.

- **Great Reads Book Club (1/29):** This month we covered [Black Cake by Charmaine Wilkerson](#). Really good discussion and we had two new people join. The group was very positive about the novel, noting its great use of contrasting viewpoints on events, fleshed out characters, and the sincerity of the family trauma. During an interview I watched, I learned the author primarily does flash fiction. Each chapter does feel like a short, complete idea. Together they make a heartwarming story, though one that is not bereft of clear themes and writing craft, which is rare to see in this type of novel.

## Teen Specialist Highlight Alex

### *Book Bundles:*

This month has been really good for book Bundles! We had a few left over from January that I had to move over to the new record set for February in addition to the new bundles made in February. I'm happy to report that all of our book bundles were moved and checked out. I even had to move the cart out from the Vortex because it was sad and empty! I'll have to ask about choosing a winner for the slip submissions because I also saw that we had a number of them on the desk. How exciting! I'm looking forward to having multiple people on the team so we can never run out of them.

## Specialist Highlight Daniel



I hosted my first program this month which was exciting. I hosted the "In the Belly of the Beast" program presented by Clarence Goodman and which went very well. We had 15 attendees and they all seemed to enjoy the presentation very much. I look forward to hosting more programs next month.

## Specialist Highlight Andrew

February was busy for notarizations. I did a total of twelve notarizations on the third floor, with one day in particular having five notarizations in four hours. I'm definitely more comfortable than I used to be when doing notarizations and when deciding which ones are appropriate for our duties here, so I'm happy to provide that service.



## From Jacob Luce's report

### Circulation Services

For the month of February, I began my new role as the Circulation Services Manager. We also welcomed a new Circulation Specialist and a new Circulation Aide to the department. Both are now trained and have been incorporated into the department's workflow.

Much of the month of February was spent receiving training on the operations and workflow of the Circulation Department. I learned a lot about trouble shooting the AMH, working with the RAILS bins, working the desk and drive-thru, pulling the picklist, learning how the lockers function, and learning the department opening and closing procedures. In addition to that, much time was spent reading the departments various documentation, spreadsheets and procedures. Moreover, my managers and I developed and implemented a standard calling-in sick procedure for the department.

Furthermore, I had one on one meetings with my Managers and Lead Specialists. These were productive meetings as I was able to learn more details about their workflow, the role that everyone plays in the department and I was able to get to know them a little better. My Assistant Manager and I held an all staff meeting on the staff in-service day. Because an all staff meeting was already held towards the end of January, most of the meeting time was spent providing an introduction of myself and then updating and reminding the staff of important information pertaining to the Circulation Department and Fountaindale.

#### ***Kate, Assistant Manager***

February started out very busy in Circulation! We welcomed our new Department Manager, Jake, to our team on February 4th. We then added Courtney to our team as a part time Specialist on the 12th. Courtney has completed her 2-week training and has been a great addition to the team.

We had our quarterly RAILS count and we sent out 63 bins with 1,842 items.

We renewed 97 license plate stickers this month, which is a 12% decrease from last year.

I ran and worked on the long overdue and duplicate patron report. I attended the Vega Meeting and the Staff In-Service. I also attended the PIRC Meeting at the end of the month where we discussed how other libraries use Message Bee, our Pinnacle universal application, the new damaged check-in feature, and at our next meeting we will be discussing ways to standardize policies and practices within Pinnacle to better help our patrons.

We had 426 items checked out in our lockers in February and we are starting to see new patrons use them. We also already have our "regular" locker patrons, with one of the patrons needing two large lockers for all of their items!

## February 2024 Drive Through Report

	CURRENT MONTH	SAME MONTH LY	INCREASE/DECREASE %
TOTAL VISITS	518	548	-5%
	CURRENT YEAR	YTD LY	
VISITS YTD	4757	5010	-5%
	CURRENT MONTH	LAST YEAR	
BUSIEST DAY/S	2/20/24 37 visits	02/07/23 37 visits	Numbers are flat
BUSIEST TIME PERIOD	3pm-6pm 174 visits	3pm-6pm 213 visits	-18%
TOTAL VISITS	CURRENT YEAR	LY	
9AM-12PM	104	107	-3%
12PM-3PM	165	169	-2%
3PM-6PM	174	213	-18%
6PM-9PM	56	33	+70%

[From Joyce Arellano's report](#)

### Children's Services Report

**Monthly Overview of Children's Services:** February was a big celebration in Children's Services! At the forefront of our celebration were a number of exciting events for Black History Month, including a special exploration of 1920's Harlem aimed at homeschoolers and a collaboration with the Teen Services team highlighting Vivien Thomas. We hosted STEM and craft programs and special events for families to enjoy together. We also celebrated the end of the Children's Winter Reading Challenge with a 41% increase in participation over last year!

## CRAFT KITS

### TAKE-IT MAKE-IT (227 kits)

- Elephant Headband (Arielle E.)
- 3D Ant Art (Elizabeth M.)
- Champion Crab Race Day (Susan F.)
- Glitter Lantern (Purchased)
- Various leftover crafts from previous programs

### HOLIDAY TAKE-IT MAKE-IT (192 kits)

- Lunar New Year (Rachel O.)
- Valentine's Day (Purchased)
- Magha Puja (Elizabeth M.)

### TWEEN DIY KIT (87 kits)

- Folded Book Heart (Sarah D.)
- Freedom Quilts (Rachel O.)

## FAMILY PROGRAMS

### BLOCK PARTY (32 attendees)



“I pulled CSD’s huge supply of blocks out of storage for a drop-in afternoon Block Party program. This was a fun, free-play event that allowed kids and caregivers to play together. The extra-large brick blocks were very popular and were used to make super tall towers as well as a fortress. Then some ingenious kids worked together to domino them into their magnatile creations. There was a baby area with soft blocks and Eric Carle character themed-puzzle blocks which could be used to build safely and gently.

The older kids created marble ramps out of wooden Keva blocks, and our two fantastic teen volunteers taught some of the kids how to play a block matching game. As the program wound down, the teen volunteers started cleaning up the empty baby block area. Apparently this looked like fun, because all of the kids began cleaning up their own areas too!” *Melissa F.*

## **LEAP DAY MADNESS (24 attendees)**

In celebration of Leap Day, Christina M. planned a variety of fun activities for families. There were three different crafts featuring animals that leap (frog, bunny and goat). We brought out the spot markers from the Storytime Room to serve as “lily pads” that kids could hop on. There was also a fun game where families could roll a die to determine what action to do, such as “leap like a grasshopper” or “march like an ant.”

Kids also had the chance to measure how high they could jump and the distance they could jump. After jumping, teen volunteers would mark their landing spot with painter’s tape. The kids seemed to love this and enjoyed seeing how their jumps compared to other children’s jumps.

A big thank you to Jordan for blowing up balloons for the program! The balloons brought added fun to the party!

## **GAMING, PLAY & CONTESTS**

### **BLACK EXCELLENCE SCAVENGER HUNT (55 participants)**

“Scavenger hunt time! This week the kids got to search for 18 examples of black excellence throughout the department. Despite several pictures going missing, they had a lot of fun looking for all the pictures. 55 total sheets were turned in, and I’m really proud of our patron response to this. I know I had several people on Sunday and Monday specifically there to complete this hunt, and my coworkers reassured me how much they and our patrons enjoyed it and how well-received it was.” *Rachel O.*

## **STEAM & LEARNING**

### **HISTORY EXPLORATION: Claudie in the 1920’s (20 attendees)**

“This program is one I was very excited for and it did not disappoint! We started with introducing FPLD’s American Girl Doll, Claudie, who is from Harlem in the 1920’s. Claudie having costume changes (graciously done by Joyce) was what held the themes of the program together. After establishing how long 100 years ago was and looking at a map to see how far away Harlem is from Chicago, we talked about jazz music. The kids learned to bounce to a jazzy rhythm using shaker eggs and triangles before we moved onto learning to dance the Charleston. After practicing the steps, we put on official Charleston music and danced our hearts out! A part of the program I enjoyed more than I expected was when I put pictures from Picasso on the screen and asked the children what they saw. Some saw shapes, some saw colors, but everyone saw something unique.

We briefly touched on the poetry of Langston Hughes, reading excerpts from the book [There Was a Party for Langston by Jason Reynolds](#) before moving to Creativity Park to make some art with cardstock and letters cut out on the Ellison machine. The children were all so creative with the letters and were extremely eager to have Claudie (dressed to the nines) come and applaud their art. Overall, I really enjoyed this program, I feel the children truly enjoyed themselves and I am excited to continue trying new things with our exploration series for homeschoolers.” *Christina M.*





### **STORYTIMES & SYNCHRONOUS PROGRAMS AGES 0–5**

We saw a 37% increase in Storytime attendance over last month. Storytime attendance continues to steadily grow each week, and we are outgrowing the Storytime Room! CSD staff have done a great job managing the large crowds and being creative in their program planning. Melissa and I have been brainstorming solutions and will continue to work with staff on how we can best approach the large groups as we start the Spring Storytime season.

#### **PRESCHOOL PLAYTIME: (17 attendees)**

“I hosted my first solo Preschool Playtime! It was very scary for me, but Christina gave me some great tips on how to interact with the kids so that helped a lot! My Preschool Playtime was color-themed with a few matching activities. Activities included using tongs to put pom poms into matching colored cupcake tin; have the kids slide straws down the matching colored tube so it would land in the matching colored bucket; tossing bean bags into the matching colored hula hoop; and a colorful foam sticker collage station. I think it was a good program because it helped the kids build on their color identification skills. It also gave them a chance to play and interact with other children. Most of the children seemed to enjoy the activities. I did have a parent tell me that the color playtime aligned with their color learning lessons at school!” *Arielle E.*

### **READING PROGRAMS**

#### **1000 BOOKS BEFORE KINDERGARTEN (401)**

2 new children joined the program, and 4 children reached 1000 Books!

#### **WINTER READING CHALLENGE (155)**

We completed a very successful Winter Reading Challenge! This year saw a 41% increase in participants over last year. Patrons gave us positive feedback on the program. Children enjoyed the game board and loved the prizes. We ran out of sensory pens and art box prizes and had to order more! One family was surprised to learn about Studio 300 and was excited to explore Studio after picking up their free book from the Book Cellar. Thank you again to the Friends of Fountaindale for partnering with us for another year!



## **PUBLIC SERVICE**

We answered **654** reference questions and **686** directional questions. We also assisted with 15 one-on-one appointments.

### **Building Operations (Tasos Priovolos)**

Continued working with the architect with the 3rd Floor Renovation and Interior Lighting projects. Both projects have progressed to the bid award phase.

The entire department assisted with the staff in-service day preparation. This was a great opportunity to receive staff-wide training.

Several staff in our department attended training sessions for the new purchasing software which was implemented this past month.

We replaced all of our baby changing tables located in our public restrooms. We were no longer able to obtain repair parts for our old changing tables. The newer tables required reframing of the wall openings in order to accommodate the new size of the tables.

We continue to review applicants and interview for a part-time Security Guard position.

Working with our security camera vendor and the manufacturer to identify what is needed for our interior camera upgrade project. Many components of this system are obsolete and no longer supported by the manufacturer.

We started working with our lighting control company to upgrade our operating system since our existing operating system is no longer supported. This upgrade will also include a server installation to run the new operating system.

### **ZENDESK -**

In February, 63 new maintenance tickets were created, and 61 new or existing tickets were completed.

## Collection Management & Technical Services (Christina Theobald)

### February 2024 Statistics Snapshot

- 27% increase in digital circulation
- 2,511 new items added to collection, including 79 original records created
- 4,186 old & worn items were withdrawn
- 360 interlibrary loans and Find More IL requests received for our patrons
- 399 items repaired, 310 invoices paid and 225 boxes were received/opened
- 27 book and AV displays were created

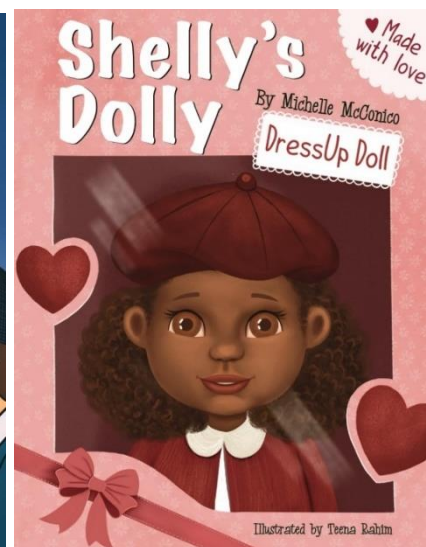
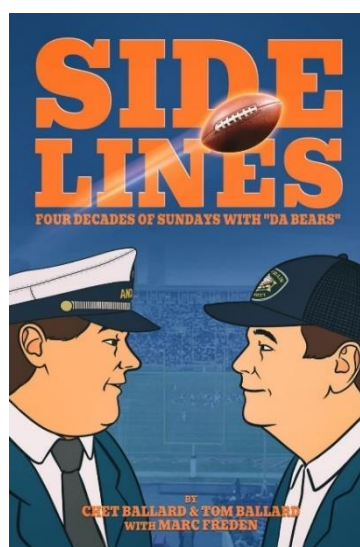
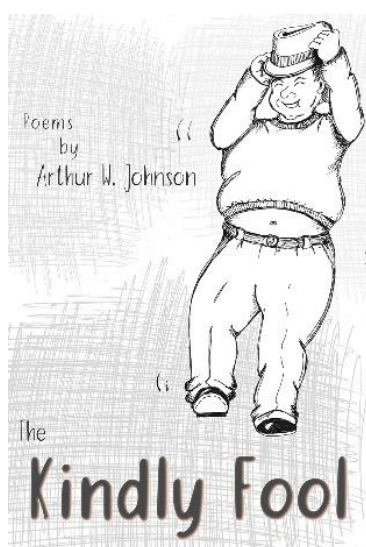
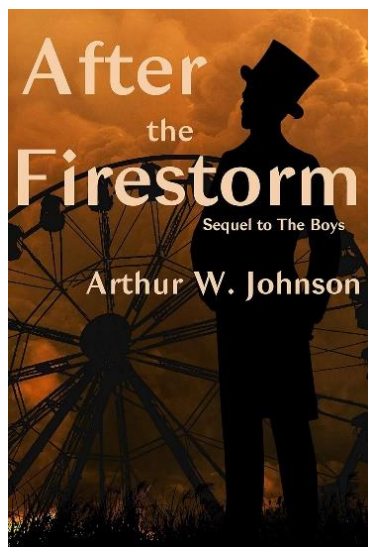
### Staff News

This month we conducted interviews for two open positions: the part time Cataloging Specialist and the Collection Services Assistant Manager. Fortunately, we were able to fill the Cataloging Specialist position quickly and hope to fill the Assistant Manager position soon.

**Welcome Jesus Guzman** to Collection Services! Jesus is our new Cataloging Specialist reporting to Chris Castle. We're excited to have Jesus join our team.

### Local Authors Highlight

In the past two months we've had several new books added to our collection written by local Bolingbrook authors. Below is a highlight of the newest additions to our Local Authors collection:



*After the Firestorm* and *The Kindly Fool: Poems* by Arthur W. Johnson

*Sidelines: four decades of Sundays with "Da Bears"* by Chet Ballard

*Shelly's Dolly* by Michelle McConico

## **Collection Services Staff Reports**

### **From Brett Luminais, *Children's Collection Librarian***

In February, I successfully met my spending goals, selecting materials and placing orders bringing the fund lines I oversee to 75% expended and encumbered. I also worked on assembling and gridding carts for March. I reviewed items from the 2025 Bluestem, Caudill, and Monarch nomination lists, checking our current holdings and ordering any necessary items for our regular collections and completing orders for the items to be colocated and displayed. I identified a number of titles that would not be appropriate for display in CSD and worked with the Collection Department Manager and ATSD Staff to find a location to display the items in the Teen Vortex. I updated the Collections Department Leads team on this change to the regular procedure. I created pull lists of pre-approved items for several February displays and for all upcoming children's displays in March, both to reduce the time it takes to swap displays and so I can include more Juvenile Nonfiction items on children's displays. I worked to create and provide all the display signs for March to prevent any delay in changing displays. I updated two of the three remaining Tween Book Boxes, changing them from Fantasy to Fantasy & Sci Fi. There is only one remaining Tween Book Box now that needs updating. I completed assembling and preprocessing on six new STEAMboxes and delivered them to the Cataloging Supervisor. Included in this month's new kits are a duplicate Toniebox Disney Princess Kit, a Rubik's Cube Kit, and a Coding Critters Unicorders kit. I also reviewed twelve STEAMboxes and completed repairs on ten of those, ordering more materials to repair the remaining two. I began working on potential kits and parts needed to create additional STEAMboxes so that we can efficiently spend down that fund line and quickly make the new kits available. I continued taking inventory and consolidating STEAMbox supplies in third floor storage. Doing this has opened up room in that storage space for our department. The contents of the consolidated supplies have been added to my new inventory spreadsheet, making it easy to locate these materials for STEAMbox repairs. While working on a weeding list in CSD this past month, I overheard a patron complementing our STEAMbox collection and thanking us for providing these resources. I created nine weeding lists and completed the weeding process for seven of those lists. I reviewed five carts of items from the Main collection for weeding, pulling three of the carts myself.

### **From Lynnette Hopwood, *Adult Collection Librarian***

I can't believe that it is already March! I have been very busy in February purchasing titles for both fiction and nonfiction through the end of June. I am also making sure that we have the big titles for our Lucky Day Collection as well as for our Outreach Department. I am also looking for items that we have ordered that are no longer being published. I am working with the Acquisitions Supervisor to remove these from Polaris. This will help with a smoother fiscal year rollover. We are currently withdrawing the old law and income tax books as the new ones are coming soon. It is a fine balance between ordering items and weeding them, but the Collections Department staff do an excellent job! We have also had many requests from our patrons for items that they can't find in our system. I have purchased the new titles, and we have requested the older titles through OCLC. Some of those titles come back unfilled and we have tried to purchase the ones we can. I have also purchased five new titles for our Book Club Kits. These titles will be available in the coming few weeks. On another note, I had heard about a library system in Oklahoma that had purchased solar benches to be placed at

various spots in the community. These benches provide a wireless hotspot and can also be used to charge devices and advertise library services and programs. I brought this information to my Manager as I thought that our library can provide this service as well. I have been doing some research on the topic, and discovered that there are many universities, communities, and businesses that provide these benches.

**From Lily Reardon, *Digital & AV Collection Librarian***

I'm always surprised to see how fast time seems to fly here at Fountaindale! I've officially been at the library for six months as of the end of February. I continued to place orders for the AV Collections in order to reach the spending goal for February. I was excited to see that *Poor Things* will be coming out on DVD and BluRay in March. I'm glad that we were finally able to order this title since it is an Oscar Nominee. I know our patrons will be excited to see this title in the library's collection. Weeding is becoming part of my workflow. On top of reviewing duplicate and Lucky Day DVDs, I've also finished weeding Vinyl Records and anime DVDs. I also have begun working on Adult and YA video games. I started this project by going through grubby Adult Video games to find games that need replacements. I met with the processing clerk during this process to learn to assess the damage of a disc. I have a better understanding of when discs need to be cleaned or when they need to be replaced. I'm hoping to pick up more weeding projects next month. I also wrote a blog post highlighting Mango Languages. It gave me the opportunity to take a deep dive into our language learning eResource. "Leap Into Language Learning with Mango Languages" went live on Tuesday, February 27 and hopefully, it will inspire patrons to look at Mango Languages too. I'm also grateful I was able to promote the new ASL addition of the eResource as well. I met with the Assistant Director briefly to update the Vendor Terms of Use and Privacy Policies on the website. Pinnacle provided staff with plenty of helpful training throughout the month. I attended the Pinnacle Workshops: Web Reports and Data Studio virtually. I also attended the Pinnacle Workshop: Simply Reports in person at the White Oak Romeoville Public Library branch. It was helpful for me to go through these training sessions again. The Member Services Librarian at Pinnacle approached these training sessions in a new way and I ran reports that I wouldn't normally have. Overall, I felt like this training helped me learn more about the functionality of these reporting tools. I attended my first staff in-service on Friday, February 23rd. I was pleasantly surprised with the bloodborne pathogen training since it's typically not something I'd be interested in. The presentation and the interactive portion were really engaging. I also enjoyed learning more about what Studio 300 has to offer our patrons. The paper crafts were especially fun and engaging! I truly enjoyed my time at the library that day. It reminded me how amazing the last six months have been.

**From Chris Castle, *Cataloging Supervisor***

We conducted interviews for the open Cataloging Specialist position this month and selected a candidate. Jesus Guzman began on February 26th and has begun his training. So far, I have introduced him to his email, Paylocity, our department and our procedures, the library building, the library's website, the staff intranet, Pinnacle, the PinTech site, and Polaris' serials module. I have trained him on magazine check in, processing, and shelving, which he is starting independently. We will continue training as more periodical types arrive. Welcome to the team, Jesus, and great progress so far! The cataloging team completed the yearly magazine weeding this month. I updated the Periodicals List as well as added notes to item records of issues not found on the shelf.

After this, I spent some time checking SHRs and deleting the ones for magazines we no longer receive. Two magazines either changed names or merged with other magazines, so I also created new bibs, SHRs, and magazine boxes for these. With the addition of the new circulation status "Damaged," I will now be adding these items to my deletion schedule. They will be deleted after 6 months of being in this status. I watched the video from Brittany Smith at Pinnacle to learn more about the Polaris 7.5 upgrades which include this new status along with "In repair," among other topics. I added the cataloging procedures for Great Courses to the DVD cataloging procedures document. At the Collection Leads meeting this month, we discussed the packing up of the Local History room. When this happens, I will update all the items to not display in the PAC since they will be stored in the staff area. I also learned that there will be some YA books that will be marked as award books this year. These will get the 2nd Floor - New - Teen Vortex shelf location. I spent time this month cataloging realia. I cataloged 17 items for Studio 300 and 4 STEAM boxes, and I created a total of 19 original bib records for these items.

### **From Bini Issac, *Acquisitions Supervisor***

For this month, I attended the In-service day which is always informative and fun. I placed Book club kit leased items on order with our vendor, Baker and Taylor. The items came in with all specs in place. I gave one of my staff their yearly evaluation. We also received the audiobooks we placed with Baker & Taylor and the materials looked good. I had desktop training for the BS&A site. I also sent my first credit card and Purchase order purchase through the site.

### **From Isabel Schauer, *Cataloger***

This month I attended a couple of training workshops. Basic Reports: Web Reports was held on zoom and it gave an overview of the different ways in which Web Reports could be used. Creating your own reports: Simply reports was held at White Oak Romeoville and I attended it with Lynette, Lily, and Brett. This training provided hands-on experience with Simply Reports by providing examples and exercises for us to work through. For the majority of the month I focused on cataloging graphic novels both with copy cataloging and original cataloging. I also attended the staff in-service day on Friday the 23rd. We learned about Studio 300, bloodborne pathogens, and prepared for the upcoming voting season. I ended the month with training Jesus on how to check in and shelf the newspapers.

### **From Christine Jason, *Interlibrary Loan Specialist***

This month I blogged about the book, Good Girls Don't Die by Christine Henry. The book features three different stories of stereotypical "women in danger" but with a twist. I also published the Christian fiction newsletter featuring the theme "Matchmaker, Matchmaker". Back in November, we received a Spanish language CD set from the Phoenix Public Library. It had been marked as lost and the lender sent a bill for \$188. The patron returned it but did not include the booklet. I reached out to the lender and they said the cost would remain the same without it. The patron returned the booklet with liquid damage. Lynette was able to find a PDF of the booklet. When printed, it was too big to fit in the case. I contacted the lender to let them know the condition of the booklet and the PDF printout. I explained that we could see if we could print it smaller. The lender was kind enough to say just send back the damaged booklet as they had seen worse (I sent pictures) along with the PDF copy and they would not be charging us. When they received it back, they let me know the PDF worked and

thanked us for doing that. We borrow a lot from them and I would hate to lose them as a lender. This was another busy month, I had 97 items in transit at one time! A new record. And I received 46 items one Monday. Find More lending was the highest yet, with Helen Plum being our main “customer”. Borrowing was the lowest however.

### Circulation by Branch

Branch	2023	2024	Change	% Change
Building	44280	42968	-1312	-2.96%
Outreach	6147	5013	-1134	-18.45%
Studio	1861	1495	-366	-19.67%
Digital	9959	12617	2658	26.69%
<b>Totals</b>	<b>62247</b>	<b>62093</b>	<b>-154</b>	<b>-0.25%</b>

### Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2143	vs.	DVD	5956
CD Audiobook	262	vs.	Playaway Audiobook	561
Vinyl Record	219	vs.	Music CD	845

### Special Collections

Collection	Circs
Backpacks	154
Bluetooth Transmitters	4
Boomboxes	4
Dolls	116
Hotspots	55
Laptops	164
Lucky Day	867
Portable CD Players	9
Portable Record Players	20
Rokus	40
STEAMboxes	119
Tween Book Boxes	3
Vinyl Records & Cases	248

## Physical Collection Circulation

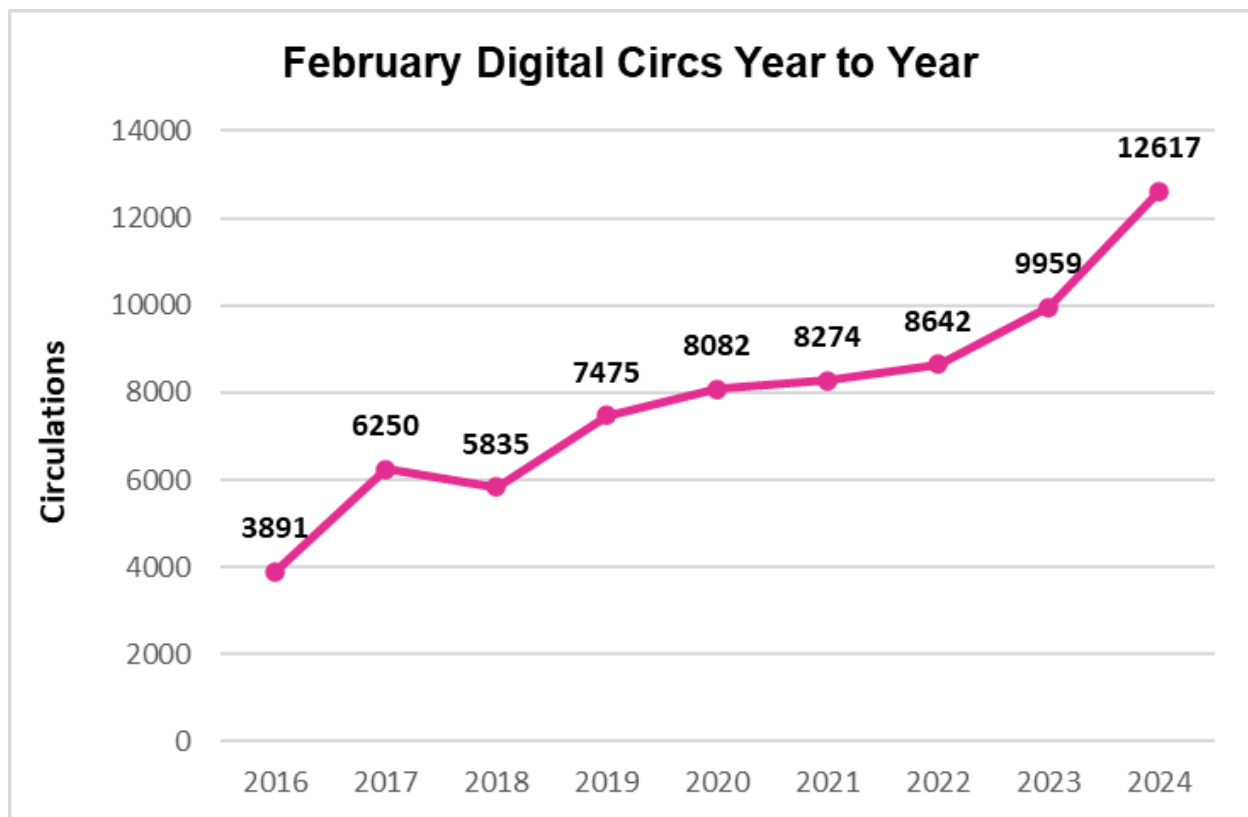
*\*Sorted alphabetically by collection*

Collection	Feb 2023 Circs	Feb 2024 Circs	Change	% Change
Adult Audiobooks	349	321	-28	-8%
Adult Fiction	4208	4286	78	2%
Adult Graphic Novels	479	485	6	1%
Adult Nonfiction	4159	4447	288	7%
Adult Video Games	516	467	-49	-9%
Beginning Readers	2150	2145	-5	0%
Interlibrary Loan	246	343	97	39%
Juvenile Audiobooks	1244	1056	-188	-15%
Juvenile Fiction	3703	3322	-381	-10%
Juvenile Graphic Novels	3148	2741	-407	-13%
Juvenile Kits	200	275	75	38%
Juvenile Movies & TV	2109	2300	191	9%
Juvenile Nonfiction	3581	3126	-455	-13%
Juvenile Technology & Equipment	272	269	-3	-1%
Juvenile Video Games	1121	1196	75	7%
Large Print	692	791	99	14%
Local Authors	10	11	1	10%
Magazines	464	442	-22	-5%
Movies & TV	6551	5765	-786	-12%
Music	1334	1055	-279	-21%
On-the-Fly	12	7	-5	-42%
Picture Books	9755	9141	-614	-6%
Studio 300	1860	1495	-365	-20%
Technology & Equipment	445	527	82	18%
World Languages Adult	160	147	-13	-8%
World Languages Juvenile	731	523	-208	-28%
World Languages Young Adult	10	17	7	70%
Young Adult Audiobooks	13	4	-9	-69%
Young Adult Fiction	924	760	-164	-18%
Young Adult Graphic Novels	921	1075	154	17%
Young Adult Kits	11	11	0	0%

Young Adult Nonfiction	151	195	44	29%
Young Adult Technology & Equipment	1	0	-1	-100%
Young Adult Video Games	758	731	-27	-4%
<b>Totals</b>	<b>52288</b>	<b>49476</b>	<b>-2812</b>	<b>-5%</b>

### Digital Collection Usage

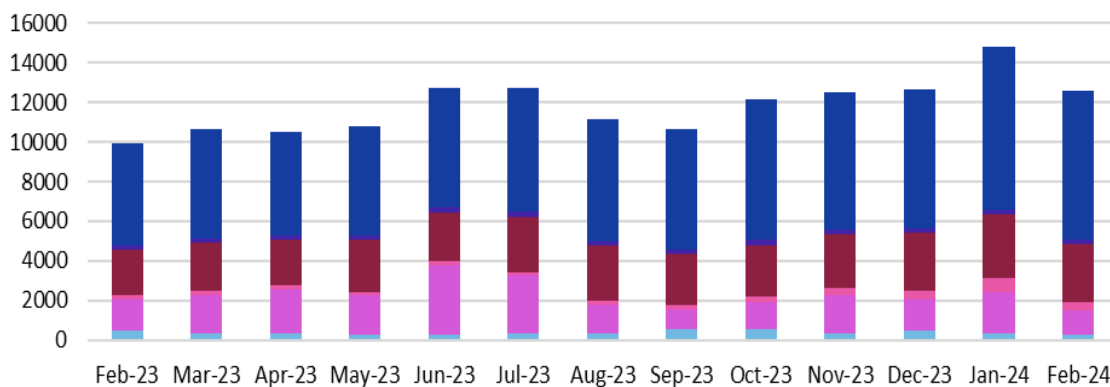
Digital Platform	Feb 2023	Feb 2024	Change	% Changed
Libby by OverDrive	5188	7584	2396	46.18%
Hoopla	2275	2912	637	28.00%
Kanopy	195	428	233	119.49%
Boundless <i>*formerly Axis 360</i>	211	207	-4	-1.90%
PressReader	446	271	-175	-39.24%
Freegal	1644	1215	-429	-26.09%
<b>Totals</b>	<b>9959</b>	<b>12617</b>	<b>2658</b>	<b>26.69%</b>



For **February**, digital circulation was 20% of the library's total circulation.



## Digital Collection Circulation Over the Year



	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
Libby	5188	5504	5228	5495	6059	6243	6129	6095	7085	6903	7021	8258	7584
Boundless	211	225	236	237	239	289	242	236	272	252	241	242	207
Hoopla	2275	2391	2278	2618	2449	2763	2787	2600	2643	2689	2893	3180	2912
Kanopy	195	227	201	179	216	195	223	230	246	392	459	701	428
Freegal Music	1644	1962	2231	2018	3518	2938	1452	962	1343	1946	1546	2120	1215
PressReader	446	322	327	249	255	311	303	564	575	318	492	328	271

## Digital Content Fast Facts - February 2024

### Libby by OverDrive

- There were **7,910 active Pinnacle patrons in the month**. Of those, **Fountaindale had 1,427 active patrons, 83 of which are new users**.
- During the month, PLC yielded **42,510 total checkouts**; of those, **7,584 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 41.4%, Audio: 41.5%, eMagazines: 17%
- Checkouts by Audience: Adults: 88.3%; Young Adults: 6.8%; Juvenile: 4.9%

### Boundless (Previously Axis 360)

- There were **130 active patrons** for the month, **32 of which are new users**
- During the month, there were **93 eBook circs** and **114 eAudio circs**
- Checkouts by Format: eBooks: 45%; eAudio: 55%

### Hoopla

- There were **2,912 circs** borrowed by **600 patrons**
- There were **600 active patrons, 52 of which are new users**
- **Audiobooks** were the most borrowed format, accounting for **56%** of all circs, followed by **eBooks with 28%**, **Movies/TV with 11%** and **Music with 3%**.
- The top trending titles were *A Court of Thorns and Roses* by Sarah J. Maas and *Jesus and Judaism* by Jodi Magness on Television.

## Kanopy

- Patrons played **428 video plays**
- There were **60 active patrons**
- The **most popular videos** were *The Coroner: S2* and *The Sandhamn Murders: S1*.

## Freegal

- This month yielded **1,051 songs streamed** and **164 songs downloaded**
- There were 16 active patrons streaming and 13 patrons downloading
- Top **streaming music genres**: Rock, Pop, R&B
- Top **downloaded music genres**: Country, Pop, Rock

## Physical Items Added and Withdrawn

Physical Items	Feb 2024 Added	Feb 2024 Withdrawn
Adult Audiobooks	44	0
Adult Fiction	554	1528
Adult Graphic Novels	39	3
Adult Nonfiction	334	361
Adult Video Games	49	39
Beginning Readers	31	3
Juvenile Audiobooks	23	123
Juvenile Fiction	122	239
Juvenile Graphic Novels	88	20
Juvenile Kits	8	0
Juvenile Movies & TV	73	10
Juvenile Nonfiction	108	718
Juvenile Technology & Equipment	0	2
Juvenile Video Games	41	2
Large Print	79	62
Local Authors	0	0
Local History & Genealogy	3	25
Magazines	258	508
Movies & TV	222	130
Music	57	54
Picture Books	98	49
Studio 300	16	2
Technology & Equipment	0	4
World Languages Adult	33	1

World Languages Juvenile	55	207
World Languages Young Adult	14	0
Young Adult Audiobooks	4	0
Young Adult Fiction	57	15
Young Adult Graphic Novels	47	5
Young Adult Kits	0	0
Young Adult Nonfiction	27	1
Young Adult Technology & Equipment	0	0
Young Adult Video Games	27	75
<b>Totals</b>	<b>2511</b>	<b>4186</b>

### Cataloging

- Items Cataloged and made available: 2511
- Original bibliographic records created: 79
- Magazines & Newspapers processed: 258

### Acquisitions & Processing

- Purchase Orders created: 160
- Invoices Paid: 310
- Boxes Received and Opened: 225
- Items Repaired: 399

### Interlibrary Loan through OCLC

<b>357</b>	<b>Items Received for our patrons</b> <ul style="list-style-type: none"> <li>• 295 items from IL libraries</li> <li>• 62 items from out of state libraries</li> </ul>
<b>238</b>	<b>Items Sent out to other libraries</b> <ul style="list-style-type: none"> <li>• 121 to IL libraries</li> <li>• 113 to out of state libraries</li> <li>• 4 ALA</li> </ul>
<b>452</b>	<b>Items requested by our patrons this month</b> <ul style="list-style-type: none"> <li>• 436 submitted in OCLC</li> <li>• 7 items were too new to request</li> <li>• 8 were available in Pinnacle.</li> <li>• 10 were out of country only</li> </ul>
<b>407</b>	<b>Items requested by OCLC libraries this month</b> <ul style="list-style-type: none"> <li>• 169 from IL libraries</li> <li>• 234 from out of state libraries</li> <li>• 0 outside the US</li> <li>• 4 ALA (one out of state)</li> </ul>

### Find More Illinois

<b>3</b>	FMI Items Received for Our Patrons
<b>88</b>	FMI Items Sent Out to Other Libraries
<b>3</b>	FMI Items Requested by Our Patrons
<b>100</b>	FMI Items Requested by Other Libraries

### Weeding & Collection Maintenance

	Adult Book	Juvenile Book	Young Adult Book	AV	Totals
<b>Dead</b> - Items that have not circulated in 2 years  CHQ Recommendation: less than 10%	5,834 7.95%	4,164 4.94%	901 8.13%	3,791 8.05%	14,690 6.8%
<b>Collection Check</b> - Items that have not circulated in 4 years.  CHQ Recommendation: less than 10%	264 0.4%	398 0.5%	137 1.2%	131 0.3%	930 0.4%
<b>Grubby</b> - Items that have circulated 75 times or more.  CHQ Recommendation: less than 10%	854 1.2%	5,947 7.1%	240 2.2%	8,545 18.1%	15,586 7.2%
<b>DOA</b> - Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	4,703 33.1%	3,605 28.8%	1,029 47.7%	1,214 21.6%	10,551 30.6%
<b>Turnover Rate</b>  3/1/2023 - 2/29/2024	2.45	3.35	2.38	4.85	3.32

## Display Circs

### 1<sup>st</sup> Floor:

Lobby Tree: Great Loves - 12  
 Lobby Cart: Black History Month - 173  
 Lobby Cart: My Kind of Town - 85  
 Lobby Cart: Galentine's Day - 25  
 Lobby Cart: Oscars - 119

### 2<sup>nd</sup> Floor

2<sup>nd</sup> floor cart: Black History Month - 106  
 2<sup>nd</sup> floor cart: Buddy Movies - 26

### 3<sup>rd</sup> Floor

Self-Check: Friendship - 13  
 3<sup>rd</sup> Floor Desk Table: Horror Monster and  
 Madness - 6  
 3<sup>rd</sup> Floor Desk Table: Romantasy - 3  
 3<sup>rd</sup> Floor Cart: Black History Month - 63  
 3<sup>rd</sup> Floor Cart: Isn't It Romantic - 28  
 3<sup>rd</sup> Floor Cart - Tropical Getaways - 8  
 3<sup>rd</sup> Floor Cart: Fire and Freedom Exhibit - 15

### Children's and Teens

1000 Books Before Kindergarten - 109  
 Black History Month - 106  
 Fandom - 11  
 Feeling Squirrely - 8  
 Golden Reads - 7  
 Lunar New Year - 5  
 Pets - 43  
 Science and Scientists - 16  
 Spiders - 19  
 Step into Reading - 112  
 Valentine's Day - 128  
 You Do the Math - 68  
 Teen Book Bundles - 24  
 Teen Reads - 17  
 Teen Vortex Display - 2  
 Teen Pop - 39  
 YA Create - 11

### Children's and Teens AV

Anime Movies - 90  
 Lunar New Year DVDs - 18

## Children's Displays





## Adult Displays



## AV Displays





## Communications (Melissa Bradley)

### Communications Highlights

- Our Google Ads had 40,820 impressions and 5,396 clicks.
  - Campaigns with the most impressions:
    - Catalog Items: 30,038 impressions; 4,134 clicks
    - Digital Media: 4,743 impressions; 458 clicks
    - Kanopy: 2,833 impressions; 258 clicks
- We auto-renewed 247 library cards with Patron Point.
- We scheduled, wrote/edited and published 12 blog posts.
- Sabrina serves on the committee for strategic plan objective 3.2: Identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa and Steven serve on the committee for strategic plan objective 2.3: Investigate additional tools that use direct marketing to connect patrons to resources based on their interests.
- Steven and Melissa met with Patron Point to learn about their new Verify scoring system. They then met with Nancy, Paul and Jake to implement the new system for our account.
- Steven and Melissa met with Jacinto to discuss a new email campaign for patrons who take Studio 300 orientation.
- Sabrina, Steven and Melissa redesigned the Tech to Go! section of the website by updating the landing page, creating new subpages for each item and Sabrina updated and redesigned the Fire tablet and Roku quick guides.
- Melissa worked with It's a Sign to get our Holds Pickup Lockers and book drop wrapped with our new branding.





- Sabrina created several display cart signs for Collections and flyers for Outreach and Children's. She also created materials for the Staff In-Service Day and began working on the Summer Adventure collateral.



## Media

- *The Herald-News* mentioned us in their Illinois Network for Pretrial Justice coalition meeting coverage.
- *The Times Weekly* mentioned us in their Bolingbrook Black History Month Awareness Club event coverage.

## Social Media Metrics

- Facebook Metrics
  - 29 new followers
  - 1,750 page views
  - 25,393 people viewed our content (reach)
  - 185 engagements (likes, clicks, shares & comments)
- Instagram Metrics
  - 123 new followers
  - 12,157 post engagements (likes & comments)
  - 204,641 people viewed our content (reach)

- 224,581 reels views

*The reason for our significant Instagram increases is because [this reel](#) went viral with 216,562 views, 11,136 likes, 510 comments and 3,650 shares.*

- TikTok Metrics
  - 16 new followers
  - 601 post engagements (likes, comments & shares)
  - 9,872 views
- YouTube
  - 5 videos published
  - 32 new subscribers (1,474 total)
  - 5,228 views
  - 253 hours of watch time
  - 46,780 impressions (how many times our video thumbnails were shown to viewers on YT.)

### **Email Marketing Metrics**

- MailChimp Blogs:
  - 3,170 subscribers
  - Average open rate: 48.77% (industry average is 21.33%)
  - Average click rate: 1.79% (industry average is 2.62%)
- Patron Point
  - Average open rate: 72.45% (industry average is 21.33%)
  - Average click rate: 30.73% (industry average is 2.62%)

### **Finance (Jennie Nguyen)**

#### **BS&A Implementation Project**

Finance work with the BS&A Project team to provide individual and small group desktide training sessions for the Library's management, supervisors and staff members. Training session schedules were listed for staff members to sign up. This gave the staff the opportunity to receive the training from Christal Canfield, BS&A trainer, and get clarification on how to do certain tasks in the new accounting system. Tasks include creating requisitions and the approval workflow which are among other tasks which the management team and staff members are able to do now electronically.

Mitchell Tozer, the BS & A trainer representative, worked with the Finance department to provide one on one group training for the Finance Manager and Finance Supervisor on how to navigate the different software modules. These training sessions provide the opportunity to test the many approval workflows, role privileges and security protocol setups in the system in order to ensure the system is working according to the needs of the Library District. This also allowed the Finance Manager to work with the BS&A trainer to confirm that all of the data transactions imported into the new software system from the old system were correctly implemented and balanced.

## **Lauterbach & Amen Record Retention**

Lauterbach & Amen currently are providing record retention services to the Library District. The team from Lauterbach & Amen assists in coordinating with Illinois Secretary of State's Record Management Division to prepare an inventory of records, disposal of records, digitization of necessary records and perform additional administrative services as needed. Lauterbach & Amen was contacted for a quote for their services due to the fiscal year 2024 being the last year as part of the three year agreement.

## **Tax Levy 2023 Information**

The Library District had received important information pertaining to the upcoming levy from both Will and DuPage counties. The Finance Manager had reviewed the information for accuracy and forwarded the signed information confirmation to the Counties for their office to process the tax extensions for the Library District.

## **FOIA (Freedom of Information Act) Request**

The Library District had received three FOIA requests in the month of February.

## **NAYAX**

NAYAX is a payment facilitator for cashless payment transactions for the Library District's equipment used by our patrons. The Finance Manager is currently working with the NAYAX company to complete documentation for their onboarding compliance requirements.

## **Human Resources (Lea Pottle)**

### **Staffing and Recruiting**

#### *Open Positions:*

- Adult & Teen Services Specialist-Readers Advisory
- Collection Services Assistant Manager, Candidate Selected
- Human Resources Manager
- Security Guard-Customer Service

#### *New Hires:*

- Hector Sanchez, Studio Services Specialist, 2/12
- Courtney Richmond, Circulation Services Specialist, 2/12
- Jesus Guzman, Cataloging Specialist, 2/26
- Casey Oskroba, Circulation Services Aide, 2/26
- Desmond Vail, Teen Services Specialist

#### *Departures:*

- Eyan Birt, Adult & Teen Services Specialist, 2/16
- Marlene Vazquez, Human Resources Specialist, 2/23

## **Workers' Compensation Annual Audit- Lea**

### **Anti-harassment and Discrimination Training for Staff- Lea**

Implemented the annual anti-harassment training for all staff.

### **In-Service Day- Lea**

Assisted with the planning, preparation, and implementation of the all staff in-service day.

## **Information Technology (John Matysek)**

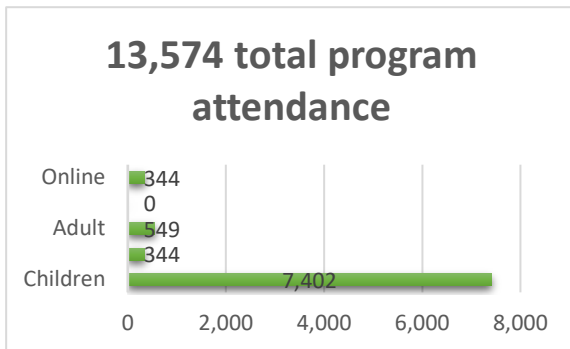
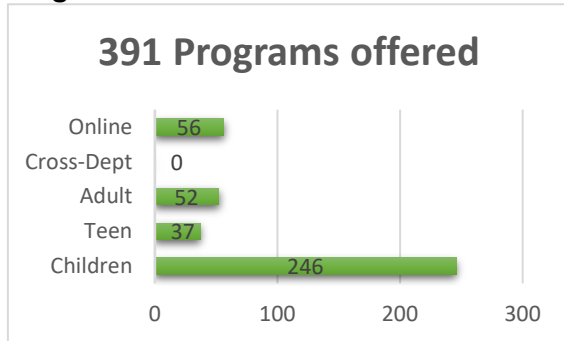
- During the month of February 86 new help desk tickets were created by FPLD staff, and 83 new or existing tickets were solved by IT staff.
- Met with vendor BS&A for one-on-one training on the new Finance software.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, completed the pickup of all items sold from the recent public auction of discontinued equipment.
- Updated Microsoft Windows on all library servers.
- Updated the underlying VMware vSphere system software on the main network server.
- Updated the most popular utility software on all Windows based patron computers.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, configured and deployed a new laptop for the new Circulation Department Manager.
- Configured and deployed Cisco DUO hardware tokens for multi-factor authentication (MFA) to designated managers using the library's remote VPN connection.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, provided technology setup assistance during staff in service day.
- Met with vendor Titanium Technologies multiple times concerning the library phone system replacement project.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor Cradlepoint to troubleshoot an issue with the bookmobiles cellular router causing Internet connectivity issues.
- Met with vendor TDI Vertical to discuss the details of the project to upgrade the library's firewall software.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, relocated the low vision reader device from the 3<sup>rd</sup> floor local history room to the 2<sup>nd</sup> floor computer commons.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, deployed two computer monitors to the empty row in the 2<sup>nd</sup> floor computer commons for potential patron usage with their personal laptops.

# Fountaindale Public Library February 2024 Statistics

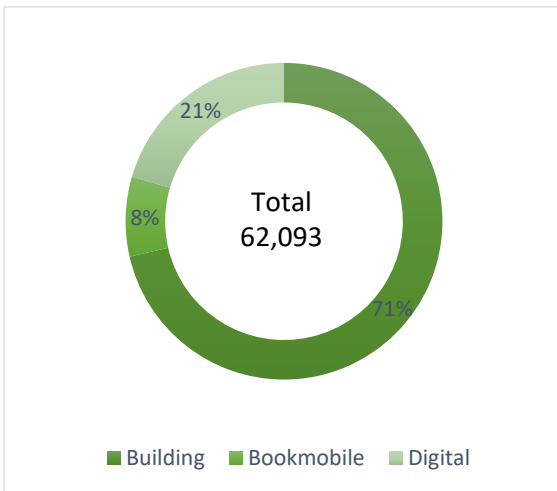
## Membership

32,699 active cardholders      214 new cardholders

## Programs



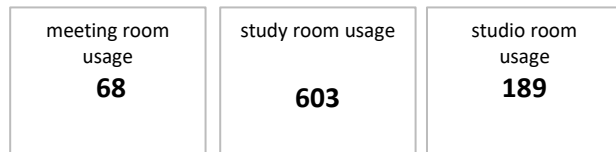
## Circulation



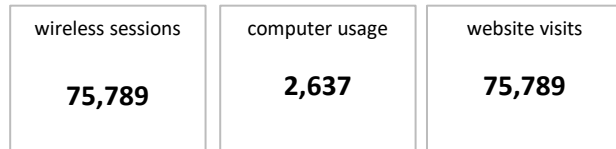
Total physical items owed: 226,725  
 New physical items added : 2,511  
 Interlibrary loans received : 357  
 Interlibrary loans sent: 238

## Space

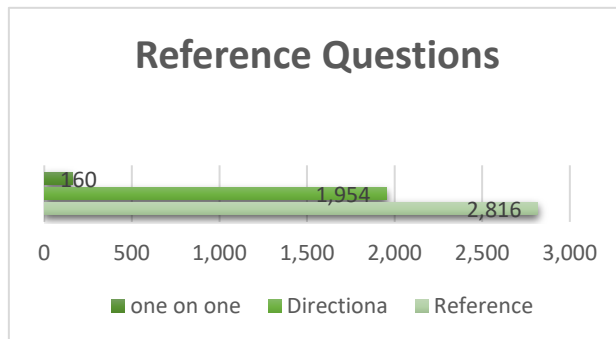
24,221 library visits



## Technology



## Social Media



Comparison	This year	last year	%change
Circulation	62,093	62,247	-0.25%
Visitors	24,221	21,504	12.63%
Card holders	32,699	30,455	7.37%
Room bookings	860	686	25.36%
Reference questions	3,650	3,578	2.01%
computer usage	2,637	2,282	15.56%
wi-fi	17,711	18,886	-6.22%
programs	13,574	12,022	12.91%