

FOUNTAINDALE PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

April 18, 2024 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/watch?v=wjOS0szafPs>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – March 21, 2024
5. Employee Recognition
 - a. Carolyn Boyer – 5 Years
6. Comments from the Public
7. Friends of the Library
8. New Business – Action Items
 - a. Approval of Appointment of 2024 Secretary Audit Liaisons
 - b. Approval of Konica Minolta Proposal for Multi-Function Duplicating Devices and Services
9. Library Projects
10. Correspondence
11. Treasurer’s Report
12. Bills for Approval
 - a. Bill Paid Report – Post March, 2024
 - b. Bills Paid Report – April, 2024
 - c. Bills Payable Report – April, 2024
13. Director’s Report – March, 2024
14. Unfinished Business
15. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
16. Agenda Building for the Next Meeting
17. Announcements
18. Executive Session
 - a. Personnel 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”
19. Approval of Executive Director Compensation Adjustment
20. Adjournment

April 2024 Agenda Background

Paul Mills

8. New Business – Action Items

a. Approval of Appointment of 2024 Secretary Audit Liaisons

Each year the Board needs to approve appointments to be Secretary Audit Liaisons. The liaisons will review the minutes of the board meetings for the previous fiscal year and certify that the records of the Board of Trustees are in order. This certification is a requirement of the Illinois Public Library Annual Report (IPLAR).

The review must be completed by August 1, 2024.

With approval by the Board, President Bermejo has named Trustee Meraj Alam and Trustee Jim Daunis Jr. as the 2024 Secretary Audit Liaisons.

Suggested Motion: Motion to approve the appointment of Trustee Alam and Trustee Daunis as the 2024 Secretary Audit Liaisons.

b. Approval of Konica Minolta Proposal for Multi-Function Duplicating Devices and Services

We contacted 24 firms and published the Request for Proposal on our website, in the newspaper, and the accompanying statewide online portal for the local newspaper. We received 5 proposals in response to our RFP for Multi-Function Duplicating Devices and Services, and John Matysek and I were pleased with that number of responses. Pricing ranged from \$1,485 to \$5,583 on a monthly basis. Our original agreement with Konica Minolta from 2020 was \$1,550 on a monthly basis.

Our recommendation is to choose Konica Minolta's proposal. Their proposal met our requirements and was the lowest cost. We have also worked with them for many years and have been satisfied with their service.

Suggested Motion: Motion to approve the Konica Minolta proposal for multi-function duplicating devices and services.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD MARCH 21, 2024
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, March 21, 2024 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

Trustee Marcelo Valencia

Trustee Valencia was unable to attend the meeting due to an out of town commitment.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jennie Mills, Ron McGrath and John O'Driscoll.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

MINUTES OF THE BOARD MEETING – February 15, 2024

The minutes of the board meeting held February 15, 2024 were presented. A motion to approve the minutes was made by Daunis, seconded by Spindel. Minutes were approved as read.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends are getting ready for the Spring Booksale. The Friends have been receiving wonderful book donations. So far, the Book Cellar has redeemed 74 free children’s book coupons from the Winter Reading program. At the Spring Booksale, the rarer books that were previously sold on eBay will now be sold separately at the pre-sale on Friday.

NEW BUSINESS

Approval of Czervik Construction Bid for Third Floor Interior Renovations Project

Ron McGrath from Tria Architecture presented the Board with a revised recommendation that Czaervik Construction is the lowest responsible bidder for this project.

A motion to amend the prior award bid to Blue Reef LLC for the Third Floor Interior Renovations Project by rejecting the Blue Reef LLC bid and to approve the Czervik Construction bid for the Third Floor Interior Renovations Project was made by Spindel, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

Approval of Revised Social Media and Comment Policy

Mills discussed the proposed revisions to the Social Media and Comment Policy. Mills noted that he and Communications Manager Melissa Bradley worked on it and incorporated the recommendations of the library’s attorney.

A motion to repeal the existing Social Media and Comment Policy and approve the revised Social Media and Comment Policy was made by Armstrong, seconded by Daunis.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

LIBRARY PROJECTS

Mills reported that the Red Feather Group is working on obtaining a permit from the Village of Bolingbrook to begin work on the interior staff lighting project.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for February, 2024 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – March, 2024

Bills paid for the month of March in the amount of \$420,924.91 was presented for approval. Motion to approve was made by Alam, seconded by Siska.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

Bills Payable Report – March 21, 2024

Bills payable for the month of March in the amount of \$263,537.66 was presented for approval. Motion to approve was made by Armstrong, seconded by Siska.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

DIRECTOR'S REPORT – February, 2024

The Board received invitations to the Kids Startup Marketplace event on Saturday, April 20.

Mills was recently invited by the Mayor to the breakfast welcome for Kenneth Rose, the new CEO of UChicago Medicine/Advent Health Hospital Bolingbrook.

Our first election as an Election Center (a place where any Will County voter may vote on Election Day) is done and everything went well. 1,693 early votes were cast this month, and 277 votes were cast on Election Day. Our busiest day was Monday, March 18 with 377 votes cast.

The library received five responses for the copiers and printer RFP. The responses are being reviewed and a recommendation will be brought to the April Board Meeting.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The liaisons met prior to the Board Meeting this evening. The new finance software and reports were discussed and reviewed.

Strategic Plan – None.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The Bolingbrook Rotary Mac & Cheese event held on March 9 was very successful.

ADJOURNMENT

A motion to adjourn the meeting at 7:20 p.m. was made by Daunis, seconded by Alam.

AYES: Armstrong, Spindel, Siska, Alam, Daunis, Bermejo
NAYES: None
ABSENT: Valencia

Approved: _____
Robert Armstrong, Secretary

Celeste M. Bermejo, President

CASH AND INVESTMENT REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance as of 03/31/2024

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
CASH					
01-10-1111	Cash Checking/Wintrust Operating	1,239,322.96	577,271.71	821,892.71	994,701.96
	Total Operating Fund	1,239,322.96	577,271.71	821,892.71	994,701.96
01-10-1130	Cash Checking/Payroll	220,889.07	429,778.81	408,846.83	241,821.05
	Total Payroll Fund	220,889.07	429,778.81	408,846.83	241,821.05
01-10-1150	Petty Cash	3,232.09	0.00	0.00	3,232.09
	Total Petty Cash	3,232.09	0.00	0.00	3,232.09
	Total Cash	1,463,444.12	1,007,050.52	1,230,739.54	1,239,755.10
INVESTMENTS					
06-10-1205	Investments - Special Reserve PMA	19,647,299.02	56,044.62	0.00	19,703,343.64
	Total Special Reserve PMA	19,647,299.02	56,044.62	0.00	19,703,343.64
01-10-1210	Illinois Funds - General MM	76,903.23	352.89	0.00	77,256.12
	Total IL Fund - General	76,903.23	352.89	0.00	77,256.12
01-10-1211	Invest/Wintrust MM Account	3,739,708.23	305,637.91	610,527.74	3,434,818.40
02-10-1211	Invest/Wintrust MM Account	(413.29)	0.00	0.00	(413.29)
03-10-1211	Invest/Wintrust MM Account	(47,752.30)	988.00	1,976.00	(48,740.30)
05-10-1211	Invest/Wintrust MM Account	0.18	0.00	0.00	0.18
08-10-1211	Invest/Wintrust MM Account	(121,498.96)	77,574.59	153,608.91	(197,533.28)
10-10-1211	Invest/Money Market Account	6,074.49	29,639.22	59,278.44	(23,564.73)
11-10-1211	Invest/Money Market Account	303,354.74	25,788.55	51,577.10	277,566.19
	Total General Fund	3,879,473.09	439,628.27	876,968.19	3,442,133.17
01-10-1212	Invest/MM/IL Fund - E-Pay	80,215.14	488.32	10.96	80,692.50
	Total IL Fund - ePay Fund	80,215.14	488.32	10.96	80,692.50
06-10-1211	Invest/Wintrust MM Account	3,324,405.96	14,403.51	0.00	3,338,809.47
	Total Special Reserve Fund	3,324,405.96	14,403.51	0.00	3,338,809.47
07-10-1211	Invest/Wintrust MM Account	1,157,795.48	4,970.33	0.00	1,162,765.81
	Total Working Cash Fund	1,157,795.48	4,970.33	0.00	1,162,765.81
	Total Investments	28,166,091.92	515,887.94	876,979.15	27,805,000.71
BOND FUND					
04-40-1211	Invest/Wintrust MM Account	303,640.47	1,303.50	0.00	304,943.97
	Total Bond Fund	303,640.47	1,303.50	0.00	304,943.97
	TOTAL CASH AND INVESTMENTS	29,933,176.51	1,524,241.96	2,107,718.69	29,349,699.78

Special Reserve PMA - 3.271 %
 IL Fund General - 5.403 %
 Money Market - Wintrust - 5.460 %

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 03/31/2024

GL Number	Description	Activity For 03/31/2024 Increase (Decrease)	YTD Balance 03/31/2024 Normal (Abnormal)	% Bdg't Used	23-24 Amended Budget	Available Balance 03/31/2024 Normal (Abnormal)
Revenues						
01 - General Fund						
01-10-3140	Property Tax - Will Back Taxes		6,135.29	51.13	12,000.00	5,864.71
01-10-3141	Property Tax - Dupage Back Taxes		179.00	44.75	400.00	221.00
01-10-3160	Property Tax - Will 2022		4,370,525.50	80.70	5,415,442.81	1,044,917.31
01-10-3161	Property Tax - Dupage 2022		79,683.04	72.10	110,519.24	30,836.20
01-10-3162	Property Tax - Will 2023			0.00	4,848,283.56	4,848,283.56
01-10-3163	Property Tax - DuPage 2023			0.00	98,944.56	98,944.56
01-10-3190	Replacement Tax	23,607.89	221,805.72	52.31	424,000.00	202,194.28
01-10-3211	Interest - Invest. MM Accounts	16,306.17	217,784.53	94.69	230,000.00	12,215.47
01-10-3212	Interest - Money Market			0.00	10.00	10.00
01-10-3215	Interest on Collected Taxes			0.00	100.00	100.00
01-10-3310	Revenue - Circulation Fees - Epay	1,001.70	9,244.68	77.04	12,000.00	2,755.32
01-10-3311	Revenue - Circulation Fees	292.23	1,472.11	49.07	3,000.00	1,527.89
01-10-3410	Revenue - Copy Machines	327.00	3,256.40	65.13	5,000.00	1,743.60
01-10-3430	Revenue - Printing	1,297.27	11,178.42	74.52	15,000.00	3,821.58
01-10-3440	Revenue - Fax Machine	310.31	2,339.71	46.79	5,000.00	2,660.29
01-10-3511	Miscellaneous Income	153.25	3,979.53	79.59	5,000.00	1,020.47
01-10-3512	Auto License Plate Sticker Income	832.75	5,960.25	149.01	4,000.00	(1,960.25)
01-10-3515	Donations Received		2,079.99	104.00	2,000.00	(79.99)
01-10-3613	Miscellaneous Reimbursements		1,637.34	81.87	2,000.00	362.66
01-10-3614	Staff Purchases & Reimbursements	472.96	1,344.31	134.43	1,000.00	(344.31)
01-10-3616	Board Reimbursements	79.90	203.34	101.67	200.00	(3.34)
01-10-3910	State Grant		98,897.28	100.00	98,897.00	(0.28)
01-10-3930	Other Grant Income	60,050.00	90,025.00	75.02	120,000.00	29,975.00
Total 01 - General Fund:		104,731.43	5,127,731.44	44.93	11,412,797.17	6,285,065.73
02 - Audit Fund						
02-10-3160	Property Tax - Will 2022		3,681.17	100.00	0.00	(3,681.17)
02-10-3161	Property Tax - Dupage 2022		67.07	100.00	0.00	(67.07)
Total 02- Audit Fund:		0.00	3,748.24	100.00	0.00	(3,748.24)
03 - Liability Fund						
03-10-3160	Property Tax - Will 2022		25,774.69	100.00	0.00	(25,774.69)
03-10-3161	Property Tax - Dupage 2022		469.96	100.00	0.00	(469.96)
Total 03- Liability Fund:		0.00	26,244.65	100.00	0.00	(26,244.65)
04 - Bond Fund						
04-40-3160	Property Tax - Will 2022		1,509,611.83	85.60	1,763,662.11	254,050.28
04-40-3161	Property Tax - Dupage 2022		27,791.73	77.21	35,993.10	8,201.37
04-40-3162	Property Tax - Will 2023			0.00	1,526,612.64	1,526,612.64
04-40-3163	Property Tax - DuPage 2023			0.00	31,155.36	31,155.36
04-40-3211	Interest - Invest. MM Accounts	1,303.50	86,463.79	144.11	60,000.00	(26,463.79)
Total 04 - Bond Fund:		1,303.50	1,623,867.35	47.52	3,417,423.21	1,793,555.86
06 - Special Reserve Fund						
06-10-3211	Interest - Invest. MM Accounts	14,403.51	134,094.71	134.09	100,000.00	(34,094.71)
06-10-3220	Investment Income			0.00	200,000.00	200,000.00
06-10-3222	Change In Market Value	56,044.62	675,789.76	198.83	339,890.00	(335,899.76)
Total 06- Special Reserve Fund:		70,448.13	809,884.47	126.57	639,890.00	(169,994.47)
07 - Working Cash Fund						
07-10-3211	Interest - Invest. MM Accounts	4,970.33	46,283.94	154.28	30,000.00	(16,283.94)

REVENUE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Balance As of 03/31/2024

GL Number	Description	Activity For 03/31/2024 Increase (Decrease)	YTD Balance 03/31/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 03/31/2024 Normal (Abnormal)
Revenues						
07						
	Total 07 - Working Cash Fund:	4,970.33	46,283.94	154.28	30,000.00	(16,283.94)
08 - Maintenance Fund						
08-10-3160	Property Tax - will 2022		150,960.54	100.00	0.00	(150,960.54)
08-10-3161	Property Tax - Dupage 2022		2,752.35	100.00	0.00	(2,752.35)
	Total 08 - Maintenance Fund	0.00	153,712.89	100.00	0.00	(153,712.89)
10 - Social Security Fund						
10-10-3160	Property Tax - will 2022		214,780.53	100.00	0.00	(214,780.53)
10-10-3161	Property Tax - Dupage 2022		3,915.93	100.00	0.00	(3,915.93)
	Total 10 - Social Security Fund:	0.00	218,696.46	100.00	0.00	(218,696.46)
11 - IMRF Fund						
11-10-3160	Property Tax - will 2022		176,735.22	100.00	0.00	(176,735.22)
11-10-3161	Property Tax - Dupage 2022		3,222.21	100.00	0.00	(3,222.21)
	Total 11 - IMRF Fund:	0.00	179,957.43	100.00	0.00	(179,957.43)
	Revenues	181,453.39	8,190,126.87	52.84	15,500,110.38	7,309,983.51
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	181,453.39	8,190,126.87		15,500,110.38	7,309,983.51

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance As of 03/31/2024

GL Number	Description	Activity For 03/31/2024 Increase (Decrease)	YTD Balance 03/31/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 03/31/2024 Normal (Abnormal)
Fund: 01 General Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE	443,924.60	4,034,150.56	65.18	6,189,617.00	2,155,466.44
CONTRACT	CONTRACT SERVICES	43,284.44	377,206.82	57.72	653,483.00	276,276.18
SUPPLIES	SUPPLIES & UTILITIES	50,992.93	366,138.94	56.56	647,337.49	281,198.55
LIBRARY	LIBRARY MATERIALS	75,282.39	674,118.98	48.02	1,403,862.51	729,743.53
CAPITAL	CAPITAL EXPENDITURES	5,472.25	350,052.57	10.95	3,196,000.00	2,845,947.43
MISC	MISCELLANOUS EXPENDITURES	11,264.76	41,808.11	52.26	80,000.00	38,191.89
PER CAP	PER CAPITA GRANT			0.00	98,897.00	98,897.00
	Expenditures	<u>630,221.37</u>	<u>5,843,475.98</u>	<u>47.63</u>	<u>12,269,197.00</u>	<u>6,425,721.02</u>
Fund 01 - General Fund:						
TOTAL EXPENDITURES		630,221.37	5,843,475.98		12,269,197.00	6,425,721.02
Fund: 02 Audit Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES		9,760.00	39.04	25,000.00	15,240.00
	Expenditures	<u>0.00</u>	<u>9,760.00</u>	<u>39.04</u>	<u>25,000.00</u>	<u>15,240.00</u>
Fund 02 - Audit Fund:						
TOTAL EXPENDITURES		0.00	9,760.00		25,000.00	15,240.00
Fund: 03 Liability Insurance Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - UNEMPLOYMENT INS	988.00	20,750.30	51.88	40,000.00	19,249.70
INS	LIABILITY INSURANCE		82,600.77	80.59	102,500.00	19,899.23
	Expenditures	<u>988.00</u>	<u>103,351.07</u>	<u>72.53</u>	<u>142,500.00</u>	<u>39,148.93</u>
Fund 03 - Liability Insurance Fund:						
TOTAL EXPENDITURES		988.00	103,351.07		142,500.00	39,148.93
Fund: 04 Bond Fund						
Account Category: Expenditures						
BONDFUND	BOND FUND		3,245,350.00	100.00	3,245,350.00	0.00
	Expenditures	<u>0.00</u>	<u>3,245,350.00</u>	<u>100.00</u>	<u>3,245,350.00</u>	<u>0.00</u>
Fund 04 - Bond Fund:						
TOTAL EXPENDITURES		0.00	3,245,350.00		3,245,350.00	0.00
Fund: 06 Special Reserve Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES			0.00	100.00	100.00
	Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
Fund 06 - Special Reserve Fund:						
TOTAL EXPENDITURES		0.00	0.00		100.00	100.00

EXPENDITURE REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
Balance As of 03/31/2024

GL Number	Description	Activity For 03/31/2024 Increase (Decrease)	YTD Balance 03/31/2024 Normal (Abnormal)	% Bdgt Used	23-24 Amended Budget	Available Balance 03/31/2024 Normal (Abnormal)
Fund: 08 Maintenance Fund						
Account Category: Expenditures						
CONTRACT	CONTRACT SERVICES	73,293.31	315,080.59	74.40	423,500.00	108,419.41
SUPPLIES	SUPPLIES & UTILITIES	2,741.01	25,528.16	56.73	45,000.00	19,471.84
	Expenditures	<u>76,034.32</u>	<u>340,608.75</u>	<u>72.70</u>	<u>468,500.00</u>	<u>127,891.25</u>
Fund 08 - Maintenance Fund:						
TOTAL EXPENDITURES		76,034.32	340,608.75		468,500.00	127,891.25
Fund: 10 Social Security Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - FICA	29,639.22	273,257.19	61.24	446,240.00	172,982.81
	Expenditures	<u>29,639.22</u>	<u>273,257.19</u>	<u>61.24</u>	<u>446,240.00</u>	<u>172,982.81</u>
Fund 10 - Social Security Fund:						
TOTAL EXPENDITURES		29,639.22	273,257.19		446,240.00	172,982.81
Fund: 11 IMRF Fund						
Account Category: Expenditures						
PR EXP	PERSONNEL EXPENSE - IMRF	25,788.55	183,471.24	59.80	306,790.00	123,318.76
	Expenditures	<u>25,788.55</u>	<u>183,471.24</u>	<u>59.80</u>	<u>306,790.00</u>	<u>123,318.76</u>
Fund 11 - IMRF Fund:						
TOTAL EXPENDITURES		25,788.55	183,471.24		306,790.00	123,318.76
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		762,671.46	9,999,274.23		16,903,677.00	6,904,402.77

BILLS PAID REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

AFTER BOARD MEETING

MARCH 2024

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>GL Number</u>	<u>Amount</u>
03/22/20214	60486	OTIS ELEVATOR COMPANY	TESTING AND HOISTWAY ACCESS -P#001625320	08-30-4215	2,535.00
			Report Total:		2,535.00



JENNIE NGUYEN, FINANCE MANAGER

BILLS PAID REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

APRIL 2024

Check Date	Check #	Payee	Description	GL Number	Amount
04/01/2024	1073(E)	AFLAC	EMPLOYER CONTRIBUTIONS - MARCH 2024	01-10-4192	5.80
04/01/2024	60488	Blue Cross Blue Shield of Illinois	EMPLOYER CONTRIBUTIONS - APRIL 2024	01-10-4192	36,871.08
04/01/2024	60489	Dearborn National Life Insurance Co	EMPLOYER CONTRIBUTIONS - APRIL 2024	01-10-4192	640.48
04/01/2024	60490	FIDELITY SECURITY LIFE INSURANCE/EYEMED	EMPLOYER CONTRIBUTIONS - APRIL 2024	01-10-4192	188.97
04/01/2024	60491	Home Depot Credit Services	BUILDING SUPPLIES	08-30-4357	313.18
			MAINTENANCE SUPPLIES	08-30-4211	64.16

Report Total:

38,083.67

--- GROSS PAYROLL & FICA FOR MARCH 2024 ---

Gross Payroll

396,582.96

FICA

29,639.22

426,222.18



 JENNIE NGUYEN, FINANCE MANAGER

**BOARD REIMBURSEMENT REPORT FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT
MARCH 2024**

Name	Description	GL Number	Amount
KATHRYN SPINDEL	SPINDEL: 3/15/24 VVEEF GUEST TICKET	01-10-3616	65.00
CELESTE BERMEJO	BERMEJO: 3/18/24 ADDITIONAL TRUSTEE MEAL	01-10-3616	14.90
	Report Total:		<hr/> 79.90

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 APRIL 18, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Acore Shelving and Products, Inc.					
40306-1	Acore Shelving and Products, Inc.	BKM PAMPHLETS MAGNETIC BOARD	01-29-4235 282.00 01-29-4235 40.00	03/06/2024	322.00
Total Acore Shelving and Products, Inc.:					322.00
Alonti Catering					
M4566-APR24	Alonti Catering	BOARD MTG DINNERS - 3/21/24	01-16-4355 140.40 01-16-4355 14.04 01-16-4355 14.56	03/29/2024	169.00
Total Alonti Catering:					169.00
Amazon					
A144-2324	Amazon	LIGHTSABER PROGRAM SUPPLIES	01-27-4568 18.03 01-27-4353 139.72	03/29/2024	157.75
A147-2324	Amazon	HR ONBOARDING SUPPLIES	01-10-4351 35.07	03/29/2024	35.07
2586	Amazon	SPRING 2024 TEEN SUPPLIES	01-24-4353 45.89 01-24-4353 44.08 01-24-4353 9.99 01-24-4353 10.62 01-24-4353 43.68 01-24-4353 9.59 01-24-4353 17.98 01-24-4353 9.00 01-24-4353 29.68 01-24-4353 15.95 01-24-4353 24.99 01-24-4353 19.56 01-24-4353 15.98 01-24-4353 10.99 01-24-4353 59.99 01-24-4353 8.65 01-24-4353 17.99 01-24-4353 4.99 01-24-4353 44.59 01-24-4353 59.98 01-24-4353 13.74 01-24-4353 25.66 01-24-4353 29.38 01-24-4353 48.99	03/29/2024	621.94
2587	Amazon	SPRING 2024 TEEN SUPPLIES	01-24-4353 34.64 01-24-4353 34.64 01-24-4353 34.64 01-24-4353 34.64 01-24-4353 9.99 01-24-4353 17.99 01-24-4353 9.99 01-24-4353 10.99	03/29/2024	187.52
2592	Amazon	REPLACEMENT MAINTENANCE SUPPLIES	08-30-4357 57.51	03/29/2024	57.51
2597	Amazon	VARIOUS COMPUTER SUPPLIES	01-14-4354 145.50 01-14-4354 16.59 01-14-4354 220.00 01-14-4354 252.10	03/29/2024	634.19
2598	Amazon	COVE LIGHTING SOCKETS	08-30-4211 9.99	03/29/2024	9.99
2599	Amazon	STAFF WINTER 2023 READING PRIZES	01-10-4711 15.99 01-10-4711 25.16	03/29/2024	41.15

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 APRIL 18, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 2601	Amazon	VARIOUS MARCH 2024 SUPPLIES	01-20-4353 21.34 01-20-4353 4.90 01-20-4353 12.76 01-20-4353 16.05 01-20-4353 13.00 01-20-4353 15.98 01-20-4353 57.98 01-20-4353 59.98	03/29/2024	201.99
2603	Amazon	PIANO EQUIPMENT	01-27-4568 77.98 01-27-4568 99.98	03/29/2024	177.96
2605	Amazon	SUMMER 2024 GAMES	01-28-4353 16.99 01-28-4353 19.99 01-28-4353 35.99 01-28-4353 144.62	03/29/2024	217.59
2606	Amazon	STAR WARS DAY SUPPLIES	01-27-4353 17.99 01-27-4353 44.99 01-27-4353 20.79 01-27-4353 26.99 01-27-4353 21.53 01-27-4353 17.99 01-27-4353 20.99 01-27-4353 20.99 01-27-4353 20.99 01-27-4353 20.79 01-27-4353 23.99 01-27-4353 29.99 01-27-4353 24.53 01-27-4353 24.53	03/29/2024	337.08
2584	Amazon	SPRING 2024 TEEN SUPPLIES	01-24-4353 24.99	03/29/2024	24.99
2615	Amazon	REPLACEMENT WATER FILTER	08-30-4211 50.98	03/29/2024	50.98
2616	Amazon	REPLACEMENT MIC STAND PARTS	01-27-4568 10.73 01-27-4568 6.54	03/29/2024	17.27
2623	Amazon	MAY 2024 MAKE & TAKE SUPPLIES	01-24-4353 11.94 01-24-4353 11.94 01-24-4353 11.94 01-24-4353 15.94 01-24-4353 13.94	03/29/2024	65.70
2625	Amazon	FEB. 2024 DISTRICT RESTOCK	08-30-4357 14.42 08-30-4357 53.43	03/29/2024	67.85
2633	Amazon	LICENSE STICKER RENEWAL SUPPLIES	01-10-4351 12.99	03/29/2024	12.99
2643	Amazon	VARIOUS PROGRAM SUPPLIES	01-27-4353 80.34	03/29/2024	80.34
2646	Amazon	SUMMER & FALL 2024 SUPPLIES	01-27-4353 18.99 01-27-4353 17.47 01-27-4353 12.73 01-27-4353 7.02 01-27-4353 36.66 01-27-4353 6.89 01-27-4353 8.98 01-27-4353 27.99	03/29/2024	136.73
2648	Amazon	EARTH DAY PROGRAM SUPPLIES	01-24-4353 27.92 01-24-4353 4.99	03/29/2024	32.91
2649	Amazon	CRAFT SUPPLIES	01-24-4353 11.98	03/29/2024	11.98
2650	Amazon	GARDENING MAKE & TAKE SUPPLIES	01-24-4353 3.99 01-24-4353 4.59	03/29/2024	8.58
2651	Amazon	PLAYAWAY SUPPLIES	01-28-4371 32.58	03/29/2024	32.58

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 APRIL 18, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Amazon 2651	Amazon	RETURNED INCORRECT PLAYAWAY SUPPLIES	01-28-4371 (32.58)	03/29/2024	(32.58)
2651REORDER	Amazon	CORRECTED PLAYAWAY SUPPLIES	01-28-4371 56.98	03/29/2024	56.98
2653	Amazon	STAFF WINTER 2023 READING PRIZES	01-10-4711 17.80 01-10-4711 23.49 01-10-4711 23.46	03/29/2024	64.75
2657	Amazon	SPRING 2024 & FAMILY PROGAM SUPPLIES	01-20-4371 599.96 01-20-4353 49.98 01-20-4353 23.98 01-20-4353 27.98 01-20-4353 3.36 01-20-4353 8.59 01-20-4353 9.99 01-20-4353 11.95 01-20-4353 7.82 01-20-4353 19.99	03/29/2024	763.60
2664	Amazon	MAKER SPACE VINYL	01-27-4353 29.68	03/29/2024	29.68
2666	Amazon	GET GARDENING EXPO SUPPLIES	01-24-4353 59.97 01-24-4353 25.88	03/29/2024	85.85
2671	Amazon	MARCH 2024 TEEN SUPPLIES	01-24-4353 24.30 01-24-4353 23.90 01-24-4353 34.79 01-24-4353 105.93 01-24-4353 21.24 01-24-4353 5.19 01-24-4353 38.99 01-24-4353 15.99	03/29/2024	270.33
2675	Amazon	CUPCAKE LINER WREATH CRAFT SUPPLIES	01-24-4353 5.99	03/29/2024	5.99
2677	Amazon	LAVENDER OATMEAL SOAP MAKE & TAKE	01-24-4353 18.40 01-24-4353 14.98 01-24-4353 18.95 01-24-4353 10.99	03/29/2024	63.32
2678	Amazon	PRESSED SEED SUNCATCHER PROGRAM SUPPLIES	01-24-4353 39.99 01-24-4353 6.99 01-24-4353 31.96	03/29/2024	78.94
2682	Amazon	EQUIPMENT CLEANER	01-27-4371 166.59	03/29/2024	166.59
2690	Amazon	LAPTOP SUPPLIES	01-14-4354 88.99 01-14-4354 26.98 01-14-4354 34.98	03/29/2024	150.95
2691	Amazon	AIDE CART SUPPLIES	01-10-4351 15.98	03/29/2024	15.98
2698	Amazon	MARCH 2024 TEEN PROGRAM SUPPLIES	01-24-4353 9.48 01-24-4353 14.84 01-24-4353 6.59 01-24-4353 44.99 01-24-4353 24.98 01-24-4353 74.97 01-24-4353 22.79	03/29/2024	198.64
Total Amazon:					5,141.66
AMAZON CAPITAL SERVICES COLLECTIONS					
19NQ-6NF6- ILC4	Amazon Capital Services	BOOKS - ADULT NONFICTION & PROCESSING/SHIPPING	01-26-4541 47.60 01-26-4518 3.99	03/18/2024	51.59
1PV4-7LV6- WJC4	Amazon Capital Services	BOOKS - JUVENILE FICTION & PROCESSING/SHIPPING	01-26-4544 62.52 01-26-4518 18.96	03/18/2024	81.48

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 APRIL 18, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1XDX-WRJX-4Q71	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 49.94	03/18/2024	49.94
1LXG-CXTL-3PRF	Amazon Capital Services	BOOKS - ADULT NONFICTION & PROCESSING/SHIPPING	01-26-4541 41.00 01-26-4518 4.99	03/19/2024	45.99
114M-WCX6-CKJD	Amazon Capital Services	JUVENILE REALIA - STEAMBOX KITS	01-26-4569 242.15	03/20/2024	242.15
1691-TFQP-G1LK	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/20/2024	39.99
16GQ-MRVK-746M	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 146.41	03/20/2024	146.41
17WW-XYPP-CRCL	Amazon Capital Services	BOOKS - JUVENILE EASY	01-26-4546 15.50	03/20/2024	15.50
1PMX-4LTY-GTKF	Amazon Capital Services	BOOKS - JUVENILE FICTION & PROCESSING/SHIPPING	01-26-4544 12.99 01-26-4518 6.99	03/20/2024	19.98
1VQV-MTWY-C4R1	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 50.99	03/20/2024	50.99
1FH6-LGP6-QVJK	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 36.98	03/22/2024	36.98
1PMX-4LTY-RM6L	Amazon Capital Services	VIDEO GAMES - YOUNG ADULT	01-26-4563 139.13	03/22/2024	139.13
1V3G-C14P-PTQR	Amazon Capital Services	VIDEOGAMES - YOUNG ADULT	01-26-4563 39.99	03/22/2024	39.99
11MT-9L6T-1XDK	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 40.15	03/23/2024	40.15
1RMQ-96GQ-XNCF	Amazon Capital Services	BOOKS - JUVENILE FICTION	01-26-4544 83.37	03/23/2024	83.37
16C4-RG9W-4FC4	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 207.84	03/24/2024	207.84
1KGD-CNK7-CGJF	Amazon Capital Services	VIDEO GAMES - YOUNG ADULT	01-26-4563 49.99	03/24/2024	49.99
11JW-7MH7-DNK3	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 55.53	03/25/2024	55.53
1K9M-XQ9X-7T1J	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 111.06	03/25/2024	111.06
1XXR-PXN3-9KNN	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 59.93	03/25/2024	59.93
147F-DH14-GTNF	Amazon Capital Services	RETURNED JUVENILE VIDEO GAME	01-29-4564 (0.13)	03/25/2024	(0.13)
11M4-RNY7-9DQC	Amazon Capital Services	DVD - ADULT	01-26-4557 13.99	03/26/2024	13.99
1PVF-JN1H-76KV	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 37.45	03/26/2024	37.45
1NR1-3F6P-DW7Q	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 240.80	03/26/2024	240.80
1XQ4-Y96Q-C6V4	Amazon Capital Services	VIDEO GAMES - YOUNG ADULT	01-26-4563 37.99	03/26/2024	37.99
19PG-6G3T-KGPR	Amazon Capital Services	VIDEO GAMES - YOUNG ADULT	01-26-4563 121.39	03/27/2024	121.39
1HLK-39R7-1RRP	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 69.99	03/27/2024	69.99
144H-4XDP-1TTM	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 49.99	02/29/2024	49.99
1C6J-4VJG-1R3X	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 29.99	02/29/2024	29.99

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
 APRIL 18, 2024

Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1N4G-YJQF-HTNQ	Amazon Capital Services	MUSIC - ADULT	01-26-4550 71.98	03/01/2024	71.98
1DFQ-D96X-KC31	Amazon Capital Services	CREDITED MUSIC - ADULT	01-26-4550 (1.02)	03/01/2024	(1.02)
1QLY-C7TG-KNX1	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 29.99	03/01/2024	29.99
1PD1-QWXX-LVIP	Amazon Capital Services	DVD - ADULT	01-26-4557 53.98	03/02/2024	53.98
1KwG-6NW6-PKF1	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 49.99	03/03/2024	49.99
1PD1-QWXX-PL1Q	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 49.99	03/03/2024	49.99
1V6V-RKHP-TC9C	Amazon Capital Services	BOOKS - JUVENILE EASY	01-26-4546 71.96	03/03/2024	71.96
1CWG-F4XX-3NGM	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 39.99	03/04/2024	39.99
16NH-XPPL-14MH	Amazon Capital Services	DVD - ADULT	01-26-4557 85.08	03/05/2024	85.08
19D4-4JF9-4PKR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 69.99	03/05/2024	69.99
19Q4-JN3M-4TLY	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/05/2024	39.99
1GTN-PDHP-6PFN	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 44.99	03/05/2024	44.99
1T1D-PRHW-7T1Y	Amazon Capital Services	PROCESSING & REPAIR MATERIALS	01-12-4371 40.65 01-12-4371 37.12	03/05/2024	77.77
1T1G-NFYF-1FQ6	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 39.99	03/05/2024	39.99
16F4-GNPT-D3MR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 49.99	03/08/2024	49.99
1QJ4-JMX9-DPRX	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	03/08/2024	59.99
1WPW-JYVX-F6GV	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 27.00	03/08/2024	27.00
1FHM-V6CN-JXLF	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/09/2024	39.99
1XXM-1HD6-GWNM	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 29.99	03/09/2024	29.99
177F-JHNJ-KTTN	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 104.98	03/10/2024	104.98
1D9D-R96M-PRDQ	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 104.98	03/10/2024	104.98
1DVC-N7D7-PDJY	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/10/2024	39.99
1GK6-VJYJ-NWKP	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 39.58	03/10/2024	39.58
1R67-LV4H-LCV9	Amazon Capital Services	DVD - ADULT	01-26-4557 110.94	03/10/2024	110.94
1T43-3Q1G-KQ6V	Amazon Capital Services	VIDEO GAMES - ADULT	01-26-4565 29.99	03/10/2024	29.99
1Y74-L4GJ-PQ33	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/10/2024	39.99
11GM-4MDC-QYLL	Amazon Capital Services	MUSIC - ADULT	01-26-4550 41.42	03/11/2024	41.42

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
 BILLS PAYABLES REPORT
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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1GPW-7JW6-QVHL	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/11/2024	39.99
1PHH-P3P9-QRLR	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 59.99	03/11/2024	59.99
1XGV-F694-RNY4	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 45.24	03/11/2024	45.24
1Y74-L4GJ-WH7P	Amazon Capital Services	DVD - ADULT	01-26-4557 23.99	03/11/2024	23.99
1HRP-N196-6RR1	Amazon Capital Services	BOOKS - JUVENILE EASY	01-26-4546 293.79 01-29-4546 73.15	03/12/2024	366.94
16KR-Q6CC-9T6D	Amazon Capital Services	BOOKS - JUVENILE FICTION	01-26-4544 44.97	03/13/2024	44.97
1JX6-K6NC-71P6	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 49.99	03/13/2024	49.99
1NVR-9TXV-7LL1	Amazon Capital Services	DVD - ADULT	01-26-4557 88.42	03/13/2024	88.42
1YNF-GP79-9NDV	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 48.05	03/13/2024	48.05
17G3-4T7H-7KP6	Amazon Capital Services	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 49.99 01-26-4518 3.99	03/14/2024	53.98
1HHP-6N3F-7TT3	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 39.99	03/14/2024	39.99
1JLQ-YG3V-FMVK	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 119.97	03/14/2024	119.97
1MRJ-MWQQ-DRKT	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 29.99	03/14/2024	29.99
1QL3-Q4PM-DDV3	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 56.52	03/14/2024	56.52
1YTQ-VTGW-6NPF	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 79.98	03/14/2024	79.98
1696-GCDC-J9XK	Amazon Capital Services	BOOKS - ADULT NONFICTION	01-26-4541 27.00	03/15/2024	27.00
1NFX-JKCP-KPGR	Amazon Capital Services	CREDITED BOOKS - ADULT NONFICTION	01-26-4541 (4.87)	03/15/2024	(4.87)
14PL-MRCC-L96Q	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 34.99	03/15/2024	34.99
1LMN-FRYL-HWMT	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 68.96	03/15/2024	68.96
1XRN-HRNJ-HDP4	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-29-4564 274.92	03/15/2024	274.92
1MRJ-MWQQ-LKGT	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 69.00	03/16/2024	69.00
1MRJ-MWQQ-NYG7	Amazon Capital Services	VIDEO GAMES - JUVENILE	01-26-4564 99.98	03/16/2024	99.98
1NFX-JKCP-LTVM	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 34.99	03/16/2024	34.99
1PNH-D3GH-P7WK	Amazon Capital Services	DVD - ADULT	01-26-4557 55.16	03/16/2024	55.16
1VNF-7MYX-MC7Y	Amazon Capital Services	VIDEO GAMES - YA	01-26-4563 69.00	03/16/2024	69.00
1W13-GVPT-MW9V	Amazon Capital Services	MUSIC - ADULT	01-26-4550 32.99	03/16/2024	32.99
1XRN-HRNJ-NW74	Amazon Capital Services	DVD - ADULT	01-26-4557 55.16	03/16/2024	55.16

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
AMAZON CAPITAL SERVICES COLLECTIONS					
1G1Y-R3VW- WCGQ	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 38.21	03/17/2024	38.21
1XRN-HRNJ- X6LJ	Amazon Capital Services	MUSIC - ADULT	01-26-4550 35.98	03/17/2024	35.98
1696-GCDC- WKNX	Amazon Capital Services	BOOKS - ADULT NONFICTION W/ SHIPPING	01-26-4518 6.99 01-26-4541 21.95	03/18/2024	28.94
11R6-HFM7- 1Q4X	Amazon Capital Services	BOOKS - ADULT FICTION	01-26-4540 41.97	03/19/2024	41.97
1D4G-V1QN- 19WG	Amazon Capital Services	DVD - ADULT	01-26-4557 71.86	03/19/2024	71.86
1TR4-HL7L- 3FRG	Amazon Capital Services	JUVENILE REALIA - STEAMBOX KITS	01-26-4569 17.85	03/19/2024	17.85
Total AMAZON CAPITAL SERVICES COLLECTIONS:					5,813.05
AMERICAN LIBRARY ASSOCIATION					
2153203	American Library Association	VALENCIA MEMBERSHIP - 5/1/24 -4/30/25	01-16-4161 73.00	04/02/2024	73.00
2321071	American Library Association	SISKA MEMBERSHIP - 5/1/24- 4/30/24	01-16-4161 133.00	04/02/2024	133.00
N8770-APR24	American Library Association	ALAM CONF. REGISTRATION - 6/27/24-7/2/24	01-16-4151 260.00	03/29/2024	260.00
N8770-APR24	American Library Association	REARDON MEMBERSHIP - 3/7/24- 3/6/25	01-10-4161 247.00	03/29/2024	247.00
P9444-APR24	American Library Association	PETROV CONFERENCE REG. - 6/27/24-7/1/24	01-10-4151 410.00	03/29/2024	410.00
Total AMERICAN LIBRARY ASSOCIATION:					1,123.00
Annette Bochenek					
AB050924	Annette Bochenek	PROGRAM - HOW DID THEY DO THAT? - 5/9/24	01-24-4571 400.00	11/25/2023	400.00
Total Annette Bochenek:					400.00
Apple Inc.					
MA68473192	Apple Inc.	IT MGR MACBOOK PRO & APPLE CARE+	01-14-4641 1,759.00 01-14-4641 159.00	03/12/2024	1,918.00
Total Apple Inc.:					1,918.00
Arthur J. Gallagher Risk Management					
4777049	Arthur J. Gallagher Risk Management	TREASURER'S BOND PREIMUM RENEWAL: 8/9/23-8/8/24	03-10-4422 6,200.00	07/19/2023	6,200.00
Total Arthur J. Gallagher Risk Management:					6,200.00
AT & T					
3376108805	AT & T	INTERNET - 3/7/24-4/6/24	01-14-4314 1,205.53	03/07/2024	1,205.53
3702218806	AT & T	TELEPHONE - 3/7/24-4/6/24	01-14-4312 246.56	03/07/2024	246.56
7891787805	AT & T	VOIP 3/7/24-4/6/24 & UPGRADED INTERNET 2/7/24- 3/6/24	01-14-4314 1,200.06	03/07/2024	1,200.06
Total AT & T:					2,652.15
AT & T MOBILITY					
22888232	AT & T MOBILITY	MOBILE TELEPHONE - 2/22/24- 3/21/24	01-14-4311 254.24	03/21/2024	254.24
Total AT & T MOBILITY:					254.24

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B&H Photo-Video					
223208151	B&H Photo-Video	CREDITED DEFECTIVE & UNUSABLE ITEMS	01-27-4568 (11.96) 01-27-4568 (44.25)	04/09/2024	(56.21)
222734047	B&H Photo-Video	VARIOUS STUDIO SUPPLIES	01-27-4568 14.95 01-27-4568 3.60 01-27-4568 262.46 01-27-4568 88.50	03/27/2024	369.51
Total B&H Photo-Video:					313.30
Baker & Taylor - L315193					
2038172170	Baker & Taylor - L315193	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 25.84 01-26-4518 9.90	03/20/2024	35.74
2038124626	Baker & Taylor - L315193	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 120.40 01-26-4518 49.31	03/07/2024	169.71
2038145308	Baker & Taylor - L315193	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 54.43 01-26-4518 19.85	03/13/2024	74.28
Total Baker & Taylor - L315193:					279.73
Baker & Taylor - L420685					
2038169996	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-26-4540 20.13 01-29-4540 82.77 01-29-4541 23.99 01-29-4543 96.68 01-26-4518 13.66	03/20/2024	237.23
2038139664	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 85.09 01-29-4541 29.23 01-26-4518 11.48	03/06/2024	125.80
2038153976	Baker & Taylor - L420685	LIBRARY COLLECTION MATERIALS	01-29-4540 98.92 01-29-4543 47.39 01-26-4518 14.17	03/12/2024	160.48
Total Baker & Taylor - L420685:					523.51
Baker & Taylor - L420686					
2038168533	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 499.20 01-26-4541 387.32 01-26-4543 221.32 01-26-4525 61.17 01-26-4518 136.19	03/21/2024	1,305.20
2038135655	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 579.07 01-26-4541 206.87 01-26-4543 60.98 01-26-4518 75.52	03/05/2024	922.44
2038132654	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 612.80 01-26-4541 690.27 01-26-4543 84.59 01-26-4518 153.78	03/06/2024	1,541.44
2038143680	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 314.64 01-26-4541 68.80 01-26-4543 115.96 01-26-4525 11.39 01-26-4518 47.18	03/07/2024	557.97
2038139235	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 461.41 01-26-4541 216.87 01-26-4543 40.80 01-26-4525 9.57 01-26-4518 76.26	03/11/2024	804.91

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Baker & Taylor - L420686					
2038149340	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 222.99 01-26-4541 198.68 01-26-4543 215.73 01-26-4518 50.24	03/12/2024	687.64
2038147073	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 659.19 01-26-4541 239.57 01-26-4543 283.13 01-26-4518 131.09	03/13/2024	1,312.98
2038154784	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 74.01 01-26-4541 195.56 01-26-4525 124.12 01-26-4518 37.03	03/13/2024	430.72
2038151583	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 278.07 01-26-4541 110.36 01-26-4525 25.14 01-26-4518 47.48	03/14/2024	461.05
2038157825	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 369.47 01-26-4541 294.02 01-26-4543 70.77 01-26-4525 21.80 01-26-4518 73.77	03/15/2024	829.83
2038164779	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 196.90 01-26-4541 204.98 01-26-4543 102.35 01-26-4518 51.87	03/15/2024	556.10
2038160737	Baker & Taylor - L420686	LIBRARY COLLECTION MATERIALS	01-26-4540 366.38 01-26-4541 612.28 01-26-4525 9.57 01-26-4518 102.08	03/18/2024	1,090.31
Total Baker & Taylor - L420686:					10,500.59
Belynda Head					
BH042124	Belynda Head	PROGRAM - R&B LINE DANCING - 4/21/24	01-24-4571 145.00	01/09/2024	145.00
Total Belynda Head:					145.00
Best Quality Cleaning, Inc.					
49265	Best Quality Cleaning, Inc.	3/12/24 CLEANING: 2ND FL WOMENS RESTROOM	08-30-4211 75.00	03/15/2024	75.00
49284	Best Quality Cleaning, Inc.	3/14/24 CLEANING: 1ST FL WOMENS RESTROOM	08-30-4211 75.00	03/25/2024	75.00
49285	Best Quality Cleaning, Inc.	3/15/24 CLEANING: 1ST FL WOMENS RESTROOM	08-30-4211 75.00	03/25/2024	75.00
49563	Best Quality Cleaning, Inc.	3/21/24 CLEANING: 2ND FL MENS RESTROOM	08-30-4211 75.00	03/27/2024	75.00
49299	Best Quality Cleaning, Inc.	SATURDAY DAY PORTER - APRIL 2024	08-30-4215 498.75	04/01/2024	498.75
49357	Best Quality Cleaning, Inc.	CLEANING SERVICE - APRIL 2024	08-30-4215 9,429.00	04/01/2024	9,429.00
49587	Best Quality Cleaning, Inc.	3/27/24 CLEANING: 3RD FL WOMENS RESTROOM	08-30-4211 75.00	04/01/2024	75.00
Total Best Quality Cleaning, Inc.:					10,302.75
Blackstone Publishing					
2145876	Blackstone Publishing	AUDIOBOOKS - ADULT	01-26-4551 45.00	03/20/2024	45.00

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Blackstone Publishing					
2143800	Blackstone Publishing	AUDIOBOOKS - ADULT	01-26-4551 257.34	03/05/2024	257.34
2144293	Blackstone Publishing	AUDIOBOOKS - ADULT	01-26-4551 45.00	03/07/2024	45.00
Total Blackstone Publishing:					347.34
Boilersource					
86914	Boilersource	BOILER #2 EXHAUST MANIFOLD	08-30-4357 3,580.67 08-30-4357 119.05 08-30-4357 26.00	04/05/2024	3,725.72
Total Boilersource:					3,725.72
BOLINGBROOK AREA CHAMBER OF COMMERCE					
11190125	BOLINGBROOK AREA CHAMBER OF COMMERCE	TRUSTEE BEST OF BB AWARDS TICKETS - 4/4/24	01-16-4173 560.00	03/26/2024	560.00
Total BOLINGBROOK AREA CHAMBER OF COMMERCE:					560.00
Bolingbrook Rotary Club					
1370	Bolingbrook Rotary Club	MILLS MEMBERSHIP - 4TH QTR DUES 2023-2024	01-10-4161 70.25	03/15/2024	70.25
Total Bolingbrook Rotary Club:					70.25
Buckeye Power Sales Co., Inc.					
PSV367059	Buckeye Power Sales Co., Inc.	GENERATOR SERVICE CALL - 3/28/24	08-30-4215 1,530.00	04/02/2024	1,530.00
Total Buckeye Power Sales Co., Inc.:					1,530.00
C. ACITELLI HEATING & PIPING CONTRACTORS					
0000037926	C. ACITELLI HEATING & PIPING CONTRACTORS	3RD FL ARCHIVE ROOM RENO WORK	08-30-4211 3,630.28	03/08/2024	3,630.28
0000037927	C. ACITELLI HEATING & PIPING CONTRACTORS	AIR METER ACCESS PANEL INSTALLATION	08-30-4211 1,857.42	03/11/2024	1,857.42
Total C. ACITELLI HEATING & PIPING CONTRACTORS:					5,487.70
CANVA					
N8770-APR24	CANVA	OUTREACH STORYTIME STICKERS	01-10-4731 220.00	03/29/2024	220.00
N8770-APR24	CANVA	LUCKY DAY STICKERS	01-12-4371 220.00	03/29/2024	220.00
N8770-APR24	CANVA	ROKU & FIRE TABLET GUIDES	01-10-4256 36.00 01-10-4256 26.50	03/29/2024	62.50
Total CANVA:					502.50
Center Point Large Print					
2078549	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 147.42	03/01/2024	147.42
2080884	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 50.64	03/03/2024	50.64
2082482	Center Point Large Print	BOOKS - ADULT LARGE PRINT	01-26-4543 25.32	03/03/2024	25.32
Total Center Point Large Print:					223.38
Children's Plus Inc.					
242803	Children's Plus Inc.	BOOKS - YOUNG ADULT NONFICTION	01-26-4549 122.90	03/14/2024	122.90
242804	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 89.95	03/14/2024	89.95
242832	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 332.68	03/15/2024	332.68
242833	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 385.51	03/15/2024	385.51
242990	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 53.97	03/18/2024	53.97
241974	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 22.99	02/26/2024	22.99
242212	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 17.99	02/29/2024	17.99

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Children's Plus Inc.					
242318	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-29-4545 21.95	03/04/2024	21.95
242530	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 16.99	03/08/2024	16.99
242537	Children's Plus Inc.	BOOKS - JUVENILE NONFICTION	01-26-4545 19.98	03/08/2024	19.98
Total Children's Plus Inc.:					1,084.91
CHINESE INTERCULTURAL, LLC					
CI051424	CHINESE INTERCULTURAL, LLC	PROGRAM - CARDMAKING W/ ASIAN MOTIFS - 5/14/24	01-24-4571 340.00	10/26/2023	340.00
Total CHINESE INTERCULTURAL, LLC:					340.00
Cintas Corporation					
8406732271	Cintas Corporation	FIRST AID RESTOCK - 3/21/24	08-30-4215 617.97	03/22/2024	617.97
Total Cintas Corporation:					617.97
Cintas Corporation #344					
4186573255	Cintas Corporation #344	WEEKLY MAT SERVICE - 3/15/24	08-30-4215 30.09	03/15/2024	30.09
4187287254	Cintas Corporation #344	WEEKLY MAT SERVICE - 3/22/24	08-30-4215 30.09	03/22/2024	30.09
4188002478	Cintas Corporation #344	WEEKLY MAT SERVICE - 3/29/24	08-30-4215 30.09	03/29/2024	30.09
Total Cintas Corporation #344:					90.27
Comcast Cable					
0367494- APR24	Comcast Cable	CABLE - 4/3/24-5/2/24	01-14-4316 103.19	03/27/2024	103.19
Total Comcast Cable:					103.19
CRUNCHYROLL					
P9444-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
P9444-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
T7780-APR24	CRUNCHYROLL	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 9.99	03/29/2024	9.99
Total CRUNCHYROLL:					79.92
CUTTING EDGE DOCUMENT DESTRUCTION					
M29218	CUTTING EDGE DOCUMENT DESTRUCTION	RECORDS SHRED - 3/27/24	08-30-4215 30.00	03/31/2024	30.00
Total CUTTING EDGE DOCUMENT DESTRUCTION:					30.00
Cyberoptik					
#9267	CyberOptik	FOUNTAINDALE.ORG HOSTING - 4/30/24-4/29/25	01-14-4631 1,440.00	03/31/2024	1,440.00
Total Cyberoptik:					1,440.00
Daily Southtown					

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Daily Southtown					
74033238	Daily Southtown	PERIODICALS THROUGH 4/6/25	01-26-4511 1,410.99	03/03/2024	1,410.99
Total Daily Southtown:					1,410.99
Debtbook					
DB2004584	Debtbook	GASB96 SBITA MGMT - 3/27/24-3/26/25	02-10-4251 8,000.00	03/21/2024	8,000.00
Total Debtbook:					8,000.00
Discount School Supply					
P4278273010 1	Discount School Supply	VARIOUS PROGRAM SUPPLIES	01-20-4353 53.88 01-20-4353 11.97 01-20-4353 49.95 01-20-4353 9.99 01-20-4353 22.99	03/29/2024	148.78
Total Discount School Supply:					148.78
DISNEY+					
P9444-APR24	DISNEY+	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 24.99	03/29/2024	24.99
P9444-APR24	DISNEY+	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 24.99	03/29/2024	24.99
P9444-APR24	DISNEY+	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 24.99	03/29/2024	24.99
Total DISNEY+:					74.97
DocuSign, Inc.					
N8870-APR24	DocuSign, Inc.	ANNUAL BUSINESS SUBSCRIPTION	01-14-4522 1,411.20 01-14-4522 211.68	03/29/2024	1,622.88
Total DocuSign, Inc.:					1,622.88
DOLLAR TREE					
P9444-APR24	DOLLAR TREE	AMAZING ADVENTURES AT ANNERINO SUPPLIES	01-28-4353 53.75	03/29/2024	53.75
Total DOLLAR TREE:					53.75
DONUT DEN					
M4566-APR24	DONUT DEN	DONUTS W/DIRECTOR REFRESHMENTS - 3/26/24	01-10-4715 14.76	03/29/2024	14.76
M4566-APR24	DONUT DEN	ELECTION DAY STAFF REFRESHMENTS - 3/19/24	01-10-4715 14.76	03/29/2024	14.76
Total DONUT DEN:					29.52
Dynegy Energy Services					
27049392403 1	Dynegy Energy Services	ELECTRICITY - 1/30/24-3/5/24	01-30-4321 17,289.02	03/08/2024	17,289.02
Total Dynegy Energy Services:					17,289.02
EBSCO Subscription Services					
2404468	EBSCO Subscription Services	MOTHER EARTH NEWS: APR24-MAR25 & PC GAMER: JAN24-DEC24	01-26-4511 51.56	03/13/2024	51.56
Total EBSCO Subscription Services:					51.56
Elite Detailing Services, Inc.					

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Elite Detailing Services, Inc.					
14968A	Elite Detailing Services, Inc.	BKM, VAN & FORD TRANSIT INTERIOR/EXTERIOR CLEANING	01-29-4235 270.00	03/26/2024	270.00
Total Elite Detailing Services, Inc.:					270.00
FACEBOOK					
N8770-APR24	FACEBOOK	MONTHLY ADS	01-10-4731 111.94	03/29/2024	111.94
Total FACEBOOK:					111.94
Flood Bros Disposal Co					
7366503	Flood Bros Disposal Co	GARBAGE & RECYCLING - MARCH 2024	08-30-4215 326.00	03/05/2024	326.00
Total Flood Bros Disposal Co:					326.00
Forward Space					
834066	Forward Space	STEELCASE TOUCH UP PAINT	08-30-4357 90.00 08-30-4357 46.67	03/18/2024	136.67
834714	Forward Space	CIRC MGR & DEPUTY DIRECTOR DESKS ADJUSTED	08-30-4211 3,155.58 08-30-4211 350.00	03/29/2024	3,505.58
Total Forward Space:					3,642.25
Fun Express LLC					
73016047501	Fun Express LLC	CRAFT KITS SUPPLIES	01-28-4353 20.78 01-28-4353 18.39 01-28-4353 20.78 01-28-4353 9.95	03/04/2024	69.90
73016777301	Fun Express LLC	STORYTIME SPRING BREAK & SUMMER SUPPLIES	01-20-4353 99.95 01-20-4353 14.06 01-20-4353 12.46 01-20-4353 5.58 01-20-4353 6.38 01-20-4353 6.06 01-20-4353 6.38 01-20-4353 6.38 01-20-4353 6.38 01-20-4353 15.95 01-20-4353 15.95 01-20-4353 15.95 01-20-4353 29.95	03/06/2024	235.05
73036825201	Fun Express LLC	MARCH & APRIL PROGRAM SUPPLIES	01-20-4353 16.62 01-20-4353 25.95 01-20-4353 55.95 01-20-4353 19.18 01-20-4353 13.94 01-20-4353 13.26 01-20-4353 11.98 01-20-4353 5.59 01-20-4353 11.99 01-20-4353 15.99	03/18/2024	190.45
73011620801	Fun Express LLC	TEEN SCHOOL CRAFTS SUPPLIES	01-24-4353 100.62 01-24-4353 143.82 01-24-4353 64.71 01-24-4353 73.56	03/04/2024	382.71
73054052401	Fun Express LLC	CRAFT KIT SUPPLIES	01-28-4353 7.99 01-28-4353 6.63 01-28-4353 11.98 01-28-4353 9.95	03/27/2024	36.55
Total Fun Express LLC:					914.66

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Gale/Cengage Learning					
84076956	Gale/Cengage Learning	BOOKS - ADULT LARGE PRINT	01-26-4543 72.72	03/20/2024	72.72
84010073	Gale/Cengage Learning	BOOKS - ADULT LARGE PRINT	01-26-4543 249.52	03/06/2024	249.52
84054415	Gale/Cengage Learning	BOOKS - ADULT LARGE PRINT	01-26-4543 31.19	03/15/2024	31.19
Total Gale/Cengage Learning:					353.43
Gary Wenstrup					
GW051324	Gary Wenstrup	PROGRAM - THE HISTORY OF STEVIE WONDER - 5/13/24	01-24-4571 250.00	12/14/2023	250.00
Total Gary Wenstrup:					250.00
Graybar					
9336265084	Graybar	LIGHTBULBS STOCK	08-30-4357 198.00	03/05/2024	388.80
			08-30-4357 190.80		
9336291699	Graybar	LIGHTBULBS STOCK	08-30-4357 27.35	03/07/2024	27.35
Total Graybar:					416.15
HOBBY LOBBY					
N8770-APR24	HOBBY LOBBY	LEAP DAY PROGRAM SUPPLIES	01-20-4353 3.98	03/29/2024	3.98
Total HOBBY LOBBY:					3.98
HULU					
N8870-APR24	HULU	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
M4566-APR24	HULU	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
P9444-APR24	HULU	1/8 MONTHLY OUTREACH ROKU BUNDLE SUBSCRIPTION	01-26-4523 24.99	03/29/2024	24.99
P9444-APR24	HULU	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 17.99	03/29/2024	17.99
P9444-APR24	HULU	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 17.99	03/29/2024	17.99
P9444-APR24	HULU	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 17.99	03/29/2024	17.99
T7780-APR24	HULU	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
T7780-APR24	HULU	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
T7780-APR24	HULU	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
T7780-APR24	HULU	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 17.99	03/29/2024	17.99
T7780-APR24	HULU	1/8 MONTHLY OUTREACH ROKU SUBSCRIPTION	01-26-4523 17.99	03/29/2024	17.99
Total HULU:					204.89
ILLINOIS AMERICAN WATER					
1025-210003089465	Illinois American Water	FIRE PROTECTION - 3/20/24-4/17/24	01-30-4331 44.44	03/20/2024	44.44
Total ILLINOIS AMERICAN WATER:					44.44
ILLINOIS AMERICAN WATER/BOLINGBROOK					

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ILLINOIS AMERICAN WATER/BOLINGBROOK					
1025-210003088318	Illinois American Water/Bolingbrook	WATER & SEWER - 2/20/24-3/19/24	01-30-4331 771.07	03/21/2024	771.07
Total ILLINOIS AMERICAN WATER/BOLINGBROOK:					771.07
ILLINOIS LIBRARY ASSOCIATION					
281617	Illinois Library Association	18 STAFF: REACHING FORWARD CONFERENCE - 5/10/24	01-10-4151 2,720.00	03/11/2024	2,720.00
283046	Illinois Library Association	SPINDEL MEMBERSHIP - 7/1/24-6/30/25	01-16-4161 75.00	04/04/2024	75.00
283099	Illinois Library Association	VALENCIA MEMBERSHIP - 5/1/24-4/30/25	01-16-4161 75.00	04/04/2024	75.00
283253	Illinois Library Association	PETROV MEMBERSHIP - 6/1/24-5/31/25	01-10-4161 150.00	04/04/2024	150.00
Total ILLINOIS LIBRARY ASSOCIATION:					3,020.00
Ingram Library Services					
81039203	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 224.81 01-26-4545 64.94 01-26-4546 53.65 01-26-4548 53.89 01-29-4544 10.16 01-29-4545 26.54 01-29-4546 10.73 01-26-4518 61.86	03/19/2024	506.58
80838988	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 156.86 01-26-4546 75.11 01-26-4548 50.08 01-29-4544 26.97 01-29-4546 10.73 01-26-4518 28.07	03/06/2024	347.82
80838989	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 116.88 01-26-4518 34.10	03/06/2024	150.98
80838990	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-29-4548 40.65 01-26-4518 13.56	03/06/2024	54.21
80848790	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4541 12.98 01-26-4544 188.36 01-26-4545 59.30 01-26-4546 170.08 01-26-4548 21.43 01-29-4544 59.08 01-29-4545 23.15 01-29-4546 93.55 01-29-4548 9.60 01-26-4518 36.15	03/06/2024	673.68
80864242	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 117.98 01-26-4546 96.57 01-26-4548 41.41 01-29-4544 10.16 01-26-4526 9.59 01-26-4518 29.06	03/07/2024	304.77
80868869	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 13.18 01-26-4546 157.14 01-26-4548 11.97 01-26-4526 30.43 01-26-4518 25.58	03/07/2024	238.30

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Ingram Library Services					
80886147	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 136.95 01-26-4546 411.59 01-26-4548 29.88 01-29-4546 22.58 01-26-4518 30.96	03/08/2024	631.96
80886148	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 105.91 01-26-4518 31.46	03/08/2024	137.37
80912724	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 10.73 01-26-4518 5.64	03/11/2024	16.37
80932934	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 326.22 01-26-4546 71.69 01-26-4548 33.31 01-29-4544 9.58 01-29-4546 49.59 01-26-4526 29.64 01-29-4526 29.64 01-26-4518 58.89	03/12/2024	608.56
80956027	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 211.73 01-26-4546 101.89 01-26-4548 69.10 01-29-4544 11.29 01-29-4546 25.40 01-29-4526 20.32 01-26-4518 54.93	03/13/2024	494.66
80956028	Ingram Library Services	BOOKS - YOUNG ADULT FICTION & PROCESSING/SHIPPING	01-26-4548 78.49 01-26-4518 20.33	03/13/2024	98.82
80976530	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 74.20 01-26-4546 28.75 01-26-4548 20.63 01-29-4544 10.73 01-29-4546 9.01 01-26-4518 20.31	03/14/2024	163.63
81003852	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 79.30 01-26-4546 104.70 01-26-4548 29.83 01-29-4544 4.79 01-26-4518 15.28	03/15/2024	233.90
80912723	Ingram Library Services	LIBRARY COLLECTION MATERIALS	01-26-4544 173.46 01-26-4546 65.50 01-26-4548 46.61 01-29-4544 10.16 01-29-4546 10.73 01-26-4518 26.76	03/11/2024	333.22
Total Ingram Library Services:					4,994.83
ITSavvy LLC					
01489421	ITSAVVY LLC	WINDOWS 11 PRO LICENSES	01-14-4522 297.78	04/02/2024	297.78
01488029	ITSavvy LLC	WEBROOT SECUREANYWHERE RENEWAL - 3/21/24-3/20/25	01-14-4631 2,450.00	03/27/2024	2,450.00
01485865	ITSavvy LLC	MAC PARALLELS DESKTOP SOFTWARE	01-14-4522 56.72	03/13/2024	56.72
Total ITSavvy LLC:					2,804.50
Johnson Controls Security Solutions					
39943096	Johnson Controls Security Solutions	QUARTERLY SECURITY: 4/1/24-6/30/24	08-30-4215 415.04	03/09/2024	415.04

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Johnson Controls Security Solutions					
Total Johnson Controls Security Solutions:					415.04
Kele, Inc.					
INV3754989	Kele, Inc.	TEMPERATURE SENSORS	08-30-4357 40.70 08-30-4357 12.00	04/03/2024	52.70
Total Kele, Inc.:					52.70
KONICA MINOLTA BUSINESS SOLUTIONS					
9009874977	KONICA MINOLTA BUSINESS SOLUTIONS	2 DEVICES: MAINTENANCE - 4/1/24-4/30/24	01-14-4234 12.55	04/01/2024	12.55
9009840045	KONICA MINOLTA BUSINESS SOLUTIONS	2 DEVICES: MAINTENANCE - 2/15/24-3/14/24	01-14-4234 0.68	03/14/2024	0.68
9009868978	KONICA MINOLTA BUSINESS SOLUTIONS	11 DEVICES: MAINTENANCE - 3/1/24-3/31/24	01-14-4234 103.43	03/31/2024	103.43
9009869453	KONICA MINOLTA BUSINESS SOLUTIONS	12 DEVICES: OVERAGE - 3/1/24 -3/31/24	01-14-4234 1,009.20	03/31/2024	1,009.20
Total KONICA MINOLTA BUSINESS SOLUTIONS:					1,125.86
Konica Minolta Premier Finance					
524707973	Konica Minolta Premier Finance	LICENSE PLATE STICKER PRINTER LEASE - APRIL 2024	01-14-4234 15.66	03/14/2024	15.66
525110763	Konica Minolta Premier Finance	LEASED EQUIPMENT - APRIL 2024	01-14-4234 1,627.69	03/20/2024	1,627.69
Total Konica Minolta Premier Finance:					1,643.35
Leah D Moon					
LDM042324	Leah D Moon	PROGRAM - GLOW IN THE DARK - 4/23/24	01-24-4573 300.00	12/23/2023	300.00
Total Leah D Moon:					300.00
LILY REARDON					
LR040124	LILY REARDON	PER DIEM - C2E2 CONFERENCE - 4/26/24-4/27/24	01-10-4173 118.50	03/29/2024	118.50
Total LILY REARDON :					118.50
Literacy DuPage					
LD042424	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 4/24/24	01-24-4571 25.00	02/01/2024	25.00
LD050124	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 5/1/24	01-24-4571 25.00	02/01/2024	25.00
LD050824	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 5/8/24	01-24-4571 25.00	02/01/2024	25.00
LD051524	Literacy DuPage	PROGRAM - CONVERSATIONAL ESL - 5/15/24	01-24-4571 25.00	02/01/2024	25.00
Total Literacy DuPage:					100.00
Lorena Y Carreno					
LYC043024	Lorena Y Carreno	PROGRAM - ARTESANIAS EN ESPANOL - 4/30/24	01-24-4571 200.00	01/27/2024	200.00
Total Lorena Y Carreno:					200.00
MAILCHIMP					
N8770-APR24	MAILCHIMP	MONTHLY SUBSCRIPTION	01-10-4731 75.00	03/29/2024	75.00
Total MAILCHIMP:					75.00

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Mango Languages					
INV013816	Mango Languages	ASL & CONVERSATIONS ENTERPRISE: 6/1/24-5/31/25	01-26-4521 6,677.12	03/20/2024	6,677.12
Total Mango Languages:					6,677.12
MAX HBO MAX					
T7780-APR24	MAX	3/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
T7780-APR24	MAX	3/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 15.99	03/29/2024	15.99
Total MAX HBO MAX:					127.92
MCCANN INDUSTRIES INC					
P7810-APR24	MCCANN INDUSTRIES INC	ADA REPLACEMENT SIDEWALK TILES	01-30-4392 1,043.00 01-30-4392 59.95	03/29/2024	1,102.95
Total MCCANN INDUSTRIES INC:					1,102.95
Melisa Martinez					
MM050624	Melisa Martinez	PROGRAM - PAPER CRAFTING - 5/6/24	01-24-4571 250.00	12/14/2023	250.00
Total Melisa Martinez:					250.00
MENARDS					
P9444-APR24	MENARDS	VEHICLE SUPPLIES	01-29-4235 65.20 01-29-4235 8.99 01-29-4235 16.99	03/29/2024	91.18
P7810-APR24	MENARDS	VARIOUS BUILDING SUPPLIES	08-30-4357 3.49 08-30-4357 9.28 08-30-4357 5.99	03/29/2024	18.76
P7810-APR24	MENARDS	EXTRACTOR SET	08-30-4357 1.39 08-30-4357 8.21 08-30-4357 24.99	03/29/2024	34.59
P7810-APR24	MENARDS	VARIOUS SUPPLIES	08-30-4357 17.94 08-30-4357 18.98 08-30-4357 2.49 08-30-4357 4.49 08-30-4357 2.69	03/29/2024	46.59
P7810-APR24	MENARDS	VARIOUS BUILDING SUPPLIES	08-30-4357 29.98 08-30-4357 29.98 08-30-4357 29.97 08-30-4357 11.96 08-30-4357 5.98 08-30-4357 1.39	03/29/2024	109.26
Total MENARDS:					300.38

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Michael Marschalk					
MM032124-02	Michael Marschalk	FACILITIES MILEAGE - 8/30/23 -11/17/23	01-10-4171 42.71	03/20/2024	42.71
MM032124-01	Michael Marschalk	FACILITIES MILEAGE - 3/12/24 & 3/19/24	01-10-4171 3.22	03/20/2024	3.22
Total Michael Marschalk:					45.93
MICHAELS					
N8770-APR24	MICHAELS	PIGGY BANK CONTEST PRIZE	01-24-4353 25.00	03/29/2024	25.00
Total MICHAELS:					25.00
Midwest Tape					
505124836	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 90.73 01-26-4518 18.40	02/29/2024	109.13
505224033	Midwest Tape	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 54.87 01-26-4518 13.02	03/21/2024	67.89
505224034	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 86.21 01-26-4518 21.68	03/21/2024	107.89
505224035	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 116.96 01-26-4518 21.68	03/21/2024	138.64
505224036	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 59.96 01-26-4518 21.68	03/21/2024	81.64
505224037	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 37.48 01-26-4518 10.84	03/21/2024	48.32
505224038	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 40.47 01-26-4518 16.26	03/21/2024	56.73
505224039	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 16.49 01-26-4518 5.42	03/21/2024	21.91
505224160	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 29.98 01-26-4518 11.40	03/21/2024	41.38
505224161	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 14.24 01-26-4518 5.42	03/21/2024	19.66
505224162	Midwest Tape	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 75.85 01-26-4518 22.05	03/21/2024	97.90
505224164	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 117.67 01-26-4518 43.36	03/21/2024	161.03
505224165	Midwest Tape	AUDIOBOOKS - ADULT & PROCESSING/SHIPPING	01-26-4551 39.99 01-26-4518 4.99	03/21/2024	44.98
505224166	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 78.72 01-26-4518 16.26	03/21/2024	94.98
505224167	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 146.20 01-26-4518 21.70	03/21/2024	167.90
505224168	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 78.72 01-26-4518 16.26	03/21/2024	94.98
505224169	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 146.20 01-26-4518 21.70	03/21/2024	167.90
505224170	Midwest Tape	MUSIC - ADULT & PROCESSING/SHIPPING	01-26-4550 26.23 01-26-4518 9.03	03/21/2024	35.26
505224171	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 52.48 01-26-4518 10.84	03/21/2024	63.32
505224172	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 52.48 01-26-4518 10.84	03/21/2024	63.32
505224173	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 59.98 01-26-4518 11.40	03/21/2024	71.38

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Midwest Tape					
505224174	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 70.47 01-26-4518 26.39	03/21/2024	96.86
505224175	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 41.59 01-26-4518 8.68	03/21/2024	50.27
505224176	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 149.95 01-26-4518 48.80	03/21/2024	198.75
505224177	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 149.95 01-26-4518 48.80	03/21/2024	198.75
505224178	Midwest Tape	DVD - JUVENILE & PROCESSING/SHIPPING	01-26-4558 18.74 01-26-4518 5.42	03/21/2024	24.16
505224179	Midwest Tape	DVD - ADULT	01-29-4557 63.32	03/21/2024	63.32
505224180	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 18.74 01-26-4518 9.31	03/21/2024	28.05
505224181	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 22.49 01-26-4518 4.69	03/21/2024	27.18
505224182	Midwest Tape	DVD - ADULT & PROCESSING/SHIPPING	01-26-4557 53.99 01-26-4518 12.98	03/21/2024	66.97
505050910	Midwest Tape	MUSIC - ADULT	01-26-4550 34.19	02/13/2024	34.19
505158648	Midwest Tape	MUSIC - ADULT	01-26-4550 16.33	03/08/2024	16.33
505158649	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 49.98	03/08/2024	49.98
505159410	Midwest Tape	DVD - ADULT	01-26-4557 147.05	03/08/2024	147.05
505159411	Midwest Tape	MUSIC - ADULT	01-26-4550 212.33	03/08/2024	212.33
505159413	Midwest Tape	DVD - JUVENILE	01-26-4558 20.41	03/08/2024	20.41
505159414	Midwest Tape	DVD - ADULT	01-26-4557 25.66	03/08/2024	25.66
505159415	Midwest Tape	DVD - JUVENILE	01-26-4558 61.23	03/08/2024	61.23
505159416	Midwest Tape	DVD - JUVENILE	01-26-4558 60.32	03/08/2024	60.32
505159417	Midwest Tape	DVD - JUVENILE	01-26-4558 60.32	03/08/2024	60.32
505159418	Midwest Tape	DVD - ADULT	01-26-4557 155.46	03/08/2024	155.46
505159419	Midwest Tape	DVD - ADULT	01-26-4557 28.33	03/08/2024	28.33
505159420	Midwest Tape	DVD - ADULT	01-26-4557 111.05	03/08/2024	111.05
505159421	Midwest Tape	DVD - ADULT	01-26-4557 88.34	03/08/2024	88.34
505159422	Midwest Tape	DVD - JUVENILE	01-26-4558 76.16	03/08/2024	76.16
505159423	Midwest Tape	DVD - JUVENILE	01-26-4558 109.55	03/08/2024	109.55
505159424	Midwest Tape	MUSIC - ADULT	01-26-4550 14.83	03/08/2024	14.83
505159425	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 44.98	03/08/2024	44.98
505159426	Midwest Tape	MUSIC - ADULT	01-26-4550 15.58	03/08/2024	15.58
505159427	Midwest Tape	DVD - ADULT	01-26-4557 83.73	03/08/2024	83.73
505159428	Midwest Tape	DVD - ADULT	01-26-4557 152.90	03/08/2024	152.90
505159429	Midwest Tape	DVD - ADULT	01-26-4557 83.73	03/08/2024	83.73
505159430	Midwest Tape	DVD - ADULT	01-26-4557 152.90	03/08/2024	152.90
505159431	Midwest Tape	DVD - ADULT	01-26-4557 63.32	03/08/2024	63.32
505159432	Midwest Tape	DVD - JUVENILE	01-26-4558 126.00	03/08/2024	126.00
505159433	Midwest Tape	DVD - JUVENILE	01-26-4558 126.00	03/08/2024	126.00
505159434	Midwest Tape	DVD - ADULT	01-26-4557 63.32	03/08/2024	63.32
505159435	Midwest Tape	DVD - ADULT	01-26-4557 130.04	03/08/2024	130.04
505159436	Midwest Tape	DVD - ADULT	01-26-4557 58.99	03/08/2024	58.99
505159437	Midwest Tape	DVD - ADULT	01-26-4557 41.83	03/08/2024	41.83
505159438	Midwest Tape	DVD - ADULT	01-26-4557 126.64	03/08/2024	126.64
505159439	Midwest Tape	DVD - ADULT	01-26-4557 167.90	03/08/2024	167.90
505159440	Midwest Tape	DVD - ADULT	01-26-4557 49.82	03/08/2024	49.82
505159441	Midwest Tape	DVD - ADULT	01-26-4557 94.98	03/08/2024	94.98

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Midwest Tape					
505159442	Midwest Tape	DVD - ADULT	01-26-4557 171.65	03/08/2024	171.65
505159443	Midwest Tape	DVD - ADULT	01-26-4557 94.98	03/08/2024	94.98
505159444	Midwest Tape	DVD - ADULT	01-26-4557 171.65	03/08/2024	171.65
505159445	Midwest Tape	DVD - JUVENILE	01-29-4558 60.32	03/08/2024	60.32
505159446	Midwest Tape	DVD - ADULT	01-29-4557 55.82	03/08/2024	55.82
505159447	Midwest Tape	DVD - ADULT	01-29-4557 63.32	03/08/2024	63.32
505159448	Midwest Tape	DVD - ADULT	01-29-4557 24.91	03/08/2024	24.91
505159449	Midwest Tape	DVD - ADULT	01-29-4557 63.32	03/08/2024	63.32
505159450	Midwest Tape	DVD - ADULT	01-26-4557 72.85	03/08/2024	72.85
505159451	Midwest Tape	DVD - ADULT	01-26-4557 78.19	03/08/2024	78.19
505159453	Midwest Tape	DVD - ADULT	01-26-4557 39.98	03/08/2024	39.98
505191355	Midwest Tape	DVD - ADULT	01-26-4557 77.89	03/14/2024	77.89
505191356	Midwest Tape	MUSIC - ADULT	01-26-4550 73.87	03/14/2024	73.87
505191357	Midwest Tape	MUSIC - ADULT	01-26-4550 12.58	03/14/2024	12.58
505191358	Midwest Tape	DVD - JUVENILE	01-26-4558 28.19	03/14/2024	28.19
505191359	Midwest Tape	DVD - ADULT	01-26-4557 68.66	03/14/2024	68.66
505191730	Midwest Tape	DVD - ADULT	01-26-4557 59.43	03/14/2024	59.43
505191731	Midwest Tape	DVD - ADULT	01-26-4557 40.82	03/14/2024	40.82
505191732	Midwest Tape	MUSIC - ADULT	01-26-4550 165.92	03/14/2024	165.92
505191734	Midwest Tape	DVD - ADULT	01-26-4557 255.34	03/14/2024	255.34
505191735	Midwest Tape	DVD - ADULT	01-26-4557 92.46	03/14/2024	92.46
505191736	Midwest Tape	DVD - JUVENILE	01-26-4558 97.23	03/14/2024	97.23
505191737	Midwest Tape	DVD - JUVENILE	01-26-4558 114.24	03/14/2024	114.24
505191738	Midwest Tape	DVD - JUVENILE	01-26-4558 72.48	03/14/2024	72.48
505191739	Midwest Tape	AUDIOBOOKS - ADULT	01-26-4551 95.96	03/14/2024	95.96
505191740	Midwest Tape	DVD - JUVENILE	01-26-4558 48.32	03/14/2024	48.32
505191741	Midwest Tape	DVD - JUVENILE	01-26-4558 21.91	03/14/2024	21.91
505191742	Midwest Tape	DVD - ADULT	01-26-4557 105.80	03/14/2024	105.80
505191743	Midwest Tape	DVD - ADULT	01-26-4557 122.90	03/14/2024	122.90
505191744	Midwest Tape	DVD - ADULT	01-26-4557 105.80	03/14/2024	105.80
505191745	Midwest Tape	DVD - ADULT	01-26-4557 122.90	03/14/2024	122.90
505191746	Midwest Tape	DVD - ADULT	01-26-4557 59.57	03/14/2024	59.57
505191747	Midwest Tape	DVD - ADULT	01-26-4557 23.83	03/14/2024	23.83
505191748	Midwest Tape	MUSIC - JUVENILE	01-26-4554 41.66	03/14/2024	41.66
505191749	Midwest Tape	DVD - ADULT	01-26-4557 128.46	03/14/2024	128.46
505191750	Midwest Tape	DVD - JUVENILE	01-26-4558 138.80	03/14/2024	138.80
505191751	Midwest Tape	DVD - ADULT	01-26-4557 150.80	03/14/2024	150.80
505191752	Midwest Tape	DVD - ADULT	01-26-4557 182.90	03/14/2024	182.90
505191753	Midwest Tape	DVD - ADULT	01-26-4557 241.06	03/14/2024	241.06
505191754	Midwest Tape	DVD - ADULT	01-26-4557 171.21	03/14/2024	171.21
505191755	Midwest Tape	DVD - JUVENILE	01-26-4558 123.80	03/14/2024	123.80
505191756	Midwest Tape	DVD - ADULT	01-26-4557 42.32	03/14/2024	42.32
505191757	Midwest Tape	DVD - ADULT	01-26-4557 40.82	03/14/2024	40.82
505191758	Midwest Tape	DVD - ADULT	01-26-4557 161.26	03/14/2024	161.26
505191759	Midwest Tape	DVD - ADULT	01-26-4557 168.40	03/14/2024	168.40
505191760	Midwest Tape	DVD - JUVENILE	01-29-4558 21.91	03/14/2024	21.91
505191761	Midwest Tape	DVD - ADULT	01-29-4557 42.32	03/14/2024	42.32
505191762	Midwest Tape	DVD - ADULT	01-29-4557 60.32	03/14/2024	60.32
505191763	Midwest Tape	DVD - ADULT	01-26-4557 26.83	03/14/2024	26.83
505191764	Midwest Tape	DVD - ADULT	01-26-4557 38.30	03/14/2024	38.30

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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Midwest Tape					
505191765	Midwest Tape	DVD - ADULT	01-26-4557 45.80	03/14/2024	45.80
Total Midwest Tape:					9,954.71
MISC VENDORS					
N8770-APR24	TRADER JOES	EARTH DAY PROGRAM SUPPLIES	01-24-4353 23.76	03/29/2024	23.76
N8770-APR24	USPS.COM	STAMP BOOKLETS RESTOCK	01-10-4371 272.00	03/29/2024	274.35
			01-10-4371 2.35		
N8770-APR24	ACTIONVFX	MOVIE CLUB ANNUAL MEMBERSHIP	01-27-4568 588.00	03/29/2024	588.00
N8770-APR24	VVEEF	SPINDEL, BERMEJO, ARMSTRONG	01-16-4173 65.00	03/29/2024	260.00
		DINNER & AUCTION - 3/15/24	01-16-4173 65.00		
			01-16-4173 65.00		
N8770-APR24	GOODBYE HARASSMENT	NEW STAFF TRAINING	01-10-4151 330.00	03/29/2024	330.00
N8770-APR24	ASHBURY'S AT BOUGHTON RIDGE	PINNACLE & POURS PROGRAM PRIZES	01-24-4353 25.00	03/29/2024	25.00
N8770-APR24	HAMPTON INN & SUITES	BAKER POWER UP CONF HOTEL 3/20/24-3/22/24	01-10-4173 345.35	03/29/2024	345.35
N8770-APR24	HAMPTON INN & SUITES	MCCORMACK POWER UP CONF HOTEL 3/20/24-3/22/24	01-10-4173 345.35	03/29/2024	345.35
N8770-APR24	HAMPTON INN & SUITES	FUNFSINN POWER UP CONF HOTEL & PARKING 3/20/24-3/22/24	01-10-4171 36.00	03/29/2024	383.33
			01-10-4173 347.33		
N8770-APR24	HAMPTON INN & SUITES	ARELLANO POWER UP CONF HOTEL & PARKING 3/20/24-3/22/24	01-10-4171 36.00	03/29/2024	383.33
			01-10-4173 347.33		
N8770-APR24	1-800-FLOWERS.COM	SYMPATHY ARRANGEMENT - 3/27/24	01-10-4711 63.99	03/29/2024	87.10
			01-10-4711 23.11		
M4566-APR24	HOME2SUITES BY HILTON	MILLS ILA STRAT. PLAN & BOARD MTG - 3/6/24-3/7/24	01-10-4173 207.31	03/29/2024	207.31
P9444-APR24	SOUTHWEST	PETROV & GUEST ALA DEPARTURE FLIGHT - 6/26/24	01-10-4171 236.48	03/29/2024	472.96
			01-10-4171 236.48		
P9444-AR24	SOUTHWEST	PETROV & GUEST ALA RETURN FLIGHT - 7/1/24	01-10-4171 236.48	03/29/2024	472.96
			01-10-4171 236.48		
P7810-APR24	KULLY SUPPLY	REPLACEMENT MOTION SENSORS	08-30-4211 512.52	03/29/2024	521.02
			08-30-4211 8.50		
P7810-APR24	BRIMAR INDUSTRIES	PIPE & MECHANICAL LABELS	08-30-4357 9.60	03/29/2024	74.86
			08-30-4357 6.24		
			08-30-4357 36.67		
			08-30-4357 6.24		
			08-30-4357 16.11		
P7810-APR24	BDI USA	REPLACEMENT WHEEL PULLEYS	08-30-4211 66.65	03/29/2024	76.65
			08-30-4211 10.00		
T7780-APR24	BUYTHEYEARBOOK.COM	HUMPHREY YEARBOOK	01-26-4541 21.00	03/29/2024	21.00
T7780-APR24	BUYTHEYEARBOOK.COM	HUMPHREY YEARBOOK	01-26-4541 21.00	03/29/2024	21.00
T7780-APR24	YEARBOOK	2 BHS YEARBOOKS	01-26-4541 150.00	03/29/2024	150.00
LM7614	LEA MADRY	REFUND - "BISMARCK'S WAR"	01-10-3311 20.13	03/09/2024	20.13
RR5259	RODMARY RANGEL	REFUND - "OWL DIARIES"	01-10-3311 22.49	04/03/2024	22.49
Total MISC VENDORS:					5,105.95
Mobility Works					
RO#PLN-808129	Mobility Works	BKM LIFT INSPECTION & MAINT. - 3/25/24	01-29-4235 162.75	03/26/2024	162.75
RO#PLN-808175	Mobility Works	VAN LIFT INSPECTION & MAINT. - 3/25/24	01-29-4235 162.75	03/26/2024	162.75
Total Mobility works:					325.50

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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Naperville Sun					
26701857	Naperville sun	PERIODICALS THROUGH 2/22/25	01-26-4511 634.52	02/24/2024	634.52
Total Naperville Sun:					634.52
NETFLIX					
N8770-APR24	NETFLIX	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
N8770-APR24	NETFLIX	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
M4566-APR24	NETFLIX	4/12 MONTHLY ADDITIONAL ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
P9444-APR24	NETFLIX	4/8 MONTHLY OUTREACH ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
P9444-APR24	NETFLIX	2/8 MONTHLY OUTREACH ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
P9444-APR24	NETFLIX	2/8 MONTHLY OUTREACH ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
T7780-APR24	NETFLIX	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
T7780-APR24	NETFLIX	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
T7780-APR24	NETFLIX	4/12 MONTHLY ROKU SUBSCRIPTIONS	01-26-4523 22.99	03/29/2024	22.99
Total NETFLIX:					206.91
OPTO International, Inc.					
109518	OPTO International, Inc.	STUDIO SIGN FRAME REPLACEMENT	08-30-4211 93.11 08-30-4211 25.00	03/29/2024	118.11
Total OPTO International, Inc.:					118.11
Pace Systems, Inc.					
214988	Pace Systems, Inc.	MEETING ROOM C BLUETOOTH DIAGNOSIS	08-30-4211 916.00	03/29/2024	916.00
214990	Pace Systems, Inc.	BKM MONITOR REPLACEMENT & WIRING	01-29-4235 1,538.84	03/29/2024	1,538.84
Total Pace Systems, Inc.:					2,454.84
PANERA BREAD					
N8770-AR24	PANERA BREAD	MEETING COFFEE & REFRESHMENTS - 3/18/24	01-10-4715 20.49 01-10-4715 28.68	03/29/2024	49.17
N8770-APR24	PANERA BREAD	DONUTS & PASTRIES REFRESHMENTS - 3/26/24	01-10-4715 0.49 01-10-4715 33.28	03/29/2024	33.77
Total PANERA BREAD:					82.94
Parkside Insulation Inc.					
7196	Parkside Insulation Inc.	ROOM 326 INSULATION WORK	08-30-4211 1,630.00	03/18/2024	1,630.00
Total Parkside Insulation Inc.:					1,630.00
Peerless Network, Inc.					
46832	Peerless Network, Inc.	TELEPHONE - 3/15/24-4/14/24	01-14-4312 556.72	03/15/2024	556.72
Total Peerless Network, Inc.:					556.72
PeopleFacts					
33754-032024	PeopleFacts	NEW HIRE BACKGROUND CHECKS - MARCH 2024	01-10-4253 78.60	04/01/2024	78.60

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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
PeopleFacts					
Total PeopleFacts:					78.60
Playaway Products LLC					
455154	Playaway Products LLC	AUDIOBOOKS - YOUNG ADULT	01-26-4555 118.76	03/05/2024	118.76
455796	PLAYAWAY PRODUCTS LLC	AUDIOBOOKS - ADULT	01-26-4551 504.24	03/12/2024	504.24
456259	Playaway Products LLC	LAUNCHPAD CHARGERS	01-12-4371 426.60	03/18/2024	426.60
Total Playaway Products LLC:					1,049.60
Plunkett's					
8488600	Plunkett's	MONTHLY PEST CONTROL - 3/27/24	08-30-4215 114.40	03/27/2024	114.40
Total Plunkett's:					114.40
POS supply solutions					
INV-186138	POS Supply Solutions	AMH RECEIPT ROLLS	01-10-4371 127.95	03/21/2024	127.95
Total POS Supply Solutions:					127.95
REACHING ACROSS ILLINOIS LIBRARY SYSTEMS					
12147	REACHING ACROSS ILLINOIS LIBRARY SYSTEMS	READSQUARED & SCHEDULER MODULE - 4/1/24-3/31/25	01-14-4522 1,095.00 01-14-4522 50.00	03/14/2024	1,145.00
Total REACHING ACROSS ILLINOIS LIBRARY SYSTEMS:					1,145.00
Record Information Services, Inc.					
54741	Record Information Services, Inc.	PUBLIC RECORD WEBSITE: 52 WEEK SUBSCRIPTION	01-26-4521 698.00	03/12/2024	698.00
Total Record Information Services, Inc.:					698.00
REJUVENATE - PLANTS & WELLNESS					
RPW050924	REJUVENATE - PLANTS & WELLNESS	PROGRAM - PAINT & PLANT WELLNESS CLASS - 5/9/24	01-24-4571 375.00	09/28/2023	375.00
Total REJUVENATE - PLANTS & WELLNESS:					375.00
Ronald Goldie					
RG050924	Ronald Goldie	PROGRAM - DUNGEONS & DRAGONS - 5/9/24	01-24-4573 100.00	12/29/2023	100.00
Total Ronald Goldie:					100.00
S & S worldwide, Inc.					
IN101356852	S & S worldwide, Inc.	2024 SUMMER ADVENTURE PRIZES	01-20-4353 2,141.15	03/13/2024	2,141.15
Total S & S worldwide, Inc.:					2,141.15
Sebert Landscaping Inc.					
272550	Sebert Landscaping Inc.	LANDSCAPE MAINTENANCE - APRIL 2024	01-30-4392 1,895.00	04/01/2024	1,895.00
270296	Sebert Landscaping Inc.	PARKING LOT & SIDEWALK DE- ICING - 1/24/24	01-30-4392 790.00	01/24/2024	790.00
Total Sebert Landscaping Inc.:					2,685.00
Showcases					
328283	Showcases	PROCESSING & REPAIR MATERIALS	01-12-4371 1,524.00 01-26-4518 121.92	03/08/2024	1,645.92
Total Showcases:					1,645.92
SPOTIFY					

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
SPOTIFY					
N8770-APR24	SPOTIFY	MONTHLY PATRON STORYTIME STREAMING MUSIC	01-14-4631 16.99	03/29/2024	16.99
Total SPOTIFY:					16.99
STEPHEN C. WATTS					
SCW042424	STEPHEN C. WATTS	PROGRAM - SEARCHING FOR CHARLES - 4/24/24	01-24-4571 175.00	08/09/2023	175.00
Total STEPHEN C. WATTS:					175.00
Studio Nafisa					
SN042924	Studio Nafisa	PROGRAM - WHIMSICAL WORLD OF QUILLING - 4/29/24	01-24-4571 350.00	03/27/2024	350.00
Total Studio Nafisa:					350.00
SURVEYMONKEY					
N8770-APR24	SURVEYMONKEY	ANNUAL EVALUATION SURVEY	01-14-4631 99.00	03/29/2024	99.00
Total SURVEYMONKEY:					99.00
Susan K Maddox					
SKM042524	Susan K Maddox	PROGRAM - COOKING W/ CHEF MADDOX - 4/25/24	01-24-4571 375.00	01/23/2024	375.00
SKM051624	Susan K Maddox	PROGRAM - COOKING W/ CHEF MADDOX - 5/16/24	01-24-4571 375.00	01/23/2024	375.00
Total Susan K Maddox:					750.00
Tasos Priovolos					
TP032124	Tasos Priovolos	FACILITIES MILEAGE - 7/21/23 -11/18/23	01-10-4171 58.69	03/20/2024	58.69
Total Tasos Priovolos:					58.69
TDI VERTICAL					
1276	TDI VERTICAL LLC	CISCO LICENSE & 3 YEAR SUPPORT	01-14-4522 1,061.64 01-14-4522 1,106.16	02/26/2024	2,167.80
1291	TDI VERTICAL LLC	FIREWALL UPGRADE WORK	01-14-4641 2,925.00	03/01/2024	2,925.00
1307	TDI VERTICAL LLC	FIREWALL UPGRADE WORK	01-14-4641 3,217.50	04/01/2024	3,217.50
Total TDI VERTICAL:					8,310.30
The Bugle Newspapers					
822014	The Bugle Newspapers	LEGAL PUB. - MULTI-FUNCTION DEVICES - 2/21/24	01-10-4243 61.50	02/21/2024	61.50
Total The Bugle Newspapers:					61.50
The Fun Ones Moon Jump, Inc					
84699	The Fun Ones Moon Jump, Inc	50% DEPOSIT ICE CREAM SOCIAL INFLATABLES - 6/4/24	01-28-4572 129.37 01-20-4572 129.37 01-24-4573 129.38 01-24-4571 129.38	03/07/2024	517.50
Total The Fun Ones Moon Jump, Inc:					517.50
The Shop Bolingbrook					
94889	The Shop Bolingbrook	PETROV, J. LUCE & MTG ROOM BUSINESS CARDS	01-10-4351 45.00 01-10-4351 45.00 01-10-4351 45.00	03/08/2024	135.00
Total The Shop Bolingbrook:					135.00

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Theatre-on-the-Hill					
240327	Theatre-on-the-Hill	FULL PAGE AD: LITTLE MERMAID JR - 2/23-2/25	01-10-4731 300.00	03/27/2024	300.00
Total Theatre-on-the-Hill:					300.00
Titanium Technologies					
IN11764-1	Titanium Technologies	CISCO PHONE WALL MOUNT KIT	01-14-4641 530.00	03/31/2024	530.00
Total Titanium Technologies:					530.00
Trane U.S. Inc.					
16357206	Trane U.S. Inc.	CHILLER #2 DOOR & CONTROLLER REPLACEMENT	01-30-4391 805.60 01-30-4391 2,177.95	03/13/2024	2,983.55
16405547	Trane U.S. Inc.	CHILLER #1 CONDENSOR FAN BLADE	08-30-4211 506.54	03/22/2024	506.54
16411486	Trane U.S. Inc.	CHILLER #1 CONDENSOR FAN MOTOR	08-30-4211 993.26	03/22/2024	993.26
Total Trane U.S. Inc.:					4,483.35
Tressler LLP					
484476	Tressler LLP	LEGAL EXPENSE - PROMENADE TAX APPEAL - MARCH 2024	01-10-4241 440.50	04/05/2024	440.50
484451	Tressler LLP	LEGAL EXPENSE - ATTORNEY - MARCH 2024	01-10-4241 546.00	04/05/2024	546.00
Total Tressler LLP:					986.50
Tria Architecture, Inc.					
5010	Tria Architecture, Inc.	3RD FL INTERIOR RENO. CONSTRUCTION BID & NEG.	01-30-4651 450.00	03/25/2024	450.00
Total Tria Architecture, Inc.:					450.00
Unique Management Services, Inc.					
6124433	Unique Management Services, Inc.	COLLECTION SERVICES - MARCH 2024	01-10-4245 305.35	04/01/2024	305.35
Total Unique Management Services, Inc.:					305.35
Vanguard Energy Services, LLC					
G404408040824	Vanguard Energy Services, LLC	GAS SERVICE - 3/1/24-3/31/24	01-30-4322 1,410.50	04/10/2024	1,410.50
Total Vanguard Energy Services, LLC:					1,410.50
Verizon Wireless					
9959378264	Verizon Wireless	TELEPHONE - 2/17/24-3/16/24	01-14-4311 539.82	03/16/2024	539.82
Total Verizon Wireless:					539.82
WALMART					
N8770-APR24	WALMART	OSCARS SUPPLIES	01-27-4353 198.35	03/29/2024	198.35
N8770-APR24	WALMART	MULTIPLE PROGRAM SUPPLIES	01-20-4353 41.80	03/29/2024	41.80
N8770-APR24	WALMART	VARIOUS PROGRAM SUPPLIES	01-24-4353 7.14	03/29/2024	13.82
			01-24-4353 6.68		
N8770-APR24	WALMART	MARCH SNACKNESS PROGRAM PRIZES	01-24-4353 17.68	03/29/2024	17.68
P9444-APR24	WALMART	AMAZING ADVENTURES AT ANNERINO SUPPLIES	01-28-4353 30.29	03/29/2024	30.29
Total WALMART:					301.94

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Invoice Number	Vendor Name	Description	Distributions\Amounts	Invoice Date	Inv Amt
Warehouse Direct					
5687425-0	warehouse Direct	INK REMOVER	08-30-4357 112.32	03/18/2024	112.32
5693111-0	warehouse Direct	FACILITIES RESTOCK - MARCH 2024	08-30-4357 365.40 08-30-4357 546.60 08-30-4357 665.50 08-30-4357 324.78 08-30-4357 292.22 08-30-4357 355.08	03/26/2024	2,549.58
5699314-0	Warehouse Direct	MARCH 2024 DISTRICT RESTOCK	08-30-4357 47.09 08-30-4357 79.32 08-30-4357 140.46 01-10-4351 431.92 01-10-4351 3.50	04/05/2024	702.29
Total Warehouse Direct:					3,364.19
WOOBX					
N8770-APR24	WOOBX	MONTHLY PRO SUBSCRIPTION	01-10-4731 29.00	03/29/2024	29.00
Total WOOBOX:					29.00
World Book, Inc.					
0001660247	World Book, Inc.	4 ONLINE DATABASE SUBSCRIPTIONS	01-26-4521 6,382.95	03/12/2024	6,382.95
Total World Book, Inc.:					6,382.95
Report Total:					182,448.89



 JENNIE NGUYEN/FINANCE MANAGER

March 2024 Monthly Board Report
Paul Mills

Director

Public Library Association (PLA) Conference

The PLA Conference for 2024 was a good one. Christina, Nancy, and I drove there and attended a variety of programs. There was a significant theme regarding book bans and censorship at the conference and I attended several programs on those topics. Informal conversations featured these topics as well. One of the best programs for me was "Safety By Design." This program discussed how you create spaces in libraries that are both welcoming and safe for all. As we consider possible changes to our library the information shared in the program will be very helpful. Nancy and I also visited all of the AMH (Automated Materials Handler) vendors. It was instructive to meet with them in person and see in-person demos of their hardware and software. We even found a vendor that was new to the US market. The next PLA Conference will be in 2026 and is tentatively planned to be in Minneapolis.

ILA Public Policy Committee

I am happy to report that I have been selected to serve on the Illinois Library Association (ILA) Public Policy Committee. This committee is charged with providing focus for ILA on legislative matters and advances library service for all residents of Illinois. I am very honored to serve on this committee, and very happy to continue serving ILA as my term on the ILA Board comes to an end this Summer.

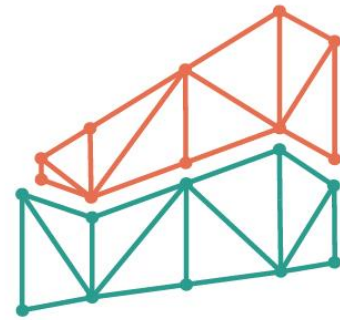
Deputy Director (Nancy Korczak)

During March, our library hosted early voting. We had great turnout, with 1,693 people voting early and 277 people voting on Election Day. Staff was great at answering questions and looking up people's sample ballots.

In March I interviewed and was appointed to the Library Insurance Management and Risk Control Combination (LIMRiCC) board. Fountaindale participants in LIMRiCC for our unemployment insurance, however, LIMRiCC also manages a pool of Health Insurance for libraries in the area. I will be serving a term which ends in March 2026.

From Jacinto Gonzalez's report

Studio 300



STUDIO 300
AT FOUNTAINDALE

Here are our **March 2024 key stats:**

- 705 patrons actively **used** our lab.
 - **18** were Non-District Users.
- 1888 items were **checked out**
 - **159** of that total circulated out of the lab
- 83 patrons **attended** our programs.
 - Total programming hours came to **13**
- 51 patrons **completed** our online classes:
 - **36** Orientation
 - **15** Maker Training

Studio Space Usage:

Rooms	Attendance	Events/Uses
Television	67	33
GCR	168	87
Audio	112	75
MakerSpace	184	182
Total	531	377

March Studio Usage Highlights!

- In March, we had 20 digitizing sessions.
- Our 3D Printers combined printed for a total of 668 hours.
 - That is 27 days of combined printing from 3 printers
- Our most used room in February was GCR D Podcast Room, with 25 sessions.
- Our most used Maker equipment was the Glowforge.

Studio Specialists Highlights

Ericka:

Ericka managed patron interactions at the desk, from equipment check-ins and room reservations to conducting tours and overseeing printing projects. Alongside her desk duties, she learned essential housekeeping tasks such as wiping flash drives, doing credit card holds, and setting up reports in Basecamp. Ericka also gained skills like maintaining the Rode Caster to go mics, mirroring cell phones to Room D's display, and mounting iPhones on tripods using the Studio's cellphone adapter.

Ericka established a profile on a third desk for patron services to improve efficiency during peak times and utilized Canva for equipment updates. She also printed brochures to replenish the turnstile. Noticing a growing interest in podcasting among patrons, Ericka familiarized herself with the Zoom podcaster-to-go equipment and identified available units and combo packs. Ericka explored video editing with CapCut in her spare time, focusing on creating a video showcasing the audio room setup process.

Jack:

At the beginning of the month, Jack completed the display case decoration and initiated the crafting of decorations for April. He also conducted a "how to use a gimbal" program, enhancing his media skills and gaining experience in facilitating classes effectively. Jack is steadily working on projects for the back wall display, taking the time to accumulate creations from different categories. He completed his part of the software updates and has been actively preparing for his next class while brainstorming ideas for fall programs.

Justin:

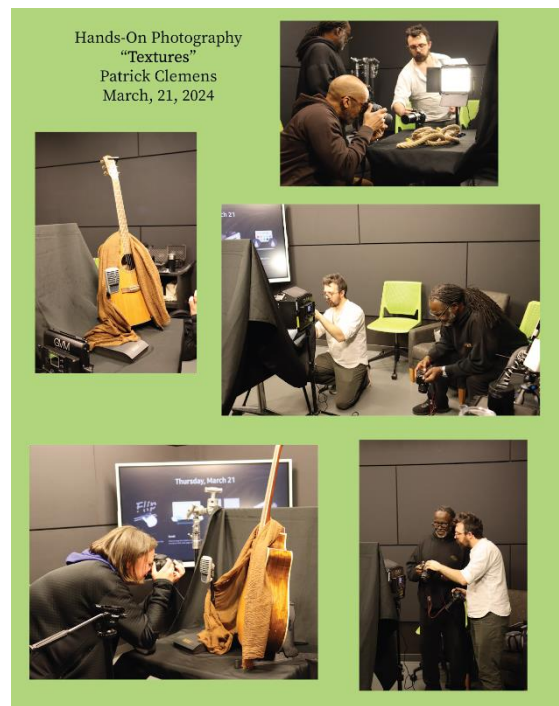


Justin took the initiative to update the inventory sheet for supplies and materials related to the Carvey. While working offsite, he collaborated with Outreach and attended John R. Tibbott Elementary School's family STEAM night. Justin showcased a basic audio recording setup at the event and informed attendees about Studio 300 resources.

Furthermore, Justin hosted the monthly Open Mic Event, providing patrons a platform to showcase their talents. He created a promotional snippet from a previous open mic session and shared it on the Open Mic Facebook group and Fountaindale's Instagram to promote upcoming events.

Patrick:

This month Patrick and Ruth hosted the first ShortHaus Cinema Short Film Competition, which brought in 8 film submissions from patrons and another nine patrons in attendance to view the films. The films explored various topics and genres from digital deadlines to monster attacks and satirical commentaries on modern living. Those who attended were given an opportunity to speak with the directors and learn more about their filmmaking processes, and awards were presented to those who were voted best in show.



In addition to ShortHaus, Patrick hosted two photography-based programs this month: the monthly Photography Club, where attendees shared and critiqued one another's photos from the past couple of months, and Hands-On Photography, a workshop-formatted program where patrons could test their photography skills with a couple of still-life setups in the Studio.

Adriana:

At the beginning of March, Adriana worked on finalizing plans and logistics for Oscar Trivia Night. She finished putting together the trivia slideshow, shopping for snacks, and ordering prizes. The event went off beautifully and was well attended and received. The trivia challenged patrons, had fun watching the trailers for best picture nominees, and enjoyed a variety of snacks. Below is a picture of our 1st place Oscar Ballot Winner. Patrons all expressed their wish for this event to continue next year.

After receiving the latest image for the studio laptops from IT, Adriana shifted focus to back-end studio work. Adriana spent about a week testing all the software and updates to ensure everything worked correctly. She also created a log of items that needed to be adjusted for the updates to run smoothly with our devices. Adriana then turned the laptop over to the staff to have them test it and find any other changes that needed to be made.

At the end of the month, Adriana spent some time reorganizing the office and reviewing equipment marked for repair.

Jacinto:

During March, Jacinto managed the Maker Lab supplies, checking that all items were in stock and placing orders for replenishment as needed. He also took responsibility for maintaining the Glowforge, the laser cutter, since it was used more, and he wanted to make sure it was running correctly for patrons.

Jacinto explored the robot kits in the discovery boxes. He tried them out and troubleshot them so they would be easy for patrons to use. Collaborating with collections, he worked to make these new resources available for checkout, expanding the tools available to the community.

Regarding professional development, Jacinto undertook training in color theory to understand visual aesthetics and design principles. He also began preparations for an upcoming program titled "Bad Art Night," scheduled for April. This program promises to be an engaging and creative event for patrons.

Jacinto continued hosting the monthly Writers Group sessions, where local authors gathered to share their writing, offer critiques, and collaborate on improving their stories, preparing them to eventually publish them.

From Debra Dudek's Report

Adult and Teen Services

General Comments on the Month

The Bolingbrook Historic Preservation Commission held a Spring Open House on Saturday, March 23 from 1-3 p.m. I was asked to suit up for Easter Bunny duty during the open house, and our guests had a great afternoon hosting storytime, museum tours, getting pictures taken. Overall, a great day.



On March 22, I submitted an Illinois State Historical Records Advisory Board grant proposal for the upcoming fiscal year. This \$5,000 grant was requested to assist in digitizing the library's collection of microfilmed newspapers, many of which are not available online for our patrons. We will be notified later this summer as to the results of our request.

TEEN PROGRAMMING MARCH 2024

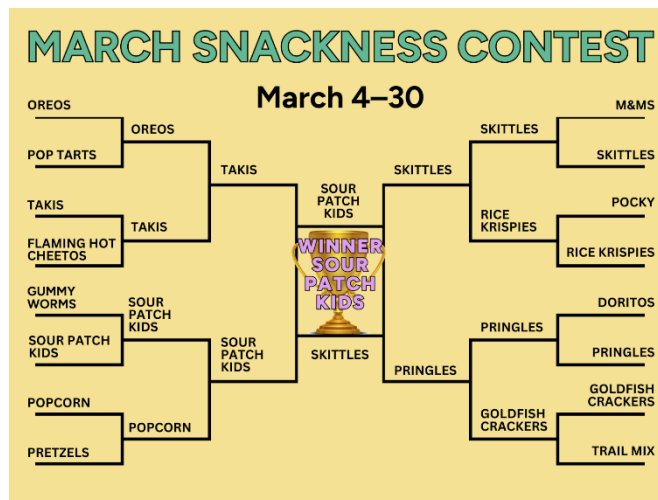
Randi, Teen Services Librarian Teen Programming

Teen Services held special programming during Valley View's Spring Break. Our most popular programs are craft programs so we scheduled four craft classes taught by Adult and Teen Services Specialists from March 25–28.

On Monday, March 25, I ran a **DIY Jewelry Making** class. Teens were able to make custom pendant necklaces, rings, bracelets and more with the supplies we had on hand. Pendants were very popular with several teens requesting custom images. Two teens also used jewelry cording to start braiding their own lanyards. They all had a great time and made some fun pieces during the class. I am glad we were able to use our Jewelry making kit, pony beads, cording and more for the class. We had seven attendees.



We held a very popular passive program this month, **March Snackness Contest**, a four-week contest that ran from March 4–30. Each week teens voted for their favorite snack foods in an elimination tournament. We started with our sweet (pun intended) sixteen and narrowed it down to the final champion, Sour Patch Kids. This contest, inspired by another library, prompted many discussions—between staff members, between staff and teens, between teens—with many speculating on what would be the ultimate snack. Teens that voted went into a random drawing for a \$10 gift card and a bag of our final four snacks (Takis, Sour Patch Kids, Skittles and Skittles). We had 88 votes submitted in person and online. Definitely a hit and one we will most likely bring back next year.



School Services

Hayley went to BHS this month with another craft project. The teens made custom pencil pouches using fabric pens and blank pencil pouches. The BHS librarian also had heat transfer vinyl so a few teens were also able to customize their pencil pouches using those materials instead. She had 21 teens total.

Hayley and I went with Outreach to Brooks Middle School and Humphrey Middle School towards the end of the March. At Brooks, teens were able to make custom pencil pouches and color their own ocean-themed keychains. We had a different craft for Humphrey; Hayley showed the teens how to make these cute goat magnets from pre-made kits.

Public Services

I met with CSD staff and [Jay Purrazzo](#) to discuss final details for the Start-Up Academy. We will be running two sessions for middle school students starting April 6. I created some documentation for the program and am working with Hayley and Alex on these upcoming events.

Adult Programming:

Career Online High School:

Currently Enrolled: 2

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 1

From Nic - Programming Librarian

Gardening on a Budget: How to Start Vegetables from Seed

(3-20, 32 Attendees)



Annalisa from the Bolingbrook Gardening Club had reached out to me about coordinating a “seed starting” program. Between the Get Gardening Expo, which was a month away, and the more general switch of seasons to the spring, I felt this was a great opportunity to host the program. She had let me know that there were even going to be hands-on aspects to the presentation that I thought would be a good change-up for our patrons. Typically, they expect to have some form of a lecture program or a hands-on

craft. With this program, they got a taste of both the lecture and the ‘crafting’.



Annalisa started the program with an overview of the different ways that people can set up their seed-starting materials and why seed-starting was an important part of gardening overall. We had a decently sized audience that was engaged with what Annalisa was discussing, often asking questions about the material or thinking of other related topics and questions that they were looking to have answered.

Lizzie Borden: Did She Do It? (A Senior Social Event) (3-28, 37 Attendees)

The presentation itself was fantastic with Tricia performing as Lizzie herself as she discussed the life of the alleged murderer. I know I wasn't the only person who thought that Tricia did a great job presenting, with many telling me about her quality or even waiting a minute or two to talk with Tricia directly to talk about the presentation, Lizzie, and how she went about doing the research.

Something I also learned was that there is an "appetite" for true crime stories with our patrons. The number of people that wanted to ask if there was another present like Tricia was coming. At first, I had made the assumption that it was in the "reenactor" category, but many clarified that they wanted to see more true crime presentations, even naming some that they felt would be interesting to see. Having that bit of insight is helpful when looking at the kinds of programs that we can bring into the library. And it also makes planning for times of the year like Halloween more interesting, opening up more opportunities for presenters.



Librarian Highlight **Aysha Haq**

Book Clubs:

Chills & Thrills: *Death at Greenway* by Lori Rader-Day. 12 attended.

Coffee & Conversation: *Gilded Mountain* by Kate Manning, 13 attended.

Love Lit book club: *Georgie, All Along* by Kate Clayborn, 4 attended (double from last month!) Spring Crafts & Reading: Pressed Flower Jars with Fairy Lights. 12 patrons attended.

I booktalked historical fiction.



I also helped Sarah in Outreach get copies of *Fuzz*, a book club kit for Heritage Woods.

I put together one blog post, adult titles related to Ramadan. I was excited to see that we had some new cookbooks to add to the list this year. I've been reading a lot of advanced reader copies lately so I haven't written any book reviews for the blog. I hope to soon, though.

Make-It/Take-It Craft: We gave away 32 Ramadan garland kits in March!

Librarian Highlight Brian

This month I presented and hosted an *Introduction to Microsoft PowerPoint Class* as an in-person program in the Board Room. All the attendees that registered and showed up for the course brought such positive energy and also contributed some lively discussion to the proceedings! All the attendees agreed that the class was an excellent starting point for beginners as far as teaching the basics as well as a nice refresher for those in attendance who had prior experience working with Microsoft PowerPoint but had not utilized them in quite some time.

This month our Vinyl Record Collection has continued to maintain healthy numbers. For the month of March, there were 28 Record Players checked out (an increase from last month!), 36 Record Cases checked-out (a substantial increase from last month!), and over 283 Vinyl Records checked out (a very significant increase from last month!!)! Our patrons have continued to respond in kind and have been thoroughly enjoying this collection!

From Joyce Arellano's report

Children's Services



Monthly Overview of Children's Services: March was a busy but very successful month! We offered a passive voting activity for kids to tie into Early Voting and our library's first election as an Election Center. We partnered with Bolingbrook STEM Association to present a Snap Circuits program for tweens. We invited author Shirin Shamsi to join us for our Pre-Eid Card Party. During the last week in March, our department hosted Spring Break: A World of Epic Stories. This week-long series of programs included STEM, arts and crafts, family programs, real mermaids and more! Patrons of all ages enjoyed all the events and had wonderful things to say about our library.

SPRING BREAK: A World of Epic Stories ADVENTURES WITH ANANSI (34 attendees)

"We had four activities: Gum Baby's Guess How Many (to win jars of candy), pin the bugs on the spiderweb and two crafts: simple puppets for younger children and decorating a story box. Two teen volunteers ran the spider web game. We taped paper circles to the front of safety glasses to make 'bug eye' blindfolds. Children got one mini sucker for playing and two if they placed their bug on the web or the paper with Anansi's picture. For the story boxes (a magical item from the [Tristan Strong](#) trilogy), I provided fancy paper, gems and sequins." Sarah D.

AN AFTERNOON WITH THE AZTECS (24 attendees)

"In this hands-on program, kids created several projects that were representative for the Aztec culture. We explored questions like when did they live, where, who were they, and we talked about their legends, science and amazing engineering accomplishments. We used the world globe to identify on the map where they lived, the climate and looked at the distance from Illinois.



At the end of the program children learned interesting facts about the Aztec culture and were able to retell the story of how Mexico City was established. I noticed at least two families that were Spanish speakers in the audience and the parents were showing a lot of interest in the information presented. One dad was talking to his daughter, and it seemed to me they were both familiar with Mexico City. In the end families said, 'This was a really good program! We had a lot of fun and kids loved it!' Some new families were surprised they were able to take home the Aztec serpents. There were a lot of kids and siblings, and it was a good idea to keep the younger ones busy with easy projects like the sun stone calendar made from play dough." *Andreea D.*

BOTTLE TREE CREATION (25 attendees)

"In this program, we created our own bottle tree bottles, based on African mythology. We had 25 people attend our program! There were so many great designs from kiddos and their adults. I went around asking kiddos different questions; I did this as a way for them to get familiarized with me since I'm still relatively new to the library. Some of the questions I asked were 'what's our favorite movie?' 'Is Roblox overrated or underrated?' and 'Is cereal a soup?' I got a wild variety of answers, but my favorite was two of the younger children saying their favorite movies were *The Nun* and *It*.

Multiple adults thanked us for our help and gave positive feedback on the program! They said that playing music and chatting with the kiddos really brought a different kind of magic to the program!" *Jordan B.*



MERMAID MAGIC (87 attendees)

“What a fin-tastic time! Approximately 62 kiddos and 25 grownups joined us as we met three real-life mermaids. The kids were enamored as each of the mermaids read them a story and then proceeded to make the mermaid crowns and bookmarks while waiting for their personal time and pictures with the finned guests. We then had a bubble bonanza, and the kids went wild popping bubbles from the bubble machine and blowing their own bubbles from the mini mermaid bubble wands we gave out! The mermaids were so good with the kids and were very accommodating.” *Rachel O.*



FAMILY PROGRAMS

PRE-EID CARD PARTY (37 attendees)

“We had the author, Shirin Shamsi, read her book [*Zahra's Blessing: A Ramadan Story*](#). I really enjoyed talking to the author, she said she loves to color. All the families that came had a wonderful time making cards and talking with the author.” *Rosemary B.*



“This year we tried something new and invited an author! Shirin Shamsi and I sat at the same table for Anderson’s Children’s Literature Breakfast, and that was how I learned she was local to the Chicago area. She read from her picture book *Zahra’s Blessing: A Ramadan Story* (with files of the illustrations to show on the screen) and talked about writing the story. Because it features a family volunteering at a shelter for refugees, I assumed it had been written recently. She actually wrote it many years ago but could not find a publisher at the time.

Lots of people had positive comments about the Pre-Eid Card Party, including our guest Ms. Shamsi! After the program she wrote, ‘I’m so grateful to you and Rosemary, for your welcome and support. It means a lot to me that you put so much effort into arranging this event for the Fountaindale community. My heart is so full of gratitude. I cannot thank you enough.’” *Sarah D.*

BOLINGBROOK STEM: Fun with Snap Circuits (14 attendees)



CSD’s first collaboration with Bolingbrook STEM Association resulted in a fun-filled morning for tweens. We used the Storytime Room as a “home base” where tweens listened to an introduction presentation from Sheldon Watts and his colleagues. The grownups were very engaged, and many ended up staying the entire two and a half hours talking with each other and with the Bolingbrook STEM representatives. The tweens then divided up into three groups and headed to Creativity Park.

Creativity Park hosted two activities. On one side of the table, tweens used laptops for the [Physics Education Technology](#) activity (PhET), a super cool and interactive coding simulation developed by the University of Colorado Boulder. On the other side of the Creativity Park tree, another group of tweens experimented with Snap Circuits kits.

The kids had a surprising amount of energy and enthusiasm for an early Saturday morning! It was great to hear them celebrate when they successfully completed the PhET simulation, got their Snap Circuit kit to play the *Happy Birthday* song and when their wire connection resulted in a bright light bulb. I told families they could check out different Snap Circuit kits from our STEAMbox collection, and they were very excited to browse the collection! Everyone left happy, and Sheldon Watts expressed interest in partnering with us again for a future event.

PUBLIC SERVICE

We answered **649** reference questions and **862** directional questions. We also assisted with 26 one-on-one appointments. We enjoyed meeting so many kiddos at the desk this month. We especially loved hearing how much fun they were having in our department. The children in the photo below did not want to leave the library and played under the CSD desk until the final closing announcement.



From Jacob Luce's report

Circulation Services

Jacob Luce, *Circulation Services Manager*

For the month of March, I attended my first PIC meeting as well as received the training required to be a PIC. In April I will be incorporated into the PIC schedule. During the beginning of March I worked with the Lyngsoe technician to troubleshoot the AMH machine. It was found that the AMH machine required a new relay switch. The Lyngsoe technician was able to replace the faulty relay switch. Towards the end of March the AMH touch screen on the patron side of the drive-thru wasn't allowing patrons to select any options on the screen, such as the print receipt option. The good news is patrons have still been able to return their materials through the AMH drive-thru. I continue to work with Lyngsoe and our IT department to troubleshoot this issue and get it resolved.

In addition to tending to the AMH, I and my Assistant Manager came up with some guidelines to help provide some consistency when providing library cards to new staff members. We realized that many staff cards were not consistent; because of this I tasked one of the Lead Specialists with a special project to help cleanup and standardize the staff library cards. They made sure the formatting of the accounts were consistent with the guidelines that were created and that any former staff members' cards were removed or changed to resident cards if they lived within the Fountaindale boundaries.

Furthermore, I worked with the Deputy Director and my Assistant Manager to help provide an easy solution to staff for handing out the eclipse viewers to patrons. We also worked to create procedures for Circulation staff to check in Communico if a patron is registered to receive the eclipse viewers. Moreover we provided procedures to the Circulation staff on how they can register a patron to receive the eclipse viewers. This was in preparation for the anticipated solar eclipse that is happening on April 8th. Last but not least, we had the all Specialist meeting where we discussed the locker's workflow, 50% of the price of materials that are 2 years or older, vending machine refunds as well as a reminder of what the library accepts for donated materials.

Kate Thurston, *Assistant Manager*

March proved to be a busy month for Circulation! We renewed 133 license plate stickers, which was a 17% increase from last March and also our highest month this fiscal year so far.

We saw a 76% increase in our locker checkouts this month with a total of 753 items checked out! Circulation Specialists also discussed a better workflow for assigning lockers and after testing, we started implementing the new procedure mid March.

Circulation Specialists did a great job fielding many phone calls and inquiries from patrons pertaining to Early Voting.

March 2024 - Checkouts by Time and Day

3/1/2024 - 3/31/2024

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
3am-4am			6					6
5am-6am							2	2
6am-7am				3		2		5
7am-8am		3		1	31	2		37
8am-9am	46	39	60	38	17	61	12	273
9am-10am		5	1		2	7	2	17
10am-11am	1	3	1	4	2			11
11am-12pm	1	2		8	11	3		25
12pm-1pm		6				4	14	24
1pm-2pm		5			8		1	14
2pm-3pm		1	3	2	2	8	7	23
3pm-4pm	5	13	2	12	15		1	48
4pm-5pm	29	1	1	13		4	55	103
5pm-6pm			1	1	3	6		11
6pm-7pm		1		2	6	12	4	25
7pm-8pm		11	13	8		9		41
8pm-9pm		25		2				27
9pm-10pm		11	1	2	5	4		23
10pm-11pm			2				34	36
11pm-12am					2			2
Total	82	126	91	96	104	122	132	753

March 2024 Drive Through Report

	CURRENT MONTH	SAME MONTH LY	INCREASE/DECREASE %
TOTAL VISITS	605	661	-8%
	CURRENT YEAR	YTD LY	
VISITS YTD	5362	5671	-5%
	CURRENT MONTH	LAST YEAR	
BUSIEST DAY/S	3/19 30 visits	3/7 26 visits	+11%
BUSIEST TIME PERIOD	3pm-6pm 222 visits	3pm-6pm 219 visits	+1%
TOTAL VISITS	CURRENT YEAR	LY	
9AM-12PM	123	150	-18%
12PM-3PM	183	213	-14%
3PM-6PM	222	219	+1%
6PM-9PM	61	51	+16%

From Tana Petrov's report

Outreach Services

Monthly Overview of Outreach Services



In March, Outreach staff attended several community events, provided programming to patrons of all ages at day-care centers, retirement homes, schools and community locations, provided home-delivery service, picked up materials from the off-site book drops, worked on teacher requests, issued library cards and planned Bookmobile Fun programs and displays. We also worked on office tasks, such as the print calendar for the vehicles, entering events in Communico, content for The Fountain and we shelf read and organized materials on the vehicles.

We also continued our [Library Express Van](#) monthly visits to StoryPoint Bolingbrook, Heritage Woods, Greenleaf Apartments, Meadowbrook Manor, Kindercare Seneca, etc. We continued our [Bookmobile monthly visits](#) to First Presbyterian Church, Target, MacKenzie Falls, RiverStone Apartments, Promenade Apartments, Beaconridge, BRAC, Annerino Community Center, IKEA, Best Buy and Promenade Mall.

Services for Seniors

Outreach staff provided book club discussions and books, home-delivery services and programming, and brought materials for checkout to our senior facilities: StoryPoint, Encore, Heritage Woods, Greenleaf, Meadowbrook Manor and Levy Center. Sarah put together a display of books with different colors on a cart to bring to Heritage Woods, Greenleaf apartments and StoryPoint Bolingbrook. Many of the residents at these places have put in their drawing slip for a chance at winning a prize in May. We will continue to bring the Rainbow Reads book cart in the month of April. We've received many positive comments about this initiative.



Sarah and Ramon brought materials for the first ever Crafternoon at Greenleaf, as well as coloring pages and boredom buster packets. The craft patrons made was paper flowers. The craft session went very well and 20 people attended. Next time staff will bring a simpler craft project as that was the patrons' feedback.



From Melissa's report: *On 3/6, I did programming for the memory care residents of Encore. I tried a new activity with this group. I printed out photos of different images. I handed out the photos to the residents and I told them that we would create a story from the image. It was a fun activity that encouraged the residents to use their creativity and imaginations to come up with a story. On 3/6, I did programming for the memory care residents of StoryPoint. I also brought my backup activities (trivia, ice breaker questions and a short story). One of the workers thanked me for being there and said she wished I could come more often because the residents really enjoy my visits. On 3/7, I went to Capital Care and did crafting with the seniors. I sent Shazia a reminder about my visit and she wanted to know if I had a Ramadan craft planned. I ended up coming up with a last minute Ramadan lantern craft that turned out pretty well.*



Services for Preschools

Jaci's Storytime Overview: This month's storytime was all about Spring. We talked about rain and animals that like the rain. We pretended to plant a garden in the book, *Plant the Tiny Seed*. Many of the books had rhyming words this month, which the kids were really excited to point out.

Jaci's Noteable Visits:

- **Tibbott**
 - These kids are so smart. They always have a story to tell me and love sharing everything they learned that day. I always have a great time at this school. This month they were excited to teach me a new song and dance. The song was *Slippery Fish* and they looked so excited to teach me some dance moves for a change.
- **Chick-fil-a**
 - This month I had one of my biggest crowds. We took over almost half of the restaurant. I had several new faces but two families have become my regulars. I had one mom tell me that she really liked coming to this storytime because her youngest son felt more comfortable in this type of setting. This little boy has really opened up over the last few months. He used to be so quiet and shy. Now he dances and even answers the questions I ask the group. It has been really rewarding to see.

Services for Schools

Outreach staff visited elementary schools with the Bookmobile, middle schools and high school with the Library Express Van in collaboration with Teen Services staff. Cindy provided virtual storytimes to 2305 students this month.

Outreach Programs and Events

March 4: Compassionate Care Group Program

- **From Carolyn's report:** *Joe, Sarah and myself greeted them and had meeting room A set up for their craft and activities. It was a smaller group of 7 this time. For their craft we had sticker painting by numbers. We also had coloring sheets, Legos borrowed from CSD and various puzzles for them to work on. Joe brought in a cart with picture books, graphics and Non-Fic with lots of pictures.*

March 5: TLC with Mrs. C

- **From Cindy's report:** *There were 12 attendees and I had three great interactions. First my teen volunteer was Alex, he was awesome and interacted well. He remembered me from grammar school and had good memories of my visits which were very flattering. We had the iPads out and Alex and I were both showing kids and parents our online resources.*

March 6: Salk Family Reading Night

- **From Joe's report:** *I attended the Salk Reading Night along with Carolyn and Jen. I had a table set-up with a button maker inside the school library while Carolyn and Jen worked the Bookmobile. "Create Your Own Button" was heavily promoted by the teachers and school librarian before the event and the Fountaindale table proved to be a very popular stop throughout the evening. Overall, we had a total count of 171 patrons come and visit the table.*

March 7: Wood View Family Game Night

- **From Carolyn's report:** *They had a great crowd and nearly every family stopped by our table to pick up a giveaway. The kazoos were very popular with the students. The principal and staff at the school were very appreciative.*



March 21: TLC with Mrs. C



- **From Cindy's report:** *We had 20 attendees, none of the attendees were very interested in learning about online databases this time around, but we did have a great time with the tea party, and I showed a few families where to find the books that were appropriate for their students. We did visit the Easy graphic novels for most groups.*

Library Tours

- **March 8-9: Panda Play School Tours (Tana and Jaci)**
 - **From Jaci's report:** *The 3-year-old and 4-year-old classes came to visit the library. Tana took the 4s on Thursday and I had the 3s on Friday. The kids were so excited to see me outside of school. The Thursday group asked to see Waffles, so he made a special appearance just for them. On Friday I provided a short storytime and read books to some of the kids, while the others played in the Children's Department with their teachers.*
- **March 15: Jane Addams middle school multi needs class (Carolyn and Ramon)**
 - **From Ramon's report:** *We had a group of about 25 students and 10 helpers/teachers who visited our library for a tour. Since they were middle schoolers, a tour of the Vortex was also done. They were really excited to check out that space and learn about all the cool things that our teen librarians offer!*

- *Finally, we took them to meeting room C for a fun Alam Thomas inspired craft (thanks to Jen!) and some coloring.*
- **March 18 and March 22: Scullen Middle School tour for multi needs classrooms (Carolyn and Tana)**
 - **From Carolyn's report:** *In addition to CSD and the second floor, I was able to take them to Studio 300 where there were questions and positive comments from many of the caregivers. In the Children's department, one student especially liked the giant chess board game and asked repeatedly during the tour to go play chess. I assured him, as did his caregiver, when the tour was over, he could return there.*

Building Operations (Tasos Priovolos)

Continued working with the architect with the 3rd Floor Renovation and Interior Lighting projects. We are reviewing the submittals for the products that will be used for the Interior Lighting project. The 3rd Floor Renovation project was awarded to another general contractor which will slightly delay this project.

We hosted Will County as a voting location which included early voting. We had a great turn out and our entire department assured that all judges and voters had a great experience while in the building. This event also included several days when voting hours were outside of our regular library hours.

Continued working with our security camera vendor and the manufacturer to identify what is needed for our interior camera upgrade project. Many components of this system are obsolete and no longer supported by the manufacturer.

Our generator had the annual load test completed this month. This test simulates a power outage and places a power load to the generator to test if the generator is capable of producing steady electricity for several hours. This test also places stress on the engine which would show any issues with the performance of the engine during a power outage.

We had our roof tie-offs inspected and certified. This test provides the needed testing requirements in order for our window washing crews to use these tie-offs when working off the sides of our building.

Continued working with our lighting control company to upgrade our operating system since our existing operating system is no longer supported. This upgrade will also include a server installation to run the new operating system.

Coordinated to have some a/v components replaced on the Bookmobile and worked with IT to diagnose some display issues.

ZENDESK -

In March, 64 new maintenance tickets were created, and 69 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

March 2024 Statistics Snapshot

- 27% increase in digital circulation
- 3,194 new items added to collection, including 96 original records created
- 2,795 old & worn items were withdrawn
- 369 interlibrary loans requests processed for our patrons
- 326 items repaired, 337 invoices paid and 248 boxes opened

Staff News

I am pleased to announce that we have filled the open Collection Services Assistant Manager position. Welcome **Liz Scheiner** to Collection Services! We're excited to have Liz join our team.

Pinnacle Meetings

Collections staff attended many Pinnacle meetings this month. At the **Pinnacle Vega meeting**, we discussed recent updates to Vega, foreign language translations for Spanish and Polish versions of our Vega test site, and additional home page customization options.

Chris Castle and I attended the **PinTech Managers meeting**, where we discussed refining the title cancellation process to accommodate for the increase in cancellations and release dates being pushed back, as well as added complexities of DVD/Blu-ray combination packs. The group discussed progress on various cataloging cleanup projects. We also agreed upon a date to schedule the Polaris Fiscal Year Rollover, which will occur on July 8, 2024 for four of the Pinnacle libraries, including Fountaindale. Later in the month, Lily Reardon and I attended the **PinDigital Committee meeting**. The committee received a virtual demo of the Hoopla platform from a Midwest Tape/Hoopla representative, where they presented the advantages of Hoopla's Flex titles and how they integrate with the instant titles we currently are set up for, as well as their Holds Relief Function. The group will keep Hoopla on their radar, especially for future advancements to their Advantage Plus equivalent. We also discussed questions and feedback we would like to relay to OverDrive. Three of the PinDigital committee members are attending the PLA Conference in April and have scheduled a meeting with an OverDrive representative.

Collection Services Staff Reports

From Liz Scheiner, *Collection Services Assistant Manager*

I joined the Collection Services team at the end of March! I am thrilled to be a part of Fountaindale Public Library, and am really excited to get to know everyone here. So far, I have completed some basic training and clerical tasks, and the Collections Librarians gave me a wonderful tour of the building and everything we circulate. Soon, I will begin orientation training with other departments in the library and begin to train with the Cataloging Supervisor and the Acquisitions Supervisor here in Collections.

From Brett Luminais, *Children's Collection Librarian*

I selected and sent orders to meet my spending goals for March, and successfully brought the fund lines I oversee to 85% expended and encumbered. I created pull lists of pre-approved items for all the children's displays scheduled for the first week of April. I also

created signs for these displays to ensure they can be changed out without delay. I provided last minute desk coverage for the Children's Service Department. To continue preparations for the Holiday Picture Book Collection, I reviewed the record sets of holiday picture books I created. Any titles not appropriate for the collection were removed. I cross-checked record sets to identify any titles that were in multiple holiday record sets. Titles in multiple holiday record sets were removed from the less appropriate record sets. This allowed me to get a more accurate count of the materials and I was able to estimate the space needed for the holiday collection if we switch to bin style shelving. I examined the area we intend to place the new collection in and estimated the space available with the current shelving units if we switch to bin shelves. I also estimated what could be done to expand the space if needed. I provided my estimations to the Collections Services Manager. I began working on weeding duplicates and damaged materials from the holiday collection. I researched the current circulation performance of holiday materials and reviewed those numbers to create weeding parameters. I started reviewing one cart of Christmas materials. I also reviewed five carts of materials for weeding and generated additional weeding lists. I collaborated with Outreach staff to provide them with weeded picture books and Spanish language materials for one of their programs. I collaborated with ATSD and CSD staff to brainstorm components for Babysitting Kits. I designed six kits based on the age of the children to be supervised. Components for these kits will include resources for the babysitter, reading materials to share with the child or children, and a number of toys, games, and activities as well. I submitted the kit designs to the Collections Services Manager for feedback, then made some selection changes based on her notes. The final designs included one baby kit, one toddler kit, two preschool to second grade kits, and two third grade to fifth grade kits. I assembled carts and submitted the orders to the Acquisitions Division. I reviewed and completed repairs on four STEAMboxes. I also ordered the required components for a new Toniebox STEAMbox. I completed preprocessing on the new kit and delivered it to the Cataloging Supervisor for cataloging. I also continued taking inventory and consolidating STEAMbox supplies in third floor storage.

From Lynnette Hopwood, *Adult Collection Librarian*

Another month has come and gone quickly. Hopefully with all of the March rains and milder temperatures, we will have a nice, flowery spring. I have been busy fulfilling patron requests, making sure that we have enough copies for patron holds, and making sure that I am ordering materials, spending the 85% of our budget as planned. One hitch in our daily weeding projects is that our vendor that takes our weeded books, Discover Books, suddenly shuttered their operations throughout Illinois and three of our surrounding states. This has left many libraries scrambling to find an alternative. Luckily we have the vendor Better World Books as a backup plan while we investigate other options. Our gardening display in the lobby was a bit hit in March. We partnered with the Bolingbrook Garden club to accompany the April program "Get Gardening Expo." This display had 173 items checked out! We have had to add more items every day as we are averaging 5 items checked out per day! Another popular display was the Oscars display. This was a mixture of books and movies and had 214 items pulled for the display. This display had 218 items checked out! This was our most popular display in the lobby. I continued to order items with diverse characters and authors. I am also keeping an eye on books that are trending on TikTok. A new trend on TikTok in adult fiction is called Romantasy. Romantasy is a fantasy book with strong romance elements. They are also becoming popular with our patrons. I am ensuring that we have the titles available in our collection in various formats.

From Lily Reardon, *Digital & AV Collection Librarian*

With March ending, I'm excited to see the nicer weather that should be around the corner! This month, I delved into weeding a bit more than I had in January and February. I weeded some more Adult and Young Adult Video games to make space on the PlayStation spinners. Unfortunately, I'll need to revisit this project next month since it's still quite tight and many new titles will be coming out in the coming months. I also weeded Juvenile video games. I gave my first weeding list to outreach staff - Adult Music CDs. I started to weed BluRays since the section was getting crowded towards the end of the month as well. I coordinated a donation drop off to Controlled Chaos Vintage with the Collections Services Manager and the Circulation Services Manager. I worked to spend my budgets to meet the new spending goals for this month. This month, I met with the Collection Services Manager and the other Collection Librarians to discuss changes to budget for the new fiscal year. It was interesting to learn about the considerations being made towards other collection budgets and to contribute my own thoughts about the physical AV budgets. The Collection Services Manager and I met later in the month to discuss the Database budget. In order to articulate my thoughts, I assembled a document that outlined how the Database budget was previously allocated. At the beginning of this month, I watched a webinar recording for a new coding database that is being offered through Library Ideas called *Fiero*. This database will provide our patrons with a space to learn various coding languages. I presented the database to the Collection Usage Committee to get input from Public Services. Everyone was enthusiastic and optimistic about *Fiero*. As a result, the Collection Services Manager and I are working on next steps with Library Ideas, in the hopes of potentially adding the database to our eResources collection. I attended another PinDigital meeting this month and gave the committee an update on the Metered Access Manager.

From Chris Castle, *Cataloging Supervisor*

Jesus continued his training this month. In periodicals, I trained him on checking in professional routed magazines, printing their routing slips, and creating supplements. In cataloging, I trained him on item records, bib records, MARC format, cataloging in OCLC Connexion, and cataloging in Polaris. He watched the "Getting Started with Polaris Client," "Working with Bibliographic Records," "Working with Item Records," and "Importing Bibliographic Records" training videos from Matt Hammermeister. He is now cataloging independently. Isabel trained him on morning newspaper processing, and I trained him on Bugle processing. He also watched the Harassment training video. He had orientations with Nancy, Outreach, and Collections. Great progress, Jesus! To further Isabel's training, I introduced her to our pre-built SQL queries for cataloging. Our new Assistant Manager started this month, so Christina and I planned out her training for the Cataloging division. I will be introducing her to our work and workflow in April. I performed more periodicals maintenance this month by updating several prediction patterns and also changing our Chicago Consumers Checkbook issues to be able to be checked in instead of cataloged like books. This will expedite check in and access to these magazines. At the PinTech meeting this month, series cleanup was discussed. Other libraries had been finding contradictory information on various websites as to the contents and enumeration of series, so it was advised that we look at several sources when deciding series information. At the Collections Leads meeting this month, we learned that the Local History room move was postponed because the library has changed vendors for the project. For the Children's Holiday collection, a task force will

be created to handle the logistics. This collection is planned to be recataloged later this year. I cataloged 66 new items for Book Club Kits. I also cataloged 15 items for Studio 300 and created 10 original bib records for these items.

From Bini Issac, *Acquisitions Supervisor*

For this month we welcomed our Assistant manager, Liz to our department. I placed a credit card order for 2 school yearbooks. I created Outreach nonfiction audiobook grid and item template in Baker and Taylor and Polaris.

From Isabel Schauer, *Cataloger*

I attended the Client vs. Leap vs. PAC workshop. This workshop explained the differences as well as the positives and negatives of each system. The workshop concluded with example searches performed on Leap and then replicated on PAC. The majority of the month was spent cataloging dated items and working on the original cataloging for both fiction and nonfiction print books.

From Christine Jason, *Interlibrary Loan Specialist*

This month, Greyhound and Sword of Kaigen continued to be popular. And of course, anything written by Freida McFadden popped up in requests several times a day. I had what I believe are my first unfilled requests in Find More. I had a patron request 4 titles, two of which were duplicate (one was an older edition). Three of these requests came back as unfilled. I went ahead and checked WorldShare. One of the titles I was not able to get, so Lynnette was able to find a newer edition to add to our collection. The other title we were able to obtain through WorldShare. I had a patron request or had a staff member request, an ERIC document. In the past, I was able to use google and search for the full document, which I did at this time. I emailed the link to the PDF to the patron. A patron had requested a 3 book in one title that only had a couple of owning libraries listed. I did request from them but the request came back unfilled. I looked to see if the individual titles were available and did locate them. I was able to request them and within the day, they were on their way. I let the patron know and they were very happy.

Circulation by Branch

Branch	2023	2024	Change	% Change
Building	51116	49833	-1283	-2.51%
Outreach	7030	5737	-1293	-18.39%
Studio	2099	1888	-211	-10.05%
Digital	10631	13455	2824	26.56%
Totals	70876	70913	37	0.05%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2432	vs.	DVD	7342
CD Audiobook	271	vs.	Playaway Audiobook	698
Vinyl Record	283	vs.	Music CD	781

Special Collections

Collection	Circs
Backpacks	205
Bluetooth Transmitters	3
Boomboxes	2
Dolls	159
Hotspots	53
Laptops	222
Lucky Day	927
Portable CD Players	12
Portable Record Players	28
Rokus	40
STEAMboxes	123
Tween Book Boxes	6
Vinyl Records & Cases	319

Physical Collection Circulation

**Sorted alphabetically by collection*

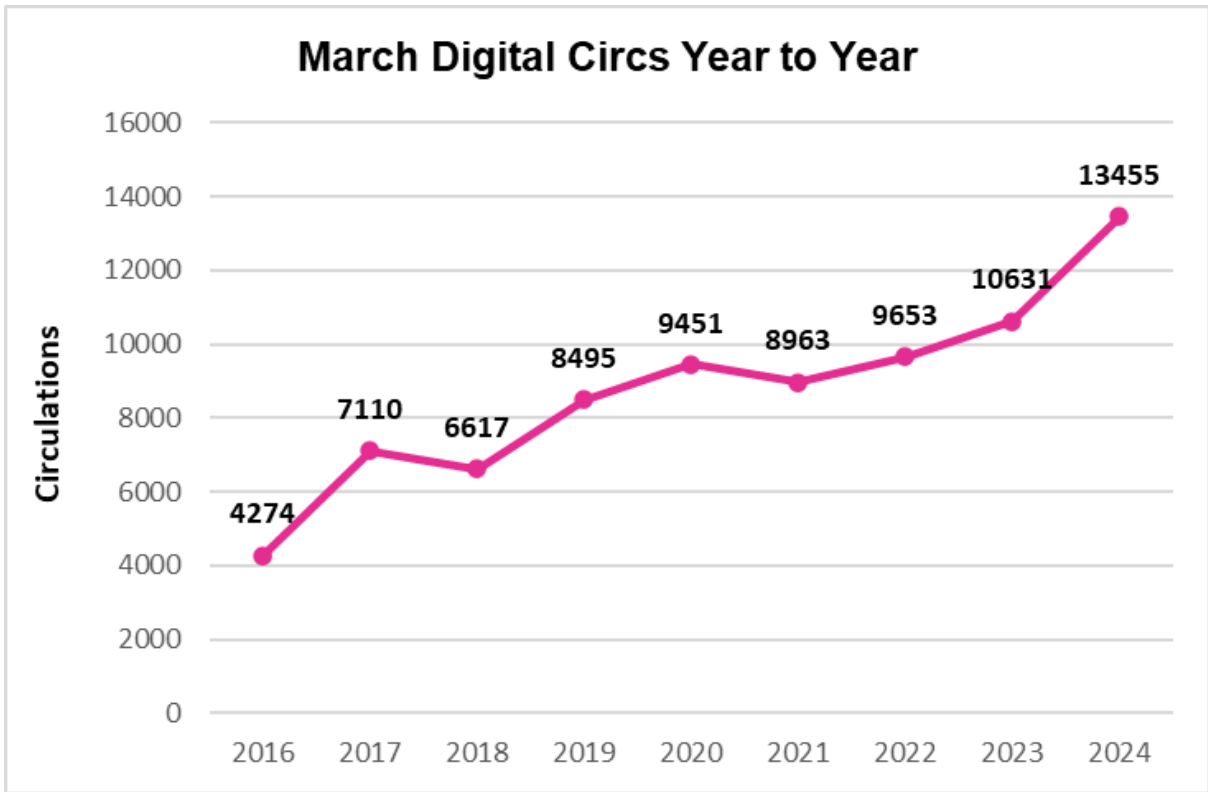
Collection	Mar 2023 Circs	Mar 2024 Circs	Change	% Change
Adult Audiobooks	410	319	-91	-22%
Adult Fiction	4793	4734	-59	-1%
Adult Graphic Novels	676	586	-90	-13%
Adult Nonfiction	4873	4649	-224	-5%
Adult Video Games	529	555	26	5%
Beginning Readers	2323	2560	237	10%
Interlibrary Loan	283	369	86	30%
Juvenile Audiobooks	1459	1328	-131	-9%
Juvenile Fiction	4109	4135	26	1%
Juvenile Graphic Novels	3548	3399	-149	-4%
Juvenile Kits	292	330	38	13%
Juvenile Movies & TV	2743	2641	-102	-4%
Juvenile Nonfiction	4352	3838	-514	-12%
Juvenile Technology & Equipment	397	365	-32	-8%
Juvenile Video Games	1191	1498	307	26%
Large Print	895	721	-174	-19%
Local Authors	14	11	-3	-21%
Magazines	527	482	-45	-9%

Movies & TV	7596	7089	-507	-7%
Music	1112	1055	-57	-5%
On-the-Fly	12	20	8	67%
Picture Books	11512	10359	-1153	-10%
Studio 300	2099	1886	-213	-10%
Technology & Equipment	508	605	97	19%
World Languages Adult	231	182	-49	-21%
World Languages Juvenile	714	593	-121	-17%
World Languages Young Adult	7	8	1	14%
Young Adult Audiobooks	19	17	-2	-11%
Young Adult Fiction	884	826	-58	-7%
Young Adult Graphic Novels	1090	1236	146	13%
Young Adult Kits	17	11	-6	-35%
Young Adult Nonfiction	184	178	-6	-3%
Young Adult Technology & Equipment	0	4	4	
Young Adult Video Games	846	869	23	3%
Totals	60245	57458	-2787	-5%

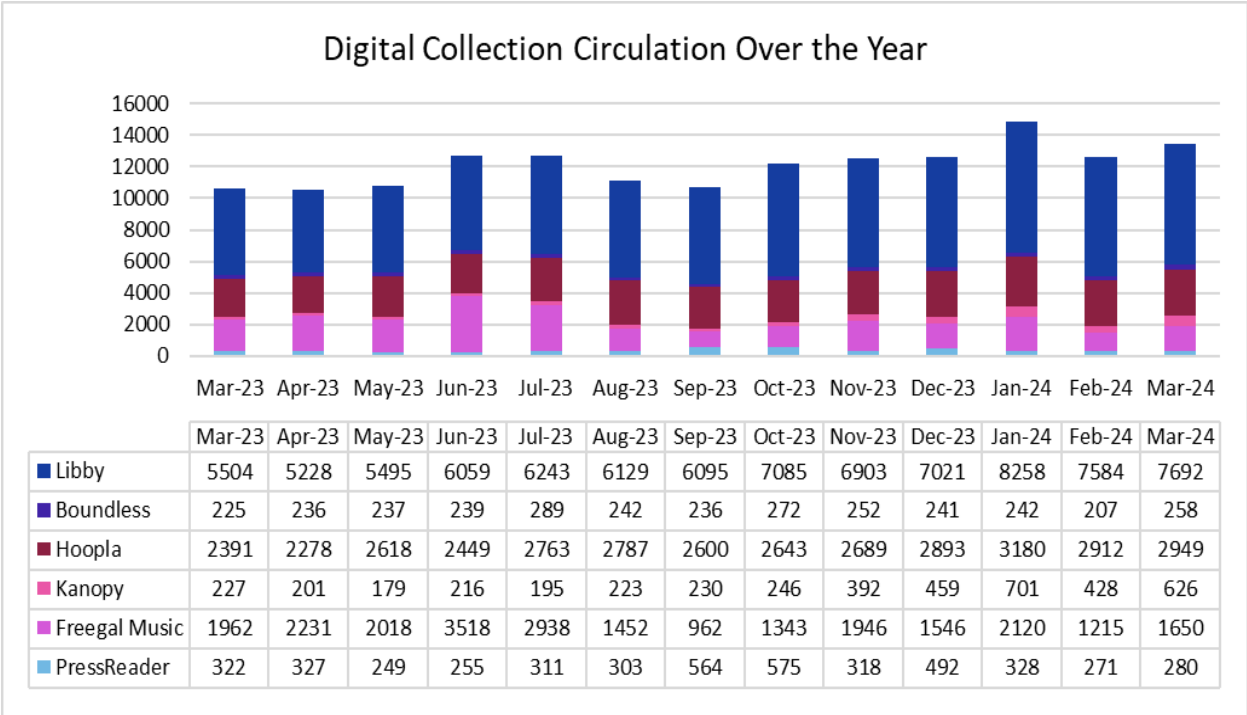
Digital Collection Usage

**Sorted by positive circulation change*

Digital Platform	Mar 2023	Mar 2024	Change	% Changed
Libby by OverDrive	5504	7692	2188	39.75%
Hoopla	2391	2949	558	23.34%
Kanopy	227	626	399	175.77%
Boundless <i>*formerly Axis 360</i>	225	258	33	14.67%
PressReader	322	280	-42	-13.04%
Freegal	1962	1650	-312	-15.90%
Totals	10631	13455	2824	26.56%



For **March**, digital circulation was **19%** of the library's total circulation.



Digital Content Fast Facts - March 2024

Libby by OverDrive

- There were **7,935 active Pinnacle patrons in the month**. Of those, **Fountaindale had 1,437 active patrons, 88 of which are new users**.
- During the month, PLC yielded **43,367 total checkouts**; of those, **7,696 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 42.2%, Audio: 43.0%, eMagazines: 14.7%
- Checkouts by Audience: Adults: 87.7%; Young Adults: 7.4%; Juvenile: 4.9%

Boundless (Previously Axis 360)

- There were **142 active patrons** for the month, **36** of which are **new users**
- During the month, there were **127 eBook circs** and **131 eAudio circs**
- Checkouts by Format: eBooks: 49%; eAudio: 51%

Hoopla

- There were **2,949 circs** borrowed by **923 patrons**
- There were **923 active patrons, 48 of which are new users**
- **Audiobooks** were the most borrowed format, accounting for **57%** of all circs, followed by **eBooks with 27%, Movies/TV with 12% and Music with 3%**.
- The top trending titles were *Biarritz* by Cristiana Réali on Television and *Silent Screams* by Tobias Moretti on Television.

Kanopy

- Patrons played **626 video plays**
- There were **82 active patrons**
- The **most popular videos** were *Luther: S2* and *Luther: S3*.

Freegal

- This month yielded **1,504 songs streamed** and **146 songs downloaded**
- There were 16 active patrons streaming and 10 patrons downloading
- Top **streaming music genres**: R&B, Pop, Rock
- Top **downloaded music genres**: Country, R&B, Children's

Physical Items Added and Withdrawn

Physical Items	Mar 2024 Added	Mar 2024 Withdrawn
Adult Audiobooks	34	0
Adult Fiction	608	502
Adult Graphic Novels	57	0
Adult Nonfiction	382	528
Adult Video Games	31	53
Beginning Readers	69	5
Juvenile Audiobooks	41	35

Juvenile Fiction	299	658
Juvenile Graphic Novels	127	7
Juvenile Kits	0	0
Juvenile Movies & TV	76	37
Juvenile Nonfiction	144	12
Juvenile Technology & Equipment	0	2
Juvenile Video Games	43	178
Large Print	109	10
Local History & Genealogy	3	0
Magazines	224	50
Movies & TV	374	190
Music	34	25
Picture Books	215	285
Studio 300	15	6
Technology & Equipment	57	3
World Languages Adult	29	18
World Languages Juvenile	6	65
World Languages Young Adult	6	0
Young Adult Fiction	117	9
Young Adult Graphic Novels	45	0
Young Adult Nonfiction	18	7
Young Adult Technology & Equipment	0	1
Young Adult Video Games	31	109
Totals	3194	2795

Cataloging

- Items Cataloged and made available: 3,194
- Original bibliographic records created: 96
- Magazines & Newspapers processed: 224

Acquisitions & Processing

- Purchase Orders created: 157
- Invoices Paid: 337
- Boxes Received and Opened: 248
- Items Repaired: 326

Interlibrary Loan through OCLC

363	Items Received for our patrons <ul style="list-style-type: none"> • 295 items from IL libraries • 68 items from out of state libraries
247	Items Sent out to other libraries <ul style="list-style-type: none"> • 109 to IL libraries • 135 to out of state libraries • 3 ALA
471	Items requested by our patrons this month <ul style="list-style-type: none"> • 446 submitted in OCLC • 8 items were too new to request • 11 were available in Pinnacle. • 6 were out of country only
401	Items requested by OCLC libraries this month <ul style="list-style-type: none"> • 161 from IL libraries • 264 from out of state libraries • 1 outside the US • 3 ALA (one out of state)

Find More Illinois

6	FMI Items Received for Our Patrons
69	FMI Items Sent Out to Other Libraries
14	FMI Items Requested by Our Patrons
83	FMI Items Requested by Other Libraries

Weeding & Collection Maintenance

	Adult Book	Juvenile Book	Young Adult Book	AV	Totals
Dead - Items that have not circulated in 2 years CHQ Recommendation: less than 10%	6,053 8.21%	3,796 4.54%	1,000 8.88%	3,795 8.09%	14,644 6.8%
Collection Check - Items that have not circulated in 4 years. CHQ Recommendation: less than 10%	283 0.4%	325 0.4%	156 1.4%	124 0.3%	888 0.4%

Grubby - Items that have circulated 75 times or more. CHQ Recommendation: less than 10%	847 1.1%	5,951 7.1%	244 2.2%	8,547 18.2%	15,589 7.2%
DOA - Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	3,666 28.8%	3,666 28.8%	1,075 47.9%	1,245 21.4%	11,350 31.8%
Turnover Rate 4/1/2023 - 3/31/2024	2.43	3.36	2.35	4.87	3.32

Display Circs

<p><u>1st Floor:</u> Lobby Tree: Get Organized - 102 Lobby Tree: Outdoor DIY - 13 Lobby Cart: Strong Women - 102 Lobby Cart: Look to the Stars - 45 Lobby Cart: Get Gardening - 173 Lobby Cart: Oscars - 218</p> <p><u>2nd Floor</u> 2nd floor cart: Women's History Month - 118 2nd floor cart: It's Raining Cats & Dogs - 36</p> <p><u>3rd Floor</u> Self-Check: Green With Envy - 25 3rd Floor Desk Table: Sci-fi/fantasy - 4 3rd Floor Desk Table: BookTok Stand Outs - 3 3rd Floor Cart: Journey Back in Time - 16 3rd Floor Cart: She Has a Name - 20 3rd Floor Cart - Read Me, I'm Irish - 25 3rd Floor Cart: Get Crafty - 15</p>	<p><u>Children's and Teens</u> 1000 Books Before Kindergarten - 157 Fandom - 21 Fun Facts - 23 Golden Reads - 97 Green Books - 63 Pets - 24 Poetry - 1 Science and Scientists - 9 Space - 23 Spring - 155 Spring Holidays - 74 Step into Reading - 138 Women's History Month - 66 Teen Reads - 16 Teen Vortex Display - 4 Teen Pop - 58 YA Create - 11</p> <p><u>Children's and Teens AV</u> Anime Movies - 106 Girl Power DVDs - 31</p>
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Children's Displays



Adult Displays



AV Displays



Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 38,881 impressions and 5,100 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 24,485 impressions; 3,320 clicks
 - Digital Media: 7,322 impressions; 825 clicks
 - Kanopy: 3,469 impressions; 356 clicks
- We auto-renewed 209 library cards with Patron Point.
- We scheduled, wrote/edited and published 18 blog posts.
- Sabrina serves on the committee for strategic plan objective 3.2: Identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa and Steven serve on the committee for strategic plan objective 2.3: Investigate additional tools that use direct marketing to connect patrons to resources based on their interests.

- Steven provided Patron Point, Communico and blog training for several staff members.
- Steven built the Summer Adventure program in READSquared.
- Melissa and Steven revamped the Summer Adventure sponsorship materials, and Melissa began soliciting sponsorship for Summer Adventure.
- Melissa helped during the final planning stages of Pinnacle & Pours.
- Sabrina created several marketing campaigns for spring break, National Library Outreach Day and the Friends Book Sale. She created an additional handout to promote the Start-Up Market and redesigned our Vortex ad for BHS' theatre program book.



Media

- [WJOL](#) mentioned us as an Election Day voting center.
- [The Patch](#) wrote about our upcoming Unlocking the Power of Choice program on April 8.
- Mallory Hewlett from Joliet Library wrote an article for [The Herald-News](#) about Pinnacle & Pours that mentioned us.
- Tana Petrov wrote an article published in the [ABOS newsletter](#).

Social Media Metrics

- Facebook Metrics
 - 45 new followers
 - 2,132 page views
 - 19,302 people viewed our content (reach)
 - 125 engagements (likes, clicks, shares & comments)
- Instagram Metrics
 - 10 new followers
 - 729 post engagements (likes & comments)
 - 36,548 people viewed our content (reach)
 - 24,147 reels views
- TikTok Metrics
 - 13 new followers
 - 976 post engagements (likes, comments & shares)
 - 12,123 views
- YouTube
 - 4 videos published
 - 19 new subscribers (1,493 total)
 - 6,054 views
 - 269.8 hours of watch time
 - 46,266 impressions (how many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp Blogs:
 - 3,177 subscribers
 - Average open rate: 49.84% (industry average is 21.33%)
 - Average click rate: 1.79% (industry average is 2.62%)
- Patron Point
 - Average open rate: 73.67% (industry average is 21.33%)
 - Average click rate: 2.03% (industry average is 2.62%)

Finance (Jennie Nguyen)

BS&A Software

Finance continues to work with the BS&A trainer, Mitch Tozer, with the software modules. This includes reviewing the current workflow and working according to specifications and security protocol are in place. Several reports were reviewed and reformatted to meet the needs of the Library's reporting requirements.

Finance Liaison Meeting

Finance Manager and Executive Director along with the Board President, Celeste Bermejo, and Board Treasurer, Kathryn Spindel, had met on March 21, 2024. The Treasurer's report was reviewed with the new BS&A format. The regular audit was conducted and everything was found to be in order.

IMRF Software Update

IMRF recently updated its website with a new software system. The old system was no longer available to view. IMRF is still working through reporting and payment issues with their new system.

FY2025 Budget

The Library is in preparation for the upcoming fiscal year 2025 budget. This will be the first year all of the budget preparation will be conducted directly within the BS&A software. All of the budget requests would be inputted directly into the software by the management team with more options to include notes and breakdown of what the amount was allocated for. Once the request has been received, the Executive Director will be able to review and approve the budget in the software itself. There are more options available and waiting to be explored.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Children's Services Specialist
- Human Resources Manager, candidate selected

New Hires:

- Freya Knarr, Teen Services Specialist, 3/4
- Liz Scheiner, Collection Services Assistant Manager, 3/25
- Cecilia Milmoie, Adult & Teen Services Specialist, 3/25

Departures:

- Elizabeth Moreno, Children's Services Specialist, 3/25

Anti-harassment and Discrimination Training for Staff- Lea

Annual training was completed for all staff.

Whistleblower Protection Policy- Lea

This policy has been distributed to all staff to complete our annual acknowledgment process.

IMRF Platform Conversion- Lea

Worked with the Finance Department and Paylocity to revise our reports and procedures for monthly wage reporting due to the new IMRF platform.

Information Technology (John Matysek)

Highlights

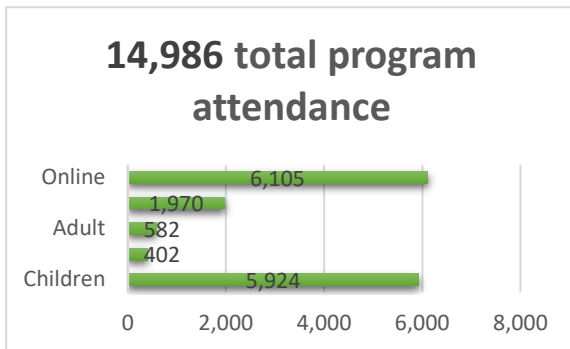
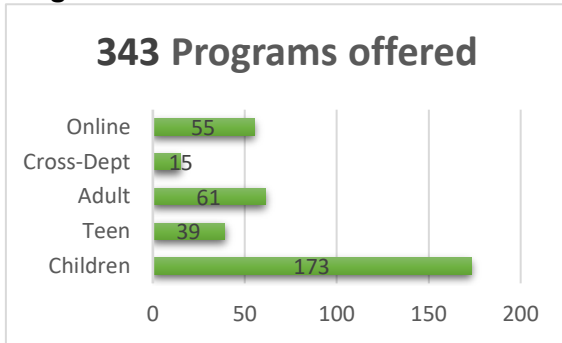
- During the month of March, 66 new help desk tickets were created by FPLD staff, and 69 new or existing tickets were solved by IT staff.
- Worked with vendor TDI Vertical to troubleshoot and resolve an issue with the library's remote access VPN connection.
- Met with vendor Titanium Technologies multiple times concerning the library phone system replacement project.
- Worked with vendor TDI Vertical to upgrade the library's Cisco Firewall, both hardware and software components and implement a new Cisco required authentication method.
- Met with vendor AT&T to discuss the options available to the library for E911 service directly through AT&T.
- Along with other members of the library management team, conducted 2nd interviews for the HR manager position.
- Met with vendor TDI Vertical for a post upgrade/deployment review meeting.
- Along with Paul Mills, conducted a public opening of the responses to the library's request for proposal (RFP) for new replacement multi-function devices (MFD), i.e., printers/copiers though out the library.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor Cradlepoint to troubleshoot an ongoing connectivity issue with the bookmobile's mobile cellular router causing Internet connectivity issues.
- Worked with vendor FatPipe to upgrade the library's WARP network appliance to the latest recommended software version.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with Facilities to troubleshoot display issues with a new external replacement television monitor on the bookmobile.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor bibliotheca to troubleshoot and resolve a communications issue between the library's RFID gates and bibliotheca's libraryconnect online service.
- Worked with vendor TDI Vertical to troubleshoot an issue with the site-to-site VPN connection for vendor Lyngsoe.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, began deployment of new Cisco desk phones to all staff as part of the phone system upgrade project.
- Met with Paul Mills and Tasos Priovolos to discuss FY25 budgeting for upcoming capital improvement projects.

Fountaindale Public Library March 2024 Statistics

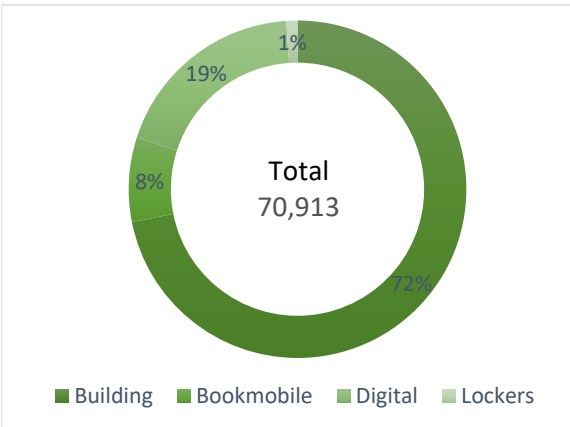
Membership

32,956 active cardholders 294 new cardholders

Programs



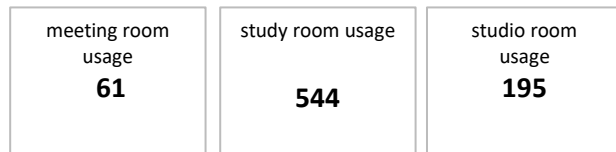
Circulation



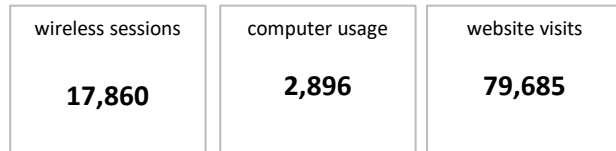
Total physical items owed: 3,194
 New physical items added : 3,194
 Interlibrary loans received : 363
 Interlibrary loans sent: 247

Space

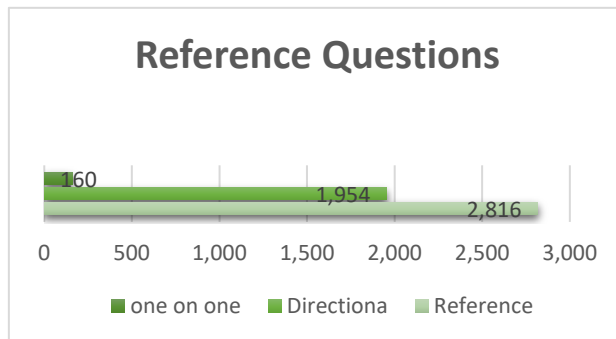
26,665 library visits



Technology



Social Media



Comparison	This year	last year	%change
Circulation	70,913	70,876	0.05%
Visitors	26,665	25,876	3.05%
Card holders	32,956	30,691	7.38%
Room bookings	800	800	0.00%
Reference questions	3,505	3,904	-10.22%
computer usage	2,896	2,640	9.70%
wi-fi	17,860	22,223	-19.63%
programs	14,986	15,008	-0.15%