

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JUNE 19, 2025
BOLINGBROOK, ILLINOIS**

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, June 19, 2025 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

Trustee Meraj Alam.

Trustee Alam entered at 7:02 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and John Matysek.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jennie Mills and Ron McGrath.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Daunis, Bermejo

NAYES: None

ABSENT: Alam

MINUTES OF THE BOARD MEETING – MAY 15, 2025

The minutes of the board meeting held May 15, 2025 were presented. A motion to approve the minutes was made by Valencia, seconded by Daunis. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Daunis, Bermejo

NAYES: None

ABSENT: Alam

Trustee Alam entered at 7:02 p.m.

EMPLOYEE RECOGNITION

President Bermejo recognized John Matysek for his 15 years of service and presented him with a certificate and award.

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update for the Board. The Ice Cream Social yielded \$75 in profits for the Friends. Due to the parking lot renovation, the Friends will stop accepting large donations. Small donations will still be accepted. The Book Cellar will be closed on Thursday, July 3, for the Fourth of July holiday. Lastly, children have already started redeeming their Summer Adventure prize coupons for a free book.

NEW BUSINESS

Approval of Fiscal Year 2026 Updated Salary Structure

Mills reported that the draft salary structure proposes to increase the maximum value for each grade by 3% while keeping the minimum value the same.

A motion to approve the updated salary structure for Fiscal Year 2026 was made by Valencia, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Fiscal Year 2026 Standard Merit Increase

Mills reported on the proposed standard merit increase.

A motion to approve the standard merit increase of 2% to 3% for Fiscal Year 2026 and to approve a standard merit bonus of 2% to 3% for Fiscal Year 2026 for staff at or over their position's maximum salary. The level of the merit increase and the merit bonus requires reaching the appropriate score in the performance evaluation system in order to be granted, was made by Siska, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Revised Fiscal Year 2026 Executive Director Compensation Adjustment

Mills requested that his merit increase be adjusted from 4% to 3% for the coming year.

A motion to approve the revised Executive Director compensation adjustment from 4% to 3% for Fiscal Year 2026 was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Fiscal Year 2026 Working Budget

Mills discussed potential revenue challenges in the coming fiscal year. Mills also discussed proposed expenditure changes along with several capital improvement projects.

A motion to approve the working budget for Fiscal Year 2026 was made by Valencia, seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – 2025 Interior Lighting Replacement Project

Architect Ron McGrath from Tria Architecture presented the Board with an overview of the proposal for the interior lighting replacement project. The proposal cost is \$54,250 and includes design, bidding and construction observation services for all the meeting rooms, Vortex and the remaining public areas on the 3rd floor.

A motion to approve the Tria Architecture proposal for professional services for the 2025 interior lighting replacement project was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Lobby Renovations Project – Schematic Design

McGrath also provided an overview of the proposal for the schematic design for the lobby renovation project. The proposal cost is \$16,250.

A motion to approve the Tria Architecture for professional services for the lobby renovations project schematic design was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – 2025 Children’s Shelving Replacement Project

McGrath reviewed the proposal for the Children's Services shelving replacement project. The proposal cost is \$26,750 and includes design, bidding and construction observation services for the DCEO Grant project.

A motion to approve the Tria Architecture proposal for professional services for the 2025 Children’s Department shelving replacement project was made by Valencia seconded by Alam.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

LIBRARY PROJECTS

Mills provided updates on upcoming projects. Planning for the parking lot project continues as the staff area of the parking lot, including the drive-thru and staff entrance, will be inaccessible in August and September.

The monument sign project work also continues, with the construction beginning after the Pathways Parade on September 14.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for May, 2025 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post May, 2025

Bills paid for the month of post May in the amount of \$385.81 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Bills Payable Report – June, 2025

Bills payable for the month of Month in the amount of \$72,355.15 was presented for approval. Motion to approve was made by Armstrong seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

DIRECTOR'S REPORT – May, 2025

Executive Director Mills reported that the library will be hosting a Legislative Town Hall on Wednesday, July 16 at 6:30 p.m. The last time the library hosted this event was pre-COVID.

UNFINISHED BUSINESS

None.

REPORTS

Building

None.

Finance

None.

Strategic Plan

None.

Internal Board Operations

None.

AGENDA BUILDING FOR THE NEXT MEETING

The July 17 Board Meeting will start at 5 p.m.

The H2O Annual Dinner will be held the same day at 6:30 p.m.

ANNOUNCEMENTS

None.

ADJOURNMENT

A motion to adjourn the meeting at 7:37 p.m. was made by Valencia, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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