

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD DECEMBER 18, 2025
BOLINGBROOK, ILLINOIS**

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, December 18, 2025 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by Vice President Marcelo Valencia.

ROLL CALL

The roll was called by recorder, Jennie Mills, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, and Jim Daunis Jr.

ABSENT

President Celeste Bermejo.

President Bermejo had communicated prior to the meeting that she was ill and unable to attend.

Trustee Bobby Armstrong.

Trustee Armstrong was out of town for work and was unable to attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff were present: Paul Mills, Christina Theobald and Joyce Arellano.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public were present: Jody Hargett, Nancy Sander, and Ron McGrath.

AGENDA APPROVAL

Valencia asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Daunis.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

MINUTES OF THE BOARD MEETING – NOVEMBER 20, 2025

The minutes of the board meeting held November 20, 2025 were presented. A motion to approve the minutes was made by Daunis, seconded by Siska. Minutes were approved as read.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

COMMENTS FROM THE PUBLIC

There were no comments from the public.

FRIENDS OF THE LIBRARY

Jody Hargett reported that donations have resumed in significant amounts. Two new volunteers are being trained to staff the Book Cellar. A new laptop computer has been purchased as well.

NEW BUSINESS

Approval of Children's Services Department Shelving Project and Quotes

Nancy Sander, Senior Interior Designer for Tria Architecture, discussed the plans for the new shelving in the Children's Services Department. Christina Theobald discussed the advantages and impacts of the proposed new shelving system.

A motion to approve the Children's Services Department Shelving Project and the quotes from Library Furniture International and Hallett Movers was made by Alam, seconded by Siska.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

Approval of Executive Director Succession Plan

Mills reported that the new 2025 Public Library Standards require a succession plan for the Executive Director position. Mills reviewed the draft plan.

A motion to approve the Executive Director Succession Plan was made by Spindel, seconded by Alam.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

Review of Public Library Standards

Mills reported that the Public Library Standards are new for 2025 and replace the previous 4.0 Standards. The management team reviewed all standards by area of expertise and responsibility, and also reviewed them collectively as a whole.

No motion required.

Approval of 2026 Illinois Per Capita Grant Application

Mills discussed the grant application and noted that, if awarded, the grant funds would be used to enhance access to electronic resources.

A motion to approve the 2026 Illinois Per Capita Grant application was made by Daunis, seconded by Spindel.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

Approval of Revised Studio 300 Policy

Mills reviewed the changes made in the draft Studio 300 Policy and explained that they are designed to make the policy easier to understand and implement.

A motion to repeal the existing Studio 300 Policy and approve the revised Studio 300 Policy was made by Daunis, seconded by Alam.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

Approval of Revised Conduct Policy

Mills reviewed the changes made in the draft Conduct Policy and explained the proposed changes.

A motion to repeal the existing Conduct Policy and approve the revised Conduct Policy was made by Alam, seconded by Siska.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

LIBRARY PROJECTS

Mills provided an update on the remaining items for the parking lot project and discussed the current status of the monument sign project.

CORRESPONDENCE

Mills discussed the information that was shared at the recent Illinois Library Association Legislative Meetups.

TREASURER'S REPORT

The Treasurer's Report for November 2025 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December 2025

Bills paid for the month of December in the amount of \$71,782.69 were presented for approval. A motion to approve was made by Spindel, seconded by Siska.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

Bills Payable Report – December 2025

Bills payable for the month of December in the amount of \$474,169.60 were presented for approval. A motion to approve was made by Daunis, seconded by Spindel.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

DIRECTOR'S REPORT – November 2025

Mills reviewed several of the meetings he participated in recently as noted in his report.

UNFINISHED BUSINESS

There was no unfinished business.

REPORTS

Building

No report.

Finance

No report.

Strategic Plan

No report.

Internal Board Operations

Mills noted a change to the Open Meetings Act that will need to be addressed in the Bylaws.

AGENDA BUILDING FOR THE NEXT MEETING

Mills reported that a resolution for the District's legal counsel will be presented.

ANNOUNCEMENTS

Daunis discussed the very successful Bolingbrook Community Closet event this week, which connected hundreds of people with needed clothing. Daunis also reported that he will be participating in Dancing with the Stars of Bolingbrook as a sponsor of 4 Kids Sake.

ADJOURNMENT

A motion to adjourn the meeting at 8:10 p.m. was made by Daunis, seconded by Siska.

AYES: Valencia, Spindel, Siska, Alam, Daunis

NAYES: None

ABSENT: Bermejo, Armstrong

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
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