

Ordinance 2023-3
Budget and Appropriation Ordinance
of the
Fountaindale Public Library District
Will and DuPage Counties, Illinois
for
Fiscal Year July 1, 2023 to June 30, 2024

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 20, 2023 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 21, 2023, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2023 and ending June 30, 2024

Estimated Available Revenue

Estimated Cash on Hand July 1, 2023	
Cash in the Working Cash Fund	\$1,111,745
Cash in the Special Reserve Fund	\$20,215,128
Cash in the General Corporate Fund	\$9,954,054
Cash in the Audit Fund	\$5,411
Cash in the Liability Insurance Fund	\$66,789
Cash in the FICA Fund	\$42,785
Cash in the Illinois Municipal Retirement Fund	\$227,783
Cash in the Building Maintenance Fund	\$58,667
Total Estimated Cash on Hand	\$31,682,362

Cash to be received from 2022 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2022 levy

Balance, Corporate Tax Levy	\$4,899,774
Balance, Audit Tax Levy	\$3,744
Balance, Liability Insurance Tax Levy	\$27,205
Balance, FICA Tax Levy	\$238,023
Balance, Illinois Municipal Retirement Tax Levy	\$190,724
Balance, Building Maintenance Tax Levy	\$166,492
Total Cash to be received from 2022 Levy	\$5,525,962

Cash to be received from the 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy

General Corporate Tax Levy	\$9,114,042
Audit Tax Levy	\$7,678
Liability Insurance Tax Levy	\$53,748
FICA Tax Levy	\$447,896
Illinois Municipal Retirement Tax Levy	\$368,554
Building Maintenance Tax Levy	\$314,807
Total 2023 Levy	\$10,306,725
To be Collected after close of Fiscal Year	\$5,359,497
To be Received during Fiscal Year	\$4,947,228

Other Income:

Personal Property Replacement Tax	\$424,000
State Per Capita Grant	\$98,897
Interest	\$230,110
Fees	\$15,000
Copy Machines/Printing/Fax	\$25,000
Miscellaneous Income	\$9,000
Donations / Gifts / Grants	\$2,000
Back Taxes and Adjustments	\$12,400
Total Other Income	\$816,407

Total Estimated Cash Available During the Year
including Special Reserve Fund, Working Cash Fund and
Bond Proceeds **\$42,971,959**

Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received

during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2023	\$1,591,295
Cash to be received from 2022 Tax Levy	\$1,799,655
Cash to be received from 2023 Tax Levy	\$5,557,768
Total	\$8,948,718

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	163,200
Total Contractual Services	\$830,520

Telephone Service	13,200
Telephone Data	15,600
Electricity	234,000
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	6,000
Minor Office Equipment	6,000
Minor Library Furniture	6,000

Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000

Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
Contractual Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	9,840
Computer Software	577,200
Total Library Materials	\$1,695,240

Library Equipment - Capital	6,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600

Per Capita Grant	98,897
Total Per Capita Grant	\$98,897

Total General Fund **\$16,733,377**

Audit Expense	30,000
Total Audit Fund	\$30,000

Unemployment Insurance	24,000
Workmen's Compensation	24,000
Liability Insurance	42,000
Umbrella Policy	72,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$171,000

FICA	535,488
IMRF	368,148
Total Social Security Fund	\$903,636
Building Maintenance	478,200
Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

Estimated Cash on Hand at Close of Fiscal Year including
Working Cash Fund, Special Reserve Fund, and Bond Proceeds **\$24,601,746**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
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Total Contractual Services	\$830,520

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Minor Library Equipment	6,000
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Minor Library Furniture	6,000
Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000

Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
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Special Services/Events	8,400
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Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600

Per Capita Grant	98,897
Total Per Capita Grant	\$98,897

Total General Fund	\$16,733,377
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Audit Expense	30,000
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Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,
WILL AND DUPAGE COUNTIES, ILLINOIS, this 21st day of September, 2023

Approved this 21st day of September, 2023.

/s/ Robert Armstrong
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Celeste M. Bermejo
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

Chief Fiscal Officer's Certificate
Of Revenues by Source
Fountaindale Public Library District
Will and DuPage Counties, Illinois
For Fiscal Year July 1, 2023 to June 30, 2024

I, Paul Mills, do hereby certify as follows:

I am the Chief Fiscal Officer of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, Will and DuPage Counties, Illinois.

I estimate the revenues by source of said District for the fiscal year beginning July 1, 2023 and ending June 30, 2024 to be as follows:

Estimated Available Revenue

Estimated Cash on Hand July 1, 2023	
Cash in the Working Cash Fund	\$1,111,745
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/s/ Paul Mills
Executive Director
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

Dated: September 21, 2023