

ONLINE LOGGING INSTRUCTIONS

Ready to log your Summer Adventure activities or reading? Here's how to log on to Beanstack.

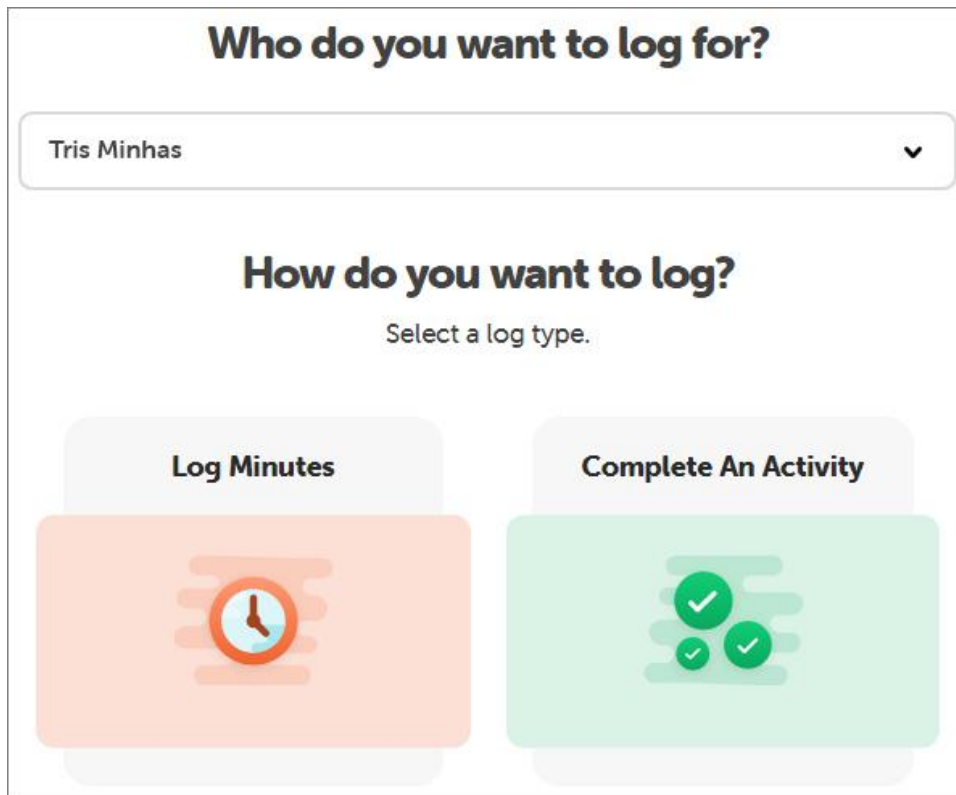
SIGN INTO BEANSTACK

Visit fountaindale.org/summeradventure or **download the Beanstack app** and use your Fountaindale Library card to sign in to your Beanstack account. *Note: Families who registered together will use the same card to sign in.*

LOGGING BASICS

Log Reading and Activities

- Click the green button at the top of your screen labeled **Log Reading and Activities**
- If you have a family account, select the family member from the drop-down menu
- Choose between logging **Minutes** or **Activities**



The screenshot shows a user interface for logging activities. At the top, it asks "Who do you want to log for?" with a dropdown menu currently showing "Tris Minhas". Below this, it asks "How do you want to log?" with the instruction "Select a log type." There are two main options: "Log Minutes" (represented by a clock icon) and "Complete An Activity" (represented by a checkmark icon).

- **READING AS A FAMILY:** Did your family read together? Select "All readers" from the drop-down and log your reading.
- **ACTIVITIES AS A FAMILY:** Unfortunately, we cannot log activities as a family. You'll need to log for each family member individually. Select the family member from the drop-down and log your activities as described below.

LOGGING READING

Time Spent Reading

Type "1h", "33m", or "1h33m"



Title OPTIONAL


Author OPTIONAL



Log Close


- Select the date you read from the calendar (Optional)
- Enter the time you read (for 30 minutes type 30m, for 1 hour type 1h, etc.)
- Enter the title and author of the book you're reading. (Optional)
 - *Note: If the book is in Beanstack's database, the author will fill it in automatically.*
- Click the log button, then close when you're done.


LOGGING ACTIVITIES

 Explore Studio 300, the Bookmobile or Library Express Van virtually or in person. 

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 Attend a library program in person or virtually. 

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- Click the green plus sign next to the activity you completed
- Click as many times as you need from the same window
- Click the  at the top right when you're done